

Minutes of a meeting of the Council held in the Council Chambers, Waipa District Council Offices, 101 Bank Street, Te Awamutu on Tuesday 31 October 2006 commencing at 9.00am.

Opening Prayer

1 ATTENDANCE

His Worship the Mayor AD Livingston

Members

EH Barnes, RJ Cooper, AJH Empson, GC Flay, GH Jull, PL Lee, GG Scaramuzza, DL Sharpe, BJ Taranaki, BS Thomas, GRP Webber

Staff

Chief Executive (JC Inglis), Group Manager Policy and Strategy (R McNeil), Group Manager Finance (S Kew) – item 12, Group Manager Assets, Community & Business Services (JM Mills), Secretary (C Plowright)

Public - 2

2 APOLOGIES

RESOLVED

1/06/189

That an apology for absence be received from Councillor Newlands.

Cr Sharpe/Cr Lee

3 LATE ITEMS

There were no late items.

4 CONFIRMATION OF ORDER OF MEETING

File: 01-22-21

RESOLVED

1/06/190

That the order of the meeting be confirmed subject to Sport Waikato representatives, Jan Jeffers and Paula White, being heard at 10.00am and retiring staff member, Dale Eady, being acknowledged by Council at 12.15pm.

Cr Cooper/Cr Jull

5 VISITORS

At 10.05am Sport Waikato representatives in Waipa District, Jan Jeffers and Paula White, spoke to Council about their new work programme.

At 12.25pm retiring Consents Engineer, Dale Eady, joined the meeting and Councillors acknowledged his contribution to local government (with both Cambridge Borough Council and Waipa District Council) over the last 27 years. Recently retired Parks Supervisor, Dennis Bourne, who had 30 years of service with Council, was also invited to join the meeting but was unable to attend.

6 MINUTES OF PREVIOUS MEETINGS

File: 01-22-21

Minutes of meeting held on 26 September 2006 were included in the agenda.

RESOLVED

1/06/191

That the minutes of the meeting of the Waipa District Council held on 26 September 2006, having been circulated, be taken as read and confirmed as a correct record subject to “??” being replaced with “17” on page 16 of the minutes.

Cr Cooper/Cr Barnes

Matters Arising -

6.1 Establishment of a Charter with the Waikato Mounted Rifles

File: 01-21-01

Res: 1/06/156

It was explained that, as the Armed Forces have been unable to complete the required process in time for today's Council meeting, the Charter cannot be presented at the November Armistice Day commemorations as planned. A separate presentation ceremony will need to be arranged, unless there is a desire to delay this until the 2007 Armistice Day commemorations.

6.2 Rukuhia Hall
File: 15-11-24

Councillor Sharpe said although the Hall Committee has found \$75,000 worth of cost savings there is still a shortfall of \$115,000 in construction costs for the new Hall. She said most of the shortfall is in Council-related costs such as consultants, contingencies and building permits. She mentioned some recent grants received and said the project is due to start on 1 December 2006.

7 COUNCIL COMMITTEE MINUTES

7.1 Policy Committee
File: 01-85-12

Minutes of meeting held on 9 October 2006 were included in the agenda.

RESOLVED

1/06/192

That the unconfirmed minutes of the meeting of the Policy Committee held on 9 October 2006 be received.

Cr Empson/Cr Jull

Matters Arising -

7.1.1 Adoption of New Litter Infringement Fees Pursuant to Section 13 of the Litter Act 1979

File: 33-02-01

Res: 2/06/106

Refer to item 13 in the minutes.

7.1.2 Strategy for Conserving Natural Heritage

File: 60-16-06

Res: 2/06/108-111

Promoting the Protection of Natural Heritage Within Waipa District (A Supplement to the Heritage Policy and Implementation Strategy) was included in the agenda.

RESOLVED

1/06/193

That -

- a) *The document "Promoting the Protection of Natural Heritage within Waipa District" prepared by Project Manager Heritage Development and Reserves Planning dated 11 September 2006 and presented to the Policy Committee on 9 October 2006 be adopted and included as a supplement to the Heritage Policy and Implementation Strategy.*
- b) *Council support the establishment of a Biodiversity Council, to meet every two months, and provide the same administration service as that provided to the Waipa Heritage Council and that it have representation from two Councillors.*
- c) *Council appoint Councillor Barnes as a Councillor representative on the Biodiversity Council.*
- d) *Council appoint Councillor Sharpe as a Councillor representative on the Biodiversity Council.*

Cr Barnes/Cr Taranaki

7.1.3 Development Contribution Rebate for Rainwater Tanks

File: 02-13-08

Res: 2/06/112

Mayor Livingston asked whether it is in order for Council to make a decision on this issue before the Environment Court decision is known. The Chief Executive suggested that Council make its resolution "based on the information provided at this time" which would allow it to revisit the issue if necessary.

RESOLVED

1/06/194

That based on the information provided at this time, no rebate on development contributions be given to developers installing rainwater tanks, as there is no significant reduction in storm water or water supply infrastructural requirements as a direct result of their installation.

Cr Cooper/Cr Lee

7.2 Maungatautari Reserve Committee

File: 01-85-26

Councillors were advised that the meeting scheduled for 4 October 2006 was cancelled and the next meeting will be held on 1 November 2006.

[At 10.05am Sports Waikato representatives Jan Jeffers and Paul White addressed Council. The meeting then adjourned at 10.15am and reconvened at 10.38am.]

7.3 District Promotions Committee
File: 01-85-03

Minutes of meeting held on 3 October 2006 were included in the agenda.

RESOLVED

1/06/195

That the unconfirmed minutes of the meeting of the District Promotions Committee held on 3 October 2006 be received.

Cr Lee/Cr Empson

Matters Arising -

7.3.1 District Promotion Fund 2006/07

File: 02-03-03

Res: 11/06/07

Councillors were advised that as the Christmas at Lake Karapiro event has been cancelled, and therefore the grant of \$2,500 is no longer required, the total level of District Promotion funding required is \$56,000 rather than \$58,500.

In response to a comment that Council should not exceed this budget the Chief Executive said the annual budget for District Promotion grants is \$50,000 but there is a further \$30,000 for Council's internal promotional activities. He said Council could approve the funding of \$56,000 for the grants as recommended by the Committee and take the additional \$6,000 from the \$30,000 on the understanding the total of \$80,000 would not be exceeded.

RESOLVED

1/06/196

That Council approves the total of \$56,000 for the 2006/07 District Promotion Fund grants provided this does not exceed the budget of \$80,000 for District Promotion.

Mayor Livingston/Cr Lee

8 COMMUNITY BOARD MINUTES

8.1 Cambridge
File: 01-21-14

8.1.1 Minutes of meeting held on 4 October 2006 were included in the agenda.

RESOLVED

1/06/197

That the unconfirmed minutes of the meeting of the Cambridge Community Board held on 4 October 2006 be received.

Cr Webber/Cr Taranaki

Matters Arising -

a) Bihoro Sub Committee

File: 01-80-06

Res: 5/06/272

The Chief Executive suggested that interest from the funds held in trust to further the relationship between Bihoro and Waipa District might be available to assist with the cost of the Sister City Tenth Anniversary commemorative festivities. Councillor Webber said those funds are held specifically for assisting with visits to Bihoro for educational reasons and cannot be used for promotional purposes in New Zealand.

Group Manager Policy and Strategy, Ross McNeil, said Council has approved an annual budget of \$20,000 for Sister City activities, although no activity programme for 2006/07 has been prepared.

RESOLVED

1/06/198

That a delegation from Bihoro be invited to commemorate the Tenth Anniversary of the Sister City arrangement and that the Cambridge Community Board work with Council to provide for an appropriate budget for events planned for the commemorative festivities in October 2007 with the Board's preference being the northern hemisphere autumn 2007.

Cr Webber/Cr Taranaki

b) Cambridge Reserve Landscape Committee

File: 01-95-03

Res: 5/06/274

Councillors were advised that the Cambridge Community Board has asked for the playground on the corner of Thornton Road and MacLean Street to be named the MacLean Street Adventure Playground. Councillor Lee said it might be more appropriate to use historical names, such as those of past Mayors, for playgrounds within reserves.

RESOLVED

1/06/199

That -

- a) More information be provided to Council and the Cambridge Community Board with respect to the naming of playgrounds in reserves.*
- b) There is publicity regarding the existence of the playground and an official opening be held.*
- c) Urgency is given to the absence and inadequacy of uniform signage in Cambridge for tracks, parks and reserves.*

Cr Webber/Cr Taranaki

c) Proposed Change to the Waipa District Plan – Bilcar Investments Limited

File: 65-07-51

Res: 5/06/285

The Cambridge Community Board has recommended that Council approve the Bilcar Investments subdivision subject to Council considering the installation of a sewerage system. The Chief Executive said Council could not adopt this recommendation because of the process that had to be followed. Councillor Sharpe said the Board's comments would be taken into consideration by Council's planning staff.

d) Sign for Park

File: 01-51-20

Res: 5/06/289

Councillors were advised that the Cambridge Community Board has recommended that Council erect a sign to name the former landfill site on Shelley Street "Agility Park". It was agreed that this should await advice from staff on names for reserves and playgrounds following the request made earlier in the meeting.

e) Victoria Street

File: 55-26-06

Res: 5/06/290

The Cambridge Community board recommended the installation of a white centre line on the eastern side of Victoria Street (from Thornton Road to Taylor Street) as a result of traffic safety concerns. However the road is too narrow for a marked centre line without "no parking" restrictions.

Councillor Webber suggested that if there is no room for a centre line some signs indicating two-way traffic should be installed.

RESOLVED

1/06/200

That, in the interests of safety, suitable and appropriate traffic management tools be used on the eastern side of Victoria Street because traffic moves in both directions.

Cr Taranaki/Cr Webber

f) Disposal of Green Waste

File: 55-20-02

Res: 5/06/291

The Cambridge Community Board has asked Council to provide strategic plans and timing for the provision of a green waste disposal facility in the Cambridge community.

Councillors were advised that Council has received a resource consent application that, among other things, proposes the establishment of a green waste disposal service in Cambridge. The outcome of that application is expected to be known towards the end of 2006.

e) Commemorative Plaque – Cambridge Cenotaph

File: 15-11-01

The Chief Executive said NZ Historic Places Trust had been consulted on the Cambridge RSA's initiative to put a plaque acknowledging the Year of the Veteran on the Cenotaph and unveil it as part of this year's Armistice Day commemorations. The Historic Places Trust has advised that it is inappropriate to place the plaque on the statue at the Cenotaph, or on the step, and has suggested it be placed on the wall where the Roll of Honour is which is close to the Cenotaph.

RESOLVED

1/06/201

That in accordance with the Historic Places Trusts' letter of 30 October 2006, Council approve the installation of a commemorative plaque on the wall (Roll of Honour) close to the Cenotaph WW1 Memorial in Cambridge, and is to commemorate the Year of the Veteran, as proposed by the Cambridge RSA.

"In recognition of the dedication and sacrifice of all the men and women who served this nation overseas, on active, emergency or operational service".

To be unveiled by Mayor of Waipa District, Alan Livingston, on 12 November 2006.

Cr Cooper/Cr Lee

8.2 Te Awamutu

File: 01-21-13

8.2.1 Minutes of meeting held on 10 October 2006 were included in the agenda.

RESOLVED

1/06/202

That the unconfirmed minutes of the meeting of the Te Awamutu Community Board held on 10 October 2006 be received.

Cr Barnes/Cr Empson

a) Adventure Playground

File: 60-08-01

Res: 6/06/229

As a result of a request from 30 Te Awamutu school children, the Te Awamutu Community Board has recommended that the available budget of \$22,000 for playgrounds in Te Awamutu be used to build a playground on the land between the Events Centre and Pioneer Walk on Selwyn Lane. The Board has also pledged up to \$10,000 from Minor Community Works funds for the project.

RESOLVED

1/06/203

That Council accepts the Te Awamutu Community Board's commitment of \$32,000 for a playground in Te Awamutu, to be built on the land between the Events Centre and Pioneer Walk on Selwyn Lane, but asks that investigations be undertaken on the appropriateness of a playground in that area and the possibility of other uses for that area before a playground is built.

Cr Taranaki/Cr Empson

b) Murals and Art

File: 20-09-01

6/06/215

The Te Awamutu Community Board has expressed concern at the deterioration of various murals and artwork in Te Awamutu and has asked how it can be better maintained. The Chief Executive said the artwork is not located on Council property and it could be inappropriate to use Council funds to maintain it. He said staff have been asked to investigate maintenance of the artwork and what, if any, level of commitment Council is able to make towards their upkeep.

9 COUNCILLORS REPORTS FROM CONFERENCES, SEMINARS AND MEETINGS ATTENDED ON BEHALF OF COUNCIL

File: 75-09-06

Councillors who attended a Conference, Seminar or Meeting on behalf of Council presented reports on the following -

- Regional Passenger Transport Sub-Committee (Councillor Jull).
- Waikeria Prison Liaison Committee (Councillor Barnes)
- Meeting with Cambridge Police on Safer Communities (Councillor Scaramuzza)
- Resource Management Law Association Conference (Councillors Sharpe and Webber).

[Item 5 was taken at 12.25pm and then the meeting adjourned for lunch at 12.38pm. The meeting reconvened at 1.28pm.]

10 USE OF COUNCIL SEAL

File: 01-22-30

RESOLVED

1/06/204

That the following schedule of documents to which the Common Seal of the Waipa District Council has been applied under delegated authority be received.

Documents Sealed by Chief Executive

Transfer Documents

- a) *Transfer Document – KS Murphy (Section 9 SO 328650 comprising in Computer Freehold Register 285477)
File: UR 25/31
Res: 1/03/324*
- b) *Transfer Document – PK & AE Mudie (Section 10 SO 328650 comprised in Computer Freehold Register 285478)
File: UR 25/31 & UR 25/43
Res: 1/03/324*
- c) *Transfer Document – AS & KA Flay (Section 22 SO 328650 comprised in Computer Freehold Register 285490)
File: UR 25/31
Res: 1/03/324*
- d) *Transfer Document – M & RF James (Section 23 SO 328650 comprised in Computer Freehold Register 285491)
File: UR 25/31
Res: 1/03/324*
- e) *Transfer Document – CD & SM Storey (Section 24 SO 328650 comprised in Computer Freehold Register 285492)
File: UR 25/31
Res: 1/03/324*
- f) *Transfer Document – GM & E Patterson and OAC Trustees Ltd (Section 25 SO 328650 comprised in Computer Freehold Register 285493)
File: UR 25/31
Res: 1/03/324*
- g) *Transfer Document – WC & BA Leckie (Section 27 SO 328650 comprised in Computer Freehold Register 285495)
File: UR 25/31
Res: 1/03/324*
- h) *Transfer Document – DJ McClunie & OM Craig (Section 28 SO 328650 comprised in Computer Freehold Register 285496)
File: UR 25/30 & UR 25/43
Res: 1/03/324*
- i) *Transfer Document – JB McPhee (Section 30 SO 328650 comprised in Computer Freehold Register 285498)
File: UR 25/30
Res: 1/03/324*

- j) *Transfer Document – HA & AL Short (Section 29 SO 328650 comprised in Computer Freehold Register 285497)*
File: UR 25/30 & UR 25/43
Res: 1/03/324
- k) *Transfer Document – HG & GE Boddie and Beattie Rickman Trustee Company Ltd (Section 31 SO 328650 comprised in Computer Freehold Register 285499)*
File: UR 25/30
Res: 1/03/324

Other Documents

- l) *Fencing Covenant – Transland Developments (Swayne Road Stage 2)*
File: 04445/279.00
Res:
- m) *Lease of Land Under Road for Underpass (S Fear, Limeworks Loop Road)*
File: 55-32-62
Res:

Liquor Licenses

- n) *General Manager's Certificate – SU Singh*
File: 04510/472.00
Pol Ref: 1.7.19
- o) *Notice of Renewal of General Manager's Certificate – KA Houghton*
File: 04370/167.00
Pol Ref: 1.7.19
- p) *Notice of Renewal of General Manager's Certificate – HJ McQueen*
File: 04351/406.00
Pol Ref: 1.7.19
- q) *Off Licence – Shakespeare Liquor, 2/30 Raleigh Street, Cambridge*
File:
Pol Ref: 1.7.19
- r) *Notice of Renewal of Off Licence – Mystery Creek Wines Limited, 277 Mystery Creek Road, Rukuhia*
File: 04581/633.00
Pol Ref: 1.7.19

- s) *Notice of Renewal of Off Licence – Monavale Blueberries Ltd, 790 Wallace Road, Cambridge*
File: 04641/187.00
Pol Ref: 1.7.19
- t) *Notice of Renewal of Off Licence – Alexandra Hotel Limited, 815 Franklin Street, Pirongia*
File: 4605/114.00
Pol Ref: 1.7.19
- u) *Off Licence – Alexandra Hotel Limited, 815 Franklin Street, Pirongia*
File: 4605/114.00
Pol Ref: 1.7.19
- v) *Notice of Renewal of On Licence – Alexandra Hotel Limited, 815 Franklin Street, Pirongia*
File: 4605/114.00
Pol Ref: 1.7.19
- w) *Notice of Renewal of On Licence – National Hotel, 47 Alpha Street, Cambridge*
File: 04370/320.00
Pol Ref: 1.7.19
- x) *Notice of Renewal of Off Licence – Riverside of Cambridge, 5 Williamson Street, Cambridge*
File: 04370/580.00
Pol Ref: 1.7.19
- y) *Off Licence – Viva Gifts, 35 Albert Street, Cambridge*
File: 04370/657.00
Pol Ref: 1.7.19
- z) *Special Licence – Lochiel Golf Club, 72 Lochiel Road, Rukuhia*
File: 04581/618.00
Pol Ref: 1.7.19
- aa) *Special Licence – Glengarrif, 235 Kaipaki Road, Cambridge*
File:
Pol Ref: 1.7.19

Survey Plans sealed by Environmental Services Manager, Planning Services Manager or Senior Planner

- ab) *Partial Release of Bond – VGT Richards*
File: 4631/367
- ac) *Easement in Gross – Te Awamutu Golf Club*
File: 4551/115

ad) *Easement Instrument – Herewini & Paterson*
File: 4470/420

Cr Barnes/Cr Cooper

11 NOTIFIABLE CONTRACTS LET

File: 02-12-01

RESOLVED

1/06/205

That the following Notifiable Contract be received.

- 11.1 Contract No 27-05-35 – 2005/06 Shape Correction Treatment Resubmitted – Cambridge Road (Urban) – 2 Sites**
File: 27-05-35

Contract for the construction of new and maintenance of existing kerb and footpath, with some drainage including catchpits and soakholes, throughout Waipa District. Nine tenders were received ranging from \$1,895,218.00 - \$3,216,000.60. The contract was let to the tender of \$1,895,218.00 (excluding GST) from McFall Enterprises Ltd.

Cr Thomas/Cr Webber

12 FINANCIAL REPORTS

File: 01-84-16

- 12.1 Financial Report for Period Ended 30 September 2006 was included in the agenda.**

RESOLVED

1/06/206

That the Financial Report for period ended 30 September 2006 be received.

Cr Empson/Cr Jull

Councillor Sharpe said Council's commitment to purchase additional land for Kahikatea Park (resolution 1/06/10 - 28 February 2006 Council meeting) should be added to the schedule of Council Approved Projects from Reserve Development funds.

- 12.2 **Three Months Report for Period Ended 30 September 2006 was included in the agenda.**

RESOLVED

1/06/207

That the Three Month Report for period ended 30 September 2006 be received.

Cr Taranaki/Cr Scaramuzza

13 ADOPTION OF NEW LITTER INFRINGEMENT FEES

File: 33-02-01

The Policy Committee has considered the proposed increase, from \$100 to \$400, and has recommended that Council adopt (set) the maximum infringement fee at \$400.

RESOLVED

1/06/208

That -

- a) *Pursuant to Section 13 of the Litter Act 1979 Council sets infringements and fee as stated below:*

Any person who, without reasonable excuse:

- *Deposits any litter in or on any public place or, in case of any private land, in or on that private land without the consent of the occupier; or*
- *Having deposited any litter (whether inadvertently or otherwise), in or on any public place or in or on any private land without the consent of the occupier, leaves the litter there*

– commits an infringement offence and may be served with an Infringement Notice which carries a fee of \$400.

- b) *The infringement offences and fee come into force on the first day of November 2006.*

Cr Empson/Cr Barnes

14 URBAN RESERVES MANAGEMENT PLAN – VOLUME 2

File: 04-03-51

Report of Strategic Planning and Development Manager dated 2 October 2006 was included in the agenda. The Urban Reserves Management Plan Volume 2 dated October 2006 was attached separately.

Group Manager Policy and Strategy, Ross McNeil, tabled a map showing the location of each of the reserves in Volume 2 of the Plan which would be included in the approved version. Councillor Empson said the Whitmore Street reserve in Kihikihi is known as the Alexandra Reserve and that name should be shown in the Plan.

RESOLVED

1/06/209

That -

- a) *The report of the Strategic Planning and Development Manager dated 2 October 2006 be received.*
- b) *Council approves the Urban Reserves Management Plan (Volume 1) as amended.*
- c) *Council approve the Urban Reserves Management Plan (Volume 2) as amended subject to the inclusion of a map showing each of the reserves covered in the Plan and amendment of the name "Whitmore Street Reserve" to "Alexandra Reserve".*

Cr Empson/Cr Barnes

15 LEASE OF PROPERTY AT 18 LYON STREET, KIHIKIHI

File: 04552/100.00

Report of Property Advisor dated 12 October 2006 was included in the agenda.

RESOLVED

1/06/210

That -

- a) *The report of the Property Advisor dated 6 October 2006 be received.*
- b) *Council grant a lease of the property at 18 Lyon Street, Kihikihi, to the Te Awamutu Maori Women's Welfare League for a term of five years and on the terms and conditions set out in Council's Community Leases Policy.*
- c) *The Common Seal of the Waipa District Council be affixed to the lease documents.*

Cr Barnes/Cr Cooper

16 RESIDENTIAL PROPERTY – 18 WALMSLEY STREET, KIHIKIHI (FORMER SCOUT HALL SITE)

File: 04552/751.00

Report of Property Advisor dated 10 October 2006 was included in the agenda.

RESOLVED

1/06/211

That -

- a) *The report of the Property Advisor dated 10 October 2006 be received.*
- b) *Council's property at 18 Walmsley Street, Kihikihi, containing 1,998m², being Lot 1 DPS 16446, all CFR SA14C/831, be declared surplus and made available for sale, subject to any opportunity to subdivide the property to the potential benefit of Council being considered.*
- c) *The Chief Executive be delegated authority to negotiate and finalise a sale of the property within Council Policy.*
- d) *The Common Seal of the Waipa District Council be affixed to the documents relating to the sale and transfer of the property.*

Cr Barnes/Cr Empson

17 OTHER COMMITTEE MINUTES

17.1 Waipa Heritage Council

File: 65-11-02

Minutes of meeting held on 19 October 2006 will be included in the November Council agenda.

18 RATEPAYER ASSOCIATION REPORTS

18.1 Ohaupo Ratepayers Association

File: 01-08-37

Minutes of meeting held on 28 September 2006 were included in the agenda.

RESOLVED

1/06/212

That the minutes of the meeting of the Ohaupo Ratepayers Association held on 28 September 2006 be received.

Cr Sharpe/Cr Thomas

Councillor Sharpe provided an update on plans to upgrade the public toilets at the Ohaupo Memorial Hall.

18.2 Pirongia Residents and Ratepayers Association
File: 01-08-07

Minutes of meeting held on 4 October 2006 were included in the agenda.

RESOLVED

1/06/213

That the minutes of the meeting of the Pirongia Residents and Ratepayers Association held on 4 October 2006 be received.

Cr Thomas/Cr Sharpe

There being no further business the meeting closed at 2.30pm.

CONFIRMED

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MAYOR

Completed and despatched 3 November 2006
Next Meeting: 28 November 2006