



Te Awamutu Community Board Minutes

Time: 6.00pm
Date: Tuesday, 10 May 2011
Venue: Committee Room 1
Waipa District Council
101 Bank Street, Te Awamutu

1 PRESENT

Members

D Taylor, Chairperson

H Barnes, KM Ellis, L Hoverd, C Pinkerton, BH Westerbaan

In Attendance

Ken Morris, Group Manager Business Support [Item 12]
Dawn Inglis, Manager Road Corridor [Items 7.2.1, 7.2.4, 9.4]
Jennie McFarlane, Manager Legal and Corporate Support
Noelene Barr, Committee Secretary

Public

2

2 APOLOGIES

RESOLVED

6/11/54

That the apology for absence from Board Member Hurrell be received.

Pinkerton/Barnes

3 LATE ITEMS

RESOLVED

6/11/55

That the letter from Te Awamutu Safer Community Charitable Trust requesting funds be accepted as a late item.

Westerbaan/Ellis



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4 CONFIRMATION OF ORDER OF BUSINESS

File: 01-21-14

RESOLVED

6/11/56

That the order of the meeting be confirmed with items 7.2.4, 9.4 and item 12 following item 5.

Pinkerton/Ellis

5 PUBLIC FORUM

File: 01-21-07

John Knowles and Gavin Cooper, representatives of Waipa District Citizens & Ratepayers Association Inc, observed the meeting.

7 MINUTES OF PREVIOUS MEETING

File: 01-21-14

7.1 Minutes of the Meeting held 5 April 2011 were included in the agenda.

RESOLVED

6/11/57

That the minutes of the meeting held 5 April 2011, as circulated with the agenda, be confirmed as a true and correct record of proceedings.

Barnes/Pinkerton

7.2 Minutes of the meeting held 12 April 2011 were included in the agenda.

RESOLVED

6/11/58

That the minutes of the meeting held 12 April 2011, as circulated with the agenda, be confirmed as a true and correct record of proceedings.

Pinkerton/Barnes



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Matters Arising

7.2.1 Streetlight Upgrades – Price Crescent

File: 55-28-14

Res: 6/10/255

Dawn Inglis, Manager Road Corridor, advised that there is no funding available for an additional light at Price Crescent and was anticipating a contribution from the Board; the existing light in the vicinity can be repaired. The street lighting for the whole district is below standard but was not considered a priority in the last Long Term Council Community Plan; it will be included in the next Long Term Plan. Some lighting improvements have been made in the interim, with the replacement of mercury lights.

[Item taken at 6.25pm]

7.2.2 Teasdale Street – Trees

File: 01-68-01

Members were advised that as the trees are planted so closely together, if one was removed they would all have to be removed, which does not meet Council's tree policy. The trees have been regularly maintained and will continue to be, in accordance with Council's tree policy. As a decision to remove the tree is outside Council policy, this should be referred to Council for a decision.

7.2.3 Historic Reserve – Morgan Park

File: 01-21-07

Res: 6/11/36 and 6/10/187

Chairperson Taylor reported that the Heritage Trail Sign, which is located by the paved area of the Information Centre and states "Morgan Park", is not a park sign and incorrectly states "Morgan Park, site of the Mission Station". The information and condition of signage relating to the Heritage Trail is part of an audit. He said that "Morgan Park" is easily defined by the Walk of Fame and the footpath from the Walk of Fame to the Rose Gardens and is not part of the open park and therefore should have its own signage.

Board Members Barnes and Hoverd to make a visit of the area.



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7.2.4 School Speed Zones

File: 55-28-15

Dawn Inglis, Manager Road Corridor, gave an update on the School speed zones and said that only Pekerau School, Te Awamutu Primary and Pirongia School qualified for variable school speed zones to apply as per the criteria set down by the New Zealand Transport Authority.

A further two schools, St Patrick's School and Kihikihi School, have been included for consideration. Pekerau School is the only school to have signed an agreement to operate the system but as yet have not been able to contribute to the cost which is between \$3,000 and \$5,000 per school.

Chairperson Taylor said that each school should look to their own community to raise the funds and will discuss with Principals of the schools that did not respond.

[Item taken at 6.05pm]

7.2.5 Bike Rack

File: 01-21-07

Res: 6/11/11

Board Members commented that the bike rack has yet to be installed; Manager Legal and Corporate Support to make enquiries.

[Item taken at 6.50pm]

8 TE AWAMUTU COMMUNITY BOARD COMMITTEE MINUTES

8.1 Te Awamutu Reserves and Landscape Committee

File: 20-09-05

Minutes of a meeting held on 26 April 2011 were included in the agenda.

RESOLVED

6/11/59

That the unconfirmed minutes of the Te Awamutu Reserves and Landscape Committee meeting held on 26 April 2011 be received.

Westerbaan/Pinkerton

Board Member Pinkerton reported that the committee has decided to hold meetings bi-monthly due to low attendance and lack of funding to progress projects. Chairperson Taylor advised that he had spoken to the Chief Executive about facilitating a joint meeting with the committee and the Mangaohoi Stream Restoration Group but have yet to hear further from him.



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8.2 Te Awamutu Alive Committee

File: 20-07-04

Minutes of a meeting held on 26 April 2011 were included in the agenda.

RESOLVED

6/11/60

That the unconfirmed minutes of the Cambridge Reserve Landscape Committee meeting held on 26 April 2011 be received.

Pinkerton/Ellis

Responding to a query by Board Member Ellis if there was an opportunity for international events to fly banners, Chairperson Taylor advised that it was expensive to fly banners and to check initially with members of the Te Awamutu Alive committee to avoid a clash in dates.

9 DIVISIONAL REPORTS

9.1 Community Services Report

File: 01-84-03

Community Services Report period ended 31 March 2011 was included in the agenda.

RESOLVED

6/11/61

That the Community Services report period ended 31 March 2011 be received.

Pinkerton/Ellis

9.2 Treasury Report

File: 75-16-09

A report from the Manager Finance for the period ended 31 March 2011.

RESOLVED

6/11/62

That the Treasury Report for the period ended 31 March 2011 be received.

Pinkerton/Ellis

9.3 Building Statistics

File: 01-84-07

Building Statistics for March 2011 were included in the agenda.



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RESOLVED

6/11/63

That the Building Statistics for March 2011 be received.

Pinkerton/Ellis

9.4 Road Corridor Quarterly Report

File: 55-26-06

A quarterly report from Manager Road Corridor to 31 March 2011 was included in the agenda.

RESOLVED

6/11/64

That the information contained in the report of Dawn Inglis, Manager Road Corridor be received.

Westerbaan/Ellis

New Bus Service

Dawn Inglis, Manager Road Corridor, advised that the patronage numbers for March were 6,178 in Te Awamutu and 4,765 in Cambridge; a significant increase on the previous month of 4,440 in Te Awamutu and 3,423 in Cambridge.

Commercial Business District (CBD) Amenity Maintenance

The Road Corridor team took over responsibility of contracts associated with the CBD area with the result that one contract will be implemented in July 2011. There was general discussion regarding the paving and keeping it in a clean and tidy condition and the members' expectations of the Town Caretaker.

[Item taken 6.15pm]

9.5 Community Facilities Quarterly Report

File: 01-89-23

The Community Facilities Quarterly Report from July 2010 to February 2011 was included in the agenda.

RESOLVED

6/11/65

That the report of the Manager Community Facilities, Tony Roxburgh, be received.

Ellis/Westerbaan



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10 INWARDS CORRESPONDENCE

10.1 Waipa District Council, Draft Annual Plan 2011/12 – Acknowledgment of Submission

File: 01-91-44/4

A letter from Waipa District Council acknowledging receipt of the submission to the Draft Annual Plan 2011/12 was included in the agenda.

RESOLVED

6/11/66

That the letter dated 18 April 2011 from Waipa District Council be received.

Pinkerton/Ellis

11 FORMER TE AWAMUTU POST OFFICE BUILDING – RESTORATION OF THE COAT OF ARMS AND TE AWAMUTU SIGNAGE

File: 01-31-10

A request has been received from Tainui Group Holdings for funds to restore the coat of arms and the Te Awamutu signage on the former Te Awamutu Post Office Building. A drawing illustrating the elevations of the building was included in the agenda.

RESOLVED

6/11/67

That the information be received.

Westerbaan/Pinkerton

There was general discussion regarding the inability to spend public money on a private building even though it was considered to be a worthy project.

RESOLVED

6/11/68

That the Te Awamutu Community Board advise Tainui Group Holdings that the Board is unable to assist with providing funds for the restoration of the coat of arms and Te Awamutu signage, however consider the project to be of importance and congratulate them on restoring the historic aspects of the building.

Taylor/Westerbaan

12 2011/2012 ELECTED MEMBER REMUNERATION POOL

File: 75-09-02

The report of Group Manager Business Support was included in the agenda.



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The Remuneration Authority is seeking Council and Community Board recommendations in regard to the allocation of the 2011/12 remuneration pool.

RESOLVED

6/11/69

That the report of Group Manager Business Support, Ken Morris, be received

Westerbaan/Pinkerton

RESOLVED

6/11/70

That the Te Awamutu Community Board recommends the following remuneration levels to the Remuneration Authority for payment of Waipa District Council Community Board members in the 2011/2012 year -

Position	Recommended Remuneration 2011/2012
Community Board Chairperson	\$12,685
Community Board Elected Member	\$6,874

Pinkerton/Ellis

[Item taken 6.40pm]

13 NOTICE OF MOTION - PLAYGROUND

File: 01-21-07

A Notice of Motion submitted by Chairperson Taylor.

RESOLVED

6/11/71

That the Te Awamutu Community Board recommend to Waipa District Council that the new playground in Selwyn Lane / Gorst Avenue, together with all playgrounds in the district, be smoke free areas and that Waipa District Council consider and adopt a smoke free policy with appropriate signs installed in parks and reserves.

Taylor/Barnes

14 NOTICE OF MOTION – KIHIKIHI CHILDREN’S PLAYGROUND

File: 60-12-10

A Notice of Motion submitted by Chairperson Taylor.

RESOLVED

6/11/72

That the Te Awamutu Community Board recommend to Waipa District Council that the storm damaged Kihikihi Children’s Playground be rebuilt at the Board’s preferred site of John Rochfort Park.

Taylor/Barnes



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Council staff advised that the damaged play ground is at the Maniopoto Reserve in Kihikihi. The land is not owned by Council but managed as such. There is a group of Trustees representing iwi who have previously stated that they want the play equipment to remain on the reserve. As long as Council insurance covers replacement of the equipment, it will remain in this location.

Kihikihi residents have said previously that the playground was not a good area for the children to play due to the lack of visibility from the road and vehicles are driven over the kerb and parked on the grass.

[Board Member Westerbaan voted against the motion.]

15 NOTICE OF MOTION – REMOVAL OF SIGN

File: 33-41-01

A Notice of Motion submitted by Chairperson Taylor.

Motion –

“That the Te Awamutu Community Board recommend Waipa District Council take urgent action to remove the John Framp sign on Sloane Street.”

Chairperson Taylor withdrew the motion to investigate this matter further.

16 NOTICE OF MOTION – URBAN ROADSIDE PLANTING

File: 01-68-01

A Notice of Motion submitted by Chairperson Taylor.

RESOLVED

6/11/73

That the Te Awamutu Community Board recommend Waipa District Council re evaluate the street tree list following the storm on 26 April 2011, to establish which trees are suitable for urban roadside beautification planting before any replanting programme is undertaken.

Taylor/Hoverd

17 BOARD MEMBERS REPORT FROM MEETINGS ATTENDED ON BEHALF OF THE TE AWAMUTU COMMUNITY BOARD

File: 01-21-07

Board Members who have attended meetings on behalf of the Te Awamutu Community Board gave feedback on the following –

- Te Awamutu Community Public Relations Organisation
- Temple Cottage Development Committee
- Te Awamutu Citizens Advice Bureau



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- Te Awamutu Chamber of Commerce
- Te Awamutu Brass
- Te Awamutu and District Highland Pipe Band
- Te Awamutu Community Cadet Unit
- Order of St John
- Kihikihi Domain Sports Incorporated (Barnes)
- Kihikihi Police House Restoration Group
- Te Awamutu Safer Community Charitable Trust
- Kihikihi Residents and Ratepayers
- Te Awamutu and District Arts Council

18 COMMUNITY BOARD RESOLUTIONS UNDER ACTION AND NOT INCLUDED AS AN ITEM IN THIS AGENDA

File: 01-21-07

Schedule of Te Awamutu Community Board Resolutions Under Action as at 30 April 2011 was included in the agenda.

RESOLVED

6/11/74

That the Te Awamutu Community Board Resolutions Under Action as at 30 April 2011 and not included as an item in this agenda be received and resolutions 6/10/141, 6/10/255 and 6/10/256 be deleted.

Barnes/Westerbaan

19 COMMUNITY BOARD MEETING/FUNCTION DATES FOR MAY 2011

File: 01-21-07

Te Awamutu Reserves and Landscape Committee No meeting scheduled

Te Awamutu Alive Committee Tuesday, 24 May 2011 5.15pm

20 ITEMS FOR NEXT BOARD MEETING

File: 01-21-07

Items for the Board meeting requested by Board members should be by way of Notice of Motion in accordance with Standing Orders.



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21 NEXT MEETING

The next meeting of the Te Awamutu Community Board will be held at 6.00pm on Tuesday, 14 June 2011 in the Council Chambers, Waipa District Council, 101 Bank Street, Te Awamutu.

22 REQUEST FOR FUNDS – TE AWAMUTU SAFER COMMUNITY CHARITABLE TRUST

File: 65-10-09

Board Member Hoverd, Trustee of the Te Awamutu Safer Community Charitable Trust, presented a letter requesting funding assistance to replace three louvre windows, install a hot water cylinder and to fit filter blinds to three large north facing windows, the total cost being \$4,387.63.

There was general discussion regarding Council's responsibility as the Trust is now located in the Kihikihi Memorial Hall which is owned by Council. Before further consideration is undertaken, information is requested on the arrangement with Council and the responsibilities of the tenant.

RESOLVED

6/11/75

That the Te Awamutu Community Board receive the letter dated 5 May 2011 from the Te Awamutu Safer Community Charitable Trust, to be considered further at the next meeting.

Hoverd/Westerbaan

There being no further business the meeting closed at 8.50pm.

CHAIRPERSON _____

DATE _____

CONFIRMED AS A TRUE AND CORRECT RECORD OF PROCEEDINGS