



# CAMBRIDGE COMMUNITY BOARD MINUTES 5 FEBRUARY 2008

*Minutes of a meeting of the Cambridge Community Board held in the Committee Room of the Cambridge Service Centre, Waipa District Council, 23 Wilson Street, Cambridge on Tuesday 5 February 2008 at 7.00pm*

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## **1 PRESENT**

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### **Members**

R Feisst (Chairperson)

E Andree-Wiltens, J Bishop, B Nielsen, B Taranaki, G Webber

### **In Attendance**

Sandra Des Forges, Community Planning and Governance Manager  
Noelene Barr, Committee Secretary

### **Public**

3

### **Press**

Cambridge Edition

## **2 APOLOGIES**

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### **RESOLVED**

5/08/001

*That the apology for absence from Board Member Wright be received.*

Taranaki/Webber

## **3 LATE ITEMS**

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### **RESOLVED**

5/08/002

*That the following are included in the agenda as major late items -*

- *Maungatautari Play Centre*
- *Request for New Road Name – Rose Leigh Drive*
- *Proposed Plan Change No. 55, Notice of Decision - Mars Park Limited*
- *Public Notification of an Application for A Resource Consent – Waipa District Council, New Zealand Rowing and Karapiro 2010 Limited*
- *Local Government New Zealand – Election of Zone 2 New Zealand Community Boards' Executive Committee Representative*
- *BMX Cambridge - Relocation*

Bishop/Andree-Wiltens



## CAMBRIDGE COMMUNITY BOARD MINUTES 5 FEBRUARY 2008

### **4 CONFIRMATION OF ORDER OF BUSINESS**

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File: 01-21-14

**RESOLVED**

5/08/003

*That the order of the meeting be confirmed, including the Supplementary Item, Review of Council's Level of Service, as item 22.*

Taranaki/Webber

Chairperson Feisst acknowledged the death of Mr Ron Cooper who had been a member of the Board for 12 years and had contributed many years of community service through his involvement in many organisations. Members stood for a minute's silence.

### **5 PUBLIC FORUM**

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File: 01-21-02

Murray Smith of Synergy Trust reported on the "Christmas at the Lake" which was held on Sunday, 16 December 2007. He distributed photographs and financial information.

Members commended Synergy Trust and indicated support for future Christmas events.

### **6 DEPUTATION – MODEL BOAT ENTHUSIASTS**

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File: 01-51-21

Messrs R Collete-Moxon and S Ostler presented a proposal to remove excessive weed and lily growth at the eastern end of the lake to allow greater accessibility for model boats and to construct a basic low cost platform to allow all types of model boats to be launched safely. The water level in the lake arm is lower by four inches than the main lake which could be rectified by placing kerbstones around the outfall which would allow some larger model boats to be used.

Chairperson Feisst advised that the first stage of remedial work had been carried out and the proposal could be incorporated with plans for the second stage.

**RESOLVED**

5/08/004

*That the Cambridge Community Board recommend to Council to incorporate the proposed launching platform for model boats in development plans for the arm of Lake Te Ko Utu and to explore raising the level by at least four inches.*

Webber/Bishop



## CAMBRIDGE COMMUNITY BOARD MINUTES 5 FEBRUARY 2008

### **RESOLVED**

5/08/005

*That the Cambridge Community Board include Messrs Collete-Moxon and Ostler in a meeting with staff to enable discussion of the ideas, as presented, relating to Lake Te Ko Utu.*

Feisst/Nielsen

Mr Ostler said that the land near St Peter's School which is currently used by the Riding for Disabled appears to be in a very untidy state. The fences are in a very poor condition and it is likely that horses could get onto State Highway One.

Community Planning and Governance Manager will make enquiries on behalf of the Board.

## **7 MINUTES OF PREVIOUS MEETINGS**

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File: 01-21-14

### **7.1 Minutes of the Meeting held 5 December 2007 were included in the agenda.**

#### **RESOLVED**

5/08/006

*That the minutes of the meeting held on 5 December 2007, as circulated with the agenda, be confirmed as a true and correct record of proceedings.*

Nielsen/Bishop

### **7.2 Minutes of the Meeting held 19 December 2007 were included in the agenda.**

#### **RESOLVED**

5/08/007

*That the minutes of the meeting held on 19 December 2007, as circulated with the agenda, be confirmed as a true and correct record of proceedings.*

Nielsen/Taranaki

## **8 CAMBRIDGE COMMUNITY BOARD COMMITTEE MINUTES**

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### **8.1 Bihoro Sub Committee of the Sister Cities Committee**

File: 01-80-06

**Minutes of meeting held on 12 December 2007 were distributed separately to the agenda.**

#### **RESOLVED**

5/08/008

*That unconfirmed minutes of the Bihoro Sub Committee of the Sister Cities Committee held on 12 December 2007 be received.*

Nielsen/Webber



## CAMBRIDGE COMMUNITY BOARD MINUTES 5 FEBRUARY 2008

### 8.1.1 Celebration of 10<sup>th</sup> Anniversary

File: 01-80-06

Board Member Nielsen advised that due to Mayor Livingston being unavailable in May the dates have been changed to June to link in with Fieldays.

#### **RESOLVED**

5/08/009

*That the Cambridge Community Board recommend to Council that a Bihoro delegation be invited to attend celebrations commemorating the 10<sup>th</sup> Anniversary of the Sister City relationship between Bihoro and Cambridge, from Tuesday 10 June to Saturday 14 June 2008; an itinerary to be considered, including sight seeing options and a civic function, and finalised with Mayor Livingston, staff and Board Member Nielsen.*

Nielsen/Webber

## 9 DIVISIONAL REPORTS

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### 9.1 Community Services Report

File: 01-84-32

**Community Services Report dated 9 January 2008 was included in the agenda.**

#### **RESOLVED**

5/08/010

*That the Community Services report dated 9 January 2008 be received.*

Nielsen/Bishop

Due to Council's Engineering Manager being unable to attend the meeting, an alternative date was discussed to share information concerning the third bridge and Goodwood School.

### 9.2 Treasury Report

File: 75-16-09

**Reports from the Financial Accounting Manager for the periods ended 30 November and 31 December 2007 were included in the agenda.**

#### **RESOLVED**

5/08/011

*That the Treasury Reports for the periods ended 30 November and 31 December 2007 be received*

Nielsen/Bishop



## CAMBRIDGE COMMUNITY BOARD MINUTES 5 FEBRUARY 2008

### **RESOLVED**

5/08/012

*That the Cambridge Community Board approve the balance of \$138.00 (Resolution 5/06/342) to be returned to the Minor Community Works fund.*

Nielsen/Bishop

### **Reserve Development Project**

Chairperson Feisst said a meeting with Council's Asset Manager Recreation should be held to discuss the administration of applications for the Reserve Development Project before the Board's annual rural tour of Maungatautari Ward, which usually occurs during March or April. This would ensure that the correct information was passed onto rural ratepayers. Board Members Feisst, Bishop, Webber and Andree-Wiltens will meet with Asset Manager Recreation.

### **9.3 Building Statistics**

File: 01-84-07

**Building Statistics for November and December 2007 were included in the agenda.**

### **RESOLVED**

5/08/013

*That the Building Statistics for November and December 2007 be received.*

Nielsen/Bishop

## **10 INWARDS CORRESPONDENCE**

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### **10.1 Cambridge Chess Club**

File: 01-21-02

**A letter of appreciation from the Cambridge Chess Club for the financial assistance given to the club.**

### **RESOLVED**

5/08/014

*That the letter dated 20 December 2007 from the Cambridge Chess Club be received.*

Bishop/Taranaki

### **RESOLVED**

5/08/015

*That the Cambridge Community Board advise Cambridge Chess Club that they are able to use the town of trees logo on the cabinets.*

Bishop/Nielsen



## CAMBRIDGE COMMUNITY BOARD MINUTES 5 FEBRUARY 2008

### 10.2 Cambridge Tree Trust – Council Sewerage Charges

File: 65-11-01

**A copy of a letter for the Board's information relating to a Council invoice received by the Tree Trust for sewerage charges was included in the agenda.**

#### **RESOLVED**

5/08/016

*That the letter dated 6 December 2007 from Cambridge Tree Trust be received.*

Nielsen/Andree-wiltens

Members hoped that this letter would be received by Council in a sympathetic manner and requested Community Planning and Governance Manager to report of the outcome at the next meeting.

### 10.3 Cambridge North – Stage Two Plan Change

File: 65-07-52

**A letter from Council's Planning Services Manager advising that staff are working through the issues raised in submissions and it is anticipated that the Stage Two Plan Change will not be ready to progress further until mid 2008.**

#### **RESOLVED**

5/08/017

*That the letter dated 18 December 2007 from Council's Planning Services Manager be received.*

Andree-Wiltens/Bishop

[Board Members Webber and Taranaki took no part in discussion.]

### 10.4 Land Use Consent – Establish and Operate A Childcare Centre in Residential Zone at 35 Swayne Road, Cambridge

File: 4445/378.00

**A letter from Council's Planner enclosing a copy of the Decision from the Hearing Commissioners of Council concerning the abovementioned application was included in the agenda. The Decision was distributed to Board members separately to the agenda.**

#### **RESOLVED**

5/08/018

*That the letter dated 17 December 2007 from Council's Planner be received.*

Andree-Wiltens/Bishop



## CAMBRIDGE COMMUNITY BOARD MINUTES 5 FEBRUARY 2008

Board Member Bishop expressed concerns at the number of semi commercial activities being established in residential areas; Council should be advising developers to set aside land within subdivisions for these activities.

### **RESOLVED**

5/08/019

*That the Cambridge Community Board recommend to Council that consideration be given to identifying areas, or land be set aside in subdivisions, for semi commercial use, ie childcare centres.*

Bishop/Feisst

Other activities such as architects, lawn care, upholstery, hairdressers, landscape gardeners, finance companies and doctors are often seen operating within residential areas, more so than was allowed in the past.

The Waipa District Plan allows people to operate businesses from their homes so long as they reside there and restrictions are placed on these activities, such as the number of people employed and parking. Some commercial venues have prohibitive costs for small businesses.

### **RESOLVED**

5/08/020

*That the Cambridge Community Board invite Council's Planning Services Manager to the next Board meeting to discuss semi commercial activity in residential areas.*

Feisst/Bishop

[Board Members Webber and Taranaki took no part in discussion.]

### **10.5 Resource Consent Appeal – A Kenny v Waipa District Council**

File: 4445/278.00

**A letter from PM Lang, Barrister for Mr A Kenny enclosing the Notice of Appeal to the Environment Court was included in the agenda. The Notice of Appeal was distributed to Board Members separately to the agenda.**

### **RESOLVED**

5/08/021

*That the letter dated 23 January 2008 from PM Lang be received.*

Nielsen/Andree-Wiltens



## CAMBRIDGE COMMUNITY BOARD MINUTES 5 FEBRUARY 2008

### 11 STREET SIGN – SPENCER STREET

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File: 55-28-12

**A letter from AJ Wilkinson enquiring when the street sign will be changed to reflect the correct spelling of Spencer was included in the agenda.**

**RESOLVED**

5/08/022

*That the letter dated 10 January 2008 from AJ Wilkinson be received.*

Bishop/Taranaki

Chairperson Feisst and Board Member Bishop to discuss this at a forthcoming meeting with Mayor Livingston and Council's Chief Executive.

### 12 CAMBRIDGE VOLUNTEER FIRE BRIGADE – REFUND OF HALL HIRE FEE

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File: 01-31-11

**A letter from the Brigade's secretary responding to the Board's earlier letter requesting further financial information, was included in the agenda. The Brigade initially requested the refund of the town hall hire fee due to being misinformed that the fee was paid to the Board in the first instance. Staff have now advised otherwise and the Brigade request a letter of explanation for their records.**

**RESOLVED**

5/08/023

*That the letter dated 11 December 2007 from Cambridge Volunteer Fire Brigade be received.*

Bishop/Andree-Wilten

Members discussed approving a grant to cover the cost of the hire of the hall of any of the events held by the Cambridge Volunteer Fire Brigade to celebrate 25 years service of one of its members, as all other awards are made at the annual Christmas function.

Any application for a grant is usually accompanied by supporting financial information and it was queried if a resolution could be made now to cover future events.

**RESOLVED**

5/08/024

*That the Cambridge Community Board seek advice from staff concerning the automatic approval of a grant to cover the cost of the hire of the town hall when the Cambridge Volunteer Fire Brigade celebrate 25 years service of one of its members.*

Feisst/Bishop



## CAMBRIDGE COMMUNITY BOARD MINUTES 5 FEBRUARY 2008

### **13 MAUNGATAUTARI HALL SOCIETY INC – REQUEST FOR FUNDS**

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File: 15-11-12

**Financial documentation received in support of the letter of 26 October 2007 from the Maungatautari Hall Society which was considered at the previous meeting was included in the agenda.**

**RESOLVED**

5/08/025

*That the application and financial information from the Maungatautari Hall Society Incorporated be received.*

Nielsen/Taranaki

This matter will be discussed further following a meeting with Council's Asset Manager Recreation as this project could be eligible to be funded by the Reserve Development Fund.

### **14 PUBLIC NOTIFICATION OF AN APPLICATION FOR A RESOURCE CONSENT – 36 HALL STREET**

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File: 4351/540.00

<b>Applicant</b>	36 Hall Street Limited
<b>Type of Consent</b>	Landuse
<b>Proposed Activity</b>	To establish and operate a childcare centre for up to 50 children in the Cambridge Residential Character Area.
<b>Location of Site</b>	36 Hall Street, Cambridge

**A letter from Council's Planner relating to the above was included in the agenda. The application, including an assessment of environmental effects, was distributed to Board Members separately to the agenda.**

**RESOLVED**

5/08/026

*That the letter dated 21 January 2008 from Council's Planner be received.*

Andree-Wiltens/Bishop

### **15 EELING COMPETITION – LAKE TE KO UTU**

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File: ~~01-21-02-01~~ 01-51-21

Chairperson Feisst reported that the Cambridge Edition has suggested an eeling competition, to reduce the eel population in Lake Te Ko Utu, to be jointly sponsored with the Board and held during March or April. Council staff would be included in any discussions.



## CAMBRIDGE COMMUNITY BOARD MINUTES 5 FEBRUARY 2008

### **RESOLVED**

5/08/027

*That the Cambridge Community Board promote a competition in conjunction with the Cambridge Edition to reduce the eel population in Lake Te Ko Utu and that the two parties consider rules and regulations and to discuss further at the next meeting.*

Feisst/Nielsen

## **16 ANNUAL PLAN PRESENTATION**

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File: 01-91-41

The meeting for the Annual Plan Presentation will be held on Wednesday 19 March 2008 at 4.00pm. An open day is to be held at the Cambridge Town Hall on the same date with booths set up relating to different key projects which will be promoted to encourage the public to become involved in the Annual Plan process.

## **17 BOARD MEMBERS REPORT FROM MEETINGS ATTENDED ON BEHALF OF THE CAMBRIDGE COMMUNITY BOARD**

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File: 01-21-02

Board Members who have attended meetings on behalf of the Cambridge Community Board reported on the following groups -

- Cambridge Chamber of Commerce
- Cambridge Community Arts Council
- Cambridge Health and Community Centre
- Cambridge Resthaven Trust Board
- Cambridge Tree Trust
- Safer Community Council
- Waipa District Council
- Cambridge Covered Swimming Pool
- Cambridge Town Hall Focus Group
- Victoria Bridge Centennial Committee

## **18 COMMUNITY BOARD RESOLUTIONS UNDER ACTION AND NOT INCLUDED AS AN ITEM IN THIS AGENDA**

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File: 01-21-02

**Schedule of Cambridge Community Board Resolutions Under Action as at 25 January 2008 was included in the agenda.**

### **RESOLVED**

5/08/028

*That the Cambridge Community Board Resolutions Under Action as at 25 January 2008 and not included as an item in this agenda be received.*

Nielsen/Bishop



## CAMBRIDGE COMMUNITY BOARD MINUTES 5 FEBRUARY 2008

### 19 COMMUNITY BOARD MEETING/FUNCTION DATES FOR FEBRUARY 2008

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File: 01-21-02

Tuesday, 19 February Cambridge Reserve Landscape 3.30pm  
Committee

Tuesday, 19 February Light Up Cambridge Committee 4.30pm

Monday, 3 March 2008 ANZAC Day Organising 5.00pm  
Committee

### 20 ITEMS FOR NEXT BOARD MEETING

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File: 01-21-02

Items for the Board meeting requested by Board members should be by way of Notice of Motion in accordance with Standing Orders.

### 21 NEXT MEETING

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The next meeting of the Cambridge Community Board will be held at 7.00pm on Wednesday, 5 March 2008 in the Committee Room, Cambridge Service Centre, Waipa District Council, 23 Wilson Street, Cambridge.

### 22 REVIEW OF COUNCIL'S LEVELS OF SERVICE

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File: 01-91-33

**The report of the Community Planning and Governance Manager/Group Manager Policy and Strategy was distributed to members separately to the agenda.**

**RESOLVED**

5/08/029

*That the report of the Community Planning and Governance Manager/Group Manager Policy and Strategy dated 31 January 2008 be received.*

Bishop/Nielsen

Community Planning and Governance Manager gave a brief summary of the report and advised that as part of the Board's statutory responsibilities it was required to give feedback to Council on the services delivered by Council. A table (7.1) within the report outlined the nine services that Council will review.

As feedback has to be provided to Council by 14 March 2008 this item will be discussed further at the next meeting after members have considered the report further.



## CAMBRIDGE COMMUNITY BOARD MINUTES 5 FEBRUARY 2008

### **23 MAUNGATAUTARI PLAYCENTRE**

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File: 01-31-11

**RESOLVED**

5/08/030

*That the letter dated 31 January 2008 from the Maungatautari Playcentre be received.*

Taranaki/Andree-Wiltens

**RESOLVED**

5/08/031

*That the Cambridge Community Board approve the request from the Maungatautari Playcentre to change the use of the grant received from the Board to purchase a mat for the children to use at "mat time".*

Bishop/Andree-Wiltens

### **24 REQUEST FOR A NEW ROAD NAME – ROSE LEIGH DRIVE**

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File: P2897

**RESOLVED**

5/08/032

*That the report dated 24 January 2008 of Group Manager Engineering be received.*

Bishop/Webber

**RESOLVED**

5/08/033

*That the Cambridge Community Board approve the name of Rose Leigh Drive.*

Bishop/Nielsen

### **25 PROPOSED PLAN CHANGE 55, NOTICE OF DECISION – MARS PARK LIMITED**

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File: 65-07-55

**RESOLVED**

5/08/034

*That the letter dated 25 January 2008 from Council's Planning Services Manager be received.*

Bishop/Nielsen



## CAMBRIDGE COMMUNITY BOARD MINUTES 5 FEBRUARY 2008

### **26 PUBLIC NOTIFICATION OF AN APPLICATION FOR A RESOURCE CONSENT – WAIPA DISTRICT COUNCIL, NEW ZEALAND ROWING AND KARAPIRO 2010 LIMITED**

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File: 04650/097.00

#### **RESOLVED**

5/08/035

*That the letter dated 4 February 2008 from Council's Planner be received.*

Andree-Wiltens/Bishop

### **27 LOCAL GOVERNMENT NEW ZEALAND - ZONE 2 NEW ZEALAND COMMUNITY BOARDS' EXECUTIVE COMMITTEE REPRESENTATIVE**

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File: 01-21-02

#### **RESOLVED**

5/08/036

*That the memorandum dated 24 January 2008 from the Chief Executive of Local Government New Zealand be received.*

Bishop/Nielsen

#### **RESOLVED**

5/08/037

*That the Cambridge Community Board vote for Christine Stark of the Coromandel/Colville Community Board as the Zone 2 representative on the New Zealand Community Boards' Executive Committee.*

Tarnaki/Bishop

### **28 RURAL TOUR OF THE MAUNGATUATARI WARD**

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File: 01-21-02

The rural tour of the Maungatuatari Ward will be held on 5 April and 12 April 2008. Due to a low attendance previously, Hautapu Hall will not be included in this year's tour.

### **29 BMX CAMBRIDGE - RELOCATION**

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File: 4530/190.00

Board Members Taranaki and Webber met with representatives of BMX Cambridge to identify some possible sites to relocate their club. They attended a meeting with the club, along with Council staff, and distributed information obtained at this meeting.

There are seven possible sites with Milton Street, site (c), being the preferred option. The club has to be in its relocated site by October when it will be inspected as part of the process to gain approval to host the Nationals.



## CAMBRIDGE COMMUNITY BOARD MINUTES 5 FEBRUARY 2008

**RESOLVED**

5/08/038

*That the Cambridge Community Board consider the relocation of Cambridge BMX as a major late item as it is to be considered by Council at its February meeting, and support the preferred option of Milton Street, site (c).*

Nielsen/Feisst

There being no further business the meeting closed at 10.02pm.

**CHAIRPERSON**

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**DATE**

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**CONFIRMED AS A TRUE AND CORRECT RECORD OF PROCEEDINGS**