

Minutes of a meeting of Council held in the Council Chambers, Waipa District Council Offices, 101 Bank Street, Te Awamutu on Tuesday 13 November 2007 commencing at 9.00am

Opening Prayer

1 PRESENT

His Worship the Mayor AD Livingston

Members

EH Barnes, MEC Cox, LWE Hoverd, GH Jull, PL Lee, EC Newlands, GG Scaramuzza, DL Sharpe, GW Simmons, BJ Taranaki, BS Thomas, GRP Webber

Staff

Chief Executive (JC Inglis), Secretary (G Taumanu)

Mayor Livingston welcomed Councillors and said he looked forward to a productive year. He said that during the past weekend, Armistice Day was held in Cambridge and was a great success. He also said the US Ambassador visited Te Awamutu on 31 October 2007 and opened the Rose and Cultural Festival.

2 APOLOGIES

There were no apologies.

3 LATE ITEMS

Mayor Livingston requested that Council consider the appropriateness of a prayer at the beginning and end of its meetings.

4 CONFIRMATION OF ORDER OF MEETING

File: 01-22-21

RESOLVED

1/07/206

That the order of the meeting be confirmed.

Cr Barnes/Cr Scaramuzza

5 VISITORS

There were no visitors.

6 MINUTES OF PREVIOUS MEETINGS

File: 01-22-21

6.1 Minutes of meeting held on 25 September 2007 were included in the agenda.

This was the last Council meeting before the triennial general elections on 13 October 2007 and are verified by the Mayor and Chief Executive. They were provided in this agenda for Council's information.

RESOLVED

1/07/207

That the minutes of the meeting of the Waipa District Council held on 25 September 2007 be received.

Cr Sharpe/Cr Taranaki

Matters Arising -

6.1.1 New Name for Karapiro Domain

The Mayor said that from discussions he had had it appeared that several key people and organisations had not been consulted on a new name. He said that Rowing New Zealand had changed their information in their World Championship bid to include the word 'lake'.

He said he would like to see the decision on the name reconsidered.

6.2 Minutes of meeting held on 25 October 2007.

RESOLVED

1/07/208

That the minutes of the meeting of the Waipa District Council held 25 October 2007, having been circulated, be taken as read and confirmed as a correct record.

Cr Webber/CrThomas

7 CODE OF CONDUCT – DECLARATION OF UNDISCHARGED BANKRUPT

Waipa's Code of Conduct requires all members to complete a written declaration attesting as to whether or not the member is an undischarged bankrupt.

A declaration has been provided to members separately to be signed to be held on Council's file.

RESOLVED

1/07/209

That the signed declarations stating whether a member is an undischarged bankrupt, required by Councils' Code of Conduct (clause 15) be acknowledged as made by all members of Council.

CrScaramuzza/Cr Newlands

8 APPOINTMENT OF MEMBERS TO COMMITTEES

8.1 Regulatory Committee

To reduce the costs of hearings to applicants Council considered reducing the membership of the Regulatory Committee and using accredited hearing Commissioners appointed by the Committee for specific hearings as provided by the Committees delegated authority and the Resource Management Act.

Appointed commissioners would hear applications and the reduced Regulatory Committee would continue to act as the Waipa Licensing Authority and consider all matters of noise control and monitoring, staff delegated authority, dog complaints and other matters not covered by the Resource Management Act.

It was suggested that a Deputy Chairman should be appointed to this Committee.

RESOLVED

1/08/210

That as provided by Schedule 7, clause 31 of the Local Government Act 2002 the following appointments be made to Councils' Regulatory Committee:

*Mayor A Livingston
Councillor D Sharpe
Councillor E Newlands
Councillor B Taranaki
Nga Iwi Toopu Representative, Gaylene Roberts
With the power to co-opt for consent hearings.*

Mayor Livingston/Cr Lee

RESOLVED

1/07/211

That Cr Sharpe be appointed as Chairperson of the Regulatory Committee

Mayor Livingston/Cr Lee

RESOLVED

1/07/212

That Councillor Newlands be appointed as Deputy Chairperson of the Regulatory Committee.

Cr Sharpe/Mayor Livingston

RESOLVED

1/07/213

That Councillor Webber be appointed as a Commissioner to join the Regulatory Committee for the hearings on 27, 29 and 30 November 2007.

Cr Sharpe/Cr Lee

8.2 Policy Committee

Reference was made to the possibility of establishing a new Committee to consider matters of strategic planning relating to growth and development in the district as well as to review the district plan.

Cr Newlands suggested that the forming of a new Committee was unnecessary and suggested the roles of the proposed Committee and the Policy Committee could be combined. He said another Committee would increase governance costs, staff time and require another day of meetings for Councillors.

Moved Cr Newlands, **Seconded** Cr Lee

That Council retain the one standing committee for Policy rather than establishing another committee for strategy growth and review of the district plan.

In response to a question from Cr Lee the Chief Executive said the proposed committee could deal with issues specific to growth, development and the district plan that would otherwise be dealt with by the Policy Committee or Council and a separate committee would provide some focus for this.

Mayor Livingston said that if the motion was lost he would move that a new Committee be established to deal with strategic growth issues and review of the district plan.

He put the motion to the vote. It was lost.

RESOLVED

1/07/214

That as provided by Schedule 7, clause 31 of the Local Government Act 2002, the following appointments be made to Councils' Policy Committee –

Mayor A Livingston

Councillors:

H Barnes

M Cox

L Hoverd

G Jull

P Lee

E Newlands

G Scaramuzza

D Sharpe

G Simmons

B Taranaki

B Thomas

G Webber,

and Nga Iwi Toopu representative Val Ingley

Mayor Livingston/Cr Webber

RESOLVED

1/07/215

That Cr Jull be appointed as Chairperson of the Policy Committee.

Mayor Livingston/Cr Webber

8.3 Strategic Planning & Development Committee

The Mayor suggested that consideration of the establishment of this committee be taken at this time so the matter of chairmen appointments to other committees could be dealt with in the order provided in the agenda.

The merits of a Standing Committee to consider strategies for managing growth and development and to review the District Plan, were discussed.

Councillor Cox commented that it is important that the process of developing a growth strategy for the centre of Te Awamutu be worked through. He said there were lots of views coming forward, there was a desire by all sorts of groups to get on with this and the people of Te Awamutu are waiting to see what happens.

There was discussion on the establishment of a sub-committee to set a timetable, to provide guidelines and to receive submissions from the people of Te Awamutu.

Mayor Livingston said working groups may be preferable to a subcommittee as there are numerous groups throughout the District that could be involved and it would be more appropriate if the structure and focus of this Committee be set at its first meeting.

The Chief Executive suggested that this Committee could meet on the first Tuesday of each month as this day had been set aside by Councillors for inductions/workshops over the next five or six months and the workshops could be rescheduled. The first meeting of the Strategic Planning & Development Committee would therefore be Tuesday 4 December 2007 in the Council Chambers, Te Awamutu.

RESOLVED

1/07/216

That as provided by Schedule 7, clause 31 of the Local Government Act 2002, the following appointments be made to Councils' Strategic Planning and Development Committee –

Mayor A Livingston

Councillors:

H Barnes

M Cox

L Hoverd

G Jull

P Lee

E Newlands

G Scaramuzza

D Sharpe

G Simmons

B Taranaki

B Thomas

G Webber,

and an Iwi representative

Mayor Livingston/Cr Taranaki

RESOLVED

1/07/217

That Councillor Webber be appointed as Chairperson of the Strategic Planning & Development Committee.

Mayor Livingston/Cr Taranaki

8.4 Executive Committee

RESOLVED

1/07/218

That as provided by Schedule 7, clause 31 of the Local Government Act 2002, the following members be appointed to the Executive Committee.

Mayor A Livingston

Deputy Mayor P Lee

Regulatory Committee Chairperson D Sharpe

Policy Committee Chairperson G Jull

Strategic Planning & Development Committee Chairperson G Webber

Cr Jull/ Cr Lee

RESOLVED

1/07/219

That Mayor Livingston be appointed as Chairperson of the Executive Committee.

Cr Jull/ Cr Lee

8.5 Waipa Iwi Consultative Committee

RESOLVED

1/07/220

That as provided by Schedule 7, clause 31 of the Local Government Act 2002 -

Mayor Livingston

Deputy Mayor (Councillor Lee)

Regulatory Committee Chairman Cr D Sharpe

Policy Committee Chairman Cr G Jull

The Chief Executive (refer LGA 2002 Schedule 7, Part 1, 31(4))

Gaylene Roberts Chair – Nga Iwi Toopu o Waipa

Fred Porima Kaumatua

Charlie Maikuku Kaumatua & proxy for Reg Brown

Haki Thompson Kaumatua

Gaylene Roberts Parawera

Ruta Wright Proxy for Gaylene Roberts

Wiremu Karaka Ngati Haua

Reg Brown Purekireki

Harold Maniapoto Puniu

Val Ingley Proxy for Harold Maniapoto

Doris Walters Te Kopua

Ledge Thompson Kaniwhaniwha

Rose Tuineau Maungatautari

George Searancke Ngati Ngawaero

Louise Doyle Proxy for Doris Walters & George Searancke

8.7 Maungatautari Reserve Committee

RESOLVED

1/07/224

That as provided by Schedule 7, clause 31 of the Local Government Act 2002 the following members be appointed to the Maungatautari Reserve Committee-

<i>Councillor Webber</i>	<i>Maungatautari Ward</i>
<i>Councillor Hoverd</i>	<i>Kakepuku Ward</i>
<i>Ted Tauroa</i>	<i>Pohara Marae</i>
<i>Rose Smith</i>	<i>Parawera Marae</i>
<i>Peter Tairi</i>	<i>Maungatautari Marae</i>
<i>Willie Clarke</i>	<i>Ngati Haua</i>
<i>Jim Mylchreest</i>	<i>Maungatautari Ecological Island Trust</i>
<i>Rachel Kelleher</i>	<i>Department of Conservation</i>
<i>Chris Smuts-Kennedy</i>	<i>Scientific Community</i>
<i>Selwyn Mackinder</i>	<i>Adjoining Landowner</i>
<i>Barry Townend</i>	<i>Adjoining Landowner</i>

Cr Taranaki/Cr Jull

RESOLVED

1/07/225

That Councillor Webber be appointed as Chairperson of the Maungatautari Reserve Committee

Cr Taranaki/Cr Jull

8.8 District Promotion Committee

RESOLVED

1/07/226

That as provided by Schedule 7, clause 31 of the Local Government Act 2002 the following members be appointed to the District Promotions Committee-

Mayor Alan Livingston,

Deputy Mayor Peter Lee

Chairperson of the Policy Committee Councillor Jull

Cr Lee/ Cr Barnes

8.9 Pirongia Reserves Committee

RESOLVED

1/07/227

That as provided by Schedule 7, clause 31 of the Local Government Act 2002 the following members be appointed to the Pirongia Reserve Committee-

Alan Livingston – Mayor and Chairperson

Diane Sharpe – Pirongia Ward

Bruce Thomas – Pirongia Ward

Alison Guy – Pirongia Community

Stuart Henderson – Pirongia Community

Sally Uerata – Purekireki Marae

Tom Roa – Te Kauhanganui o Waikato

Cr Sharpe/Cr Thomas

8.10 Waikato Civil Defence Emergency Management Group (Joint Committee)

RESOLVED

1/07/228

That

- a) *Deputy Mayor Lee be appointed as Council's representative on the Joint Committee - Waikato Region Civil Defence Emergency Management Group.*

Cr Cox/Cr Jull

- b) *That in the absence of Deputy Mayor Lee, Cr Newlands have delegated authority to act as Council's representative on the Waikato Region Civil Defence Emergency Management Group*

Cr Lee/Cr Hoverd

8.11 Joint Sub-Regional Growth Strategy Committee

RESOLVED

1/07/229

That Cr Sharpe and Mayor Livingston be appointed as Council's representatives on the Joint Sub-Regional Growth Strategy Committee.

Cr Taranaki/Cr Thomas

RESOLVED

1/07/230

That Deputy Mayor Lee be appointed as the Mayor's proxy and Cr Webber be appointed as Cr Sharpe's proxy for the Joint Sub-Regional Growth Strategy Committee

Cr Scaramuzza/Cr Newlands

8.12 Project Watershed Liaison Groups (Joint Committee)

RESOLVED

1/07/231

That Cr Hoverd be appointed to the Middle Waikato River and Catchment Liaison Subcommittee and Cr Thomas be appointed to the Waipa River and Catchment Liaison Subcommittee of the Environment Waikato Project Watershed programme.

Mayor Livingston/Cr Webber

8.13 Environment Waikato Regional Land Transport Committee

RESOLVED

1/07/232

That

- a) *Mayor Livingston be appointed as Council's representative on the Environment Waikato Regional Land Transport Committee.*
- b) *That in the absence of Mayor Livingston, Deputy Mayor Lee. have delegated authority to act as Council's representative on the Environment Waikato Regional Land Transport Committee*

Cr Barnes/Cr Simmons

8.11 Environment Waikato Regional Passenger Transport Sub-Committee

RESOLVED
1/07/233

That Cr Jull be appointed to the Environment Waikato Regional Passenger Transport Sub-Committee.

Mayor Livingston/Cr Barnes

11 REPRESENTATION ON COUNCIL CONTROLLED ORGANISATIONS

RESOLVED
1/07/234

That His Worship the Mayor (Alan Livingston), and in his absence the Deputy Mayor (Peter Lee), be appointed as Council's Proxy for the Waikato Regional Airport Limited to vote on behalf of Council at the Airport Company's Annual General Meeting held each year on and any adjournment of that meeting and any other meetings of the Airport Company's shareholders that may be held.

Cr Newlands/Taranaki

12 REPRESENTATION ON EXTERNAL ORGANISATIONS AND COMMITTEES

12.1 Karapiro Lake Users Group

RESOLVED
1/07/235

That Cr Newlands and Cr Webber be appointed to the Karapiro Lake Users Group

Mayor Livingston/Cr Scaramuzza.

12.2 Te Awamutu and District Museum Trust Board

The Chief Executive advised that Rovina Maniapoto was appointed until April 2009 and therefore only two appointments were required to be made.

RESOLVED

1/07/236

That Cr Cox and Cr Jull be appointed to the Te Awamutu and District Museum Trust Board until the next triennial elections in October 2010.

Mayor Livingston/Cr Barnes

12.3 Waikato Tourism Advisory Board

This Advisory Board has not met for some time and therefore no appointment was made.

12.4 Waipa Heritage Council

RESOLVED

1/07/237

That Mayor Livingston and Cr Taranaki be appointed to the Waipa Heritage Council.

Cr Jull/Cr Newlands

12.5 Waipa Biodiversity Council

RESOLVED

1/07/238

That Cr Barnes and Cr Thomas be appointed to the Waipa Biodiversity Council.

Mayor Livingston/Cr Sharpe

13 COUNCILLORS REPORTS FROM CONFERENCES, SEMINARS AND MEETINGS ATTENDED ON BEHALF OF COUNCIL

File: 75-09-06

The Mayor reported he had attended the Zone 2 meeting held at Te Aroha last week where Mayor Vercoe was elected as Chairperson for another term.

At a meeting of the Airport shareholder Council's two speakers were a developer from Morrinsville and a Barrister who spoke on development levies, technical aspects, process and policy.

Councillor Barnes reported on a seminar she and Community Board member Richard Hurrell had attended in Levin on Neighbourhood Support

Councillor Webber reported that he had attended the opening of the Maungatautari Ecological Island Trust Education Centre at Pukeatua School.

Councillor Newlands invited Councillors to attend the Waipa Sports Awards next Thursday evening at St Peter's School.

14 USE OF COUNCIL SEAL

File: 01-22-30

Council policy and delegated authority provides for use of the Council seal prior to notification to Council in specified cases.

14.1 Documents to which the Council seal has been applied under authority delegated to the Chief Executive and in accordance with Council Policy pursuant to an authority delegated to the Environmental Services Manager, Planning Services Manager, or Senior Planner – during September/October 2007.

RESOLVED

1/07/239

That the following schedule of documents to which the Common Seal of the Waipa District Council has been applied under delegated authority be received.

Documents Sealed by Chief Executive

Sale & Purchase Agreements

- a) *Sale & Purchase Agreement – Te Awamutu Marist Inc for purchase of land at Park Road, Te Awamutu*
File: 04551/060.00
Res: IC/07/12
- b) *Sale & Purchase Agreement – MB & MI Oliver for purchase of land for a road*
File: 55-27-05
Res: 01-22-12

- c) *Sale & Purchase Agreement – HM Taylor for purchase of land for a road*
File: 55-27-04
Res: 01-22-12

Other Documents

- d) *Lease – Cambridge Polo Club for lease of Polo Grounds, Lamb Street, Cambridge*
File: P8095
Res: 1/07/119
- e) *Easement for Services – Waipa District Council & IHC NZ Ltd (easements for right to convey water)*
File: 4581/580.02
Pol Ref:
- f) *Fencing Covenant – Transland Investment Company Ltd (protecting Council from contributing towards the cost of construction or maintenance of fencing between lots 1-6, & 7 DP394889 and the adjoining reserve, being Allots 26, 27 and 28 Cambridge Town Belt*
File: 04445/363.00
Pol Ref: SP0273/07

Liquor Licenses

- g) *General Manager's Certificate – MT Austin*
File: 33-26-02
Pol Ref: 1.7.19
- h) *General Manager's Certificate – ARM Potroz*
File: 33-26-02
Pol Ref: 1.7.19
- i) *General Manager's Certificate – DA Gibson*
File: 33-26-02
Pol Ref: 1.7.19
- j) *General Manager's Certificate – DL Smith*
File: 33-26-02
Pol Ref: 1.7.19
- k) *General Manager's Certificate – JL Pivac*
File: 33-26-02
Pol Ref: 1.7.19
- l) *General Manager's Certificate – SG Letford*
File: 33-26-02
Pol Ref: 1.7.19
- m) *General Manager's Certificate – SM Bull*
File: 33-26-02
Pol Ref: 1.7.19
- n) *General Manager's Certificate – KE Hamilton*
File: 33-26-02
Pol Ref: 1.7.19

- o) *General Manager's Certificate – ET White*
File: 33-26-02
Pol Ref: 1.7.19
- p) *General Manager's Certificate – SF Gosling*
File: 33-26-02
Pol Ref: 1.7.19
- q) *General Manager's Certificate – PJ Merrick*
File: 33-26-02
Pol Ref: 1.7.19
- r) *On Licence – Uttaranchal Foods (NZ) Limited for Indian Aroma Restaurant, 23 Arawata Street, Te Awamutu,*
File: 33-52-01
Pol Ref: 1.7.19
- s) *On Licence – Johnandponch Limited for The Woodbox, 25 Angus Road, Ohaupo*
File: 33-52-01
Pol Ref: 1.7.19
- t) *On Licence – S & S Gosling Limited for Rata Café, 64 Victoria Street, Cambridge*
File: 33-52-01
Pol Ref: 1.7.19
- u) *On Licence – Pavilions at Cambridge Limited for Riverside of Cambridge, 5-7 Williamson Street, Cambridge*
File: 33-52-01
Pol Ref: 1.7.19
- v) *Off Licence – SGR Holdings Ltd for Fresh Choice Supermarket, 39 Rewi Street, Te Awamutu*
File: 33-52-01
Pol Ref: 1.7.19
- w) *Renewal of On Licence – Ristorante Rosso Ltd, 72 Alpha Street, Cambridge, known as Rosso Restaurant*
File: 33-52-01
Pol Ref: 1.7.19
- x) *Renewal of On Licence – The Espresso Train Ltd, 7 Forrest Road, Cambridge, known as Red Cherry Cafe*
File: 33-52-01
Pol Ref: 1.7.19
- y) *Renewal of On Licence – The Flutes (2006) Ltd, 1907 State Highway 1, Cambridge known as Absolute Coffee House*
File: 33-52-01
Pol Ref: 1.7.19

- z) *Renewal of Off Licence – Thy Merchants Ltd, 117C Shakespeare Street, Cambridge known as Shakespeare Liquor*

File: 33-52-01

Pol Ref: 1.7.19

Planning Documents sealed by Environmental Services Manager, Planning Services Manager or Senior Planner

- aa) *Easement Removal – M & D Robinson*

File: 04641/290.01

- ab) *Easement – Northland Properties*

File: 04660/081.00

- ac) *Easement – N Hitchcock*

File: 04521/217.00

Cr Thomas/Cr Taranaki

15 THREE MONTHLY REPORT

The Chief Executive presented the three month report on the 2007/08 Annual Plan for the period ending 30 September 2007. He explained that the resource consent required for Councils' Karapiro Development Project is a joint application with Rowing NZ's proposal for a Centre for Excellence and the 2010 World Rowing Championship Regatta.

RESOLVED

1/07/240

That Council acknowledge the application of a resource consent for The development work proposed on the Karapiro Domain as set out in Councils' Karapiro Strategic and Reserve Management Plan;

Cr Scaramuzza/Cr Sharpe

and

Rowing NZ's proposed High Performance Centre of Excellence to be built at Karapiro and the World Rowing Championships to be held in 2010.

Cr Webber/Cr Taranaki

16 ROUTINE MONTHLY FINANCIAL REPORT

File: 01-84-16

RESOLVED

1/07/241

That the Routine Monthly Financial report of Group Manager Finance for the period ended 30 September 2007 be received.

Cr Simmons/Cr Webber

17 ELECTED MEMBER REMUNERATION

File: 01-22-06

The Chief Executive explained that Council is required to consider members' remuneration following the triennial general elections. He said the report presented in the agenda was based on the governance structure that existed before the elections. The additional committee means changes to remuneration and in anticipation of this, remuneration for individual members was recalculated. He provided the recalculated figures and difference in some of them were questioned. The Chief Executive explained the Remuneration Authority's time requirements. It was suggested that the figures and the calculations be reviewed and represented to Council at its next meeting.

The consumables provision within elected members' expense entitlements was questioned and it was agreed that an explanation of this would also be provided at the next Council meeting.

RESOLVED

1/07/242

That a further report on the remuneration for the elected members of Council and its Committees and the Cambridge and Te Awamutu Community Boards be provided to the December meeting.

Cr Sharpe/Cr Newlands

In response to a request for information on the levels of remuneration for Community Board Chairmen in nearby districts, the Chief Executive undertook to provide this.

18 REQUEST FOR TEMPORARY CLOSURE OF ROADS: TE AWAMUTU ALIVE: TE AWAMUTU CHRISTMAS PARADE

File: 55-21-02

RESOLVED

1/07/243

That Council approve the road closures of a section of Alexandra Street, Arawata Street, Bank Street, Mahoe Street, Teasdale Street and the whole of Gorst Avenue and Selwyn Lane, Te Awamutu as specified in the public notice provided in the Te Awamutu Courier on Thursday 11 October 2007.

Cr Webber/Cr Taranaki

19 REQUEST FOR TEMPORARY CLOSURE OF ROADS: CAMBRIDGE INFORMATION CENTRE: CHRISTMAS PARADE AND FESTIVAL

File: 55-21-02

RESOLVED

1/07/244

That Council approve the road closures of a section of Alpha Street, Dick Street, Duke Street, Victoria Street and the whole of Commerce Street, Cambridge as specified in the public notice provided in the Cambridge Edition on Wednesday 10 October 2007.

Cr Webber/Cr Taranaki

20 LATE ITEM

It was **moved** Cr Newlands and **seconded** Cr Webber

That the opening and closing prayer for Council meetings be discontinued

After some discussion the motion was LOST

There being no further business the meeting closed at 3.10 p.m.

CHAIRPERSON _____

DATE _____

CONFIRMED AS A TRUE AND CORRECT RECORD OF PROCEEDINGS