



TE AWAMUTU COMMUNITY BOARD MINUTES 13 JULY 2010

Minutes of a meeting of the Te Awamutu Community Board held in the Council Chambers, Waipa District Council, 101 Bank Street, Te Awamutu on Tuesday 13 July 2010 commencing at 7.00pm

1 PRESENT

Members

D Taylor (Chairperson)

H Barnes [from 7.07pm], M Gower, N Hall, L Hoverd, R Hurrell, C Pinkerton

In Attendance

Jennie McFarlane, Manager Legal and Corporate Support [Item 14]

Tony Roxburgh, Manager Community Facilities

Sandra Des Forges, Senior Planner Community Planning and Governance

Noelene Barr, Committee Secretary

Public

3

2 APOLOGIES

Nil

3 LATE ITEMS

Nil

4 CONFIRMATION OF ORDER OF MEETING

File: 01-21-13

RESOLVED

6/10/118

That the order of the meeting be confirmed with item 14 following item 5.

Hurrell/Hall

5 PUBLIC FORUM

Debbie Vickers of mbar Limited offered their services, free of charge, to repair the water features and pond in Memorial Park. Council's Manager Community Facilities expressed appreciation of the offer and advised that he would make contact and discuss what work is required.



TE AWAMUTU COMMUNITY BOARD MINUTES 13 JULY 2010

6 MINUTES OF PREVIOUS MEETING

File: 01-21-13

6.1 Minutes of Meeting held on 8 June 2010 were included in the agenda.

RESOLVED

6/10/119

That the minutes of the meeting held 8 June 2010, as circulated with the agenda, be confirmed as a true and correct record of proceedings.

Gower/Pinkerton

Matters Arising

6.1.1 Condition of Library Building

File: 01-21-07

Res: 6/10/76

Board Member Gower reported that there are adequate funds to upgrade the roof of the library building.

6.1.2 Memorial Park – Water Features and Ponds

File: 01-51-02

Res: 6/09/248

Members were advised that information will be conveyed to the Board when available; it is an operating matter and will be paid from Council budgets. [Refer to item 5.]

6.1.3 Appropriate Signage – Walk of Fame

File: 20-07-04

Res: 6/10/31, 6/10/57, 6/10/79

A sign is currently being produced.

6.1.4 Sculpture Park

File: 20-09-05

Res: 6/10/98

It is acknowledged that the musical sculpture has suffered from vandalism. Resolving this problem would require the sculpture to be moved to a more prominent and visible site and such sites are not readily available. It is recommended the damage be repaired and that the repairs be more robust to reduce future damage. The existing sculpture/features were created from money raised by external parties.



TE AWAMUTU COMMUNITY BOARD MINUTES 13 JULY 2010

Council would not oppose further additions, however there are difficulties in combining hard sculptured surfaces and public/child safety. It is preferable to provide purpose built play areas and this is proposed for the area between the Events Centre and the Mangaohoi Stream once funding is secured.

Council's Manager Community Facilities advised that a quote has been received from a local firm which specialises with stainless steel, to effect immediate repairs with the aim to make the sculpture more robust. Other locations have been considered, however a site with more visibility would be difficult to find.

The sculptures are to be monitored and regular updates to be provided by the Te Awamutu Reserves and Landscape Committee.

6.1.5 Kihikihi – Heritage Development and Landscaping

File: 01-08-04

Res: 6/10/111

The road corridor through Kihikihi Township is the responsibility of NZ Transport Authority. Any proposal to landscape the road corridor will need to be sanctioned by the Authority. There have been initiatives in the past like the planting boxes promoted by the Keep Kihikihi Beautiful Group, but these were not sustained long term. The Parks, Reserves and Heritage Unit have, as a priority task for the 2010/11 financial year, to develop an Open Space Strategy and to include in that Strategy the development and management of the District's natural, cultural and historic heritage. This will include a strategic look at the Reserve / Heritage precinct in Kihikihi. The review will identify opportunities for both heritage developments and landscaping.

Board Member Barnes reported that the Kihikihi Residents and Ratepayers group were very anxious to progress a plan and would welcome the expertise of Council staff.

6.1.6 Update Logo

File: 01-20-07

Res: 6/10/114

Council staff will consider how the new motif could be reflected more widely by Council and provide recommendations to Council for consideration.



TE AWAMUTU COMMUNITY BOARD MINUTES 13 JULY 2010

It was the intention of the Board that the new rose motif included in the upgrade be adopted as the Board's logo.

RESOLVED

6/10/120

That the Te Awamutu Community Board adopt as its logo, the new rose motif that has been used in the upgrade of the central business district.

Gower/Pinkerton

6.1.7 Commercial Hotel

File: 01-20-07

Res: 6/10/115

Council staff will ensure that the Commercial Hotel is monitored in respect of its On-licence and Off-licence conditions and compliance.

Council staff are only able to take enforcement action in respect of any offences under the Sale of Liquor Act 1989. No complaints have been received by Council staff regarding the issues raised by the Community Board, and recent liaison meetings with other agencies have not identified any issues with the premises.

Any offence under the Waipa District Public Places Liquor Control Bylaw 2008 is required to be enforced by NZ Police, who have the powers under the Local Government Act 2002, in the case of any breach of the liquor ban.

The area immediately in front of the premises on Alexandra Street that sometimes has small tables and chairs on it, is property that is privately owned by the Hotel. It is not part of Council owned and administered property or subject to the conditions of a Council Tables and Chairs permit. Having windows open is not an offence.

The Smokefree legislation is administered and enforced by the Waikato District Health Board, and there is no offence committed by persons congregating in a public place, or smoking in a public place.

Council staff will raise the Community Board's concerns and proposals with regard to the issue of patrons congregating outside of the premises, but cannot require the Hotel proprietor to implement the proposals.



TE AWAMUTU COMMUNITY BOARD MINUTES 13 JULY 2010

6.1.8 Banner Arms

File: 20-07-04

Board Member Hurrell said that the Deputy Chief Executive had advised that banner arms would be installed on poles in Alexandra Street prior to the commencement of the World Rowing championships in October.

Chairperson Taylor said that he had discussed with Karen Hills, Project Manager of the upgrade of the central business district, where the banner arms should be located and ascertained that 14 were required. An updated plan indicating the location of the banner arms to be provided to Karen Hills as requested.

Board Member Hurrell said that Karen Hills had been advised that the banners and banner arms were the property of the Te Awamutu Alive Committee.

RESOLVED

6/10/121

That the Te Awamutu Community Board recommend to Council, that with urgency, as part of the Te Awamutu central business district upgrade, 14 banner arms be purchased and installed; the design and location to be undertaken in consultation with Chairperson Taylor who is also a representative of Te Awamutu Alive.

Gower/Hall

6.1.9 Power Supply Outlet – Alexandra Street

File: 01-21-07

RESOLVED

6/10/122

That the Te Awamutu Community Board recommend to Council that a cover is put on the power outlet in Alexandra Street and a garden established around it to keep it accessible for use when required.

Gower/Barnes

6.1.10 Welcome Signage

File: 01-21-07

Chairperson Taylor reported that he had received enquiries in response to letters the Board sent to service groups within the Te Awamutu and Kihikihi area discussing upgrading the existing "Welcome" signs. He displayed photographs of what the signage could look like.



TE AWAMUTU COMMUNITY BOARD MINUTES 13 JULY 2010

Senior Planner Community Planning and Governance said that the Cambridge Community Board had discussed the same issue and suggested that Chairperson Taylor contact Council's Manager Community Relationships and Manager Road Corridor to discuss further.

6.1.11 Liquor Outlet - Submission

File: 01-21-07

Board Member Hurrell advised that a submission was not made as the application for a liquor outlet at the Super Value Maxi Mart located at 115B Hazelmere Crescent had been withdrawn.

[Item taken at 7.47pm]

7 TE AWAMUTU COMMUNITY BOARD COMMITTEE MINUTES

7.1 Te Awamutu Reserves and Landscape Committee

File: 20-09-05

Minutes of meeting held on 17 June 2010 were included in the agenda.

RESOLVED

6/10/123

That the unconfirmed minutes of the Te Awamutu Reserves and landscape Committee meeting held on 17 June 2010 be received.

Hall/Hurrell

Members were advised that the Mangaohoi Stream initiative and progress made was clearly discussed at a recent meeting / presentation by the youth involved. As explained at that meeting, this is a youth initiative and they have only just developed their vision and have yet to fully consider how and when any initiatives will be undertaken. It is not a Council initiative and therefore a restoration plan will not be compiled. The field days to date have been organised to raise awareness among youth and the schools about the stream and its environs.

Chairperson Taylor said that the committee is concerned that there is no planting plan and the outcomes of this project have not been made public. The committee has its own plans which may clash with those of the restoration group.



TE AWAMUTU COMMUNITY BOARD MINUTES 13 JULY 2010

Board Member Hurrell said that the children involved in the project will create a time frame and outline what is planned. He had seen the plan as proposed by the committee and it is totally different to what the stream restoration group have in mind, which is to tidy up the stream and plant trees. They see the future use for raft racing, swimming, fishing etc. Board Member Hurrell further explained that the group exists under the “umbrella” of the Te Awamutu Safer Community Council, of which he is a Trustee. The group works in with Fish and Game New Zealand, the Biodiversity Council and Council staff.

Each group has the good of the community in mind and representation on each group was suggested with the attendance of a representative of the restoration stream group to attend the next committee meeting.

Council's Manager Community Facilities said that he would be able to attend the next meeting of the committee and had been unable to attend the last meeting, due to a meeting in Cambridge concluding later than expected.

7.2 Te Awamutu Alive Committee

File: 20-07-04

Minutes of meeting of 22 June 2010 were included in the agenda.

RESOLVED

6/10/124

That the unconfirmed minutes of the Te Awamutu Alive Committee meeting held on 22 June 2010 be received.

Hall/Hurrell

RESOLVED

6/10/125

That the Te Awamutu Community Board approve the payment of \$1,170.01 to Safe 'n' Sound Storage Limited from Te Awamutu Alive's account in discretionary grants.

Hurrell/Gower

8 OTHER MINUTES

8.1 Te Awamutu Safer Community Charitable Trust

File: 65-10-09

Minutes of meeting held on 10 June 2010 were included in the agenda.



TE AWAMUTU COMMUNITY BOARD MINUTES 13 JULY 2010

RESOLVED

6/10/126

That the minutes of a meeting of the Te Awamutu Safer Community Charitable Trust held on 10 June 2010 be received.

Hall/Hurrell

8.2 Kihikihi Residents and Ratepayers

File: 01-08-04

Minutes of meeting held on 9 June 2010 were included in the agenda.

RESOLVED

6/10/127

That the minutes of a meeting of the Kihikihi Residents and Ratepayers held on 9 June 2010 be received.

Hall/Hurrell

8.3 Temple Cottage Committee

File: 04552/100.00

Minutes of meeting held on 19 May 2010 were included in the agenda.

RESOLVED

6/10/128

That the minutes of a meeting of the Temple Cottage Committee held on 19 May 2010 be received.

Hall/Hurrell

8.4 Health and Welfare Forum

File: 01-85-01

Minutes of meeting held on 27 May 2010 were included in the agenda.

RESOLVED

6/10/129

That the minutes of a meeting of the Health and Welfare Forum held on 27 May 2010 be received.

Hall/Hurrell

9 DIVISIONAL REPORTS

9.1 Community Services Report

File: 01-84-03

Community Services Report dated 30 June 2010 was included in the agenda.



TE AWAMUTU COMMUNITY BOARD MINUTES 13 JULY 2010

RESOLVED

6/10/130

That the Community Services Report dated 30 June 2010 be received.

Hall/Hurrell

9.2 Treasury Report

File: 75-16-09

Report of Financial Accounting Manager dated 8 June 2010 was included in the agenda.

RESOLVED

6/10/131

That the report of the Financial Accounting Manager for the period ended 31 May 2010 be received.

Hall/Hurrell

RESOLVED

6/10/132

That the amount of \$254.00 is returned to the uncommitted funds of Te Awamutu Reserves and Landscape Committee and \$173.00 to the uncommitted funds of Te Awamutu Alive Committee.

Hall/Gower

RESOLVED

6/10/133

That the amount of \$514.00 (resolution 5/09/227) be returned to the uncommitted funds in the Minor Community Works fund.

Pinkerton/Hurrell

9.3 Building Statistics

File: 01-84-07

Building Statistics for May 2010 were included in the agenda.

RESOLVED

6/10/134

That the Building Statistics for May 2010 be received.

Hall/Hurrell

10 INWARDS CORRESPONDENCE

10.1 Waipa District Council's Draft Annual Plan 2010/11, Consideration of Submissions

File: 01-21-07

A letter from Council advising of the Policy Committee's recommendations, in relation to the matters raised in the Board's submission, was included in the agenda.



TE AWAMUTU COMMUNITY BOARD MINUTES 13 JULY 2010

RESOLVED

6/10/135

That the letter dated 28 June 2010 from Waipa District Council be received.

Gower/Hall

Chairperson Taylor said that the comments relating to the central business district (CBD) were incorrect as the sections of footpath between Churchill and Mutu Streets are not of a high standard and were not included in the upgrade as this area was considered to be part of the industrial part of town. From an aesthetic point of view, it looks very untidy.

11 REQUEST FOR FINANCIAL ASSISTANCE – HEALING AND RAPE CRISIS CENTRE

File: 01-31-10

A letter from the Healing and Rape Crisis Centre requesting financial assistance to widen the entranceway to improve off street parking at the centre was included in the agenda.

RESOLVED

6/10/136

That the letter dated 18 June 2010 from Healing and Rape Crisis Centre be received.

Barnes/Gower

RESOLVED

6/10/137

That the Te Awamutu Community Board approve \$2,460.00 from the Minor Community Works Fund, for the Healing and Rape Crisis Centre to widen the entranceway to the centre to facilitate off street parking.

Barnes/Hurrell

12 NOTICE OF MOTION – CENTRAL BUSINESS DISTRICT UPGRADE

File: 01-21-07

A Notice of Motion submitted by Chairperson Taylor.

RESOLVED

6/10/138

That the Te Awamutu Community Board receive and consider information regarding the central business district upgrade.

Taylor/Hurrell

Chairperson Taylor said that he had understood that some of the cobbles were going to be saved so they could be used to extend the paving. The existing footpath is serviceable but is not to a high standard. Photographs of areas requiring attention were included in the agenda.



TE AWAMUTU COMMUNITY BOARD MINUTES 13 JULY 2010

RESOLVED

6/10/139

That the Te Awamutu Community Board strongly recommend that Council give priority to paving the section of footpath on Alexandra Street from Churchill to Mutu Streets.

Hall/Gower

RESOLVED

6/10/140

That the Te Awamutu Community Board recommend that Council pave the section of footpath on Roche Street beside the Commercial Hotel.

Hurrell/Hall

RESOLVED

6/10/141

That the Te Awamutu Community Board recommend that Council staff remove all paint markings from the cobbles in Alexandra Street and that other details are attended to as illustrated in the photographs supplied.

Hurrell/Gower

Council's Manager Community Facilities said that a town caretaker had been employed in Cambridge when the central business district upgrade had been completed and this could be recommended to Council as an ongoing measure for Te Awamutu.

There was general discussion regarding the removal of the cherry trees and Board Member Pinkerton said that it was his understanding that the Te Awamutu Reserves and Landscape Committee had suggested that a cherry tree with a narrow and upward growth habit be planted in their place.

There was also discussion why there had been no grass installed on the centre island between Bank and Market Streets as pedestrians are walking through the garden. The new raised pedestrian areas on Roche and Markets Streets are not pedestrian crossings and there are no signs to indicate this; a centre line and a line to indicate the stopping point have also not been included.

Overall, the Board Members thought that the new upgrade was a great asset to the town.

13 NOTICE OF MOTION – ENGINEERING SOLUTIONS

File: 01-21-07

A Notice of Motion submitted by Chairperson Taylor.

RESOLVED

6/10/142

That the Te Awamutu Community Board recommend to Council that engineering solutions be found for the intersections of Bond Road and State Highway 3, and Cambridge Road, Rogers Place and Te Rahu Road.

Taylor/Hurrell



TE AWAMUTU COMMUNITY BOARD MINUTES 13 JULY 2010

14 REVIEW OF WAIPA DISTRICT COUNCIL PROCEDURAL POLICY

File: 01-21-07

Council adopts policies to assist in the effective and efficient implementation of its functions, duties and powers. Some policies are statutorily required (such as Gambling Class 4 Venue Policy) and there are financial policies required by the Local Government Act 2002, incorporated in Council's Long Term Council Community Plan. Where there is not a statutory requirement for a policy, Council may also adopt other procedural policies to provide elected members and council staff with guidance for dealing with similar issues in a consistent manner.

Council has traditionally maintained these procedural policies (which are subject to regular review) in a manual. The current manual is being reviewed as a whole and the process so far has involved discussions with council staff, with councillors through a series of six workshops and consultation with the Iwi Consultative Committee. A summary was included in the agenda and a reduced version of the current procedural policy manual distributed with the agenda.

Council's Manager Legal and Corporate Support outlined the review and requested feed back from the Board, if any, on any particular issue.

RESOLVED

6/10/143

That the information be received.

Gower/Hurrell

[Item taken at 7.06pm]

15 PEDESTRIAN REFUGE, ROCHE STREET

File: 55-26-06

Res: 6/09/216

RESOLVED

6/10/144

That the Te Awamutu Community Board approve \$5,000 from the Minor Community Works Fund to install a pedestrian refuge on Roche Street, in the vicinity of Freeman Court, subject to discussions with residents of the area.

Barnes/Pinkerton

16 BOARD MEMBERS REPORT FROM MEETINGS ATTENDED ON BEHALF OF THE TE AWAMUTU COMMUNITY BOARD

File: 01-21-07

There were no reports given.



TE AWAMUTU COMMUNITY BOARD MINUTES 13 JULY 2010

17 COMMUNITY BOARD RESOLUTIONS UNDER ACTION AND NOT INCLUDED IN THIS AGENDA

File: 01-21-07

Schedule of Te Awamutu Community Board Resolutions Under Action as at 30 June 2010 was included in the agenda.

RESOLVED

6/10/145

That the Te Awamutu Community Board Resolutions Under Action as at 30 June 2010 and not included as an item in this agenda be received and resolution 6/09/216 be deleted.

Gower/Hurrell

18 COMMITTEE MEETINGS FOR JULY 2010

File: 01-21-07

Te Awamutu Reserves and Landscape Committee	Tuesday, 27 July	2.00pm
---------------------------------------------	------------------	--------

Te Awamutu Alive	Tuesday, 27 July	5.15pm
------------------	------------------	--------

19 ITEMS FOR NEXT BOARD MEETING

File: 01-21-07

Items for the Board meeting requested by Board members should be by way of Notice of Motion in accordance with Standing Orders.

20 NEXT MEETING

The next meeting of the Te Awamutu Community Board will be held at 7.00pm on Tuesday, 10 August 2010, Waipa District Council, 101 Bank Street, Te Awamutu.

There being no further business the meeting closed at 10.23pm.

CHAIRPERSON

DATE

CONFIRMED AS A TRUE AND CORRECT RECORD OF PROCEEDINGS