



TE AWAMUTU COMMUNITY BOARD MINUTES 15 FEBRUARY 2005

Minutes of an ordinary meeting of the Te Awamutu Community Board held in the Council Chambers of the Waipa District Council, 101 Bank Street, Te Awamutu on Tuesday, 15 February 2005

1 PRESENT

D Taylor (Chairperson)

H Barnes, GG Derbyshire, AJH Empson, N Hall, CA Martin-Page, G Roberts, R Twidle

In Attendance

Noelene Barr, Committee Secretary
Andrrew McFarlane, Community Planning and Liaison Manager

Public

3

2 APOLOGIES

Nil

3 LATE ITEMS

Nil

4 CONFIRMATION OF ORDER OF MEETING

File: 01-21-13

RESOLVED

6/05/032

That the order of the meeting be confirmed with the supplementary item included as item 13.

Martin-Page/Derbyshire

5 PUBLIC FORUM

File: 01-21-07

James Parlane presented a list of items "left over" from the previous Board that staff should have completed.

- Tagging around town has worsened in the last six months and should be rectified within 48 hours of the tagging incident – Three Guys, skate bowl, transformer box outside Colonel Jackson's Cottage, behind the tractor place and one street behind bakery in Kihikihi;



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- Rubbish review;
- Footpath and kerb repairs – the corner near the tanker depot, Jacob Street, by Jehovah witnesses, Alexandra Street;
- Band rotunda seating and seating at ANZAC Green;
- Only one seat around Lake Ngaroto; more money needs to be spent on look outs at Lake Ngaroto and signs should be placed to indicate more clearly where the track crosses farm land; signs are needed indicating live wires;
- Toilets at Wharepapa South – pressure should be applied as no progress is noted;
- Toilets in rose garden – should be somewhere they can be “kept an eye on” as public toilets tend to get vandalised;
- Gazebo should be put in the rose gardens or on ANZAC Green;
- Christmas Sub Committee – James volunteered to put up reasonable and conservative Christmas decorations, ie lights and banners – not in an extravagant fashion;
- Engine in Memorial Park – this should not be put in the shed and forgotten about - monthly reports would be useful;
- Lack of signs indicating fire bans;
- Brass Band – Council should waive fee for the Club to put up a sign on the building;
- There should be a mechanism in place to ensure funding for ANZAC day is available.

6 MINUTES OF PREVIOUS MEETINGS

File: 01-21-13

- 6.1** Minutes of Meeting held on 18 January 2005 were included in the agenda.

RESOLVED
6/05/033

That the minutes of the meeting of the Te Awamutu Community Board held on 18 January 2005, be confirmed as a true and correct record of proceedings subject to the following correction.

Martin-Page/Empson



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When checking through the minutes for correctness, Board Member Empson said, referring to item 6 on pages 2 and 3 of the minutes, that the word “maintenance” should be “depreciation” in the last paragraph on page 2 and the resolution (6/05/003) on page 3 should read “depreciation funding” and not “maintenance funding”.

Matters Arising

6.1.1 Te Awamutu Croquet Club (Inc)

File: 04482/174.00

A formal request received from Mrs Patterson on behalf of the Te Awamutu Croquet Club (Inc), requesting a funding contribution towards the building of their new club rooms, was included in the agenda.

RESOLVED

6/05/034

That the letter dated 4 February 2005 from the Te Awamutu Croquet Club (Inc) be received.

Martin-Page/Derbyshire

Board Member Empson said that at Council’s Policy meeting yesterday that there was a lot of discussion regarding the proposal to spend Reserve Contribution Funds on the basis of a prioritised list covering several years. The list of projects proposed exceeds expected revenue and the Te Awamutu Croquet Club (Inc) is not on that list. He said that the current funds would be frozen to allow staff to have a starting point. Community Boards could be allocated an increased level of Minor Community Works funds where there would be no requirement for the funds to be spent on capital or maintenance. In the past the Board has not used these funds for reserves.

Mrs Jean Patterson (who was present at the meeting) said that the Club has to have a percentage of the total funds in hand before the building project can commence and requires an indication from the Board to say that the funding would be available in the near future.



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RESOLVED

6/05/035

That the Te Awamutu Community Board reconsider the letter dated 4 February 2005 from the Te Awamutu Croquet Club (Inc) at the Board's next meeting, to give staff time to confirm what funding is available in the Minor Community Works fund and the appropriateness of using this fund for this project.

Empson/Derbyshire

The Board discussed whether or not to suggest an amount that would be available for the Club's project, however on receipt of advice from Community Planning and Liaison Manager, decided to defer this until the next meeting when more information would be to hand.

6.1.2 Te Awamutu Rugby Sports and Recreation Club (Inc)

File: 04492/046.00

Res: 6/05/003

The agenda stated that there is currently no funding available for this project in the 2004/2005 budget, nor is it signalled within the 2004-2014 LTCCP. The project would need to be included within the 2006 LTCCP (or intervening Annual Plans) and would need to be evaluated against other community development projects. As a Council building, the grandstand has an annual maintenance budget of approximately \$6,000. General maintenance includes, but is not restricted to cleaning gutters, security and graffiti removal. A substantial part of the 2004 / 2005 maintenance budget is already committed.

As the resolution was incorrect, it should have read "depreciation funding" and not "maintenance funding", the comment from staff was invalid. To be discussed at the next meeting when the appropriate information will be available from staff.

Referring to the comment in the agenda, the Board discussed the gutters of the building and commented that they have not been cleaned for years and that they should be cleaned every year.



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6.1.3 Seating in Turere Lane

File: 01-51-10
Res: 6/05/006

The agenda stated that Staff advise that a budget of \$500 would be adequate for the purchase and installation of the bench seat complete with concrete base. Minor Community Works would be the appropriate fund.

RESOLVED

6/05/036

That the Te Awamutu Community Board allocate \$500 from the Minor Community Works to build a seat to the left of the gateway of 530 Turere Lane.

Martin-Page/Derbyshire

6.1.4 Te Awamutu Health and Welfare Forum

File: 01-85-01

The agenda stated that Board Member Barnes is to provide information concerning the "Well Child Clinic" and the services it can offer the community.

Board Member Barnes said that she had spoken to plunket and as it is a big project and ongoing she will keep the Board informed of any progress.

6.1.5 Kihikihi Landfill

File: 65-31-03
Res: 6/05/013

The agenda stated that the budget detailed in the Long Term Council Community Plan is for not only planting but also construction of clay capping at the landfill sites. Tenders have not yet been called for the work so the figures are estimates only. The planting plan prepared by staff has been approved by Environment Waikato and landowners adjacent to the landfill sites.

Board Member Barnes said that she has received a telephone message from Asset Manager - Roading explaining how the money is to be spent.



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6.1.6 Cenotaph on ANZAC Green

File: 60-12-34
Res: 6/05/014

The agenda stated that Staff are seeking professional advice from a monumental mason. The outcome(s) will be made known once Council is in receipt of all the information.

Board Member Hall said that he expects this to be completed in time for ANZAC Day. Community Planning and Liaison Manager said that he would speak to staff.

6.1.7 Flagpole – Kihikihi Cenotaph

File: 15-11-04
Res: 6/05/015

The agenda stated that Staff have inspected the flagpole and confirmed that it is currently operational. However, staff are proposing minor cosmetic improvements prior to 25 April 2005 (ANZAC Day).

The Board made no further comment however, queried the whereabouts of an available flag that could be used.

6.1.8 Band Rotunda

File: 01-51-14
Res: 6/05/023

The agenda stated that Staff advise that this is in progress.

Board Member Martin-Page said that she spoke to the tradesman concerned who had advised that it should be finished next week.

6.1.9 Te Awamutu Alive

File: 20-07-02

The agenda stated that Chairperson Taylor is to provide an update.

Chairperson Taylor said that members of Te Awamutu Alive had spoken to various groups within the town, ie Lions, Rotary, Business Women and had received a general consensus that good things could be achieved with people volunteering for different projects.



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He said that an annual public meeting is to be held next Tuesday 22 February at 7.30pm in the Committee Room of the Council offices and those groups that had been spoken to would be attending. The aims and goals of the committee would be established.

Board Member Empson queried if this would be a sub committee of the Board and whether or not this had been investigated. The committee would have to comply with legislative requirements if this were so.

Board Member Taylor said that this would be discussed further at the next meeting held by Te Awamutu Alive and that he expected to have Council administrative and secretarial support. He said that the committee would have a better standing in the community if it were associated with the Board.

Community Planning and Liaison Manager said that it could be run along similar lines to the Social Services Committee of the Cambridge Community Board with Board representation on the committee and maintained as a separate entity.

6.1.10 Graffiti Removal

File: 33-29-01

Referring to the issue raised in the Public Forum part of the meeting, the Board discussed whether or not there was a graffiti problem within the community. The Board had resolved previously to remove graffiti from Council owned buildings and it is assumed that owners of individual properties are responsible for the removal of graffiti from their own properties. After general discussion the Board concluded that there wasn't a graffiti problem at the moment.

7 OTHER MINUTES

7.1 Management Committee of the Keep Te Awamutu Beautiful Society

File: 20-09-01

Minutes of meetings held 2 December 2004 were included in the agenda.



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RESOLVED

6/05/037

That the minutes of meetings of the Management Committee of the Keep Te Awamutu Beautiful Society held on 2 December 2004 be received.

Hall/Empson

Board Member Martin-Page said that she was very disappointed at the amount of litter that had collected in the stormwater drains. After general discussion the Board concluded that the litter may be the result of the recent heavy rain as a contractor is employed to clean the drains.

7.2 Te Awamutu Public Relations Organisation Inc

File: 20-07-02

Minutes of the meeting held on 23 December 2004 and Manager's Report dated January 2005 were included in the agenda.

RESOLVED

6/05/038

That the minutes of the meeting held on 23 December 2004 and Manager's Report dated January 2005 of the Te Awamutu Public Relations Organisation Inc be received.

Hall/Empson

7.3 Kihikihi Domain Sports Inc

File: 01-51-13

Minutes of meeting held on 18 November 2004 were included in the agenda.

RESOLVED

6/05/039

That the minutes of the meeting held on 18 November 2004 of Kihikihi Domain Sports Inc be received.

Hall/Empson

Board Member Barnes said that the lights have now been shifted to the rugby grounds and that there have been a lot of events occurring in the domain. The committee have requested that the domain has a stand alone management plan.



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7.4 Te Awamutu Brass

File: 01-48-02

Minutes of meetings held on 19 December 2004 were included in the agenda.

RESOLVED

6/05/040

That the minutes of the meeting held on 19 December 2004 of Te Awamutu Brass be received.

Hall/Empson

Board Member Derbyshire said, referring to the comment in the Public Form part of the meeting, that signage is not an issue for the Club at the moment.

8 DIVISIONAL REPORTS

8.1 CORPORATE AND COMMUNITY SERVICES

8.1.1 Community Services Report

File: 01-84-03

Community Services Report dated 7 February 2005 were included in the agenda.

RESOLVED

6/05/041

That the Community Services Report dated 7 February 2005 be received.

Empson/Hall

Matters Arising

(i) **Vaile Street Realignment – Revoke Reserve Status of ANZAC Green**

File: 55-26-12

Referring to the comment relating to the Vaile Street Realignment, Community Planning and Liaison Manager said in response to Board Member Barnes' query, that the reserve status of ANZAC Green is to be revoked as the existing management plan forbids parking on the reserve. To allow parking, along with road realignment, the area needs to be reclassified.



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Board Member Barnes queried if the whole area could become a car park if the reserve status is not maintained.

Community Planning and Liaison Manager said that the Council did not have a hidden agenda to do so and was dependant on what the consultants reported back to Council.

(ii) **Agenda Item – Waipa District Council and Other Minutes**

File: 01-22-21

Board Member Barnes said that an item which gave Board Members the opportunity to discuss issues relating to Council meetings, has now been removed from the agenda.

The minutes from Council meetings are circulated to the Community Board and were used as a prompt to raise issues pertinent to the Board and discussed by members during this item.

Community Planning and Liaison Manager said that the minutes had likely been deleted because they were not strictly necessary for the Board to fulfil their purpose. It was acknowledged that the minutes were an invaluable means of information sharing, and that they would continue to be made available to Board members. However, the practice of including such a general item on the agenda was at odds with standing orders and statutory meeting procedures. Members could raise issues from Council minutes as a late item, although no decisions could be taken except to refer the matter to a future meeting. Members also have the option of submitting a notice of motion on an issue pertaining to Council minutes.

RESOLVED

6/05/042

That the Te Awamutu Community Board request that the item, Waipa District Council and Other Minutes, is re-established as an agenda item to enable Board members to discuss matters arising from Council minutes.

Empson/Derbyshire



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(iii) **Park Road Shape Correction Treatment**

File: 55-26-06

Board Member Roberts, referring to the comment that the seal width would be increased and a provision for cycle traffic included, said that pedestrians should be catered for with the grass mown more frequently and the speed limit reduced for safety reasons.

RESOLVED

6/05/043

That the Te Awamutu Community Board request information from staff on pedestrian use of the back road to Kihikihi from Te Awamutu – Flat, Golf and Park Roads – with a view to making it safer for pedestrians.

Roberts/Martin-Page

Board Member Empson said that resources should be spent on improving the footpath and access on State Highway Three.

8.1.2 Treasury Reports

File: 75-16-09

Reports of Finance Manager dated 6 December 2004 and 2 February 2005 were included in the agenda.

RESOLVED

6/05/044

That the Reports of the Finance Manager dated 6 December 2004 and 2 February 2005 be received.

Martin-Page/Hall

8.2 ENVIRONMENTAL SERVICES REPORTS

8.2.1 Building Statistics

File: 01-84-07

Building Statistics for January 2005 were included in the agenda.

RESOLVED

6/05/045

That the Building Statistics for January 2005 be received.

Martin-Page/Derbyshire



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9 INWARDS CORRESPONDENCE

9.1 Te Awamutu Citizens Advice Bureau Inc

File: 33-09-02

A letter received from Te Awamutu Citizens Advice Bureau Inc advising the Board when the Bureau's management committee meetings are held and that they would appreciate the presence of a Board member occasionally at the meetings was included in the agenda.

RESOLVED

6/05/046

That the letter from the Te Awamutu Citizens Advice Bureau Incorporated dated 27 January 2005 be received.

Martin-Page/Hall

Board Members Robers and Barnes, the Board's representatives on this committee, said that they were unable to attend the recent meeting.

Avalon Norris, Citizens Advice Bureau representative present at the meeting, said that during the past four years there had not been any attendance by Board representatives at any meetings. She said that Agendas would be sent to Board Members Roberts and Barnes to inform them of the meeting dates.

9.2 New Zealand Community Boards' Executive Committee Conference in Dunedin, March 2005

File: 01-21-07

A letter received from New Zealand Community Boards' Executive Committee encouraging as many elected members as possible, in particular, Board Chairs and Deputy Chairs, to support the conference was included in the agenda.

RESOLVED

6/05/047

That the letter from the New Zealand Community Boards' Executive Committee dated 28 January 2005 be received.

Derbyshire/Roberts

Board Members are unable to attend the conference in Dunedin.



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10 COMMUNITY BOARD RESOLUTIONS UNDER ACTION AND NOT INCLUDED IN THIS AGENDA

File: 01-21-07

Schedule of Te Awamutu Community Board Resolutions Under Action as at 4 February 2005 was included in the agenda.

RESOLVED

6/05/048

That the Te Awamutu Community Board Resolutions Under Action as at 4 February 2005 and not included as an item in this agenda be received with the following resolutions to be deleted as they have now been attended to or are no longer required -

6/04/044

6/04/220

6/04/105

6/04/303

6/04/191

6/05/006

6/04/193

6/05/013

6/04/194

6/05/015

Roberts/Hall

The following resolutions were also discussed and deleted, as they were no longer valid.

RESOLVED

6/05/049

That resolution 6/02/296 be deleted.

Martin-Page/Empson

RESOLVED

6/05/050

That resolutions 6/03/256 and 6/04/092 be deleted.

Empson/Derbyshire

RESOLVED

6/05/051

That resolution 6/04/042 be deleted.

Derbyshire/Barnes

11 ITEMS FOR NEXT BOARD MEETING

File: 01-21-07

Items for the Board meeting requested by Board members should be by way of Notice of Motion in accordance with Standing Orders.

There was general discussion concerning the potential to abuse the public forum part of the meeting and a formula needed to be in place as far as a time limit was concerned. The Standing Orders were consulted.



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12 NEXT MEETING

The next meeting of the Te Awamutu Community Board will be held at 7.00 pm on Tuesday, 15 March 2005 in Committee Room 1, 101 Bank Street, Te Awamutu

13 NEW ROAD NAMES – TE AWAMUTU

File: 55-28-12

A report from Regulatory Engineer dated 7 February 2005 was included in the agenda.

RESOLVED

6/05/052

The report of the Regulatory Engineer dated 7 February 2005 be received.

Hall/Roberts

There was general discussion regarding the comment in the report – “The Community Board also has the ability to select names from an existing database of names. The list is not applicable in this instance.”

Community Planning and Liaison Manager said that Council policy was to refer proposed street names to the relevant Community Board and Nga Iwi Toopu O Waipa for comment and recommendation as appropriate. Notwithstanding the fact that the officer’s report recommended acceptance of the developer’s proposed street names, the Board was free to make its own recommendations and Council had the final decision. Developers are being advised that the Te Awamutu Board maintains a list of preferred street names, although they are at liberty to request alternative names.

Board Member Empson said that it was disappointing that the names were not chosen from the preferred list when there had been discussions and a resolution (6/04/158) passed, relating to this topic, last year. There wasn’t any point in having a list of preferred names if it was not encouraged by staff when developers applied for consent to subdivide. He said that advice from staff was needed as to how to get this list into the system.

RESOLVED

6/05/053

That the Te Awamutu Community Board recommend to Council that developers are requested to choose street names from the Board’s preferred list.

Empson/Roberts



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Board Member Martin-Page said that if people are prepared to put money into the development of Te Awamutu they should be able to have input into the names used. She also queried who prefers the list and when was it “rubberstamped” by the Board.

The Board concluded that developers should be given a certain degree of freedom to choose names but should also be given the opportunity to choose names from the Board’s list of names. The list of names was requested to be circulated to new Board members.

There being no further business the meeting closed 9.55pm.

CHAIRPERSON

DATE

CONFIRMED AS A TRUE AND CORRECT RECORD OF PROCEEDINGS.