

*Minutes of a meeting of the Policy Committee held in the Council Chambers,
Waipa District Council Offices, 101 Bank Street, Cambridge on Tuesday 1
December 2009 commencing at 9.00am*

1 PRESENT

Councillor GH Jull - Chairperson

Members

Councillors – MEH Cox, LWE Hoverd, PL Lee, EC Newlands, GG Scaramuzza, DL Sharpe, GW Simmons, BJ Taranaki, BS Thomas and GRP Webber.

Others

Corporate Planning Manager – T Hancock, Governance Support Manager – C Shaw

2 DISCLOSURE OF MEMBERS' INTERESTS

There were no disclosures.

3 APOLOGIES

RESOLVED

2/09/100

That the apologies received from His Worship the Mayor and Cr Barnes for non attendance be received

Cr Lee/Cr Thomas

4 LATE ITEMS

There were no late items accepted for this meeting.

5 CONFIRMATION OF ORDER OF MEETING

File: 01-85-12

RESOLVED

2/09/101

That the order of the meeting be confirmed.

Cr Simmons/Cr Sharpe

6 VISITORS

There were no visitors

7 MINUTES OF PREVIOUS MEETINGS

File: 01-85-12

Minutes of the Policy Committee meeting held on 10 November 2009.

RESOLVED

2/09/102

That the minutes of the meeting of the Policy Committee held on 10 November 2009 be confirmed as a true and accurate record of proceedings.

Cr Hoverd/Cr Sharpe

8 PROPOSED FEES AND CHARGES UPDATE – 2009/2010

File: 75-15-03

Report of the Financial Planning Manager dated 17 November 2009

Corporate Planning Manager presented the proposed fees and charges to the Committee and outlined that while the fees are reviewed annually, changes to legislation has provided the opportunity to review the Building Fees and Museum Fees outside of this.

She said the proposed increases in fees are comparable with other local authorities and market rates and it is recommended that the new fees and charges take effect from 1 February 2010.

Building Control Manager answered questions from the floor and confirmed that garden sheds under 10m² were not required to have a building consent and the fees schedule could be amended to reflect this. A typo on page 19 was also requested for change and the asterix removed on page 16 as they related to a prior document.

RESOLVED

2/09/103

That

- a) *the report of the Financial Planning Manager dated 17 November 2009 be received.*
- b) *Following consideration of the fees and charges changes be made to the fees and charges as follows:
Pages 13 & 16 – asterix to be removed
Page 13 & 16 – wording for garden sheds be revised to “(between 10m² and 20m²)
Page 19 – “onstruction” to be changed to “construction”*
- c) *The Fees and Charges, as amended and shown below, be recommended to Council for adoption, effective from 1 February 2010.*

Cr Lee/Cr Webber

MUSEUM RESEARCH FEES

These Fees & Charges are operative on 1 February 2010 and will apply to both Cambridge and Te Awamutu Museums.

All fees include Goods and Services Tax.

DESCRIPTION	FEE 2009/10
<i>Research Service time including searching, retrieval, reproduction, distribution and replacement of material</i>	<i>\$20.00 per half hour</i>
<i>Research Room bookings to read / research requested material</i>	<i>\$20.00 per half hour</i>
<i>Reproduction & Distribution</i>	
<i>Per Photocopy Page</i>	
<i>A4</i>	
<i>A3</i>	<i>30c</i>
<i>CD (no additional charge per image)</i>	<i>50c</i>
<i>Emailed images (no charge)</i>	<i>\$2.00</i>
<i>(Additional to Research Service time as above)</i>	

BUILDING CONTROL FEES

NOTES

- 1 *Fees become operative from 1 February 2010.*
- 2 *All references herein to Section and Schedule matters are to the Sections and Schedules of the Building Act 2004 unless otherwise specified.*
- 3 *All charges are stated INCLUSIVE of GST.*
- 4 *Should any particular job significantly exceed the stated fee, an additional charge will be payable.*
- 5 *Where external expertise is necessary in processing building consents, the charge for those services will be passed onto the applicant.*
- 6 *This scale of fees does not include a structural checking fee.*
- 7 *Fees for project categories 1, 2, and 3 are to be paid in full on application. For all other categories a deposit is payable upon application.*
- 8 *Travelling costs apply to projects in categories 4 to 15, where the project is located in excess of 5kms from the nearest Council Office.*
- 9 *Building Consent fees include the cost of the Code Compliance Certificate.*

10 *Project Information Memorandum fees are payable in full on application.*

11 *We are required to collect fees on behalf of others:*

Building Research Association Levy

For every building consent with an estimated value of \$20,000 and over, \$1.00 per \$1,000 is payable.

Department of Building and Housing Levy

For every building consent with an estimated value of \$20,000 and over, \$1.97 per \$1,000 is payable.

BUILDING CONTROL FEES
Building Consent
All charges GST inclusive

PROJECT CATEGORY		BUILDING CONSENT FEE	DEPOSIT PAYABLE ON APPLICATION
1	<i>Minor works Solid fuel heaters Plumbing or drainage Garden shed (between 10m² and 20m²) Marquees Installation of basic warning system</i>	\$329.00	Full fee
2	<i>Minor building work Carports Demolition Para pools and equivalent type Decks/ pergolas</i>	\$498.00	Full fee
3	<i>Other buildings Garages Hay barns Implement sheds Concrete/masonry swimming pools</i>	\$592.00	Full fee

PROJECT CATEGORY		BUILDING CONSENT FEE	DEPOSIT PAYABLE ON APPLICATION
4	<p><i>Detached habitable buildings, no plumbing or drainage, eg, sleep out, office, art studio.</i></p> <p><i>Alterations and additions up to 30m² no plumbing or drainage.</i></p>	\$666.00	\$396.00
5	<p><i>Detached habitable buildings with plumbing and drainage eg, sleep out with toilet and shower.</i></p> <p><i>Alterations and additions up to 30m² with plumbing or drainage.</i></p>	\$1,172.00	\$632.00
6	<p><i>Alterations and additions up to 60m².</i></p> <p><i>Other new buildings up to 60m², eg, industrial workshop, commercial office (excludes dwellings).</i></p> <p><i>Note: For work over 60m² dwelling and commercial/industrial fees apply.</i></p>	\$1,442.00	\$767.00
7	<i>Dairy sheds</i>	\$1,510.00	\$835.00
8	<i>Resited dwellings</i>	\$1,813.00	\$1,138.00
9	<i>Dwelling single-storey up to 100m²</i>	\$2,151.00	\$1,071.00
10	<i>Dwelling single-storey up to 250m²</i>	\$2,488.00	\$1,273.00
11	<i>Dwelling single-storey in excess of 250m²</i>	\$2,826.00	\$1,476.00
12	<i>Dwelling 2-storey or more up to 250m²</i>	\$3,028.00	\$1,678.00
13	<i>Dwelling 2-storey or more and over 250m²</i>	\$3,432.00	\$1,947.00
14	<i>Small commercial/industrial building up to 300m²</i>	\$2,835.00	\$1,780.00

PROJECT CATEGORY		BUILDING CONSENT FEE	DEPOSIT PAYABLE ON APPLICATION
15	<i>Commercial/industrial building in excess of 300m²</i>	<i>At cost \$135.00 per hour</i>	<i>\$2,000</i>

Project Information Memorandum
All charges GST inclusive

PROJECT CATEGORY		PROJECT INFORMATION MEMORANDUM (PIM)
1	<i>Minor works Solid fuel heaters Plumbing or drainage Garden shed (between 10m² and 20m²) Marquees Installation of basic warning system</i>	<i>\$75.00</i>
2	<i>Minor building work Carports Demolition Para pools and equivalent type Decks/pergolas</i>	<i>\$150.00</i>
3	<i>Other buildings Garages Hay barns Implement sheds Concrete/masonry swimming pools</i>	<i>\$150.00</i>
4	<i>Detached habitable buildings, no plumbing or drainage, eg, sleep out, office, art studio. Alterations and additions up to 30m² no plumbing or drainage. Note: No PIM fee for internal alterations.</i>	<i>\$200.00</i>
	<i>Detached habitable buildings with plumbing and drainage eg, sleep out with toilet and shower.</i>	<i>\$200.00</i>

PROJECT CATEGORY		PROJECT INFORMATION MEMORANDUM (PIM)
5	Alterations and additions up to 30m ² with plumbing or drainage. Note: No PIM fee for internal alterations.	
6	Alterations and additions up to 60m ² . Other new buildings up to 60m ² , eg, industrial workshop, commercial office (excludes dwellings). Note: For work over 60m ² dwelling and commercial/industrial fees apply.	\$200.00
7	Dairy sheds	\$200.00
8	Resited dwellings	\$300.00
9	Dwelling single-storey up to 100m ²	\$300.00
10	Dwelling single-storey up to 250m ²	\$300.00
11	Dwelling single-storey in excess of 250m ²	\$300.00
12	Dwelling 2-storey or more up to 250m ²	\$300.00
13	Dwelling 2-storey or more and over 250m ²	\$300.00
14	Small commercial/industrial building up to 300m ²	\$400.00
15	Commercial/industrial building in excess of 300m ²	\$500.00

BUILDING CONTROL FEES

DESCRIPTION	FEE
Hourly rate – Building Control Officer	\$135.00
Inspections <ul style="list-style-type: none"> Additional inspections where client requests an inspection but project was not ready or inspection was not covered by the standard fee. 	\$135.00
Travel costs (Inclusive of staff time) <ul style="list-style-type: none"> Applies to inspections in excess of 5km from the office where the consent was issued. 	\$2.50

DESCRIPTION	FEE
<p><i>Compliance schedules</i></p> <ul style="list-style-type: none"> ◆ <i>New compliance schedules (section 102 Building Act 2004).</i> ◆ <i>Amendments to existing compliance schedule (section 106 and 107 Building Act 2004).</i> 	\$270.00
<p><i>Certificate for construction over two or more allotments (Section 77 Building Act 2004)</i></p> <ul style="list-style-type: none"> ◆ <i>Internal process by council staff.</i> ◆ <i>Council's solicitor to prepare and register certificate.</i> 	\$200.00 \$380.00
<p><i>Notice when building on land subject to a natural hazard (Section 73 Building Act 2004)</i></p> <ul style="list-style-type: none"> ◆ <i>Internal process by council staff.</i> ◆ <i>Council's solicitor to prepare notice and notify Registrar-General of Land.</i> 	\$200.00 \$380.00
<i>Building Warrant of Fitness audit inspections (Section 111 Building Act 2004).</i>	\$135.00 per hour
<i>Applications for variations to a Building Consent (Section 45 Building Act 2004).</i>	\$135.00 per hour
<i>Applications for Certificate of Public Use (Sections 363A and 363B Building Act 2004).</i>	\$405.00
<p><i>Applications for Certificate of Acceptance (Section 97 Building Act 2004)</i></p> <p><i>In addition to the fees that would have been payable had the owner or previous owner applied for a Building Consent before carrying out the building work.</i></p>	\$135.00 per hour
<i>Peer review of specific designs by external agents (eg structural engineer, fire engineer, lift engineer, mechanical engineer).</i>	cost plus 5% handling fee
<p><i>Inspection of second-hand dwellings to be relocated in the district</i></p> <ul style="list-style-type: none"> ◆ <i>Additional travel costs apply to inspections outside the district.</i> 	\$405.00
<p><i>Inspection of existing swimming pool fence</i></p> <ul style="list-style-type: none"> ◆ <i>Includes inspection, registration and letter of compliance.</i> 	\$135.00
<i>Applications for exemptions from all or part of the requirements of the Fencing of Swimming Pools Act 1987.</i>	\$675.00
<p><i>Amusement device permits (Section 11 Amusement Device Regulations 1978)</i></p> <ul style="list-style-type: none"> ◆ <i>For one device, for the first 7 days.</i> 	\$12.50

<i>DESCRIPTION</i>	<i>FEE</i>
<ul style="list-style-type: none">♦ <i>Fore each additional device operated by the same owner for the first 7 days.</i>♦ <i>For each device for each further period of 7 days.</i> <i>(These fees are set by the Regulations)</i>	<p><i>\$2.28</i></p> <p><i>\$1.14</i></p>

There being no further business the meeting closed at 9.33am

CONFIRMED AS A TRUE AND ACCURATE RECORD

CHAIRPERSON: _____

DATE: _____