

*Minutes of the Inaugural Meeting of the Council held in the Council Chambers,
Waipa District Council offices, 101 Bank Street, Te Awamutu on Tuesday 26
October 2010 commencing at 10.30am*

1 PRESENT

His Worship the Mayor AD Livingston

Members

EH Barnes, DG Finn, L Hoverd, ML Gower; SDC Milner; GG Scaramuzza, DL Sharpe, G Simmons, BJ Taranaki, BS Thomas, GRP Webber, VT Wilson

In Attendance

Chief Executive - G Dyet; Group Manager Business Support - K Morris; Group Manager Planning & Community Relations - R McNeil, Group Manager Service Delivery - B Bergin, Manager Business Excellence - T Hancock, Manager Community Relations - J Tyrrell, Manager – Finance K Perumal, Manager – Legal and Corporate Support – J McFarlane, Governance Support Senior – C Shaw

Public

6 members of the public and two members of the press.

The Chief Executive welcomed those present and explained that in accordance with the Local Government Act 2002, he was required to Chair the meeting until the Mayor had made his declaration.

2 MAKING AND ATTESTING OF DECLARATIONS BY MAYOR AND COUNCILLORS

File: 01-22-05

The Chief Executive took the declaration from the Mayor who then assumed the Chair. Council members were called in alphabetical order and made the following declaration.

“I,, declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Waipa District, the powers, authorities, and duties vested in or imposed upon me as Mayor/a member of the Waipa District Council by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.”

The Mayor welcomed the new Council and said he was looking forward to the next three years.

3 ELECTION OF DEPUTY MAYOR

The Chief Executive explained that the Local Government Act 2002 [Schedule 7 Clause 25(5)(e)] requires Council to elect one of its members as Deputy Mayor. He said the Deputy Mayor must perform all the responsibilities and duties, and may exercise all the powers of the Mayor as follows:

- With the consent of the Mayor, at any time during the temporary absence of the Mayor
- Without that consent, at any time while the Mayor is prevented by illness or other cause from performing the responsibilities and duties or exercising the powers of office
- While there is a vacancy in the office of the Mayor.

Mayor Livingston called for nominations for Deputy Mayor.

Mayor Livingston nominated Cr Webber and this was seconded by Cr Taranaki.

There were no further nominations.

RESOLVED

1/10/107

That in accordance with the provisions of the Local Government Act 2002 [Schedule 7 Clause 25(5)(e)], Cr Webber be appointed as Deputy Mayor.

Mayor Livingston/Cr Taranaki

4 GENERAL EXPLANATION BY CHIEF EXECUTIVE OF LEGISLATION

The Chief Executive explained that the Local Government Act 2002 [Schedule 7 Clause (5)(c)] requires the Chief Executive to provide or to arrange a general explanation of:

- The Local Government Official Information and Meetings Act 1987
- The appropriate provisions of the Local Authorities (Members Interests) Act 1968
- Sections 99, 105 and 105A of the Crimes Act
- The Secret Commissions Act 1910
- The Securities Act 1978

Extracts from these Acts were provided for Councillors. With the aid of a power point presentation, Manager Legal and Corporate Support J McFarlane highlighted points of this legislation to members.

5 APPOINTMENT OF COUNCILLORS TO COMMUNITY BOARDS

File: 01-21-13 & 01-211-14

In accordance with Council's Procedural Policy Manual 2010, Council may appoint up to two Councillors to each Community Board. The membership of both Community Boards is four elected members and up to two appointed members.

The Chief Executive advised that the two Boards would be meeting later in the day and it would be appropriate for these members to attend. A resolution to waive the formal notification of that meeting, by the appointed members would be prudent.

Mayor Livingston called for nominations to the Cambridge Community Board.

Cr Taranaki nominated Sue Milner seconded by Cr Webber

Cr Finn nominated Cr Webber seconded by Cr Scaramuzza

There were no further nominations.

RESOLVED

1/10/108

That Councillors Milner and Webber be appointed to the Cambridge Community Board and as appointed members and record in the minutes, their waiver of any requirements regarding the giving of notice of the first meeting of the Community Board to which they have been appointed.

Cr Finn/Cr Scaramuzza

Mayor Livingston then called for nominations to the Te Awamutu Community Board.

Cr Barnes nominated Cr Hoverd, seconded by Cr Gower
Cr Gower nominated Cr Barnes, seconded by Cr Hoverd
There were no further nominations.

RESOLVED

1/10/109

That Councillors Barnes and Hoverd be appointed to the Te Awamutu Community Board and as appointed members and record in the minutes, their waiver of any requirements regarding the giving of notice of the first meeting of the Community Board to which they have been appointed.

Cr Gower/Cr Simmons

6 APPOINTMENT OF MEMBERS TO THE REGULATORY COMMITTEE

File: 01-22-10

The Chief Executive said that Council is currently reviewing its Governance Structure and workshops with Councillors have been held. The Regulatory Committee is the only Committee not subject to a change in delegation or responsibilities as its role is clearly defined. A recommendation to reduce the membership of the Committee to three Councillors had been made by the previous Council. The current purpose structure of the Committee is as follows:

a) Purpose

To conduct hearings and exercise Council's statutory responsibilities for resource management, animal, building and health controls, and liquor licensing and any other matter of a regulatory nature. Appointed Commissioners will hear applications.

b) Structure

Four Councillors plus Mayor and a Council appointed Nga Iwi Toopu o Waipa representative, with power to co-opt for consent hearings. Chairperson appointed by Council. Note Commissioners may be appointed as required.

Mayor Livingston said that while it was recommended that the Committee be reduced to three members, he considered this to be too onerous on those appointed. Council agreed to leave the membership at its current level of four members.

RESOLVED

1/10/110

That as provided by Schedule 7, clause 31 of the Local Government Act 2002 the following appointments be made to Council's Regulatory Committee:

Mayor A Livingston

Cr Sharpe

Cr Taranaki

Cr Thomas

Cr Milner

Nga Iwi Toopu Representative, Gaylene Roberts

With the power to co-opt for consent hearings

Mayor Livingston/Cr Gower

RESOLVED

1/10/111

That Cr Sharpe be appointed as Chairperson of the Regulatory Committee.

Cr Webber/Cr Taranaki

6 FIXING OF THE DATE AND TIME OF THE FIRST MEETING OR ADOPTION OF A SCHEDULE OF MEETINGS

File: 01-22-10

The Local Government Act 2002 [Schedule 7 Clause 21(5)(d)] requires Council, at its first meeting after a triennial general election, to fix the date and time of its first meeting or to adopt a schedule of meetings.

Council's practice is to meet on the last Tuesday of each month except for December and January.

RESOLVED

1/10/112

That the following schedule of meetings be adopted (generally being the last Tuesday of each month except for December and January) –

23 November 2010

14 December 2010

22 February 2011

29 March 2011

26 April 2011

31 May 2011

28 June 2011

26 July 2011

30 August 2011

27 September 2011

25 October 2011

29 November 2011

20 December 2011

Cr Barnes/Cr Finn

There being no further business the meeting closed at 11.18am

Confirmed

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Mayor