

Minutes of a meeting of the Council held in the Council Chambers, Waipa District Council Offices, 101 Bank Street, Te Awamutu on Tuesday 27 March 2007 commencing at 9.00am.

Opening Prayer

1 MEMBERS

His Worship the Mayor AD Livingston

Members

EH Barnes, RJ Cooper – from item 11, AJH Empson, GC Flay, GH Jull, PL Lee – until item 9, GG Scaramuzza, DL Sharpe, BJ Taranaki, BS Thomas, GRP Webber

Staff

Chief Executive (JC Inglis), Group Manager Finance (S Kew) – items 9-12, Group Manager Policy & Strategy (R McNeil) – from item 10, Policy Analyst (B Bouda) – items 11-14, Secretary (C Plowright)

Public – 2

2 APOLOGIES

RESOLVED

1/07/27

That an apology for lateness be received from Councillor Cooper.

Cr Lee/Cr Barnes

3 LATE ITEMS

Councillor Lee tabled a plan of a proposed building to be constructed next to the National Hotel in Cambridge and said he was concerned about a building of that design being located alongside historic buildings. He asked that the matter be discussed by Council as a matter of urgency. Mayor Livingston suggested that Councillor Lee provide a Notice of Motion, for the next Council meeting, so staff can provide some comment on the issue. It was accepted as a late item, from a procedural perspective, to record in the minutes that the matter is being progressed.

RESOLVED

1/07/28

That Building Developments at the National Hotel, Cambridge be added to the agenda as a late item.

Cr Lee/Mayor Livingston

4 CONFIRMATION OF ORDER OF MEETING

File: 01-22-21

RESOLVED

1/07/29

That the order of the meeting be confirmed.

Cr Empson/Cr Flay

5 VISITORS

Nil.

6 MINUTES OF PREVIOUS MEETINGS

File: 01-22-21

Minutes of meeting held on 27 February 2007 were included in the agenda.

RESOLVED

1/07/30

That the minutes of the meeting of the Waipa District Council held on 27 February 2007, having been circulated, be taken as read and confirmed as a correct record.

Cr Scaramuzza/Cr Thomas

7 COUNCIL COMMITTEE MINUTES

7.1 Policy Committee

File: 01-85-12

7.1.1 The Policy Committee meeting scheduled for 12 February 2007 was cancelled.

7.1.2 Minutes of meeting held on 12 March 2007 were included in the agenda.

RESOLVED

1/07/31

That the unconfirmed minutes of the meeting of the Policy Committee held on 12 March 2007 be received.

Cr Empson/Cr Jull

Matters Arising -

a) Objections to Stopping of Addison Street, Cambridge

File: 90-02-25

Res: 1/07/06

The Chief Executive said the affected property owners are being contacted, so there are no misunderstandings, and everyone's preference on the issue is taken into account.

b) Proposed Resource Management Fees and Charges – 2007/08

File: 75-15-03

Res: 2/07/13

Councillor Lee asked if the charge out rate for Building Control Officers is sufficient enough to cover costs. The Chief Executive said hourly charge out rates are based on a formula prescribed by the Resource Management Act which Councils are bound to follow. Mayor Livingston asked that Council be provided with information on how its fees and charges are calculated.

c) Fees and Charges for Animal Control

File: 75-15-03

Res: 2/07/10

The Chief Executive said the Policy Committee's resolution to set fees and charges for animal control for 2007/08 should have been referred onto Council for adoption as the Policy Committee does not have authority to do so.

RESOLVED

1/07/32

That pursuant to s.37 and s.68 of the Dog Control Act 1996 and s.14 of the Impounding Act 1955 the fees and charges set out below become operative on 1 July 2007.

DOG REGISTRATION AND IMPOUNDING FEES

Pursuant to the provisions of the Dog Control Act 1996, public notice is hereby given that the fees for the registration and control of dogs for the year commencing 1 July 2007 to 30 June 2008 are due 1 July 2007 and all dogs must be registered by 31 July 2007.

The following fees are prescribed and apply to all dogs over the age of three months:

All fees include Goods and Service Tax

STANDARD FEE	DISCOUNTS		MINIMUM FEE
<i>Urban – \$90.00</i>	<i>\$20.00</i>	<i>Payment by 1 August</i>	<i>\$70.00</i>
	<i>\$15.00</i>	<i>Fencing</i>	<i>\$55.00</i>
	<i>\$10.00</i>	<i>Neutering</i>	<i>\$45.00</i>
<i>Rural – \$60.00</i>	<i>\$20.00</i>	<i>Payment by 1 August</i>	<i>\$40.00</i>

NOTES

- *Early payment discount applies if the registration fee is paid before 1 August each year, or within 14 day of acquiring a dog, or within 14 days of the dog attaining three months of age.*
- *No fee is payable in respect to certified guide or hearing dogs.*
- *Urban areas are subject to adjustment. All other areas are rural. For the purposes of the permits any property less than one hectare in size is considered to be “urban”, and therefore a permit for keeping more than two dogs is required if there are more than two dogs on the property.*
- *For fencing discount, property must be inspected and approved by an Animal Control Officer and the fencing must be adequate for the type of dog. If work is required to bring the fence up to standard and a further inspection is required, the re-inspection fee is \$25.00.*

PERMITS

A permit is required from Council if you own or are keeping more than:

- (a) two dogs on any premises within the urban areas; or*
- (b) five dogs on any premises within any other area of the District.*

The fee is \$25.00 for the permit, which lasts for three years and if a re-inspection of a property is required the fee is \$25.00 a visit. Forms are available from Council offices.

DEFINITIONS

“Premises” means “any dwelling house and associated buildings.”

“Property” means “a property or a collection of properties under common occupancy or in a single certificate of title which are framed in conjunction with one another, and are contiguous.”

IMPOUNDING FEES FOR DOGS

First Impounding **\$50.00**

Plus an additional \$20.00 for each subsequent impounding in any 24-month period involving dogs owned by the same person or organisation.

Sustenance **\$7.00 per day**

Note: (1) *The fee charged for the sale of unwanted/unclaimed dogs within the Waipa District will be the applicable registration fee, plus a \$20.00 administration fee.*

Note: (2) *The fee charged for the sale of unwanted/unclaimed dogs being re-homed outside the Waipa District will be \$50.00 (includes registration fee).*

Note: (3) *The destruction or disposal fee for any unclaimed, impounded dog is \$25.00.*

Note: (4) *The owner of an impounded dog remains liable for all impounding fees irrespective of the fate of the dog.*

Registration fees may be paid at the Council offices in Bank Street, Te Awamutu and Wilson Street, Cambridge or by posting to Waipa District Council, Private Bag 2402, Te Awamutu. For further information please phone Cambridge (07) 823 3800, Te Awamutu (07) 872 0030 or (0800) 924 723.

Cr Taranaki/Cr Jull

7.2 Maungatautari Reserve Committee

File: 01-85-26

Minutes of meeting held on 7 March 2007 were included in the agenda.

RESOLVED

1/07/33

That the unconfirmed minutes of the meeting of the Maungatautari Reserve Committee held on 7 March 2007 be received.

Cr Webber/Cr Thomas

A quorum was not obtained for this meeting because no elected members were present. Therefore, the resolutions passed at the meeting are invalid and will need to be restated at the next meeting on 11 April 2007.

8 COMMUNITY BOARD MINUTES

8.1 Cambridge File: 01-21-14

8.1.1 Minutes of meeting held on 7 March 2007 were included in the agenda.

RESOLVED

1/07/34

That the unconfirmed minutes of the meeting of the Cambridge Community Board held on 7 March 2007 be received.

Cr Webber/Cr Taranaki

Matters Arising -

a) Cambridge High School Gymnasium Proposal File: 01-31-11 Res: 5/07/032

The Cambridge Community Board has recommended to Council that support and consideration be given to the submission by Cambridge High School for a new community sports complex.

b) Sister Cities Sub Committees File: 01-80-03 Res: 5/07/040

The Cambridge Community Board has recommended that Sister Cities Sub Committees have all visits and itineraries approved by the Cambridge Community Board and then Council. The Chief Executive said no action is required by Council as this is a matter between the Community Board and its Sub Committees. He said recommendations would only need to be made to Council if funding is required.

c) Sewerage Smells

File: 4641/104.02

Res: 5/07/046

The Cambridge Community Board has asked that Council confirm whether a new sewer line will be installed in Stafford/William Street in the current financial year. The Chief Executive said the new sewer pipes will not be installed in the 2006/07 year but processes are in place to lessen the effect of the sewerage smells in this area. He said staff would report back to the Community Board on when the new sewer pipe is programmed for installation.

d) Victoria Bridge – Proposed Centennial Arches

File: 55-03-02

Res: 5/07/048

The Cambridge Community Board has asked that Council consider a proposal for the installation of Centennial Arches on Victoria Bridge together with new signage and lighting. It has also recommended that the bridge is cleaned and painted before December 2007 in time for the centennial celebrations.

The Chief Executive said staff would investigate the proposal for Centennial Arches, signage and lighting and report back to Council. He said cleaning and painting of the bridge would be undertaken as requested.

Mayor Livingston said Victoria Bridge is a Council asset and any centennial celebrations would be run by Council. He said he would be asking the Chief Executive that a committee of interested parties is formed to oversee the centennial celebrations. He said the proposed work on the bridge needs to be considered with some urgency because of the timeframe involved.

e) **Cambridge Ward New Footpath and Kerb Priority List 2006/2007**

File: 55-09-01

Res: 5/07/052

RESOLVED

1/07/35

That Council supports the extension of the footpath down Roto-o-rangi Road, from the intersection with Lamb Street up to Oaks Drive, in the interests of safety of the children who walk along that road.

Cr Webber/Cr Taranaki

f) **Cambridge Museum**

File: 20-06-01

Res: 5/07/054

The Cambridge Community Board has recommended that Council give priority to making the Cambridge Museum part of Council's operations as is the case with the Te Awamutu Museum. It was suggested that the Board's request for this to be done as a matter of urgency should be included in the Board's Annual Plan submission.

g) **Council Procedure – Cambridge Covered Pool**

File: 33-45-05

Res: 5/07/056

The Cambridge Community Board has recommended that Council follow correct procedures for planning the proposed Cambridge covered pool and that it submit options to the Board for consideration prior to consideration by Council.

h) **Reserve – Maungatautari Road, Hora Hora**

File: 01-51-10

Res: 5/07/034

RESOLVED

1/07/36

That the picnic area on Maungatautari Road, Hora Hora, be named "Eason Reserve" subject to the ownership and relevant processes with respect to the status of the land being investigated by Council.

Cr Webber/Cr Sharpe

Councillor Barnes asked if Iwi would be consulted on the issue and Mayor Livingston said staff would look into that as part of their investigations into the status of the land.

8.2 Te Awamutu
File: 01-21-13

8.2.1 Minutes of meeting held on 13 March 2007 were included in the agenda.

RESOLVED

1/07/37

That the unconfirmed minutes of the meeting of the Te Awamutu Community Board held on 13 March 2007 be received.

Cr Barnes/Cr Empson

Matters Arising -

a) Proposed New Road Names for Te Awamutu

File: 04481/494.00 & 04481/053.00

Res: 6/07/046 & 047

Councillor Empson provided some background on the Scottish and golfing themes chosen by the developer for road names in the Tristar Group subdivision.

RESOLVED

1/07/38

That Council approve the following names for use on roads in the Tristar Group subdivision (Picquet Hill) –

Laird Place, Roseharty Place, St Andrews Way and McCullough Lane.

Cr Empson/Cr Barnes

[Cr Jull asked for his vote to be recorded against.]

RESOLVED

1/07/39

That Council consult with the Te Awamutu Community Board on whether it would be prepared to change the name for the new road created in the commercial subdivision off Bond Road from “Livingstone Lane” to Livingstone Brothers Lane” and that the Board be provided with information on how emergency services deal with duplicate road names.

Cr Jull/Cr Empson

[The meeting adjourned at 10.20am and reconvened at 10.40am. Councillor Lee did not rejoin the meeting.]

9 COUNCILLORS REPORTS FROM CONFERENCES, SEMINARS AND MEETINGS ATTENDED ON BEHALF OF COUNCIL

File: 75-09-06

Reports were provided on the recent Passenger Transport Sub Committee meeting and the Te Awamutu Food and Wine Festival. Staff were asked to advise Council why some bus services in Waipa District are subsidised by Council and others are not.

10 USE OF COUNCIL SEAL

File: 01-22-30

RESOLVED

1/07/40

That the following schedule of documents to which the Common Seal of the Waipa District Council has been applied under delegated authority be received.

Documents Sealed by Chief Executive

Sale & Purchase Agreements

- a) *Sale & Purchase Agreement – Waipa District Council as Vendor, DI & JM Carter as Purchasers (for Section 1 SO 365059 being a portion of Fergusson Gully Road to be stopped pursuant to the Public Works Act 1981)*

File: 90-02-25

Res: 1/06/255

- b) *Sale & Purchase Agreement – Aotearoa Park Developments as Vendor for part Lot 1 DPS 87487 and part Lot 2 DPS 72654 in connection with a road. (Council authorised the purchase of an area of land which is still subject to survey over which road batters have already constructed in the formation of Matos Segedin Drive. As the survey of the land will occur in the process of subdividing the wider site owned by Aotearoa Park Developments Limited, Council's interest will be further protected by the registration of a compensation certificate against the certificate of title)*

File: 04641/107.01

Res: 1/05/156

- c) *Sale & Purchase Agreement – Waipa District Council as Vendor, Aotearoa Park Development Limited as Purchaser for Lots 12 & 13 DPS 85241 comprised in certificates of title 67C/422 and 67C/423. (The value of this land is equal to the value of the land which Council is to acquire on which it has previously constructed road batters which is within Council policy and is supported by registered valuation).*
File: 90-02-25
Res: 1/06/255

Other Documents

- d) *Fencing Covenant Protecting Local Purpose Reserve – Containerways Limited (being the site of the Bruntwood Hautapu Pukemiro Hall) legally described as Lot 1 DPS 32448 from the cost of boundary fencing*
File: 04445/215.04
Res: SP 0131/06
- e) *Memorandum of Lease – The Sovereign Right of New Zealand acting by and through the Secretary for Education as Lessor and Waipa District Council as Lessee (for a portion of land being part of the wider Rukuhia School, legally described as part Lot 3 DP7872, for the purposes of a hall for school and community use)*
File: 04581/131.00
Res: 1/04/200
- f) *Lease of Recreation Reserve for Farming or Grazing under Section 73(1) of the Reserves Act 1977 – DA Civil (for farm block lease, SH1, Cambridge being 26ha more or less being Allotments 40, 41, 42 and 43 and part of Allotments 39, 47 & 48 and part of pt Allotments 46 and 49, Cambridge Town Belt*
File: 04370/750.00
Del Ref: Authority delegated to CE and Property Manager
- g) *Electricity Easement in Gross – Waipa District Council as Grantor, Waipa Networks Limited as Grantee – for right to convey electricity easement in gross over Sections 12,15 and 16 SO 328650, Baffin Street, Pirongia*
File: 04605/331.00
Del Ref: 5(1)(b)

- h) *Entry Agreement – Her Majesty the Queen and acting pursuant to delegated authority from the Chief Executive of Land Information New Zealand (over Lots 4, 8 and 75 DP 349201 CT SA 201811, Lot 46 DP 321416 CT SA 89896, Lot 47 DP 323359 CT 93903 and Lot 813 DP 329999 CT SA 122762 being Local Purpose [Buffer] Reserve for the purpose of survey and geotechnical investigations in connection with the proposed SH1 Cambridge Bypass)*
File: 04445/352.86
Del Ref: 5(1)(b)
- i) *Consent pursuant to Section 116 Public Works Act 1981 (for the stopping of the portion of Fergusson Gully Road, now known as Section 1 SO 365059).*
File: 90-02-25
Res: 1/06/255
- j) *Easement in Gross (right to drain stormwater) – Waipa District Council is Grantee and Grantor – Lot 13 DPS 85241 being a section of land located on Matos Segedin Drive. (As a condition of Council consent to subdivision Council required that compulsory easements be registered against the affected certificates of title. Council is unable to complete the sale of Lot 13 DPS 85241 to Aotearoa Park Developments until such time as the right to drain stormwater has been registered against the title).*
File: 04641/107.01
Pol Ref: 5.1(b) Delegations Manual
- k) *Compensation Certificate pursuant to Section 19 Public Works Act 1981 – Aotearoa Park Developments Limited as Vendor, Waipa District Council as Purchaser – part Lot 1 DPS 87487 and part Lot 2 DPS 72654 for road. (The Compensation Certificate protects Council's interest to acquire approximately 791m² of land which is still subject to survey, for the purposes of a road, over which batters have already been constructed in the formation of Matos Segedin Drive.*
File: 04641/107.01
Res: 1/06/156

Liquor Licenses

- l) *On Licence – Café Oasis, 35 Duke Street, Cambridge*
File: 4370/284.00
Pol Ref: 1.7.19

***Survey Plans sealed by Environmental Services Manager,
Planning Services Manager or Senior Planner***

- m) Partial Cancellation of 220 & 221 Certificates – Frith & Ryder
File: 4570/620*
- n) Seal Used on Esplanade Strip Document – RM Yovich & JD
Managh
File: 04581/640.00*
- o) Easement – J & BF Johnston, 111 Thornton Road, Cambridge
File: 04361/991.00
Pol Ref: 4.4.6(a)i)7*
- p) Surrender of Easement – Sarnia Trust, Maungatautari Road,
Cambridge
File: 04641/256.00
Pol Ref: 4.4.6(a)i)7*
- q) Release of Bond – B&M Miller, Luck at Last Road, Cambridge
File: 04650/023.01
Pol Ref: 4.4.6(a)i)6*
- r) Surrender of Easement – J&J Boswell, 13 Addison Street,
Cambridge
File: 04521/008.00
Pol Ref: 4.4.6(a)i)7*

Cr Empson/Cr Scaramuzza

11 FINANCIAL REPORTS

File: 01-84-16

11.1 Financial Report for Period Ended 28 February 2007 was included in the agenda.

RESOLVED

1/07/41

That the Financial Report for period ended 28 February 2007 be received.

Cr Webber/Cr Thomas

[Councillor Cooper joined the meeting at 11.01am.]

In considering the list of reserve development projects there was discussion about the naming of reserves. The Chief Executive said a report would be presented to the April Policy Committee meeting on a suitable name for the Karapiro Domain and the former Geck property. He said a proposal would be put to Council about adding something to the name for Kihikihi Domain to recognise its prominent use.

12 ELECTED MEMBER REMUNERATION

File: 01-22-06

Report of the Group Manager Finance dated 12 March 2007 was included in the agenda.

It was explained that Council needs to determine how the 2.9% increase in the total remuneration pool, for the period July – October 2007, should be allocated so it can make a recommendation to the Remuneration Authority. Two options have been identified; the first being an across the board increase to all elected members (Option 1), and the second an increase of 3.4% to Councillors with no increase to Community Board members (Option 2). These options have been discussed with both Community Boards.

Councillor Empson said the Te Awamutu Community Board had unanimously agreed to Option 2 because of the extra work that will be asked of Councillors as part of the upcoming District Plan review. Councillor Barnes said the Te Awamutu Community Board feels it is being well paid for what it does.

Councillor Webber said the Cambridge Community Board has recommended Option 1 because it feels that would be fairer. Councillor Taranaki said she did not support the Cambridge Community Board's recommendation because Councillors would be taking on a lot more work with the District Plan review.

Mayor Livingston said the issue was about the principle involved and not the amount of funds for allocation.

RESOLVED

1/07/42

That Council recommend Option 2 to the Remuneration Authority for approval for the elected members of the Waipa District Council and its Committees and the Cambridge and Te Awamutu Community Boards.

Position	Current Salary	Option 1	Option 2
<i>Deputy Mayor/Committee Chairperson</i>	\$22,530	\$23,190	\$23,300
<i>Committee Chairperson appointed to a Community Board</i>	\$24,240	\$24,950	\$25,070
<i>Councillor</i>	\$20,200	\$20,790	\$20,890
<i>Councillor appointed to a Community Board</i>	\$22,530	\$23,190	\$23,300

<i>Community Board Chairperson</i>	<i>\$15,540</i>	<i>\$15,990</i>	<i>\$15,540</i>
<i>Community Board Elected Member</i>	<i>\$6,220</i>	<i>\$6,400</i>	<i>\$6,220</i>

Cr Empson/Cr Sharpe

[Cr Webber asked for his vote to be recorded against.]

RESOLVED

1/07/43

That Council make available to the Mayor an appropriate vehicle for the carrying out of Mayoral duties and reasonable private use, subject to the requirements of the Remuneration Authority.

Cr Jull/Cr Thomas

In answer to a query from Councillor Sharpe it was confirmed that if an Iwi representative is appointed to a Hearings Committee then Resource Management Act provisions apply and that person would receive the same hourly rate as other members. When the Regulatory Committee sits as a Committee, and not a Hearings Committee, then a one off meeting allowance is payable.

RESOLVED

1/07/44

That meeting allowances to non-elected Council appointees to Council committees be reconfirmed:

- *Policy and Regulatory Committees - \$170 per meeting; and,*
- *Iwi Consultative Committee - \$130 per meeting.*

Cr Sharpe/Cr Taranaki

Group Manager Finance, Shelagh Kew, said three Councillors had been on a lower mileage rate because of the distances they travel but it is now suggested that the maximum rate of 70c per kilometre be provided for all Councillors.

In answer to a query from Councillor Barnes, the Chief Executive explained that mileage should only be claimed if a Councillor is on Council or Community Board business.

RESOLVED

1/07/45

That Council reconfirm that the following criteria for the provision of resources and payment of expenses be approved:

Expense Item	Criteria for Provision or Payment
<i>Telephone/computer use</i>	<i>Reimbursement for one monthly landline rental to enable internet/email access and the reimbursement of work related telephone calls</i>

<i>Facsimile machine</i>	<i>Provided by Council where Mayor or Councillor does not already have one</i>
<i>Consumables for facsimile machines</i>	<i>Provision of paper and/or printer cartridges for facsimile machines operated by Mayor or Councillors</i>
<i>Computer</i>	<i>Provided by Council where Mayor or Councillor does not already have an appropriate computer</i>
<i>Vehicle use</i>	<i>When on Council/Community Board business a mileage rate of 70c per kilometre shall be paid</i>
<i>Travel and accommodation</i>	<i>Reimbursement of actual costs when attending a conference or forum approved by the Mayor</i>

Cr Jull/Cr Scaramuzza

13 REVIEW OF THE FIRE PREVENTION BYLAW 1991, FIRE PREVENTION INVOLVING VEGETATION BYLAW 1992 AND THE URBAN AREA FIRE CONTROL BYLAW 2000

File: 45-02-07

Revised proposed Waipa District Fire Control Bylaw 2007, State of Proposal and Summary of Information were included in the agenda.

The Chief Executive said when the Policy Committee considered the proposed Waipa District Fire Control Bylaw 2007 at its meeting on the 12 March 2007 it had asked for some alterations to what was to be publicly notified. He said those changes had been made to the proposed Bylaw and two further changes were suggested as follows -

- That "Te Mawhai Settlement" on page 10 of the proposed Bylaw be changed to "Tokanui Settlement" as this would make it easier to identify.
- That the Draft Urban Fire Area on the map for Ohaupo Urban Area be extended to include all of the houses between Ohaupo School and the Kaipaki/Douch Road intersection.

RESOLVED

1/07/46

That -

- a) *The following Statement of Proposal to revoke the Waipa District Fire Prevention Bylaw; Waipa District Fire Prevention involving Vegetation Bylaw 1992; Waipa District Urban Area Fire Control Bylaw 2000 and to make the Waipa District Fire Control Bylaw 2007, subject to the two changes noted above, is notified in accordance with the requirements of the Local Government Act 2002 and released for public comment no later than Wednesday 4 April 2007.*
- b) *Submissions be received until 5.00pm on Friday 11 May 2007.*
- c) *Submissions be considered at a meeting of the Policy Committee to be held on Monday 11 June 2007.*
- d) *Subject to consideration of submissions on the statement of proposal, Council confirm the revocation of the Fire Prevention Bylaw 1991, the Fire Prevention Involving Vegetation Bylaw 1992 and the Urban Area Fire Control Bylaw 2000, and the making of the Waipa District Fire Control Bylaw 2007 at its meeting on 26 June 2007, with the new Bylaw coming into effect on 1 July 2007.*

Cr Cooper/Cr Empson

STATEMENT OF PROPOSAL

REVIEW OF THE FIRE PREVENTION BYLAW 1991; FIRE PREVENTION INVOLVING VEGETATION BYLAW 1992; AND THE URBAN AREA FIRE CONTROL BYLAW 2000

1. *This Statement of Proposal is prepared pursuant to sections 83, 86, 89, 155, 158 and 159 of the Local Government Act 2002 (Act).*
2. *This is a proposal to revoke the:*
 - (a) *Waipa District Fire Prevention Bylaw 1991; and*
 - (b) *Waipa District Fire Prevention Involving Vegetation Bylaw 1992; and*
 - (c) *Waipa District Urban Area Fire Control Bylaw 2000*
3. *This is also a proposal to make the following Bylaw:*
 - (a) *Waipa District Fire Control Bylaw 2007*
4. *The reason for revoking the existing three fire-related bylaws is Council is required to review all bylaws by 1 July 2008.*
5. *The reasons for proposing to adopt the new Bylaw are:*

- (a) *The new Waipa District Fire Control Bylaw consolidates the existing three fire related bylaws which are set to be revoked.*
- (b) *Nuisances, and various health issues can create problems to those subject to an open air fire.*
- (c) *To ensure that all fires in the urban area including those as a result of barbeques, braziers, and traditional cooking fires are sufficiently managed to prevent any adverse effects.*
- (d) *To ensure any open air fires in the rural sector are managed to ensure no nuisances are created.*
- (e) *To provide guidelines for the storage and disposal of flammable material.*
- (f) *To clarify the role of Council Officers when extinguishing a fire.*

Review Process

6. *The Council is required to review its existing bylaws by 1 July 2008 pursuant to Section 158 of the Act. The determination to revoke the bylaws referred to in this Statement of Proposal has arisen as a result of that review process.*

The review under Section 158 must take the form of a reconsideration of the matters set out in Section 155 of the Act. This section requires the Council to determine whether a bylaw is the most appropriate way of addressing the perceived problem. As a result of the review, the Council considers that the proposed Fire Control Bylaw 2007 is the most appropriate way of addressing the perceived problems.

Public notification and submissions

It is proposed to release the draft Fire Control Bylaw 2007 for public comment no later than 4 April 2007. Submissions must be in writing and will close at 5.00pm on 11 May 2007. Council will acknowledge in writing each submission received. It is proposed that submissions will be heard by Council's Policy Committee at the meeting to be held in Te Awamutu on 11 June 2007 commencing at 9.00am. Submitters wishing to be heard in support of their submission must clearly state this in their submission. All submitters wishing to be heard will be given notice of the time of the hearing.

Availability **Full copies of the Statement of Proposal and Summary of Information and also submission forms will be available from:**

Te Awamutu Council Offices, Bank Street, Te Awamutu (07 872 0030)
Council Library, Roche Street, Te Awamutu

Cambridge Council Offices (07 823 3800)
Council Library, Wilson Street, Cambridge

Freephone 0800 924 723

Copies can also be downloaded from www.waipadc.govt.nz

Submissions can be made as follows:

1. by mail to Waipa District Council, Private Bag 2402, Te Awamutu 3840
2. by email to info@waipadc.govt.nz
3. by fax to (07) 872 0033
4. delivery to Waipa District Council offices, Bank Street, Te Awamutu or Wilson Street, Cambridge

14 OTHER MINUTES

14.1 Waipa Heritage Council

File: 65-11-02

Minutes of meeting held on 15 March 2007 were included in the agenda.

RESOLVED

1/07/47

That the minutes of the meeting of the Waipa Heritage Council held on 15 March 2007 be received.

Cr Taranaki/Cr Thomas

15 RATEPAYER ASSOCIATION REPORTS

15.1 Te Pahu Ratepayers Association

File: 01-08-06

Minutes of meeting held on 15 February 2007 were included in the agenda.

RESOLVED

1/07/48

That the minutes of the meeting of the Te Pahu Ratepayers Association held on 15 February 2007 be received.

Cr Thomas/Cr Sharpe

16 BUILDING DEVELOPMENTS AT THE NATIONAL HOTEL, CAMBRIDGE

File: 4370/320.00

Councillor Lee will provide a Notice of Motion on this issue which will be included in the April Council agenda together with information from staff.

There being no further business the meeting closed at 11.55am.

CONFIRMED

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MAYOR

Completed and despatched 2 April 2007
Next Meeting: 24 April 2007