

Time: 9.00am
Date: Tuesday 26 July 2011
Venue: Council Chambers, Waipa District Council, 101 Bank Street,
Te Awamutu

1 PRESENT

Chairperson

His Worship the Mayor AD Livingston

Members

EH Barnes (from 9.26am), DG Finn, ML Gower, LWE Hoverd, SDC Milner, DL Sharpe, GW Simmons, BJ Taranaki, BS Thomas, GRP Webber, VT Wilson

Others

Chief Executive – G Dyet; Group Manager Service Delivery – B Bergin; Group Manager Business Support – K Morris (item 10 only); Manager Property Services – C Windleborn; Manager Road Corridor – D Inglis; Senior Communications Advisor – L Nairne; Max Ward; Committee Secretary G Dickie; Governance Support Senior – C Shaw

Public and Press - 4

2 APOLOGIES

RESOLVED

1/11/48

That the apology for non attendance from Cr Scaramuzza be received.

Cr Finn/Cr Gower

3 DISCLOSURE OF MEMBERS' INTERESTS

There were no new disclosures.

4 VISITORS

QSM recipient Murray Gane had been invited to attend the meeting at 12.15pm and then join Councillors for lunch. However, during the adjournment, advice was received that he was unable to attend.

5 MINUTES OF PREVIOUS MEETING

RESOLVED

1/11/49

That the minutes of the meetings of the Waipa District Council held on Tuesday 28 June 2011, having been circulated, be taken as read and confirmed as a correct record.

Cr Sharpe/Cr Taranaki

6 LATE ITEMS

There were no late items.

7 CONFIRMATION OF ORDER OF MEETING

RESOLVED

1/11/50

That the order of the meeting be confirmed subject to adjournment until Mr Gane was in attendance at 12.15pm

Cr Webber/Cr Gower

8 COUNCILLORS' REPORTS FROM CONFERENCES, SEMINARS AND MEETINGS ATTENDED ON BEHALF OF COUNCIL

File: 75-09-06

It was reported that a large volume of material had been made available to those Councillors that attended the 2011 Local Government New Zealand Conference. Councillors who attended will submit a written report which will be circulated separately.

Cr Milner reported on attendance at Council's Youth Council meeting, and wished to record an acknowledgement provided by the local police concerning the good work that had been done by local schools in organising the senior school balls and post ball functions.

9 USE OF COUNCIL SEAL

File: 01-22-30

Council policy and delegated authority provides for use of the Council seal prior to notification to Council on specified cases.

Documents to which the Council seal has been applied under authority delegated to the Chief Executive, Group Manager Planning & Community Relations, Manager Planning & Regulatory, Manager Legal & Corporate Support, Environmental Health Services Team Leader, Senior Planner, Project Planner or Manager Property Services in accordance with Council Policy during June 2011.

RESOLVED

1/11/51

That the following schedule of documents to which the Common Seal of the Waipa District Council has been applied under delegated authority be received.

Cr Finn/Cr Taranaki

Documents Sealed by Chief Executive

Sale and Purchase Agreements

There were no Sale and Purchase agreements.

Other Documents

- a) *Farming Lease of Recreation Reserve: J and J Watt Limited*
File: 04521/435.02 (P63548)
Res: *Delegations Register 6.1(b) tenancies, leases and licences for up to 5 years*
(Formalisation of farm grazing arrangement in regard to a portion of the Cambridge Town Belt (Leamington side), not currently required for recreational purposes, off the end of Addison Street.)

- b) *Farming Lease of Recreational Reserve: Burnrite Farms Limited*
File: 04521/435.02 (P63548)
Res: *Delegations Register 6.1(b) – tenancies, leases and licenses for up to 5 years.*

(Formalisation of farm grazing arrangement in regard to a portion of the Cambridge Town Belt (Leamington side), not currently required for recreational purposes, off Shelley Street, Bracken Street and Pope Terrace.)

- c) *Compensation Certificate: Donald Charles Baron and Robyn Ann Baron*
File: P12283
Res: Delegations Register
(Compensation Certificate for the agreement to enter the land and install pipes to drain water and secure an easement appurtenant to the adjoining WDC Kaipaki Hall site. Part Lot 1, DPS 48280. The Kaipaki Hall property suffers from flooding problems and a remedy has been identified to install a drain between the property and the roadside drain. This needs to go through a neighbouring property and with the co-operation of the owners a path for the drain has been selected. An easement will be completed and registered to protect Council's interest once the the area has been surveyed and the drain completed. In the interim Council staff have arranged for a Compensation Certificate to be completed to ensure that this happens. This is noted on the title to bind any potential future owners of the neighbouring property until such time as the easement is registered which will also run with the property. The owners of the affected property have not requested any financial compensation and Council's estimated costs will be survey costs of \$5k and legal costs of \$2k).

Liquor Licenses

- d) *General Manager's Certificate – S Parmar*
File: 33-26-02
Pol Ref: 1.7.19
- e) *General Manager's Certificate – A M Donovan*
File: 33-26-02
Pol Ref: 1.7.19
- f) *General Manager's Certificate – J E Williams*
File: 33-26-02
Pol Ref: 1.7.19
- g) *General Manager's Certificate – C G L Riches*
File: 33-26-02
Pol Ref: 1.7.19
- h) *General Manager's Certificate – J R Mallinger*
File: 33-26-02
Pol Ref: 1.7.19

- i) *General Manager's Certificate – M E Beirne*
File: 33-26-02
Pol Ref: 1.7.19

- j) *On Licence - Cambridge Hospitality 2011 Ltd trading as "The Nash"*
016/ON/0009/11
File: 33-26-02
Pol Ref: 1.7.19

- k) *On Licence – The Firkin Sports Bar – Te Awamutu Limited, trading as "The Firkin Sports Bar"*
016/ON/0010/11
File: 33-26-02
Pol Ref: 1.7.19

Planning Documents sealed by Manager Planning & Regulatory, Senior Planner or Project Planner

- k) *Partial Cancellation of Consent Notice: N Hjorth, Smart Road, Cambridge*
File: 04380/505.00
Ref: 4.4.6(a)(i) 6
(Consent not required as a result of subdivision)

10 FINANCE & CORPORATE COMMITTEE: RECOMMENDATIONS TO COUNCIL: PROJECT SUSTAINABILITY

The Chief Executive said that the Finance & Corporate Committee, through a series of workshops, had been working through the Project Sustainability Report prepared by Deloitte and put forward recommendations to Council.

Cr Webber reported on a commentary he had heard on Local Government Accounts throughout the country and that Waipa was shown in the lower quartile concerning its level of debt which highlighted the fact Council had been fiscally prudent and had managed the infrastructure around growth well. He congratulated the Chief Executive and staff for this approach.

Cr Finn said that as a new Councillor, he took great heart that this Council has its finances in good order. Being below budgeted expenditure and debt figures signalled in the Council's LTCCP and the progress that has been made is admirable which left little room for ratepayers to complain. He wished to applaud Management and the Council for its direction.

RESOLVED

1/11/52

That Council:

- a) Accepts that its most recent debt projections could result in affordability issues. Taking into account the need to fund potential large, core infrastructure projects such as the upgrade of the Cambridge Waste Water Treatment Plant and the securing of adequate water supply for Te Awamutu, Council's rating revenue requirement projections could rise to significantly higher levels and result in the affordability concerns that Deloitte raise.*
- b) Notes that many of these costs are driven by increased environmental standards and regulatory demands. Council is likely to be in a position where it will have to challenge these requirements if the benefits are not in some way commensurate with the costs.*
- c) Notes that Council's debt is currently significantly below the levels forecast in the 2009-19 Ten Year Plan. For instance, Council's debt at 30 June 2011 is \$31 million compared to the \$47.1 million forecast in the Ten Year Plan for that date. The 2011/12 Annual Plan provides for \$34.8 million of debt at 30 June 2012 compared to the \$55.9 million forecast for that date in the Ten Year Plan. Council further notes that management has been proactive in reducing costs and in matching infrastructure development to the lower level of growth that is now being experienced. These actions have resulted in the 2010/11 Annual Plan budgeting \$3.3 million less expenditure than forecast for that same year in the Ten Year Plan, and the 2011/12 Annual Plan budgeting \$2.7 million less expenditure than what the Ten Year Plan provided for 2011/12.*
- d) Now focuses on the development of the Long Term Plan for the 2012 to 2022 years. As financial forecasts are developed for the draft Long Term Plan there will be significant focus on alternative less expensive options, on collaboration with other Local Government entities to reduce costs, and on ensuring the appropriateness of project timings.*
- e) Still needs to invest in infrastructure, with much of that requiring funding by inter-generational debt, but that this be done in as smart and collaborative and innovative manner as possible.*
- f) Introduces some of the initiatives proposed by Deloitte such as the establishment of a dedicated Strategic Partnerships and Funding position and improvements to Council's prioritisation and project management processes.*

Cr Finn/Cr Thomas

11 SERVICE DELIVERY COMMITTEE: RECOMMENDATIONS TO COUNCIL: DRAFT WAIPA DISTRICT LIBRARIES POLICY ON PUBLIC USE OF COMPUTERS

The Chief Executive said that at its meeting on 5 July 2011 the Service Delivery Committee had considered the suggestion of a draft Waipa District Libraries Policy on Public Use of Computers. He said the draft was in response to some inappropriate use of the computers and will give Library staff the ability to have those who transgress the policy issued with a trespass order.

RESOLVED

1/11/53

That Council approve the Waipa District Libraries Policy on Public Use of Computers (document number 11074185).

Cr Gower/Cr Taranaki

12 SERVICE DELIVERY COMMITTEE: RECOMMENDATIONS TO COUNCIL: VICTORIA INTERCHANGE, WAIKATO EXPRESSWAY

The Chief Executive said that at its meeting on 5 July 2011 the Service Delivery Committee considered a proposal from the Principal Project Manager – Waikato Expressway of the New Zealand Transport agency, outlining a possible funding framework for the Victoria Interchange. The Committee recommended that the Chief Executive be delegated authority to enter into a funding agreement with the New Zealand Transport Authority for the construction of the Victoria Interchange and included the current intersection of State Highway 1 and State Highway 1B.

In response to a question regarding the provision of a service centre based at the interchange, the Chief Executive advised that zoning for land around the interchange for such a facility would need to be included in Council's District Plan which would require that the statutory processes prescribed by the Resource Management Act are followed.

RESOLVED

1/11/54

That the Chief Executive be delegated authority to enter into a funding agreement with the NZTA for the construction of the Victoria Interchange and the current intersection of State Highway 1 and State Highway 1B as part of the Cambridge Section of the Waikato Expressway, based on the framework outlined in the correspondence received from the NZTA (dated 11 May 2011).

Cr Sharpe/Cr Webber

13 TE AWAMUTU COMMUNITY BOARD – RECOMMENDATIONS TO COUNCIL

The Chief Executive said that the Te Awamutu Community Board had recommended that School Speed Zones be installed around the Kihikihi, Pekerau, Te Awamutu Primary, St Patricks and Pirongia Schools with subsidies from New Zealand Transport Agency and Council. He said staff had been in contact with the schools which wished to take up the subsidy and would be willing to fund the balance. However, some schools had not made provision for this cost in the current financial year and would require Council to underwrite this over the next two years.

Cr Barnes arrived at 9.26am

RESOLVED

1/11/55

That

- a) *The information be received;*
- b) *Subject to the schools qualifying for the New Zealand Transport Agency and Council subsidy, Council underwrite and manage the project to implement restricted school speed zones.*
- c) *Prior to any work being undertaken Council to receive written confirmation from any affected schools committing to making its 25% financial contribution to the project.*

Cr Barnes/Cr Sharpe

ANZAC Day Banners

That the Te Awamutu Community Board recommend to Council that as ANZAC Day is a community responsibility, the costs of flying banners should be a Council responsibility and request the Council pay any shortfall for the installation and removal of this year's ANZAC banners.

Staff Comment:

For this year's ANZAC day both ANZAC and Council banners were flown, although Waipa Networks hung more banners than had been requested, resulting in an invoice of approximately \$3000. A grant of \$1500 is provided by Waipa Networks which allows for a small number of banners to be hung. Previously, funding assistance has also been provided by the Te Awamutu Returned Services Association (RSA) but a request was not made this year on account of the intention to have fewer banners. As a result of this, the Chair of the Te Awamutu Community Board is investigating this matter and there may be a shortfall to be covered to pay the Waipa Networks invoice, the amount of which is still to be confirmed. With regard to future ANZAC

Day events, it is understood that provision has been made in the Communications budget.

Adjourned at 9.26 and reconvened at 10.56am

There being no further business the meeting closed at 10.57pm

CONFIRMED

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MAYOR