



TE AWAMUTU COMMUNITY BOARD MINUTES 16 NOVEMBER 2010

Minutes of a meeting of the Te Awamutu Community Board held in the Council Chambers, Waipa District Council, 101 Bank Street, Te Awamutu on Tuesday 16 November 2010 commencing at 7.00pm

1 PRESENT

Members

D Taylor (Chairperson)

H Barnes, KM Ellis, C Pinkerton, BH Westerbaan

In Attendance

Jennie McFarlane, Manager Legal and Corporate Support
Noelene Barr, Committee Secretary

Public

Nil

2 APOLOGIES

RESOLVED

6/10/195

That the apologies for absence from Board Members Hoverd and Hurrell be received.

Pinkerton/Westerbaan

3 LATE ITEMS

RESOLVED

6/10/196

That the following be accepted as late items –

- *2011 New Zealand Community Boards' and Local Boards' Conference*
- *Local Government New Zealand – Professional Development Workshops*
- *Elected Members Remuneration Update*
- *"Welcome to Te Awamutu" Signs*
- *Payment of invoice, Christmas Parade 2009*

Pinkerton/Ellis

4 CONFIRMATION OF ORDER OF BUSINESS

File: 01-21-14

RESOLVED

6/10/197

That the order of the meeting be confirmed.

Barnes/Westerbaan



TE AWAMUTU COMMUNITY BOARD MINUTES 16 NOVEMBER 2010

5 PUBLIC FORUM

File: 01-21-02

Nil

6 MINUTES OF PREVIOUS MEETINGS

File: 01-21-14

6.1 Minutes of the Meeting held 14 September 2010 were included in the agenda.

As these meetings were the last before the Triennial Election of 2010, the Chairperson and the Chief Executive are responsible for confirming the correctness of these minutes.

RESOLVED

6/10/198

That the minutes of the meeting held on 14 September 2010 be received.

Barnes/Pinkerton

6.2 Minutes of the Meeting held 23 September 2010 were included in the agenda.

RESOLVED

6/10/199

That the minutes of the meeting held on 23 September 2010 be received.

Pinkerton/Ellis

6.3 Minutes of meeting held on 26 October 2010 were included in the agenda.

RESOLVED

6/10/200

That the minutes of the meeting held 26 October 2010, as circulated with the agenda, be confirmed as a true and correct record of proceedings.

Westerbaan/Ellis

7 APPOINTMENT OF COMMITTEES AND SUBCOMMITTEES

Members were advised that The Local Government Act gives the Community Board the power to appoint committees, subcommittees and other subordinate decision making bodies. It states that committees and subcommittees are deemed to be discharged on the coming into office of the Board following a triennial general election unless the Board has resolved otherwise. The Board has not resolved otherwise and must therefore consider the appointment of its committees.



TE AWAMUTU COMMUNITY BOARD MINUTES 16 NOVEMBER 2010

The committees were listed in the agenda with the names of the previously appointed members. Each committee was discussed in turn and members duly appointed.

7.1 Te Awamutu Reserves and Landscape Committee

File: 20-09-05

RESOLVED

6/10/201

That Chairperson Taylor and Board Members Ellis and Pinkerton and representatives of relevant interest groups and the wider community within the Board area, as follows –

Howard Ashmore, Brian Boswell Betsy Bryant, Margaret Day, Bobbie Fladgate, Mike Henderson, Annette Johnson, Anne McGregor, Monique Mexted, Ra Potaka, Nicky Samuel

be appointed to the Te Awamutu Reserves and Landscape Committee for the following purpose –

- *To communicate with local interest groups who are involved in activities aimed at enhancing local public spaces;*
- *To consider proposals from the local community, including local interest groups, that seek to beautify or otherwise enhance local reserves and public spaces, and present recommendations to the Board;*
- *To overview Council's reserve development/management proposals, plans and activities within the Board area and present recommendations to the Te Awamutu Community Board;*
- *To consider and report on matters referred to it by the Board or in general accordance with the purpose of the Committee.*

Barnes/Westerbaan

7.2 Te Awamutu Alive

File: 10-07-04

RESOLVED

6/10/202

That Chairperson Taylor and Board Members Hurrell, Westerbaan and the following representatives –

Chris Smith – Te Awamutu Chamber of Commerce

Lynne Fenwick and Ian Parlane – Te Awamutu Community Public Relations Organisation

Dianne Tyer and Murray Wallis – community members (3)

be appointed to the Te Awamutu Alive Committee for the following purpose –



TE AWAMUTU COMMUNITY BOARD MINUTES 16 NOVEMBER 2010

- *To communicate with local interest groups who are involved in promotional activities;*
- *To consider proposals from the local community, including local interest groups, that seek to promote the Te Awamutu area and present recommendations to the Board;*
- *To overview Council's promotional activities within the Board area and present recommendations to the Board;*
- *To consider and report on matters referred to it by the Board or in general accordance with the purpose of the Committee.*

Pinkerton/Barnes

8 APPOINTMENT TO OTHER ORGANISATIONS

Members were advised that it has been Board practice to appoint Board members to other organisations and community groups.

The Local Government Act states that committees are deemed to be discharged on the coming into office of the Board following a triennial general election and they must be re-appointed accordingly. There is no such provision with respect to the appointment of representatives on other organisations but these appointments should be confirmed or new appointments made.

8.1 Te Awamutu Community Public Relations Organisation

File: 20-07-02

RESOLVED

6/10/203

That Chairperson Taylor and Board Member Ellis be appointed as the Te Awamutu Community Board representatives on the Te Awamutu Community Public Relations Committee.

Pinkerton/Barnes

8.2 Temple Cottage Development Committee

File: 04552/100.00

RESOLVED

6/10/204

That Board Member Barnes be appointed to liaise between the Te Awamutu Community Board and the Temple Cottage Development Committee.

Pinkerton/Barnes



TE AWAMUTU COMMUNITY BOARD MINUTES 16 NOVEMBER 2010

8.3 Te Awamutu Citizens Advice Bureau

File: 33-09-02

RESOLVED

6/10/205

That Board Member Hoverd be appointed as the Te Awamutu Community Board representative on the Te Awamutu Citizens Advice Bureau.

Pinkerton/Barnes

8.4 Te Awamutu Chamber of Commerce

File: 01-13-01

RESOLVED

6/10/206

That Board Members Hurrell and Westerbaan be appointed as the Te Awamutu Community Board representatives on the Te Awamutu Chamber of Commerce.

Pinkerton/Barnes

8.5 Te Awamutu Brass

File: 01-48-02

RESOLVED

6/10/207

That Chairperson Taylor be appointed to liaise between the Te Awamutu Community Board and the Te Awamutu Brass Band.

Pinkerton/Barnes

8.6 Te Awamutu and District Highland Pipe Band

File: 60-20-04

RESOLVED

6/10/208

That Chairperson Taylor be appointed to liaise between the Te Awamutu Community Board and the Te Awamutu and District Highland Pipe Band.

Pinkerton/Barnes

8.7 Te Awamutu Community Cadet Unit

File: 04492/039.00

RESOLVED

6/10/209

That Board Member Hurrell be appointed to liaise between the Te Awamutu Community Board and the Te Awamutu Community Cadet Unit.

Pinkerton/Barnes



TE AWAMUTU COMMUNITY BOARD MINUTES 16 NOVEMBER 2010

8.8 Order of St John

File: 04492/196.01

RESOLVED

6/10/210

That Board Member Hurrell be appointed to liaise between the Te Awamutu Community Board and the Order of St John.

Pinkerton/Barnes

8.9 Te Awamutu District Community Arts Council

File: 20-08-14

Recommendation

Thatbe appointed as the Te Awamutu Community Board representative on the Te Awamutu District Community Arts Council.

To be discussed at a later date.

8.10 Kihikihi Domain Sports Incorporated

File: 01-51-03

RESOLVED

6/10/211

That Board Member Barnes be appointed as the Te Awamutu Community Board representative to Kihikihi Domain Sports Incorporated.

Pinkerton/Barnes

8.11 Kihikihi Police House Restoration Group

File: 4552/100.00

RESOLVED

6/10/212

That Board Members Hurrell and Barnes be appointed to liaise between the Te Awamutu Community Board and the Kihikihi Police House Restoration Group.

Pinkerton/Barnes

8.12 Te Awamutu Safer Community Charitable Trust

File: 65-10-09

RESOLVED

6/10/213

That Board Members Hurrell and Pinkerton be appointed to liaise between the Te Awamutu Community Board and the Te Awamutu Safer Community Charitable Trust.

Pinkerton/Barnes



TE AWAMUTU COMMUNITY BOARD MINUTES 16 NOVEMBER 2010

8.13 Kihikihi Residents and Ratepayers

File: 01-08-04

RESOLVED

6/10/214

That Board Member Barnes be appointed as a representative to the Kihikihi Residents and Ratepayers group.

Pinkerton/Barnes

9 TE AWAMUTU COMMUNITY BOARD COMMITTEE MINUTES

9.1 Te Awamutu Reserves and Landscape Committee

File: 20-09-05

The minutes of the meeting on 28 September 2010 were distributed at the meeting.

RESOLVED

6/10/215

That the unconfirmed minutes of the Te Awamutu Reserves and Landscape Committee meeting held on 28 September 2010 were received.

Westerbaan/Pinkerton

9.2 Te Awamutu Alive

File: 20-07-04

The minutes of the meeting of 28 September 2010 were distributed at the meeting.

RESOLVED

6/10/216

That the unconfirmed minutes of the Te Awamutu Alive Committee meeting held on 28 September 2010 be received.

Barnes/Pinkerton

Board Member Ellis queried if street flags could be flown at Kihikihi during international equestrian events, ie horse trials and polo which occurs annually.

10 OTHER MINUTES

10.1 Te Awamutu Safer Community Charitable Trust

File: 65-10-09

Minutes of meetings held on 9 September and 20 October 2010 were included in the agenda.

RESOLVED

6/10/217

That the minutes of the meetings of the Te Awamutu Safer Community Charitable Trust held on 9 September and 20 October 2010 be received.

Pinkerton/Barnes



TE AWAMUTU COMMUNITY BOARD MINUTES 16 NOVEMBER 2010

10.2 Kihikihi Residents and Ratepayers

File: 01-08-04

Minutes of meetings held on 22 September and 13 October 2010 were included in the agenda.

RESOLVED

6/10/218

That the Minutes of the meetings of Kihikihi Residents and Ratepayers held on 22 September and 13 October 2010 be received.

Pinkerton/Barnes

10.3 Health and Welfare Forum

File: 01-85-01

Minutes of meeting held on 26 August 2010 were included in the agenda.

RESOLVED

6/10/219

That the minutes of the meeting of Health and Welfare Forum held on 26 August 2010 be received.

Pinkerton/Barnes

10.4 Kihikihi Police House Restoration Trust

File: 04552/100.00

Minutes of meeting held on 20 September 2010 were included in the agenda.

RESOLVED

6/10/220

That the minutes of Kihikihi Police House Restoration Trust held on 20 September 2010 be received.

Pinkerton/Barnes

10.5 Temple Cottage Committee

File: 04552/100.00

Minutes of meetings held on 16 August, 20 September and 18 October 2010 were included in the agenda.

RESOLVED

6/10/221

That the minutes of the Temple Cottage Committee held on 16 August, 20 September and 20 October 2010 be received.

Pinkerton/Barnes



TE AWAMUTU COMMUNITY BOARD MINUTES 16 NOVEMBER 2010

10.6 Te Awamutu and District Highland Pipe Band

File: 60-20-04

Minutes of the meeting held on 15 September 2010 were included in the agenda.

RESOLVED

6/10/222

That the minutes of the Te Awamutu and District Highland Pipe Band held on 15 September 2010 be received.

Pinkerton/Barnes

10.7 Waipa Community Arts Council

File: 20-08-14

Minutes of the meeting held on 11 October 2010 were included in the agenda.

RESOLVED

6/10/223

That the minutes of the Waipa Community Arts Council held on 11 October 2010 be received.

Pinkerton/Barnes

11 DIVISIONAL REPORTS

11.1 Community Services Report

File: 01-84-03

Community Services Report dated 5 November 2010 was included in the agenda.

RESOLVED

6/10/224

That the Community Services report dated 5 November 2010 be received.

Westerbaan/Ellis

Matter Arising

11.1.1 Footpath – Alexandra Street, from Churchill to Mutu Streets

File: 55-09-01

Res: 6/10/139 and 6/10/140

RESOLVED

6/10/225

That the Te Awamutu Community Board strongly recommend that Council make funds available to pave the section of footpath on Alexandra Street, from Churchill to Mutu Streets, and Roche Street (beside the Commercial Hotel) in the budgets for the next financial year (2011/2012).

Westerbaan/Barnes



TE AWAMUTU COMMUNITY BOARD MINUTES 16 NOVEMBER 2010

11.2 Treasury Report

File: 75-16-09

A report from the Group Manager Finance for the period ended 30 September 2010 was included in the agenda.

RESOLVED

6/10/226

That the Treasury Report for the period ended 30 September 2010 be received.

Westerbaan/Ellis

Matter Arising

11.2.1 Minor Community Works Fund

File: 75-06-05

RESOLVED

6/10/227

That the unused balance of \$273.00 relating to resolution 6/10/137 be returned to uncommitted funds of the Minor Community Works fund.

Westerbaan/Ellis

11.3 Building Statistics

File: 01-84-07

Building Statistics for October 2010 was included in the agenda.

RESOLVED

6/10/228

That the Building Statistics for October 2010 be received.

Westerbaan/Ellis

12 INWARDS CORRESPONDENCE

12.1 Sister Cities New Zealand

File: 01-80-03

The latest editions of the Sister Cities New Zealand newsletter were included in the agenda.

RESOLVED

6/10/229

That the newsletters dated 23 September and 1 November 2010 be received.

Pinkerton/Ellis

Due to lack of interest in Sister Cities relationships, Board Members requested that the Sister Cities Newsletter not be included in future agendas.



TE AWAMUTU COMMUNITY BOARD MINUTES 16 NOVEMBER 2010

12.2 Waipa District Council – Trade Waste and Wastewater Drainage Bylaws

File: 01-21-07

A letter from Council's Community Planner seeking submissions on the proposed Trade Waste and Wastewater Drainage Bylaws was included in the agenda.

RESOLVED

6/10/230

That the letter dated 16 September 2010 from Waipa District Council be received.

Westerbaan/Ellis

RESOLVED

6/10/231

That the Te Awamutu Community Board support the proposed Trade Waste and Wastewater Drainage bylaws.

Pinkerton/Ellis

13 NEW ZEALAND COMMUNITY BOARDS' EXECUTIVE COMMITTEE ELECTIONS – CALL FOR NOMINATIONS

File: 01-21-02

Nominations for the representatives and deputies on the New Zealand Community Boards' Executive Committee are due after the 13 October 2010 local authority triennial elections, as new appointments are due to come into effect by the end of February 2011. The Executive Committee is made up of six representatives – one for each of the six geographic zones of member authorities as described in the Local Government New Zealand Rules. Waipa District Council is a member of Zone Two.

RESOLVED

6/10/232

That the memorandum dated 18 October 2010 from Local Government New Zealand be received.

Barnes/Westerbaan

RESOLVED

6/10/233

That the Te Awamutu Community Board nominate Board Member Ellis as Zone Two representative on the New Zealand Community Boards' Executive Committee subject to her further investigations and ability to take up the nomination.

Barnes/Westerbaan



TE AWAMUTU COMMUNITY BOARD MINUTES 16 NOVEMBER 2010

14 COMMUNITY BOARD RESOLUTIONS UNDER ACTION AND NOT INCLUDED AS AN ITEM IN THIS AGENDA

File: 01-21-21

Schedule of Te Awamutu Community Board Resolutions Under Action as at 29 October 2010 was included in the agenda.

RESOLVED

6/10/234

That the Te Awamutu Community Board Resolutions Under Action as at 29 October 2010 and not included as an item in this agenda be received and resolutions 6/09/260, 6/10/032, 6/10/121 be deleted.

Pinkerton/Ellis

15 COMMUNITY BOARD MEETING/FUNCTION DATES FOR NOVEMBER 2010

File: 01-21-02

The Board traditionally meets on the second Tuesday of each month except January in which there are no meetings. At the first meeting following the triennial general election the Board must set the date of its first meeting or a schedule of meetings. It met on 26 October 2010 and set the following schedule of meetings –

14 December 2010
08 February 2011
08 March 2011
12 April 2011
10 May 2011
14 June 2011
12 July 2011
09 August 2011
13 September 2011
11 October 2011
08 November 2011
13 December 2011

The Committees set their own meeting dates based on past practice.

The earliest a committee meeting can be held in compliance with the Local Government Act is 10 to 14 days from the date of the appointment of the committee. Legislation also requires meetings to be publicly notified, generally not more than 10 or less than five working days before the day of the meeting. There is provision for a member of the Board or a committee to waive any requirements regarding the giving of notice of a meeting to that member. As committee meetings are unable to be held in December, members requested that meetings be held in November.



TE AWAMUTU COMMUNITY BOARD MINUTES 16 NOVEMBER 2010

There was general discussion regarding the commencement time of Board meetings and it was decided that future meetings will commence at the earlier time of 6.00pm.

RESOLVED

6/10/235

That the Te Awamutu Community Board waive the statutory period of notice and hold the next Te Awamutu Reserves and Landscape Committee and Te Awamutu Alive Committee meetings on Tuesday, 23 November 2010.

Pinkerton/Westerbaan

Board Member Westerbaan gave his apologies in advance for absence from the Te Awamutu Alive Committee meeting.

16 ITEMS FOR NEXT BOARD MEETING

File: 01-21-02

Items for the Board meeting requested by Board members should be by way of Notice of Motion in accordance with Standing Orders.

17 NEXT MEETING

The next meeting of the Te Awamutu Community Board will be held at **6.00pm** on Tuesday 14 December 2010 in the Council Chambers, Waipa District Council, 101 Bank Street, Te Awamutu.

18 2011 NEW ZEALAND COMMUNITY BOARDS' AND LOCAL BOARDS' CONFERENCE

File: 01-21-07

RESOLVED

6/10/236

That the Te Awamutu Community Board recommend two Board Members attend the 2011 New Zealand Community Boards' and Local Boards' Conference.

Pinkerton/Ellis

19 LOCAL GOVERNMENT NEW ZEALAND – PROFESSIONAL DEVELOPMENT WORKSHOPS

File: 01-21-07

Local Government New Zealand Knowhow is holding various workshops for professional training one of which is of particular interest for new board members. This is being hosted by Waikato District Council on 9 December 2010. Details to be distributed to new board members.



TE AWAMUTU COMMUNITY BOARD MINUTES 16 NOVEMBER 2010

20 ELECTED MEMBERS REMUNERATION - UPDATE

File: 01-21-07

Manager Legal and Corporate Support provided an update on the Elected Members Remuneration and said that confirmation had been received that the pool of funds would remain at the same levels as the 2009/10 year. It is proposed that a joint workshop with Councillors and Board Members be held on 23 November.

21 WELCOME SIGNS

File: 33-41-01

Res: 6/10/189

Chairperson Taylor advised that the construction of frames for the new "Welcome to Te Awamutu" signs is beyond the abilities of volunteers and requires the expertise of professionals; further funds are therefore required to do this.

RESOLVED

6/10/237

That the Te Awamutu Community Board approve a further \$1,500 from Minor Community Works fund to complete the "Welcome to Te Awamutu" signs as approved by Council's Manager Community Relations.

Pinkerton/Westerbaan

22 PAYMENT OF INVOICE - CHRISTMAS PARADE 2009

File: 20-07-04

Due to an oversight, the recommendation made by the Te Awamutu Alive Committee at its meeting on 27 July 2010 to pay the invoice relating to the Christmas Parade 2009, was not approved by the Board.

RESOLVED

6/10/238

That the Te Awamutu Community Board approve the payment of \$413.77 to Linnie Osborne for costs associated with the Christmas Parade 2009 from the Te Awamutu Alive Committee's account in discretionary grants.

Barnes/Pinkerton

There being no further business the meeting closed at 10.30pm.

CHAIRPERSON _____

DATE _____

CONFIRMED AS A TRUE AND CORRECT RECORD OF PROCEEDINGS