

**STRATEGIC PLANNING &  
DEVELOPMENT COMMITTEE  
MINUTES  
5 FEBRUARY 2008**

*Minutes of a Meeting of the Strategic Planning & Development Committee held in the Council Chambers, 101 Bank Street, Te Awamutu on Tuesday 5 February 2008 commencing at 9.00am*

**1 PRESENT**

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Councillor GRP Webber - Chairperson

**Members**

His Worship the Mayor AD Livingston; Councillors – EH Barnes, MEC Cox, LWE Hoverd, GH Jull, PL Lee, EC Newlands (9.05am), GG Scaramuzza, DL Sharpe, GW Simmons, BJ Taranaki, BS and [Iwi Representative]

**2 APOLOGIES**

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There were no apologies.

**3 LATE ITEMS**

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There were no late items.

**4 CONFIRMATION OF ORDER OF MEETING**

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File: 01-85-12

**RESOLVED**

3/08/01

*That the order of the meeting be confirmed.*

Cr Thomas/Cr Taranaki

**5 MINUTES OF PREVIOUS MEETING**

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File: 01-85-30

**Minutes of Meeting held on 4 December 2007 were included in the agenda.**

**RESOLVED**

3/07/02

*That the minutes of the meeting held on 4 December 2007, as circulated, be confirmed as a true and accurate record of proceedings.*

Cr Barnes/Cr Simmons

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**6 STRATEGIC PLANNING INITIATIVES - UPDATE**

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File: 65-06-36

**Report of Group Manager Policy & Strategy was included in the agenda**

Group Manager Policy and Strategy, R McNeil, outlined the initiatives that fall within the scope and purpose of this Committee. These included the Waipa District Plan Review (which includes reviewing the District Growth Strategy, development Town Plans for Cambridge and Te Awamutu), Hamilton Sub-Regional Growth Strategy, and the Te Awamutu Town Centre Upgrade Project.

**District Plan Review**

Mr McNeil said that proposals from Consultants to carry out the review are being assessed by a staff evaluation panel and it is expected that this assessment will be complete by the end of February. In response to concerns by the Committee that all consultants had opportunity to put forward a proposal, Mr McNeil said that the intention to review the Plan and what it entailed had been publicly advertised. However, due to the unique nature of the work, some companies had been identified who specialised in this area and were notified directly. He said that it was important to consider proposals on the basis of a complete package, including having regard to best practice (both nationally and internationally). A recommendation to Council would be forthcoming in due course.

**Hamilton Sub Regional Growth Strategy**

Mr McNeil said that project governance would be covered by a Joint Committee, which had met and Mayor Livingston had been appointed as interim Chairperson. It is proposed that the Committee would meet monthly. The Chief Executive Group, which operates at the Strategic level, would act as an advisory group to the Committee.

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Along side this was the Project Management Group which had responsibility for ensuring the project progressed as planned. Membership included senior staff of partner Councils as well as Transit/Land Transport NZ.

It is anticipated that a Draft Strategy would be produced by the end of this calendar year which would available to be consulted on the 2009/19 ten year Plan.

**Vision Advisory Groups**

Mr McNeil said that these groups had been in operation for a short time now and Cambridge have developed a statement and commentary which would be made publicly available for comment and feedback from the Community. It is anticipated that Te Awamutu would be in a similar position within a couple of months.

In response to questions seeking clarification on when other areas get to have a vision, it was explained that everyone has an opportunity on how their village, urban and rural areas are determined through the District Plan review process, and there would be multiple mechanisms to pick up all communities and individuals who wished to be involved.

**Te Awamutu Town Centre Upgrade Project**

Cr Cox expressed surprise that this was not a regular agenda item along with a report from the Hamilton Sub-regional Growth Strategy Group.

**RESOLVED**

3/08/03

*That a report from the Te Awamutu Town Centre Upgrade Project and the Hamilton Sub-Regional Growth Strategy Group be permanent agenda items for this Committee.*

Cr Cox/Cr Jull

Cr Cox gave a verbal report on progress with the newly named “Heart of Te Awamutu Steering Group” and outlined that submissions were currently being collated and would be summarised with hearings set for 29 February 2008.

Concern was expressed that the process for the Te Awamutu Vision Group and the Heart of Te Awamutu project may be overlapping and a pathway should be determined as to the reporting lines for each Group.

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The Vision groups were reporting directly to Council, but as the Group Manager Policy & Strategy is overseeing both projects he would ensure that appropriate linkages and communications between projects were maintained.

**RESOLVED**

3/08/04

*That the information be received.*

Cr Scaramuzza/Cr Jull

There being no further business the meeting closed at 10.23am

**CONFIRMED AS A TRUE AND ACCURATE RECORD**

**CHAIRPERSON:** \_\_\_\_\_

**DATE:** \_\_\_\_\_