

Minutes of a meeting of Council held in the Council Chambers, Waipa District Council, 101 Bank Street, Te Awamutu on Tuesday 30 March 2010 commencing at 9.01am.

1 PRESENT

His Worship the Mayor AD Livingston

Members

EH Barnes [from 10.54 am], MEH Cox, LWE Hoverd, GH Jull [from 10.36 am], PL Lee, EC Newlands, GG Scaramuzza [from 10.36 am], DL Sharpe, GW Simmons, BJ Taranaki, BS Thomas, GRP Webber.

Public

There was one member of the press in attendance. Two members of the public were in attendance for item 16.

Others

Deputy Chief Executive and Group Manager Planning & Community Relations, R McNeil; Group Manager Service Delivery, B Bergin; Group Manager Business Support, K Morris; Manager Finance, K Perumal [for items 10-13]; Financial Planning Manager, D Frederick [for items 10-13]; Manager Community Relationships, J Tyrrell; Manager Water Services, B Shaw [for item 16]; Water Services Planning & Design Engineer (Team Leader), L Kendrick [for item 16]; Strategic Infrastructure Engineer, J Fields [for item 16]; Consultant, J Mills [for item 27]; Governance Support Senior, C Shaw; Committee Secretary, S King.

2 DISCLOSURE OF MEMBERS' INTERESTS

There were no disclosures.

3 APOLOGIES

RESOLVED

1/10/17

That the apologies for lateness from Councillors Barnes, Jull and Scaramuzza be received.

Councillor Lee / Councillor Taranaki

4 LATE ITEMS

4.1 Councillor Cox requested a late item be accepted following the recent Te Awamutu Museum Trust Board AGM. Mayor Livingston accepted the late item.

4.2 Councillor Lee requested an update on the proposed heavy vehicle legislation prior to the next Waikato Land Transport meeting. This matter will be investigated and information sent to Councillors.

Mayor Livingston commented on the achievements of Waipa sportspeople in recent weeks and the upcoming events at Mighty River Domain and Kihikihi Domain.

5 CONFIRMATION OF ORDER OF MEETING

File: 01-22-21

RESOLVED

1/10/18

That the order of the meeting be confirmed.

Councillor Thomas / Councillor Newlands

6 VISITORS

There were no visitors.

7 MINUTES OF PREVIOUS MEETING

File: 01-22-21

Minutes of meeting held on 23 February 2010.

RESOLVED

1/10/19

That the minutes of the meeting of the Waipa District Council held on 23 February 2010 be confirmed as a true and accurate record, subject to minor corrections being:

- a) Page 29, Item 10.2, first paragraph – ‘no’ replaced with ‘not’; and,*
- b) Page 34, Item 16, first paragraph – ‘manager’ replaced with ‘manage’.*

Councillor Taranaki / Councillor Sharpe

8 COUNCILLORS REPORTS FROM CONFERENCES, SEMINARS AND MEETINGS ATTENDED ON BEHALF OF COUNCIL

File: 75-09-06

Mayor Livingston represented Council at Huntly's Waahi Pa when Lady Raiha Mahuta was lying in state following her death.

Councillors Sharpe and Hoverd attended the Land Care Group meeting at Lake Ngaroto and provided commentary. Councillor Hoverd attended the Upper Catchment meeting and provided information on the topics covered. Councillors Jull and Cox were present as Trustees at the Te Awamutu Museum Trust Board AGM. Councillor Lee attended the WEL Energy AGM where a presentation on smart metering was made.

9 USE OF COUNCIL SEAL

File: 01-22-30

Council policy and delegated authority provides for use of the Council seal prior to notification to Council in specified cases.

Documents to which the Council seal has been applied under authority delegated to the Chief Executive, Group Manager Planning & Community Relations, Manager Planning & Regulatory, Environmental Services Team Leader, Senior Planner, Project Planner or Property Services Team Leader in accordance with Council Policy during February 2010.

RESOLVED

1/10/20

That the following schedule of documents to which the Common Seal of the Waipa District Council has been applied under delegated authority be received.

Councillor Webber / Councillor Sharpe

Documents Sealed by Chief Executive

Sale and Purchase Agreements

There were no sale and purchase agreements sealed by the Chief Executive.

Other Documents

- a) *Concession Document (Lease) – Pirongia Golf Club Inc and Alexandra Racing Club Inc*
File Reference – 04601/030.00
Policy Number – s.5 (1) (b) Delegations Manual
(Renewal of lease. The Club has leased the property since 1977, the lease had expired and a renewal was entered into.)
- b) *Development Agreement – Bilimag Holdings Ltd & National Trading Co of NZ*
File Reference – 04451/055.01
Policy Number – CE Delegated Authority
(Mechanism for setting out the basis of agreement between Council, Bilimag and NTC to facilitate the development including allocating Development Contributions. The successful development of the land requires a whole of site approach to a number of services, particularly in respect to drainage, sewerage and vehicle access.)
- c) *Liability Agreement – AJ Watters*
File Reference – P9928
Policy Number – CE Delegated Authority
(Enforcement of Cleansing Order and Recovery of Costs.)

- d) *Memorandum of Agreement – EC Pollard & RJ Morris (as executors of the estate of GA Pollard)*
File Reference – P3715
Resolution Number – 1/10/09
(Purchase of land for access to Pekerau Reserve (and Pekerau School.)
- e) *Registered Lease & Lease Variation – Waikato Kindergarten Association*
File Reference – P8510
Policy Number – CE 6.1(b) Delegations Manual
(The Waikato Kindergarten Assoc (formerly Waikato Free Kindergarten Assoc Inc and, before that, Hamilton Free Kindergarten Assoc) has leased Council land at 49 Thompson St, Leamington, for many years – the earliest lease on file is dated 1972. The 1989 version of this lease expired in 1999 but was not renewed at the time, despite it containing a 10 yr term perpetual right of renewal. Negotiations over the last year have achieved agreement on the renewal of this lease. The historical lease is to be renewed through to early 2010, with the 2010 year onward version of the lease taking the standard ‘5 yr term, 2 rights of renewal’ format. All remaining terms and conditions of the lease are standard.)
- f) *Tender Award Memorandum – Fonterra Co-Operative Group Ltd*
File Reference – 85-26-02
Policy Number – CE 6.1(a) Delegations Manual
(Contract for supply of water.)
- g) *Transmission Document – Te Awamutu Borough Council*
File Reference – Lot 1 DPS 37909
Policy Number – s1.7.1 Policy Manual
(The Te Tahi Road Water Supply property is currently in the name of a local authority in existence prior to the 1989 amalgamation. Transmission is required to correct this situation.)

Liquor Licenses

- h) *Club Manager’s Certificate – Murray J Coxhead*
File Reference – 016/CM/0001/10
Policy Number – 1.7.19
- i) *General Manager’s Certificate – Nathan P Smith*
File Reference - 04492/177.00
Policy Number – 1.7.19
- j) *General Manager’s Certificate – Natasha J Penman*
File Reference – 016/GEN/0001/10
Policy Number – 1.7.19
- k) *On-Licence – Red Kitchen Limited (Red Kitchen, 51 Mahoe Street, Te Awamutu)*
File Reference – 016/ON/0010/09
Policy Number – 1.7.19

- l) *Off-Licence - The Mill Liquorsave Limited (The Mill Liquorsave, 121 Sloane Street, Te Awamutu)*
File Reference – 016/OFF/1002/10
Policy Number – 1.7.19

Documents sealed by Group Manager Planning & Community Relations, Manager Planning & Regulatory, Environmental Services Team Leader, Senior Planner or Project Planner.

There were no documents sealed by the Group Manager – Environmental Services

Documents sealed by Property Services Team Leader.

- m) *Compensation Certificate – Serpentine Farms*
File Reference – 50-01-02
Policy Number – s.4(21) Operational: Delegations Manual
- n) *Licence to Occupy Land: Temporary – Transpower: Electrix*
File Reference – 04660/207.00
Policy Number – s.4(21) Operational: Delegations Manual
(This is to allow Transpower access onto the river with their barge from Keeley’s Landing whilst they repair the pylon foundations.)

10 FINANCIAL REPORTS

File: 01-84-16

Financial Report for Period Ended 28 February 2010.

Deputy Chief Executive, R McNeil, noted this report was prepared by outgoing Group Manager Finance, S Kew, and welcomed new Group Manager Business Support, K Morris to provide an overview of the report.

Mr Morris noted income levels would not be at budgeted levels by the end of the financial year, particularly development contributions and income from investments. Mr McNeil said this information had been carried forward into the draft Annual Plan 2010/11. He commented on the land purchases, relating to the Western Arterial, Maungatautari Trust and the Leslie Street (Kihikihi) property, which were approved by Council subsequent to the adoption of the 10-year Plan.

RESOLVED

1/10/21

That the Financial Report from the Group Manager Finance & Corporate Services for the period ended 28 February 2010 be received.

Councillor Newlands / Councillor Cox

11 PROPOSED FEES AND CHARGES 2010/11

File: 75-15-03

Draft Fees and Charges as at 1 April 2010.

Deputy Chief Executive, R McNeil reminded members the process being followed was different to prior years when fees and charges took effect from 1 July, and the approach was to introduce changes to fees and charges as soon as possible, and subject to any consultation processes that might apply. He advised that the proposed schedule had been considered by the Policy Committee and was recommended to Council for confirmation.

He noted Building Control and Museum fees and charges were amended earlier this year and took effect from 1 February. Members discussed the Karapiro related fees and charges in depth, focusing on the community and corporate rates for the use of the yet to be completed Community Events Centre. Members expressed concern that proposed rates did not adequately reflect the level appropriate for local community use or the level appropriate for commercial use. On this basis a further review of these was necessary, and that the Karapiro Domain (Mighty River Domain) Committee consider the options make appropriate recommendations to Council.

RESOLVED

1/10/22

That

- a) *the schedule of Fees and Charges dated 1 April 2010 be received; and*
- b) *the schedule of Fees and Charges be confirmed, effective from 1 April 2010 unless otherwise specified in the schedule, and excluding Karapiro Domain fees and charges which are to be subject to further review by the Karapiro Domain (Mighty River Domain) Committee and recommendation to Council.*

Councillor Newlands / Councillor Lee

12 LOCAL AUTHORITY SHARED SERVICES – STATEMENT OF INTENT FOR 2010/11 AND SIX MONTHLY REPORT TO SHAREHOLDERS

File: 01-22-38

Draft Statement of Intent for 2010/11 and Six Monthly Report to Shareholders

Deputy Chief Executive, R McNeil said the Local Authority Shared Services (LASS) provided an opportunity to investigate further shared services in light of the recent debates around working closer with other councils. He said LASS were open to all opportunities supported by a strong business case as may be presented by shareholding councils. He noted while LASS was a model for shared services there were other arrangements operating effectively outside of that structure, such as Waipa's arrangements with Otorohanga and Waitomo councils for environmental health and human resource services.

RESOLVED

1/10/23

That

- a) *The draft Statement of Intent and Six Monthly Report to Shareholders be received; and,*
- b) *Waipa District Council's director representative on LASS be invited to provide an update to Council on the opportunity for further shared services development.*

Councillor Taranaki / Councillor Simmons

The meeting adjourned for the morning tea break at 10.07am and reconvened at 10.36am. Councillors Jull & Scaramuzza joined the meeting.

13 WAIKATO REGIONAL AIRPORT LIMITED (WRAL) – STATEMENT OF INTENT FOR 2010/11 AND INTERIM REPORT TO SHAREHOLDERS

File: 40-13-01

Draft Statement of Intent for 2010/11 and Interim Report to Shareholders

Mayor Livingston spoke of the achievements of WRAL in the recent announced arrangement with Cathay Pacific which will ensure more international flights from the airport. He also spoke on the launch of the regional website at the recent Tourism conference, the NZ Custom's service charge and the increase in CTC's landing charges.

Deputy Chief Executive, R McNeil said the Chairman's report appropriately summarised the issues, challenges and achievements. He noted the document was a work in progress with performance targets and other financial indicators yet to be finalised. Group Manager Business Support reiterated staff's disappointment that the financial information was not included in the document as presented.

RESOLVED

1/10/24

That

- a) *The draft Statement of Intent and Interim Report to 31 December 2009 be received; and,*
- b) *WRAL be advised of Council's disappointment that the draft Statement of Intent was not complete, with an invitation to present the updated Statement of Intent when complete.*

Councillor Hoverd / Councillor Simmons

14 CONSIDERATION OF TEMPORARY ROAD CLOSURES

File: 55-21-02

Report of Regulatory Engineer, JP Snyman dated 8 March 2010.

RESOLVED

1/10/25

That

- a) *the report of the Regulatory Engineer, JP Snyman dated 8 March 2010 be received;*
- b) *Victoria Street between Alpha Street and Duke Street, Cambridge be closed temporarily on Sunday 2 May 2010 from 8.00 am to 4.00 pm. For the Cambridge Autumn Festival 2010 as provided by Sections 319(h) and 342, and Section 11 of Schedule 10 of the Local Government Act 1974;*
- c) *Lake Street between Queen Street (SH1) and Alpha Street, Victoria Street between Queen Street (SH1) and Alpha Street and Kirkwood Street, Cambridge, be closed temporarily on Sunday 25th April 2010 from 6.00 am to 11.00 am for the Cambridge ANZAC parade and ceremony as provided by Sections 319(h) and 342, and Section 11 of Schedule 10 of the Local Government Act 1974;*
- d) *Mutu Street between Alexandra Street and Christie Avenue, Te Awamutu, be closed temporarily on Sunday 25th April 2010 from 5.30 am to 7.30 am and Alexandra Street between Mutu/Rewi Streets and Market/Roche Streets, Bank Street between Alexandra Street and Vaile Street and Teasdale Street between Bank Street and Vaile Street be closed temporarily on Sunday 25th April 2010, 10.30 am to 12.15 pm for the Te Awamutu ANZAC parade and ceremony as provided by Sections 319(h) and 342, and Section 11 of Schedule 10 of the Local Government Act 1974;*
- e) *Public notice of the road closures be publicly notified in accordance with the Local Government Act 1974; and*
- f) *Council require event co-ordinators to notify affected landowners where applicable and/or tenants of the proposed roads to be closed.*

Councillor Newlands / Councillor Lee

15 HEART OF TE AWAMUTU – ARAWATA STREET GATEWAY

File: 01-23-01

Arawata Street Gateway Options December 2009 & Memorandum from Gray Matter dated 16 March 2010.

Deputy Chief Executive, R McNeil said there was provision in the contract let to Fulton Hogan for the Alexandra Street upgrade for the completion of the Arawata Gateway work subject to the design being finalised. He said discussions with key stakeholders such as Bunnings had now been completed and the proposed design included in the agenda meets Council's objectives. Council's preference for the full-length raised median was a matter of concern to Bunnings and an interim arrangement involving a shorter section of raised median, extending from Scout Lane to the State Highway 3 roundabout, had been agreed. This proposal would be subject to monitoring and review, and should any significant safety issues arise, Council retained the right to undertake any additional work, including extending the raised median towards Gorst Avenue.

Councillor Barnes joined the meeting at 10.54am.

RESOLVED

1/10/26

That

- a) *The document entitled 'Arawata Street Gateway Options' dated December 2009 be received;*
- b) *The Gray Matter Limited document entitled 'Arawata Bridge – Conclusions from Bunnings Meeting Wednesday 3/3/10' dated 16 March 2010 be received;*
- c) *Council confirm the design of the Arawata Street Gateway based on the Raised Median Option signalled in the document referred to in a) above, with the median modifications shown as Figure 3 in the Gray Matter Ltd document referred to in b) above, and that the project proceed on that basis; and*
- d) *The ongoing traffic safety impacts of the confirmed design be monitored, and, in the event of significant traffic safety issues arising, recommendations for addressing those issues be presented to Council for consideration.*

Councillor Cox / Councillor Sharpe

16 TE RORE WATER SUPPLY SCHEME

File: 85-24-08

Report of Water Services Planning & Design Engineer Team Leader, L Kendrick dated 15 March 2010.

Deputy Chief Executive, R McNeil said the status and ownership of the Te Rore Scheme had long been matters that Council and scheme users sought clarification and confirmation on. He commented that the Te Rore Water Supply Group (the Group) were seeking confirmation from Council that the scheme is a rural stock water supply, which is consistent with its original purpose and the way in which the scheme has predominantly been operated. He said the Group were seeking Council to transfer ownership of the scheme to an appropriate legal entity representing the users of the scheme, and were requesting Council assume responsibility for securing a resource consent for the scheme on the basis of it being a stock supply, and that Council meet the costs associated with obtaining the consent.

Water Services Planning & Design Engineer (Team Leader), L Kendrick, provided details on scheme ownership, condition of scheme infrastructure and the nature and level of water use from the scheme. Mayor Livingston noted Council was the legal owner of the scheme as previous transfer proposals had never been formalised. Mrs Kendrick said only the easements had been formalised following a previous consultation process with the scheme users. She indicated that the scheme would not be viable if required to meet the new drinking water standards and the cost to meet these standards has been estimated at \$3.2m. She noted that the operational/maintenance costs have not been assessed as these are currently managed by the Group.

Mrs Kendrick said the resource consent application needed to be lodged by October 2010 to ensure the ongoing ability to take water for stock supply purposes. She indicated the consent process would cost an estimated \$65,000, and the funding for this was included in the draft Annual Plan 2010/11. Mr McNeil said the process that had been outlined in the agenda ensured parties worked towards a solution to ensure people living scheme area had alternative drinking water sources.

RESOLVED

1/10/27

That

- a) *The report of the Water Services Design and Planning Engineer Team Leader, Lorraine Kendrick dated 16th March 2010 be received;*
- b) *Council resolve that the status of the Te Rore Water Supply Scheme is as a rural water stock supply scheme; and Council resolve to cease to be responsible for the Te Rore Water Supply Scheme;*
- c) *Council proceeds to apply to Environment Waikato for a resource consent for water abstraction, based on a non-municipal supply and the application be funded by Council to the sum of sixty-five thousand dollars, to ensure security of the source for future use;*
- d) *Council resolve to consult with the users regarding the transfer of the ownership, operation and administration of the Te Rore Water Supply Scheme to the users of the scheme (or to the Te Rore Water Supply Group once incorporated). This consultation to include consideration of:-*
 - i *Council funding an alternative potable drinking water supply, such a rain water tanks, for scheme users;*
 - ii *Council funding the legal costs associated with the transfer of ownership of the scheme to an appropriate legal entity representing scheme users;*
 - iii *Council securing an alternative route for the water supply main, and the demolition of the existing suspension bridge; and,*
- e) *A report on the outcome of the consultation referred to in d) above be prepared for Council consideration.*

Councillor Thomas / Councillor Newlands

17 PROPOSED AMENDMENT TO KARAPIRO DOMAIN STRATEGIC PLAN AND RESERVE MANAGEMENT PLAN 2005, AND VARIATION AND GRANTS OF LEASES ON MIGHTY RIVER DOMAIN AT LAKE KARAPIRO

File: P14149

Report of Property Advisor, J Blackmore dated 16 March 2010.

Deputy Chief Executive, R McNeil said matter before the Council was straightforward, and noted the desire for and acceptance by the Yacht Club to upgrade the exterior of their building to ensure it was maintained to a standard appropriate for the Domain.

RESOLVED

1/10/28

That

- a) *The report of Property Advisor, Jane Blackmore dated 16 March 2010 be received;*
- b) *as part of its obligations under s.41(4) of the Reserves Act 1977 to keep an operative Reserves Management Plan under continuous review, Council (as the administering body of the Karapiro Domain) review the Karapiro Domain Strategic Plan and Reserve Management Plan, and under s.41(9) of the Reserves Act 1977, determine that the review is not a comprehensive review but a proposed amendment to the Karapiro Domain Strategic Plan and Reserve Management Plan permitted by section 54 and the First Schedule of the Reserves Act 1977, as follows:*

By adding the paragraphs below between clauses 7.1 and 7.2 of the Objectives and Policies sections:

“Objective:

To grant leases of land within the Karapiro Domain where such leases are in accordance with the promotion of the on-going use and development of the Karapiro Domain for a wide range of aquatic sporting events and outdoor pursuits.

Policies:

To grant leases to community groups and sporting organisations in accordance with Council’s Policy on the Lease of Council Owned or Administered Land and as permitted by Section 54 and the First Schedule of the Reserves Act 1977.”;

- c) *pursuant to section 41(9) of the Reserves Act 1977, Council determines that it will follow the public notification procedure specified in s.41(6) of the Reserves Act 1977 and any objections or comments received by Council as part of that process will be heard by Council’s policy committee after the two month submission period has closed;*
- d) *Council approve a variation to Council’s community leases in relation to Mighty River Domain, to include a ‘Major Events’ clause as follows:*

“MAJOR EVENTS

The Tenant acknowledges that the Karapiro Lake Domain and Lake Karapiro may from time to time be used as a venue for major events that will have an impact on the Tenant’s use of the Leased Property. The Landlord shall have the sole right to determine whether an event is a major event. The Tenant agrees that it will comply with all requirements of the Landlord to ensure that the Reserve is able to be used for major events. The Tenant further acknowledges that such requirements of the Landlord may include but shall not in any way be limited to the following:

That the Tenant temporarily vacate the Leased Property;

That the Tenant permit the Leased Property to be used by another organisation;

That the Tenant not use the Leased Property, Karapiro Lake Reserve, Lake Karapiro or parts thereof.”;

- e) *Council approve a variation to the lease between Council and Karapiro Rowing Incorporated in respect of the area that their Flynn Cove buildings occupy on the Mighty River Domain at Lake Karapiro, to include a further area of up to 100 m² in the centre of the Domain where the Don Rowlands Finish Tower is located, with all other terms and conditions of the lease to remain unchanged;*
- f) *Council permit Karapiro Rowing Incorporated to either remove and re-build or carry out upgrade work on the Don Rowlands Finish Tower in order that the building be made structurally sound, the work to be completed either prior to or carried out after the 2010 World Rowing Championships, the building plans and timetable to be approved by the Chief Executive prior to the commencement of work (acknowledging that there may be minor adjustments to the footprint size and position of the new building, ,in comparison to the existing one to make best use of the site) and subject to Karapiro Rowing Incorporated completing all required processes under the Resource Management Act 1991 and under the Building Act 2004 for any works;*
- g) *Council renew the lease between Council and the Cambridge Yacht and Motor Boat Club Incorporated in respect of the area (being approximately 5,500 m²) that their clubroom and boat storage shed occupies on the Mighty River Domain at Lake Karapiro for a term of five years with two rights of renewal for a further five years each and otherwise in compliance with the standard terms and conditions of Council’s Property Management Policy;*
- h) *Council enter into an ‘Agreement to Lease’ with the Waikato Rowing Association Incorporated in respect of its proposed extension of the large shed at the North end of the Mighty River Domain at Lake Karapiro by up to 140m² to accommodate the storage of its rowing- related equipment; and,*
- i) *The Chief Executive be delegated authority to execute and the common seal of the Waipa District Council be affixed to all documents relating to the leases outlined in the resolutions e) through h) above.*

Councillor Webber / Councillor Lee

18 TO CONSENT TO AN UNFORMED ROAD (PART OF CAMBRIDGE ROAD, SH1) BEING STOPPED AND SOLD TO ADJOINING LANDOWNER

File: 90-02-25

Report of Property Advisor, C McNally dated 12 March 2010.

Deputy Chief Executive, R McNeil said the land was road reserve and bounded on three sides by St Peter’s School property and State Highway 1 on the other side. He said that as it served no broader purpose, it was appropriate that Council resolved to stop the road and approve its sale to the adjoining landowner.

RESOLVED

1/10/29

That

- a) *The report of the Property Advisor, Cathy McNally, dated 12 March 2010 be received; and*
- b) *In accordance with s.116 of the Public Works Act 1981, Council consents to the stopping of approximately 438 square metres of unformed road being Lot 1 DPS 11557;*
- c) *To sell Lot 1 DPS 11557 once the legal requirements of the Public Works Act 1981 have been met to stop the unformed road;*
- d) *Following sale the net proceeds be transferred to the Asset Sales Account; and*
- e) *The common seal of the Waipa District Council be affixed to all relevant documentation.*

Councillor Webber / Councillor Taranaki

19 PENSIONER HOUSING

File: 20-03-16

Mayor Livingston said the proposed policy had been considered and supported by the Policy Committee, and extensive consultation with the residents of pensioner housing had been undertaken and staff would now be advising the residents of the implications of the recommendation.

RESOLVED

1/10/30

That

- a) *Council approve and adopt the Waipa District Council Pensioner Housing Policy dated 3 February 2010, with immediate effect;*
- b) *Council continue to manage pensioner housing in-house and in accordance with the Waipa District Council Pensioner Housing Policy;*
- c) *A review of the Palmer Street, Te Awamutu pensioner housing facility be commissioned to look at progressive replacement of these units and funding options;*
- d) *Staff be authorised to initiate rent reviews in accordance with recommendation (b) above, subject to providing an advisory note to Council not less than 20 days before any communication with tenants; and*
- e) *Council authorise the Group Manager, Service Delivery to enter into purchase agreements for the six "Own Your Own" units as and when they are placed on the market, to become part of Council's pensioner housing stock and that these be purchased using loan funds with the cost of borrowing and debt repayment to be met from the Pensioner Housing activity.*

Item 21 was taken after item 19.

20 ELECTIONS 2010

File: 01-22-05

Report of Electoral Officer, J Mills dated 22 February 2010.

Deputy Chief Executive, R McNeil said the report as provided was straightforward, and noted that work was progressing on the 'Information for Candidates' booklet.

RESOLVED

1/10/31

That

- a) *The report of the Electoral Officer dated 22 February 2010 be received;*
- b) *In accordance with Section 79 of the Local Electoral Act 2002 that the voting documents in the 2010 triennial election are to be processed during the voting period 17 September 2010 – 9 October 2010; and,*
- c) *In accordance with Section 31 of the Local Electoral Regulations 2001 that the voting documents for the 2010 triennial elections be printed in alphabetical order of candidate surname.*

Councillor Barnes / Councillor Cox

21 KARAPIRO DOMAIN (MIGHTY RIVER DOMAIN) COMMITTEE: RECOMMENDATIONS TO COUNCIL

File: 01-85-25

At its meeting on 15 February 2010, the Karapiro Domain (Mighty River Domain) Committee passed a recommendation to Council. This matter has been included as Item 17 of this agenda.

22 WAIPA HERITAGE COUNCIL: RECOMMENDATIONS TO COUNCIL

File: 65-11-02

At its meeting on, the Waipa Heritage Council passed the following recommendation:

22.1 That the Waipa Heritage Council recommend Council consider a nominated person for the Te Awamutu Walk of Fame.

Deputy Chief Executive said the Waipa Heritage Council had made a recommendation but the name was not included in keeping with the process to ensure confidentiality until the evaluation is complete and an announcement was made. He said the 'Keep Te Awamutu Beautiful Society' had voluntarily disbanded in favour of the establishment of a Te Awamutu Community Board committee, the 'Te Awamutu Reserves and Landscape Committee'.

RESOLVED

1/10/32

That the composition of the Te Awamutu Walk of Fame working group be amended to remove reference to the Keep Te Awamutu Beautiful Society and replace it with the 'Te Awamutu Reserves and Landscape Committee'.

Councillor Hoverd / Councillor Barnes

23 WAIPA BIODIVERSITY COUNCIL: RECOMMENDATIONS TO COUNCIL

File: 01-21-14

At its meeting on 18 March 2010, the Waipa Biodiversity Council passed no recommendations to Council.

24 CAMBRIDGE COMMUNITY BOARD: RECOMMENDATIONS TO COUNCIL

File: 01-21-14

At its meeting on 3 March 2010, the Cambridge Community Board passed no recommendations to Council.

25 TE AWAMUTU COMMUNITY BOARD: RECOMMENDATIONS TO COUNCIL

File: 01-21-13

At its meeting on 9 March 2010, the Te Awamutu Community Board passed the following recommendations:

- 25.1 That the Te Awamutu Community Board recommend that Council give consideration to installing appropriate signage to promote the Walk of Fame including an explanation of its purpose, i.e. to recognise local people who have made a contribution to the community.**

There was no further discussion following the staff comment in the agenda.

- 25.2 That the Te Awamutu Community Board recommend that Council develop and install appropriate signage for the town entrances prior to the commencement of the World Cup Rowing Event.**

There was no further discussion following the staff comment in the agenda.

- 25.3 That the Te Awamutu Community Board recommend Council develop a Disability Strategy that will help guide Council planning to assist those with disabilities in our community.**

There was no further discussion following the staff comment in the agenda.

Item 28 (late item) was taken after item 25.3.

The meeting adjourned for the lunch break at 11.50am and reconvened at 12.50pm.

26 RESOLUTION TO EXCLUDE THE PUBLIC

File: 01-37-01
(Section 48, Local Government Official Information and Meetings Act 1987)

RESOLVED

1/10/33

That the public be excluded from the following parts of the proceedings of this meeting.

Councillor Webber / Councillor Thomas

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item Nos	Minutes/Report of:	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
27	Report provided separately	Mighty River Domain: Events and Community Centre Naming Rights	Good reason to withhold exists under section 7	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

27	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Section 7(2) (i)
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27 MIGHTY RIVER DOMAIN: EVENTS AND COMMUNITY CENTRE NAMING RIGHTS

File: 60-06-01

Report of J Mills, Consultant dated 15 March 2010 was provided separately to Councillors.

This item was taken with the public excluded.

The public were readmitted to the meeting at 1.36pm.

28 LATE ITEM: TE AWAMUTU MUSEUM TRUST

File: 60-06-01

Councillor Cox spoke of the Te Awamutu Museum Trust's (the Trust) AGM, noting Mr Dean Taylor was reappointed as Chair with Mr Norris Hall reappointed as Treasurer. The Trust Board had asked Councillor Cox to officially request Council consider including the Trust in its audit process, as the Trust requires audited accounts when applying for funds from other organisations. Deputy Chief Executive, R McNeil said other community organisations are in a similar position and he expressed his concerns about the appropriateness of such an arrangement. He did, however, advise that the request would be investigated by staff and reported back to Council in due course.

Councillor Cox said the Museum's artefacts were currently uninsured and queried if Council had coverage. Mr McNeil said the agreement with the Trust ensured clear separation of ownership and insurance of the collection but the proposal would be investigated by staff and reported back to Council in due course.

Item 20 was taken after item 28.

There being no further business the meeting closed at 1.37pm.

CONFIRMED AS A TRUE AND ACCURATE RECORD

CHAIRPERSON: _____

DATE: _____

Completed and dispatched: 30 March 2010