

**BUILDING CONTROL PROCESSING CHECKLIST
RETAINING WALL, DECK, VERANDA**

KEY/DECISION

- P / √ Pass, ie, compliance with the Building Code
 F Fail, ie, non-compliance with the Building Code
 N/A Not applicable

Alternative Solutions to be recorded at the end of the checklist

Building Consent No.		Date:		Officer:
Ref. no.	Items to consider	KEY	Comments/Reasons for Decision	Alternative Solution Y / N
1	Have PIM conditions been read?			
2	Has a scale site plan been provided showing boundaries?			
Retaining Wall				
3	Is the wall construction specific engineering design plus PS1?			
4	Is timber treatment, sizing specified?			
5	Are reinforcing and footing/wall details provided, including control joints?			
6	Is there a combination of fence/retaining wall from existing ground level?			
7	Is drainage detail included in application documents and outfall?			
8	Is sur-charge to be imposed on retaining?			
Deck				
9	If deck is over 3m from ground it must be engineer design have calculations/details been provided?			
10	Is timber treatment, sizing specified (2kpa)?			
11	Anchor piles / bracing pipes /bracing as per NZS 3604 section 6 900d x 350sq (12kn fixings)			

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12	E2 compliant connection to dwelling or alternative solution				
13	Does step down comply with NZBC E2?				
14	Does deck material meet the floor joist spacings NZS 3604****				
Bearers					
15	Pile centres correct for bearer size NZS 3604 section 6				
Hand Rail/Barrier					
16	Balustrade/ Post gaps and connections comply with NZBC D1				
Verandah					
17	Post footings specified provide adequate resistance against uplift (NZS 3604 section 9)				
18	Has top/ bottom post connections been detailed?				
19	Do verandah beam treatment, grade, size, span, rafter comply with NZS3604				
Steps					
20	Stringer size, grade, treatment and fixing specified. Do steps comply with NZBC D1				

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General					
21	In addition to the above project specific details have all the Building Code Clauses B1 to H1 Considered?				
22	Have the following sections of the Building Act been considered? -31 PIM -36 DC Notice -37 Restricting Commencement -39 Historic Place Trust -46 NZ Fire Service -68 Waiver or Modification -71/74 Natural Hazards -75/77 Building over Two Lots -112 Alterations to existing Buildings -113 Intended life of Building -115 Change of Use -118 Disable Persons -122 Earthquake prone Building -363 CCC for Public Use				

Outcome of Decisions	
1	Documents demonstrate compliance with the Building Code. Building Consent can be granted. Signed _____ Date: _____
2	Documents do not demonstrate compliance with the Building Code and further information is required. See Request for Further Information letter. Application suspended. Signed _____ Date: _____

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Alternative Solutions

Ref. No.	Brief description of Alternative Solution	Reason for acceptance