



# Te Awamutu Community Board Minutes

**Time:** 6.00pm  
**Date:** Tuesday, 8 March 2011  
**Venue:** Council Chambers  
Waipa District Council  
101 Bank Street, Te Awamutu

## 1 MEMBERS

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### Chairperson

D Taylor

H Barnes, KM Ellis, L Hoverd, R Hurrell, BH Westerbaan

### In Attendance

Manager Legal and Corporate Support - J McFarlane  
Governance Support Senior - C Shaw

**Public** – 4 relating to items 6, 10 and 11

**Press** - 0

## 2 APOLOGIES

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### RESOLVED

6/11/18

*That the apology from Board Member Pinkerton for non attendance be received.*

Hurrell/Westerbaan

## 3 LATE ITEMS

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There were no late items.

## 4 CONFIRMATION OF ORDER OF BUSINESS

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File: 01-21-14

### RESOLVED

6/11/19

*That the order of the meeting be amended with item 11 and item 10 to be brought forward to be after item 6 and then to revert to the agenda order.*

Barnes/Hurrell



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## 5 PUBLIC FORUM

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File: 01-21-07

There were no items for the public forum.

## 6 COMMUNITY PROBATION SERVICES, SERVICE CENTRE - DEPUTATION

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File: 01-21-07

The Chairperson welcomed Raema Mackay, Area Manager, and Rowan Balloch, Assistant Area Manager of Hamilton Community Probation Services to the meeting and invited them to make a presentation to the Board.

Rowan Balloch provided an informative overview of the services provided by the Community Probation Services, their history in Te Awamutu and the reasons and plans to relocate their offices to Bruce Berquist Drive in Te Awamutu. The Te Awamutu team has outgrown the current office accommodation. He said that the Probation Services had investigated a number of potential re-location sites and selected the Bruce Berquist site so that they would be still close to the people they service and could be more effective. He said the reason for meeting with the Board and other community groups is to keep them informed of the plans to relocate.

[Items 11 and 10 were discussed before item 7]

## 7 MINUTES OF PREVIOUS MEETING

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File: 01-21-14

### 7.1 Minutes of the Meeting held 8 February 2011

#### RESOLVED

6/11/20

*That the minutes of the meeting held 8 February 2011, as circulated with the agenda, be confirmed as a true and correct record of proceedings.*

Hurrell/Hoverd

#### Matters Arising

##### 7.1.1 Streetlight Upgrades – Price Crescent

File: 55-28-14

Res: 6/10/255

The Board were informed that to replace one light column would be funded by Council out of the street light maintenance funding but there were no Council funds available to install a new light as requested. The cost of a new light was \$2,035.00.



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It was **moved** Board Member Westerbaan and **seconded** Board Member Barnes

*That the Te Awamutu Community Board approve funds from the minor community works fund of \$2,035.50 to provide for a new street light in Price Crescent.*

Board Member Hurrell asked where the light was to be placed and said that there were more problems in the Pollard Drive area but if the light is in the vicinity of the intersection that may help. He said before voting on this motion he would like to receive more information.

The mover and seconder agreed to withdraw the motion.

## **7.1.2 Town Caretaker**

File: 01-21-07

Res: 6/10/256

The Board were advised that the Town Caretaker will be working in Te Awamutu one day per fortnight from 22 February 2011, or more often if urgent work is required and will focus on maintenance of furniture, bollards and bins involving cleaning, repairs and painting.

Board members expressed concern that there is no regular maintenance or caretaking of the CBD and that one day a fortnight was not enough. It was agreed that they would give it a trial to monitor the situation but the concerns should form part of the Board's Annual Plan submission.

## **7.1.3 Bike Rack**

File: 01-21-07

Res: 6/11/11

The Board were advised that prices are being sought for this work and once available will be provided to the Board along with a proposal on how this may be funded.

## **7.1.4 Bike Rack – Light**

File: 01-21-07

Res: 6/11/12

The Board were advised that Waipa Networks Limited are investigating this issue to determine what the best option may be for improving lighting in this area, in particular to provide light in the shelter itself. Whilst the adjacent lights provide adequate lighting around the shelter, for passengers inside the shelter it is quite dark due to the solid roof.



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## 7.1.5 Teasdale Street – Trees

File: 01-68-01

The Board were advised that Council staff have investigated this matter and have not found that the trees and the problem meet the criteria for tree removal under Council's current Policy on Trees. Manager Community Facilities appreciates that there is a problem for the occupiers and is continuing investigations to assist them in finding a solution. An update is to be provided at the next Board meeting.

## 7.1.6 Pedestrian Refuge, Roche Street

File: 55-26-06

Res: 6/09/216 and 6/10/144

The Board were advised that this work is currently being priced alongside other pedestrian refuge/footpath work to ensure a reasonable price is paid. The Board wished to have a progress report on when the work will be done at the next meeting.

## 8 TE AWAMUTU COMMUNITY BOARD COMMITTEE MINUTES

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### 8.1 Te Awamutu Reserves and Landscape Committee

File: 20-09-05

**Minutes of a meeting held on 22 February 2011 were included in the agenda.**

#### **RESOLVED**

6/11/21

*That the unconfirmed minutes of the Te Awamutu Reserves and Landscape Committee meeting held on 22 February 2011 be received.*

Hurrell/Ellis

**The committee made the following recommendation –**

*That the Te Awamutu Community Board approve funds for the Stage One Concept Plan for the Mangaohoi Stream enhancement project as prepared by Mansergh Graham dated 21 January 2011.*

Considerable discussion was held on this item and the fact that there appeared to be two quite separate groups working on the Stream with no cohesion. It was the view of the Board that co-ordination of the work on the Stream needs to be made and Council's Community Facilities staff should be involved also.



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There was some confusion as to how much the Committee were actually requesting for the completion of stage one and Chairperson Taylor undertook to report back to the Te Awamutu Reserves and Landscape Committee with the Board's concerns and seek feedback as to what they actually required.

## 8.2 Te Awamutu Alive Committee

File: 20-07-04

**Minutes of a meeting held on 22 February 2011 were included in the agenda**

### RESOLVED

6/11/22

*That the unconfirmed minutes of the Te Awamutu Alive Committee meeting held on 22 February 2011 be received.*

Westerbaan/Barnes

### RESOLVED

6/11/23

*That the Te Awamutu Community Board return the balance of \$134.00 to the uncommitted portion of Te Awamutu Alive Committee's balance in discretionary grants.*

Westerbaan/Barnes

### RESOLVED

6/11/24

*That the Te Awamutu Community Board approve the payment of the following invoices, associated with the Christmas Parade, from Te Awamutu Alive Committee's balance of discretionary grants -*

<i>Contact Electrical</i>	<i>\$84.24</i>
<i>Richard Hurrell (Bunnings)</i>	<i>\$29.73</i>

Westerbaan/Ellis

## 9 DIVISIONAL REPORTS

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### 9.1 Community Services Report

File: 01-84-03

**Community Services Report period ended 31 January 2011 was included in the agenda.**



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**RESOLVED**

6/11/25

*That the Community Services report period ended 31 January 2011 be received.*

Hurrell/Westerbaan

**9.2 Treasury Report**

File: 75-16-09

**A report from the Group Manager Finance for the period ended 31 January 2011 was included in the agenda.**

**RESOLVED**

6/11/26

*That the Treasury Report for the period ended 31 January 2011 be received.*

Hurrell/Westerbaan

**9.3 Building Statistics**

File: 01-84-07

**Building Statistics for January 2011 were included in the agenda.**

**RESOLVED**

6/11/27

*That the Building Statistics for January 2011 be received.*

Hurrell/Westerbaan

[Item 10 was taken after item 11 and before item 7]

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## **10 TE AWAMUTU AND DISTRICT ARTS COUNCIL**

File: 20-08-14

**A letter from Te Awamutu and District Arts Council with a proposal that the Arts Council be disestablished and become a sub committee of the Te Awamutu Community Board was included in the agenda.**

**RESOLVED**

6/11/28

*That the letter dated 25 February 2011 from Te Awamutu and District Arts Council be received.*

Westerbaan/Barnes



# Te Awamutu Community Board Minutes

Councillor Gower and Lyn Fenwick (Te Awamutu Information Centre) were in attendance for this item and the Chairperson granted them speaking rights.

Marcus Gower said that the Te Awamutu and District Arts Council (the Arts Council) was struggling to attract members and to operate as a body in Te Awamutu. He said discussions had been held with other areas of the Arts in Te Awamutu to come together as one sub-committee under the Community Board. This would enable them to have some level of security and servicing of the Committee by Council staff.

Lyn Fenwick said that while the idea had merit, she and other members of Te Awamutu Arts were concerned that this proposal was just a little premature and would like to see the advantages and disadvantages outlined a bit further before undertaking this step. She said that discussions with advisors had raised concerns around the charitable status of the change which therefore impact on the funding streams that they currently have.

Marcus Gower said that there was currently no representative of the Community Board on the Te Awamutu and District Arts Council and he would like to see an appointment made. He said the Arts House was keen for the Arts Council to take over their operation due to lack of numbers and they would retain their Trust status.

Cr Barnes suggested that for the groups to work, you needed to enlist the support from the Community in the first instance. In response to this Lyn Fenwick said that without the manpower or the community support, placing the group as a group under the Community Board would not change a thing.

There was also discussion on the current Board sub-committees and the need for the Board to utilise an upcoming workshop session to consider the role and purpose of sub-committees, before coming to a decision. In conclusion and after further discussion, the Board suggested that the Arts Council work with representatives of the Arts Community organisations and determine what is the best way to move forward on this issue.

## **RESOLVED**

6/11/29

*That Cr Barnes be appointed as the Te Awamutu Community Board's representative on the Te Awamutu Community Arts Council.*

Ellis/Hurrell



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## **RESOLVED**

6/11/30

*That the Te Awamutu Community Board write to the Te Awamutu Arts Council stating support in principle for their proposal but would like to see the level of support from the Community before progressing the request for a sub-committee of the Board to be formed.*

Barnes/Ellis

[Item 11 was taken before item 7]

## **11 CYCLE STRATEGIES - PETITION**

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File: 01-21-07

The Chairperson welcomed Marcus Gower and Callum Fawcett to the meeting and granted them speaking rights for this item.

Callum Fawcett presented the petition to the Board. The petition asks that Waipa District Council complete three projects in the Te Awamutu/Kihikihi area which would improve cycling outcomes for all age groups and road users, and when completed can be assessed for effectiveness and be the catalyst for further improvements. The petition outlines the concerns expressed by cyclists, and others, of the ongoing cost to our community from traffic accidents involving cyclists.

The three projects are –

- The development of a painted cycle route from Kihikihi to Te Awamutu via Park and Flat Roads;
- Select pedestrian facilities, such as Pioneer Walk linking Albert Park Drive facilities to Memorial Park, are signed and regulated as shared bike/pedestrian use;
- Installation of signs to enhance motorist awareness of cyclists at the recently modified Cambridge Road / Ohaupo Road roundabout.

## **RESOLVED**

6/11/31

*That the petition be received*

Hurrell/Barnes

Considerable discussion was held regarding signage for cyclists and shared cycleway and walkways. The group represented by the petition would like to see the community providing safe cycling for its cyclists including dedicated cycleways on roads. Various options for usage around town was discussed and there was a need for the Pioneer Walk path proposal to be considered as a possible option. Mr Fawcett advised that it is currently being used by both pedestrians and cyclists in practice at present but needs to be properly finished and have proper signage and then maintained.



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## **RESOLVED**

6/11/32

*That the Te Awamutu Community Board recommend to Council that the following three projects as identified in the petition, be implemented:*

- *The development of a painted cycle route from Kihikihi to Te Awamutu via Park and Flat Roads;*
- *Select pedestrian facilities, such as Pioneer Walk linking Albert Park Drive facilities to Memorial Park, are signed and regulated as shared bike/pedestrian use;*
- *Installation of signs to enhance motorist awareness of cyclists at the recently modified Cambridge Road / Ohaupo Road roundabout.*

Hurrell/Westerbaan

## **12 NOTICE OF MOTION – BYLAW TO REMOVE SIGNAGE ON VACATED BUSINESS PREMISES**

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File: 33-41-01

### **A Notice of Motion submitted by Chairperson Taylor.**

The Chairperson provided the reasons for the motion along with some photographs of examples of premises around town where old signage was a problem. The Manager Legal and Corporate support advised that there is currently some restrictions in council bylaws but as the proposal involves private property, the most appropriate mechanism for controls is through the District Plan. She advised the Board that this matter is being addressed by Council staff and a proposed rule will be part of the Draft District Plan due to be publicly notified later this year.

## **RESOLVED**

6/11/33

*That Te Awamutu Community Board recommend to Waipa District Council that it formulate a rule under the Waipa District Plan requiring signage and other identifying material to be removed from vacated businesses within one month of vacation or ceasing to operate commercially.*

Taylor/Hurrell

## **RESOLVED**

6/11/34

*That the letter from Chamber of Commerce in support of the signs being removed be received.*

Taylor/Westerbaan



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## 13 NOTICE OF MOTION - POND AT CENTENNIAL PARK

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File: 01-51-16

### **A Notice of Motion submitted by Board Member Hurrell.**

Board Member Hurrell presented his motion and provided some photographs of the reserve and pond and the matters requiring maintenance. The Manager Legal and Corporate Support advised that the Community Facilities staff have engaged a contractor to clean the pond, remove all the rubbish and vegetation, generally upgrade the site and re-connect the pumping system, with the work due to be completed by the first week in March.

It was commented that no-one had seen any works undertaken as yet and that the pump had been a problem for some years, and could not cope with the size of pond. Other ponds in the town are not fenced and the general impression is that the reserve area is no longer an attractive area to use, in contrast to other Council parks and reserves. It was felt that a longer term solution to fill in the pond was a better option.

### **RESOLVED**

6/11/35

*That the Te Awamutu Community Board recommend to Waipa District Council that due to the water pump not working, overgrown weed infestation and rubbish build up, that consideration be given to draining and clearing the pond in Centennial Park, filling it in with soil and grassing it as the current condition does not enhance the park area.*

Hurrell/Westerbaan

## 14 BOARD MEMBERS REPORT FROM MEETINGS ATTENDED ON BEHALF OF THE TE AWAMUTU COMMUNITY BOARD

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File: 01-21-07

Board Members who have attended meetings on behalf of the Te Awamutu Community Board reported on the following:

- Te Awamutu Community Public Relations Organisation
- Temple Cottage Development Committee
- Te Awamutu Citizens Advice Bureau
- Te Awamutu and District Highland Pipe Band
- Te Awamutu Chamber of Commerce
- Te Awamutu Residents and Ratepayers



# Te Awamutu Community Board Minutes

## 15 COMMUNITY BOARD RESOLUTIONS UNDER ACTION AND NOT INCLUDED AS AN ITEM IN THIS AGENDA

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File: 01-21-07

Schedule of Te Awamutu Community Board Resolutions Under Action as at 28 February 2011 was included in the agenda

**RESOLVED**

6/11/35

*That the Te Awamutu Community Board Resolutions Under Action as at 28 February 2011 and not included as an item in this agenda be received and resolution 6/10/028 be removed.*

Barns/Hurrell

**RESOLVED**

6/11/36

*That resolution 6/10/187 be reworded as follows:*

*That the Te Awamutu Community Board recommend to Waipa District Council that the area of historic reserve, which includes the Walk of Fame and new toilet block, be known and signposted by its correct name of Morgan Park.*

Taylor/Westerbaan

## 16 COMMUNITY BOARD MEETING/FUNCTION DATES FOR MARCH 2011

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File: 01-21-07

Te Awamutu Reserves and Landscape Committee	Tuesday, 22 March 2011	2.00pm
Te Awamutu Alive Committee	Tuesday, 22 March 2011	5.15pm
Te Awamutu Community Board Annual Plan presentation	Tuesday, 5 April 2011	6.00pm

## 17 ITEMS FOR NEXT BOARD MEETING

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File: 01-21-07

Items for the Board meeting requested by Board members should be by way of Notice of Motion in accordance with Standing Orders.



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## 18 SUPPLEMENTARY ITEM- FOOTPATH RENEWAL PROGRAMME 2010/11

File: 27-02-28S

**RESOLVED**

6/11/37

*That the Footpath renewal programme 2010/11 from Manager Road Corridor be received.*

Hurrell/Westerbaan

**RESOLVED**

6/11/38

*That the Te Awamutu Community Board support the renewal of the proposed lengths of footpath in Bond Rd (outside Viterra - three locations), George St (two locations), Rewi St (three locations), and Acacia Ave in Te Awamutu and Kihikihi.*

Hurrell/Ellis

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## 19 SUPPLEMENTARY ITEM: LAND USE CONSENT, RETIREMENT VILLAGE – MOANA PROPERTIES LIMITED

File: 01-21-07

**RESOLVED**

6/11/39

*That the letter dated 28 February 2011 from Waipa District Council be received.*

Barnes/Hoverd

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## 20 NEXT MEETING

The next meeting of the Te Awamutu Community Board will be held at 6.00pm on Tuesday, 12 April 2011 in the Council Chambers, Waipa District Council, 101 Bank Street, Te Awamutu.

There being no further business the meeting closed at 9.45pm

**CHAIRPERSON:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**CONFIRMED AS A TRUE AND CORRECT RECORD OF PROCEEDINGS**