

Minutes of the meeting of the Council held in the Council Chambers, Waipa District Council Offices, 101 Bank Street, Te Awamutu on 26 April 2005 commencing at 9.00am.

1 ATTENDANCE

His Worship the Mayor AD Livingston

Members

EH Barnes – until 1.55pm (item 5), RJ Cooper, AJH Empson, GC Flay, GH Jull, EC Newlands – from item 7, GG Scaramuzza, DL Sharpe, BJ Taranaki, BS Thomas, GRP Webber

Staff

Chief Executive (JC Inglis), Group Manager Finance (S Kew) – item 8.1-12.3, Group Manager Assets, Community & Business Services (JM Mills) – from item 12.3, Committee Secretary (C Plowright)

Public - 1

2 APOLOGIES

RESOLVED

1/05/49

That an apology for absence be received from Councillor Lee.

Cr Jull/Cr Flay

3 LATE ITEMS

Nil.

4 CONFIRMATION OF ORDER OF MEETING

File: 01-22-21

RESOLVED

1/05/ 50

That the order of the meeting be confirmed.

Cr Cooper/Cr Barnes

5 VISITORS

Sport Waikato representatives Mike MacGuire and Jan Jeffers attended the meeting at 1.36pm to present the Waikato Regional Physical Activity Plan.

6 MINUTES OF PREVIOUS MEETINGS

File: 01-22-21

Minutes of meeting held on 29 March 2005 were included in the agenda.

RESOLVED

1/05/51

That the minutes of the meeting of the Waipa District Council held on 29 March 2005, having been circulated, be taken as read and confirmed as a correct record.

Matters Arising

6.1 Te Awamutu Town Centre Plan

File: 01-23-01

Res: 2/05/27

Councillor Empson said he had suggested another option for a heavy traffic route around the CBD through an article in the Te Awamutu Courier that was likely to promote more discussion in the community. The Chief Executive said Opus Consultants were looking at a number of options for a heavy traffic route.

With respect to the proposed realignment of Vaile Street, Councillor Empson said a number of people had filled out forms at the information evening and were under the impression they would be counted as submissions on the proposal. The Chief Executive said submissions on the proposed revocation of a piece of reserve land on Anzac Green close on Friday 29 April. He said the forms would be treated as submissions on the proposal.

6.2 Proposed New Road Names

File: 55-28-12

Res: 1/05/37

The Chief Executive said the Audit Office would not offer an opinion on a non-pecuniary matter had referred to their booklet on Conflicts of Interest.

Councillor Taranaki said she wished to withdraw her name as a proposed road name. She said she believed the developer had made the request in innocence, and the development had already gone through all its consent processes at that stage, but if using her name posed a risk to Council's decision-making process then it was best for it to be withdrawn. Mayor Livingston thanked Councillor Taranaki for giving the matter careful consideration. He said Councillor Cooper's circumstances were different because he is not a member of the Regulatory Committee and Councillor Cooper advised that he would not be withdrawing his name.

The Chief Executive said Council should pass a resolution giving approval for use of the other names in the proposed list. Following discussion it was agreed to defer that decision until the May Council meeting. In the meantime Councillor Taranaki will advise the developer concerning her decision and he may wish to suggest another name for that road.

[Councillor Newlands joined the meeting at 9.30am.]

7 COUNCIL COMMITTEE MINUTES

7.1 Policy Committee

File: 01-85-12

7.1.1 Minutes of meeting held on 11 April 2005 were included in the agenda.

RESOLVED

1/05/52

That the unconfirmed minutes of the meeting of the Policy Committee held on 11 April 2005 be received.

Cr Empson/Cr Webber

Matters Arising

a) Te Awamutu Western Arterial

File: 28-04-71

Res: 2/05/48 & 49

Councillor Empson asked if Council would be able to discuss the Western Arterial again before the start of the Long Term Council Community Plan (LTCCP) process. The Chief Executive said the size and cost of the project requires it to be part of the LTCCP process but that does not mean it cannot be discussed in the meantime.

Councillor Empson asked if Council would be able to do the project sooner if it found a much cheaper alternative to the preferred option. It was suggested that the following words be added to the recommendation to allow for this possibility –

“That the matter of heavy traffic in the CBD be given urgency with a view to progressing as much as possible as soon as possible and if something can be implemented ahead of the LTCCP it should be given serious consideration and inclusion in the 2005/06 financial year.”

RESOLVED

1/05/53

That -

- a) *Council proceeds with further consultation on the preferred option 5A and progresses to designation of the corridor.*
- b) *Council defines the Alexandra Street and CBD concerns through Council’s Long Term Council Community Plan, consultation and develops short and medium term options that contribute to their resolution.*
- c) *The matter of heavy traffic in the CBD be given urgency with a view to progressing as much as possible as soon as possible and if something can be implemented ahead of the LTCCP it should be given serious consideration and inclusion in the 2005/06 financial year.*

Cr Empson/Cr Flay

b) Allocation and Expenditure of Reserve Contribution Funds

File: 60-12-32

Res: 2/05/50

Councillor Cooper asked if progress had been made with the water reservoir for Cambridge North. The Chief Executive said he would make enquiries.

It was agreed to make “Pirongia Ward River Walkway” plural by adding an “s” in the proposed programme of Reserve Development Projects.

The Chief Executive suggested another amendment to the proposed programme which would provide for the development of soccer and polo fields in Cambridge. He said this was a project that the Cambridge Community Board have been discussing for some time and it could happen by transferring \$20,000 from each of the next two years to the 2004/05 year, or by transferring \$20,000 from the Cambridge Town Belt and \$10,000 from Cambridge playgrounds to add to the \$20,000 for the Cambridge Town Belt Sports Groups allocation for 2004/05. Mayor Livingston said the Cambridge Community Board had identified an urgent need for development of the sports fields and the suggested amendment to the proposed programme has the Board's full support.

RESOLVED

1/05/54

That -

- a) *Council adopt the programme of Reserve Development Projects set out below as the projects to be undertaken and funded from reserves contributions for April to June of 2004/05 and for the three years from 2005/06 to 2007/08 inclusive subject to the 2004/05 year being amended to provide \$50,000 for the Town Belt Sports Groups by transferring \$20,000 from the Cambridge Town Belt and \$10,000 from Cambridge Playgrounds to provide for the development of a Cambridge polo field and a Cambridge soccer field.*

- b) *Project details and specific work locations for local reserves be referred to the relevant Community Board or the Pirongia Ward Consultative Committee for consideration and approval in consultation with appropriate staff to ensure reserve development projects are coordinated with other associated work programmes and requirements.*
- c) *Staff be delegated authority to make minor variations to the programme that are consistent with the intent of the programme.*
- d) *Progress towards achievement of the programme, any variations made and expenditure of reserves contribution funds be reported to Council as part of routine financial reports.*
- e) *Details of Cambridge North expenditure be added to the Schedule.*

Cr Taranaki/Cr Newlands

c) Relocated Houses

File: 02-09-01

The Chief Executive said Councillor Lee had raised this issue at the last Policy Committee meeting and had expressed concern about the number of relocated houses being transported into Cambridge. He said the condition of the houses and the extra pressure this was placing on Council's building control staff was of concern to Councillor Lee. Mayor Livingston said other Councillors shared that concern and Councillor Barnes said the same thing was happening in Kihikihi. The Chief Executive said a report would be provided to the May Council meeting.

7.2 Regulatory Committee

File: 01-89-04

The Regulatory Committee meeting scheduled to take place on 21 March 2005 was cancelled.

7.3 Maungatautari Reserve Committee

File: 01-85-26

Minutes of meeting held on 13 April 2005 were included in the agenda.

RESOLVED

1/05/55

That the unconfirmed minutes of the meeting of the Maungatautari Reserve Committee held on 13 April 2005 be received.

Cr Cooper/Cr Flay

7.4 Iwi Consultative Committee

File: 01-89-08

Minutes of meeting held on 6 April 2005 were included in the agenda.

RESOLVED

1/05/56

That the unconfirmed minutes of the meeting of the Iwi Consultative Committee held on 6 April 2005 be received.

Cr Sharpe/Cr Webber

Matters Arising -

7.4.1 Iwi Appointment to Te Awamutu Museum Trust Board

File: 20-06-03

Res: 7/05/04

The Chief Executive said Council Policy provides for three trustees to be appointed by Council and one of them can represent Iwi. He said a vacancy had been created by the retirement of one of the trustees and the Iwi Consultative Committee have endorsed the recommendation from Nga Iwi Toopu o Waipa (NITOW) that Council appoint Rovina Maniapoto to this position

RESOLVED

1/05/57

That Rovina Maniapoto be appointed as Council Iwi representative on the Te Awamutu Museum Trust Board for a four year term as per the conditions of the Trust Deed.

Cr Sharpe/Cr Empson

7.4.2 Cattle Underpasses

File: 55-26-06

Res: 7/05/05

RESOLVED

1/05/58

That Council inform Nga Iwi Toopu o Waipa in writing when an application for a stock underpass has been received and that this practice be adopted as Council policy.

Cr Newlands/Cr Scaramuzza

[The meeting adjourned at 10.20am and reconvened at 10.40am. Councillor Newlands did not rejoin the meeting at that time.]

7.5 Pirongia Ward Consultative Committee

File: 01-89-07

Minutes of meeting held on 7 April 2005 were included in the agenda.

RESOLVED

1/05/59

That the unconfirmed minutes of the meeting of the Pirongia Ward Consultative Committee held on 7 April 2005 be received.

Cr Sharpe/Cr Thomas

Matters Arising -

7.5.1 Cleaning of Cesspits/Kerbs – State Highways

File: 55-26-02

Res: 8/05/08

Councillor Sharpe explained why blocked kerb and channel grates are of concern to the Committee and why they feel the grates need to be cleared more frequently.

RESOLVED

1/05/60

That Council instructs staff to ensure the cleaning of grates is sufficient to avoid surface flooding in heavy rainfall throughout the district.

Cr Sharpe/Cr Thomas

7.5.2 Kahikatea Park
File: 01-51-10

Councillor Sharpe said the Committee had been advised in September 2004 that funds were available to undertake work on fencing, carparking and the upgrade of play equipment but nothing has happened yet. She said they were anxious for people to have access to the park as soon as possible.

8 COMMUNITY BOARD MINUTES

8.1 Cambridge
File: 01-21-14

8.1.1 Minutes of meeting held on 6 April 2005 were included in the agenda.

RESOLVED

1/05/61

That the unconfirmed minutes of the meeting of the Cambridge Community Board held on 6 April 2005 be received.

Cr Webber/Cr Taranaki

Matters Arising -

a) Rubbish Collection
File: 33-38-01

The Chief Executive said Envirowaste have agreed to look at their collection routes and see if they can be extended to include more rural areas. He said they would try to reduce the number of drop off points, because of the concern they are causing local residents, and that Council would take enforcement action against anyone illegally dumping rubbish.

[Councillor Newlands rejoined the meeting at 10.55am.]

b) Karapiro Hall
File: 15-11-13

Councillor Webber said the Community Board had visited the relocated Karapiro Hall during the recent rural tour when it was noticed that the small culvert on Karapiro Road has two sizes of pipes that will result in the carpark becoming flooded during heavy rainfall.

He said the Hall Committee were concerned about child safety and would like the area piped and would be making a submission to Council.

8.2 Te Awamutu
File: 01-21-13

8.2.1 Minutes of meeting held on 15 March 2005 were included in the agenda.

RESOLVED

1/05/62

That the confirmed minutes of the meeting of the Te Awamutu Community Board held on 15 March 2005 be received.

Cr Barnes/Cr Newlands

Matters Arising -

a) Sister Cities – Proposed Policy

File: 01-80-03

Res: 5/05/068

It was **moved** Councillor Empson, **seconded** Councillor Barnes –

That the Sister City relationships with Prescott, Mudgee and Moree be discontinued.

Councillor Flay said he had reservations about withdrawing from the Sister City relationship with Moree and that he would like to do a bit more research on the matter.

Councillor Taranaki **moved an amendment**, **seconded** Councillor Flay –

That the Sister City relationships with Prescott and Mudgee be discontinued and that Moree remain as a Sister City until more investigation has been undertaken. (Resolution 1/05/63)

Councillor Empson said the important issue was whether someone was prepared to oversee the relationship with Moree, otherwise it was pointless keeping it on Council's books.

Mayor Livingston put the amendment which was carried. This became the substantive motion which was carried.

b) Graffiti
File: 33-29-01

Councillor Barnes said she was disappointed that Waipa Networks do not clean away the graffiti on their transformers. She said the graffiti did not help with Kihikihi's image. The Chief Executive said he would mention the problem to Waipa Network's Chief Executive.

8.2.2 Minutes of meeting held on 19 April 2005 to be included in the May Council agenda.

9 COUNCILLORS REPORTS FROM CONFERENCES, SEMINARS AND MEETINGS ATTENDED ON BEHALF OF COUNCIL

File: 75-09-06

Councillors Thomas and Webber gave a presentation on their recent inspection of waste management sites in other districts.

10 USE OF COUNCIL SEAL

File: 01-22-30

RESOLVED

1/05/64

That the following schedule of documents to which the Common Seal of the Waipa District Council has been applied under delegated authority be received.

Documents Sealed by Chief Executive

Transfer Documents

- a) *Transfer Document – NJ & TE Edger (for an unformed road off Smith Road Extension comprising 0.5720 hectares, Karamu, Te Pahu)*
File: UR 5/183
Res: 8/96/056

- b) *Transfer Document – BW Bowe (for an unformed road off Smith Road Extension comprising 0.5475 hectares, Karamu, Te Pahu)*
File: UR 5/183
Res: 8/96/056
- c) *Transfer Document – New Zealand Rural Property Trust (for an unformed road off Smith Road Extension comprising 3.6085 hectares, Karamu, Te Pahu)*
File: UR 5/183
Res: 8/96/056
- d) *Transfer Document – JF & ML Brietler (for an unformed road at Arapuni, Kakepuku Ward comprising 5447m² plus 8625m²)*
File: UR 15/298-302
Res: 8/97/118 - 123
- e) *Transfer Document – AM Van Nistelrooy (for an unformed road at Arapuni, Kakepuku Ward comprising 2005m²)*
File: UR 15/298-302
Res: 8/97/118 - 123

Other Documents

- f) *Deed of Lease – Cambridge Taxis (2001) Limited, 4 Millicich Place, Cambridge*
File: 04370/254.00
Delegations Ref: 5.1b lease
- g) *Lease Renewal – W Devoy (for renewal of lease of 314 Churchill Street, Te Awamutu)*
File: 04492/019.00
Policy Ref: 1.7.1
- h) *Waikato Region Triennial Agreement 2004-2007*
File: 01-69-04
Res: 1/05/43

Liquor Licenses

- i) *General Manager's Certificate – MS Zamal*
File: 4492/126.00
Pol Ref: 1.7.19
- j) *General Manager's Certificate – CJ Nielsen*
File: 4581/233.00
Pol Ref: 1.7.19
- k) *General Manager's Certificate – AE Cunningham*
File: 4492/126.00
Pol Ref: 1.7.19

- l) *General Manager's Certificate – DJ Oakes*
File: 4402/126.00
Pol Ref: 1.7.19
- m) *General Manager's Certificate – S Judge*
File: 4510/472.00
Pol Ref: 1.7.19
- n) *General Manager's Certificate – CL O'Connor*
File: 4510/472.00
Pol Ref: 1.7.19
- o) *General Manager's Certificate – GN O'Connor*
File: 4510/472.00
Pol Ref: 1.7.19
- p) *General Manager's Certificate – MT Gisborne*
File: 4510/472.00
Pol Ref: 1.7.19
- r) *Club Licence– Mystery Creek Polo Club, 351 Mystery Creek Road, Ohaupo*
File: 33-25-18
Pol Ref: 1.7.19

Survey Plans sealed by Environmental Services Manager, Planning Services Manager or Senior Planner

- s) *Easement Variation – WD & KC Cederman*
File: 04611/436.02
- t) *Grant of Easement – Riverdale Farm Limited*
File: 046650/179.00

Cr Cooper/Cr Jull

11 NOTIFIABLE CONTRACTS LET

File: 02-12-01

11.1 Contract No 27-04-33 – Cambridge CBD Upgrade Stage 5

File: 27-04-33

Contract for the shape correction treatment of 0.49km of Victoria Street, Cambridge and associated footpath works, minor safety improvements and bridge inner railing renewal. One tender was received. The contract was let to the tender of \$1,343,393 (excluding GST) from Fulton Hogan Waikato Ltd.

RESOLVED

1/05/65

That the information be received.

Cr Webber/Cr Thomas

12 FINANCIAL REPORTS

File: 01-84-16

12.1 Monthly Financial Report for the Period Ended 31 March 2005 was included in the agenda.

RESOLVED

1/05/66

That the report of Group Manager Finance for the period ended 31 March 2005 be received.

Cr Cooper/Cr Jull

The Chief Executive said that the format for the report on Reserve Contribution funds would be changed slightly in future to provide Council with a progress update on the new programme for reserves development.

Councillor Webber asked if the balance of \$3,507 from the Karapiro Boat ramp could be returned to uncommitted funds as the work has been completed and Councillor Sharpe asked if the balance of \$522 from Lake Cameron Developments could be transferred to the Pirongia Reserve Contributions account. The Chief Executive suggested a resolution to ensure that any unspent balances are given the appropriate consideration by staff.

RESOLVED

1/05/67

That -

- a) *Where a project may have been completed with a balance remaining, for example the Karapiro Boat Ramp and Lake Cameron Developments, these balances are to be put in the appropriate places so they can be expended where they are needed.*
- b) *Staff ensure the projects are not disadvantaged by the removal of any unspent balances.*
- c) *The transfer of funds to be identified in the Financial Report to Council.*

Cr Sharpe/Cr Thomas

Councillor Sharpe asked when work on the Kaniwhaniwha Carpark would be started. Mayor Livingston said the funding from DOC has been approved but he was unsure about the timeframe for the work. He said Asset Manager Recreation, Max Ward, was progressing the matter.

- 12.2 Quarterly Report to Council for the Nine Months Ending 31 March 2005 was included in the agenda.**

RESOLVED

1/05/68

That the Quarterly Report for the nine months ending 31 March 2005 be received.

Councillor Taranaki/Cr Thomas

- 12.3 Treasury Report – Pirongia Ward**

Report of Group Manager Finance for the period ended 31 March 2005 was included in the agenda.

RESOLVED

1/05/69

That the report of Group Manager Finance for the period ended 31 March 2005 be received.

Cr Sharpe/Cr Thomas

[Item 15 was taken at 12.06pm and then the meeting adjourned for lunch at 12.48pm. The meeting reconvened at 1.36pm when item 5 was taken and then it returned to item 13 at 2.11pm.]

13 ELECTED MEMBER REMUNERATION

File: 01-22-06

There was discussion about the difference in salary between a Community Board Chairperson and a Community Board Member and some Councillors said they felt this did not seem right when compared to the difference in salary between a Committee Chairperson and a Councillor. Councillor Cooper said he did not understand why the Community Boards were paid the same salaries when the Cambridge Community Board has more meetings than the Te Awamutu Community Board.

Councillor Newlands suggested that prior to 30 June 2006 Council should seek feedback from the Community Boards on whether they feel the situation is equitable.

Councillor Sharpe said she felt that at the end of the year each Councillor's meeting attendance record should be made available for the public.

RESOLVED

1/05/70

That Council recommend to the Remuneration Authority that the following allocation of the remuneration pool apply for the period 1 July 2005 to 30 June 2006:

WAIPA DISTRICT COUNCIL

<i>Office</i>	<i>Annual Salary</i>
<i>Mayor (net)</i>	<i>\$68,468</i>
<i>Deputy Mayor</i>	<i>\$21,750</i>
<i>Committee Chair</i>	<i>\$21,750</i>
<i>Committee Chair/Member, Community Board</i>	<i>\$23,400</i>
<i>Councillor/Member, Community Board</i>	<i>\$21,750</i>
<i>Councillor</i>	<i>\$19,500</i>

CAMBRIDGE & TE AWAMUTU COMMUNITY BOARDS

<i>Office</i>	<i>Annual Salary</i>
<i>Chair</i>	<i>\$15,000</i>
<i>Member</i>	<i>\$6,000</i>

Newlands/Jull

14 LOCAL GOVERNMENT NEW ZEALAND CONFERENCE – CHRISTCHURCH

File: 01-19-02

14.1 Representation at Conference

Councillors were advised that the Local Government 2005 Annual Conference will be held in Christchurch on 24-27 July. It was explained that Council policy allows the Mayor and Deputy Mayor to have the opportunity to attend each Conference, with other Councillors being offered that opportunity on a biennial basis, except after triennial elections when any new members have priority.

Councillors Jull, Newlands and Webber confirmed that they wish to attend the Conference. Councillor Scaramuzza will advise whether he can attend and Councillor Barnes (who was not present for this item) will be asked whether she wishes to attend the Conference.

14.2 Meetings to be Rescheduled

Councillors were advised that the Local Government 2005 Annual Conference will coincide with the Regulatory meeting on 25 July and the Council meeting on 26 July. Appropriate dates for the rescheduling of both meetings were suggested.

It was suggested that the July Regulatory Committee meeting should be rescheduled to 1 August 2005 and this is to be confirmed by the Regulatory Committee at its next meeting.

RESOLVED

1/05/71

That the Council meeting on 26 July be rescheduled to 2 August 2005 to avoid the LGNZ Conference dates.

Cr Jull/Cr Thomas

15 WAIKATO REGIONAL COUNCIL - DRAFT ANNUAL PLAN 2005/06

File: 01-69-08

Regional Councillor and Deputy Chairman, Barry O'Connor and Group Manager Biosecurity, John Simmons attended the meeting at 12.06pm to present Environment Waikato's Draft Annual Plan for 2005/06. A copy of the Plan had been distributed separately to Councillors. It was publicly notified on 1 April 2005 and submissions close on 2 May 2005.

16 OTHER COMMITTEE MINUTES

16.1 Waipa Heritage Council

File: 65-11-02

Minutes of meeting held on 17 March 2005 were included in the agenda.

RESOLVED

1/05/72

That the minutes of the meeting of the Waipa Heritage Council held on 17 March 2005 be received.

Cr Taranaki/Cr Jull

Mayor Livingston said the person that had been interested in purchasing Major Jackson's Cottage has withdrawn their interest in it and the property could be considered for purchase "as a last resort" under Council's Heritage Policy. He said Council would need an organisation to take responsibility for the ongoing management of the property if Council were to purchase it and no one has been interested in taking on that role.

17 RATEPAYER ASSOCIATION REPORTS

17.1 Te Pahu Ratepayers & Residents Association

File: 01-08-06

Minutes of meetings held on 21 February and 31 March 2005 were included in the agenda.

RESOLVED

1/05/73

That the minutes of the meetings of the Te Pahu Ratepayers and Residents Association held on 21 February and 31 March 2005 be received.

Cr Thomas/Cr Sharpe

17.2 Ohaupo Ratepayers Association

File: 01-08-37

Minutes of meeting held on 31 March 2005 were included in the agenda.

RESOLVED

1/05/74

That the minutes of the meeting of the Ohaupo Ratepayers Association held on 31 March 2005 be received.

Cr Sharpe/Cr Webber

Councillor Empson requested leave of absence from the 9 May Policy Committee meeting. Councillor Thomas requested leave of absence from the 9 May and 13 June Policy Committee meetings and from the 31 May Council meeting.

A Councillor's workshop was arranged for Tuesday 7 June 2005 commencing at the Kihikihi Domain at approximately 8.45am and then continuing at Out in the Styx.

There being no further business the meeting was declared closed at 3.15pm.

CONFIRMED

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MAYOR

Completed and despatched 2 May 2005

Next Meeting: Tuesday 31 May 2005