



Te Awamutu Community Board Minutes

Time: 6.00pm
Date: Tuesday, 14 June 2011
Venue: Council Chambers
Waipa District Council
101 Bank Street, Te Awamutu

1 PRESENT

Members

D Taylor, Chairperson

H Barnes, KM Ellis, L Hoverd, R Hurrell, C Pinkerton, BH Westerbaan

In Attendance

Tony Roxburgh, Manager Community Facilities [Items 6.2.4, 8.1 and 11]

Kumaren Perumal, Manager Finance

Noelene Barr, Committee Secretary

Public

1

2 APOLOGIES

Nil

3 LATE ITEMS

Nil

4 CONFIRMATION OF ORDER OF BUSINESS

File: 01-21-14

RESOLVED

6/11/76

That the order of the meeting be confirmed with item 11 following item 5.

Westerbaan/Hurrell



Te Awamutu Community Board Minutes

5 PUBLIC FORUM

File: 01-21-07

Nil

6 MINUTES OF PREVIOUS MEETING

File: 01-21-14

6.1 Minutes of the Meeting held 10 May 2011 were included in the agenda.

RESOLVED

6/11/77

That the minutes of the meeting held 10 May 2011, as circulated with the agenda, be confirmed as a true and correct record of proceedings.

Westerbaan/Barnes

Matters Arising

6.2.1 Historic Reserve – Morgan Park

File: 01-21-07

Res: 6/11/35 (6/10/187)

Chairperson Taylor provided background information and said that the area is clearly defined and is not correctly named.

6.2.2 Town Caretaker

File: 01-84-26

Members were advised that the town caretaker currently visits Te Awamutu once per week and checks furniture and bins and carries out maintenance work as required. This commitment will reduce when the next contract comes into effect.

Members commented that the street furniture is mud splattered and has a very untidy appearance.



Te Awamutu Community Board Minutes

6.2.3 Playground – Smoke Free Policy

File: 01-21-07

Res: 6/11/71

Members were advised that Parks and Recreation staff are willing to work with Policy staff to review the options available to recommend the most appropriate option for the district Parks and Reserves. It is understood a number of Councils throughout New Zealand have adopted smoke free policies and provide signage but there is no enforcement. The Smokefree legislation is administered by District Health Boards.

6.2.4 Kihikihi Children's Playground

File: 60-12-10

Res: 6/11/72

Staff are currently collating quotes for an insurance consideration and claim to repair the damage caused to the slide and swing. Once insurance funding is available the equipment will be repaired or replaced. Meanwhile the playground has been made safe for public use.

Staff are yet to complete their assessment concerning the relocation of the playground equipment to John Rochford Park. Once this has been completed staff will respond to the Community Board.

Council's Manager Community Facilities said that there was insufficient flat area at John Rochford Park to establish a playground there.

Chairperson Taylor said that residents of Kihikihi initially requested that the playground be relocated and further feedback sought at the community meetings. Residents should also be reminded that they are able to use the playground at Kihikihi School.

6.2.5 Urban Roadside Planting

File: 01-68-01

Res: 6/11/73

Staff have developed and are using, with the assistance of Council's arborist and advice from landowners and developers, a list of preferred tree species for urban environments. This list will be reviewed in light of the recent storm event and recommendations will be made concerning tree suitability.



Te Awamutu Community Board Minutes

6.2.6 Request for Funds – Te Awamutu Safer Community Charitable Trust

File: 65-10-09

Res: 6/11/75

Council is able to pay for the replacement of the three louvre windows and the installation of the hot water cylinder if Trust members make arrangements for this work to be done.

RESOLVED

6/11/78

That the Te Awamutu Community Board approve \$1,209.60 from the Minor Community Works fund to the Te Awamutu Safer Community Charitable Trust for the purchase of three blinds for the Kihikihi Memorial Hall.

Hoverd/Pinkerton

6.2.7 School Speed Zones – Kihikihi, Pekerau, Te Awamutu Primary, St Patrick's and Pirongia Schools

File: 55-28-15

Chairperson Taylor reported that he had discussed signage for School Speed Zones with principals of the above schools who had advised that the matter had been presented after the schools had set their budgets for the year and therefore had no funding available in the current financial year; all five schools indicated that they wanted to be involved with the project. He suggested that Council underwrite the project in the short term to enable the schools to make provision in their new financial year for the extra commitment.

RESOLVED

6/11/79

That the Te Awamutu Community Board approve from the Minor Community Works fund up to \$5,000, being \$1,000 per school, namely Kihikihi, Pekerau, Te Awamutu Primary, St Patrick's and Pirongia Schools, and recommend Council underwrite and manage the project and to liaise with the schools for the remainder of the funds to be repaid over a two year term.

Taylor/Hurrell



Te Awamutu Community Board Minutes

6.2.8 Removal of Sign

File: 33-41-01

Chairperson Taylor reported that he had spoken to the owner of the sign who advised that the sign has been made safe and that it will be fully re-installed as per current legislation.

[Item taken at 6.46pm]

7 TE AWAMUTU COMMUNITY BOARD COMMITTEE MINUTES

7.1 Te Awamutu Alive Committee

File: 20-07-04

Minutes of a meeting held on 24 May 2011 were included in the agenda.

RESOLVED

6/11/80

That the unconfirmed minutes of the Te Awamutu Alive Committee meeting held on 24 May 2011 be received.

Pinkerton/Ellis

RESOLVED

6/11/81

That the Te Awamutu Community Board approve the payment of \$500 to the Te Awamutu Community Cadet Unit from Te Awamutu Alive Committee's discretionary grants account.

Pinkerton/Hurrell

RESOLVED

6/11/82

That the Te Awamutu Community Board return the unused balance of \$12.00 relating to resolution 6/11/15 to the uncommitted funds of Te Awamutu Alive Committee's discretionary grants account.

Hurrell/Westerbaan

Board Member Barnes said that the installation and removal of the banners was discussed at length at a recent Council meeting where she pointed out that volunteers are undertaking this task in a hazardous manner and it should be Council's responsibility.

Chairperson Taylor said that banners promoting Fieldays and generic Waipa banners are currently being flown which would have been paid for by the Fieldays organisation. It costs \$1,500 each time to install and remove the banners.



Te Awamutu Community Board Minutes

Council staff had previously indicated that the cost to fly the committee's banners would be covered in the Annual Plan and the decision regarding this is unknown at this stage.

8 DIVISIONAL REPORTS

8.1 Community Services Report

File: 01-84-03

Community Services Report period ended 30 April 2011 was included in the agenda.

RESOLVED

6/11/83

That the Community Services report period ended 30 April 2011 be received.

Hurrell/Pinkerton

Board Member Ellis said that the Lake Ngaroto walkway was in need of some maintenance as some areas were under water and should be rectified before an accident occurs.

Council's Manager Community Facilities explained that the resource consent that operates the weir at the outlet of the lake is currently being reviewed as the water levels are in reverse to what they should be. Any major work intended for the walkway will be delayed until the water levels are rectified. However some maintenance work to ensure the surface is less slippery can be undertaken and part of the walkway re-routed as an interim measure.

There was general discussion regarding the leaf fall contract and that it was commenced too late this year; some of the streets identified did not require attention. Board Member Hoverd said that the new contractor had misunderstood the scope of the job and have been told that their levels of service need to be improved.

[Item taken at 6.15pm]

8.2 Treasury Report

File: 75-16-09

A report from the Manager Finance for the period ended 30 April 2011 was included in the agenda.



Te Awamutu Community Board Minutes

RESOLVED

6/11/84

That the Treasury Report for the period ended 30 April 2011 be received.

Hurrell/Pinkerton

8.3 Building Statistics

File: 01-84-07

Building Statistics for April 2011

RESOLVED

6/11/85

That the Building Statistics for April 2011 be received.

Hurrell/Pinkerton

9 INWARDS CORRESPONDENCE

9.1 Waipa District Council, Draft Waste Management and Minimisation Plan 2011/2017 – Acknowledgment of Submission

File: 92-03-02

A letter from Waipa District Council acknowledging receipt of the submission to the Draft Waste Management and Minimisation Plan 2011/2017 was included in the agenda.

RESOLVED

6/11/86

That the letter dated 16 May 2011 from Waipa District Council be received.

Hurrell/Pinkerton

9.2 Department of Conservation – Waikato Conservation Management Strategy Review

File: 01-21-07

A letter from the Department of Conservation advising that the Waikato Conservation Management Strategy is to be reviewed was included in the agenda.

RESOLVED

6/11/87

That the letter dated 11 May 2011 from Department of Conservation be received.

Westerbaan/Ellis



Te Awamutu Community Board Minutes

As members wished to be kept informed of the progress of the review, the Committee Secretary to subscribe to the Strategy on behalf of the Board and provide updates as required.

10 TOWN IMPROVEMENTS

File: 01-21-07

A letter from James Parlane suggesting improvements for the town was included in the agenda.

RESOLVED

6/11/88

That the letter dated 6 December 2010 from James Parlane be received.

Hurrell/Westerbaan

Mr James Parlane expressed disappointment that his letter had not been considered by the Board at the January meeting and highlighted some items in the letter as points of interest.

Chairperson Taylor explained that Mr Parlane's letter had been discussed at a workshop following the December meeting and as part of the Board's submission to the Annual Plan.

[Item taken at 6.32pm]

11 PROPOSED RESERVE MANAGEMENT PLAN – KIHIKIHI HERITAGE PRECINCT

File: 04-03-03

A letter from Bloxam Burnett and Olliver advising that a Reserve Management Plan is being prepared for the Council owned land adjacent to State Highway Three at the northern entrance to Kihikihi loosely described as a "heritage precinct", was included in the agenda.

RESOLVED

6/11/89

That the letter dated 3 June 2011 from Bloxam Burnett and Olliver be received.

Hurrell/Pinkerton

Council's Manager Community Facilities said that the proposed reserve management plan was driven by the concept of the heritage precinct being mooted some time ago and Council's willingness to pursue the requirement under the Reserves Act for a management plan. It will provide a long term vision of what can be achieved in this area and public input will be sought through a consultative process.



Te Awamutu Community Board Minutes

Council is aware of the 150th anniversary of the battle site at Orakau in 2014 and the installation of appropriate signposts, plaques etc will be considered.

Council staff working on the Long Term Plan, should be advised of any specific projects that are appropriate to be included, with the Annual Plan process providing the opportunity to present these projects to Council.

Board Members Barnes, Ellis, Hurrell and Westerbaan are involved with various groups in Kihikihi can provide updates and keep the board informed of any projects that should be considered.

[Item taken at 6.04pm]

12 NOTICE OF MOTION – SCHOOL ZONE SIGNAGE

The Notice of Motion submitted by Board Member Barnes was withdrawn on advice received from staff.

13 BOARD MEMBERS REPORT FROM MEETINGS ATTENDED ON BEHALF OF THE TE AWAMUTU COMMUNITY BOARD

File: 01-21-07

Board Members who have attended meetings on behalf of the Te Awamutu Community Board give feedback on the following –

- Te Awamutu Community Public Relations Organisation
- Temple Cottage Development Committee
- Te Awamutu Citizens Advice Bureau
- Te Awamutu Chamber of Commerce
- Te Awamutu Brass
- Te Awamutu and District Highland Pipe Band
- Te Awamutu Community Cadet Unit
- Order of St John
- Kihikihi Domain Sports Incorporated
- Kihikihi Police House Restoration Group
- Te Awamutu Safer Community Charitable Trust
- Kihikihi Residents and Ratepayers
- Te Awamutu and District Arts Council
- Waipa District Council



Te Awamutu Community Board Minutes

14 COMMUNITY BOARD RESOLUTIONS UNDER ACTION AND NOT INCLUDED AS AN ITEM IN THIS AGENDA

File: 01-21-07

Schedule of Te Awamutu Community Board Resolutions Under Action as at 31 May 2011 was included in the agenda.

RESOLVED

6/11/90

That the Te Awamutu Community Board Resolutions Under Action as at 31 May 2011 and not included as an item in this agenda be received.

Hurrell/Pinkerton

Members requested updates for the following resolutions -

6/09/219

6/09/248

6/10/254

6/11/035

15 COMMUNITY BOARD MEETING/FUNCTION DATES FOR JUNE 2011

File: 01-21-07

Te Awamutu Reserves and Landscape Committee	Tuesday, 28 June 2011	2.00pm
---	-----------------------	--------

Te Awamutu Alive Committee	Tuesday, 28 June 2011	5.15pm
----------------------------	-----------------------	--------

16 ITEMS FOR NEXT BOARD MEETING

File: 01-21-07

Items for the Board meeting requested by Board members should be by way of Notice of Motion in accordance with Standing Orders.

17 NEXT MEETING

The next meeting of the Te Awamutu Community Board will be held at 6.00pm on Tuesday, 12 July 2011 in the Council Chambers, Waipa District Council, 101 Bank Street, Te Awamutu.

There being no further business the meeting closed at 9.00pm.



Te Awamutu Community Board Minutes

CHAIRPERSON

DATE

CONFIRMED AS A TRUE AND CORRECT RECORD OF PROCEEDINGS