



# CAMBRIDGE COMMUNITY BOARD MINUTES 6 JUNE 2007

*Minutes of a meeting of the Cambridge Community Board held in the Committee Room of the Cambridge Service Centre, Waipa District Council, 23 Wilson Street, Cambridge on Wednesday 6 June 2007 commencing at 7.00pm*

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## **1 PRESENT**

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### **Members**

R Feisst (Chairman)

J Bishop, C Haley, B Nielsen, J Stone, B Taranaki, G Webber [from 7.27pm]

### **In Attendance**

Sandra Des Forges, Community Planning and Governance Manager  
Noelene Barr, Committee Secretary

### **Public**

12 (Community Service Award), 3 (Cambridge Chess Club)

### **Press**

Nil

## **2 APOLOGIES**

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### **RESOLVED**

5/07/115

*That the apologies for absence from Board Member Wyatt and for lateness for Board Member Webber be received.*

Bishop/Stone

## **3 LATE ITEMS**

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Nil

## **4 CONFIRMATION OF ORDER OF BUSINESS**

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File: 01-21-14

### **RESOLVED**

5/07/116

*That the order of the meeting be confirmed.*

Nielsen/Taranaki

## **5 COMMUNITY SERVICE AWARD**

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File: 01-21-02

Chairperson Feisst outlined the numerous community groups that Mr James Mitchell was involved with and then presented him with a Community Service Award.



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### 6 PUBLIC FORUM

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File: 01-21-02

Three representatives from the Cambridge Chess Club presented a proposal to create a chess board in the vicinity of the town hall. Chairperson Feisst suggested that the proposal be made in writing.

[Board Member Webber arrived 7.27.pm]

### 7 DEPUTATION FROM NEIL PROPERTIES ON A PROPOSED RETIREMENT VILLAGE DEVELOPMENT – WHARE ORA SITE IN LEAMINGTON

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File: 04510/330

Representatives from Neil Properties and Bloxam Burnett Oliver were in attendance. Mr Trevor Canty, the Senior Development Manager of Neil Properties Limited made the presentation concerning the development of a retirement village on the Whare Ora site in Leamington which would ultimately be an \$80 million investment. He said that the presentation was for information purposes only.

### 8 MINUTES OF PREVIOUS MEETINGS

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File: 01-21-14

#### 8.1 Minutes of the Meeting held 2 May 2007 were included in the agenda.

##### RESOLVED

5/07/117

*That the minutes of the meeting held 2 May 2007, as circulated with the agenda, be confirmed as a true and correct record of proceedings.*

Haley/Taranaki

##### Matters Arising

#### 8.1.1 Cambridge Chess Club – Town Hall Forecourt

File: 15-11-01

Res: 5/07/072 and 5/07/094

Refer to item 6.

Board Member Bishop expressed his thanks for the flowers acknowledging the death of his father.

### 9 CAMBRIDGE COMMUNITY BOARD COMMITTEE MINUTES

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#### 9.1 ANZAC Day Organising Committee

File: 01-80-06

Minutes of meeting held on 1 May 2007 were included in the agenda.



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### RESOLVED

5/07/118

*That the unconfirmed minutes of the Anzac Day Committee meeting held on 1 May 2007 be received.*

Stone/Feisst

### 9.2 Cambridge Reserve Landscape Committee

File: 01-95-03

**Minutes of meeting held on 15 May 2007 were included in the agenda.**

### RESOLVED

5/07/119

*That the unconfirmed minutes of the Cambridge Reserve Landscape Committee meeting held on 15 May 2007 be received.*

Nielsen/Stone

### RESOLVED

5/07/120

*That the Cambridge Community Board recommends to Council that an investigation is undertaken to create another entrance into the riverside car park (Dominion Avenue) with a designated entry and exit.*

Nielsen/Feisst

### 9.3 Light Up Cambridge Committee

File: 01-80-06

**Minutes of meeting held on 15 May 2007 were included in the agenda.**

### RESOLVED

5/07/121

*That the unconfirmed minutes of the Light Up Cambridge Committee meeting held on 15 May 2007 be received.*

Webber/Bishop

## 10 REPORTS/OFFICERS

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### Departmental Reports

#### 10.1 Community Services Report

File: 01-84-32

**Community Services Report dated 24 May 2007 was included in the agenda.**

### RESOLVED

5/07/122

*That the Community Services report dated 24 May 2007 be received.*

Haley/Bishop



## CAMBRIDGE COMMUNITY BOARD MINUTES 6 JUNE 2007

### 10.1.1 Slip Lane – Karapiro Domain, Maungatautari Road File: 55-26-06

There was general discussion and criticism concerning the design and placement of the slip lane at the entry to Karapiro Domain on Maungatautari Road. Board Member Bishop said that it was poorly designed, below standard, and inadequate for the purposes for which it is required, ie to be able to take a number of vehicles off the through road and to keep traffic moving on Maungatautari Road.

### 10.2 Treasury Report File: 75-16-09

**A report from the Group Manager Finance for the period ended 30 April 2007**

**RESOLVED**

5/07/123

*That the Treasury Report for the period ended 30 April 2007 be received.*

Haley/Bishop

### 10.3 Building Statistics File: 01-84-07

**Building Statistics for April 2007 were included in the agenda.**

**RESOLVED**

5/07/124

*That the Building Statistics for April 2007 be received.*

Haley/Bishop

## 11 INWARDS CORRESPONDENCE

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### 11.1 Withdrawal of Proposed Plan Change No. 51 – Bilcar Investments Limited File: 65-07-51

**A letter from Council's Planning Services Manager advising that Plan Change No.51 has been withdrawn was included in the agenda.**

**RESOLVED**

5/07/125

*That the letter dated 7 May 2007 from be received.*

Bishop/Nielsen

### 11.2 2008 New Zealand Sister Cities Conference - Rotorua File: 01-80-03

**A letter from Mayor Winters of Rotorua District Council advising that Rotorua will be hosting the 2008 New Zealand Sister Cities Conference from 10 -12 April was included in the agenda.**



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### **RESOLVED**

5/07/126

*That the letter dated 9 May 2007 from Rotorua District Council be received.*

Bishop/Stone

Board Member Webber suggested timing the visit next year of the Bihoro delegation, to celebrate the 10<sup>th</sup> anniversary of the Sister City relationship between Bihoro and Cambridge, to coincide with the Sister Cities conference to be held in Rotorua on 10 – 12 April.

### **11.3 Board Vacancy - Sister Cities New Zealand**

File: 01-80-03

**A Notice to Members from Brian Cross, Executive Officer that there is a vacancy on the Sister Cities New Zealand Board which was circulated to those members who are associated with Cambridge Sister Cities was included in the agenda. The closing date was 31 May 2007.**

### **RESOLVED**

5/07/127

*That the Notice to Members dated 15 May 2007 from Executive Officer of Sister Cities New Zealand be received.*

Bishop/Webber

### **11.4 Environment Waikato's Draft Regional Land Transport Strategy - Response to Submission**

File: 01-69-04

**A letter from Environment Waikato Regional Council in response to the Board's submission (as above) including a copy of the Council's comments was included in the agenda. A copy of the Regional Land Transport Strategy was forwarded to Chairperson Feisst.**

### **RESOLVED**

5/07/128

*That the letter dated 18 May 2007 from Environment Waikato be received.*

Stone/Bishop

## **12 DISABLED CAR PARKS / FOOTPATH OBSTACLES**

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File: 55-13-01

**A letter from the Secretary of the Cambridge Blind Welfare Society expressing concerns at the hazards in the vicinity of disabled car parks and obstacles on the footpath was included in the agenda.**



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Members were advised that staff are investigating the relocation of two disabled car park spaces, however as all the Cambridge Central Business District redevelopment involved significant consultation, once staff have investigated the possible alternative locations, they will request the Board to make the final recommendation to Council.

Council should also be contacted if there are any obstructions that are a concern to people so the matter can be investigated.

### **RESOLVED**

5/07/129

*That the letter dated 7 May 2007 from the Secretary of the Cambridge Blind Welfare Society be received.*

Stone/Nielsen

Referring to the advice that staff are investigating the relocation of two disabled car park spaces, members will delay responding to the Cambridge Blind Welfare Society until this information is to hand.

### **13 SISTER CITIES NEW ZEALAND – 2009 CONFERENCE BIDS**

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File: 01-80-03

**A Notice to Members advising that bids for the 2009 Conference are now formally open was included in the agenda. The bid document should reach the National Office, Sister Cities New Zealand, by the deadline of 31 August 2007 and should include details such as a theme, the proposed venue, programme format and a draft cost structure.**

### **RESOLVED**

5/07/130

*That the letter dated 20 May 2007 from the President, Sister Cities New Zealand be received.*

Bishop/Stone

Board Member Bishop said that he had prepared a discussion document concerning the proposal to bid for the 2009 Sister Cities Conference, to discuss with Brian Cross, Chief Executive of Sister Cities New Zealand Incorporated, at an informal meeting to be held tomorrow. Board Members Nielsen and Webber, Mayor Livingston, Councillor Lee and the Chief Executive, John Inglis would also be in attendance. Wanganui is also putting in a bid to hold the conference. Board Member Bishop requested this be an item in the next agenda so he may report on this meeting.

### **14 REQUEST FOR FUNDING – CAMBRIDGE PATCHWORK**

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File: 01-31-11

**A letter from the President of Cambridge Patchwork requesting funding assistance with the rental of the Cambridge Town Hall when staging their Patchwork Exhibition in October 2007 was included in the agenda.**



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### RESOLVED

5/07/131

*That the letter dated 30 April 2007 from Cambridge Patchwork be received.*

Haley/Nielsen

### RESOLVED

5/07/132

*That the Cambridge Community Board advise the Cambridge Patchwork group to apply during this year's grants round so the application can be discussed along with other applicants.*

Haley/Nielsen

## 15 REQUEST FOR A LIQUOR BAN

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File: 33-25-18

**A letter from Mr Ken Royson expressing concerns of vandalism in the central business district and suggesting that a liquor ban is put in place was included in the agenda.**

This letter was considered by Board members in the first instance at the meeting of 6 December 2006 and is included at the request of Mr Royson for further discussion.

### RESOLVED

5/07/133

*That the copy of the letter dated 5 December 2006 from Mr Ken Royson be received.*

Haley/Stone

### RESOLVED

5/07/134

*That the Cambridge Community Board advise Mr Ken Royson that his concerns have been passed on to the newly formed Safer Community Council, which involves Police and other community members.*

Bishop/Haley

## 16 FOOTPATH – MILTON STREET

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File: 55-09-01

**A letter from Mr RH McCraw expressing concerns that Milton Street is not included in the footpath schedule for the 2006 / 2007 year was included in the agenda.**

### RESOLVED

5/07/135

*That the letter (undated) from Mr RH McCraw is received.*

Taranaki/Bishop



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### RESOLVED

5/07/136

*That the Cambridge Community Board request Council staff advise if there is alternative funding available to complete a footpath in Milton Street; it does not qualify for inclusion under the current policy as it is not an urban street.*

Nielsen/Stone

## 17 CAMBRIDGE NOTICE BOARD

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File: 33-41-01

**At the meeting held in December 2006, members resolved “In view of the work that has been done on the notice board that it remains in its present location and is reviewed in six months time (June 2007)”.**

Board Member Webber explained that some work has been completed on the notice board and if further work was carried out would create a vandal proof notice board. It is administered by staff of the Cambridge Information Centre and is considered to be in the best location. The Notice Board was originally a Lions project.

### RESOLVED

5/07/137

*That the Cambridge Community Board approach Cambridge Lions with a proposal to share costs (from Minor Community Works) to repair the notice board.*

Feisst/Haley

## 18 ADMINISTRATION AND ALLOCATION OF COMMUNITY GRANTS – REVIEW OF COUNCIL POLICY

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File: 01-31-11

**Council is undertaking a review of its policy and delegations in relation to community grants administered by Community Boards and the Pirongia Ward Consultative Committee.**

Council's current Policy was included in the agenda. Members were advised that Council would like to ensure, for the 2007/08 funding round, that there is alignment between policy and practice and is seeking comment from Community Boards in relation to current policy and practice, and the Board's view as to the purpose and criteria for the allocation of community grants.

### RESOLVED

5/07/138

*The information on the review of Council Policy on the administration and allocation of community grants be received.*

Webber/Nielsen



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There was full discussion of Council policy and practice. Members considered that the only area that could be investigated is how the Board administers funds for the Civic service held on ANZAC Day and suggests that Council should take into consideration that it is a civic function held for the wider community. Members wished it to be noted that the Board is fulfilling Council policy in all other areas. In future the subcommittees of the Board will make individual applications to the grants round with the Treasury Report, as included in Board monthly agendas, attached as financial records.

Referring to the existing delegations to Community Boards, as stated in the agenda, members request Council consider the inclusion of the following words "...and by the Community Board Sub Committees" as follows -

"Consider and approve applications, within the approved budget, from community groups for grants to community groups **and by the Community Board Sub Committees.**"

### **19 NOTES OF THE RURAL TOUR – 14 AND 28 APRIL 2007**

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File: 01-21-02

**Notes of the Board's tour of the Maungatautari Ward held on 14 and 28 April 2007 were included in the agenda.**

**RESOLVED**

5/07/139

*That the notes of the rural tour of the Maungatautari Ward be received.*

Nielsen/Haley

The issues arising from the Rural Tour are to be identified and included in the next agenda.

### **20 NOTICE OF MOTION – STREET LIGHT**

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File: 55-28-14

**A Notice of Motion submitted by Board Member Stone.**

**RESOLVED**

5/07/140

*That there be a flag light installed at the corner of Watkins and Fencourt Roads.*

Stone/Bishop

**RESOLVED**

5/07/141

*That the Cambridge Community Board request an estimate of costs from staff to install a flag light, at the corner of Watkins and Fencourt Roads, to enable further discussion.*

Taranaki/Bishop



## CAMBRIDGE COMMUNITY BOARD MINUTES 6 JUNE 2007

### 21 NOTICE OF MOTION – FENCOURT ROAD BE REALIGNED

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File: 55-26-06

**A Notice of Motion submitted by Board Member Stone.**

**RESOLVED**

5/07/142

*That the Cambridge Community Board recommend to Council that Fencourt Road be realigned and straightened at the junction of Hogan Road.*

Stone/Feisst

Mr Cyril Yearbury said that motorists underestimate the slight “s” bend in Fencourt Road near Majestic Transport and suggested that it is included in any upgrade work that may be planned in the area before a major accident occurs. This would also improve the intersection with Hogan Road. Due to the popularity of Goodwood School there is a lot of traffic down Fencourt Road.

Mr Yearbury also mentioned a large trench existing halfway between the road and hedge, which makes it impossible to mow the roadside area and therefore becomes very untidy and unsightly.

[Item taken at 8.04pm due to the presence of Mr Cyril Yearbury, who resides in the area in question.]

### 22 BOARD MEMBERS REPORT FROM MEETINGS ATTENDED ON BEHALF OF THE CAMBRIDGE COMMUNITY BOARD

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File: 01-21-02

Board Members who have attended meetings on behalf of the Cambridge Community Board reported on the following groups –

- Cambridge Chamber of Commerce
- Cambridge Community Arts Council
- Cambridge Health and Community Centre
- Cambridge Municipal Band
- Cambridge Resthaven Trust Board
- Cambridge Tree Trust
- Safer Community Council
- Waipa District Council
- Cambridge Festival Committee
- Cambridge Covered Swimming Pool
- Victoria Bridge Centennial Committee

Board Member Nielsen will report on the Cambridge Town Hall Focus Group at the next meeting.



# CAMBRIDGE COMMUNITY BOARD MINUTES 6 JUNE 2007

## 23 COMMUNITY BOARD RESOLUTIONS UNDER ACTION AND NOT INCLUDED AS AN ITEM IN THIS AGENDA

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File: 01-21-02

**Schedule of Cambridge Community Board Resolutions Under Action as at 20 May 2007 was included in the agenda.**

**RESOLVED**

5/07143

*That the Schedule of Resolutions Under Action and not included as an item in this agenda as at 20 May 2007 be received.*

Haley/Bishop

**Resolution 5/06/188**

Board Member Webber was unable to provide an update from Chamber of Commerce.

**Resolution 5/06/222**

Community Planning and Governance Manager reported that the Engineering Manager has advised that there was some confusion regarding this and recognises that it is not a State Highway and is engaging a Traffic Engineer for advice.

## 24 COMMUNITY BOARD MEETING/FUNCTION DATES FOR JUNE 2007

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File: 01-21-02

Tuesday, 19 June	Cambridge Reserve Landscape Committee (site visit at 3.00pm)	3.30pm
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## 25 ITEMS FOR NEXT BOARD MEETING

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File: 01-21-02

Items for the Board meeting requested by Board members should be by way of a written Notice of Motion in accordance with Standing Orders.

**NEXT MEETING To be held in the Committee Room on Wednesday 4 July 2007 commencing at 7.00pm with the public invited to attend.**

There being no further business the meeting closed at 10.16pm.

**CHAIRPERSON** \_\_\_\_\_

**DATE** \_\_\_\_\_

**CONFIRMED AS A TRUE AND CORRECT RECORD OF PROCEEDINGS**