



APPLICATION FOR RENEWAL OF LICENCE

1990/61
REG. 18(1)

Sale of Liquor Regulations 1990 FIRST SCHEDULE - continued

***(For On-Licence, Off-Licence, or Club Licence)
Sections 18, 41 and 46, Sale of Liquor Act 1989***

TO: The Secretary
The District Licensing Agency
At TE AWAMUTU

Application for the renewal of a licence is made in accordance with the details set out below.

1 DETAILS OF LICENSEE

- a) Full nameDOB.....
- b) Postal address for service of documents
.....
.....
- c) Daytime contact name and telephone number
.....

2 DETAILS OF MANAGER

Full names and addresses of all managers currently employed, and certificate numbers of manager's certificates.....
.....
.....
.....
.....
.....
.....
.....
.....
.....

3 DETAILS OF LICENCE

a) Type of licence (*tick appropriate box*)

On-Licence

Off-Licence

Club Licence

b) Number

c) Date of expiry

4 DETAILS OF PREMISES

(To be included only where the licence applies to any premises)

a) Address

b) Trading or other name (if any)

c) *(If a club licence)* does club share the premises with any other club?

Yes/No

If Yes:

i) What is the name of the other club?

.....

ii) What months of the year do the respective clubs use the premises?

.....

5 DETAILS OF CONVEYANCE

(To be included only where the licence applies to any conveyance)

a) Type of conveyance

b) Address of home base (if any)

c) Principal route travelled (if any)

d) Trading or other name (if any)

6 CONDITIONS

- Are any changes sought to the present conditions of the licence Yes/No
- If yes, what changes are sought?
.....
- What are the full reasons for the changes sought?
.....

DATED AT THIS DAY OF20.....

.....
LICENSEE

NOTES

1. This form should be used in respect of on-licences, off-licences and club licences. Special licences are not renewable.
2. This application should be filed with the District Licensing Agency no later than 20 working days before the expiry of the licence. After that time, it may be filed only with the permission of the District Licensing Agency. In no case may the application be filed after the licence has expired.
3. For the matters that are to accompany this application, see regulation 18(2) of the Sale of Liquor Regulations 1990.
4. Within 10 working days after filing this application with the District Licensing Agency, the applicant is required to give public notice of the application in Form 1. The notice must be published twice in a newspaper or newspapers circulating in the district and nominated by the Secretary of the District Licensing Agency, with no less than five days and not more than 10 days between the two dates of publication.
5. Within 10 working days after filing this application with the District Licensing Agency, the applicant must ensure that notice of the application in Form 1A is attached in a conspicuous place on or adjacent to the site to which the application relates (unless the Secretary of the District Licensing Agency agrees that it is impracticable or unreasonable to do so).
6. Where the application relates to any premises, be accompanied by a statement by the applicant that:
 - (i) The building in which the premises are situated has an evacuation scheme for public safety which meets the requirements of section 21A of the Fire Service Act 1975; or
 - (ii) The building, by reason of its current use, does not require such a scheme, or that the building is exempt from having to meet the requirements for such a scheme.
7. The fee of \$776.00 should accompany this application.

To The Applicant

When we receive your application for an On/Off/Club Licence

Please ensure that your public notifications are advertised within the following time frame:

- 1) Within 10 days of filing the application the first publication is to be made**
- 2) The second publication is to be not less than FIVE days and not more than TEN days after the first publication.**

You must provide the ORIGINAL page from the newspaper in which your advertisements were published to this office.

Format for publication is enclosed.

**Yours faithfully
Karl Tutty/Dirk Fabrie
WAIPA DISTRICT LICENSING INSPECTORS**

ENCL.

INFORMATION FOR APPLICANTS

The Sale of Liquor Act 1989 requires that “within 10 days after filing the application, the applicant must ensure that notice of the application in the prescribed form is attached in a conspicuous place on or adjacent to the site to which the application relates”

This requirement may be waived if the Secretary of the District Licensing Agency agrees that it is impracticable or unreasonable to do so.

Check this list to determine the appropriate section of the Act under which to advertise.

Delete the sections in the heading of the notice (Form 1A) which do not apply. For example if your notice is to advertise an application for renewal of an on-licence, delete all the section number EXCEPT 18(4)

Section 9(5)	New On-Licence
Section 16(2A)	Variation of On-Licence
Section 18(4)	Renewal of On-Licence
Section 31(4)	New Off-Licence
Section 39(2A)	Variation of Off-Licence
Section 41(4)	Renewal of Off-Licence
Section 55(4)	New Club licence
Section 62(2A)	Variation of Club-Licence
Section 64(4)	Renewal of Club-Licence
Section 76(4)	Special Licence

PUBLIC NOTICE

**Section 9(5), 16(2A), 18(4), 31(4), 39(2A), 41(4), 55(4), 62(2A), 64(4), 76(4)
Sale of Liquor Act 1989**

.....
.....
(full name of applicant)

.....
.....
(full address of applicant)

.....
.....
(occupation of applicant)

Has made application to Waipa District Licensing Agency at Te Awamutu/Cambridge for the grant (or renewal) of a:

.....
.....
(specify type of licence)

In respect of premises situated at

.....
.....
.....
(specify the address where licensed premises are or will be situated)

And known as

.....
.....

The general nature of the business conducted (or to be conducted) under the licence is:

.....
.....
(e.g. hotel, tavern, restaurant, entertainment, night club)

The days on which and the hours during which liquor is (or is intended to be) sold under the licence are:

.....
.....

Form 1

**Sale of Liquor Regulations 1990
SCHEDULES
FIRST SCHEDULE Reg. 3
PRESCRIBED FORMS**

Form 1 Reg. 4

PUBLIC NOTICE

Section 9(4), 16(2), 18(3), 31(3), 39((2), 41(3), 55(3), 62(2), 64(3) and 76(4) (Please circle relevant section)

Sale of Liquor Act 1989

(Full name, address and occupation of applicant) has made application to the District Licensing Agency

**At For the grant (or renewal) of a
(specify type of licence)**

**in respect of the premises situated at
.....**

**(or specify type of conveyance) travelling between
.....**

**And Known as
.....**

**The general nature of the business conducted (or to be conducted) under the licence is:
.....
.....
(e.g. hotel, tavern, restaurant, entertainment, night club)**

**The days on which and the hours during which the liquor is (or intended to be) sold under the licence are:
.....
.....**

The application may be inspected during ordinary office hours at the office of the Waipa District Council, District Licensing Agency, Bank Street, Te Awamutu/Wilson Street, Cambridge

Any person who is entitled to object and who wishes to object to the grant of application may not