



TE AWAMUTU COMMUNITY BOARD MINUTES 19 JULY 2005

Minutes of an ordinary meeting of the Te Awamutu Community board held in the Council Chambers of the Waipa District Council, 101 Bank Street, Te Awamutu on Tuesday 19 July 2005

1 PRESENT

Members

D Taylor (Chairperson)

H Barnes, GG Derbyshire, A Empson, N Hall, CA Martin-Page, G Roberts

In Attendance

Ross McNeil, Group Manager – Policy and Strategy
Noelene Barr, Committee Secretary

Public

Nil

2 APOLOGIES

RESOLVED

6/05/157

That the apologies for absence from Board Member Twidle be received.

Barnes/Hall

3 LATE ITEMS

Pursuant to Section 46A(7) of the Local Government Official Information and Meetings Act the following additional item was requested.

Group Manager – Policy and Strategy requested the following item –

Proposed Trade Waste Bylaw and Review of Wastewater Drainage Bylaw

Reason why item not included in the agenda:

Council has initiated a public consultative process and it is appropriate that the Board is aware of the process. However, the timing of the Board's agenda did not permit the inclusion of this matter.

Reason why discussion could not be delayed to a subsequent meeting:

Public consultation is required.

RESOLVED

6/05/158

That Proposed Trade Waste Bylaw and Review of Wastewater Drainage Bylaw be included as item 14.

Barnes/Derbyshire



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4 CONFIRMATION OF ORDER OF MEETING

File: 01-21-13

RESOLVED

6/05/159

That the order of the meeting be confirmed.

Derbyshire/Hall

5 PUBLIC FORUM

File: 01-21-07

Nil

6 MINUTES OF PREVIOUS MEETINGS

File: 01-21-13

6.1 Minutes of Meeting held on 21 June 2005 were included in the agenda.

RESOLVED

6/05/160

That the minutes of the meeting of the Te Awamutu Community Board held on 21 June 2005, having been circulated, be taken as read and confirmed as a correct record.

Martin-Page/Barnes

Matters Arising

6.1.1 Te Awamutu Events Centre – Café

File: 15-03-01

Res: 6/05/130

Board Member Barnes said she was frustrated at the lack of response from staff and suggested Chairperson Taylor approach the management of the Te Awamutu Events Centre.

Group Manager – Policy and Strategy said that Council has not had the opportunity to consider the recommendation, and it would be Council that determines what course of action to take.

RESOLVED

6/05/161

That the Te Awamutu Community Board appoints its Chairperson to informally approach management of the Te Awamutu Events Centre to make enquiries of the possibility of installing vending machines.

Derbyshire/Barnes



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Board Member Empson said that the Board did not have the authority to act in this manner and suggested waiting to receive comments from staff.

Group Manager – Policy and Strategy reminded members of the Board's statutory role and said that seeking information was permitted. However he cautioned against approaching a contractor engaged by Council as this may give the contractor and community the direction that Council is intending to take when Council has yet to consider the matter.

Board Member Derbyshire said that in his opinion the Board's actions would not be tampering with the process and added that the majority of work that Board Members did was not recorded.

Chairperson Taylor put the motion which was carried by a show of hands.

Group Manager – Policy and Strategy indicated that he would pursue the Board's existing resolution and undertake to have a response in the next agenda. He also said that the lack of vending machines in the proposed vicinity might indicate that it is not commercially viable to do so.

As there was no time frame included in the resolution it could be appropriate to consider the response from Council before the Chairperson approaches the management of the Te Awamutu Events Centre.

6.1.2 Bylaws – Signage on Footpaths

File: 45-02-14

Res: 6/05/131

Board Members Barnes said that there had still been no action as the signs have not been removed.

Group Manager – Policy and Strategy said Council has not had the opportunity to consider the recommendation, however complaints may have been lodged directly with Council staff. In that case the matter should be investigated and the complainants advised.

6.1.3 Te Awamutu Public Relations Organisation Inc

File: 20-07-02

Res: 6/05/137

Chairperson Taylor said that he had suggested that the proposed Selwyn Park toilets be connected to the Information Centre building, however, TACPRO do not support this.



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7 OTHER MINUTES

7.1 Management Committee of the Keep Te Awamutu Beautiful Society

File: 20-09-01

Minutes of meeting held 7 July 2005 were included in the agenda.

RESOLVED

6/05/162

That the minutes of meetings of the Management Committee of the Keep Te Awamutu Beautiful Society held on 7 July 2005 be received.

Hall/Martin-Page

Board Member Barnes said that there is \$130,000 available for the construction of Pioneer Walk and that Council staff were to work alongside members of Keep Te Awamutu Beautiful.

Board Member Martin-Page said that the grant the Board had given the group of \$50,000 had been “high jacked” by staff.

Board Member Barnes said that Asset Manager Recreation had informed her that the project was a high priority and would commence when a new staff member is employed.

RESOLVED

6/05/163

That Te Awamutu Community Board request Council for an update of Pioneer Walk to be included in the next agenda, including the progress, processes involved, location of the work to be carried out, commencement date, funding available and whether or not Keep Te Awamutu Beautiful will be involved.

Derbyshire/Hall

Board Member Martin-Page read an extract from the minutes of Keep Te Awamutu Beautiful included in the agenda concerning the group’s frustration. She said that the group would “step back” from the project if it was deemed to be too big for them to handle.

Group Manager – Policy and Strategy said that the dedication and contribution of Keep Te Awamutu Beautiful to the community is unquestionable. It is important to remain focused on the outcome, which is the successful completion of the Pioneer Walk project.

Board Member Hall said that it was a pity that the group is being shunted aside when considering the effort that they had put into the project.



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7.2 Te Awamutu Brass

File: 01-48-02

Minutes of meeting held on 15 June 2005 were included in the agenda.

RESOLVED

6/05/164

That the minutes of the meeting of Te Awamutu Brass held on 15 June 2005

Hall/Martin-Page

7.3 Te Awamutu Alive Executive Committee

File: 20-07-02

Minutes of meeting held on 28 June 2005 were included in the agenda.

RESOLVED

6/05/165

That the minutes of the meeting of Te Awamutu Alive Executive Committee held on 28 June 2005 be received.

Hall/Martin-Page

Board Member Barnes said that the group was made up of hard working people who are doing a tremendous amount of work and queried how the Board could be more supportive.

Chairperson Taylor said that the committee had discussed previously approaching the Board for discretionary funding once a quote for the Christmas lighting had been received. Referring to the comments relating to the film festival, he said that the proprietor was not interested in running a film festival as it was not commercially viable.

7.4 Temple Cottage Committee

File: 04552/100.00

Minutes of meeting held on 15 June 2005 were included in the agenda.

RESOLVED

6/05/166

That the minutes of the meeting of Temple Cottage Committee held on 15 June 2005 be received.

Hall/Martin-Page

Board Member Derbyshire said that the open day held on one Sunday per month ~~was to~~ **may** be discontinued because of lack of visitors. However, as more schools were visiting the property, the Committee would be looking to provide toilet facilities once the sewerage system is available in Kihikihi.



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7.5 Waipa Community Arts Council

File: 20-08-14

Minutes of the ordinary meeting held on 16 May 2005 (including May 2005 Creative Communities Scheme Grants Allocation) were included in the agenda.

RESOLVED

6/05/167

That the minutes of the ordinary meeting of Waipa Community Arts Council held on 16 May 2005 be received.

Hall/Martin-Page

Board Member Hall said that all the money had been allocated with the next funding round scheduled to be held in October.

7.6 Te Awamutu Public Relations Organisation Inc

File: 20-07-02

Minutes of the meeting held on 23 June 2005 were included in the agenda.

RESOLVED

6/05/168

That the minutes of the meeting of the Te Awamutu Public Relations Organisation held on 23 June 2005 be received.

Hall/Martin-Page

7.7 Kihikihi Domain Sports Incorporation

File: 01-51-03

Minutes of the meeting held on 18 May 2005 were included in the agenda.

RESOLVED

6/05/169

That the minutes of the meeting of the Kihikihi Domain Sports Incorporated held on 18 May 2005 be received.

Hall/Martin-Page

Board Member Barnes said that the minutes had incorrectly stated that Richard Paul had complained to the Board regarding the use of the domain for driving instructions and this would be corrected at the next meeting.

Board Member Derbyshire said that Richard Paul was aware of this and suggested that a letter of apology be written to him. He also queried the appropriateness of using the domain for that purpose as it was setting a precedent for other reserves.



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Group Manager – Policy and Strategy suggested that the Domain group had no authority to allow any activity to occur contrary to stated requirements and that Council would be obliged to take action if it was made aware to such activities.

Board Member Barnes said that she would suggest that the group's secretary write a letter of apology to Richard Paul.

8 DIVISIONAL REPORTS

8.1 CORPORATE AND COMMUNITY SERVICES

8.1.1 Community Services Report

File: 01-84-03

Community Services Report dated 11 July 2005 was included in the agenda.

RESOLVED

6/05/170

That the Community Services Report dated 11 July 2005 be received.

Hall/Empson

(i) Speed Limit Bylaw

File: 45-02-08

Referring to the Speed Limit Bylaw, Board Member Empson said that he had received a suggestion from a resident of St Leger Road that the speed limit be reduced from the current limit of 100kph.

RESOLVED

6/05/171

That the Te Awamutu Community Board request Council review the speed limit on St Leger Road and advise the Board of the process and possibility of having it reduced.

Empson/Martin-Page

(ii) Transit New Zealand – Te Awamutu to Kihikihi Cycle and Walking Strategy

File: 55-26-06

Chairperson Taylor said that Transit New Zealand presented the Cycle and Walking Strategy to the Board in 2003.



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Included in the plan were “No Parking” lines in front of two commercial premises and also a pedestrian refuge. An owner of one of the businesses had recently brought this to the attention of Chairperson Taylor.

Group Manager – Policy and Strategy said, given the level of significance of the proposed plan that representatives from Transit New Zealand are invited to attend the next Board meeting to provide an update. This would create an opportunity for members of the public to attend the meeting.

RESOLVED

6/05/172

That the Te Awamutu Community Board express concerns on behalf of two businesses in Sloane Street of Transit New Zealand’s plan to install pedestrian refuges and “No Parking” zones, and invites Transit to attend a future meeting of the Board to provide an update on the status of the implementation of the strategy.

Empson/Derbyshire

(iii) Parks and Reserves

File: 01-51-10

Board Member Hall said that his comments regarding the good work of Parks staff had not been included in the previous minutes. He said the work was completed in difficult weather conditions.

RESOLVED

6/05/173

That the Te Awamutu Community Board gratefully acknowledges the excellent gardening work recently carried out in the main street and the ANZAC Green area which has produced a pleasing result.

Hall/Derbyshire

8.1.2 Treasury Reports

File: 75-16-09

Report of Finance Manager dated 4 July 2005 was included in the agenda.



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RESOLVED

6/05/174

That the Report of the Finance Manager dated 4 July 2005 be received.

Barnes/Hall

The balance of \$100 relating to the grant given to the Returned Services Association will be discussed further when the Discretionary Grants are disbursed.

Staff have advised that the balance of \$1,191 relating to resolution 6/03/117 is no longer required as the job has been completed. As Council has its own budget for graffiti removal, the amount of \$2,000 relating to resolutions 6/99/110 and 6/03/120 can also be returned to uncommitted funds.

RESOLVED

6/05/175

That the Te Awamutu Community Board request the balances of \$1,191 and \$2,000, relating to resolutions 6/03/117, 6/99/110 and 6/03/120 be returned to uncommitted funds of Minor Community Works.

Derbyshire/Hall

Board Member Barnes said that the parking area near the netball courts is in need of repair and a general tidy up and queried if this project could be included in the schedule of commitments for Reserve contributions.

As the area is leased, it would be dependant on the requirements of the lease who is responsible for the upkeep of the area. Staff would be asked to clarify the situation.

Board Member Barnes said that the Schedule of Commitments was an excellent reporting tool and easy to read and requested that this comment be passed onto staff.

8.2 ENVIRONMENTAL SERVICES REPORTS

8.2.1 Building Statistics

File: 01-84-07

Building Statistics for June 2005 were included in the agenda.

RESOLVED

6/05/176

That the Building Statistics for June 2005 be received.

Martin-Page/Derbyshire



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9 INWARDS CORRESPONDENCE

9.1 Temple Cottage Committee

File: 04552/100.00

A letter received from the Temple Cottage Committee was included in the agenda.

RESOLVED

6/05/177

That the letter dated 29 June 2005 from the Temple Cottage Committee be received.

Hall/Derbyshire

9.2 Kihikihi Domain Sports Incorporated

File: 01-51-03

A letter received from Kihikihi Domain Sports Incorporated providing information concerning two issues that had been reported to the group was included in the agenda.

RESOLVED

6/05/178

That the letter dated 28 June 2005 from the Kihikihi Domain Sports Incorporated be received.

Derbyshire/Barnes

Board Member Derbyshire said that he had received a complaint about the state of the speedway as there appears to be an air of disinterest during the off season. The storage area requires a general tidy up and the club rooms need painting. Board Member Barnes said that she would relay this to the committee at the next meeting.

9.3 Waipa District Council – Community Board Discretionary Grants

File: 01-31-10

A memorandum received from Council's Community Leisure Officer requesting a meeting date to distribute the discretionary grants was included in the agenda.

RESOLVED

6/05/179

That the memorandum dated 29 June 2005 from Council's Community Leisure Officer be received.

Empson/Martin-Page



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RESOLVED

6/05/180

That the distribution of Discretionary Grants is included in the scheduled Board meeting for 20 September.

Hall/Martin-Page

10 PUBLIC NOTICE BOARD – FUNDING ASSISTANCE

File: 20-07-02

A letter received from the Chair of the Te Awamutu Public Relations Organisation seeking funding assistance for the public notice board to be erected at the corner of Bank and Teasdale Streets was included in the agenda.

RESOLVED

6/05/181

That the letter dated 28 June 2005 from the Chair of the Te Awamutu Public Relations Organisation be received.

Martin-Page/Empson

Board Member Empson queried the future of the current notice board outside the former Post Office building as the Board contributed funding towards this approximately five years ago.

Chairperson Taylor said that the proposed notice board is an aluminium type structure consisting of three one metre square panels with a strong glass frontage which will be water proof and erected on poles. The existing notice board is managed by Te Awamutu Public Relations Organisation and will be taken down once the new one is in place.

Board Member Martin-Page queried promoting this mode of information and said that it was out of date in this electronic world and unnecessary.

The most logical place for the site of a notice board was near the information centre and it is unnecessary to alert visitors to the location of restaurants and toilets etc as there was a lot of signage in the town indicating this. The proposed location was also considered to make the notice board a target for vandalism and needed to be in a more prominent location.

The Board has previously given commitment to put a notice board outside the Bank of New Zealand but unfortunately the Bank had withdrawn permission to do so.

Chairperson Taylor said he would raise these matters at the next meeting and said that as the Board had previously given support to the project, the committee were working on the assumption that it was something the town needed and was an effective method of promotion. An invitation to attend the next meeting would be extended to members of the group.



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11 COMMUNITY BOARD RESOLUTIONS UNDER ACTION AND NOT INCLUDED IN THIS AGENDA

File: 01-21-07

Schedule of Te Awamutu Community Board Resolutions Under Action as at 8 July 2005. (Please Note – Items are not for discussion – Retain or Delete Only.)

RESOLVED

6/05/182

That the Te Awamutu Community Board Resolutions Under Action as at 8 July 2005 and not included as an item in this agenda be received.

Barnes/Derbyshire

RESOLVED

6/05/183

That resolution 6/04/115 is removed the Schedule of Resolutions.

Empson/Derbyshire

RESOLVED

6/05/184

That resolution 6/05/117 is removed the Schedule of Resolutions.

Roberts/Derbyshire

The lack of staff response to resolution 6/05/118 was discussed. Residents affected by the “joy riders” had lodged a complaint to Council and nothing has come of it. It could be impracticable to erect barriers without limiting access to people who lease the buildings or who wish to park there when an event is in progress at the Te Awamutu Events Centre.

Group Manager – Policy and Strategy said that it is a Police matter to catch the perpetrators, but he would follow through to see if the complaints to Council from residents had been responded to.

12 ITEMS FOR NEXT BOARD MEETING

File: 01-21-21

Items for the Board meeting requested by Board members should be by way of Notice of Motion in accordance with Standing Orders.

13 NEXT MEETING

The next meeting of the Te Awamutu Community Board will be held at 7.00 pm on Tuesday, 16 August 2005 in Committee Room 1, 101 Bank Street, Te Awamutu



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14 PROPOSED TRADE WASTE BYLAW AND REVIEW OF WASTEWATER DRAINAGE BYLAW

File: 45-02-25 and 45-02-26

Group Manager – Policy and Strategy said that the Policy committee approved the release of two bylaws covering Tradewaste and Wastewater Drainage for public comment. A Tradewaste bylaw will enable Council to control the discharge of high strength waste from commercial and industrial premises. The discharge of tradewaste results in increased costs and a bylaw will mean the generators of such waste pay a more equitable share of the costs of collection and treatment. . There are approximately 300 businesses in the District that are likely to be affected and, where possible, these are being contacted directly. There will be public information sessions in Te Awamutu and Cambridge.

Council's existing Wastewater Drainage bylaw is required to be reviewed and this is being undertaken in conjunction with the Tradewaste Bylaw. The Wastewater Drainage bylaw sets out the requirements for discharges and access/connections to the sewerage system. The most significant proposed change from the current bylaw will be designating that part of a private connection passing across the road reserve to the public sewer as Council property. This change is being proposed to protect the integrity of the sewerage system and eliminate the health and safety risks associated with property owners/occupiers digging up the road reserve to clear blockages.

Submissions close on Friday, 16 September 2005. The Policy Committee will consider the submissions at its October meeting. Copies of the bylaws and accompanying documentation will be included in the Board's next agenda.

There being no further business the meeting closed at 9.33pm.

CHAIRPERSON

DATE

CONFIRMED AS A TRUE AND CORRECT RECORD OF PROCEEDINGS