



# CAMBRIDGE COMMUNITY BOARD MINUTES 1 OCTOBER 2008

*Minutes of a meeting of the Cambridge Community Board held in the  
Committee Room of the Cambridge Service Centre, Waipa District Council  
23 Wilson Street, Cambridge on Wednesday 1 October 2008*

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## **1 PRESENT**

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### **Members**

R Feisst (Chairperson)

J Bishop, B Nielsen, G Webber [from 7.25pm], R Wright

### **In Attendance**

John Kerr, Engineering and Utilities Manager [Item14]

Gary Knighton, Strategic Planning Manager

Karen Hills, Opus [Item 14]

Noelene Barr, Committee Secretary

### **Public**

1

### **Press**

Cambridge Edition

## **2 APOLOGIES**

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### **RESOLVED**

5/08/216

*That apologies for absence from Board Members Andree-Wiltens and  
Taranaki and for lateness from Board Member Webber be received.*

Bishop/Wright

## **3 LATE ITEMS**

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### **RESOLVED**

5/08/217

*That St Kilda Waterways (Private Plan Change 58) subdivision be  
considered as a late item due to the hearing being held on 22 October  
2008 which is before the next scheduled Board meeting.*

Feisst/Nielsen

## **4 CONFIRMATION OF ORDER OF BUSINESS**

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File: 01-21-14

### **RESOLVED**

5/08/218

*That the order of the meeting be confirmed with item 14 following item  
5 due to presence of staff.*

Bishop/Nielsen



## CAMBRIDGE COMMUNITY BOARD MINUTES 1 OCTOBER 2008

### 5 PUBLIC FORUM

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File: 01-21-02

Matt Smith of Grantchester Farms outlined the history, the proposal and benefits regarding St Kilda Waterways subdivision and said that he was looking for support by way of a letter to Private Plan Change 58. Chairperson Feisst suggested putting this forward as a late item due to the hearing for the Plan Change being held on 22 October, before the next scheduled Board meeting.

### 6 MINUTES OF PREVIOUS MEETINGS

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File: 01-21-14

#### 6.1 Minutes of the Meeting held 3 September 2008 were included in the agenda.

##### **RESOLVED**

5/08/219

*That the minutes of the meeting held on 3 September 2008, as circulated with the agenda, be confirmed as a true and correct record of proceedings.*

Bishop/Wright

##### **Matters Arising**

#### 6.1.1 Sister Cities New Zealand – Conference 2009

File: 01-80-03

Board Member Bishop reported that meetings have been held with the autumn festival organisers with regard to timing and the opportunity to use some of the musical talent that will be in town for the festival. The Hamilton Airport Motor Inn has been confirmed as the conference venue and accommodation, with the Historic Village at Mystery Creek confirmed also. Discussion has been held with Mayor Livingston and Council Staff regarding sponsorship and approaching potential sponsors. Brian Cross of Sister Cities New Zealand will put information regarding the conference on the website and advised that Air New Zealand will be sponsoring the awards again and providing the prizes. Currently working through a series of pricing modules which will be finalised by end of November, five months before the conference.

Mayor Livingston had queried if the celebration of the 10<sup>th</sup> Anniversary of the Sister City relationship between Bihoro and Cambridge could be submitted to the next year's awards. Representatives from Le Quesnoy (France) and Bihoro (Japan) would be invited to attend the conference.



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- 6.2 Minutes of the Meeting held on 17 September 2008 were included in the agenda.**

**RESOLVED**

5/08/220

*That the minutes of the meeting held on 17 September 2008, as circulated with the agenda, be confirmed as a true and correct record of proceedings.*

Nielsen/Wright

[Item taken at 8.00pm]

### **7 CAMBRIDGE COMMUNITY BOARD COMMITTEE MINUTES**

- 7.1 Cambridge Reserve Landscape Committee**

File: 01-95-03

**Minutes of meeting held on 16 September 2008 were included in the agenda.**

**RESOLVED**

5/08/221

*That the unconfirmed minutes of the Cambridge Reserve Landscape Committee meeting held on 16 September 2008 be received.*

Bishop/Wright

**RESOLVED**

5/08/222

*That the Cambridge Community Board is appreciative of the proposed Leamington upgrade and recommend to Council that this trend continues with any new street tree plantings in Cambridge.*

Nielsen/Wright

**Matter Arising**

**Riverside Park – Access from Dominion Avenue**

The Board passed two resolutions as follows –

*That the Cambridge Community Board recommends to Council that an investigation is undertaken to create another entrance into the riverside car park (Dominion Avenue) with a designated entry and exit. (6 June 2007 - Resolution 5/07/120)*

*Further to the earlier recommendation and following the site meeting of the Cambridge Reserve Landscape Committee, the Cambridge Community Board recommends to Council the vehicular system needs to be one way through Riverside Park on Dominion Avenue. (4 July 2007 – Resolution 5/07/147)*



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Members of the committee had queried if Council staff had interpreted the resolutions correctly and Chairperson Feisst asked Council's Strategic Planning Manager to follow through on this issue.

### 7.2 Light Up Cambridge Committee

File: 01-85-27

**Minutes of meeting held on 16 September 2008 were included in the agenda.**

**RESOLVED**

5/08/223

*That the unconfirmed minutes of the Light Up Cambridge Committee meeting held on 16 September 2008 be received.*

Bishop/Nielsen

At the meeting of 17 September 2008, the Cambridge Community Board approved a grant of \$2,000 to the Light Up Cambridge Committee which supersedes resolution 5/08/180 resolved on 6 August 2008.

**RESOLVED**

5/08/224

*That the Cambridge Community Board rescinds resolution 5/08/180.*

Nielsen/Wright

### 7.3 Bihoro Sister City Committee

File: 01-80-06

**Minutes of meeting held on 22 September 2008 were included in the agenda.**

**RESOLVED**

5/08/225

*That the unconfirmed minutes of the Bihoro Sister City Committee meeting held on 22 September 2008 be received.*

Nielsen/Bishop

**RESOLVED**

5/08/226

*That Cambridge Community Board recommend to Council that the programme of events as presented, for the forthcoming Bihoro delegation, be endorsed.*

Nielsen/Webber



## CAMBRIDGE COMMUNITY BOARD MINUTES 1 OCTOBER 2008

Board Member Nielsen said that a request had been received from Bihoro Town Office for an interpreter to be present with Mayor Koji Tsuchiya during his homestay visit with Mayor Livingston as he does not speak English. Board Member Webber suggested that the interpreter travelling with the delegation from Auckland accompanies Mayor Livingston's two guests for the evening and then he would take the interpreter back to the motel accommodation in Cambridge after dinner. Board Member Nielsen advised members that the Anniversary Dinner would be held on Tuesday, 21 October.

### **RESOLVED**

5/08/227

*That the Cambridge Community Board recommend to Council that -*

- (a) *a delegation from Cambridge visit Bihoro during October 2009;*
- (b) *sport be the theme to link in with current branding, "Waipa Home of Champions";*
- (c) *this is discussed with Mayor Koji Tsuchiya during the forthcoming Bihoro delegation visit.*

Nielsen/Webber

## **8 DIVISIONAL REPORTS**

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### **8.1 Community Services Report**

File: 01-84-32

**Community Services Report dated 23 September 2008 was included in the agenda.**

### **RESOLVED**

5/08/228

*That the Community Services report dated 23 September 2008 be received.*

Nielsen/Bishop

### **Matter Arising**

#### **8.1.1 Roothing – Maungatautari Road (Hydro Road to Karapiro Domain)**

File: 55-26-06

### **RESOLVED**

5/08/229

*That the Cambridge Community Board request Council staff maximise the length available for the pull off lane when considering the design on Maungatautari Road from Hydro Road to Karapiro Domain.*

Nielsen/Bishop



## CAMBRIDGE COMMUNITY BOARD MINUTES 1 OCTOBER 2008

### 8.2 Treasury Report

File: 75-16-09

**Report from the Financial Accounting Manager dated 5 September 2008 was included in the agenda.**

#### **RESOLVED**

5/08/230

*That the Treasury Report for the period ended 31 August 2008 be received.*

Nielsen/Bishop

### 8.3 Building Statistics

File: 01-84-07

**Building Statistics for August 2008 were included in the agenda.**

#### **RESOLVED**

5/08/231

*That the Building Statistics for August 2008 be received.*

Nielsen/Bishop

## **9 INWARDS CORRESPONDENCE**

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### 9.1 Environment Waikato – Navigation Safety Bylaw

File: 01-69-20

**A letter from Environment Waikato advising that a review is being undertaken of the Navigation Safety Bylaw and seeking comment and feedback from people who use the region's waterways was included in the agenda.**

#### **RESOLVED**

5/08/232

*That the letter dated 10 September 2008 from Environment Waikato be received.*

Bishop/Nielsen

### 9.2 Sister Cities New Zealand – “2009 China on the Inside” Tour

File: 01-80-03

**An email from Sister Cities New Zealand advising of the “China on the Inside” tour to be held during April 2009 was included in the agenda.**

#### **RESOLVED**

5/08/233

*That the email dated 10 September 2008 from Sister Cities New Zealand be received.*

Bishop/Nielsen



## CAMBRIDGE COMMUNITY BOARD MINUTES 1 OCTOBER 2008

Board Member Bishop expressed his disappointment that the “2009 China on the Inside” tour was taking place during the time the Sister Cities Conference will be held next year.

### **RESOLVED**

5/08/234

*That the Cambridge Community Board circulate information relating to the “2009 China on the Inside” tour for consideration to the following –*

- *Rotary Club of Cambridge*
- *Cambridge Lions*
- *St Peter’s School*
- *Cambridge High School*
- *Cambridge Chamber of Commerce*
- *Information Centres at Cambridge and Te Awamutu*

Bishop/Nielsen

### **9.3 World War I Howitzer**

File: 4351/404.01

**A further letter from Mr AJ Wilkinson providing an update regarding the proposal to retrieve the World War I Howitzer was included in the agenda. Council staff have contacted the lessee.**

### **RESOLVED**

5/08/235

*That the letter dated 14 September 2008 from Mr AJ Wilkinson be received.*

Feisst/Bishop

Chairperson Feisst said the proposed date was during Labour Weekend and following discussions with Mr Wilkinson, it has now been changed to Saturday, 1 November. This information is to be conveyed to Council’s Property Department.

### **9.4 Cambridge Heritage and Tree Trails Leaflet – Significant Trees**

File: 01-21-02

**A letter from Mr AJ Wilkinson commenting on the Cambridge Heritage and Tree Trails leaflet was included in the agenda.**

### **RESOLVED**

5/08/236

*That the letter dated 14 August 2008 from Mr AJ Wilkinson be received.*

Bishop/Wright



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### 9.5 Extension of Footpath – Raleigh Street

File: 55-09-01

A letter from Mr AE Wilson requesting an extension to the footpath on Raleigh Street, from Leamington Mews to Shakespeare Street was included in the agenda.

Members were advised that Council staff have been in contact with Mr Wilson, apologising for the oversight and that it will be included in the next footpath programme.

#### RESOLVED

5/08/237

*That the letter dated 13 September 2008 from Mr AE Wilson be received.*

Bishop/Nielsen

## 10 COMMUNITY BOARD GRANTS 2008/2009

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File: 75-06-05

The application for a community grant, from Maungatautari Marae, was referred to this meeting from the Community Grants meeting held on 16 September 2008, to be considered under the Minor Community Works fund was included in the agenda. A copy of the letter written by the Community Leisure Officer was included for information purposes.

#### RESOLVED

5/08/238

*That the application for a grant from Maungatautari Marae and the copy of the letter dated 18 September 2008 from the Community Leisure Officer be received.*

Bishop/Nielsen

#### RESOLVED

5/08/239

*That the Cambridge Community Board approve the grant of \$4,000 from the Minor Community Works fund to Maungatautari Marae for ongoing expenses and maintenance related to building septic tanks and soak holes and improvements to the water reticulation system.*

Feisst/Webber

## 11 CONFUSION OF ROAD NAMES – HORA HORA / OREIPUNGA ROADS

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File: 55-28-12

Res: 5/08/154

At the meeting on 3 September 2008, Board members requested an update on resolution 5/08/154 and is included for further consideration. A copy of the letter written by Mayor Livingston to Mayor Sinclair of South Waikato District Council, was included in the agenda for information purposes.



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Members were advised that a request has been put forward to New Zealand Transport Agency (NZTA) for directional signage to Hora Hora Domain who advised that it will be given consideration.

### **RESOLVED**

5/08/240

*That the letter dated 18 September 2008 to Mayor Sinclair from Mayor Livingston, be received.*

Bishop/Wright

A response (email) from Mayor Sinclair had been forwarded to the Committee Secretary by Mayor Livingston advising that the request will be considered by the South Waikato District Council Management Team.

## **12 PUBLIC NOTIFICATION OF AN APPLICATION FOR A RESOURCE CONSENT – HIGHGATE TRUST**

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File: 4445/487.00

<b>Applicant</b>	Highgate Trust
<b>Type of Consent</b>	Land Use
<b>Proposed Activity</b>	Consent is sought to – <ul style="list-style-type: none"><li>• Operate a sand and pumice quarry</li><li>• Establish and operate a clean fill landfill</li><li>• Form a permanent lake</li></ul>
<b>Location</b>	72/1 Aspin Road, Cambridge

**A letter from Council's Planner enclosing a summary of the application and advising that comments should be received by Council staff no later than Wednesday, 15 October 2008. The summary of the application is distributed to Board members separately to the agenda.**

### **RESOLVED**

5/08/241

*That the letter dated 12 September 2008 from Council's Planning Consultant be received.*

Bishop/Wright

### **RESOLVED**

5/08/242

*That the Cambridge Community Board recommends that Council consider the consequences of heavy road traffic to the road base as these concerns have been brought to the attention of the Board by residents of the area.*

Nielsen/Feisst



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### RESOLVED

5/08/243

*That the Cambridge Community Board recommends that Council ensures that the permanent lake to be established when the sand quarrying is completed, is created into a wetland or habitat for birdlife, if the consent is granted.*

Bishop/Nielsen

The Board wishes to be heard in support of their submission.

[Board Member Webber took no part in discussions.]

### 13 **WAIPA DISTRICT PLAN PROPOSED PLAN CHANGE – PLAN CHANGE 56**

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File: 65-07-56

<b>Proposed Plan Change Promoted by</b>	Waipa District Council
<b>Address of Site</b>	Forested cone of Mt Maungatautari

#### **Nature of Proposed Plan Change**

To recognise the “Maungatautari Ecological Island” and provide for the creation of Maungatautari Ecological Island Lots, that can be transferred through the Transferable Development Right (TDR) process to approved locations within the District.

**A letter from Council’s Planning Services Manager enclosing a copy of the proposed Plan Change and advising that the closing date for submissions is Wednesday 22 October 2008 was included in the agenda. The proposed Plan Change was distributed to Board members separately to the agenda.**

### RESOLVED

5/08/244

*That the letter dated 22 September 2008 from Council’s Planning Services Manager be received.*

Bishop/Wright

[Board Member Webber took no part in discussions.]

### 14 **LEAMINGTON VILLAGE UPGRADE PROJECT - UPDATE**

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File: 27-08-22

Council’s consultant, Karen Hills of OPUS, gave a presentation detailing the summary of consultation, the revised concept plan, programme and project summary.



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The recent open day was well supported with the project being well received. Due to public comment some changes have been made – oak trees at feature locations have been replaced with cherry trees, the inclusion of additional parking in Campbell Street (north east side of road) and minor changes to the location of street furniture. Construction is anticipated to begin in January 2009 and completed in August 2009.

[Board Member Webber arrived at 7.25pm.]

### **RESOLVED**

5/08/245

*That the Cambridge Community Board supports in principle and detail the proposed Leamington Village Upgrade project as presented by Karen Hills of OPUS.*

Nielsen/Bishop

### **Other Matters**

Responding to a query regarding the grassed area in front of the café in Cook Street being used as a parking area, Council's Engineering and Utilities Manager, John Kerr, advised that Council's enforcement officers would address this issue.

John also advised that during the next few weeks, requirements and rules will be confirmed concerning what type of traffic can drive over Victoria Bridge as there has been a significant increase in over limit vehicles traversing the bridge. These will be advertised in the local newspaper to alert the community and will be enforced vigorously. Repairs have been undertaken to a major culvert on Kaipaki Road which has now collapsed. To rectify this problem, it is anticipated that the road will be closed for six weeks. Local residents will be advised of this.

[Item taken at 7.10pm]

## **15 BOARD MEMBERS REPORT FROM MEETINGS ATTENDED ON BEHALF OF THE CAMBRIDGE COMMUNITY BOARD**

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File: 01-21-02

Board Members who have attended meetings on behalf of the Cambridge Community Board reported on the following groups –

- Cambridge Chamber of Commerce
- Cambridge Community Arts Council
- Cambridge Health and Community Centre
- Cambridge Resthaven Trust Board
- Cambridge Tree Trust
- Safer Community Council



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- Waipa District Council
- Cambridge Covered Swimming Pool
- Cambridge Town Hall Focus Group
- Cambridge Social Services Committee

### **16 COMMUNITY BOARD RESOLUTIONS UNDER ACTION AND NOT INCLUDED AS AN ITEM IN THIS AGENDA**

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File: 01-21-02

**Schedule of Cambridge Community Board Resolutions Under Action as at 19 September 2008 was included in the agenda.**

#### **RESOLVED**

5/08/246

*That the Cambridge Community Board Resolutions Under Action as at 19 September 2008 and not included as an item in this agenda be received.*

Bishop/Wright

### **17 COMMUNITY BOARD MEETING/FUNCTION DATES FOR OCTOBER 2008**

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File: 01-21-02

Sunday, 19 October	Bihoro Mayoral Delegation arrives	4.00pm
Wednesday, 22 October	Bihoro Mayoral Delegation departs	9.00am
Thursday, 23 October	Cambridge Reserve Landscape Committee	3.30pm
Thursday, 23 October	Light Up Cambridge Committee	4.30pm

### **18 ITEMS FOR NEXT BOARD MEETING**

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File: 01-21-02

Items for the Board meeting requested by Board members should be by way of Notice of Motion in accordance with Standing Orders.

### **19 NEXT MEETING**

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The next meeting of the Cambridge Community Board will be held at 7.00pm on Wednesday, 5 November 2008 in the Committee Room, Cambridge Service Centre, Waipa District Council, 23 Wilson Street, Cambridge.

[Board Member Webber departed at 10.00pm]



## CAMBRIDGE COMMUNITY BOARD MINUTES 1 OCTOBER 2008

### **20 PLAN CHANGE 58, ST KILDA WATERWAYS**

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File: 65-07-58

**RESOLVED**

5/08/247

*Based on the information presented, the Cambridge Community Board supports the level of urban design and sustainable principles incorporated into the St Kilda Waterways development.*

Bishop/Wright

There being no further business the meeting closed at 10.25pm.

**CHAIRPERSON**

\_\_\_\_\_

**DATE**

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**CONFIRMED AS A TRUE AND CONFIRMED RECORD OF PROCEEDINGS**