



# TE AWAMUTU COMMUNITY BOARD MINUTES 26 OCTOBER 2010

*Minutes of the inaugural meeting of the Te Awamutu Community Board held in the Council Chambers, Waipa District Council, 101 Bank Street, Te Awamutu on Tuesday 26 October 2010 at 1.00pm*

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## **1 PRESENT**

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### **Members**

KM Ellis, R Hurrell, C Pinkerton, D Taylor, BH Westerbaan  
Councillors EH Barnes [from 1.07pm] and L Hoverd

### **In Attendance**

Mayor Alan Livingston  
Chief Executive, Garry Dyet  
Group Manager Business Support, Ken Morris  
Manager Legal and Corporate Support, Jennie McFarlane  
Manager Finance, Kumeran Perumal  
Governance Support Senior, Cathie Shaw  
Committee Secretary, Noelene Barr

### **Public**

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The Chief Executive welcomed those present and explained that according to The Local Government Act 2002, he was required to Chair the meeting until the Board had elected a Chairperson. He also advised that Councillors Barnes and Hoverd were appointed to the Board earlier that day as Council's representatives.

## **2 MAKING AND ATTESTING OF DECLARATIONS BY MEMBERS**

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File: 01-21-07

The Local Government Act 2002 [Schedule 7 Clause 14] states that a person cannot act as a member of a local authority until they have made an oral and written declaration in the form set out in the Act.

Members were called in alphabetical order and made the following declaration which was witnessed by Mayor Livingston -

*"I, ....., declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of the Te Awamutu community, the powers, authorities, and duties vested in or imposed upon me as a member of Te Awamutu Community Board by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act."*



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On behalf of Council, Mayor Livingston congratulated those newly elected, Board Members Ellis and Westerbaan and those who were re-elected and thanked all Board members for representing their community.

[Board Member Barnes arrived 1.07pm]

### **3 ELECTION OF CHAIRPERSON AND DEPUTY CHAIRPERSON**

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File: 01-21-07

Members were advised that The Local Government Act 2002 [Schedule 7 Clause 37(1)] states that a Community Board must have a Chairperson. The Chief Executive explained the voting process and called for nominations.

#### **RESOLVED**

6/10/192

*That Board Member Taylor be appointed Chairperson of the Te Awamutu Community Board.*

Pinkerton/Hoverd

Board Member Westerbaan nominated Board Member Hurrell as Chairperson but the motion lapsed due to the lack of a seconder.

There being no further nominations, the Chief Executive declared Board Member Taylor, Chairperson of the Te Awamutu Community Board.

Chairperson Taylor took the chair and thanked members for their support, welcomed new members and councillors and called for nominations for Deputy Chairperson.

#### **RESOLVED**

6/10/193

*That Board Member Ellis be appointed Deputy Chairperson of the Te Awamutu Community Board.*

Barnes/Hurrell

There being no further nominations, Chairperson Taylor declared Board Member Ellis as Deputy Chairperson.

### **4 GENERAL EXPLANATION OF LEGISLATION BY CHIEF EXECUTIVE**

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Manager Legal and Corporate Support summarised the following legislation, being a requirement of The Local government Act 2002 [Schedule 7 Clause (5) (c) –

- The Local Government Act 2002
- The Local Government Official Information and Meetings Act 1987
- The appropriate provisions of the Local Authorities (Members Interests) Act 1968



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- Sections 99, 105 and 105A of the Crimes Act
- The Secret Commissions Act 1910
- The Securities Act 1978

Members were provided with copies of the above legislation for their information.

### **5 FIXING OF THE DATE AND TIME OF THE FIRST MEETING OR ADOPTION OF A SCHEDULE OF MEETINGS**

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File: 01-21-07

The Local Government Act 2002 [Schedule 7 Clause 21(5)(d)] requires a Community Board, at its first meeting after a triennial general election, to fix the date and time of its first meeting or to adopt a schedule of meetings. The Te Awamutu Community Board's practice is to meet on the second Tuesday of each month, except for January.

The Chief Executive explained that a meeting had not been scheduled for 9 November as it was not possible to give the period of notice as required by legislation, however another meeting date could be chosen or the period of notice waived.

#### **RESOLVED**

6/10/194

*That the following schedule of meetings be adopted (generally being the second Tuesday of each month except for January) commencing at 7.00pm, including a meeting in November with the statutory period of notice being waived -*

*16 November 2010  
14 December 2010  
08 February 2011  
08 March 2011  
12 April 2011  
10 May 2011  
14 June 2011  
12 July 2011  
09 August 2011  
13 September 2011  
11 October 2011  
08 November 2011  
13 December 2011*

Pinkerton/Westerbaan

There being no further business the meeting closed at 1.23pm.



**TE AWAMUTU COMMUNITY BOARD  
MINUTES 26 OCTOBER 2010**

**CHAIRPERSON**

\_\_\_\_\_

**DATE**

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**CONFIRMED AS A TRUE AND CORRECT RECORD OF PROCEEDINGS**