



CAMBRIDGE COMMUNITY BOARD MINUTES 7 JULY 2010

Minutes of a meeting of the Cambridge Community Board held in the Committee Room of the Cambridge Service Centre, Waipa District Council, 23 Wilson Street, Cambridge on Wednesday 7 July 2010 at 7.00pm

1 PRESENT

Members

R Feisst (Chairperson)

E Andree-Wiltens, J Bishop, B Nielsen, B Taranaki, G Webber, R Wright

In Attendance

Jennie McFarlane, Manager Legal and Corporate Support [Item 14]
Sandra Des Forges, Senior Planner Community Planning and Governance
Noelene Barr, Committee Secretary

Public

5

2 APOLOGIES

Nil

3 LATE ITEMS

RESOLVED

5/10/119

That the letter from Waipa District Council regarding Proposed Plan Change 68, Froude Street be accepted as a late item.

Webber/Wright

4 CONFIRMATION OF ORDER OF BUSINESS

File: 01-21-14

RESOLVED

5/10/120

That the order of the meeting be confirmed with items 10, 6.1.2, and 14 following item 5 with the supplementary items as 22 and 23.

Andree-Wiltens/Wright

5 PUBLIC FORUM

File: 01-21-02

Peter Lee, Deputy Mayor and Chairperson of the Cambridge / Le Quesnoy Friendship Association, requested financial assistance to purchase a cabinet to display items associated with Le Quesnoy, Sister City to Cambridge.



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He said that he has many items stored in his home which should be on display at the Cambridge Service Centre. He also requested funds to frame a print of the New Zealand soldiers scaling the town walls of Le Quesnoy which is estimated to cost \$290.

Board Member Webber said that he also had a lot of items relating to Bihoro, Sister City to Cambridge, which should also be on display. Members requested costs to be presented at the next meeting for further discussion.

John McLaren expressed concerns at the growth rate portrayed in the Waipa 2050, the District Plan review, and the difficulties in obtaining information from Council's website.

6 MINUTES OF PREVIOUS MEETING

File: 01-21-14

6.1 Minutes of the Meeting held 2 June 2010 were included in the agenda.

RESOLVED

5/10/121

That the minutes of the meeting held on 2 June 2010, as circulated with the agenda, be confirmed as a true and correct record of proceedings.

Nielsen/Bishop

Matters Arising

6.1.1 Road Closures – Qualified Council Staff

File: 01-21-02

Staff have to be qualified to authorise traffic management plans therefore a cost is already in place to cover the costs involved in gaining this qualification. However, to actually carry out the road closures which compliment the traffic management duties, a lot of infrastructure is required such as trucks, signage and staff which can cost up to \$100,000 to resource. As a rule, it is not usual for a contractor to just supply the equipment and allow someone else to manage all the traffic duties.

6.1.2 Cambridge Town Hall - Art Hanging System

File: 15-11-01

Res: 5/10/102

A memorandum from Council's Property Advisor was distributed at the meeting providing information and costs to install a practical, non-invasive and flexible art hanging system. A quote from Foster Construction Limited of \$3,436.78 was also distributed.



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Sue Milne of Cambridge Arts Council advised that since approaching the Board at the last meeting, an improved art hanging system has been proposed following discussions with Council staff, Antanas Procuta and staff of the Cambridge Information Centre. Antanas Procuta is to discuss this system with New Zealand Historic Places Trust. The system involves removing the existing picture rail and refitting below the present location which picture hooks can be fitted into; the hooks would be stored at the Information Centre and available to be hired. The purchase of hooks was not included in the quote.

RESOLVED

5/10/122

That part (b) of resolution 5/10/102 be rescinded.

Bishop/Andree-Wiltens

RESOLVED

5/10/123

That the Cambridge Community Board, approve up to \$4,087.18 plus GST from Minor Community Works, to the Cambridge Arts Council for the purchase of an art hanging system for the Cambridge Town Hall, subject to approval being granted by the New Zealand Historic Places Trust.

Taranaki/Andree-Wiltens

7 CAMBRIDGE COMMUNITY BOARD COMMITTEE MINUTES

7.1 Light Up Cambridge Committee

File: 01-85-27

Minutes of meeting held on 15 June 2010 were included in the agenda.

RESOLVED

5/10/124

That the unconfirmed minutes of the Light Up Cambridge Committee meeting held on 15 June 2010 be received.

Nielsen/Andree-Wiltens

8 DIVISIONAL REPORTS

8.1 Community Services Report

File: 01-84-32

Community Services Report was distributed separately to the agenda.



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RESOLVED

5/10/125

That the Community Services report dated 28 June 2010 be received.

Bishop/Wright

8.2 Treasury Report

File: 75-16-09

Report from the Financial Accounting Manager dated 8 June 2010 was included in the agenda.

RESOLVED

5/10/126

That the Treasury Report for period ended 31 May 2010 be received.

Bishop/Wright

8.3 Building Statistics

File: 01-84-07

Building Statistics for May 2010 were included in the agenda.

RESOLVED

5/10/127

That the Building Statistics for May 2010 be received.

Bishop/Wright

9 INWARDS CORRESPONDENCE

9.1 Liberty Swing

File: 60-08-01

A letter to Sir Patrick Hogan confirming Council support of the installation of a Liberty Swing at Te Ko Utu Park playground, copied to the Board for information purposes was included in the agenda.

RESOLVED

5/10/128

That the letter dated 14 June 2010 from Waipa District Council be received.

Bishop/Nielsen

9.2 Achievements

File: 01-21-02

A letter from Bruce Jeans to Mayor Livingston providing an update of the achievements of Genevieve Baildon copied to the Board for information purposes was included in the agenda.



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RESOLVED

5/10/129

That the letter dated 22 June 2010 from Bruce Jeans be received.

Taranaki/Webber

10 REQUEST FOR FUNDING – FLAGS FOR THE TOWN CENTRE

File: 01-31-11

A letter from Cambridge Chamber of Commerce requesting a grant of \$26,140 for the purchase of flags for the Cambridge town centre to be flown during the World Rowing Cup event and to create a legacy for the district which extends beyond this event was included in the agenda.

RESOLVED

5/10/130

That the letter dated 13 May 2010 from Cambridge Chamber of Commerce be received.

Bishop/Wright

Martin O'Brien and Phillip Coles of the Cambridge Chamber of Commerce distributed information relating to a proposal to purchase and install 101 banners and hardware for 75 poles (26 poles have existing hardware) and a map indicating the location of the banners and a break down of costs totalling \$24,124.00. It is proposed that generic Cambridge banners would be flown alongside banners associated with events happening in the town, such as the World Rowing Cup, Autumn Festival, Melbourne Cup and Armistice Day.

RESOLVED

5/10/131

That the Cambridge Community Board approve \$10,000 from the Minor Community Works fund to the Cambridge Chamber of Commerce towards the purchase and installation of banners and associated hardware.

Feisst/Wright

[Item taken at 7.40pm]

11 NAME SUGGESTIONS FOR FUTURE STREETS

File: 55-28-12

A letter suggesting future streets are named after native and English trees was included in the agenda.



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RESOLVED

5/10/132

That the letter date stamped 26 May 2010 from Sophie Tipene be received.

Wright/Andree-Wiltens

12 ANZAC DAY COMMEMORATIONS – NEW ZEALAND HERALD

File: 01-06-01

A letter from Mr AJ Wilkinson noting that the New Zealand Herald does not include details of the ANZAC Day commemorations held in Cambridge was included in the agenda.

RESOLVED

5/10/133

That the letter dated 30 May 2010 from Mr AJ Wilkinson be received.

Bishop/Wright

RESOLVED

5/10/134

That the Cambridge Community Board write a letter to Mr AJ Wilkinson advising that contact has been made with the New Zealand Herald to include the details of future ANZAC Day commemorative services held in Cambridge.

Bishop/Webber

13 FOOTPATH – SOUTHERN SIDE OF RALEIGH STREET

File: 55-09-01

A letter from Roberta Pool requesting a footpath be installed on the southern side of Raleigh Street between Coleridge and Burns Streets, an approximate distance of 150 metres, was included in the agenda.

Staff advise that the approximate cost to install this footpath is \$7,125.00.

RESOLVED

5/10/135

That the letter dated 15 June 2010 from Roberta Pool be received.

Webber/Bishop

Board Members Webber and Taranaki advised that Council does not have a programme for new footpaths for the next five years. Options to be discussed with Roberta Pool for further discussion at the next meeting.



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14 REVIEW OF WAIPA DISTRICT COUNCIL PROCEDURAL POLICY

File: 01-21-02

Council adopts policies to assist in the effective and efficient implementation of its functions, duties and powers. Some policies are statutorily required (such as Gambling Class 4 Venue Policy) and there are financial policies required by the Local Government Act 2002, incorporated in Council's Long Term Council Community Plan. Where there is not a statutory requirement for a policy, Council may also adopt other procedural policies to provide elected members and council staff with guidance for dealing with similar issues in a consistent manner. Council has traditionally maintained these procedural policies (which are subject to regular review) in a manual. The current manual is being reviewed as a whole and the process so far has involved discussions with council staff, councillors and the Iwi Consultative Committee. A summary was included in the agenda and a reduced version of the current procedural policy manual distributed with the agenda.

Council's Manager Legal and Corporate Support outlined the review and requested feed back from the Board, if any, on any particular issue.

RESOLVED

5/10/136

That the information be received.

Bishop/Nielsen

[Item taken at 7.56pm]

15 NOTICE OF MOTION – RESTRICT PARKING ON GRASS VERGE

File: 01-21-02

A Notice of Motion submitted by Board Member Nielsen.

RESOLVED

5/10/137

That the Cambridge Community Board request Council staff investigate installing bollards or alternatives, to restrict parking on the grass verge in Tennyson Street in the vicinity of the netball courts, with the interests of protecting pedestrians by ensuring the footpath remains available for foot traffic.

Nielsen/Bishop

Council's Senior Planner Community Planning and Governance reported that Council Rooding Staff had advised that as the cars were parking on the footpath, enforcement processes should be implemented; education measures could also be undertaken such as installation of signs and attendees given information as to where to park their vehicles.



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As there have been ongoing issues for many years, Chairperson Feisst and Board Member Nielsen requested a meeting on site with Council's Rooding Staff. Senior Planner Community Planning and Governance to advise.

16 COMMUNITY SERVICE AWARD

File: 01-21-02

Board Member Taranaki advised that she is still gathering information regarding the recipient for a Community Service Award.

17 BOARD MEMBERS REPORT FROM MEETINGS ATTENDED ON BEHALF OF THE CAMBRIDGE COMMUNITY BOARD

File: 01-21-02

Board Members who have attended meetings on behalf of the Cambridge Community Board reported on the following –

- Cambridge Chamber of Commerce
- Cambridge Community Arts Council
- Cambridge Health and Community Centre
- Cambridge Resthaven Trust Board
- Cambridge Tree Trust
- Cambridge Safer Community Council
- Waipa District Council
- Cambridge Covered Swimming Pool
- Cambridge Social Services Committee
- Cambridge Information Centre
- Cambridge Wastewater Treatment Plant
- Special Interest Groups

18 COMMUNITY BOARD RESOLUTIONS UNDER ACTION AND NOT INCLUDED AS AN ITEM IN THIS AGENDA

File: 01-21-02

Schedule of Cambridge Community Board Resolutions Under Action as at 25 June 2010 was included in the agenda.

RESOLVED

5/10/138

That the Cambridge Community Board Resolutions Under Action as at 25 June 2010 and not included as an item in this agenda be received and resolution 5/08/097 be deleted.

Bishop/Nielsen

19 COMMITTEE MEETING/FUNCTION DATES FOR JULY 2010

File: 01-21-02

| | | |
|------------------------------|------------------|--------|
| Light Up Cambridge Committee | Tuesday, 20 July | 2.30pm |
|------------------------------|------------------|--------|



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Cambridge Reserve Landscape Tuesday, 20 July
Committee

3.30pm

20 ITEMS FOR NEXT BOARD MEETING

File: 01-21-02

Items for the Board meeting requested by Board members should be by way of Notice of Motion in accordance with Standing Orders.

21 NEXT MEETING

The next meeting of the Cambridge Community Board will be held at 7.00pm on Wednesday, 4 August 2010 in the Committee Room, Cambridge Service Centre, Waipa District Council, 23 Wilson Street, Cambridge.

22 DISTRICT PLAN REVIEW

File: 01-21-02

A letter from Mr AJ Wilkinson enclosing his submission to the District Plan Review and comments to matters therein.

RESOLVED

5/10/139

That the letter dated 26 June 2010 from Mr AJ Wilkinson be received.

Bishop/Nielsen

A letter to be written to Mr AJ Wilkinson advising that Chairperson Feisst and Board Member Bishop will be in contact to discuss his submission further.

23 WAIPA DISTRICT COUNCIL'S DRAFT ANNUAL PLAN 2010/11 – CONSIDERATION OF SUBMISSIONS

File: 01-21-02

A letter from Waipa District Council advising of recommendations in relation to the matters raised in the Board's submission to Council's Draft Annual Plan.

RESOLVED

5/10/140

That the letter dated 28 June 2010 from Waipa District Council be received.

Taranaki/Bishop



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24 PROPOSED PLAN CHANGE 68 – FROUDE STREET, CAMBRIDGE

File: 01-21-02

A letter from Waipa District Council enclosing information from the Independent Hearing Commissioner for Proposed Plan Change 68 as the hearing was adjourned due to new information raised. The matter is to be referred to Council for its further consideration.

RESOLVED

5/10/141

That the letter dated 2 July 2010 from Waipa District Council be received.

Nielsen/Bishop

There being no further business the meeting closed at 10.07pm.

CHAIRPERSON

DATE

CONFIRMED AS A TRUE AND CORRECT RECORD OF PROCEEDINGS