



# Te Awamutu Community Board Minutes

**Time:** 6.00pm  
**Date:** Tuesday, 12 April 2011  
**Venue:** Council Chambers  
Waipa District Council  
101 Bank Street, Te Awamutu

## **1 PRESENT**

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### **Members**

D Taylor, Chairperson

H Barnes, KM Ellis, L Hoverd, R Hurrell, C Pinkerton, BH Westerbaan

### **In Attendance**

Jennie McFarlane, Manager Legal and Corporate Support  
Noelene Barr, Committee Secretary

### **Public**

Nil

## **2 APOLOGIES**

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Nil

## **3 LATE ITEMS**

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Nil

## **4 CONFIRMATION OF ORDER OF BUSINESS**

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File: 01-21-14

### **RESOLVED**

6/11/41

*That the order of the meeting be confirmed.*

Westerbaan/Hurrell



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## 5 PUBLIC FORUM

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File: 01-21-07

Councillors Joe Scarramuzza and Dennis Finn gave a presentation on the Cambridge Swimming Pool project to provide an update for members.

## 6 MINUTES OF PREVIOUS MEETING

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File: 01-21-14

### 6.1 Minutes of the Meeting held 8 March 2011 were included in the agenda.

#### RESOLVED

6/11/42

*That the minutes of the meeting held 8 March 2011, as circulated with the agenda, be confirmed as a true and correct record of proceedings.*

Barnes/Hurrell

#### Matters Arising

##### 6.1.1 Streetlight Upgrades – Price Crescent

File: 55-28-14

Res: 6/10/255

Board Member Hurrell said that a meeting will be held with the residents in the area to identify the problems.

##### 6.1.2 Bike Rack

File: 01-21-07

Res: 6/11/11

Council's Manager Legal and Corporate Support advised that the bike rack is currently being powder coated black and will be installed in April.

##### 6.1.3 Bus Shelter – Light

File: 01-21-07

Res: 6/11/12

A light has been installed.



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## 6.1.4 Teasdale Street – Trees

File: 01-68-01

Council's Legal and Corporate Support reported that the Manager Community Facilities, Tony Roxburgh had spoken to two of the three residents who had complained about the trees. He has suggested that they may be able to improve the gutter guard. Also one of the trees is causing more problems than the other and he will investigate whether it can be removed and will discuss this with Council's arborist. This would alleviate some of the problem without removing the amenity value of the trees. A further update to be provided at the next meeting.

## 6.1.5 Pedestrian Refuge, Roche Street

File: 55-26-06

Res: 6/09/216 and 6/10/144

Members were advised that the work has been priced and awarded to Downer Edi Limited. Initial marking out work was done incorrectly, so this is now being rectified. Work is expected to commence on construction within the next two weeks.

## 6.1.6 Cycle Strategies – Petition

File: 01-21-07

Res: 6/11/32

***The development of a painted cycle route from Kihikihi to Te Awamutu via Park and Flat Roads*** - best practice guidelines indicate that the minimum shoulder required for a dedicated cycle facility is 1.5m for a 50kph environment; this increases to 2.5m required for a 100kph environment. The urban portion of Park Road has sufficient shoulder for a dedicated cycle route, but this is at present used for on-street parking which would have to be removed.

The remaining rural portion of Flat Road has a shoulder width of only 1.0m, Park Road has almost no shoulder at the road side. Therefore road widening would have to be undertaken for a dedicated facility to be marked. At present there is no funding available to undertake road widening as a stand-alone improvement on the road network. Currently widening of roads is only undertaken in conjunction with renewal works; however none of the nominated roads are due for renewal within the next five years.

***Select pedestrian facilities, such as Pioneer Walk linking Albert Park Drive facilities to Memorial Park, are signed and regulated as shared bike/pedestrian use*** - Parks and Heritage Team Leader, Max Ward, has indicated that the existing pathway is currently only 1.52m wide.



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Best practice guidelines indicate that a path must be at least 2.5m wide before it can be designated and signed as a shared use facility. There are currently no funds available to increase the width of the path to allow for shared use. The Waipa District Council Cycling and Walking Strategy identified this as a priority project for the District.

***Installation of signs to enhance motorist awareness of cyclists at the recently modified Cambridge Road / Ohaupo Road roundabout*** - the NZTA have been notified on this request and are investigating the situation. They initially commented that signs were installed but that the signs may have been installed too high to have been noticed by drivers. However the area is quite cluttered with signs and further educational signage may not be able to be installed at this location.

These items have been referred to the Service Delivery Committee.

## **6.1.7 Bylaw to Remove Signage on Vacated Business Premises**

File: 33-41-01

Res:6/11/33

Council has directed Council staff to investigate the Board's request to determine if such a regulatory requirement is viable and, if so, consider whether the District Plan, a Bylaw or some other approach is the most appropriate method.

## **6.1.8 Pond at Centennial Park**

File: 01-51-16

Res: 6/11/35

Members were advised that the Pond suffers from a lack of water flow. When it was built in the late 1980s it was intended that a constant supply of water would be fed from a waterfall at the head of the pond, this being sourced from the town water supply. The system never worked properly and of course in later years the use of town supply for such a purpose is inappropriate. A fountain was installed several years ago to enhance the site. It has minimal effect on water clarity. There are two stormwater inlets to the pond and one or two natural springs. The pond is occasionally drained and cleaned out. This usually provides a period of enhancement although it is difficult to manoeuvre large cleaning equipment (diggers) around the site.

It is possible to drain, fill in and reinstate in grass if that is determined to be the best long term decision, otherwise a more regular programme of draining and cleaning will be required. This will come at a cost additional to existing operations but one expected if existing asset is to be maintained as an amenity feature.



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Board Member Hurrell said that the photographs circulated at the Council meeting were taken after the clean up had been done.

Board Member Barnes said that when the BMX track is removed, staff would have the opportunity to review and re-design the reserve area and fill in the pond at that time.

Council has directed that this matter be referred to the Service Delivery Committee and a report be provided to that committee by Council staff on the issue.

## **6.1.9 Historic Reserve – Morgan Park**

File: 01-21-07

Res: 6/11/36 and 6/10/187

Members were advised that Selwyn Park has three classifications under the Reserves Act. The Historic Reserve section of 0.3024ha includes the Walk of Fame and section of site facing Arawata Street incorporating the public toilets. The Urban Reserves Management Plan adopted in 2006 includes Selwyn Park in its entirety but does not identify the Historic Reserve as Morgan Park.

There is evidence that the site has been referred to or known as Morgan Park dating back to the early 1990's soon after the site was gazetted as Historic. It is understood this area of Selwyn Park was classified as Historic to protect it from inappropriate development in the event that Selwyn Park was developed in the future for some form of community use. More recently part of the reserve was used for construction of the public toilet which required Department of Conservation approval.

There is no reason why the Historic Reserve cannot be named or identified as Morgan Park but given the general openness of the site the Historic Reserve is not easily identified apart from the balance of recreation Reserve. The Mission House outline (linked to the John Morgan era) is situated outside the Historic Reserve.

Board Members Barnes and Hoverd said that they had been advised at the Council meeting that signs are already in place indicating this area as Morgan Park.

Chairperson Taylor said that they were most likely referring to the Heritage Trail signs and would do further investigation.



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## **7 TE AWAMUTU COMMUNITY BOARD COMMITTEE MINUTES**

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### **7.1 Te Awamutu Reserves and Landscape Committee**

File: 20-09-05

**Minutes of a meeting held on 22 March 2011 were included in the agenda.**

#### **RESOLVED**

6/11/43

*That the unconfirmed minutes of the Te Awamutu Reserves and Landscape Committee meeting held on 22 March 2011 be received.*

Pinkerton/Westerbaan

### **7.2 Te Awamutu Alive Committee**

File: 20-07-04

**Minutes of a meeting held on 22 March 2011 were included in the agenda.**

#### **RESOLVED**

6/11/44

*That the unconfirmed minutes of the Cambridge Reserve Landscape Committee meeting held on 22 March 2011 be received.*

Hurrell/Westerbaan

Referring to the committee's submission to the draft Annual Plan, Board Member Hurrell said that the Pride of Te Awamutu is always sponsored and does not need to be included in the submission. Chairperson Taylor to discuss this with the Chairperson of Te Awamutu Alive to enable this to be amended when speaking to the submission.

Board Member Barnes expressed concerns that the lights in the rose garden were not going to be installed and suggested that the project be brought to the Board for further consideration. Chairperson Taylor said he is in the process of approaching the Rose Society for funds.

## **8 DIVISIONAL REPORTS**

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### **8.1 Community Services Report**

File: 01-84-03

**Community Services Report period ended 28 February 2011 was included in the agenda.**



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## **RESOLVED**

6/11/45

*That the Community Services report period ended 28 February 2011 be received.*

Hurrell/Westerbaan

## **8.2 Treasury Report**

File: 75-16-09

**A report from the Group Manager Finance for the period ended 28 February 2011 was included in the agenda.**

## **RESOLVED**

6/11/46

*That the Treasury Report for the period ended 28 February 2011 be received.*

Hurrell/Westerbaan

## **Matters Arising**

### **8.2.1 Te Awamutu Reserves and Landscape Committee**

File: 20-09-05

Res: 6/10/170

#### **Return Balance to Uncommitted Funds**

## **RESOLVED**

6/11/47

*That the Te Awamutu Community Board approve the amount of \$202.00, relating to resolution 6/10/170, being returned to the uncommitted funds of the Te Awamutu Reserves and Landscape Committee.*

Hurrell/Ellis

### **8.2.2 Welcome to Te Awamutu Signs – Return Balance of Uncommitted Funds**

Res: 6/10/187 and 6/10/238

## **RESOLVED**

6/11/48

*That the amount of \$1,500, relating to resolutions 6/10/187 and 6/10/238, be returned to uncommitted funds of the Minor Community Works.*

Barnes/Westerbaan



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## 8.3 Building Statistics

File: 01-84-07

**Building Statistics for February 2011 were included in the agenda.**

### RESOLVED

6/11/49

*That the Building Statistics for February 2011 be received.*

Hurrell/Westerbaan

## 8.4 Road Corridor Quarterly Report

File: 01-89-02

**A quarterly report from the Manager Road Corridor to 31 December 2010 was included in the agenda.**

### RESOLVED

6/11/50

*That the report of the Manager Road Corridor dated 18 January 2011 be received.*

Hurrell/Westerbaan

There was general discussion regarding the school speed zone installations and a request for an appropriate staff member to attend the next meeting to give an update and explanation on this.

## 8.5 Planning and Regulatory Services Monitoring and Enforcement Report

File: 65-18-01

**A report from the Manager Planning and Regulatory for the period 1 October 2010 to 31 December 2010 was included in the agenda.**

### RESOLVED

6/11/51

*That the report of the Manager Planning and Regulatory be received.*

Hurrell/Westerbaan

## 8.6 Water Services Activities Quarterly Report

File: 85-17-10

**A quarterly report from the Manager Water Services to 31 December 2010 was included in the agenda.**



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**RESOLVED**

6/11/52

*That the report of the Manager Water Services be received.*

Hurrell/Westerbaan

## **9 BOARD MEMBERS REPORT FROM MEETINGS ATTENDED ON BEHALF OF THE TE AWAMUTU COMMUNITY BOARD**

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File: 01-21-07

Board Members who have attended meetings on behalf of the Te Awamutu Community Board reported on the following –

- Te Awamutu Community Public Relations Organisation
- Temple Cottage Development Committee
- Te Awamutu Citizens Advice Bureau
- Te Awamutu Chamber of Commerce
- Te Awamutu Brass
- Te Awamutu and District Highland Pipe Band
- Te Awamutu Community Cadet Unit
- Order of St John
- Kihikihi Domain Sports Incorporated
- Kihikihi Police House Restoration Group
- Te Awamutu Safer Community Charitable Trust
- Kihikihi Residents and Ratepayers
- Te Awamutu and District Arts Council

## **10 COMMUNITY BOARD RESOLUTIONS UNDER ACTION AND NOT INCLUDED AS AN ITEM IN THIS AGENDA**

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File: 01-21-07

**Schedule of Te Awamutu Community Board Resolutions Under Action as at 31 March 2011 was included in the agenda.**

**RESOLVED**

6/11/53

*That the Te Awamutu Community Board Resolutions Under Action as at 31 March 2011 and not included as an item in this agenda be received subject to resolutions 6/10/142, 6/10/257, 6/11/011 and 6/11/012 being deleted.*

Pinkerton/Westerbaan



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## **11 COMMUNITY BOARD MEETING/FUNCTION DATES FOR APRIL 2011**

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File: 01-21-07

Te Awamutu Reserves and Landscape Committee      Tuesday, 26 April 2011      2.00pm

Te Awamutu Alive Committee      Tuesday, 26 April 2011      5.15pm

## **12 ITEMS FOR NEXT BOARD MEETING**

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File: 01-21-07

Items for the Board meeting requested by Board members should be by way of Notice of Motion in accordance with Standing Orders.

## **13 NEXT MEETING**

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The next meeting of the Te Awamutu Community Board will be held at 6.00pm on Tuesday, 10 May 2011 in the Council Chambers, Waipa District Council, 101 Bank Street, Te Awamutu.

Board Member Hurrell gave his apologies in advance for absence at the next meeting.

There being no further business the meeting closed at 8.38pm.

**CHAIRPERSON** \_\_\_\_\_

**DATE** \_\_\_\_\_

**CONFIRMED AS A TRUE AND CORRECT RECORD OF PROCEEDINGS**