

*Minutes of the meeting of the Council held in the Council Chambers, Waipa District Council Offices, 101 Bank Street, Te Awamutu on 2 August 2005 commencing at 9.00am.*

Opening Prayer

## **1 MEMBERS**

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His Worship the Mayor AD Livingston

### **Members**

EH Barnes, RJ Cooper, AJH Empson, GC Flay, GH Jull – except for items 3.3 – 7.2.1b), PL Lee – except for items 6.2 – 7.1.1e), EC Newlands – from item 3.4, GG Scaramuzza, DL Sharpe, BJ Taranaki, BS Thomas, GRP Webber

### **Staff**

Chief Executive (JC Inglis), Deputy Chief Executive (GD Dyet) – from item 7.2, Group Manager Assets, Community & Business Services (JM Mills) – from item 8, Communications Advisor (W Green) – from item 8, Committee Secretary (N Barr) – until item 12, Committee Secretary (C Plowright)

**Public – 1**

## **2 APOLOGIES**

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Councillor Jull said he would be absent from the meeting for a short while.

## **3 LATE ITEMS**

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The following late items were requested, for information only –

### **3.1 Rating of New Properties**

File: 75-22-04

Councillor Webber asked why the owners of some new properties were being rated for land value only.

### **3.2 Waipa Urban Growth Strategy**

File: 65-06-07

Councillor Scaramuzza asked when the Councillor workshops on growth and development would take place.

[Councillor Jull left the meeting at 9.08am.]

### **3.3 Additional Government Funding for Roading Projects**

File: 55-26-06

Councillor Scaramuzza said he understood three committees in the Waikato region had been formed to make joint submissions on roading projects. He asked why Waipa was not represented on any of those groups and whether there would be any benefit in Waipa becoming involved.

[Councillor Newlands joined the meeting at 9.10am.]

### **3.4 Kihikihi Sewerage Upgrade**

File: 85-11-04

Mayor Livingston asked the Chief Executive to provide an update on the Kihikihi sewerage project in light of the Prime Minister's recent announcement about subsidy levels.

#### **RESOLVED**

1/05/116

*That late items on the rating of new properties, Waipa urban growth strategy, additional government funding for roading projects and the Kihikihi sewerage upgrade be added to the agenda for information only.*

Cr Lee/Cr Scaramuzza

## **4 CONFIRMATION OF ORDER OF MEETING**

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File: 01-22-21

Mayor Livingston said Brian Attfield and Sandy Yarnley, who have recently been the recipients of awards in the Queen's Birthday Honours list, would be joining the meeting at 12.15 to give Council the opportunity of publicly acknowledging their awards.

#### **RESOLVED**

1/05/117

*That the order of the meeting be confirmed.*

Cr Taranaki/Cr Thomas

## **5 MINUTES OF PREVIOUS MEETINGS**

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File: 01-22-21

**Minutes of meeting held on 28 June 2005 were included in the agenda.**

**RESOLVED**

1/05/118

*That the minutes of the meeting of the Waipa District Council held on 28 June 2005, having been circulated, be taken as read and confirmed as a correct record.*

Cr Empson/Cr Newlands

**Matters Arising -**

**5.1 Database of Selected Land Use Sites**

File: 33-13-02

Councillors were reminded that the issue of contaminated sites was discussed at the June Council meeting. An internal memorandum dated 18 July 2005 from Deputy Chief Executive, Garry Dyet, was included in the agenda to provide Councillors with more information.

Councillor Empson said he still held some concerns about the issue. Referring to Mr Dyet's memorandum, he asked if Council could be advised what the "... monitoring and routine complaints procedures.." were and if the "information sheet" referred to on the last page of the memorandum had been sent to affected property owners. Mr Dyet said there was no ongoing monitoring of sites, other than those owned by Council, and the information sheet had been sent to property owners.

Councillor Scaramuzza said he was concerned that including information about contaminated sites on LIMs could have a detrimental effect on property values. He asked whether that information should go on the LIM before it has been determined whether the site is contaminated, i.e. while it is still classified as "possibly contaminated". Mr Dyet said the LIM would say the site is on Council's database of selected land use sites and there would be no suggestion of potential contamination.

Mr Dyet said it would cost a property owner between \$800 - \$2,800 to have their site tested, dependent on previous land use and depth of contamination, to determine whether it was contaminated or not. He said the database was merely a means of recording information and it has no impact unless the land use for the property is changed.

A report on contaminated sites received by Council in 1999 will be distributed to Councillors.

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**6 COUNCIL COMMITTEE MINUTES**

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**6.1 Policy Committee**

File: 01-85-12

**6.1.1 Minutes of meeting held on 11 July 2005 were included in the agenda.**

**RESOLVED**

1/05/119

*That the unconfirmed minutes of the meeting of the Policy Committee held on 11 July 2005 be received.*

Cr Empson/Cr Flay

**Matters Arising**

**a) Maungatautari Reserve Management Plan**

File: 04-03-50

Res: 2/05/79-85

Councillors were advised that the draft Maungatautari Reserve Management Plan will be referred to the 7 September Iwi Consultative Committee meeting for comment and then the 27 September Council meeting for adoption, subject to the Minister of Conservation approval(s) required by the Reserves Act 1977.

**b) Council Website**

File: 75-08-91

The Chief Executive said the re-design and upgrade of Council's website is now underway and is scheduled for completion by the end of September.

Councillor Empson said the Te Awamutu Online website was excellent and he suggested that staff might benefit from speaking to its designer, David Owen.

**c) Relocated Buildings**

File: 01-52-01

Res: 2/05/78

Councillor Lee asked when the report on the inspection of relocatable buildings would be received.

Mayor Livingston said an update would be provided at the 8 August Policy Committee meeting.

**d) Establishment of a Waikato Region Council Controlled Organisation (CCO)**

File: 01-69-04

Res: 2/05/69

The Chief Executive said he was still trying to obtain clarification on the appointment of directors to the CCO and would be following this up with the Chief Executive of Hamilton City Council.

[Councillor Lee left the meeting at 9.25am.]

**6.2 Regulatory Committee**

File: 01-89-04

**6.2.1 Minutes of meeting held on 6 July 2005 were included in the agenda.**

**RESOLVED**

1/05/120

*That the unconfirmed minutes of the meeting of the Regulatory Committee held on 6 July 2005 be received.*

Cr Sharpe/Cr Taranaki

**6.3 Maungatautari Reserve Committee**

File: 01-85-26

**Minutes of meeting held on 6 July 2005 were included in the agenda.**

**RESOLVED**

1/05/121

*That the unconfirmed minutes of the meeting of the Maungatautari Reserve Committee held on 6 July 2005 be received.*

Cr Cooper/Cr Newlands

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**7 COMMUNITY BOARD MINUTES**

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**7.1 Cambridge**

File: 01-21-14

**7.1.1 Minutes of meeting held on 6 July 2005 were included in the agenda.**

**RESOLVED**

1/05/122

*That the unconfirmed minutes of the meeting of the Cambridge Community Board held on 6 July 2005 be received.*

Cr Webber/Cr Taranaki

**Matters Arising -**

**a) Street Names**

File: 58-28-12

Res: 5/05/172

**RESOLVED**

1/05/123

*That Council supports the name of "Boulton Place" as a name in Terry Came's subdivision on Swayne Road.*

Cr Taranaki/Cr Cooper

Councillor Cooper asked when the street name signposts would be put in place as residents are having trouble receiving their mail. The Chief Executive said that would be attended to.

**RESOLVED**

1/05/124

*That the following names, as suggested by Mr AJ Wilkinson, be included in the Street Name List for Leamington, with the exception of "Lesley Wyatt" as Board Member Wyatt has requested that this is withdrawn, and acknowledging that there is already a Wilkinson Place and a Vennell Street in Cambridge and these two names should be withdrawn to avoid duplication –*

*Beere (Eric)*

*Gascoigne (Alwyn)*

*Hulse (WG)*

*Jagose (Anna Marie)*

*Parker (Eris)*

*Parker (Sally)*

*Robinson (Ian)*

*Vosper (Margaret)*

Cr Taranaki/Cr Webber

**b) Alternative Site for Bus Stop**

File: 55-53-03

Res: 5/05/180

**RESOLVED**

1/05/125

*That Council investigate an alternative site for a bus stop in the Cambridge lower central business district.*

Cr Webber/Cr Scaramuzza

**c) Proposed New Road Names – Cambridge**

File: 55-28-12

Res: 5/05/187

**RESOLVED**

1/05/126

*That Council adopt the street names – Daniel Crescent, Libby Crescent, Madison Street and Saffron Street – in the Saffron Estate on the eastern side of Watkins Road as proposed by the developer, and that an explanation be provided on the reason why the names were chosen.*

Cr Webber/Cr Taranaki

An explanation will be sought for the Board on why these names were chosen by the developer.

**d) Discretionary Grants**

File: 01-31-11

Res: 5/05/158, 159, 168 & 176

Councillor Newlands said he would be providing a notice of motion for the 30 August Council meeting on the Cambridge Community Board's use of discretionary grants funds. He referred to a number of instances in the minutes of the Board's 6 July meeting where he said it appeared the Board was using its Discretionary Grants allocation as an operating fund. He said this was inconsistent with the way in which the Te Awamutu Community Board distributes its funds and with the rules for allocating Discretionary Grants.

[Councillor Lee rejoined the meeting at 9.45am.]

e) **Trees – Oaklands Drive**

File: 01-68-01

Res: 5/05/170

Councillor Scaramuzza asked whether Council has a policy on the planting of trees in residential areas, and their on-going maintenance. Some problems associated with the planting of trees in narrow road berms and in areas where services are located were discussed. Mayor Livingston said staff would investigate the issue and report back to the Community Board.

f) **Cambridge Committee of Social Services**

File: 75-23-01

Councillor Scaramuzza queried the payment of \$531 to the Cambridge Committee of Social Services and asked if providing for the underprivileged was an appropriate Council activity. The Chief Executive explained the Committee's role in the community. He said the Committee operated independently of the Community Board and the \$531 was best considered as a grant that had been made to the group from the Board's discretionary grants allocation.

g) **Business Awards**

File: 01-13-01 & 01-13-02

**RESOLVED**

1/05/127

*That a letter be sent to the Cambridge and Te Awamutu Chambers of Commerce congratulating them on the success of the Business Awards.*

Cr Lee/Cr Newlands

Mayor Livingston said he had already written to both Chambers of Commerce congratulating them on a successful event.

**7.2 Te Awamutu**

File: 01-21-13

**7.2.1 Minutes of meeting held on 21 June 2005 were included in the agenda.**

**RESOLVED**

1/05/128

*That the confirmed minutes of the meeting of the Te Awamutu Community Board held on 21 June 2005 be received.*

Cr Barnes/Cr Empson

**Matters Arising -**

**a) Te Awamutu Events Centre - Cafe**

File: 15-03-01

Res: 6/05/130

Councillors were advised that the Te Awamutu Community Board has recommended that Council management and/or the contractor at the Events Centre pursue the outfitting of the café area with vending machines and that the existing vending machines should be relocated from the pool area to the café area.

Councillor Empson said the Board was frustrated that this issue has still not been resolved. He said there were other issues at the Events Centre that also required attention and needed to be given a higher priority by Council and the contractors. Councillor Barnes spoke in support of this view. The Chief Executive said staff would address the areas of concern identified.

Following discussion it was agreed that relocating the existing vending machines might cause problems with wet children running from the pool into the café area, and that the vending machines should stay where they are.

Councillor Newlands said the main issue was to provide tea and coffee for Events Centre patrons and that supplying another vending machine would solve the problem. Mayor Livingston suggested that the Community Board give the matter further consideration and, in the meantime, staff could investigate options. Councillor Newlands **moved, seconded** Councillor Lee –

*That staff initiate the placement of a tea/coffee vending machine to be installed at the Te Awamutu Events Centre. (Resolution 1/05/129)*

Councillor Newlands said staff would need to decide whether Council should provide the vending machine or H2O Management. Mayor Livingston put the motion which was **carried**.

[Councillor Jull re-joined the meeting at 10.16am.]

**b) Bylaws – Signage on Footpaths**

File: 45-02-14

Res: 6/05/131

Councillors were advised that staff are investigating the Te Awamutu Community Board's request concerning signage on footpaths.

[The meeting adjourned at 10.18am and reconvened at 10.45am.]

**b) Walk of Fame**

File: 01-51-15

Councillor Flay asked if the Walk of Fame would be completed in time for the Rose and Cultural Festival as stated in the minutes. He said it would be sensible if construction of the Walk of Fame was incorporated into work already planned for Selwyn Park (i.e. the new toilet block and the extension to the Information Centre). Mayor Livingston said the final site for the toilet block, which is still to be confirmed, would impact on the siting of the Walk of Fame. The Chief Executive said he would follow up on the issue.

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**8 COUNCILLORS REPORTS FROM CONFERENCES, SEMINARS AND MEETINGS ATTENDED ON BEHALF OF COUNCIL**

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File: 75-09-06

Councillor Flay spoke about a recent meeting with a group of people who were involved in the Sister City relationship with Moree and subsequent discussions he has had with the Moree Brass Band and Council officials. He said everyone is very positive about the relationship being rekindled. He said there would be an article in the Te Awamutu Courier asking the community for its views on whether this relationship should be retained. The Chief Executive said a report would be provided to Council on the matter.

Councillor Barnes tabled a report on the LGNZ Conference that she had attended on 24-27 July. Mayor Livingston and Councillors Newlands, Scaramuzza, Thomas and Webber provided some general comments on the conference.

Councillor Thomas reported on a recent meeting he attended at Lake Koromatua, which is being restored in conjunction with Environment Waikato and the Fish and Game Council.

## **9 USE OF COUNCIL SEAL**

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File: 01-22-30

### **RESOLVED**

1/05/130

*That the following schedule of documents to which the Common Seal of the Waipa District Council has been applied under delegated authority be received.*

### **Documents Sealed by Chief Executive**

#### **Sale & Purchase Agreements**

- a) *Sale & Purchase Agreement and Transfer Document – LT & MJ Oliver (for 440m<sup>2</sup> being lot 10 DPS 72219 CT SA 58A/594 78 Delaney Court, Te Awamutu*  
*File: 04471/141.00*  
*Res: 1/05/18*
- b) *Sale & Purchase Agreement and Site Licence – JE Margan (for 12 Vaile Court, being site 12 of land containing 7853m<sup>2</sup> being lot 1 DP 30148 allotment 256 CTSA 46B/385)*  
*File: 20-03-12*  
*Pol Ref: 1.7.1*

#### **Liquor Licenses**

- c) *General Manager's Certificate – AM Benjamin*  
*File: 33-26-02*  
*Pol Ref: 1.7.19*
- d) *General Manager's Certificate – NJ Alton*  
*File: 33-26-02*  
*Pol Ref: 1.7.19*
- e) *General Manager's Certificate – LM Crouch*  
*File: 33-26-02*  
*Pol Ref: 1.7.19*
- f) *General Manager's Certificate – KA Hoggart*  
*File: 33-26-02*  
*Pol Ref: 1.7.19*

- g) *On Licence– Riverside Cambridge, 7 Williamson Street, Cambridge*  
*File: 33-25-18*  
*Pol Ref: 1.7.19*
- h) *On Licence– Sarnia Park, 151 Maungatautari Road, Cambridge*  
*File: 33-25-18*  
*Pol Ref: 1.7.19*
- i) *On Licence– The Lily Pad Café, 1242 Kaipaki Road, Cambridge*  
*File: 33-25-18*  
*Pol Ref: 1.7.19*

Cr Newlands/Cr Cooper

## **10 NOTIFIABLE CONTRACTS LET**

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File: 02-12-01

- 10.1 Contract No 27-05-16 – Replanting in stream banks of Mangapiko Stream and Paterangi Drain (Te Awamutu Closed Landfill and Wastewater Treatment Plant Resource Consents)**  
File: 27-05-16

**RESOLVED**

1/05/131

*That the information be received.*

Cr Empson/Cr Jull

## **11 FINANCIAL REPORTS**

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File: 01-84-16

- 11.1 Financial Report to Council for the Period Ended 30 June 2004.**

Councillors were advised that there is no routine monthly report in July and the draft Annual Report will be presented to the Council meeting on 30 August. The final audit is scheduled for late August/early September and the completed Report and audit opinion will be presented to Council's meeting on 27 September.

The Chief Executive said \$183,000 of rates arrears had been carried forward into the 2005/06 year, which represents 0.7% of Council's rate revenue and is the lowest rates arrears Council has ever had.

**11.2 Treasury Report – Pirongia Ward (Interim Report)**

File: 75-16-09

**Report of Group Manager Finance for the period ended 30 June 2005 was included in the agenda.**

**RESOLVED**

1/05/132

*That the report of Group Manager Finance for the period ended 30 June 2005 be received.*

Cr Sharpe/Cr Thomas

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**12 TE AWAMUTU CROQUET CLUB – NEW CLUBROOMS**

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File: 01-51-14

**Report of Group Manager Assets, Community and Business Services dated 20 July 2005 was included in the agenda.**

Councillors were advised that the Te Awamutu Croquet Club has been planning a new clubroom for a number of years and is now at a stage where it wishes to donate the funds it has raised to Council and for Council to construct the building.

Councillor Empson **moved, seconded** Councillor Barnes -

*That -*

- a) *The report of the Group Manager Assets, Community and Business Services dated 20 July 2005 be received.*
- b) *Council construct a clubroom for lease to Te Awamutu Croquet Club on Victoria Park at an estimated cost of \$185,000 with the Croquet Club fully funding by donation to Council the total cost of the project.*
- c) *Council provide a bank guarantee to the Te Awamutu Croquet Club for a bank loan not exceeding \$25,000 for building of new clubrooms subject to the club providing evidence that it has the capacity to meet all costs of the loan and its repayment.*
- d) *Council waives its procurement policy and accepts the appointment of Russell Easton to complete designs and undertake the management of the project and Livingstone Building Ltd to construct the building in recognition of the substantial contributions they have made to the project.*

- e) *Council enters into a lease agreement with the Te Awamutu Croquet Club for the area occupied by the club and a lease for the use of the building and that rent be \$1.00 p.a. if demanded for a 20-year period in recognition of the club's contribution to fund the total cost of the construction of the building. (Resolution 1/05/133)*

The Chief Executive said clause c) of the motion meant Council would only provide a bank guarantee if the Croquet Club was able to provide evidence that it can repay the loan, which means there would be no cost to Council.

There was discussion concerning Council's Community Leisure Plan, which encourages the amalgamation of clubs, and the Sportsville concept that had been promoted at Victoria Park. Mayor Livingston said he understood the Croquet Club had been a willing participant in the Sportsville concept but the Tennis Club was not. He said the Croquet Club had done an outstanding job in raising funds for the new clubrooms and, in light of its inability to progress the Sportsville proposal, Council should help the Club to provide some new facilities for the benefit of the District.

Mayor Livingston put the motion which was **carried**. [Councillor Newlands vote was recorded against.]

[At 12.13pm Councillors took the opportunity to publicly congratulate Brian Attfield and Sandy Yarmdley and acknowledge their recent awards for service to their respective endeavours. Brian Attfield has received the Queen's Service Medal in acknowledgement of over 40 years of service to the rose industry and his successful involvement with the breeding and showing of roses on a national level. Sandy Yarmdley received the New Zealand Order of Merit in the Queen's Birthday Honours List for his lifetime of service to the harness racing industry.

The meeting adjourned at 12.35pm and reconvened at 1.35pm.]

### **13 TRANSPower PROPOSED 400kV TRANSMISSION LINE**

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File: 40-02-10

Deputy Chief Executive, Garry Dyet, advised Councillors that Transpower has announced its decision to adopt the western route through the Waipa District as the final route for the proposed 400kV transmission line. He said the selected route would pass through a substantial part of Waipa's Special Landscape Character Area. Mr Dyet explained the two consent processes that Transpower has to go through before it is able to proceed and construct the line. A copy of Council's submission to the Electricity Commission dated 12 July 2005 was tabled at the meeting.

Mr Dyet said he had secured the services of Bob Wilson QC who will provide legal advice on whether Transpower is taking a risk adverse approach and whether Council should continue to resist the proposal or work with Transpower to secure the best option for Waipa District. He said he would report back to Council with Mr Wilson's view.

Mayor Livingston said that he has kept in contact with the community groups in Te Miro and Horahora on the proposal, particularly since the announcement of the final route.

## **14 OTHER COMMITTEE MINUTES**

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### **14.1 Waipa Heritage Council**

File: 65-11-02

**Minutes of meeting held on 16 June 2005 were included in the agenda.**

**RESOLVED**

1/05/134

*That the minutes of the meeting of the Waipa Heritage Council held on 16 June 2005 be received.*

Cr Taranaki/Cr Thomas

Mayor Livingston said an independent Trust had been formed to carry out the repair and restoration work on the locomotive formerly sited at Memorial Park. He said the Trust's goal was to restore the engine to a condition that would enable the wheels to be turned by compressed air rather than steam and for it to be displayed at a high profile stationary site.

## **15 RATEPAYER ASSOCIATION REPORTS**

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### **15.1 Ohaupo Ratepayers Association**

File: 01-08-37

**Minutes of meeting held on 30 June 2005 were included in the agenda.**

**RESOLVED**

1/05/135

*That the minutes of the meeting of the Ohaupo Ratepayers Association held on 30 June 2005 be received.*

Cr Sharpe/Cr Thomas

Councillor Sharpe highlighted the Ratepayer Association's recommendation to purchase the Edwards section and amalgamate it with Kahikatea Park and asked if this could be funded from reserve contribution funds that will result from the proposed residential subdivision in Ohaupo. She said a second resolution from the Association recommends that Council use the area leased from Toll Holding as a dog exercise area.

**RESOLVED**

1/05/ 136

*That staff investigate and report to Council on –*

- a) *The fenced off section owned by the Edwards Estate being purchased and amalgamated with the adjacent Kahikatea Park, to be funded from reserve contributions from the proposed adjoining residential subdivision.*
- b) *The area leased from Toll Holdings being used as a Dog Exercise area and the present fence being left to define the available area.*

Cr Sharpe/Cr Thomas

**15.2 Pirongia Residents and Ratepayers Association**

File: 01-08-07

**Minutes of Executive Committee Meeting and Annual General Meeting held on 8 June 2005 were included in the agenda.**

**RESOLVED**

1/05/137

*That the minutes of the meetings of the Pirongia Residents and Ratepayers Association held on 8 June 2005 be received.*

Cr Thomas/Cr Sharpe

[Councillor Barnes left the meeting at 2.15pm.]

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**16 LATE ITEMS**

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**16.1 Rating of New Properties**

File: 75-22-04

The Chief Executive explained that Council is only able to rate a new property from the beginning of a rating year so, for example, if a house is built in July it will be rated for 11 months based on land value.

**16.2 Waipa Urban Growth Strategy**

File: 65-06-07

The Chief Executive said it is hoped to hold another meeting on this issue in September. He said Council's Strategic Planning Manager, Andrew McFarlane, has been meeting with Waikato Regional Council representatives to discuss regional growth issues.

**16.3 Kihikihi Sewerage Upgrade**

File: 85-11-04

The Chief Executive said the Prime Minister has announced an increase in available subsidy from a maximum of 50% to 90% of the scheme costs. However, to qualify for a 90% subsidy, the whole District must have a deprivation index of seven, and although Kihikihi is seven Waipa District's is four to five and therefore does not qualify.

**16.4 Additional Government Funding for Roading Projects**

File: 55-26-06

Councillors were reminded that, at its last meeting, it was announced that \$500 million had been made available by central government for roading projects and the Minister of Transport has indicated that the main areas of benefit are expected to be Auckland and the Waikato.

Mayor Livingston updated Councillors on a recent meeting held with the Waikato Land Transport Committee and the Minister of Transport. He said the Committee had been advised of the urgent need to formulate its Regional Land Transport Strategy and a joint officials group has been formed to help with that process to ensure it is in place by November 2005. He said the Mayors of Hamilton City, Taupo and Thames Coromandel District Councils would be representing the Waikato region on that group.

[Councillor Barnes rejoined the meeting at 2.23pm.]

Mayor Livingston said officer representatives from Environment Waikato, Matamata Piako and Waikato District Council would be representing the Waikato region on a Funding Working Group.

The Chief Executive advised Councillors that he would be on leave from 19 August until 9 September.

There being no further business, the meeting was declared closed at 2.46pm.

**CONFIRMED**

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**MAYOR**

Completed and despatched 10 August 2005  
Next Meeting: Tuesday 30 August 2005