

*Minutes of a meeting of the Council held in the Council Chambers, Waipa District Council Offices, 101 Bank Street, Te Awamutu on Tuesday 18 April 2006 commencing at 9.00am.*

Opening Prayer

## **1 ATTENDANCE**

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Deputy Mayor PL Lee

### **Members**

RJ Cooper, AJH Empson, GH Jull, EC Newlands, GG Scaramuzza, DL Sharpe, BJ Taranaki, BS Thomas, GRP Webber

### **Staff**

Chief Executive (JC Inglis), Deputy Chief Executive (GD Dyet) – from item 11.2, Group Manager Finance (S Kew) – items 6.6-12, Secretary (C Plowright)

**Public** – Nil.

## **2 APOLOGIES**

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### **RESOLVED**

1/06/50

*That apologies for absence be received from Mayor Livingston and Councillors Barnes and Flay.*

Cr Jull/Cr Webber

## **3 LATE ITEMS**

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Chairperson Lee accepted two late items, on the Te Awamutu heavy vehicles issue and the Te Awamutu Events Centre, as it was considered that Council required an update on both issues before the next Council meeting.

### **RESOLVED**

1/06/51

*That late items be included in the agenda on Te Awamutu heavy vehicle traffic and the Te Awamutu Events Centre.*

Cr Newlands/Cr Scaramuzza

#### **4 CONFIRMATION OF ORDER OF MEETING**

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File: 01-22-21

**RESOLVED**

1/06/52

*That the order of the meeting be confirmed subject to item 13 being taken at 12 noon.*

Cr Cooper/Cr Newlands

#### **5 MINUTES OF PREVIOUS MEETINGS**

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File: 01-22-21

**Minutes of meeting held on 28 March 2006 were included in the agenda.**

**RESOLVED**

1/06/53

*That the minutes of the meeting of the Waipa District Council held on 28 March 2006, having been circulated, be taken as read and confirmed as a correct record.*

Cr Taranaki/Cr Webber

#### **6 COUNCIL COMMITTEE MINUTES**

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**6.1 Executive Committee**

File: 01-22-21

**Minutes of meeting held on 21 March 2006 were included in the agenda.**

**RESOLVED**

1/06/54

*That the unconfirmed minutes of the meeting of the Executive Committee held on 21 March 2006 be received.*

Cr Sharpe/Cr Newlands

**6.2 Policy Committee**

File: 01-85-12

**Minutes of meeting held on 10 April 2006 will be included in the 30 May 2006 Council agenda.**

It was explained that although the minutes of the 10 April meeting were not available for inclusion in the agenda, recommendations to Council that had arisen from that meeting were included in the agenda as items 15 – 20.

**6.3 Regulatory Committee**

File: 01-89-04

**Minutes of meeting held on 27 March 2006 will be included in the 30 May 2006 Council agenda.**

**6.4 Maungatautari Reserve Committee**

File: 01-85-26

**Minutes of meeting held on 5 April 2006 will be included in the 30 May 2006 Council agenda.**

**6.5 Pirongia Ward Consultative Committee**

File: 01-89-07

**Minutes of meeting held on 23 March 2006 were included in the agenda.**

**RESOLVED**

1/06/55

*That the unconfirmed minutes of the meeting of the Pirongia Ward Consultative Committee held on 23 March 2006 be received.*

Cr Sharpe/Cr Thomas

**6.6 Iwi Consultative Committee**

File: 01-85-26

**Minutes of meeting held on 5 April 2006 were included in the agenda.**

**RESOLVED**

1/06/56

*That the unconfirmed minutes of the meeting of the Iwi Consultative Committee held on 5 April 2006 be received.*

Cr Cooper/Cr Empson

## **7 COMMUNITY BOARD MINUTES**

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### **7.1 Cambridge**

File: 01-21-14

**7.1.1 Minutes of meeting held on 5 April 2006 were included in the agenda.**

**RESOLVED**

1/06/57

*That the unconfirmed minutes of the meeting of the Cambridge Community Board held on 5 April 2006 be received.*

Cr Webber/Cr Taranaki

### **7.2 Te Awamutu**

File: 01-21-13

**Minutes of meeting to be held on 11 April 2006 will be included in the May Council agenda.**

## **8 COUNCILLORS REPORTS FROM CONFERENCES, SEMINARS AND MEETINGS ATTENDED ON BEHALF OF COUNCIL**

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File: 75-09-06

Councillors who attended Conferences, Seminars or Meetings on behalf of Council presented reports to Council on the following –

- Joint Australian/New Zealand Planners Conference held on the Gold Coast earlier in the month.
- Waikato Tourism Advisory Group meeting.
- National BMX Championships in Cambridge.

## **9 USE OF COUNCIL SEAL**

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File: 01-22-30

**RESOLVED**

1/06/58

*That the following schedule of documents to which the Common Seal of the Waipa District Council has been applied under delegated authority be received.*

***Documents Sealed by Chief Executive***

***Sale & Purchase Agreements***

- a) *Sale & Purchase Agreement – RP O'Connor & Son Ltd (for a portion of unformed road off Waite Road, Te Pahu)*  
*File: 5/9/148*  
*Res: 8/96/051*

***Other Documents***

- b) *Transmission of ownership (by operation of law) from the Cambridge Borough Council to Waipa District Council*  
*File: 90-02-44*  
*Pol Ref: 1.7.1*
- c) *Party Wall Easement between Lot 5 DPS 9469 and Lot 3 DPS 66759 (Waipa District Council as registered proprietor and lessor, Aussienz Limited as lessee and GC Hulse & GD Wrigley as lessee)*  
*File: 90-02-44*  
*Pol Ref: 1.7.1*
- d) *Right to Drain Water and Sewage Easement – YMI/Red Cross Subdivision*  
*File: 04492/197.00*  
*Del Ref: CEO 5.1(b)*

***Liquor Licenses***

- e) *General Manager's Certificate – AJ Quinlan*  
*File: 33-26-02*  
*Pol Ref: 1.7.19*
- f) *General Manager's Certificate – RV Harvey*  
*File: 33-26-02*  
*Pol Ref: 1.7.19*
- g) *General Manager's Certificate – MS Hastings*  
*File: 33-26-02*  
*Pol Ref: 1.7.19*
- h) *General Manager's Certificate – ST McGregor*  
*File: 33-26-02*  
*Pol Ref: 1.7.19*
- i) *General Manager's Certificate – AG Williams*  
*File: 33-26-02*  
*Pol Ref: 1.7.19*

- j) *General Manager's Certificate – KM Couchman*  
*File: 33-26-02*  
*Pol Ref: 1.7.19*
- k) *General Manager's Certificate – AR Shilton*  
*File: 33-26-02*  
*Pol Ref: 1.7.19*
- l) *General Manager's Certificate – JK Rickards*  
*File: 33-26-02*  
*Pol Ref: 1.7.19*

Cr Cooper/Cr Scaramuzza

## **10 NOTIFIABLE CONTRACTS LET**

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File: 02-12-01

### **RESOLVED**

1/06/59

*That the following Notifiable Contract be received.*

- 10.1 Contract No 27-06-01 – 2005/06 Shape Correction Treatment Kaipaki Road (Site 2) and Raynes Road**  
*File: 27-06-01*

*Contract for the shape correction treatment of 2.69kms of Kaipaki Road (Site 2) and Raynes Road. Seven tenders were received ranging from \$981,841.71 - \$1,416,854.50. The contract was let to the tender of \$981,841.71 (excluding GST) from Inframax Construction Ltd.*

Cr Newlands/Cr Taranaki

[The meeting adjourned at 10.20am and reconvened at 11.40am.]

## **11 FINANCIAL REPORTS**

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File: 01-84-16

- 11.1 Financial Report for Period Ended 31 March 2006 was included in the agenda.**

Councillor Sharpe said that at its 28 February meeting Council had approved the purchase of land adjoining Kahikatea Park in Ohaupo, to be funded from reserve contributions, and she asked if this could now be transferred to the list of Council Approved Projects. Group Manager Finance, Shelgah Kew, said that adjustment would be made as part of an end of year tidy up of the Schedule of Commitments.

Councillor Webber said Mrs Kew had provided him with a detailed breakdown of the cost of running the Community Boards, including the cost of overheads, and he asked if that level of detail could be provided in the Long Term Council Community Plan (LTCCP). Mrs Kew said staff would look at the presentation in the LTCCP and ensure that activity is more self explanatory.

**RESOLVED**

1/06/60

*That the Financial Report for period ended 31 March 2006 be received.*

Cr Webber/Cr Newlands

**11.2 Quarterly Report and Forecast**

**The Third Quarterly Report and Forecast for 2005/06 was attached separately to the agenda.**

Group Manager Finance, Shelagh Kew, said the Quarterly Report shows some significant variances in revenue and expenditure and she explained where and why these have occurred. She said that despite the variances Council is still on track to meet its net budget.

Mrs Kew pointed out two areas of non-compliance in Council's Investment Policy. She said the policy has been amended and, in future, these two areas will comply with the policy.

**RESOLVED**

1/06/61

*That the Quarterly Report and Forecast for period ended 31 March 2006 be received.*

Cr Jull/Cr Empson

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**12 TRANSPOWER 400 KVA TRANSMISSION LINE PROPOSAL –  
REGULATORY DELEGATIONS AND APPOINTMENT OF INDEPENDENT  
HEARING COMMISSIONERS**

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File: 40-02-12

**Report of Planning Services Manager dated 3 April 2006 was included in the agenda.**

**RESOLVED**

1/06/62

*That the report of the Planning Services Manager dated 3 April 2006 be received.*

Cr Webber/Cr Empson

The Chief Executive explained that an agreement between all nine Councils affected by the various consents required for the Transpower proposal is required to be signed by each Council to ensure that the administration functions needed to process the application are undertaken in a collective and co-ordinated manner. He said new staff delegations have been prepared to allow the relevant Council staff to process the Transpower designation application and these delegations require authorisation from Council. He said Hearing Commissioners are required to be appointed by Council and a single panel representing all Councils is recommended involving Peter Skelton (Chair), Professor Leeka Kheifets and Phil McDermott.

Deputy Chief Executive, Garry Dyet, said a member of the New Era Group has suggested that the nine Councils delay signing the agreement until Transpower has filed its application. However, he said staff still recommend that Council proceed as planned and adopt the recommendation in the agenda provided it is made clear that it will only take effect if and when Transpower files its application.

**RESOLVED**

1/06/63

That -

- a) *Pursuant to Section 34A(1) of the Resource Management Act 1991 the following functions, powers or duties are delegated to the Planning Services Manager and the Senior Planner in the processing of the Transpower 400KVA Transmission Line Notice of Requirement application if and when the application is received.*

<b>Section of RMA</b>	<b>Function, Power or Duty Delegated to Planning Services Manager and Senior Planner</b>
36(3)	<i>Where a charge fixed in accordance with Section 36(1) is, in any particular case, inadequate to enable a local authority to recover its actual and reasonable costs in respect of the matter concerned, the power to require the person who is liable to pay the charge, to also pay an additional charge to the local authority, is delegated.</i>
36(3A)	<i>The power to provide an estimate of any additional charge likely to be imposed under Section 36(3) upon request by any person liable to pay a charge under this section is delegated.</i>
36(5)	<i>The power to remit the whole or any part of any charge of a kind referred to in Section 36 which would otherwise be payable is delegated.</i>
36(7)	<i>The power to determine not to perform the action to which a charge of a kind referred to in Section 36(1) relates until the charge has been paid to the local authority in full is delegated.</i>
36A	<i>The power to determine not to consult any person about the application and the duty to consult under any other enactment to consult any person about the application is delegated.</i>

37(1)	<i>The power to extend a time period specified in the RMA or in regulations, whether or not the time period has expired, and the power to waive a failure to comply with a requirement under the RMA, regulations, or a plan for the time or method of service of documents, are delegated.</i>
37(2)	<i>When a person is required to provide information under the RMA, regulations, or a plan and the information is inaccurate or omitted, or a procedural requirement is omitted, the power to waive compliance with the requirement or direct that the omission or inaccuracy be rectified is delegated.</i>
37A(1)	<i>In determining whether to extend a time limit or waive compliance with a time limit, a method of service, or the service of a document in accordance with section 37, the power to determine and take into account the following is delegated: (a) the interests of any person who may be directly affected by the extension or waiver; and (b) the interests of the community in achieving adequate assessment of the effects of a proposal, policy statement, or plan; and (c) the duty under section 21 to avoid unreasonable delay.</i>
37A(2)	<i>The power to determine the extended time period under section 37 is delegated.</i>
37A(3)	<i>The power to determine and notify every person who is directly affected by the extension of a time limit or the waiver of compliance with a time limit, a method of service, or the service of a document, is delegated.</i>
41C(1) – (2)	<i>The following powers and duties relating to directions or requests before hearings are delegated:</i> <ul style="list-style-type: none"> <li>• <i>The power to direct the order of business at the hearing, including the order in which evidence and submissions are presented.</i></li> <li>• <i>The power to direct that evidence and submissions be recorded, or taken as read, or limited to matters in dispute.</i></li> <li>• <i>The power to direct the applicant or a person who has made a submission, when presenting evidence or a submission, to present it within a time limit.</i></li> <li>• <i>The power to request a person who has made a submission to provide further information.</i></li> </ul>
42	<i>The power to make an order for the protection of sensitive information is delegated.</i>
42A	<i>The power to require the preparation of a report on information provided on any matter described in section 39(1) by the applicant or any person who made a submission is delegated. The duty to distribute the report to the applicant and submitters, or the power to determine that there is no material prejudice and waive compliance with this requirement, is also delegated.</i>
92	<i>The power to require the applicant to provide further information, including the commissioning of reports, relating to the application is delegated.</i>
92A(2)	<i>The power to set a reasonable time within which the applicant must provide the information and the power to notify the applicant in writing of this date is delegated.</i>
92A(3)	<i>The power to decline the application is delegated if the applicant: i. does not respond within the time limit specified, or ii. responds but does not comply with the time limit specified, and the consent authority considers that it has not received sufficient</i>

	<i>information during the time frame to enable it to determine the application.</i>
92B(2)	<i>The power to decline the application in the following circumstances is delegated:</i> <ul style="list-style-type: none"> <li>• <i>If the applicant does not respond within the time limit specified; or</i></li> <li>• <i>The consent authority receives a written notice refusing the applicant's agreement to the commissioning of the report; and the authority considers that it has insufficient information to enable it to determine the application.</i></li> </ul>
93(2)	<i>The power to publicly notify the application in the prescribed form and serve notice of it on every person prescribed in regulations is delegated.</i>
96	<i>The power to receive submissions is delegated.</i>
98	<i>The power to provide the applicant with a list of all submissions received is delegated.</i>
99(1) – (7)	<i>The power to invite or require the applicant and some or all of the persons that have made submissions on the application to attend a pre-hearing meeting is delegated. The power to determine that any person who is a member, delegate, or officer of the authority, and who has the power to make the decision on the application that is the subject of the meeting, should be able to attend and participate is delegated. The power to appoint a chairperson, and for that chairperson to undertake the duties set out in sections 99(5) and 99(6), is delegated.</i>
99(8)	<i>If a person required to attend a meeting fails to do so, and does not give a reasonable excuse, the power to decline to process the person's application or to consider the person's submission is delegated.</i>
99A	<i>The power to refer to mediation a person who has made an application for resource consent and some or all of the persons who have made submissions on the application is delegated. The power to mediate under this section or to appoint a mediator is delegated.</i>
100	<i>The power to determine the obligation to hold a hearing is delegated.</i>
101	<i>The power to fix a commencement date and time, and the place, of the hearing and the power to serve notice of the hearing on the applicant and every person who made a submission on the application stating his or her wish to be heard, is delegated. Where a joint hearing is to be held under section 102, the duty to ensure that every applicant and every person who made a submission is aware of the joint hearing is delegated.</i>
169	<i>The power to process a notice of requirement, in accordance with sections 92, 92A, 92B, and 95 to 103 (with all necessary modifications in respect of a requirement notified under section 168) is delegated. The power to notify the application in accordance with section 93(2) is also delegated.</i>
173	<i>The power to serve a notice of a decision and a statement of the time within which an appeal against the decision may be lodged is delegated.</i>
357C	<i>The power to consider an objection made under sections 357 to 357B and to provide written notice to the objector of the date, time, and place for a hearing of the objection is delegated.</i>
357D	<i>The power to make a decision on an objection made under sections 357 to 357B and to give written notice of the decision is delegated.</i>

- b) *Pursuant to Section 34(A)(1) of the Resource Management Act 1991 Peter Skelton (Chair), Professor Leeka Kheifets and Phillip McDermott be appointed as Hearing Commissioners for the purposes of considering the Transpower Notice of Requirement application detailed in Schedule 1 below, the submissions lodged and making a recommendation on the application to the Requiring Authority in accordance with Section 171 of the Resource Management Act 1991 if and when the application is received.*

**Schedule 1**

**Requiring Authority**

*Transpower NZ Ltd*

**Application**

*Designation of a route for the construction and operation of a 400 KVA transmission line*

- c) *The Chief Executive is delegated authority to sign the Agreement (in accordance with this resolution) between the nine Councils that addresses the collective administration responsibilities in processing the Transpower 400 KVA Transmission Line Notice of Requirement application if and when the application is received.*

Cr Sharpe/Cr Taranaki

[Items 14-22 were taken at 11.28am followed by item 13 at 11.50am.]

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**13 ENVIRONMENT WAIKATO – DRAFT LONG TERM COUNCIL COMMUNITY PLAN**

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File: 01-69-04

**Environment Waikato Draft Long Term Council Community Plan 2006-2016 was attached separately to the agenda.**

At 11.50am Chris McLay, Group Manager Resource Use and Councillor Barry O'Connor from Environment Waikato attended the meeting to give a presentation on the Waikato Regional Council's Long Term Council Community Draft Plan.

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**14 TO CONFIRM THE PURCHASE OF PROPERTY AT 74 MAHOE STREET, TE AWAMUTU**

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File: 4492/028.00

Councillors were reminded that, at its December 2005 meeting, Council considered a proposal to purchase a property at 74 Mahoe Street, Te Awamutu. The property is in an area adjoining Selwyn Park that Council has identified as being important for future development of the area.

**RESOLVED**

1/06/64

*That -*

- a) *The report of the Group Manager Assets, Community and Business Services dated 30 November 2005 be received.*
- b) *The Chief Executive be delegated authority to negotiate the purchase of the property at 74 Mahoe Street (1194m<sup>2</sup> being part section 12, Teasdale Settlement) at a price not to exceed \$400,000 (as supported by independent valuer advice).*
- c) *Purchase of 74 Mahoe Street be funded from Te Awamutu Endowment Funds.*
- d) *The Chief Executive be authorised to sign and affix the seal of Waipa District Council on all documents necessary to complete this transaction.*

Cr Newlands/Cr Jull

**RESOLVED**

1/06/65

*That no extensions to the lease be given without Council's knowledge and that Council be informed no later than two years prior to the termination date of the lease.*

Cr Empson/Cr Jull

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**15 PROPOSED TRAFFIC BYLAW 2005**

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File: 45-02-08

**A copy of the Proposed Traffic Bylaw 2005 was included in the agenda.**

Council was informed that the Policy Committee publicly notified a proposed new bylaw in accordance with the required consultative procedure in the Local Government Act. One submission was received and considered at the Policy Committee meeting on 10 April 2006.

**RESOLVED**

1/06/66

*That in compliance with the requirements of S.158 of the Local Government Act 2002 and following consideration of submissions received by Council, the proposed Waipa District Traffic Bylaw 2005 publicly notified on 16 January 2006 pursuant to Council Policy Committee resolution 2/05/144 be made and that it become operative on 1 May 2006.*

Cr Newlands/Cr Sharpe

## **16 PROPOSED POLICIES ON EARTHQUAKE PRONE BUILDINGS AND DANGEROUS AND INSANITARY BUILDINGS**

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File: 33-32-24

**A copy of the Proposed Policies on Earthquake Prone Buildings and Dangerous and Insanitary Buildings were included in the agenda.**

Council was informed that proposed policies on Earthquake Prone Buildings and Dangerous and Insanitary Buildings were considered by the Policy Committee at its February 2006 meeting and released for public comment in accordance with the requirements of the Local Government Act 2002.

No submissions were received on the proposed Policy on Dangerous and Insanitary Buildings. Two were received on the Earthquake-prone Buildings and these were considered by the Policy Committee on 10 April 2006.

### **RESOLVED**

1/06/67

*That -*

- a) *In compliance with the requirements of S.131 of the Building Act 2004 and following consideration of submissions received the proposed policy on Earthquake-prone Buildings publicly notified in February 2006 and pursuant to Council Policy Committee resolution 2/06/14 be adopted.*
- b) *In compliance with the requirements of S.131 of the Building Act 2004 the proposed policy on Dangerous and Insanitary Buildings publicly notified in February 2006 and pursuant to Council Policy Committee resolution 2/06/14 be adopted.*

Cr Newlands/Cr Jull

## **17 RETENTION OF ROAD RESERVE IN CAMBRIDGE**

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File: 90-02-25

Councillors were advised that an estimated 40% of the road reserve within Cambridge is wider than the minimum 20 metres and two occasions have arisen recently where property owners have sought to buy a strip of the road reserve of the formed road in front of their property. In the absence of a policy on this, and without reference to Council, staff progressed matters with the owners to the point of a sale and purchase agreement subject to Council approval. On 10 April 2006 the Policy Committee considered whether Council should, as a matter of policy, sell parts of road reserve in Cambridge to adjoining land owners where it is wider than 20 metres.

**RESOLVED**

1/06/68

*That the width of road reserves in Cambridge be maintained and the sale of any road reserve within Cambridge be permitted only if it is part of a Council approved road or street project and the existing road reserve width and the aesthetic value of the street can be maintained. Where additional road reserve is created as a result of a road or street project consideration will be given to retaining the extra width or area to enhance the street's appeal. This does not apply to the section of Addison Street from Shaw Street to the eastern end of Addison Street. Road reserve on this section of Addison Street in excess of the minimum legal width may be sold subject to a process that includes public notification.*

Cr Cooper/Cr Taranaki

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**18 AUTHORITY FOR DETERMINING RESOURCE CONSENT APPLICATIONS FOR SUBDIVISION INVOLVING ROAD TO VEST**

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File: 01-89-04

Councillors were advised that on 10 April 2006 Council's Policy Committee considered a report suggesting that staff be delegated authority to deal with straight forward subdivision applications involving road to vest in the Council for subdivisions of 10 lots or less. Councillor Sharpe said she had been advised earlier in the day that 25% of the applications would be less than 10 lots.

**RESOLVED**

1/06/69

*That Council's Delegations Manual be amended to authorise the Environmental Services Manager, Planning Services Manager and Senior Planner to approve straight forward subdivision applications involving roads to vest in the Council for subdivisions of 10 lots or less. Applications which are recommended to be declined by staff are to be determined by the Regulatory Committee.*

Cr Sharpe/Cr Newlands

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**19 PROPOSED DISTRICT PROMOTION PANEL**

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File: 02-03-01

Councillors were advised that, at its meeting on 10 April 2006, the Policy Committee considered a report on the formation of a Panel to consider District Promotion Fund applications.

**RESOLVED**

2/06/70

That -

- a) *Council appoint a standing committee to consider and determine applications for promotion funds and sponsorship as follows:*

*Promotion Fund Allocation Committee*

*Purpose:*

*To consider and approve, in accordance with specified criteria, applications for financial assistance for the promotion and sponsorship of events within the Waipa District.*

*Membership:*

*The Mayor, the Deputy Mayor and the Chairman of the Policy Committee. The Mayor to be the Chairman.*

*Meeting Frequency:*

*Once per year (expected about August or September) to consider applications that have been invited by Council in accordance with its policy, and thereafter on an as-needed basis.*

*Delegated Authority:*

*Authority to consider and determine, in accordance with criteria specified in Council Policy, all invited applications and other requests made to Council for financial assistance for the promotion and sponsorship of events within the Waipa District.*

- b) *The members of the Promotion Fund Allocation Committee be Mayor Alan Livingston, Deputy Mayor Peter Lee and the Chairman of the Policy Committee Alan Empson.*

Cr Newlands/Cr Thomas

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**20 HERITAGE AWARDS PROGRAMME – JUDGING PANEL**

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File: 02-13-07

Councillors were reminded that, at its meeting on 28 February 2006, Council resolved to establish a Heritage Awards Programme. It also resolved that a judging panel be appointed to consider all nominations for awards and to determine their eligibility for an award. The judging panel will be a sub-committee of Council's Policy Committee with a membership of three elected members of Council, one council staff member and three members of the Waipa Heritage Council.

**RESOLVED**

1/06/71

*That the following nominations be appointed to the Heritage Awards Programme Judging Panel (sub-committee of the Policy Committee) with effect from the date of appointment until the date of the local body triennial general elections in October 2007.*

**Three elected Members of Council -**

*Chairperson of Heritage Council - Barbara Taranaki*

*Member of the Museum Trust Board - Alan Empson*

*Mayor - Alan Livingston*

**Three members of the Waipa Heritage Council -**

*Heather Garrett*

*Alan Hall*

*Annie Fullerton*

**One Council Staff Member -**

*Heritage Manager - Andrew McFarlane*

Cr Newlands/Cr Jull

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**21 OTHER COMMITTEE MINUTES**

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**21.1 Waipa Heritage Council**

File: 65-11-02

**Minutes of meeting held on 16 March 2006 were included in the agenda.**

**RESOLVED**

1/06/72

*That the minutes of the meeting of the Waipa Heritage Council held on 16 March 2006 be received.*

Cr Taranaki/Cr Sharpe

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**22 RATEPAYER ASSOCIATION REPORTS**

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**22.1 Te Pahu Ratepayers Association**

File: 01-08-06

**Minutes of meeting held on 22 March 2006 were included in the agenda.**

**RESOLVED**

1/06/73

*That the minutes of the meeting of the Te Pahu Ratepayers Association held on 22 March 2006 be received.*

Cr Thomas/Cr Sharpe

**22.2 Ohaupo Ratepayers Association**  
File: 01-08-37

**Minutes of meeting held on 23 March 2006 were included in the agenda.**

**RESOLVED**

1/06/74

*That the minutes of the meeting of the Ohaupo Ratepayers Association held on 23 March 2006 be received.*

Cr Sharpe/Cr Newlands

[Item 13 was taken at 11.50am and then the meeting adjourned for lunch at 12.35pm. The meeting reconvened at 1.35pm when the late items were taken.]

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**23 LATE ITEM – HEAVY VEHICLE TRAFFIC, TE AWAMUTU CENTRAL BUSINESS DISTRICT**

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File: 01-23-01

Councillor Scaramuzza said he was concerned that the decision made by the Policy Committee on 10 April to undertake further investigations would delay progress. The Chief Executive advised that Council cannot make a decision on a late item other than to refer it to another meeting. He said Council could refer it to the next Policy Committee meeting.

Deputy Chief Executive, Garry Dyet, said a significant part of the process to be undertaken by OPUS Consultants would involve public consultation. In answer to a question from Councillor Empson, he said a press release would be prepared to inform the public on the process and timeframe for this next phase of the investigation.

It was **moved** Chairperson Lee, **seconded** Councillor Scaramuzza -

*That an item on heavy vehicle traffic in the Te Awamutu central business district be included in the agenda for the 8 May 2006 Policy Committee meeting for an update on the process and an opportunity for further discussion. (Resolution 1/06/75).*

Chairperson Lee put the motion which was carried on a show of hands (8 for, 2 against).

**24 TE AWAMUTU EVENTS CENTRE**

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File: 15-03-04

Councillor Newlands said he had asked for this late item because of concern with issues at the Events Centre. The Chief Executive provided Councillors with an explanation of the issues that had been raised and progress towards their resolution. He said staff are currently reviewing the contract with H2O Management, in accordance with its requirements, as well as addressing some maintenance matters at the Centre.

There being no further business the meeting closed at 2.45pm.

**CONFIRMED**

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**MAYOR**

Completed and despatched 21 April 2006  
Next Meeting: 30 May 2006