

Minutes of a meeting of the Council held in the Council Chambers, Waipa District Council Offices, 101 Bank Street, Te Awamutu on Tuesday 27 June 2006 commencing at 9.00am.

Opening Prayer

1 MEMBERS

His Worship the Mayor AD Livingston

Members

EH Barnes, RJ Cooper – until item 13, AJH Empson, GC Flay, GH Jull, EC Newlands – except for part of items 12 & 13 and items 16-19, GG Scaramuzza, DL Sharpe, BJ Taranaki – until item 13, BS Thomas, GRP Webber

Staff

Chief Executive (JC Inglis), Group Manager Policy & Strategy (R McNeil) – from item 8.1.1(b), Financial Planning Manager (D Frederick) –item 13, Secretary (C Plowright)

Public – Nil.

2 APOLOGIES

RESOLVED

1/06/100

That an apology for absence be received from Councillor Lee.

Cr Empson/Cr Jull

Mayor Livingston said Audit Director, Ben Halford, was unable to attend the meeting for item 12 (Adoption of Long Term Council Community Plan).

3 LATE ITEMS

Councillor Barnes asked if advice could be provided on the payment of Councillors' Broadband accounts. Group Manager Policy and Strategy, Ross McNeil, said Council approved the payment of a basic internet access plan for Councillors when it approved Councillors' remuneration and expenses in March 2006. He said Councillors should provide staff with a copy of their monthly telephone account with both the landline rental and internet access fee identified.

Councillor Empson asked for an update on Council's request that staff investigate the restricted parking adjacent to the Post Shop in Te Awamutu with a view to making more parking spaces available (Resolution 1/06/46 – March 2006). The Chief Executive said a note would be sent out to Councillors to provide a progress update on this and some other issues.

The Chief Executive explained that Amendment No 1 to Model Standing orders NZS 9202:2003 (adopted by Council at its May 2006 meeting) allows for major items, not on the agenda, to be dealt with at the meeting and decisions may be made provided the Council resolves to include that item in the agenda and an explanation is provided as to why the item was not on the agenda and why it cannot be delayed to a subsequent meeting.

Mayor Livingston said he wished to include a major item not on the agenda concerning the advertisement of the Chief Executive's position.

RESOLVED

1/06/101

That a late item (major item) be included in the agenda on the legislative advertisement of the Chief Executive's position to be taken with the public excluded because of privacy reasons. The item was not included in the agenda due to the advertising timeframe agreed by Council and it would be beneficial to both staff and the general public if the matter was dealt with at this meeting rather than waiting until a subsequent meeting.

Mayor Livingston/Cr Webber

Councillor Sharpe asked if an update could be provided on the Rukuhia Hall tender process during the public excluded session.

RESOLVED

1/06/102

That the Rukuhia Hall tender process be included in the agenda as a late item (major item) with the public excluded because of commercial sensitivity reasons. The item was not included in the agenda because of the tender process timeframe and it cannot be delayed to a subsequent meeting because that would hold up the tender process.

Cr Sharpe/Cr Taranaki

4 CONFIRMATION OF ORDER OF MEETING

File: 01-22-21

RESOLVED

1/06/103

That the order of the meeting be confirmed subject to the two public excluded items being taken immediately after the morning tea adjournment.

Cr Cooper/Cr Jull

5 MINUTES OF PREVIOUS MEETINGS

File: 01-22-21

Minutes of meeting held on 30 May 2006 were included in the agenda.

RESOLVED

1/06/104

That the minutes of the meeting of the Waipa District Council held on 30 May 2006, having been circulated, be taken as read and confirmed as a correct record.

Cr Barnes/Cr Empson

Matters Arising -

a) Speed Limits

File: 45-02-21

The Chief Executive said the speed limit survey being undertaken by OPUS Consultants would now include all schools in the Waipa District.

b) Te Awamutu Rose Gardens

File: 01-51-08

The Chief Executive said the trees that are overshadowing the roses are scheduled to be removed in the next few weeks. He said the fence would probably be removed and a replacement installed to prevent people from driving into the gardens. He said a replacement fence would not be erected until interested parties such as the Rose Society and the Community Board have been contacted.

c) Sports Facilities

File: 20-08-02

Res: 1/06/86

In answer to a question from Councillor Barnes, the Chief Executive said a person has been engaged to gather information on the District's sports facilities in line with the resolution passed by Council at its last meeting. He said good progress is being made with the project.

d) Cambridge Traffic Study

File: 28-06-72

Res: 1/06/88

Councillor Webber asked if Council would receive the report in August, as stated at the last Council meeting, or whether Council management would receive the report in August and it would be presented to Council in September. The Chief Executive said he would check.

e) Animal Control Fees and Charges 2006/07

File: 75-15-03

Res: 1/06/93

Councillor Sharpe asked if the recent change to legislation regarding dog micro-chipping would affect the proposed animal control fees. The Chief Executive said he was unaware of the need to change any fees or the process. Other questions were asked concerning micro-chipping and dog registration issues. The Chief Executive said Council's Environmental Safety Manager would provide Councillors with that information.

6 COUNCIL COMMITTEE MINUTES

6.1 Policy Committee

File: 01-85-12

Minutes of meeting held on 8-10 May 2006 were included in the agenda.

RESOLVED

1/06/105

That the confirmed minutes of the meeting of the Policy Committee held on 8-10 May 2006 be received.

Cr Cooper/Cr Empson

Matters Arising -

a) Draft Long Term Council Community Plan 2006/16

File: 01-91-38

Councillor Sharpe said Sabina Owen is concerned that her submission on drainage issues did not received proper consideration. The Chief Executive said he would follow up on the issue.

The Chief Executive said staff would follow up on all the points raised through the submissions.

6.2 Policy Committee

File: 01-85-12

Minutes of meeting held on 12 June 2006 will be included in the July Council agenda.

7.2 Regulatory Committee

File: 01-89-04

Minutes of meeting held on 29 May 2006 were included in the agenda.

RESOLVED

1/06/106

That the confirmed minutes of the meeting of the Regulatory Committee held on 29 May 2006 be received.

Cr Sharpe/Cr Taranaki

7.3 Iwi Consultative Committee

File: 01-89-08

Minutes of meeting held on 7 June 2006 were included in the agenda.

RESOLVED

1/06/107

That the unconfirmed minutes of the meeting of the Iwi Consultative Committee held on 7 June 2006 be received.

Cr Empson/Cr Sharpe

Matters Arising -

7.3.1 Representation on Council Committees

File: 01-89-04 & 01-89-08

Res: 7/06/25 & 26

The Chief Executive explained the reason behind the Iwi Consultative Committee's recommendation to discharge Peter Tuteao from the Regulatory and Iwi Consultative Committees and to replace the Ngati Hikairo representative on the Iwi Consultative Committee with representation from Taurangamirumiru.

RESOLVED

1/06/108

That -

- a) *Peter Tuteao be discharged from the Regulatory Committee and the appointment of someone to replace him be held open until further notice.*
- b) *The Ngati Hikairo position on the Iwi Consultative Committee be replaced with Taurangamirumiru and that Peter Tuteao, who is a member of Ngati Hikairo, be discharged from the Iwi Consultative Committee.*

Cr Sharpe/Cr Empson

It was suggested it would be helpful if Community Liaison Officer, Chuck Davis, could provide Councillors with a brief explanation about how representation on the Iwi Consultative Committee is determined.

7.4 Maungatautari Reserve Committee

File: 01-85-26

Minutes of meeting held on 14 June 2006 will be included in the July Council agenda.

8 COMMUNITY BOARD MINUTES

8.1 Cambridge

File: 01-21-14

8.1.1 Minutes of meeting held on 7 June 2006 were included in the agenda.

RESOLVED

1/06/109

That the unconfirmed minutes of the meeting of the Cambridge Community Board held on 7 June 2006 be received.

Cr Webber/Cr Taranaki

Matters Arising -

a) ANZAC Day Organising Committee

File: 01-06-01

Res: 5/06/154

RESOLVED

1/06/110

That the safety of the steps in front of the Cambridge Town Hall be assessed and necessary action be taken to ensure they meet all legislative requirements, that they are made as safe as practicable for use and, at the very least -

a) Council staff investigate options for signage advising steps are wet and indicating where the handrails are located.

b) A comment to be included in the form to hire the hall that draws attention to the fact that steps could be slippery in wet weather and to use the handrails that are located on the left and right of the main entry.

Cr Webber/Cr Scaramuzza

Mayor Livingston said it would be helpful if a sign was erected advising that a ramp providing access to the Town Hall is located on the eastern side of the building.

b) Bihoro Delegation

File: 01-80-06

Councillor Webber said the Cambridge Community Board requires some guidelines on process and funding issues associated with Sister City relationships. Council was advised that Group Manager Policy and Strategy, Ross McNeil, is developing a policy containing guidelines on working with Sister Cities.

8.2 Te Awamutu

File: 01-21-13

8.2.1 Minutes of meeting held on 13 June 2006 will be included in the July Council agenda.

[The meeting adjourned at 10.30am and reconvened at 10.55am. The public excluded late items were taken at 10.55am and then the meeting returned to item 9 at 11.27am. Councillor Newlands did not rejoin the meeting until 11.10am.]

9 COUNCILLORS REPORTS FROM CONFERENCES, SEMINARS AND MEETINGS ATTENDED ON BEHALF OF COUNCIL

File: 75-09-06

Councillors who have attended Conferences, Seminars or Meetings on behalf of Council presented reports on the following -

- Meeting with Waipa tourism representatives regarding an audit of all businesses involved with tourism.
- Maungatautari Ecological Island Trust Annual General Meeting on 21 June 2006.
- South Island extreme weather and power supply problems.

10 USE OF COUNCIL SEAL

File: 01-22-30

RESOLVED

1/06/111

That the following schedule of documents to which the Common Seal of the Waipa District Council has been applied under delegated authority be received.

Documents Sealed by Chief Executive

Other Documents

- a) Discharge of Compensation Certificate – Brawn Trust (for Certificate of Title SA13D/631 – 40.1018ha)*
File: 04652/168.01
Res: 3/98/047
- b) Discharge of Compensation Certificate – N & M Anderson (for Certificate of Title SA734/270 – 111.3594ha)*
File: 04652/168.00
Res: 3/98/047

Liquor Licenses

- c) General Manager's Certificate – TM Thomson*
File: 33-26-02
Pol Ref: 1.7.19

- d) *General Manager's Certificate – BB Laing*
File: 33-26-02
Pol Ref: 1.7.19
- e) *General Manager's Certificate – LF Underwood*
File: 33-26-02
Pol Ref: 1.7.19
- f) *General Manager's Certificate – DM Grech*
File: 33-26-02
Pol Ref: 1.7.19
- g) *General Manager's Certificate – CM Rowe*
File: 33-26-02
Pol Ref: 1.7.19
- h) *General Manager's Certificate – PK Chalmers*
File: 33-26-02
Pol Ref: 1.7.19
- i) *General Manager's Certificate – A Bajaj*
File: 33-26-02
Pol Ref: 1.7.19
- j) *General Manager's Certificate – JM Rippey*
File: 33-26-02
Pol Ref: 1.7.19
- k) *Notice of Renewal of General Manager's Certificate – D Patel*
File: 33-26-02
Pol Ref: 1.7.19
- l) *Notice of Renewal of General Manager's Certificate – AK Brewster*
File: 33-26-02
Pol Ref: 1.7.19
- m) *Notice of Renewal of General Manager's Certificate – RD Atkinson*
File: 33-26-02
Pol Ref: 1.7.19
- n) *Notice of Renewal of On Licence – Hanger Café and Bar, Airport road, Rukuhia*
File: 4581/220.00
Pol Ref: 1.7.19
- o) *Temporary Authority to Carry on Sale of Liquor Under Licence – Souter House Hotel Ltd, 19 Victoria Street, Cambridge*
File: 4370/103.00
Pol Ref: 1.7.19

- p) *Notice of Renewal of Club Licence – Te Pahu Squash Club, 731 Te Pahu Road, Te Pahu*
File: 4560/663.00
Pol Ref: 1.7.19
- q) *Notice of Renewal of Club Licence – Melville Rugby Football Club, 127 Collins Road, Hamilton*
File: 4581/057.00
Pol Ref: 1.7.19
- r) *Special Licence – National Hotel 2004 Ltd, Victoria Street, Cambridge (Annual Hunt Ball)*
File: 4370/320.00
Pol Ref: 1.7.19
- s) *Special Licence – Lake Karapiro Camping and Pursuits Centre, Maungatautari Road, Cambridge (National Street Rod Association Nationals)*
File: 60-06-09
Pol Ref: 1.7.19
- t) *Special Licence – Goodwood School PTA, 517 Fencourt Road, Cambridge (Wine Tasting Social Evening)*
File: 4445/420.00
Pol Ref: 1.7.19

Survey Plans sealed by Environmental Services Manager, Planning Services Manager or Senior Planner

- u) *Covenant on Amalgamation – KW & TA Laing*
File: 4601/056

Cr Newlands/Cr Cooper

11 NOTIFIABLE CONTRACTS LET

File: 02-12-01

RESOLVED

1/06/112

That the following Notifiable Contracts be received.

11.1 Contract No 27-05-24 – Water Reticulation Upgrades and Renewals 2005-2008

File: 27-05-24

Contract for the supply and installation of watermains within Cambridge, Pukerimu, Te Awamutu and Kihikihi. Five tenders were received ranging from \$1,214,370.00 - \$1,202,265.00. The contract was let to the tender of \$1,202,265.00 (excluding GST) from McFall Enterprises.

11.2 Contract No 27-06-02 – Pakura & Rewi Street Stormwater Upgrades

File: 27-06-02

Contract for the supply and installation of approximately 800m of stormwater pipe, inclusive of manholes and catchpits and the construction of two pipe culverts complete with inlet and outlet structures. Six tenders were received ranging from \$375,346.21 - \$488,659.75. The contract was let to the tender of \$375,346.21 (excluding GST) from HEB Smithbridge Ltd.

Cr Scaramuzza/Cr Empson

12 FINANCIAL REPORTS

File: 01-84-16

12.1 Financial Report for Period Ended 31 May 2006 was included in the agenda.

RESOLVED

1/06/113

That the Financial Report for period ended 31 May 2006 be received.

Cr Jull/Cr Scaramuzza

[Councillor Newlands left the meeting at 11.52am.]

Councillor Sharpe asked why recreation revenue is much higher than budget (155%). The Chief Executive explained that this is mainly due to the way in which the Te Awamutu Museum is funded, now it is a part of Council's operation, and increased revenue from Karapiro.

Councillor Barnes said Kihikihi Domain users were disappointed that reserve development funds would be used to upgrade a road when they could be used for improvements at the Domain. Mayor Livingston said reserve funding has to be used for the work on the road because it is located on reserve land. He said Council's Asset Manager Recreation, Max Ward, is working with Kihikihi Domain users to prioritise work at the Domain.

The Chief Executive said the list of reserve development projects would be reviewed in August when end of year figures are available.

[At 12.20pm Councillor Empson's wife Bev joined the meeting together with Keith and Delysse Storey to allow Councillors to publicly acknowledge Alan and Keith's recent awards in the Queen's Birthday Honours. Councillor Empson received a Queen's Service Medal for public services and Keith Storey has been made a Member of the New Zealand Order of Merit for services to the dairy industry and the community. They then joined Councillors for lunch at 12.38pm and the meeting reconvened at 1.38pm. Councillor Newlands did not rejoin the meeting until 1.41pm.]

13 ADOPTION OF 2006-2016 LONG TERM COUNCIL COMMUNITY PLAN, THE MAKING OF RATES AND THE SETTING OF FEES AND CHARGES

File: 01-91-38

The 2006-2016 Long Term Council Community Plan proposed for adoption and the Schedule of Proposed Rates, Fees and Charges (effective from 1 July 2006) were attached separately. Audit opinion from Audit New Zealand was tabled at the meeting.

The Chief Executive said Council has received a clear opinion on the draft 2006-16 Long-Term Council Community Plan (10-year Plan) and has complied with all the requirements. He said preparation of the LTCCP was an in-house project that has required a mammoth contribution from everyone involved. He said the principal drivers of the Plan were Group Manager Policy and Strategy, Ross McNeil, and Financial Planning Manager, Deborah Frederick. He said the outcome was a credit to everyone involved.

[Councillor Newlands rejoined the meeting at 1.41pm.]

An additional clause was added to the recommendation to receive the auditor's report.

Mr McNeil said the Schedule of Fees and Charges for 2006/2007 sent out with the agenda does not include the most up to date rating information. He said the rating information contained in clause c) of the recommendation would replace that information in the Schedule. It was also mentioned that reference to the Waipa Wheelers Cycling Club (page 37) should be amended to Te Awamutu Sports Cycling Club. The Chief Executive said those amendments would be explained in clause d) of the recommendation.

[Councillor Taranaki left the meeting at 1.45pm and Councillor Cooper left the meeting at 1.48pm.]

Mr McNeil said although the new Fees and Charges take effect from 1 July 2006, Council is required to give current pensioner housing tenants 60 days notice of any change to their rental.

RESOLVED

1/06/114

That Council -

- a) *Receive "Report to the Readers of Waipa District Council's Long Term Council Community Plan for the Ten Years Commencing 1 July 2006" (Audit Opinion) prepared by Council's auditor, pursuant to section 94(1) of the Local Government Act 2002 and received from the auditor on 27 June 2006 and that this report be included in the adopted LTCCP.*
- b) *Approve the financial estimates for the 2006/07 financial year with a rate requirement of \$30.621m (GST inclusive), as amended following consideration of public submissions.*
- c) *Pursuant to Section 95 of the Local Government Act 2002, adopt the 2006-16 Long-Term Council Community Plan including the new development contributions policy, as amended following consideration of public submissions.*
- d) *Pursuant to Sections 23 and 24 of the Local Government (Rating) Act 2002, and in accordance with the 2006-2016 Long Term Council Community Plan and the Funding Impact Statement for the 2006/07 year, set the rates for the 2006/07 financial year, with the recycling rate being set for the period January to June 2007.*

RATES INFORMATION

Note: The rates requirement figures quoted in the sections below include GST.

1 General Rate

Council proposes to set a general rate based on the capital value of each rating unit in the District with no differential being set. The rate for 2006/07 is 0.1407 cents in the dollar on the capital value of each rating unit.

Additional activities funded District-wide out of the general rate only include building control, swimming pools, public car parking, commercial properties, waste management, roading, and District stormwater.

Amount to be raised \$12,505,673

2 Uniform Annual General Charge

Council does not propose to set a uniform annual general charge.

3 Targeted Rates

Targeted rates will be set under Sections 16 and 19 of the Local Government (Rating) Act 2002 for the activities listed below. Utilities are not recorded in the District Valuation Roll as being located in any particular Ward and will not therefore be assessed for targeted rates.

4 District-Wide Activities

Council proposes to set a targeted rate on each rating unit in the District. The targeted rate will be a fixed amount per rating unit. This rate will be set on a differential basis based on location with the categories being the wards of Te Awamutu, Kakepuku, Cambridge, Maungatautari and Pirongia. The rates for the 2006/07 year are shown below:

		<i>Raising:</i>
<i>Te Awamutu Ward</i>	<i>\$471.00</i>	<i>\$2,488,764</i>
<i>Kakepuku Ward</i>	<i>\$420.00</i>	<i>\$ 601,860</i>
<i>Cambridge Ward</i>	<i>\$472.00</i>	<i>\$2,480,360</i>
<i>Maungatautari Ward</i>	<i>\$419.00</i>	<i>\$975,013</i>
<i>Pirongia Ward</i>	<i>\$398.00</i>	<i>\$1,018,880</i>

Both the general rate and the targeted District-wide rate will be used to fund the District-wide activities of governance, resource management, animal control, environmental health, libraries, civil defence, public toilets, cemeteries, community buildings, Te Awamutu Events Centre, District halls, water supply and sewerage.

Activities funded District-wide out of the targeted District-wide rate include parks and reserves, community services support (grants), litter control, public safety, camping grounds, Cambridge Town Hall (Cambridge ward only) and Kihikihi Memorial and Town Halls (Te Awamutu ward only).

Amount to be raised \$7,564,877.

5 Te Awamutu Events Centre

Council proposes to set a targeted rate to fund the loan charges for the development of the Te Awamutu Events Centre. The targeted rate is a fixed amount per rating unit. A rate of \$8 is set for each rating unit in the Te Awamutu and Kakepuku wards as well as the rating units referred to in rolls 04582, 04601, 04603 and 04605.

Amount to be raised \$60,953.

6 Capital Works

Council proposes to set a targeted rate to fund capital costs in connection with improvements and extensions to footpaths, kerbing and channelling of roads and street lighting for each ward as follows. The capital works rate is based on the capital value of each rating unit in the District. The capital works rate is set on a differential basis based on location, with the categories being the wards of Te Awamutu, Kakepuku, Cambridge, Maungatautari and Pirongia. The rates in cents per dollar of capital value are shown below:

		<i>Raising:</i>
<i>Te Awamutu Ward</i>	<i>0.0010</i>	<i>\$13,126</i>
<i>Kakepuku Ward</i>	<i>0.0002</i>	<i>\$ 2,732</i>
<i>Cambridge Ward</i>	<i>0.0073</i>	<i>\$114,201</i>
<i>Maungatautari Ward</i>	<i>0.0003</i>	<i>\$ 5,596</i>
<i>Pirongia Ward</i>	<i>0.0014</i>	<i>\$28,144</i>

Amount to be raised \$163,799.

7 Stormwater

Council proposes to set a targeted rate to fund the operating costs and loan charges for stormwater in urban and rural areas of the District. The stormwater rate is based on the capital value of each rating unit in the District. The stormwater rate is set on a differential basis based on location, the categories being urban and rural. Urban is identified as being the urban drainage areas of Cambridge, Te Awamutu, Kihikihi, Ohaupo, Pirongia and Karapiro. Rural is identified as the remaining areas of the District not identified in the urban category. The rates for 2006/07 in cents per dollar of capital value are shown in the following table:

		<i>Raising:</i>
<i>Urban</i>	<i>0.0319</i>	<i>\$1,005,975</i>
<i>Rural</i>	<i>0.0053</i>	<i>\$ 294,957</i>

Amount to be raised \$1,300,932.

8 Rural Fire Management

Council proposes to set a targeted rate to fund the costs of rural fire management in rural areas of the District. The rural fire management rate is based on the capital value of each rating unit in the rural category defined in the paragraph entitled "Stormwater" above. The rate for 2006/07 in cents per dollar of capital value is 0.0015.

Amount to be raised \$83,478

9 Sewerage Charges

Council proposes to set a targeted rate for sewage disposal costs and loan charges for each rating unit in the areas of benefit of the Cambridge sewerage scheme and the Te Awamutu sewerage scheme.

The targeted rate is set on a differential basis based on the provision of service, the categories of service being connected and serviceable. Connected means any rating unit that is connected to the Cambridge sewerage scheme or the Te Awamutu sewerage scheme. Serviceable means any rating unit situated within 30 metres of a public sewerage drain in one of the above Council sewerage scheme areas to which it is capable of being effectively connected but which is not so connected. The rates for the 2006/07 year are:

		<i>Raising:</i>
<i>Connected</i>	<i>\$437.00</i>	
<i>Serviceable</i>	<i>\$218.50</i>	<i>\$122,142</i>

Rating units that are neither connected to the scheme nor serviceable are not liable for this rate.

For each connected property the liability for the targeted rate will be calculated as follows:

<i>(i) A charge of \$437.00 per pan for rating units with three or less pans connected</i>	<i>\$4,477,939</i>
<i>(ii) A charge of \$371.45 per pan for rating units with four to 10 pans connected</i>	<i>\$ 328,733</i>
<i>(iii) A charge of \$305.90 per pan for rating units with 11 to 15 pans connected</i>	<i>\$ 85,040</i>
<i>(iv) A charge of \$266.57 per pan for rating units with 16 to 20 pans connected</i>	<i>\$ 44,784</i>
<i>(v) A charge of \$240.35 per pan for rating units with 21 to 35 pans connected</i>	<i>\$ 68,500</i>
<i>(vi) A charge of \$209.76 per pan for rating units with 36 to 45 pans connected</i>	<i>\$ 51,391</i>
<i>(vii) A charge of \$196.65 per pan for rating units with 46 or more pans connected</i>	<i>\$ 59,192</i>

A rating unit used primarily as a residence for one household will be treated as having one pan.

Amount to be raised \$5,237,721

10 Water Charges

- (a) Council proposes to set a targeted rate to fund water supply costs and loan charges to non-metered consumers in the areas of the Cambridge water supply and the Te Awamutu water supply.

The targeted rate is set on a differential basis based on the provision of service, the categories of service being connected and serviceable. Connected means every separately used or inhabited part of a rating unit that is connected to the Council water works in the Cambridge water supply area or the Te Awamutu water supply area. Serviceable means any rating unit that is within 100 metres of a supply pipe in either of the above water supply areas and is capable of being effectively connected but which is not so connected. The rates for the 2006/07 year are:

		<i>Raising:</i>
<i>Connected</i>	<i>\$313.00</i>	<i>\$3,107,464</i>
<i>Serviceable</i>	<i>\$156.50</i>	<i>\$ 105,638</i>

Rating units that are metered and are neither connected to the scheme, nor serviceable are not liable for this rate.

Amount to be raised \$3,213,102.

- b) Council proposes to set a targeted rate for the supply of water to metered water consumers.

The targeted rate includes a flat charge and a charge based on the cubic metres of water consumed and is set on a differential basis based on the provision of service, the categories of service being potable and raw water. The rates for the 2006/07 year are:

<i>Potable water</i>	<i>\$205.00</i>	<i>0.4320 per cu mtr</i>
<i>Raw water</i>	<i>\$205.00</i>	<i>0.0980 per cu mtr</i>

Amount to be raised \$ 2,445,901

11 Recycling Charges

Council proposes to set a targeted rate to fund the costs of purchasing recycling bins in the urban residential areas of the District and the provision of a collection service. In the year 2006/07 the rate will be for the second part of the year on the introduction of the service, with future years' rates being for the whole year.

The targeted rate is a fixed amount per separately used or inhabited part of a rating unit. A rate of \$43 is set for every separately used or inhabited part of a rating unit in the urban areas of Cambridge, Te Awamutu, Kihikihi, Ohaupo, Pirongia and Ngahinapouri.

Amount to be raised \$430,000

12 Community Centre Charges

Council proposes to set a targeted rate on each rating unit in the Community Centre areas. The charge is set on a differential basis based on location and will be charged to rating units within the Community Centre areas as follows:

The targeted rate is a fixed amount per rating unit.

<i>Hall Charge per Rating Unit</i>		<i>Raising:</i>
<i>Paterangi Hall</i>	<i>\$30.00</i>	<i>\$4,380</i>
<i>Pukeatua Hall</i>	<i>\$25.00</i>	<i>\$2,800</i>
<i>Parawera Hall</i>	<i>\$20.00</i>	<i>\$1,680</i>
<i>Rukuhia Hall *</i>	<i>\$10.00</i>	<i>\$1,850</i>
<i>Te Miro Hall</i>	<i>\$25.00</i>	<i>\$3,000</i>
<i>Maungatautari Hall</i>	<i>\$35.00</i>	<i>\$4,025</i>
<i>Rangiaowhia Hall</i>	<i>\$15.00</i>	<i>\$1,275</i>
<i>Monovale Hall</i>	<i>\$15.00</i>	<i>\$1,800</i>

The targeted rate is a fixed amount for each dwelling unit situated on a rating unit.

** The rate of \$10 per rating unit for Rukuhia Hall may be increased to \$25 per rating unit at some time in the future to pay for the loan servicing costs for the new Hall.*

<i>Hall Charge per Dwelling</i>		<i>Raising:</i>
<i>Kaipaki Hall</i>	<i>\$20.00</i>	<i>\$4,860</i>
<i>Koromatua Hall</i>	<i>\$20.00</i>	<i>\$4,020</i>
<i>Ohaupo Hall</i>	<i>\$13.00</i>	<i>\$4,407</i>
<i>Ngahinapouri Hall</i>	<i>\$20.00</i>	<i>\$4,500</i>
<i>Fencourt Hall</i>	<i>\$14.00</i>	<i>\$3,640</i>
<i>Hautapu Hall</i>	<i>\$17.50</i>	<i>\$5,583</i>

The rate is to fund part of the costs of the community centre halls.

Amount to be raised \$ 47,820

13 Hall Charges

Council proposes to set a targeted rate on each rating unit within the area of benefit.

The targeted rate is based on the capital value of each rating unit within the Karapiro Hall area, the Horahora Hall area and the Piarere Hall area. The rate is set on a differential basis based on location. The rates for 2006/07 in cents per dollar of capital value are:

<i>Karapiro Hall</i>	<i>0.0029</i>	<i>Raising: \$6,195</i>
<i>Horahora Hall</i>	<i>0.0026</i>	<i>\$3,430</i>
<i>Piarere Hall</i>	<i>0.0040</i>	<i>\$ 501</i>

The rate is to fund part of the costs of the halls.

Amount to be raised \$ 10,126

14 Early Payment of Rates

Sections 55 and 56 of the Local Government (Rating) Act 2002 empower Councils to accept early payment of rates.

Council proposes to accept payment in full of all rates assessed in each year on or before the due date for the first instalment of the year. Any payment of rates on this basis will be given a discount of 5%. This discount is not applicable to the targeted rate for the supply of water to metered water consumers.

15 Rates Payable by Instalments

Rates are payable by four equal instalments due on the 21st day of August, November, February and May each year. Where the due date falls on a weekend or public holiday, the due date is extended until the next working day.

16 Penalties on Rates not paid by the Due Date

A penalty of 10% will be added to all instalments or part thereof remaining unpaid six days after the expiration of the date on which that instalment is required to be paid.

Additional penalties of 10% will be added to any unpaid rates relating to a previous year or years that are still unpaid on 6 July and 6 January during the current rating year.

- e) *Approve the fees and charges for 2006/07, with effect from 1 July 2006, as set out in the schedule provided with this agenda, with the exception of pages 28-34 which relate to rates and charges and should be replaced with the relevant information from d) above and the amendment of “Waipa Wheelers Cycling Club” to “Te Awamutu Sports Cycling Club” on page 37, and that they form part of this resolution.*

Cr Barnes/Cr Scaramuzza

The Chief Executive said an amended Schedule of Fees and Charges for 2006/07 would be sent out to Councillors clearly showing that it is the version approved and adopted by Council on 27 June 2006.

14 PROPOSED WAIPA DISTRICT PLAN CHANGE NO 50 – DEVELOPMENT CONTRIBUTIONS POLICY – OPERATIVE STATUS

File: 65-07-50

Report of Planning Services Manager dated 22 May 2006 was included in the agenda.

RESOLVED

1/06/115

That -

- a) *The report of the Planning Services Manager dated 22 May 2006 be received;*
- b) *Pursuant to Clauses 17 and 20 of the First Schedule to the Resource Management Act 1991, Proposed Plan Change No. 50 Development Contributions Policy (operative version) to the Waipa District Plan attached as Appendix 1, after all submissions have been withdrawn, shall become operative on 10 July 2006 and that this date shall be publicly notified.*

Cr Sharpe/Cr Newlands

15 TO DECLARE PART OF BURNS ROAD PIRONGIA STOPPED AND SURPLUS TO REQUIREMENTS AND AVAILABLE FOR SALE TO ADJOINING LANDOWNER

File: 90-02-25 & UR 10/546

Report of Acting Property Advisor dated 12 June 2006 was included in the agenda.

RESOLVED

1/06/116

That -

- a) *The report of Acting Property Advisor dated 12 June be received;*
- b) *Council declare the road described in the schedule to be stopped, pursuant to the Public Works Act 1981, declared surplus to requirements and sold to the adjoining landowner for amalgamation with the land in the adjoining title;*
- c) *Following the sale, the net proceeds be transferred to the Asset Sales Account;*
- d) *The common seal of the Waipa District Council be affixed to all relevant documentation.*

SCHEDULE

Approximately 1615 square metres of over width Burns Road reserve shown in Diagram 1 and appended to Council document number RE290845.doc

Cr Empson/Cr Flay

Councillor Flay asked if it would be possible for Council to enter into an occupancy agreement with the adjoining landowner to enable them to proceed with their building project as soon as possible because it could take some time to formalise the stopping and sale of the road. The Chief Executive said staff would do whatever they can to progress the matter.

16 REPRESENTATION REVIEW – CONSIDERATION OF SUBMISSIONS

File: 01-70-04

Group Manager Policy and Strategy, Ross McNeil, said staff had looked into the issues raised by John Fisher in his submission to the June Policy Committee meeting and had also taken the opportunity to investigate some other options. He said two proposed alternative representation options had been presented on maps included with the agenda. He said both options reflect the updated population estimates provided by Statistics New Zealand and would satisfy Mr Fisher's concerns. He said either option would meet the fair representation requirements of the Local Electoral Act.

[Councillor Newlands left the meeting at 2.25pm.]

RESOLVED

1/06/117

That following consideration of the submission received on the proposed representation arrangements and having regard to the updated population estimates provided by Statistics New Zealand, Option 1 be the final option, because -

- a) *The meshblock on Parallel Road (MB 0988000) should be retained within the proposed Maungatautari Ward because of its compatibility with Maungatautari Ward.*
- b) *The meshblock at the Karapiro settlement (MB 1123200) and the mesblock located west of State Highway 1B and north of Hautapu Road (MB 0959600) are more in keeping with the proposed Cambridge Ward because of density of development.*
- c) *The three meshblocks to the east of Pirongia Township (MB 0982400, MB 0982500 and MB 0982600) need to be retained in the proposed Kakepuku Ward and the two meshblocks situated west of State Highway 3 and north of Ngaroto Road (MB 0986300 and MB 0981100) need to be added to the proposed Kakepuku Ward in order to meet the fair representation requirements of the Local Electoral Act 2001.*

Cr Scaramuzza/Cr Sharpe

Mr McNeil said Option 1, as Council's final proposal for the representation arrangements for Waipa District, would be the subject of a public notice in accordance with the requirements of the Local Electoral Act 2001.

17 DEVELOPMENT CONTRIBUTIONS POLICY – DELEGATION OF AUTHORITY

File: 01-91-38

RESOLVED

1/06/118

That authority be delegated to Council's Policy and Regulatory Committees and officers as set out below for the implementation and execution of Council's Development Contributions Policy and that a Manual providing guidance on process and implementation be maintained to ensure the policy operates efficiently, transparently and fairly.

WAIPA DISTRICT COUNCIL
DEVELOPMENT CONTRIBUTIONS POLICY - DELEGATIONS
EFFECTIVE 1 JULY 2006

General Delegation

- 1 Under clauses 32 and 32B of Schedule 7 of the Local Government Act 2002, the Council delegates its powers, functions and duties in respect of Council's Development Contributions Policy as set out below.

Delegation to the Policy Committee

- 2 The Council delegates to the Policy Committee its functions, powers and duties in relation to hearing submissions on and determining proposed amendments to the Development Contributions Policy.

Delegation to the Regulatory Committee

- 3 The Council delegates to the Regulatory Committee:
Its functions, powers and duties in relation to hearing and determining applications for remission under paragraphs 4.20 – 4.25 of the Development Contributions Policy where:
- 3.1.1 the remission sought is greater than \$10,000; or
 - 3.1.2 the recommended remission is greater than \$10,000; or
 - 3.1.3 the applicant requests a hearing.
- 3.2 All the levels of authority (ie 1, 2 and 3) set in Section 5 below
- 3.3 The power to hear and determine any other matter arising from the operation and administration of the Development Contributions Policy. The Regulatory Committee does not have the authority to change the Development Contributions Policy but can make recommendations to Council.

Other delegations

- 4 The Council delegates to the Officers below, all the Council's functions, powers and duties in relation to the Development Contributions Policy (except the functions, powers and duties described in delegation 3.)

Levels of Authority

Chief Executive Deputy Chief Executive	Level 1
Senior Managers (where Chief Executive or Deputy Chief Executive unavailable) <u>At least two of the following managers, acting jointly:</u> Group Manager - Environmental Services, Group Manager - Assets, Community & Business Services, Group Manager - Finance, Group Manager - Policy and Strategy.	Level 1
Development Contributions Officer Planning Services Manager Senior Planner Building Services Manager Development Engineer	Level 2
Resource Management Officers Building Control Officers Engineers	Level 3

- 5 The following functions, power and duties may only be exercised by the Regulatory Committee or Authorised Officer with the following specified level of authority or higher.

Development Contributions Policy (paragraphs)	Function, Power or Duty	Level of Authority Required
4.1, 4.4, 4.5, 4.10 – 4.16, 4.28, 4.29, 4.37 – 4.43	Assess residential development and make recommendation to Level 2 Officer.	Level 3
4.1, 4.4, 4.5, 4.10 – 4.17, 4.19, 4.28, 4.29, 4.37 – 4.43, 5.7	Assess non-residential development (retail, commercial, industrial) under 500m ² and make recommendation to Level 2 Officer.	Level 3
4.1, 4.4, 4.5, 4.10 – 4.17, 4.19, 4.28, 4.29, 4.37 – 4.43, 5.7	Assess non-residential development (retail, commercial, industrial) over 500m ² and make recommendation to Level 1 Officer.	Level 2
4.1, 4.4, 4.5, 4.10 – 4.17, 4.19, 4.28, 4.29, 4.37 – 4.43, 5.7	Assess non-residential development (non-retail, non-commercial, non-industrial) and make recommendation to Level 1 Officer.	Level 2
4.6, 4.7	Re-assess development on or after 12 months of date of Development Contribution Notice	Level 2
4.1, 4.4, 4.5, 4.10 – 4.17, 4.19, 4.28, 4.29, 4.37 – 4.43	Determine development contributions assessment for all residential development and non-residential development under 500m ² .	Level 2

4.1, 4.4, 4.5, 4.10 – 4.17, 4.19, 4.28, 4.29, 4.37 – 4.43	Determine development contributions assessment for non-residential development over 500m ² .	Level 1
4.2	Determine whether development contributions are paid in land or money.	Level 2
4.18, 4.30	Require special assessment.	Level 2
4.32	Require land valuation.	Level 2
4.33 – 4.36	Consider request for a guarantee and make recommendation to Level 1 Officer.	Level 2
4.3, 4.31	Consider a request for development agreement and make recommendation to Level 1 Officer.	Level 2
4.33 – 4.36, 4.3, 4.31	Determine request for guarantee or development agreement	Level 1
4.20 – 4.25	Consider application for remission and make recommendation to Level 1 Officer.	Level 2
4.20 - 4.25	Determine application for remission where no hearing required or requested	Level 1
4.26 – 4.27	Administer refund provisions where development does not proceed or where Council does not provide specified reserve within 10 years	Level 2
4.26 – 4.27	Administer refund provisions in all other cases	Level 1
4.41 -4.42	Require developer to prove that it is the Crown	Level 2
4.9.1 – 4.9.4	Authorise withholding of section 224(c) certificate, code compliance certificate or physical service connection if development contribution not paid.	Level 2
4.9.5	Register outstanding development contributions as charges against subject land	Level 2
	Administer development contributions systems and reporting to Policy Committee at monthly meetings.	Level 2

Cr Empson/Cr Jull

18 OTHER COMMITTEE MINUTES

18.1 Waipa Heritage Council

File: 65-11-02

Minutes of meeting held on 18 May 2006 were included in the agenda.

RESOLVED

1/06/119

That the minutes of the meetings of the Waipa Heritage Council held on 18 May 2006 be received.

Cr Sharpe/Cr Barnes

Councillor Sharpe asked how many titles would be created by the shape correction work on Kaipaki Road. Mayor Livingston said that information would be provided to Councillors.

Councillor Sharpe asked that Councillors have the opportunity to view the draft Heritage Trail Brochure before it is finalised.

19 RATEPAYER ASSOCIATION REPORTS

19.1 Ohaupo Ratepayers Association

File: 01-08-37

Minutes of meeting held on 25 May 2006 were included in the agenda.

RESOLVED

1/06/120

That the minutes of the meeting of the Ohaupo Ratepayers Association held on 25 May 2006 be received.

Cr Sharpe/Cr Thomas

20 LATE ITEM - RESOLUTION TO EXCLUDE THE PUBLIC

File: 01-37-01

(Section 48, Local Government Official Information and Meetings Act 1987)

RESOLVED

1/06/121

That the public be excluded from the following part of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item Nos	Minutes/Report of:	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
21		Legislative advertisement of Chief Executive's position.	Good reason to withhold exists under section 7	Section 48(1)(a)
22		Rukuhia Hall Tender Process	Good reason to withhold exists under Section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item No		
21	Protection of privacy of natural persons	Section 7(2) (a)
22	Enable the local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2) (i)

21 LATE ITEM – LEGISLATIVE ADVERTISEMENT OF CHIEF EXECUTIVE'S POSITION

File: P/F

This item was considered with the public excluded.

22 LATE ITEM – RUKUHIA HALL TENDER PROCESS

File: 15-11-24

This item was considered with the public excluded.

The public were readmitted at 11.27am.

23 LATE ITEM – REPORTING OF RESOLUTIONS IN OPEN SESSION

23.1 Legislative Advertisement of Chief Executive's Position

File: P/F

RESOLVED

IC1/06/12

That following the advertisement of a vacancy for the position of Chief Executive as required by the Local Government Act, John Inglis (the incumbent Chief Executive) be appointed as Council's Chief Executive for a further term, the details of which are to be discussed and agreed between the Mayor and the Chief Executive and presented to Council for approval.

Mayor Livingston/Cr Cooper

There being no further business the meeting closed at 2.52pm.

CONFIRMED

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MAYOR

Completed and despatched 5 July 2006

Next Meeting: 25 July 2006