



TE AWAMUTU COMMUNITY BOARD MINUTES 25 OCTOBER 2007

Minutes of a meeting of the Te Awamutu Community Board held in the Council Chambers, Waipa District Council, 101 Bank Street, Te Awamutu on Thursday, 25 October 2007 at 1.00pm

1 PRESENT

Members

H Barnes, M Gower, N Hall, LWR Hoverd, R Hurrell, C Pinkerton, D Taylor

In Attendance

His Worship The Mayor, Alan Livingston
Chief Executive, John Inglis
Group Manager - Policy and Strategy, Ross McNeil
Committee Secretary, Noelene Barr

Public

2

The Chief Executive welcomed those present to the first meeting of the Te Awamutu Community Board and explained that according to the Local Government Act 2002, he was required to Chair the meeting until the Community Board had elected a Chairperson.

2 MAKING AND ATTESTING OF DECLARATIONS BY MEMBERS

File: 01-21-07

Members were advised that The Local Government Act 2002 [Schedule 7 Clause 14] states that a person cannot act as a member of a local authority until they have made an oral and written declaration in the form set out in the Act.

Councillor appointees to the Board, had made declarations prior to this meeting, therefore Mayor Livingston called each Board member in alphabetical order to make their declaration. Mayor Livingston acted as witness.

Each Board member made and attested their declaration as follows -

“I,, declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Te Awamutu community, the powers, authorities, and duties vested in or imposed upon me as a member of Te Awamutu Community Board by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act.”



TE AWAMUTU COMMUNITY BOARD MINUTES 25 OCTOBER 2007

Mayor Livingston congratulated members and thanked them for being involved in the Local Authority and said that the wider Waipa community were fortunate to have Board Members of such calibre representing Te Awamutu and providing a link to Council.

RESOLVED

6/07/205

That the apology for absence from Board Member Hall be received.

Taylor/Hurrell

3 ELECTION OF CHAIRPERSON AND DEPUTY CHAIRPERSON

File: 01-21-07

Members were advised that The Local Government Act 2002 [Schedule 7 Clause 37(1)] states that a Community Board must have a Chairperson. The Chief Executive presides over the meeting until a Chairperson is elected. The process of electing a Chairperson and Deputy is undertaken in accordance with Schedule 7 Clause 37(2) of the Act.

Chief Executive called for nominations for Chairperson.

RESOLVED

6/07/206

That Board Member Taylor be appointed as Chairperson of the Te Awamutu Community Board.

Hurrell/Pinkerton

Chief Executive called for a vote on the nomination.

Chairperson Taylor took the chair and called for nominations for Deputy Chairperson.

RESOLVED

6/07/207

That Board Member Hurrell be appointed as Deputy Chairperson of the Te Awamutu Community Board.

Pinkerton/Gower

4 GENERAL EXPLANATION OF LEGISLATION BY CHIEF EXECUTIVE

The Chief Executive summarised the following legislation, being a requirement of The Local Government Act 2002 [Schedule 7 Clause (5)(c)] -

- The Local Government Official Information and Meetings Act 1987
- The appropriate provisions of the Local Authorities (Members Interests) Act 1968
- Sections 99, 105 and 105A of the Crimes Act
- The Secret Commissions Act 1910
- The Securities Act 1978



TE AWAMUTU COMMUNITY BOARD MINUTES 25 OCTOBER 2007

Members were provided with copies of the legislation for their information.

Chief Executive said that all information that Council and the Boards hold is official information. Chairperson Taylor said that it was up to each member to make decisions according to the rules.

5 FIXING OF THE DATE AND TIME OF THE FIRST MEETING OR ADOPTION OF A SCHEDULE OF MEETINGS

File: 01-21-07

Members were advised that The Local Government Act 2002 [Schedule 7 Clause 21(5)(d)] requires a Community Board, at its first meeting after a triennial general election, to fix the date and time of its first meeting or to adopt a schedule of meetings. The Te Awamutu Community Board's practise is to meet on the second Tuesday of each month, except for January.

Chief Executive advised that a meeting had not been included for November due to the statutory requirement to give 14 days notice of meeting. If the usual meeting was to be held on 13 November, members would need to be in receipt of the Notice of Meeting by Monday 29 October. It would be useful for administration purposes if members were to waive the right of notice to allow staff to complete the required administration if members wished to hold a meeting on 13 November. Inductions, relating to local government structure and roles, are usually held following the triennial election and the Chief Executive suggested that this take place prior to the first Board meeting. He also suggested that the Cambridge Community Board is also included in the same induction session.

RESOLVED

6/07/208

That the following schedule of meetings be adopted (generally being the second Tuesday of each month except for January) commencing at 7.00pm –

11 December 2007

12 February 2008

11 March 2008

08 April 2008

13 May 2008

10 June 2008

08 July 2008

12 Aug 2008

09 September 2008

14 October 2008

11 November 2008

09 December 2008

Pinkerton/Hurrell



TE AWAMUTU COMMUNITY BOARD MINUTES 25 OCTOBER 2007

RESOLVED

6/07/209

That the Te Awamutu Community Board hold its first meeting on Tuesday 13 November 2007 with members present waiving the statutory 14 days notice of meeting.

Barnes/Gower

A unanimous vote was received. To ensure that Board Member Norris is informed of this decision, the relevant information is to be sent by facsimile.

The induction would be held in the Council Chambers commencing at 8.00am and finishing at 12.00 noon. Of the three dates available 9 November was preferred with 8 November being the second option.

There being no further business the meeting closed at 1.52pm.

CHAIRPERSON _____

DATE _____

CONFIRMED AS A TRUE AND CORRECT RECORD OF PROCEEDINGS