



APPLICATION FOR MANAGER'S CERTIFICATE

Section 118, Sale of Liquor 1989

*Sale of Liquor Regulations 1990
FIRST SCHEDULE
Form 18*

1990/61
Reg. 20(1)

To The Secretary
The District Licensing Agency
At Te Awamutu

Application for a Manager's Certificate is made in accordance with the details set out below.

1 TYPE OF CERTIFICATE *(Please tick appropriate box)*

General Manager's

Club Manager's

2 DETAILS OF APPLICANT

a) Full Name

Date of Birth

Address

.....

Occupation

b) Postal address for service of documents

.....

.....

c) Daytime contact name and telephone number

.....

d) Has the applicant been convicted of any offence?

YES/NO

If YES, what are the details of each offence?

Nature of offence

Date of Conviction

Penalty Suffered

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.....

.....

.....

e) Has the applicant had any experience in managing licensed premises?

YES/NO

If YES what are the details of that experience?

.....

.....

f) Has the applicant had any relevant training?
YES/NO

If YES what are the details of that training?

.....
.....

g) Does the applicant hold any relevant qualifications?
YES/NO

If YES what are the details of each qualification?

.....
.....

h) *(To be included only where the applicant seeks a Club Manager's Certificate)*

What is the extent of the applicant's involvement in the management and activities of the club?

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i) Does the applicant intend at this time to be the manager of any particular licensed premises?

YES/NO

If YES what are the identifying particulars of those licensed premises?

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DATED AT THIS DAY OF 20...

.....
APPLICANT SIGNATURE

FOR OFFICE USE ONLY

Application No:

Date Received:

Fee Paid:

Receipt No.

NOTES

- 1 For the matters that are to accompany this application, see Regulation 20(2) of the Sale of Liquor Regulations 1990.
- 2 If the applicant intends to be the manager of any particular licensed premises the application must be filed with the District Licensing Agency with which the application for the licence was filed. In all other cases, the application should be filed with the District Licensing Agency for the district in which the applicant is residing.

CHECK LIST – MANAGER’S CERTIFICATE APPLICATION

Information required to accompany application for Manager’s Certificate.

Tick box relevant information is provided.

- a) One copy of the application (Form 18).
- b) Evidence (in duplicate) of previous experiences where the applicant claims previous experience in managing licensed premises.
- c) Evidence (in duplicate) of relevant training or qualifications where the applicant claims relevant training or qualifications.
- d) Evidence (in duplicate) of the applicant’s involvement in the management and activities of the club where the applicant intends to be the manager of a particular club.
- e) The prescribed fee \$132.00.