

Minutes of a meeting of the Policy Committee held in Council Chambers, Waipa District Council, 101 Bank Street, Te Awamutu on Tuesday 10 March 2009 commencing at 9.10am.

1 PRESENT

Councillor GH Jull - Chairperson

Members

His Worship the Mayor AD Livingston; Councillors – MEH Cox, LWE Hoverd, PL Lee, GG Scaramuzza, DL Sharpe, BJ Taranaki, BS Thomas, GRP Webber.

Public

There was one member of the press present.

Others

Chief Executive, J Inglis; Deputy Chief Executive & Group Manager – Environmental & Community Services, G Dyet [items 1-11 & item 16]; Group Manager – Assets & Community Facilities, J Mills; Group Manager – Finance & Corporate Services, S Kew [items 1-11 & 14 & 17-18 (late items)]; Group Manager – Strategic Policy & Strategy, R McNeil [items 1-11 & item 16]; Financial Planning Manager, D Frederick [items 1-11 & item 16]; Corporate Planning Manager, T Hancock [items 1-11]; Strategic Planning Manager, G Knighton [items 1-11]; Asset Engineer, P Strange [item 11 only]; Property Manager, C Windleborn [items 12-15]; Committee Secretary, S King.

2 DISCLOSURE OF MEMBERS' INTERESTS

There were no disclosures.

3 APOLOGIES

RESOLVED

2/09/16

That the apologies for non attendance from Councillors Barnes, Newlands & Simmons be received.

Councillor Webber / Councillor Hoverd

4 LATE ITEMS

The Chief Executive said that updates would be provided on two previously discussed items, 'Waikato Airport – Promotions' and 'Rowing NZ', and that these would need to be taken as public excluded.

5 CONFIRMATION OF ORDER OF MEETING

File: 01-85-12

RESOLVED

2/09/17

That the order of the meeting be confirmed, with item 16 taken after item 11.

Councillor Lee / Mayor Livingston

6 VISITORS

There were no visitors.

7 MINUTES OF PREVIOUS MEETINGS

File: 01-85-12

Minutes of the Policy Committee meeting held on 10 February 2009 were included in the agenda.

RESOLVED

2/09/18

That the minutes of the meeting of the Policy Committee held on 10 February 2009 be confirmed as a true and accurate record of proceedings.

Councillor Hoverd / Councillor Taranaki

Members discussed the recording of councillors leaving and rejoining the meeting. The Chief Executive said that Standing Orders state that the recording of all arrivals and departures are required to be recorded.

Members discussed the interpretation of 'arrivals and departures' and the Chief Executive said that members will be recorded for arrivals and departures but not be recorded leaving and rejoining the meeting. He also said that if a member was not present during a vote that this would be recorded in the minutes.

8 PROPOSED FEES AND CHARGES – 2009/2010 – STATEMENT OF PROPOSAL

File: 75-15-03

Report of Financial Planning Manager dated 19 February 2009 was included in the agenda.

Group Manager – Strategic Policy & Planning said that the proposed fees and charges relating to resource management and bylaws need be confirmed by way of special consultative procedure and this would follow the same consultation period as the Plan.

He advised that other fees and charges could be confirmed by way of a Council resolution, and that Dog registration fees need to be confirmed by Council before the end of May each year as they are required to be advertised in June. In response to a question, he said that the heading on page 48 should read 'Proposed 2009/10 Fees and Charges'.

RESOLVED

2/09/19

That

- a) *the report of the Financial Planning Manager dated 18 February 2009 be received; and,*
- b) *Pursuant to section 83 of the Local Government Act 2002, and by way of Special Consultative Procedure to be confirmed at the June 2009 Council Meeting, the proposed charges for Permits for Street Openings, Stormwater and Wastewater Connections and Trade Waste fees attached as Appendix 1 in the report as part of the Statement of Proposal become operative from 1 July 2009.*

STATEMENT OF PROPOSAL

Proposed 2009/10 Fees and Charges relating to Waipa District Council Bylaws

Notice is hereby given, pursuant to section 83 of the Local Government Act 2002, of Waipa District Council's intention to have fees and charges relating to Council's functions in implementing the Wastewater Drainage Bylaw 2005 and the Trade Waste Bylaw 2005.

The purpose of the Fees and Charges is to ensure that each charge will recover the actual and reasonable costs associated with the issuing or monitoring of permits, inspections and other approvals.

The proposed Fees and Charges 2009/2010 schedule is attached as Appendix 1.

The Fees and Charges are to take effect from 1 July 2009. All fees and charges are GST inclusive.

SUBMISSIONS

The proposed Fees and Charges are notified for public comment and submissions, in writing, are invited from interested parties.

Submissions must be received at the Council Offices in Cambridge or Te Awamutu by 5.00 pm, Friday 17 April 2009.

Submissions will be considered by Council's Policy Committee at a meeting to be held in Te Awamutu on 12 – 14 May 2009, commencing at 9.00am. Submitters wishing to be heard in support of their submission must clearly state this in their submission.

**10 PROPOSED RESOURCE MANAGEMENT FEES AND CHARGES
2009/2010**

File: 75-15-03

Report of Senior Planner dated 23 February 2009 was included in the agenda.

RESOLVED

2/09/21

That

- a) *The report of Terrena Kelly – Senior Planner dated 23 February 2009 be received; and*
- b) *Pursuant to section 83 of the Local Government Act 2002 and section 36 of the Resource Management Act 1991, and by way of Special Consultative Procedure to be confirmed at the June 2009 Council meeting, the Resource Management Fees and Charges [include fees in resolution once confirmed] as part of the Statement of Proposal become operative from 1 July 2009.*

STATEMENT OF PROPOSAL

Proposed Review of Fees and Charges 2009/2010 pursuant to the Resource Management Act.

Notice is hereby given, pursuant to section 83 of the Local Government Act 2002, of Waipa District Council's intention to review the Fees and Charges relating to Council's functions pursuant to the Resource Management Act 1991.

The purpose of reviewing the Fees and Charges is to ensure that each charge will recover the actual and reasonable costs of processing and making decisions in relation to resource consents, plan changes and designations and of fulfilling certain other regulatory obligations under the Resource Management Act 1991.

The current level of Resource Management Fees and Charges are not recovering the actual and reasonable costs incurred in all respects. As the level of fixed charges is inadequate, Council is increasingly requiring additional charges to be paid by applicants. These additional charges are subject to formal objection and appeal processes. There are extra costs to Council when an applicant formally objects or appeals an additional charge.

The Resource Management Fees and Charges schedule is attached as Appendix 1. Proposed changes to existing fees and charges are highlighted.

The proposed changes to the Fees and Charges are to take effect from 1 July 2009. All fees and charges are GST inclusive.

SUBMISSIONS

The proposed Fees and Charges are notified for public comment and submissions, in writing, are invited from interested parties.

Submissions must be received at the Council Offices in Cambridge or Te Awamutu by 5.00pm, Friday 17th April 2009.

Submissions will be considered by Council's Policy Committee at a meeting to be held in Te Awamutu on 12 – 14 May 2009, commencing at 9.00am. Submitters wishing to be heard in support of their submission must clearly state this in their submission.

Copies of the proposed fees and charges and submission forms will be available from:

Te Awamutu Council Offices, Bank Street, Te Awamutu

07-872-0030

Council Library, Roche Street, Te Awamutu

Cambridge Council Offices, Wilson Street, Cambridge

07-823-3800

Council Library, Wilson Street, Cambridge

Freephone 0800 924 723

Submissions can be made:

By mail to Waipa District Council, Private Bag 2402, Te Awamutu 3840.

By email to info@waipadc.govt.nz

By fax to 07-872-0033

By delivery to Council Offices.

Councillor Webber / Councillor Jull

Item 9 was taken after Item 10.

11 DRAFT 10-YEAR PLAN (LONG-TERM COUNCIL COMMUNITY PLAN - LTCCP) 2009-19 – APPROVAL AND RELEASE FOR PUBLIC COMMENT

Draft 10-Year Plan and the Summary were provided bound separately.

Group Manager – Strategic Policy & Planning said that the draft 10-year Plan reflected the decisions and direction of the Policy Committee at the February meeting and that a number of changes to the document have been made regarding clarity in response to feedback from the auditors. He said that the draft Plan as presented would require further review by the auditors should any significant changes now be made. He advised that this would compromise the previously agreed timeframes, and may mean Council is unable to confirm the Plan by 30 June as required by the Local Government Act 2002.

Members discussed possible changes to better reflect the message that is conveyed in the draft Plan and associated summary and to ensure that the options outlined were presented fairly with a balance between the positive and negatives. Group Manager – Strategic Policy & Planning said that a detailed fact sheet around the design decisions of the Cambridge pool would be delivered to the Cambridge and Maungatautari wards.

Moved Councillor Lee, seconded Councillor Cox the following motion:

To include in the draft plan document and summary sheet an explanation that:

option one is to build a new pool in 2011/12 at a cost of \$14.8m which includes inflation; and,

option two is to retain the existing 50m pool.

Moved Councillor Scaramuzza, seconded Councillor Sharpe the following amendment:

option three is to upgrade the existing pool to a condition where a long life span is expected at a cost of \$6-8 million.

Members discussed the addition of the figures in the amendment and the possibility of loading the question to option one. In speaking against the amendment, Mayor Livingston said that the implications of carrying out major renovations to the existing pool compared to the greater usage of water than is currently seen would need to be identified clearly and that to retain the existing pool means uncertainty of the future life span and therefore the cost would be uneconomic.

The amendment was put and declared LOST.

(Five votes were for the amendment and five votes were against).

The motion was put and declared LOST.

(Four votes were for the motion and six votes were against).

RESOLVED

2/09/22

To include in the draft plan document and summary sheet an explanation that:

option one is to build a new pool in 2011/12 at a projected cost of \$14.8, \$800,000 of which is inflation, bearing in mind that it is operational for 12 months of the year

option two is to retain existing pool with its increasing maintenance and operational costs bearing in mind the uncertainty of its effective lifespan, advised to be 0-20 years and that it is operational for five months of the year.

Councillor Scaramuzza / Mayor Livingston

Councillor Lee recorded his vote against the motion

Members discussed the rating impact of the Te Awamutu cultural centre. Group Manager – Strategic Policy & Planning said that an addition on page 25 would make clear what the rating impact would be if additional revenue is secured through the sale of land and that the words ‘in-hand’ would be replaced with ‘in-hand and pledges’.

Mayor Livingston expressed appreciation on behalf of the Committee to both management and staff for the extent of work undertaken to prepare the draft Plan and their ongoing consideration of the financial implications on rate payers. He said that the changes to the Plan are prudent and realistic as Council were mindful of the cost implications but also wanted to encourage development and maintain employment and that he was satisfied that cost factors had been carefully assessed.

He expressed concern about the target audience of the Plan, with the level of content required to satisfy audit requirements.

RESOLVED

2/09/23

That

- a) Subject to the provision of an unqualified report from Audit NZ, the Statement of Proposal, encompassing the draft 10-year Plan 2009-19 (Long-Term Council Community Plan) and Summary, be approved and notified in accordance with the requirements of the Local Government Act 2002 and released for public comment on Monday 16 March 2009;*
- b) Submissions on the draft 10-year Plan be received until 5.00pm Friday 17 April 2009;*

- c) *Submissions be considered by the Policy Committee at a meeting scheduled for 12-14 May 2009;*
- d) *Following consideration of the submissions on the draft 10-year Plan, Council adopt the 10-year Plan 2009-19 (Long-Term Council Community Plan) at a meeting scheduled for 30 June 2009.*

STATEMENT OF PROPOSAL – DRAFT 2009-19 10-YEAR PLAN (LONG-TERM COUNCIL COMMUNITY PLAN – L TCCP)

Notice is hereby given, pursuant to Sections 84 and 93 of the Local Government Act 2002, of Waipa District Council's intention to adopt, on 30 June 2009, the 10-year Plan 2009-19 (Long-Term Council Community Plan).

SUMMARY OF INFORMATION

The draft 10-year Plan has been prepared in accordance with the requirements of the Local Government Act 2002. The draft Plan sets out the services, activities and projects to be undertaken during the period 1 July 2009 to 30 June 2019.

This 10-year Plan requires total rate revenue of \$34 million, \$38 million and \$41 million for the first three years, which represent annual increases of 5.6%, 6.6% and 5.9% respectively. Growth in the number of new rateable properties is expected to contribute a further 1.2%, 2.1% and 2.1% in each of the first three years.

A summary of the draft 10-year Plan has been prepared and will be delivered to every household in Waipa District during March 2009.

MAJOR MATTERS IN THE 10-YEAR PLAN

The draft Plan sets out the community outcomes, and the activities and services that Council proposes to undertake over the next 10 years to give effect to those outcomes and promote community well-being. The draft Plan also sets out the activities, work programmes and projects Council proposes for the next 10 years, and includes the associated budgets and funding arrangements.

The following key projects and initiatives are proposed during the 10-year period covered by the Plan:

- *Completion of the Waipa 2050 project (includes a District growth strategy, Town Concept Plans and the review of the District Plan)*
- *Upgrading the Cambridge wastewater plant*
- *Development of Karapiro Domain*
- *Construction of a new swimming complex in Cambridge*
- *Upgrading the Te Awamutu town centre (Heart of Te Awamutu)*
- *Construction of a new Cultural/Heritage Centre for Te Awamutu*
- *Ongoing support for the Maungatautari Ecological Island project*
- *Introduction of expanded bus services connecting Cambridge and Te Awamutu/Kihikihi with Hamilton*

The summary of the draft Plan highlights the key issues, significant activities, projects, budgets, financial statements, policies and other key information contained in the draft 10-year Plan. While Council encourages feedback on any aspect of the draft Plan, the summary sets out the matters Council particularly seeks feedback on. These are:

- *Cambridge Covered Pool*
- *Cultural Centre (Te Awamutu)*
- *Public Transport (Cambridge and Te Awamutu Bus Services)*
- *Seal Extensions*
- *Maungatautari Ecological Island Project*
- *Waste Management – Council Policy and the Cambridge Refuse Transfer Station*

OPEN DAYS and PUBLIC MEETINGS

Open Days and public meetings will be held to provide an opportunity for residents, ratepayers and other interested parties to find out more about the draft Plan. The details are as follows:

Schedule of Open Days and Public Meetings

EVENT	VENUE	DATE	TIME
Te Awamutu Grey Power	Waipa Workingmen's Club 139 Albert Park Drive Te Awamutu	17 March	1.30pm
Pirongia Ward Consultative Committee Meeting	Council Chambers Waipa District Council 101 Bank Street Te Awamutu	19 March	4.00pm
Shaping Waipa Public Open Day	Council Chambers Waipa District Council 101 Bank Street Te Awamutu	23 March	12.00 – 6.00pm
Te Awamutu Community Board Public Meeting	Council Chambers Waipa District Council 101 Bank Street Te Awamutu	23 March	6.00pm
Shaping Waipa Public Open Day	Cambridge Town Hall Cnr Queen & Victoria Streets Cambridge	26 March	12.00 – 6.30pm
Cambridge Community Board Public Meeting	Cambridge Town Hall (Victorian Room) Cnr Queen & Victoria Streets Cambridge	26 March	6.30pm
Iwi Consultative Committee Meeting	Council Chambers Waipa District Council 101 Bank Street Te Awamutu	1 April	10.00am
Cambridge Grey Power	Cambridge Health & Community Centre 22A Taylor Street Cambridge	1 April	2.00pm
Pirongia Residents & Ratepayers Association	Pirongia Memorial Hall Franklin Street Pirongia	8 April	7.30pm

SUBMISSIONS

The draft 10-year Plan is notified for public comment. Submissions, in writing, are invited from interested parties.

Submissions close at 5.00pm on Friday 17 April 2009.

Submissions will be considered by Council's Policy Committee at a meeting to be held in Te Awamutu on 12-14 May 2009, commencing at 9.00am each day. Submitters wishing to be heard in support of their submission must clearly state this in their submission.

All documents are available on Council's website www.waipadc.govt.nz

Copies of the documents can be viewed at:

Te Awamutu Council Offices, Bank Street

Te Awamutu Library, Roche Street

Cambridge Council Offices, Wilson Street

Cambridge Library, Wilson Street

Submissions:

Free Post – use the submission form provided in the 10-year Plan Summary

E-mail - 10yearplan@waipadc.govt.nz

Fax - 07 872 0033

Or deliver to Council Offices in Cambridge or Te Awamutu.

Councillor Scaramuzza / Councillor Sharpe

Item 16 was taken after Item 11.

12 CAMBRIDGE COMMUNITY SPORTS HALL – CAMBRIDGE HIGH SCHOOL

File: 4445/277.00

Report of Group Manager – Assets & Community Facilities dated 23 February 2009 was included in the agenda.

Group Manager – Assets & Community Facilities said that the proposal has been progressed in accordance with the Policy Committee resolution in 2007. He said that the shared ownership indicated in that resolution would have been a complex arrangement involving additional costs incurred solely due to Council's part ownership.

RESOLVED

2/09/24

That

- a) *the report of the Group Manager - Assets & Community Facilities be received;*
- b) *Council confirms a grant of \$1,800,000 to the Cambridge High School Board of Trustees;*
- c) *Council enters into a 33 year lease of the facility from the Cambridge High School BOT*
- d) *Council provide a licence to occupy to the Cambridge High School BOT for 33 years;*
- e) *Council enters into a management and administration agreement with the Cambridge High School BOT for 33 years for the Community Sports Hall; and,*
- f) *The Chief Executive be authorised to sign all necessary documents to give effect to the resolutions (b) to (e) above.*

Mayor Livingston / Councillor Taranaki

13 GRANT A LEASE OF TE AWAMUTU STADIUM, ANCHOR PARK & SHERWIN PARK, TE AWAMUTU

File: 04482/108.00

Report of Property Advisor dated 15 December 2008 was included in the agenda.

RESOLVED

2/09/25

That

- a) *The report of the Property Advisor dated 15 December 2008 be received with the Policy Committee recommending that;*
- b) *Council grant a lease of the Te Awamutu Stadium, Anchor Park and Sherwin Park to the Te Awamutu Association Football Club Incorporated for the purpose of providing sporting facilities for a term of five (5) years, with two (2) rights of renewal for five (5) years each, and otherwise on the terms and conditions of Council's Community Leases Policy.*
- c) *The Common Seal of the Waipa District Council be affixed to the lease documents.*

Councillor Webber / Councillor Scaramuzza

14 PROPOSAL TO PURCHASE LAND FOR DEPOT AND OFFICE/VISITOR CENTRE IN PUKEATUA

File: 60-12-18

Report of Property Manager dated 1 December 2008 was included in the agenda.

Group Manager – Assets & Community Facilities said that the purchase and subsequent lease would be on a commercial basis with the tenant meeting all maintenance and funding costs. Members discussed the valuation and the recent real estate market environment.

RESOLVED

2/09/26

That

- a) The report of the Property Manager dated 1 December 2008 be received the Policy Committee recommend that;*
- b) Council approve the purchase of approximately 0.5524 square metres of land (being Lot 1 DPS 86079 and Section 23) for a value supported by a third and new registered valuation;*
- c) The purchase of the land be conditional upon the Maungatautari Ecological Trust (the "Trust") entering into an agreement with Council (satisfactory to Council in all respects) that includes -
 - i. an agreed buy-back of the property by the Trust at a future date;*
 - ii. a lease of the property to the Trust prior to buy-back with the Trust to meet all costs of ownership (incl. interest lost from investing the Asset Sales Reserve, rates, insurance and maintenance) during that period;*
 - iii. the Trust obtaining all necessary consents (including Resource Consent) to operate from the site.**
- d) The Chief Executive be given authority to execute the agreement on behalf of Council;*
- e) The purchase of the property be loan funded and the subsequent sale proceeds will be used to repay the loan; and,*
- f) The Common Seal of the Waipa District Council be affixed to all the sale, transfer and subsequent lease documents.*

Councillor Webber / Councillor Cox

15 TO PURCHASE APPROXIMATELY 2.7 HECTARES ADJACENT TO THE FORMER TE AWAMUTU MARIST RUGBY GROUNDS

File: 01-31-10

Report of Property Manager dated 16 February 2009 was included in the agenda.

Mayor Livingston said that the purchase is a good strategic acquisition and Group Manager – Assets & Community Facilities said that the layout would provide maximisation of the land to give long-term versatility.

RESOLVED

2/09/27

That

- a) *The report of the Property Manager dated 16 February 2009 be received and the Policy Committee recommend that;*
- b) *Council approve the purchase of approximately 2.7 hectares (being part of Lot 1 DPS 15889) to be amalgamated with the former Te Awamutu Marist Rugby Grounds (being Lot 1 DPS 90904 CT SA 70A/271) for a value supported by registered valuation;*
- c) *The purchase of the land be conditional upon Council obtaining
 - i. *subdivision consent for amalgamation of the 2.7 hectares into Council's adjoining site (the former Te Awamutu Marist Rugby Grounds); and*
 - ii. *land use consent for the completion of any physical site works necessary for Council's intended use of the land.**
- d) *Council authorise staff to complete all steps necessary to subdivide the land and amalgamate with the adjoining Council land (being Lot 1 DPS 90904 CT SA 70A/271);*
- e) *The purchase of the property be funded by loan; and,*
- f) *The Common Seal of the Waipa District Council be affixed to all the sale, transfer and subsequent lease documents.*

Councillor Taranaki / Councillor Thomas

16 SPEED LIMITS

File: 45-08-04

Report of Asset Engineer Roading dated 18 February 2009 was included in the agenda.

Group Manager – Strategic Policy & Planning said that the technical review process has been undertaken and that community concerns around particular locations were taken into consideration.

He said that the technical review completed by Opus recommends changes within the scope of current standards, which will require a consultation process and final confirmation by the New Zealand Transport Agency. He advised that Council staff believe there are grounds to support additional speed reductions, in addition to those identified by the technical review. The Transport Agency would need to be convinced of the rationale for these reductions before they could give their approval.

He said that the consultation process would run con-currently with the 10-year Plan and that any approved changes would automatically trigger a requirement to change signage which would be accommodated as part of the existing budget.

Members discussed the Bruntwood Road intersection where a fatal accident occurred in 2008 and the Asset Engineer said that the consultant had used a recognised evaluation system, which takes into account such matters, but the outcome did not indicate a requirement for a reduction in speed.

RESOLVED

2/09/28

That the report of the Asset Engineer Roading date 18 February 2009 be received, and public consultation commence.

Councillor Webber / Councillor Lee

The meeting adjourned for the lunch break at 12.48pm and reconvened at 1.22pm.

Item 12 was taken after break.

17 RESOLUTION TO EXCLUDE THE PUBLIC

File: 01-37-01

(Section 48, Local Government Official Information and Meetings Act 1987)

RESOLVED

2/09/29

That the public be excluded from the following parts of the proceedings of this meeting.

Councillor Cox / Councillor Sharpe

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<i>Item Nos</i>	<i>Minutes/Report of:</i>	<i>General subject of each matter to be considered</i>	<i>Reason for passing this resolution in relation to each matter</i>	<i>Ground(s) under section 48(1) for the passing of this resolution</i>
18	No papers	Rowing New Zealand	Good reason to withhold exists under section 7	Section 48(1)(a)
19	No papers	Hamilton Airport	Good reason to withhold exists under section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<i>Item No</i>		
18 / 19	<i>Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</i>	<i>Section 7(2) (b) (i)</i>

18 ROWING NEW ZEALAND

This item was taken with the public excluded.

19 HAMILTON AIRPORT

This item was taken with the public excluded.

The public were readmitted to the meeting at 2.35pm.

There being no further business the meeting closed at 2.36pm.

CONFIRMED AS A TRUE AND CORRECT RECORD

CHAIRPERSON: _____

DATE: _____