
1 ATTENDANCE

His Worship the Mayor AD Livingston

Members

Councillors – EH Barnes, RJ Cooper, GC Flay, GH Jull, EC Newlands, GG Scaramuzza, DL Sharpe, BJ Taranaki, BS Thomas, GRP Webber and Committee Member G Roberts

Staff

Chief Executive (JC Inglis), Deputy Chief Executive (GD Dyet) – from item 9, Group Manager Policy & Strategy (R McNeil), Group Manager Assets, Community & Business Services (JM Mills) – from item 9, Group Manager Finance (S Kew) – from item 9, Committee Secretary (C Plowright)

2 APOLOGIES

RESOLVED

2/05/51

That apologies for absence be received from Councillors Empson and Lee.

Cr Cooper/Cr Newlands

3 LATE ITEMS

Nil.

4 CONFIRMATION OF ORDER OF MEETING

File: 01-85-12

RESOLVED

2/05/52

That the order of the meeting be confirmed.

Cr Flay/Cr Jull

5 VISITORS

Nil.

6 MINUTES OF PREVIOUS MEETINGS

File: 01-85-12

Minutes of Policy Committee meeting held on 11 April 2005 were included in the agenda.

RESOLVED

2/05/53

That the minutes of the meeting of the Policy Committee held on 11 April 2005 be received.

Cr Scaramuzza/Cr Webber

6.1 Assessment of Water and Sanitary Services

File: 28-04-72

Res: 2/05/42

In answer to a question from Councillor Scaramuzza, the Chief Executive said Transit New Zealand (TNZ) are hoping to have the design details for the Cambridge Bypass approved by the TNZ Board at a meeting in June. He said Council needs that information to ensure the development of Cambridge North does not compromise what TNZ is planning for the Bypass.

Councillor Scaramuzza asked if information on three-stage septic tanks would be provided to building consent applicants in future. Mayor Livingston said staff would follow up on the suggestion.

6.2 Te Awamutu Western Arterial

File: 28-04-71

Res: 2/05/48 & 49

Councillor Scaramuzza spoke about another option that could be used to get heavy traffic away from the Te Awamutu CBD, using Racecourse Road, and Mayor Livingston said Opus Consultants would be advised about that option. The Chief Executive reminded the Committee that at the 26 April Council meeting it was resolved that the matter of heavy traffic in the CBD would be given urgency and if something can be implemented ahead of the LTCCP it should be given serious consideration and inclusion in the 2005/06 financial year.

7 REVIEW OF FEES & CHARGES: DOG CONTROL AND RESOURCE MANAGEMENT – CONSIDERATION OF SUBMISSIONS

File: 75-15-03

Group Manager Policy and Strategy reminded the Committee that in February 2005 it had considered the proposed fees and charges for 2005/06 and had suggested some changes to the Dog Control and Resource Management fees and charges. Submissions on those proposals were released for public comment and one submission had been received relating to Dog Control fees. He said the submitter had suggested that changing the rebate scheme at this time would unfairly discriminate against those owners who have adequately trained their dogs, without the need to attend a formal dog obedience course, and that completion of the owner quiz once was sufficient. The submitter suggested that the rebate scheme should be left as it is.

Mr McNeil said that in light of the submission, and because there are unknown resourcing implications associated with the statutory micro-chipping of dogs and establishment of a national database in July 2006, staff recommend that the current registration fees for 2005/06 should be retained. He said it was suggested that Council review the fees once those resourcing implications are known.

Following discussion it was agreed to retain the status quo for Dog Registration and Impounding Fees.

RESOLVED

2/05/54

That following consideration of the submission on the proposed 2005/06 Dog Registration and Impounding fees, the Policy Committee recommend to Council that the existing Dog Registration and Impounding Fees be retained for the registration period commencing 1 July 2005 and that Council confirm the introduction of the permit arrangements regarding more than five dogs on rural properties pursuant to the Waipa District Council Dog Control Bylaw.

Cr Sharpe/Cr Newlands

RESOLVED

1/05/55

That the Policy Committee recommend to Council the adoption of the 2005/06 Resource Management fees and charges as proposed, with effect from 1 July 2005.

Cr Newlands/Cr Jull

8 TRAFFIC RELATED BYLAWS – CONSIDERATION OF SUBMISSIONS

File: 45-02-08

Group Manager Policy and Strategy, Ross McNeil, reminded the Committee that at its meeting on 14 March it had considered the issues relating to the seven bylaws affected by the demise of the Transport Act and sought public comment on Council's intention to:

- revoke all existing traffic-related Bylaws, except the Traffic Bylaw 1995;
- make the Waipa District Stock Droving Bylaw 2005;
- make the Waipa District Speed Limit Bylaw 2005.

Mr McNeil said 12 submissions had been received on the proposed Speed Limit Bylaw, with five submitters wishing to be heard in support of their submission. No submissions were received in relation to the other proposals.

The following submissions on the Waipa District Speed Limit Bylaw 2005 were heard -

9.45am Blake Tizard and James Stark, Karapiro Village

Mr Tizard said the speed at which traffic passes through Karapiro Village has been a source of concern to local residents for some years. He said the traffic has become heavier within the last 12-18 months, with a number of large events being held at Karapiro Domain, and this is of concern when there are children walking around the village. He said two children have been knocked over by vehicles in the last two years. He asked if Council would install speed bumps to lower the speed of traffic through Karapiro Village.

Mr Stark said the entrance to Lake View Drive had limited visibility from both directions and there should be a warning sign to alert drivers it was there. He said he was concerned that there was no speed limit sign from the State Highway to Karapiro Village, a distance of approximately one kilometre, and this could cause confusion. He asked that consideration be given to a lower speed limit along this stretch of road.

9.58am David Tuson and Jacques Legros, Pirongia Village

David Tuson said the Pirongia Residents and Ratepayer's Association would like the entire village reduced to a speed limit of 50km/hr over the next two years. He asked Council to work with them in asking Transit New Zealand to reduce the speed on the State Highway passing through the village to 50km/hr. He asked that on all approaches into Pirongia Village, where there is currently a 50km/hr sign, that the sign be moved further away from the Village and that a 70km/hr buffer zone be installed before the 50km/hr restriction to gradually reduce vehicle speed.

Jacques Legros said that if the request for public submissions on the Speed Limit Bylaw had been more clearly advertised Council would have received a greater number of submissions. He said he was concerned that the 70km/hr sign on Frontier Road has been removed and that Council should replace missing signs more promptly. He said he was concerned that there were speed and public safety issues with the current speed limit in Pirongia Village and that Council should undertake an annual review of speed limits in the village to take account of the high level of growth and residential development. Mr Legros identified the specific areas where the speed limit should be lowered, including the approaches to Pirongia Village on State Highway 39.

[The meeting adjourned at 10.26am and reconvened at 10.45am.]

The Committee then considered each of the submissions that had not been heard, including late submissions from Karapiro School and New Zealand Police, and comments received from the Cambridge Community Board. Mr McNeil said the submission from Land Transport New Zealand (LTNZ) asked Council to undertake a further series of investigations prior to adopting the Waipa District Speed Limit Bylaw 2005. He said it was uncertain whether LTNZ had to give final approval for the speed limits on all the roads in the proposed schedule and that clarification on this issue was being obtained. Further discussion on this item was deferred until later in the meeting when clarification was provided.

Mr McNeil said the Speed Limit Bylaw requires Council to undertake a Special Consultative Procedure each time it wishes to change a speed limit. He said advice on the issue from Council's legal advisors is to take the schedule of speed restrictions out of the Bylaw and maintain the information in a separate register. He said that would address the issues raised in the submission from LTNZ and would not affect the process for confirming the Bylaw itself.

He said it was suggested that staff present the proposed Bylaw in its modified form with the register of speed limits to the June Policy Committee meeting for consideration and subsequent recommendation to the 28 June Council meeting to make the Bylaw and confirm the Register. He said that once that was in place any changes to the speed limit could be implemented by resolution of Council.

He said some queries had been raised on the wording of the proposed Stock Droving Bylaw prior to the public consultation period and that changes suggested as a result of those queries would be included in the proposed Bylaw and brought back to the June Policy Committee meeting for consideration.

RESOLVED

1/05/56

That having considered the submissions and the issues raised in relation to the proposed Waipa District Stock Droving Bylaw 2005 and Waipa District Speed Limit Bylaw 2005, the Policy Committee ask that those matters be considered by staff and the proposed Bylaws referred to the June Policy Committee meeting for the Committee's consideration and subsequent recommendation for adoption by Council.

Cr Barnes/Cr Scaramuzza

9 DRAFT 2005/06 ANNUAL PLAN - CONSIDERATION OF SUBMISSIONS

File: 01-91-37

The Committee was reminded that the draft 2005/06 Annual Plan had been considered by the Policy Committee on 14 March 2005 and approved for public notification subject to a number of minor changes. Group Manager Policy and Strategy, Ross McNeil, said 49 submissions had been received on the draft Annual Plan and, in addition, late submissions were tabled from –

- Katolyst Group
- Environment Waikato
- F Swears
- J Thomas
- H Garmonsway
- D Vosper
- J Dewhurst
- Cambridge Arthritis Support Group.

Mr McNeil said the late submissions had given rise to an additional issue for consideration by the Committee in relation to public transport.

The Committee then considered each written submission (that was not being supported by a verbal submission) to ensure members were aware of and understood the issues raised in the submissions.

[The meeting adjourned for lunch at 12.10pm and reconvened at 12.52pm.]

The following individuals/groups that wished to make a verbal presentation, in support of their submission, were heard. A précis of the verbal submissions is attached to these minutes.

- 12.52 Cambridge Community Board (Rob Feisst)
- 1.10 Te Awamutu Community Board (Dean Taylor)
- 1.34 Pirongia Te Aroaro o Kahu Restoration Society (Clare St Pierre)
- 1.50 Katolyst Group (Graham Smith)
- 2.11 Land Transport New Zealand (Robyn Denton)
- 2.31 Cambridge Tree Trust (Greg Liddy and Brian Mayo)

[The meeting adjourned at 3.00pm and reconvened at 3.25pm.]

- 3.30 Pirongia Residents and Ratepayers Association (Alison Guy)
- 3.40 Te Awamutu Sports Club (Keith Parsons)
- 3.50 Stephen and Rae Lee

In between hearing the verbal submissions the Committee took the opportunity to consider some of the issues raised that it had heard all the submissions on, as follows.

Alterations to Narrative (submissions from Cambridge Community Board and Land Transport New Zealand)

With respect to the issues raised in the submission from Land Transport New Zealand (LTNZ), it was agreed to delete all references to “Land Transport Safety Authority”, “LTSA”, “Transfund New Zealand” and “Transfund” and replace them with “Land Transport NZ” and to replace “Transit New Zealand Act 1989” with “Land Transport Management Act 2004”.

It was agreed that LTNZ’s suggestion to rename Council’s significant activity “Roading Network Management” with “Transport Management” would be considered when Council reviews the LTCCP.

The submission from the Cambridge Community Board asked for three of the goals listed in the Mission and Goals section of the draft Annual Plan to be slightly amended to make them more succinct. It was agreed to amend the goals as follows -

- Second Goal - delete the words “as appropriate”.
- Third Goal - delete the words “that” and “as far as possible”
- Fifth Goal - delete the word “appropriate”.

Rating Levy (submissions from Alec Bennett and Cambridge Community Board)

This submission asked for the removal of the rating levy for the Rukuhia Hall because it has been sold to a non-community group. Councillor Sharpe said the new hall would have much better facilities than the old hall and was likely to attract a higher level of use for community functions. She said a community survey conducted two to three years ago, which had a 60% return rate, showed strong support for the continued use of the hall and the levy required to maintain it. Following discussion it was agreed to retain the rating level for the Rukuhia Hall.

The Chief Executive explained that the submission from the Cambridge Community Board asked for Council to increase the District Promotion Fund to be funded by way of a Uniform Annual Charge. It was agreed to consider this suggestion when the Committee considers the submissions on the District Promotion Fund.

Cambridge Third Bridge (submissions from Cambridge Community Board and Stephen Lee)

The Cambridge Community Board's submission asked Council to undertake a preliminary investigation during the 2005/06 year into the need for and possible design of a third bridge for Cambridge. Some Councillors asked whether anything would be gained from undertaking the study now as the effect the Cambridge Bypass will have on traffic flows is unknown. The Chief Executive said a traffic management plan or a study into the town's infrastructural requirements to accommodate expected growth in traffic might be a better exercise.

It was agreed that Council undertake a preliminary investigation of traffic flows from one side of the Waikato River to the other to necessitate roading network requirements, which will lead to consideration of a Cambridge Third Bridge at some stage, and that Council will co-ordinate this with the determinations and characteristics it expects from the Cambridge Bypass and the Hamilton Southern Links.

Toilets – New/Upgrade (submissions from Kathy Boggis, Te Pahu Ratepayers Association, Pirongia Ward Consultative Committee, Pirongia Residents and Ratepayers Association and Lesley Wyatt)

Pirongia Village

Submissions received emphasised the need for upgraded toilet facilities and some concern that the \$70,000 included in the draft Annual Plan would be insufficient to do the work.

It was explained that the upgrade would cover three additional pans, including a wheelchair cubicle and toilet, and wheelchair access. Depreciation funding should cover the upgrade of the septic tank fields. Following discussion it was agreed to continue with the upgrade as planned.

At 4.30pm an extension of time was required.

RESOLVED

1/05/57

That an extension of time until 4.40pm be approved.

Cr Newlands/Committee Member Roberts

Kaniwhaniwha Reserve Toilets

The submission from the Te Pahu Ratepayers Association asked for the toilets to be upgraded at the Kaniwhaniwha Reserve. It was agreed that this matter should be discussed with the Department of Conservation.

McLean Street Toilets

The submission from Lesley Wyatt asked that public toilets should be a part of the Cambridge Adventure Park. Following discussion it was agreed that it was too early on in the project to include funding for this request in the 2005/06 year.

The request for a public toilet at Albert Park was mentioned and it was agreed to consider this when considering the other issues raised by Te Awamutu Sports Club (i.e. showers and lighting).

The meeting adjourned at 4.40pm to reconvene on Tuesday 10 May 2005 at 9.00am.

TUESDAY 10 MAY 2005

1 ATTENDANCE

His Worship the Mayor AD Livingston

Members

Councillors – EH Barnes, RJ Cooper, GC Flay, GH Jull, EC Newlands (except for 12.03–1.05 & 3.44–4.25), GG Scaramuzza, DL Sharpe, BJ Taranaki, BS Thomas, GRP Webber and Committee Member G Roberts

Staff

Chief Executive (JC Inglis), Deputy Chief Executive (GD Dyet), Group Manager Policy & Strategy (R McNeil), Group Manager Assets, Community & Business Services (JM Mills), Group Manager Finance (S Kew), Planning & Policy Manager (D Frederick), Heritage Manager (A McFarlane) – 10 May only, Committee Secretary (C Plowright)

2 APOLOGIES

File: 01-85-25

Apologies for absence had been received from Councillors Empson and Lee on the previous day.

6 DRAFT 2005/06 ANNUAL PLAN - CONSIDERATION OF SUBMISSIONS

File: 01-91-37

Presentations from those individuals/groups wishing to attend in person were heard as follows:

- 9.00 Finlayson Road Residents (A Haultain, K Clarkson, LA Sutton)
- 9.08 Graeme Cairns
- 9.20 Michael Templer
- 9.30 Cambridge Aquatics 2004 Committee (Graeme Martin & Liz Wilson)
- 9.40 Pamela Mayo
- 9.50 Shirley Murray
- 9.55 Noelene Jameson

[The meeting adjourned at 9.58am and reconvened at 10.20am. Committee Member Roberts did not rejoin the meeting until 11.20am. Committee Member Newlands left the meeting at 12.03pm and returned after the lunchtime adjournment.]

- 10.30 Richard Edge
- 10.37 Manley Walsh
- 11.03 Karapiro Taotaoroa Settlers Hall (Gloria Graham)
- 11.13 Rotary Club of Cambridge (Mark Hanlon & David Cooney) and Rotary Club of Kihikihi (Stuart Law)
- 11.33 Te Awamutu Museum (Dean Taylor, Debra Kane, Leanne Milligan & Roger Swarbrick)
- 11.50 Te Awamutu Community Public Relations (Roz Liddell)
- 12.05 Cambridge Information Centre (Amanda Scott)
- 12.11 Pirongia Historic Visitor Centre (Alan Hall)
- 12.21 Maungatautari Ecological Island Trust (Jim Mylchreest)
- 12.35 Ian Leadley
- 12.44 Gracelands Group of Services (Robyn Klos & Martyn Parkes)
- 12.55 Rob Hawes

It was noted that two of the submitters who had asked to be heard had not been able to attend the meeting and their submissions (Mighty River Power and Population Health Service of Waikato District Health Board) were given consideration. Mr McNeil advised that all submissions had now received consideration and the Committee could start to consider all the issues that had been identified through the submissions.

[The meeting adjourned for lunch at 1.05pm and reconvened at 1.45pm.]

Rubbish Collection/Waste Management (submissions from Environment Waikato and Te Pahu Ratepayers Association)

The Chief Executive said the request from Te Pahu Ratepayers Association for litter bins at the Kaniwhaniwha Reserve would be attended to. He said the request for a mesh cage at the Reserve was inappropriate as it would be used as a drop off point for rubbish. It was suggested that it would be better to encourage Envirowaste to drive around the loop road to pick up rubbish.

Mayor Livingston said the other rubbish related issue was in the submission from Barbara Philip which was a performance issue that would be addressed by staff.

Seal Extension (submissions from Faiping Road, Finlayson Road, Limeworks Loop Road and Waite Road residents)

The Chief Executive advised the Committee that Council is currently in the third year of a five-year seal extension programme. He said the roads within the programme had been selected and prioritised based on a comprehensive formula.

He said Limeworks Loop Road and one kilometre of Waite Road are in the programme to be sealed but Faiping and Finlayson Roads are not on the list. He recommended that Council continues with the seal extension programme and endeavours to include Faiping and Finlayson Roads in the list. He said staff would report back to Council with the cost of sealing those roads and if they are reasonably affordable it was possible they could be accommodated within the programme.

Some Councillors said they were opposed to the two additional roads being included, as this would be unfair to other residents on unsealed roads, and there was also comment made that seal extension should be spread throughout the District on an equal basis. Councillor Sharpe said subdivision was the main reason why Faiping and Finlayson Roads needed to be sealed and there should be a policy on how development impact fees (DIFs) could be used to fund roading.

The Chief Executive explained that the seal extension programme allowed for work to be spread around the District, and that only sealing one kilometre of Waite Road as opposed to two would allow for a section of road in another area to be sealed.

Following discussion it was agreed that Council should signal that it wishes to extend the seal extension programme beyond the fifth year and that submissions should be sought through the Long Term Council Community Plan (LTCCP) process.

RESOLVED

2/05/58

That Council will consider extension to the seal extension programme when it considers the Long Term Council Community Plan and will look at funding for seal extension in the longer term.

Cr Sharpe/Cr Webber

The Chief Executive referred to a number of submissions on seal extension that are more safety related. These were requests for safety improvement work to be carried out on Limeworks Loop Road and the intersections at Ryburn/Perrin Roads and Ham/Forkert Roads. He said any safety concerns raised would be addressed within Council's subsidised roading programme provided staff feel there are genuine safety issues in those areas.

Footpaths, Kerb and Channel (submissions received from Cambridge Community Board, Stephen Lee and Cambridge Tree Trust)

Mr McNeil said the Cambridge Community Board and Mr Lee would be advised that Council will continue with the footpath, kerb and channel work proposed in the draft Annual Plan.

Mr McNeil said the walkway strategy proposed by the Cambridge Tree Trust may be reliant on securing funding from Transfund. The Chief Executive said Council's Asset Manager Recreation, Max Ward, would continue to work closely with the Tree Trust to make some progress with Cambridge walkways and that Council has committed \$20,000 per annum for three years to assist with the work.

Councillor Barnes asked if the allocation for footpath, kerb and channel would include the work that will need to be done on footpaths in Kihikihi after the sewerage upgrade has been done. Mr McNeil said there was no funding signalled for that work in the 10 year programme but there was an expectation that an enhanced footpath programme might be appropriate for Kihikihi when the sewerage upgrade is complete. He suggested that the Te Awamutu Community Board advocate for this on behalf of the Kihikihi community.

Cambridge Pool (submissions received from Cambridge Aquatics 2004 Committee, Stephen Lee, Pamela Mayo and Shirley Murray)

The Chief Executive said the feasibility study was underway and a comprehensive report was expected by the end of June. He said it would take several months to work through the issues identified in the study and that would be followed by a period of public consultation. He said that whilst the timeframe was frustrating for the submitters Council needed to wait for the exercise to be completed.

It was suggested that, in the meantime, Council provide Cambridge Aquatics 2004 Committee with information based on the experience with the Te Awamutu Events Centre, such as fundraising programmes, and with a realistic timeframe for the project.

Rate Increase Comments (submissions from Mighty River Power (MRP), Bryce Gatenby and Barbara Philip)

It was explained that MRP has asked to be rated on a differential basis and that Council will revisit their request when it reviews its funding policy as part of the next LTCCP process. Bryce Gatenby will be advised that Council is increasing its UAC towards the maximum allowable and that the District revaluation at the end of this year is going to have some impact on rating levels. Mayor Livingston said there was no rating policy that is totally equitable to all. Group Manager Finance, Shelagh Kew, said the best time for Council to look at the cap on UACs was when it reviews its funding policy.

It was noted that the comments in the submission from Barbara Philip are performance related issues that would be addressed by staff.

Community Works Funding Allocation (submissions from Cambridge Community Board, Bryce Gatenby, Pirongia Ward Consultative Committee and Te Awamutu Community Board)

It was explained that the current allocation is \$10,000 to each ward and is funded by capital works rate over the ward. The Cambridge Community Board has asked for its allocation to be increased to \$25,000, the Te Awamutu Community Board has asked for the allocation to be apportioned on pro-rata of population and the Pirongia Ward Consultative Committee has asked for the status quo to remain.

The Chief Executive recommended that the Minor Community Works allocations should be left as proposed in the draft Annual Plan as this is in keeping with what staff are trying to do throughout the organisation, i.e. put forward a list of work and then consider an appropriate level of funding rather than having a "discretionary account" to fund work from. He said that, in some cases, work being funded from the Boards' Minor Community Works allocations could be funded from one of Council's activity budgets.

The Chief Executive emphasised the importance of using the right fund for the right sort of request and, as an example, a civic reception should not be funded from Minor Community Works. He said it was preferable to have an overspend in an account rather than taking it from the wrong source.

Following discussion it was agreed that the Te Awamutu Community Board and Pirongia Ward Consultative Committee will retain the status quo (\$10,000 each) and the Cambridge Community Board's allocation will increase to \$15,000 to be funded over the Cambridge Community Board area.

Community Grants (submissions from Cambridge Community Board, Karapiro Taotaoroa Settlers Hall, Cambridge & Kihikihi Rotary, Te Awamutu Museum, Gracelands, Te Awamutu Public Relations, MEIT, Pirongia Historic Visitor Centre, Cambridge Museum, Pirongia Ward Consultative Committee, Cambridge Information Centre, Te Awamutu Community Board, Pirongia Ratepayers Association, the Katolyst Group and Waipa Heritage Council)

Councillor Newlands suggested that the criteria for allocating community grants should be reviewed before the next funding round. Mayor Livingston said the criteria was appropriate but it was the way in which it was being applied that was causing some concern.

Pirongia Ratepayers Association

The Pirongia Ratepayers Association have suggested that their annual grant be reduced by \$1,000 (secretarial grant reduced from \$2,000 to \$1,500 and general grant reduced from \$1,250 to \$750).

Community Boards

The Community Boards have not asked for a change to their community grants allocation but the Te Awamutu Community Board has suggested that Council consider providing a direct grant to Te Awamutu Brass of \$3,000 - \$5,000 per annum. It was suggested that Te Awamutu Brass make this request directly to Council for future consideration.

Waipa Heritage Council

Mr McNeil said the Heritage Council's request for funding for heritage trail signage and brochures could be advanced in accordance with Council's Heritage Policy and Implementation Strategy.

Cambridge and Kihikihi Rotary

There was a consensus of opinion that the information contained within the directories is of value to Council and the public and that the arrangement should be continued but that it should be funded from an existing advertising budget rather than a grant.

[The meeting adjourned at 3.35pm and reconvened at 3.44pm. Councillor Newlands did not rejoin the meeting until 4.25pm.]

The Katolyst Group

This funding request was not supported at this time as Council is focusing on establishing a District-wide economic development capability.

Gracelands Group of Services

This funding request will remain as a project contemplated but not funded in the Annual Plan.

Pirongia Historic Visitor Information Centre

The Committee was advised that the Pirongia Ward Consultative Committee have supported this funding request up to a level of \$3,000 and it was agreed to maintain that level of support. Mayor Livingston said the Centre would also derive some benefit from Council's Heritage Manager.

Cambridge and Te Awamutu Information Centres

It was explained that both Centres have a funding increase signalled in the draft Annual Plan, the rationale for this being that they are required to have brochures as part of their service contract with Council, and the increase in funding will contribute towards that cost. It was also mentioned that there is the opportunity to maximise income by obtaining advertising revenue to supplement the cost of the brochures. This will be managed in accordance with the provisions of each Centre's contract and there is no need for an Annual Plan submission on brochures in future.

Museums

It was noted that the Te Awamutu Community Board have suggested that the grant to the Te Awamutu Museum should be reduced to \$95,000 plus the \$10,000 storage component, whereas the Museum have asked that the current grant of \$125,000 plus \$10,000 should be retained.

The Chief Executive said it was felt that the long-term security of the Te Awamutu Museum would be better served if Council employed its staff. It was noted that Council already covers half the Museum's costs, owns the building and pays for the Museum's off-site storage. He said it was suggested that the Trust Board remain in place, as it would own the collections and could apply for funding from external organisations, and that Council's Heritage Manager would take on the Museum Director's role. He explained that the matter had taken some time to resolve because staff have been in discussions with the Audit Office to ensure the correct processes were being followed.

Mrs Kew suggested that the funding should be left as an amount of money to a third party organisation until Audit Office approval has been received but with a note explaining what is intended for the Museum. Following discussion it was agreed to retain the grant provided in the draft Annual Plan (\$75,000 plus \$10,000) and the Museum Trust Board will be reassured that this cut in funding will not result in them being disadvantaged.

It was explained that the Heritage Manager will also provide managerial support to the Cambridge Museum and that the museums would benefit from additional resources being sought by Council, in the longer term, to assist with heritage and reserve-type issues.

District Promotion (submissions received from the Cambridge and Te Awamutu Community Boards)

The Chief Executive said the District Promotions Fund is \$50,000 and another \$50,000 is being spent on Council's internal promotional requirements such as brochures and "Welcome to Waipa" signs. He explained that where promotional items have previously been charged to other budgets they are now being charged to the promotions budget to provide more transparency and a clearer record of what Council spends on promoting the District.

[Councillor Newlands rejoined the meeting at 4.25pm.]

Mayor Livingston suggested that the District Promotions Fund should be increased to \$100,000 to reflect what is happening in practice but the Chief Executive recommended that Council retain its current budget, so as not to be too far off what is stated in the LTCCP. He said staff would endeavour to accommodate any overspends on promotion throughout the year and would try to assist the Community Boards in catering for the small, local events that they feel are missing out on the District Promotions Fund.

At 4.30pm an extension of time was required.

RESOLVED

2/05/59

That an extension of time be approved until 4.45pm.

Cr Webber/Committee Member Roberts

Maungatautari Ecological Island Project (submission from MEIT)

The Chief Executive said the Trust's request for the profile of the project to be lifted in the Annual Plan could be accommodated but it would not be possible to advance them the \$750,000 Council has pledged to the project because Council is yet to receive those funds through reserve contributions. He said Council could provide the Trust with a letter confirming that it has committed \$100,000 per annum to the project for the next three years, which can be used on track development, and this might allow the Trust to borrow against that commitment.

The Chief Executive said Council is already contributing \$1 million to the project through walking tracks and, if the infrastructure that Council would be providing was to be added to that, it made Council the biggest contributor to the project. He also mentioned the time and hidden costs associated with the project that Council is funding, such as support for the Maungatautari Reserve Committee.

The meeting adjourned at 4.45pm to reconvene on Wednesday 11 May 2005 at 9.00am.

WEDNESDAY 11 MAY 2005

1 ATTENDANCE

His Worship the Mayor AD Livingston

Members

Councillors – EH Barnes, GC Flay, EC Newlands (except for 11.52-12.15), GG Scaramuzza, DL Sharpe, BJ Taranaki – from 9.25am, BS Thomas and GRP Webber

Staff

Chief Executive (JC Inglis), Deputy Chief Executive (GD Dyet), Group Manager Policy & Strategy (R McNeil), Group Manager Assets, Community & Business Services (JM Mills), Group Manager Finance (S Kew), Planning & Policy Manager (D Frederick), Committee Secretary (C Plowright)

2 APOLOGIES

File: 01-85-25

Apologies for absence had been received from Councillors Empson and Lee on the previous day.

RESOLVED

2/05/06

That apologies for absence be received from Councillors Cooper and Jull and Committee Member Roberts and for lateness from Councillor Taranaki.

Cr Webber/Cr Thomas

6 DRAFT 2005/06 ANNUAL PLAN - CONSIDERATION OF SUBMISSIONS

File: 01-91-37

The Committee continued with its consideration of issues raised through the submissions received on the draft Annual Plan.

Rating Levy (submissions received from A Bennett, B Gatenby & Karapiro Taotaoroa Settlers Hall)

The Committee was reminded that earlier in its deliberations it had decided not to make any change to the Rukuhia Hall rating levy (as suggested in the submission from A Bennett).

The submission from Bryce Gatenby asked Council to treat the rating of any future amenity facilities in the same way as was done with the Te Awamutu Events Centre in order to maintain a consistent approach.

The Karapiro Hall Committee's request for an increase in the rating levy to \$9,000 was discussed. Mrs Kew explained that whilst Council has the ability to approve an increase in the rating levy it has to ensure it has consulted adequately with the community on the issue. Mayor Livingston said the current rating levy of \$5,500 was the highest in the District and it would be difficult to justify an increase to \$9,000.

Councillor Webber asked if Council would be prepared to guarantee a loan to the Hall Committee to enable them to do the work required under the Building Act now that the hall has been relocated. He said the Cambridge Community Board had intended to assist the Hall Committee with reimbursement of Council costs, inspections, etc, but was unable to do so now that reserve contribution funds are no longer available. He said approximately \$25,000 was required to undertake the relocation work and it was suggested that the Community Board could provide up to \$5,000 (which is currently available in its community grants fund) with the balance being met from either Council or through a guarantee for a loan.

[Councillor Taranaki joined the meeting at 9.25am.]

Graffiti Removal (submission from Ian Leadley)

The Chief Executive said staff paint out graffiti on Council property and Waipa Networks have been asked to paint out the graffiti on transformer boxes as and when their contractors are in the area. Council does not take any action concerning graffiti on private property.

Councillor Barnes said painting out the graffiti as quickly as possible had proved to be the best means of prevention because the "artist" soon became frustrated. She said a local painter was willing to do this. The Chief Executive said staff would discuss the suggestion with the painter and would fund the work out of an existing operating budget.

Community Liaison (submission from Pirongia Te Aroaro o Kahu Restoration Society)

The Chief Executive said a link and ongoing liaison would be established with Clare St Pierre at senior staff level and staff would provide a letter of support for the Society if that was Council's wish. Mayor Livingston said that whilst Council is supportive of the project its involvement would be limited because it is on a Department of Conservation reserve.

Requested New Projects (submissions from B Arrandale and R Hawes)

It was suggested that the requirement for a new library is being considered as part of the community facilities feasibility study that is currently underway and that process will determine its appropriate community level of priority. Staff were unaware of any issues relating to working conditions at the Te Awamutu Library.

With respect to Mr Hawes' request for a drug and alcohol free youth centre, it was agreed that Council supports the work Mr Hawes is advocating but is unable to provide any direct funding for it at this stage. Mr Hawes will be advised that Council will contact other organisations that have set up such centres to ascertain the extent of other Council's involvement.

The Committee was reminded that a late item raised in the submission from the Cambridge Community Board related to the possible resurrection of the Military Museum and the Chief Executive updated the Committee on the background behind this proposal. The Committee was advised that provision for this item is still in the LTCCP under the heading of community amenities. Mayor Livingston said Council had signalled the value in the proposal by keeping it in the LTCCP but it would have to be weighed up against other capital projects when it comes to funding.

Water Supply (submission from Stephen Lee)

Mayor Livingston said that whilst Mr Lee's submission was acknowledged, Council has an obligation to provide water in the most efficient manner, and has a legal responsibility to meet drinking water standards for the community.

Stormwater – Upgrade/Infrastructure (submissions from Environment Waikato, Waikato District Health Board, Stephen Lee, Karapiro Taotaora Settlers Hall and Pirongia Ratepayers Association)

Group Manager Policy and Strategy, Ross McNeil, said comments in support of the proposed upgrades of stormwater infrastructure had been received from Environment Waikato and the District Health Board. He said Mr Lee's comments concerning climate change were an asset management risk issue that would be taken into account through Council's asset management planning process.

With respect to the Pirongia Ratepayer Association's submission, Mayor Livingston said Council acknowledges there is an issue that needs to be addressed with the Crozier Street drain, and it is on Council's list of work to be done, but other work in relation to serious flooding problems has a higher priority at the present time.

The Chief Executive said Council engineers would meet with representatives from the Karapiro Hall on site to see what can be done to alleviate their drainage problems within current work programmes.

[The meeting adjourned at 10.15am and reconvened at 10.40am.]

Kihikihi Sewerage (submission from Stephen Lee)

Mr Lee's comments concerning technology not dependent on oil for the Kihikihi sewerage upgrade project were noted.

Karapiro Domain (submissions from Mighty River Power & Stephen Lee)

Mighty River Power's comments were in support of proposed developments at Karapiro Domain whereas Mr Lee's were unsupportive because of his concerns regarding the reliance on oil to get people there.

Cambridge – MacLean Street (submissions from R Edge and Cambridge Reserve Landscape Committee)

Mayor Livingston said Mr Edge's concerns regarding siting of the proposed playground in relation to the wetlands area had been noted, as had his other comments concerning the need for accessways across the green belt, and would be conveyed to Council's Parks staff and the designers of that area.

The Chief Executive said it might be possible to progress the work on the MacLean Street development, as suggested in the submission from the Cambridge Reserve Landscape Committee, and bring the funding provided in the programme of reserve development projects forward. However, he said it would be inappropriate to increase Council's level of public debt in order to get the work finished.

Peat Lakes/Wetlands (submissions from R Edge, Environment Waikato and Stephen Lee)

Mr Edge's concerns were noted under the previous item. Environment Waikato have acknowledged Council's commitment in the area of peat lakes/wetlands and look forward to making progress on related issues. Mr Lee does not support spending money on peat lakes. Council remains committed to progressing the objectives of the Peat Lakes Accord.

Lake Te Ko Utu (submissions from S Lee, Cambridge Tree Trust and M Walsh)

The Chief Executive said staff had been working steadily with Environment Waikato over a period of time to try to find a solution to the Lake's problems and to comply with Resource Consent requirements. He said staff would continue to work with Environment Waikato to improve the quality of the stormwater and would be putting an effort into improving the lake environs and walkways. He said a discussion paper on improvement of Lake Te Ko Utu and its environs would be presented to the June Policy Committee meeting and, if agreed to by Council, would go out to the community for information.

Te Awamutu - Selwyn Park (submissions from Stephen Lee and Te Awamutu Community Board)

Mr Lee's comments concerning support for the development of Selwyn Park were noted.

The Chief Executive explained that \$300,000 had been budgeted for the development of Selwyn Park and it has been suggested that this would be an appropriate source of funding for the proposed toilet block. He said it was unlikely that the toilet block would be started within the next 12 months.

Te Awamutu – Albert Park (submissions from Te Awamutu Sports Club, Te Awamutu Community Board and Te Awamutu Junior Cricket)

Councillor Newlands explained the current situation concerning public access to toilet facilities at Albert Park. Following discussion it was agreed that if the toilets were upgraded they should not be open to the public 24 hours a day and Councillor Newlands said there would be someone available at Albert Park to open and close the toilets in the morning and evening. The Chief Executive said that if Council wished to upgrade the toilets the most appropriate funding source was from the \$300,000 set aside for Selwyn Park and it was felt there could be an element of depreciation funding that might apply to the work.

Following discussion the Committee agreed to support the upgrade of the public toilets at the northern end of the Albert Park grandstand. It was also agreed to fund half the cost of the replacement of fluorescent lighting under the grandstand, to be funded from an operating budget, with the groups using the grandstand funding the balance.

The question of whether Council should provide funding for the upgrade of showers under the grandstand was discussed at length. Councillor Newlands explained that the showers have traditionally been used by visiting rugby teams and some school events and are not required for use by the Sports Club as it has its own facilities. He said the showers were badly in need of an upgrade. The Chief Executive said it would be inappropriate for Council to fund the upgrade of the showers for the benefit of visiting sports groups and that the only way to provide financial assistance would be through a grant. The consensus of opinion was that the Sports Club should seek funding from elsewhere for the upgrade of the shower block.

Te Awamutu – Anzac Green (submission from G Douglas)

Mr McNeil explained that Council has signalled its intention to revoke part of the reserve classification of Anzac Green, which has attracted a number of submissions for Policy Committee consideration at its June meeting. Following consideration of submissions the matter will be referred to the Minister of Conservation for approval and, if that is gained, a designation process for realignment of the road will be commenced.

Reserves – General (submissions from R Edge, Te Pahu Ratepayers Association, Cambridge Tree Trust, Te Awamutu Community Board, Pirongia Ratepayers Association and Cambridge Reserve Landscape Committee)

Mr Edge's comments were noted on the development of the MacLean Street reserve. With respect to the comments from the Te Pahu Ratepayers Association on the Kaniwhaniwha Reserve carpark, it was noted that a contract has already been let for this upgrade work.

The Chief Executive said staff would be working with the Tree Trust to address their concerns and progress some of the issues in their submission.

The Te Awamutu Community Board's submission was in relation to Te Awamutu Soccer Club's proposals at Sherwin Park and the Committee was advised that Council has allocated some money to do some redevelopment work there. Councillor Newlands said he understood development of the grounds was on hold as a result of opposition from neighbours to the resource consent application for lighting and carparking.

Councillor Newlands said he understood development of the grounds at Sherwin Park was on hold following opposition by neighbours to the resource consent application for lighting and carparking.

The submission from the Pirongia Ratepayers Association asked Council to allocate funds to move the landscape plans forward from concept stage to working drawings and to allocate funds for the removal of trees on Section 550. The Chief Executive said the working drawings would provide the Ratepayers Association with a series of action plans that would allow the community to work towards the final outcome. He said the working drawings could be funded from an operating budget but the actual landscaping work would need to be funded by the community.

[Councillor Webber left the meeting at 11.45am.]

Passenger Transport (submission from Environment Waikato)

This submission suggested a trial bus service between Te Awamutu and Cambridge, a trial of total mobility programmes in Te Awamutu or Cambridge and raised issues about the viability of the Te Awamutu to Hamilton bus service.

[Councillor Newlands left the meeting at 11.52am.]

Following discussion it was agreed to leave this suggestion for this year and, in the meantime, find out what the community wants. Mr McNeil suggested that the idea of a trial bus service and the total mobility programmes could be referred to the Community Boards with a request that they gauge the level of interest for these services in the community.

Other Issues

Mayor Livingston said one issue still requiring consideration was the Cambridge Community Board's request that Council withdraw its support from the upgrade of the Fieldays pavilion. It was explained that in 2003/04 Council resolved to extend the contract of \$30,000 for another two years as a contribution towards the pavilion upgrade at Mystery Creek. 2006/07 is the final year of this additional funding.

Another issue identified as still requiring consideration was the Te Awamutu Community Board's request for a Reserve Contribution Fund allocation of \$20,000. It was explained that approval of the programme of reserve development projects in April had superseded the Board's request and there was no longer a discretionary sum provided to the Community Boards for reserve development work. However, the Boards will be asked to prioritise the work included in the programme of reserve development projects.

The Chief Executive advised the Committee that all the issues raised in the submissions had now been considered and changes to the draft Annual Plan could be summarised as follows -

- Amend references to Land Transport Safety Authority, LTSA, Transfund New Zealand and Transfund with “Land Transport New Zealand” and add a note to explain why they have been amended and that Council will consider changing the name of “Roading Network Management” during the next LTCCP process.
- Amend the wording of Council Mission and Goals as suggested by the Cambridge Community Board.
- Include a traffic study for Cambridge to be funded out of existing operating budgets.
- Include the installation of litter bins at the Kaniwhaniwha Reserve carpark with the cost of installation and ongoing cost of emptying them to be funded out of existing operating budgets.
- Include the investigation of road safety issues raised in the submissions (Limeworks Loop Road, intersections of Ryburn/Perrin and Ham/Forkert Roads) to be funded from the road safety subsidised programme.
- Include the upgrade of Cambridge walkways. Funding has been included in the programme of reserve development projects.
- Increase the Cambridge Community Board’s Minor Community Works allocation to \$15,000, to be funded from the Cambridge Community Board area capital works rate.
- Include advertising in the Cambridge and Kihikihi telephone directories, to be funded from Council’s advertising budget.
- Include a grant of \$3,000 to the Pirongia Historic Visitor Centre. This will be funded by the \$1,000 that the Pirongia Ratepayer Association no longer requires and \$2,000 from a Council operating budget.
- Include the upgrade of public toilets at Albert Park. \$20,000 to be used from the \$300,000 allocation for the development of Selwyn Park to cover the cost of the toilet upgrade and replacement of fluorescent lighting under the grandstand. This will add an additional \$5,000 per annum to Council’s operational budgets to maintain the toilet block.
- Include the preparation of working drawings for Pirongia landscaping to be funded from an operating budget.

The Chief Executive said the above amendments would not affect the level of rating proposed in the draft Annual Plan.

[Councillor Newlands rejoined the meeting at 12.15pm.]

RESOLVED

2/05/61

That following consideration of submissions on the draft 2005/06 Annual Plan, the Policy Committee recommend to Council the adoption of the 2005/06 Annual Plan, subject to the following changes resulting from the consideration of submissions -

- *Amend references to Land Transport Safety Authority, LTSA, Transfund New Zealand and Transfund with “Land Transport New Zealand” and add a note to explain why they have been amended and that Council will consider changing the name of “Roading Network Management” during the next LTCCP process.*
- *Amend the wording of Council Mission and Goals as suggested by the Cambridge Community Board.*
- *Include a traffic study for Cambridge to be funded out of existing operating budgets.*
- *Include the installation of litter bins at the Kaniwhaniwha Reserve carpark with the cost of installation and ongoing cost of emptying them to be funded out of existing operating budgets.*
- *Include the investigation of road safety issues raised in the submissions (Limeworks Loop Road, intersections of Ryburn/Perrin and Ham/Forkert Roads) to be funded from the road safety subsidised programme.*
- *Include the upgrade of Cambridge walkways. Funding has been included in the programme of reserve development projects.*
- *Increase the Cambridge Community Board’s Minor Community Works allocation to \$15,000, to be funded from the Cambridge Community Board area capital works rate.*
- *Include advertising in the Cambridge and Kihikihi telephone directories, to be funded from Council’s advertising budget.*
- *Include a grant of \$3,000 to the Pirongia Historic Visitor Centre. This will be funded by the \$1,000 that the Pirongia Ratepayer Association no longer requires and \$2,000 from a Council operating budget.*

- *Include the upgrade of public toilets at Albert Park. \$20,000 to be used from the \$300,000 allocation for the development of Selwyn Park to cover the cost of the toilet upgrade and replacement of fluorescent lighting under the grandstand. This will add an additional \$5,000 per annum to Council's operational budgets to maintain the toilet block.*
- *Include the preparation of working drawings for Pirongia landscaping to be funded from an operating budget.*

Cr Taranaki/Cr Thomas

The Chief Executive said the additional \$5,000 Cambridge Capital Works Rate (for increased Minor Community Works allocation) would be so insignificant that it would not have an impact on the affected ratepayers.

There being no further business the meeting closed at 12.30pm.

CONFIRMED AS A TRUE AND CORRECT RECORD

CHAIRPERSON: _____

DATE: _____