

**APPLICATION TO REGISTER DOG(S)**  
for the year 1 July 2010 to 30 June 2011  
Section 36, Dog Control Act 1996

**PARTICULARS OF OWNER**

Mr/Mrs/Miss/Ms (delete)

Surname ..... Forenames.....

Postal Address.....

Address at which dog is ordinarily kept .....

Phone No (Home) ..... (Business)..... (Cell phone).....

Owner's Date of Birth .... / ..... / ..... Email address .....

Valuation Number from Rates Assessment (if known) ..... OR

Name of Property Owner..... Property Size.....

PARTICULARS OF DOG(S)	Dog ID	Dog ID	Dog ID	Dog ID
Name				
Predominant breed				
Second breed (or "X")				
Predominant colour				
Second colour				
Male/Female				
Neutered	YES/NO	YES/NO	YES/NO	YES/NO
Working Dog	YES/NO	YES/NO	YES/NO	YES/NO
Class of Working Dog (see note over page)				
Age				
Desc of tattoo or Microchip ID				
Classified Dangerous Dog (Sec. 31 DCA)	YES/NO	YES/NO	YES/NO	YES/NO
Classified Menacing Dog (Sec. 33A/33C DCA)	YES/NO	YES/NO	YES/NO	YES/NO
Tag No (Office Use)				
FEE (Office Use)				
<b>TOTAL FEES:</b>				

Please note, colour(s) and breed(s) of dogs must be selected from list supplied by Waipa District Council.  
**If registration is being transferred from another district or owner, please provide details over the page →**

I declare that the details I have provided are true and correct to the best of my knowledge.

..... Date

Signature ..... Date

Please forward this form and payment to: **WAIPA DISTRICT COUNCIL, Private Bag 2402, Te Awamutu, 3840**  
**101 Bank Street, Te Awamutu Ph (07) 872 0030**  
**23 Wilson Street, Cambridge Ph (07) 823 3800**

**OFFICE USE ONLY:** Date..... Receipt ..... Owner No ..... Prop ID ..... CSO ID .....

Existing Reg:  Owner details chckd/updated?  Neuter/micro-chip info updated?  anisrvaddr/aniprop chckd?

New Reg:  If existing person, details updated?  Neuter/chip info added?  Menacing Breed?  Permit required?

Ani-purpose/ani-micro memo's added

Reg Transfer:  aniOwner/Feepay/Prop updt'd?  aniSrvAddr updt'd?  Fence reb/Class updt'd?  Advise prev Council

**PARTICULARS OF LAST REGISTRATION** (if transferred from another district or owner)

LAST OWNER'S NAME	DISTRICT	DOG'S NAME	YEAR/TAG NO

**Has your dog ever been registered with Waipa District previously? Yes / No**

**FEES (GST INCL)**

Standard <b>Urban</b> Fee (for full year) if payment before 1 August or within 14 days of acquiring an adult dog	<b>\$80.00</b>
<b>Rebate Type:</b>	
Fencing	\$15.00
Neutering	\$10.00
<b>Minimum Fee</b>	<b>\$55.00</b>

Standard <b>Rural</b> Fee (for full year) if payment before 1 August or within 14 days of acquiring an adult dog	<b>\$45.00</b>
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**A penalty of 50% is added if registration fees are not paid by 30 July 2010, or within 14 days of acquiring an adult dog.**

**GOODS AND SERVICES TAX:** The fees shown include GST, however any payment received on or after 1<sup>st</sup> October 2010 will incur additional GST (see enclosed "Notes on Registration" for further information).

All dogs over the age of **THREE MONTHS** must be registered. If your dog is three months old **after** 1 August then the fees due will be calculated at 1/12<sup>th</sup> for each complete month remaining in the registration year. Our Customer Support staff will be happy to assist with calculating the appropriate fee.

Any dog being registered for the first time after 1 July 2006 is required to be micro-chipped within two months of registration. The only exception to this is for herding dogs **i.e. being kept solely or principally for the purpose of herding or driving stock.**

Please note, owners must produce a **veterinary surgeon's certificate certifying that the dog has been neutered** before records can be updated to show neuter status.

**Working dogs** - please choose a class of working dog from the following:

- Disability assist
- Police
- Customs
- Ministry of Agriculture / Ministry of Fisheries / Ministry of Defence
- Herding (i.e.any dog kept **solely or principally for the purposes of herding/driving stock**)
- DOC
- Pest (i.e. any dog kept under any pest management strategy under Biosecurity Act 1993,
- Security (i.e. as defined in S 4 of Private Investigators and Security Guards Act 1974)
- Corrections
- Aviation security
- Civil defence emergency management

**NOTES ON REGISTRATION**  
**(important information – please read)**



- All dog owners with dogs ordinarily kept in the Waipa District must register with the Waipa District Council.
- All dogs must be registered from 3 months of age.
- If any dog is first required to be registered after 1 August in any registration year, the fee shall be 1/12<sup>th</sup> of the annual fee for each complete month remaining in the registration year after the date of such registration.
- It is an offence to keep a dog older than 3 months which is unregistered. On conviction a Court may impose a fine up to \$3,000, or Council may issue an infringement notice with a fine of \$300 and/or a dog control officer or dog ranger may seize and impound an unregistered dog.
- The application form must be completed and returned with the appropriate fees payable:  
by post to Dog Registration, Waipa District Council, Private Bag 2402, TE AWAMUTU 3840  
or delivered to the offices either at 101 Bank Street, TE AWAMUTU or 23 Wilson Street, CAMBRIDGE.
- When completing your dog's details on the registration form, please record your dog's breed as accurately as possible. In the event of a mixed breed dog, please indicate the predominant breed first.
- Failure to supply any of the information requested in this form that is relevant to your application may prevent the registration of your dog. You are encouraged to request the Waipa District Council to correct or amend any of these details if you discover a mistake or if the relevant circumstances change.
- Any dog being registered for the first time on or after 1 July 2006 must be implanted with a micro-chip transponder of the prescribed type and in the prescribed manner within 2 months of registration.
- It is an offence in making an application for the registration of a dog to make any written statement knowing that statement to be false. On conviction, a Court may impose a fine of up to \$3,000 or an infringement fine may be issued for \$750.
- Replacement tags may be obtained at a cost of \$3 each from the Waipa District Council if the current tag has been lost or stolen.
- Any dog not wearing a collar having a current registration tag or disc attached will, until the contrary is proved, be treated as unregistered.
- On change of ownership of any registered dog, both the previous owner and the new owner must, within 14 days, give written notice to Waipa District Council of the change of ownership and the residential address of the new owner and the address at which the dog will be kept. It is an offence not to comply with this requirement. On conviction, a court may impose a fine of up to \$500.
- If the owner's address is changed within the district, the owner must within 14 days give written notice of the change to Waipa District Council.
- If any dog is transferred to the district of another Council for one month or more, the owner must, within 6 weeks of the transfer, give written notice of the transfer to both Councils setting out the address at which the dog will be kept. It is an offence not to comply with this requirement. On conviction a court may impose a fine of up to \$500.
- Where the fee for the registration of a dog is paid and that dog dies, a refund for the remaining months of that registration year will be made upon receiving written request. Please note, refunds can only be made from the date of request, and cannot be back-dated to the date of death.
- The registration fees include GST and a Tax Invoice receipt will be issued at the time of payment. **Please note the Government, as part of the May 2010 Budget, has announced that the rate of GST will increase to 15% from 1 October 2010. GST will apply at the current rate of 12.5% to fees paid before 1<sup>st</sup> October 2010. GST will apply at the increased rate of 15% to fees paid on or after 1<sup>st</sup> October 2010.**
- Owners wishing to claim a reduced fee for neutered dogs must produce a veterinary surgeon's certificate certifying that the dog has been neutered.
- Your date of birth is required to enable you to be distinguished from other persons with the same name. Certainty of identification is required in the enforcement of the provisions of the Dog Control Act 1996.

## **RELEASE OF YOUR INFORMATION**

The information provided on this registration form will be kept by Waipa District Council but may only be used for lawful official purposes and will not be generally available to the public. However, Section 35 of the Dog Control Act 1996 allows the name and address of the owner of any specified dog to be made available to any person who has made a written application for that information. Before supplying the information, Waipa District Council must be satisfied of the identity of the applicant and that the information is required for one of a limited number of specified purposes, such as returning a lost dog to its owner or seeking compensation for damage.

## **CONTROL OF DOGS**

*Sections 52, 53 and 54A, Dog Control Act 1996*

The owner of any dog must keep that dog under control at all times and, when in a public place, must use or carry a leash at all times (note Waipa District Council's Dog Control Bylaw 2004 requires dogs in a public place to be leashed at all times unless in a designated dog exercise area).

A dog will be deemed to be not under control:

- if it is found at large on any land or premises other than a public place or a private way without the consent (express or implied) of the occupier or person in charge of the land or those premises; or
- if it is found at large in any public place or in any private way in contravention of any regulation or bylaw.

You will commit an offence and be liable on conviction to a fine not exceeding \$3,000.00 or an infringement fee of \$100.00 if you fail to comply with this provision.

## **OBLIGATIONS OF DOG OWNER ON OWNER'S PROPERTY**

*Section 52A Dog Control Act 1996*

The owner of a dog must ensure, when the dog is on land or premises occupied by the owner, -

- that the dog is under the direct control of a person; or
- that the dog is confined within the land or premises in such a way that it cannot freely leave the land or premises.

You will commit an offence and be liable on conviction to a fine of \$3,000 or an infringement fee of \$200 if you fail to comply with this provision. In addition, a dog control officer or dog range may seize and impound the dog.

## **OBLIGATIONS OF DOG OWNER**

*Section 54, Dog Control Act 1996*

The owner of any dog must:

- ensure that the dog receives proper care and attention and is supplied with proper and sufficient food, water and shelter, and
- ensure that the dog receives adequate exercise.

You will commit an offence and be liable on conviction to imprisonment for up to three months or to a fine not exceeding \$5,000, or an infringement fine of \$300 if you fail to comply with this provision.