



TE AWAMUTU COMMUNITY BOARD MINUTES 19 APRIL 2005

Minutes of an ordinary meeting of the Te Awamutu Community Board held in the Council Chambers of the Waipa District Council, 101 Bank Street Te Awamutu on Tuesday 19 April 2005

1 PRESENT

GG Derbyshire (Acting Chairperson)

H Barnes, AJH Empson, N Hall, CA Martin-Page, G Roberts [from 7.19pm],
R Twidle

In Attendance

Noelene Barr, Committee Secretary
Andrew McFarlane, Community Planning and Liaison manager

Public

1

2 APOLOGIES

RESOLVED

6/05/081

That the apology for Absence from Chairperson Taylor be received.

Martin-Page/Hall

3 LATE ITEMS

Nil

4 CONFIRMATION OF ORDER OF MEETING

File: 01-21-13

RESOLVED

6/05/082

That the order of the meeting be confirmed.

Barnes/Martin-Page

5 PUBLIC FORUM

File: 01-21-07

Stephen Lee said, referring to the consultation process by OPUS regarding the realignment of Vaile Street/ANZAC Green, the public are under the impression that they are making submissions concerning the reclassification of the status of ANZAC Green whereas they are in reality submitting their opinions only. These are categorised by OPUS, summarised and then presented to Council's committee and is part of the consultation process.



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He said that it should be made clear to the community the steps that are to be taken and when the opportunity arises for submissions to be made.

Board Member Empson said that there was quite a lot of confusion and should be taken back to Council.

Stephen Lee also said that information should be available outlining clearly the stages involved relating to the whole process. He said that he requested this information from Council's Customer Support staff and was told that it wasn't available.

Community Planning and Liaison Manager said that the process of designation and revocation is laid out in statute. He said that he would obtain the appropriate information and pass it onto Stephen Lee. This was done at the meeting.

Stephen Lee also said that there was confusion regarding the lines that have been marked in the area and said that there were three maps concerning this and stressed that it needs to be made clear to the community.

Board Member Empson said that surveying should be done by a professional and it was dangerous for lay people to be marking lines. He didn't think that it was critical as far as submissions were concerned. Acting Chairperson Derbyshire said that some action should be taken and that he would keep Stephen Lee informed.

6 MINUTES OF PREVIOUS MEETINGS

File: 01-21-13

6.1 Minutes of Meeting held on 15 March 2005 were included in the agenda.

**RESOLVED
6/05/083**

That the minutes of the meeting of the Te Awamutu Community Board held on 15 March 2005, having been circulated, be taken as read and confirmed as a correct record.

Hall/Empson

Matters Arising

6.1.1 Kihikihi Domain Sports Inc – Unfinished Walkway File - 01-51-13

The agenda stated that Staff and members of Kihikihi Domain Sports are considering three possible options (routes) for this walkway and advise that it will be completed by winter.



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Board Members Barnes and Empson had met with John Nicholson and looked at the problem prior to the meeting. They circulated a map outlining the proposed walkway, which was coloured green, to the members. The committee of Kihikihi Domain Sports Incorporated had decided against this route as polo trucks park there and horse droppings could be a nuisance on the footpath. The new route as indicated in yellow on the map was a more logical route which will join the current walkway. The route is quite flat and accessible for pushchairs and wheel chairs and will complete a circular track.

RESOLVED

6/05/084

That the Te Awamutu Community Board accepts the changed route as proposed by Kihikihi Domain Sports Incorporated, which will now go through the cricket grounds to Oliver Street, subject to the satisfaction of the Asset Manager Recreation.

Barnes/Martin-Page

6.1.2 Kihikihi Sewerage Reticulation Project – Progress Report

File: 28-03-80

The agenda included comments from staff including the Proposed Programme as follows -

Tender advertised	2 April 2005
Tender closed	28 April 2005
Tender evaluation completed and results to executive	3 May 2005
Council meeting	31 May 2005
Tender award	3 June 2005
Newsletter No. 3	14 June 2005
Public Open Day	27 June 2005

The Board were satisfied with the information received from staff and made no further comments regarding this. However there was general discussion regarding increased activity in real estate proposals. Board Members Barnes and Martin-Page were particularly concerned at the number of second hand houses being put in Kihikihi and the lack of standards and controls.



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Acting Chairperson Derbyshire said that from personal experience there are stringent time frames and guide lines in place that people have to adhere to.

6.1.3 Public Forum

File: 01-21-07

Board Member Barnes said that Ian Leadley's concerns, raised in the Public Forum at the Board's previous meeting, had not been attended to and that there were not any comments relating to this in the agenda. She said that there were 14 signs in the vicinity of the dairy and the Alpha Hotel and queried the bylaw regarding this.

Community Planning and Liaison Manager said that it was not the role of the Public Forum (or the Board for that matter) to give tasks to staff. Nonetheless, the Board can request Council to look into these issues.

6.2 Minutes of Meeting held on 29 March 2005 were included in the agenda.

RESOLVED

6/05/085

That the minutes of the meeting of the Te Awamutu Community Board held on 29 March 2005, having been circulated, be taken as read and confirmed as a correct record.

Empson/Martin-Page

Matters Arising

6.2.1 Te Awamutu Association Football Club

File: 04491/475.00

Board Member Empson said that the Te Awamutu Association Football Club have now had a change of direction and suggested that Chairperson Taylor obtain an update regarding this prior to speaking to this issue at the meeting regarding the Annual Plan.

7 OTHER MINUTES

7.1 Management Committee of the Keep Te Awamutu Beautiful Society

File: 20-09-01

Minutes of meetings held 3 March 2005 were included in the agenda.



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RESOLVED

6/05/086

That the minutes of meetings of the Management Committee of the Keep Te Awamutu Beautiful Society held on 3 March 2005 be received.

Martin-Page/Hall

7.2 Te Awamutu Public Relations Organisation Inc

File: 20-07-02

Minutes of meeting held on 24 March 2005 were included in the agenda.

RESOLVED

6/05/087

That the minutes of meeting held on 24 March 2005 of the Te Awamutu Public Relations Organisation Inc be received.

Martin-Page/Hall

7.3 Kihikihi Domain Sports Inc

File: 01-51-13

Minutes of meeting held on 16 March 2005 were included in the agenda.

RESOLVED

6/05/088

That the minutes of the meeting held on 16 March 2005 of Kihikihi Domain Sports Inc be received.

Martin-Page/Hall

7.4 Waipa Community Arts Council

File: 01-85-19

Minutes of meeting held on 21 February and 21 March 2005 were included in the agenda.

RESOLVED

6/05/089

That the minutes of the meeting held on 21 February and 21 March 2005 of the Waipa Community Arts Council be received.

Martin-Page/Hall

Board Member Hall said that Council's Community Leisure Officer, Andrea Duncan does an incredible job and has a passionate interest in the arts. He said that she makes the process of applying for grants so much easier.



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7.5 Temple Cottage Development Committee

File: 4552/10.00

Minutes of meeting held on 16 February 2005 were included in the agenda.

RESOLVED

6/05/090

That the minutes of the meeting held on 16 February 2005 of the Temple Cottage Development Committee be received.

Martin-Page/Hall

7.6 Te Awamutu Brass

File: 01-48-02

Minutes of meeting held on 16 March 2005 were included in the agenda.

RESOLVED

6/05/091

That the minutes of the meeting held on 16 March 2005 of Te Awamutu Brass be received.

Martin-Page/Hall

8 DIVISIONAL REPORTS

8.1 CORPORATE AND COMMUNITY SERVICES

8.1.1 Community Services Report

File: 01-84-03

Community Services Report dated 8 April 2005 was included in the agenda.

RESOLVED

6/05/092

That the Community Services Report dated 8 April 2005 be received.

Barnes/Empton

(a) Te Awamutu Western Arterial Designations

File: 28-04-71

Board Member Empton distributed a map to its members illustrating an alternative route to Council's proposal. He said that the job should be completed in a thorough manner and not done as an interim measure as it would be a waste of funds.



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Board Member Empson said that this proposed route would reduce traffic through the main street during designated hours and was cheap and quick to implement, flexible and reversible. He said that it requires “buy in” from the local community and transport industry. Through traffic from Hamilton to Wellington would continue to use the bypass.

After general discussion Board members considered the proposal was positive and worth pursuing.

(b) **Parks and Reserves**

File: 01-51-10

Referring to comments that staff have been busy pruning roses, the Board discussed public complaints relating to cigarette butts in the gardens, and wondered if staff have noticed this, especially in the vicinity of the “Rose and Thorn Bar”. It was suggested that a request was made of the management of the “Rose and Thorn” to put their sweepings into the gutter and not into the garden.

RESOLVED

6/05/093

That the Te Awamutu Community Board write to the management of the “Rose and Thorn Bar” in Arawata Street advising of the undesirability of the cigarette butts in the gardens in their vicinity and suggest when the pavement is swept that they dispose of the sweepings from the pavement in a rubbish bin.

Empson/Martin-Page

Board Member Hall said that it was unfair that the “Rose and Thorn Bar” was singled out and that letters should be sent to other bars and cafes as the problem wasn’t unique to the “Rose and Thorn”.

Board Member Empson said that there is a bylaw that cafes have to abide by and that the gardens in the vicinity of the “Rose and Thorn Bar” are in a convenient place for disposing of rubbish.



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8.1.2 Treasury Reports

File: 75-16-09

Report of Finance Manager dated 1 April 2005 was included in the agenda.

RESOLVED

6/05/094

That the Reports of the Finance Manager dated 1 April 2005 be received.

Twidle/Hall

Board Member Barnes said that she could not find any record relating to the suspension of the reserve contributions.

Board Member Empson said that at a recent Policy Committee meeting it was recommended that the community boards do not make any commitments from the reserve contributions and that projects would be put in priority and district order.

Community Planning and Liaison Manager said that the Asset Manager Recreation would bring a schedule of projects to the Boards to be prioritised. He said that this report was for information purposes and not as an item for discussion.

Board Member Martin-Page said that the funds had been allocated for the park bench in Turere Lane but had not been constructed as yet and requested a progress report regarding this.

8.2 ENVIRONMENTAL SERVICES REPORTS

8.2.1 Building Statistics

File: 01-84-07

Building Statistics for March 2005 were included in the agenda.

RESOLVED

6/05/095

That the Building Statistics for March 2005 be received.

Martin-Page/Hall



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9 REQUEST FOR FUNDING ASSISTANCE – TEMPLE COTTAGE

File: 4552/10.00

A letter enclosing photographs from the Secretary of the Temple Cottage Committee requesting funding assistance for repairs to the building was included in the agenda.

The agenda stated that Council would undertake the repairs as detailed in the minutes of the Temple Cottage Development Committee of 16 February 2005.

RESOLVED

6/05/096

That the letter dated 11 March 2005 from the Temple Cottage Committee be received.

Barnes/Roberts

There was general discussion regarding the request to Transit New Zealand for signage. The Temple Cottage Committee had been requested to shift their signs further back off State Highway Three opposite the Alpha Hotel. This was requested despite there being numerous signs on the roadside concerning the Alpha Hotel.

RESOLVED

6/05/097

That the Committee Secretary, on behalf of the Te Awamutu Community Board, writes to Council's Heritage Development Manager to achieve signage on State Highway Three for the Temple Cottage committee as requested.

Empson/Barnes

RESOLVED

6/05/098

That the Te Awamutu Community Board writes a letter to Temple Cottage committee advising of the Board's resolution.

Hall/Martin-Page

10 REQUEST FOR FUNDING ASSISTANCE – KTAB CONFERENCE

File: 20-09-01

A letter received from the Treasurer of Keep Te Awamutu Beautiful Society requesting funding assistance for two delegates to attend the Keep New Zealand Beautiful Conference and Annual General Meeting in Wellington in September 2005 was included in the agenda.



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RESOLVED

6/05/099

That the letter from Keep Te Awamutu Beautiful Society dated 6 April 2005 be received.

Empson/Roberts

There was general discussion regarding the lack of funds available.

RESOLVED

6/05/100

That the Te Awamutu Community Board advise the Keep Te Awamutu Society that funds are not available at this stage and to reapply in August when applications open for discretionary grants.

Roberts/Hall

11 REQUEST FOR FUNDING ASSISTANCE – TE AWAMUTU RSA

File: 04492/141.00

A letter received from Te Awamutu and District Memorial Returned and Services Association requesting funds to assist with the cost of the Civic Parade on ANZAC Day was included in the agenda.

RESOLVED

6/05/101

That the letter dated 8 April 2005 from Te Awamutu and District Memorial Returned and Services Association be received.

Barnes/Roberts

There was general discussion regarding the Board's usual practice of keeping money aside from the discretionary fund for this purpose, however this did not show in the Treasury Report. The Te Awamutu and District Memorial Returned and Services Association did not put in an application for funds from the last funding round of the discretionary grants.

RESOLVED

6/05/102

That the Te Awamutu Community Board allocates an amount of \$900 to the Te Awamutu and District Memorial Returned and Services Association subject to confirmation by Council's Accounting staff that funds are available in discretionary grants.

Empson/Barnes

It is the usual practice for the Board's Chairperson to lay a wreath at the ANZAC Day Services and in the absence of Chairperson Taylor, Board Member Hall said that he would carry out this duty on behalf of the Board.



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12 COMMUNITY BOARD RESOLUTIONS UNDER ACTION AND NOT INCLUDED IN THIS AGENDA

File: 01-21-07

The Schedule of Te Awamutu Community Board Resolutions Under Action as at 8 April 2005 was included in the agenda.

RESOLVED

6/05/103

That the Te Awamutu Community Board Resolutions Under Action as at 8 April 2005 and not included as an item in this agenda be received and the following resolutions be deleted -

6/03/064

6/04/168

6/03/065

6/04/198

6/03/233

6/04/230

6/04/014

6/04/014

6/04/103

Martin-Page/Hall

Referring to the comment in the agenda that this schedule is not for discussion but only an indication whether or not to retain or delete, Board Member Hall said that members are muzzled by not being able to discuss items in this schedule.

Community Planning and Liaison Manager said that members had every right to question the progress of each item, however if discussion was required of an ongoing issue, it should be requested as an item in the next agenda. The items in the schedule have been discussed previously and is only included for information purposes as a reminder for members. Comments from staff are included as matters are progressed. Referring to resolution 6/03/151, review of District Signage, Community Planning and Liaison Manager said that this is an ongoing project; OPUS did the initial review and Council staff have now taken it over.

Board Members requested the following as items in the next agenda –

- Resolution 6/03/188 - “That the Board expresses concern at the lack of progress of the development of a café at the Te Awamutu Events Centre and request information from Council as to what and when, it will be developed.”
- Resolution 6/04/116 – “The Te Awamutu Community Board recommend to Council to instigate a programme of upgrading and improvements of extra bedrooms and showers to existing bedsits in Palmer Street.”

An update was requested for resolution 6/04/195 – “That the Te Awamutu Community Board recommend that Council does a cost/benefit analysis of the proposal to heat the pensioner flats by radiators and then lease the flats as heated units.”



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Community Planning and Liaison Manager asked for feed back regarding the schedule from the members and queried if it were not included in the agenda, would it help members refocus on items in the current agenda.

During general discussion members said that it was a useful tool to keep track of issues, however more consideration of professional opinion from staff needed to be taken by members and the Chair should keep the meeting on track by limiting discussion. The schedule was a good reference when passing on information to members of the public. However, if Council, determines that a resolution cannot be actioned (for whatever reason), the Board should be made aware of this so the information can be passed onto the public.

Community Planning and Liaison Manager said he would look into these issues further.

Referring to resolution 6/05/043, Board Member Roberts said that she would only like to be kept informed regarding the review of the mowing cycle along Park Road.

13 ITEMS FOR NEXT BOARD MEETING

File: 01-21-21

Items for the Board meeting requested by Board members should be by way of Notice of Motion in accordance with Standing Orders.

Board Member Roberts said that she would be submitting a Notice of Motion concerning Council's involvement with monitoring of toxins in Waipa's Rivers.

Board Member Barnes said that she would be submitting a Notice of Motion concerning community service awards. She also requested the following items are included in the agenda –

- The bylaws concerning signage on footpaths;
- Maintenance contract regarding fire hydrants in the vicinity of Oliver Street and Maniapoto Reserve – the hydrants are overgrown with grass and the frequency of maintenance needs to be increased.

14 NEXT MEETING

The next meeting of the Te Awamutu Community Board will be held at 7.00 pm on Tuesday, 17 May 2005 in Committee Room 1, 101 Bank Street, Te Awamutu

Board Member Empson gave his apology for absence in advance for the next meeting.



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There being no further business the meeting closed at 10.24pm.

CHAIRPERSON

DATE

CONFIRMED AS A TRUE AND CORRECT RECORD OF PROCEEDINGS