

Minutes of a meeting of the Policy Committee held in the Council Chambers, Waipa District Council Offices, 101 Bank Street, Te Awamutu on Monday 10 July 2006 commencing at 9.00am.

1 ATTENDANCE

Councillor AJH Empson - Chairperson

Members

Councillors – EH Barnes, RJ Cooper, GC Flay, PL Lee – from item 5.2, EC Newlands – from item 5.2, DL Sharpe, BJ Taranaki, BS Thomas, GRP Webber and Committee Member G Roberts

Staff

Chief Executive (JC Inglis), Group Manager Policy & Strategy (R McNeil), Group Manager Assets, Community & Business Services (JM Mills) – from item 8, Environmental Health Officer (K Tutty) –item 6, Health & Safety Officer (T Glenister) –item 6, Community Liaison Manager (C Davis) – item 6, Committee Secretary (C Plowright)

Public - Nil

2 APOLOGIES

RESOLVED

2/06/68

That apologies for absence be received from Mayor Livingston and Councillors Jull and Scaramuzza and an apology for lateness be received from Councillor Lee.

Cr Webber/Cr Sharpe

3 LATE ITEMS

Nil.

4 CONFIRMATION OF ORDER OF MEETING

File: 01-85-12

Chairperson Empson said items 9 and 10 would be taken immediately after item 6. He said item 7 would be taken after item 10 and item 8 would be taken at 11.30am.

RESOLVED

2/06/69

That the order of the meeting be confirmed.

Cr Taranaki/Cr Barnes

5 MINUTES OF PREVIOUS MEETINGS

File: 01-85-12

- 5.1 Minutes of Policy Committee meeting held on 12 June 2006 were included in the agenda.**

RESOLVED

2/06/70

That the minutes of the meeting of the Policy Committee held on 12 June 2006 be received.

Cr Sharpe/Cr Thomas

- 5.2 Minutes of Waipa Heritage Awards Programme Judging Panel meeting held on 12 June 2006 were included in the agenda.**

RESOLVED

2/06/71

That the minutes of the meeting of the Waipa Heritage Awards Programme Judging Panel held on 12 June 2006 be received.

Cr Taranaki/Cr Sharpe

[Councillors Lee and Newlands joined the meeting at 9.15am.]

- 5.3 Minutes of District Promotions Committee meeting held on 24 May 2006 were included in the agenda.**

RESOLVED

2/06/72

That the minutes of the meeting of the District Promotions Committee held on 24 May 2006 be received.

Cr Thomas/Cr Barnes

The Chief Executive explained that the District Promotions Committee is a committee of Council. He said the minutes of this committee had been included in the agenda to assist with the report presented in item 7. He said the recommendations in the minutes will be presented to Council.

6 AVIAN INFLUENZA PANDEMIC

File: 33-22-02

Committee Members were advised that Council is required to plan for the possibility of an avian influenza pandemic so it is able to protect staff and ensure business continuity. The Chief Executive said staff have been working with the regional civil defence emergency management group and have prepared a plan that will serve Council's interests.

[Councillor Barnes left the meeting at 9.20am.]

Council's Health and Safety Co-ordinator, Council's Civil Defence Co-ordinator and Council's Environmental Health Officer attended the meeting to advise the Committee on the plans that Council has put in place for use in the event of an avian influenza pandemic.

[Councillor Barnes rejoined the meeting at 9.25am.]

Committee Members took the opportunity to ask a range of questions on Council's business continuity plan. The Chief Executive suggested that, for ease of reference, the plan could be included in a future agenda or minutes. Councillor Lee congratulated Council staff on taking this issue seriously and leading the way with its emergency planning.

[At 9.50am items 9 and 10 were taken. The Committee returned to consideration of item 7 at 10.35am and item 8 was taken at 11.40am.]

7 DISTRICT PROMOTION FUND – REPORT FOR YEAR ENDING 30 JUNE 2006

File: 02-03-03

Report of the Economic Development Facilitator dated 14 June 2006 was included in the agenda.

RESOLVED

2/06/73

That the report of the Economic Development Facilitator dated 14 June 2006 be received.

Cr Webber/Cr Taranaki

Group Manager Policy and Strategy, Ross McNeil, outlined Council's expenditure on district promotion during the 2005/06 year, both through sponsoring events from the District Promotion Fund and by funding Council's own promotional activities. He said no changes to the funding criteria are proposed but it is suggested that there be provision to signal funding support for events to be held in future years where, in the opinion of the District Promotion Committee, such a commitment is warranted.

[Councillor Lee left the meeting at 10.43am.]

The Committee discussed a number of issues relating to district promotion such as the economic impact of sponsoring events, budgeted district promotion expenditure for the 2006/07 year and event signage.

[Councillor Lee rejoined the meeting at 10.56am.]

RESOLVED

2/06/74

That -

- a) *The current eligibility and assessment criteria for the funding of level 1 and 2 events be confirmed for the 2006/07 funding round, with the inclusion of a provision to signal funding support for events to be held in future years.*
- b) *Public notice be given calling for applications for funding from the 2006/07 District Promotion Fund, with applications being accepted until 5.00pm on Monday 14 August 2006.*
- c) *Applications be considered by the District Promotion Panel at a meeting to be convened in September 2006.*

Cr Taranaki/Cr Flay

[The meeting adjourned at 10.20am and reconvened at 11.40am.]

8 KIHIKIHI SEWERAGE PROJECT

File: 85-11-04

Chairperson Empson welcomed Senior Advisor with the Ministry of Health, John Harding, the Medical Officer for Health from Waikato District Health Board, Dell Hood, representatives from Perry Civil, MWH and other interested parties to the meeting. The Chief Executive said the item had been included in the agenda to record the successful completion of the Kihikihi Sewerage Project and Council had taken the opportunity to invite those involved with the project to attend the meeting for this item.

Group Manager Assets, Community and Business Services, John Mills, said the Kihikihi Sewerage Project is one of the most significant contracts he has been involved with. He said the project was completed within budget and within the stringent timeframe set by Council; despite issues such as wet weather, ground conditions and archaeological finds, thanks to assistance from staff and contractors Perry Civil and MWH.

Deputy Mayor, Peter Lee, summarised the background to the project, dating back to 1969 when the need for a sewerage system in Kihikihi was first identified. He mentioned the various studies undertaken by Council culminating in Council's decision to find a solution that would be both affordable and technically feasible for Kihikihi. He said the 50% subsidy from central government had enabled Council to proceed with the project and spreading the funding over the whole district had made it affordable for Kihikihi residents. He said Council expects growth to proceed in Kihikihi as a result of the project.

The Deputy Mayor thanked everyone who has had an involvement with the project and he gave contributors and stakeholders in attendance the opportunity to speak.

Senior Advisor with the Ministry of Health, John Harding, said he admires Council for what it has achieved and it has been a "showcase project" for community consultation and working together. He said it has been a very open and transparent process and Council has kept its community fully informed.

Medical Officer of Health for Waikato DHB, Dell Hood, said it gave her great satisfaction to see another community that now has its sewage being safely disposed of. She said Kihikihi would never have been able to pay for the project on its own and it was a pleasure to financially assist that community. She said Kihikihi is the second such project to reach completion in the Waikato DHB area.

Senior staff involved with the project and representatives from the project managers, principal contractor and archaeologists also spoke about the success of the project.

The Chief Executive said although everyone in Kihikihi had been disrupted by the project there had been no complaints. He said the public relations aspect of the project had been an outstanding success and a credit to everyone working with the public.

RESOLVED

2/06/75

That the Policy Committee records completion of the construction and the successful commissioning of the Kihikihi Wastewater Project.

Chairperson Empson/Deputy Mayor Lee

Those in attendance joined the Committee for lunch.

9 KANIWHANIWHA RECREATION RESERVE

File: 60-12-40

Committee Members were advised that an opportunity has arisen to add to the Kaniwhaniwha Recreation Reserve by purchasing an adjoining 1.6 ha rural residential property that has come on the market for sale. The property is for sale by tender and, for reasons of commercial sensitivity, it was agreed that this item should be taken with the public excluded.

10 RESOLUTION TO EXCLUDE THE PUBLIC

File: 01-37-01

(Section 48, Local Government Official Information and Meetings Act 1987)

RESOLVED

2/06/76

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	Minutes/Report of:	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
9		Kaniwhaniwha Recreation Reserve	Good reason to withhold exists under section 7	Section 48(1)(i)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item No		
9	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 7(2) (i)

[The public were readmitted at 10.35am when items 7 and 8 were taken.]

There being no further business the meeting closed at 12.17pm.

CONFIRMED AS A TRUE AND ACCURATE RECORD

CHAIRPERSON: _____

DATE: _____