

User Guide for Building Consent Applicants

SOLID FUEL HEATER

Please return to the Waipa District Council with your completed Building Consent application.

APPLICATION

Note :- Fee deposit required with application.

	Applicant to complete		Office use only
	Yes	N/A	
Have you provided <u>two copies</u> of:			
Plans			
Specifications			
Are the plans done in black lines on a white background?			
Have you used the correct valuation number, legal description and location address?			
Has the application form been completed in full, signed and dated?			
Has the correct total value of building work been shown?			
Is the copy of the Certificate of Title or Sale Purchase Agreement provided?			
Has the application fee been received?			

FLOOR PLAN – SCALE 1:100

Has the full floor layout been shown?			
Has the proposed location of the heater been shown?			
Have dimensions of hearth been shown?			
Has distances to windows and/or doors in close proximity to heater been shown?			
If building is multiple stories, has location of flue through upper floor levels been shown on plans and flue protection details supplied?			
Are the positions of smoke alarms shown on the full Floor Plan?			

HEATING

Has a full copy of the manufacturers specification and installation instructions been provided?			
Has make and model of heater been indicated?			
Has flue installation detail been provided?			
<input type="checkbox"/> Free standing <input type="checkbox"/> Chimney Insert <input type="checkbox"/> Zero Clearance Inbuilt			

WETBACK

Has location of hot water cylinder been indicated on floor plan?			
Has details of tempering value been provided?			
Has plumbers details been completed on application form?			

SECOND HAND HEATERS

Producer statement from an experienced installer confirming that the heater has been inspected and is in a sound condition and will meet the durability requirements of the Building Code.			
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GENERAL INFORMATION

SMOKE DETECTORS

Building Code Clause F7 requires an: "Appropriate means of detection and warning for fire must be provided within each household unit".

What this means is that it is mandatory to install smoke detectors in all new dwellings and dwellings where alterations requiring a building consent are taking place.

Whenever work is carried out on a dwelling that requires a building consent no matter how minor that work is (eg installation of a solid fuel heater or new toilet) the whole dwelling is to be upgraded with smoke detectors to comply, not just the area being altered.

Type 1 Domestic Smoke Alarm System

This system is based around one or more domestic/residential type smoke alarms with integral alerting devices.

The smoke alarms may be battery powered and are not required to be interconnected. In addition, they shall provide a hush facility having a minimum duration of 60 seconds.

Smoke alarms shall have a test facility readily accessible by the building occupants. This facility may be located on the smoke alarms.

Location of Smoke Alarms

Smoke alarms shall be located on the escape routes on all levels within the dwelling unit. On all levels containing the sleeping spaces, the smoke alarms shall be located either:

- In every sleeping space, or
- Within 3.0 m of every sleeping space door, in this case, the smoke alarms must be audible to sleeping occupants on the other side of the closed doors.

NATIONAL ENVIRONMENTAL STANDARDS FOR WOOD BURNERS

In order to meet the Ministry of the Environment standards, from 1st September 2005 all woodburners installed on properties less than 2 hectares must have a discharge of less than 1.5 grams of particles for each kilogram of dry wood burnt, and a thermal efficiency at least 65 per cent. For more information and a list of models that meet these requirements go to the Ministry of the Environment site on <http://www.mfe.govt.nz/laws/standards/woodburners>

Note: Not all heaters that are approved are on the list(s). If a model is not on the list a certificate proving that it meets the emissions standard must be provided to the Council when applying for a building consent.

OFFICE USE ONLY

Application does not comply with B.C.A's documentation requirements. Reasons:	Application NOT accepted:
Application returned to applicant:	
Application complies with B.C.A's documentation requirements.	Application Accepted:
Application forwarded to C/S admin /enter in to Proclaim:	