

Pirongia Ward Committee Public Agenda 30 April 2026

Council Chambers
Waipā District Council
101 Bank Street
Te Awamutu



Members:

Councillor C St Pierre (Chairperson); Councillor L Bennett; T Huata (Purekireki Marae); E Eden - (Te Pahu representative); A Reymer (Ōhaupō representative); M Reid (Ngāhinapōuri representative); R Webb (Pirongia representative); J Williams (Koromatua representative)

30 April 2026 04:00 PM

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HE KARAKIA TIMATANGA

Tākina te mārama ki a tātou.

Let the light be called forth to shine upon us.

Tākina te aroha ki a tātou.

Let love be called forth to rest among us.

Tākina te rangimārie ki a tātou.

May peace be called forth to dwell between us.

Ko Pirongia me Te Kawa,

Our mountains Pirongia and Te Kawa,

Ko Maungatautari,

Maungatautari, and Kakepuku.

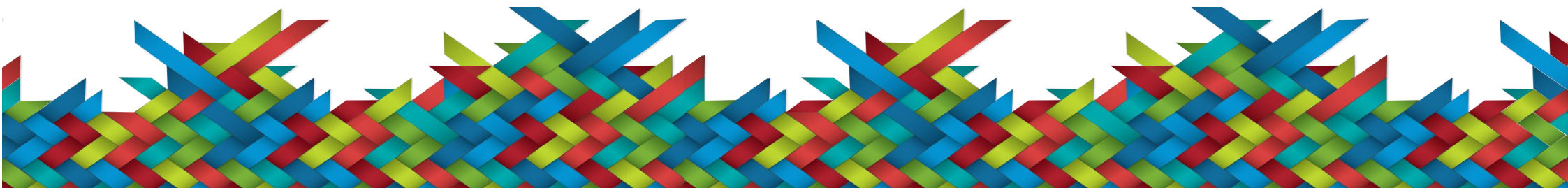
Ko Kakepuku ngā maunga.

Our rivers Waikato and Waipā.

Ko Waikato, ko Waipā ngā awa.

Tihei **mauri ora!**

Behold, the breath of life!





APOLOGIES

A member who does not have leave of absence may tender an apology should they be absent from all or part of a meeting. The Chairperson (or acting chair) must invite apologies at the beginning of each meeting, including apologies for lateness and early departure. The meeting may accept or decline any apologies.

The acceptance of a member's apology constitutes a grant of 'leave of absence' for that specific meeting.



DISCLOSURE OF MEMBERS' INTERESTS

Members are reminded to declare and stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they may have.

COMMITTEE AGENDA



To: The Chairperson and Members of the Pirongia Ward Committee
From: Governance
Subject: **CONFIRMATION OF MINUTES**
Meeting Date: 30 April 2026

1 EXECUTIVE SUMMARY – WHAKARĀPOPOTOTANGA MATUA

The local authority, its committees, subcommittees and any local and community boards must keep minutes of their proceedings. These minutes must be kept in hard or electronic copy, authorised by a Chairperson's manual or electronic signature once confirmed by resolution at a subsequent meeting. Once authorised the minutes are the prima facie evidence of the proceedings they relate to.

The only topic that may be discussed at a subsequent meeting, with respect to the minutes, is their correctness.

2 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

That the open minutes of the Extraordinary Pirongia Ward Committee meeting held on 26 February 2026, having been circulated, be taken as read and confirmed as a true and correct record of that meeting.

3 ATTACHMENT - ĀPITITANGA

Pirongia Ward Committee Minutes – 26 February 2026

COMMITTEE MINUTES



Pirongia Ward Committee

Time: 4.00pm

Date: Thursday 26 February 2026

Location: Council Chambers, 101 Bank Street, Te Awamutu

PRESENT

Chairperson

Councillor C St Pierre

Members

Councillor L Bennett; T Huata (Purekireki Marae)[Via Zoom]; E Eden - (Te Pahu representative)[joined the meeting at 4.03pm; A Reymer (Ōhaupō representative); M Reid (Ngāhinapōuri representative); R Webb (Pirongia representative); J Williams (Koromatua representative)[Via Zoom]

Karakia timatanga – Committee Members and Staff

1 APOLOGIES

There were no apologies.

Chairperson St Pierre acknowledged Mayor Pettit's apologies.

2 DISCLOSURE OF MEMBERS' INTERESTS

None

3 SPEED LIMIT CHANGES OUTSIDE SCHOOLS

The purpose of this report is to inform the Pirongia Ward Committee of the new obligation on Waipā District Council under the Land Transport Rule: Setting of Speed Limits 2024.

RESOLVED

8/26/01

That the Pirongia Ward Committee receives the report of Erik Van Der Wel, Programme Engineer – Transportation, titled Speed Limit Changes Outside Schools (document number 11602817).

Councillor Bennett/Member Webb

4 2027-37 LONG TERM PLAN: OVERVIEW AND COMMITTEE ENGAGEMENT

The purpose of this report is to provide the Pirongia Ward Committee with an overview of the Long Term Plan (LTP) and to outline how the Committee will be involved and kept informed throughout the development of the 2027-37 LTP.

RESOLVED

8/26/02

That the Pirongia Ward Committee receives the report of Melissa Russo, Manager Strategy titled '2027-37 Long Term Plan: Overview and Community Board Engagement' (document number 11620680).

Member Eden/Member Williams

5 DISCRETIONARY GRANT FUNDING 2025/2026 FINANCIAL YEARS

The purpose of this report is to consider discretionary grant funding criteria for the 2025/2026 financial year.

RESOLVED

8/26/03

That the Pirongia Ward Committee

- a) *Receives the report of Jo Gread, Manager Governance titled 'Discretionary Grant Funding 2025/2026 Financial Year (ECM Number 11625068) and*
- b) *Agrees the following criteria for determining applications for discretionary grant funding:*
 - a. *Only not-for-profit groups, clubs or organisations can apply for funding and must be providing a local community or welfare service for the benefit of the wider Waipā community, i.e. not a private club or business,*
 - b. *Applications will not be considered for expenses or events that have already happened at the time application close. (retrospective),*
 - c. *Failure to return an Accountability Form may jeopardise any future funding your organisation applies for,*

- d. *Only groups, clubs or organisations that are based inside the area or currently deliver services in the area covered by the Pirongia Ward Committee (i.e. the areas in Waipā District where residents do not vote for a Community Board) can apply,*
- e. *That the maximum level of funding that can be applied for is \$4000 plus GST,*
- f. *That applications will not be considered from Lobby Groups or Action/Pressure Groups, for Personal or Commercial Gain or for Professional Sports, and*
- c) *Agrees to hold one funding round for distribution of discretionary grant funding in the 2025/2026 financial year and also agrees to accept ad hoc discretionary grant funding applications in the 2025/2026 financial year.*

Member Webb/Member Reymer

6 TREASURY REPORT FOR THE PERIOD ENDED 31 JANUARY 2026

RESOLVED

8/25/04

That the Pirongia Ward Committee receive the report of Nada Milne, Financial Accountant titled Treasury Report for the period ended 31 January 2026.

Chairperson St Pierre/Member Reid

7 REPORTS FROM COMMITTEE MEMBERS

Member Eden reported on the localised effects of the weather event in the Te Pahu area and mentioned that the community is upbeat and the community activities are still going ahead. The Te Pahu Hall is going well, and the local squash club is growing.

Member Webb reported that they had 240mm of rain in two hours during the recent weather event and a Civil Defence Centre was set up in Pirongia for evacuated families. Road closures are still affecting residents and local businesses, but the State Highway looks to be reopening in the next month, and the community is coming together to support each other. Local events such as a Children's Day event on Sunday will still go ahead and the Pirongia Community Association managed a quorum to adopt its new constitution.

Chairperson St Pierre reported on road closures in the Pirongia area, and that the Mountain Bike tracks and walking tracks will be closed for some time.

Member Williams reported the Koromatua Hall Constitution has been registered and that the local roadworks looks to be delayed.

Member Huata reported that the Marae had minimal flooding during the weather event, but key infrastructure is still to be assessed for damage. The two urupā have been assessed, and damaged sites have been repaired by whanau. Due to the new river location, the urupā on Te Tahi Road has become 30 meters closer to the river, and pipes have been exposed due to the flood and debris which are waiting assessment. A Karakia has been done at the Pirongia Fire Station with front line staff and will be done also at the site of the fatality once the road is open.

Member Reymer reported that Ohaupo was not negatively affected by the weather event and that the farmers are happy with the grass growth. He noted the re-sealing on the State Highway is ongoing.

Member Reid reported that Ngāhinapōuri was not negatively affected by the weather event and that volunteer work is ongoing with the lights at the tennis court being fixed and painting of parts of the hall being completed. He noted the Golf Club is going well and the farmers are happy. The new signs Paterangi cemetery signage will be installed in the near future.

Councillor Bennett proposed developing a dedicated emergency water storage plan for the Pirongia Fire Brigade during Civil Defence emergencies.

RESOLVED

8/25/05

That the Pirongia Ward Committee receives the verbal reports from all Pirongia Ward Representatives.

Member Huata/Member Reid

Karakia whakamutunga - Committee Members and Staff

This being the business the meeting **closed 5.23pm**

CONFIRMED AS A TRUE AND CORRECT RECORD OF PROCEEDINGS

CHAIRPERSON: _____

DATE: _____

COMMITTEE REPORT



To: The Chairperson and Members of the Pirongia Ward Committee
From: Governance
Subject: **DEPUTATION – CHORUS LIMITED**
Meeting Date: 30 April 2026

1 SUMMARY

The purpose of a deputation is to enable a person, group or organisation to make a presentation to a meeting on a matter or matters covered by that meeting's terms of reference.

Chorus Limited will give a presentation to the Pirongia Ward Committee.

2 RECOMMENDATION– TŪTOHU Ā-KAIMAHI

That Pirongia Ward Committee receives the presentation from Chorus Limited.

COMMUNITY BOARD REPORT



INFORMATION ONLY

To: The Chairperson and Members of the Pirongia Ward Committee
From: Angela McEwan (Property Advisor)
Subject: **Community Halls Overview**
Meeting Date: 30 April 2026

1 EXECUTIVE SUMMARY – WHAKARĀPOPOTOTANGA MATUA

The purpose of this report is to provide the Pirongia Ward Committee with an overview of how community halls are managed, including ownership arrangements, roles and responsibilities, insurance, funding matters, current lease documentation, and wider support initiatives for Hall Committees.

2 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

That the Pirongia Ward Committee receive the report of Angela McEwan (Property Advisor) titled Community Halls Overview 11668622.

3 COMMENTARY - KŌRERO

- **Background**

Community halls play an important role in supporting local activities, events, and community groups.

There are eighteen community halls / recreation centres across Waipā district that receive funding through rates. The cost of running and maintaining these halls is funded by our rural ratepayers who are located in a hall zone.

There are a further nine halls across the district that do not receive any funding from Council rates.

We also have three town halls in Cambridge, Pirongia and Kihikihi. These halls are fully funded by urban ratepayers.

Community halls across the district operate under a range of ownership and management models, which influence how they are maintained, insured, and funded.

- **Ownership and Management**

Community halls generally fall into two categories:

- **Council-owned halls**, which are owned by Council but typically managed on a day-to-day basis by local Hall Societies or committees.
- **Hall Society-owned halls**, which are owned and managed independently by incorporated societies or charitable trusts. Some of these halls are located on Council-owned land.

Council's involvement in the day-to-day operation of halls is generally limited. Hall Committees are usually responsible for bookings, access, cleaning, minor maintenance, and general oversight of the facility.

- **Maintenance Responsibilities**

For Council-owned halls, Council is responsible for major building maintenance and asset management, while Hall Committees assist by identifying issues and coordinating access.

For halls owned by Hall Societies, responsibility for both routine and major maintenance generally rests with the Society.

- **Insurance**

- Council-owned halls are covered under Council's group insurance policy, with an excess of \$25,000. Insurance levies for these halls are on-charged.
- Hall Society-owned halls typically arrange their own insurance.
- Where a hall owned by a Society is located on Council-owned land, the Society may elect to join Council's group insurance policy, with insurance levies on-charged accordingly.
- Insurance levies for community halls have increased in recent years due to wider insurance market pressures, including rising construction costs and increased weather-related risks.
- Council carries a higher excess of \$25,000 under its group insurance policy to help keep annual insurance levies as affordable as possible.

- **Funding and Rates**

Hall Societies may apply for funding through external grants or Council funding programmes, where eligible. These applications are made directly by the Hall Society.

Rates remissions for Hall Societies are administered through Council processes and assessed in accordance with Council policy.

- **Lease Renewal Programme**

A review of community hall lease arrangements has identified that, in many cases, formal lease agreements either do not exist or have expired. This creates uncertainty for both Council and Hall Societies in terms of roles, responsibilities, and long-term planning.

To address this, Council staff have initiated a lease renewal programme. A solicitor has been instructed to prepare a standard lease template that can be adapted to suit individual circumstances for each hall. This approach is intended to provide greater consistency while allowing flexibility to recognise different ownership and management arrangements.

At this stage, the specific terms of the template lease have not yet been agreed. Once developed, proposed lease terms will be discussed with affected Hall Societies prior to any new agreements being finalised.

- **Community Engagement Support**

In addition to the lease renewal programme, a separate project is being undertaken by a Community Services staff member to strengthen community engagement across Hall Committees.

As part of this work, staff are meeting with individual Committee members to better understand their needs and to identify ways Council can support them in their governance roles and in increasing community use of their halls.

Feedback from Committees has highlighted a desire for greater connection between halls. In response, Council is in the process of bringing together Hall Committee members to provide an opportunity to meet each other, share ideas, and discuss approaches to community engagement, programming, and best practice.

- **Council Support**

Council supports community halls primarily through:

- Asset ownership and major maintenance (for Council-owned halls)
- Insurance arrangements
- Lease and land use agreements
- Governance and community engagement support
- Advice and guidance to Hall Committees as required

- **Conclusion**

Community halls across the district are managed through a partnership approach between Council and local Hall Committees and Societies. While Council retains responsibility for ownership and strategic asset management in some cases, the ongoing success of community halls relies heavily on the commitment and efforts of local volunteers. The lease renewal programme and the governance and engagement support work are intended to provide greater clarity, capability, and connection moving forward.



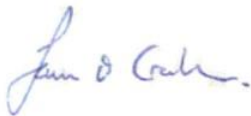
Angela McEwan

PROPERTY ADVISOR (LEASING)



Reviewed by David Varcoe

MANAGER PROPERTY SERVICES



Approved by James Graham

ACTING CHIEF FINANCIAL OFFICER

COMMITTEE REPORT



To: The Chairperson and Members of the Pirongia Ward Committee
From: Governance
Subject: Discretionary Fund Allocations April 2026
Meeting Date: 30 April 2026

1 PURPOSE - TAKE

The purpose of this report is to allocate grants to discretionary fund applications.

2 EXECUTIVE SUMMARY – WHAKARĀPOPOTOTANGA MATUA

Waipā District Council has delegated the Pirongia Ward Committee the authority to allocate discretionary funding, within the approved budget, providing that any decision to allocate any of those funds must be made in accordance with the requirements of section 10 of the Local Government Act 2002 to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

The committee has received 8 applications requesting \$22,535.00.

The confidential financial records of discretionary fund applicants, which have been supplied as part of the application process, are included in Appendix 3. This is a confidential attachment to this report.

Public Excluded Attachment	Grounds for excluding the public
Item 4, Appendix 3 – Confidential financial records of discretionary fund requests	To protect information which is subject to an obligation of confidence where the making available of the information would be likely to: i. prejudice the supply of similar information, or information from the same source, where it is in the public interest that such information should continue to be supplied; or ii. would be likely otherwise to damage the public interest (s 7(2)(c)).

3 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

That the Pirongia Ward Committee

- a) Receives the report of Jo Gread, Governance Manager, titled Discretionary Fund Allocations April 2026 (ECM11669765);*
- b) Allocates Pirongia Forrest Park Lodge Inc \$_____ plus GST (if any) from the Pirongia Ward Committee discretionary fund,*
- c) Allocates Brain Injury Waikato Inc \$_____ plus GST (if any) from the Pirongia Ward Committee discretionary fund,*
- d) Allocates Te Pahu Halls Society Incorporated \$_____ plus GST (if any) from the Pirongia Ward Committee discretionary fund,*
- e) Allocates Te Pahu Pre School Group Incorporated Group \$_____ plus GST (if any) from the Pirongia Ward Committee discretionary fund,*
- f) Allocates Loving Arms Charitable Trust \$_____ plus GST (if any) from the Pirongia Ward Committee discretionary fund,*
- g) Allocates Te Pahu Squash Club \$_____ plus GST (if any) from the Pirongia Ward Committee discretionary fund.*
- h) Allocates Ohaupo & Ngāhinapōuri Lions \$_____ plus GST (if any) from the Pirongia Ward Committee discretionary fund,*
- i) Allocates Ko Wai Au Trust \$_____ plus GST (if any) from the Pirongia Ward Committee discretionary fund,*

4 BACKGROUND – KŌRERO WHAIMĀRAMA

Waipā District Council has delegated the Pirongia Ward Committee the authority to allocate discretionary funding, within the approved budget, providing that any decision to allocate any of those funds must be made in accordance with the requirements of section 10 of the Local Government Act 2002 to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

In the 2025/26 financial year the Pirongia Ward Committee discretionary grant allocation was \$13,000.00. The Committee has \$24,562.38 in its uncommitted funds to allocate funding from. The reason the available funds are more than the 2025/26 allocation is that the Committee carried over funding from the previous financial year.

At its meeting on 26 February 2026 the Committee agreed the following criteria for determining applications:

Application Criteria

- Only not-for-profit groups, clubs or organisations can apply for funding and must be providing a local community or welfare service for the benefit of the wider Waipā community, i.e. not a private club or business.
- Only groups, clubs or organisations that are based inside the area or currently deliver services in the area covered by the Pirongia Ward Committee (i.e. the areas in Waipā District where residents do not vote for a Community Board) can apply.
- Maximum level of funding that can be applied for is \$4000 plus GST.
- Failure to return an Accountability Form from previous funding, may jeopardise any future funding your organisation applies for.

And decided Grants could not be applied for:

- Expenses or events that have already happened (retrospective) at the time of application close.
 - Lobby Groups or Action/Pressure Groups
 - Personal or Commercial Gain
 - Professional Sport
- Appendix 1 summarises whether all applications meet the above criteria.

Applications Received

Eight applications have been received from the following community organisations requesting a total of \$22,535.00.

Organisation	Purpose of Grant	Amount requested (+GST)
Pirongia Forrest park Lodge inc	Building Pétanque Court	\$3,000.00
Brain Injury Waikato	Support for community outreach, education and navigation services	\$4,000.00
Te Pahu Halls Society Incorporated	As Repairs and upgrades to entrance handrail	\$2,610.00
Te Pahu Preschool Group Incorporated	New Sandpit Cover	\$4,000.00
Loving Arms Charitable Trust	Providing newborn toiletry pack to families/mothers in need	\$1,425.00
Te Pahu Squash Club	Re-clad and replace the flashings of east facing wall	\$2,750.00

Ohaupo & Ngāhinapōuri Lions	Ohaupo Community ANZAC Ceremony operational costs	\$750.00
Ko Wai Au Trust	Funding a community hākari to support the Pirongia school and local community	\$4000.00

Appendix 2 of this report includes all applications received for this round of discretionary funding. Appendix 3 contains the confidential financial information required as part of the application process.

5 SIGNIFICANCE & ENGAGEMENT – KAUPAPA WHAI MANA ME NGĀ MATAPAKINGA

Staff have considered the key considerations under the Significance and Engagement Policy, in particular sections 7 and 8 and have assessed that the matter in this report has a low level of significance.

6 OPTIONS – NGĀ KŌWHIRINGA

Option	Advantages	Disadvantages
Option 1: Do nothing	No staff or other Council resources required	- Not-for-profit groups, clubs or organisations may not be able to continue with their projects - Not meeting a delegation by Waipā District Council
Option 2: Allocate funding to some or all applications	Not-for-profit groups, clubs or organisations allocated funding will be able to continue with their projects	Some groups, clubs or organisations may not receive funding if they are not selected.

The recommended option is Option 2.

7 OTHER CONSIDERATIONS – HEI WHAIWHAKAARO

Council's Vision and Strategic Priorities

The Pirongia Ward Committee Discretionary Funding meets the Waipā District Council's strategic priority to be connected with its community and meets the socially responsible outcome by ensuring sectors of its community are encouraged to increase their profiles and continue with projects that ensure their continuance.

Legal and Policy Considerations – Whaiwhakaaro ā-Ture

Staff confirm that the Option 2 complies with Council’s legal and policy requirements.

Financial Considerations – Whaiwhakaaro ā-Pūtea

The discretionary grant funds for the Pirongia Ward Committee are budgeted for in the 2025/2026 year when the discretionary grant allocations will be made.

Risks - Tūraru

There are no known significant risks associated with the decisions required for this matter.

8 NEXT ACTIONS

Action	Responsibility	By When
Allocate discretionary funding	Committee	April 2026
Inform applicants if funding was allocated to their application	Governance	May 2026

9 APPENDICES - ĀPITITANGA

No:	Appendix Title
1	Summary of Discretionary Fund Applications and Criteria Eligibility
2	Discretionary Fund Applications for April 2026
3	Confidential financial records of discretionary fund applications



Jo Gread

MANAGER GOVERNANCE

APPENDIX 1

Summary of Discretionary Fund Applications and Criteria Eligibility

Board	No.	Organisation	Meets Criteria	Purpose of Grant	Cap. Exp.	Op. Exp.	2022 Grant Allocated	2022 Acc.	2023 Grant Allocated	2023 Acc.	2024/25 Allocated	24/25 Acc.	Amount requested (excl GST)
PIR	1	Pirongia Forest Park Lodge Inc	✓	Building Petanque Court	✓				\$2,000.00	Yes			\$3,000.00
PIR	2	Brain Injury Waikato Inc	✓	Support for community outreach, education and navigation services		✓							\$4,000.00
PIR	3	Te Pahu Hall Society Incorporated	✓	Repairs and upgrades to entrance handrail	✓		\$2,400.00	✓	\$1,000.00	x	\$2,000.00	✓	\$2,610.00
PIR	4	Te Pahu Preschool Group Incorporated	✓	New sandpit cover	✓				\$737.39	✓			\$4,000.00
PIR	5	Loving Arms Charitable Trust	✓	Providing newborn toiletry pack to families/mothers in need	✓		\$1,700.00	x			\$1,200.00	✓	\$1,425.00
PIR	6	Te Pahu Squash Club	✓	Re-clad and replace the flashings of east facing wall	✓								\$2,750.00
PIR	7	Ohaupo Ngāhinapōuri Lions Club	✓	Ohaupo Community ANZAC ceremony operational costs		✓	\$750.00	✓	\$750.00	x	\$750.00		\$750.00
PIR	8	Ko Wai Au Trust	✓	Funding a community hākari to support the Pirongia school and local community	✓				\$1,000.00	x			\$4,000.00
													\$22,535.00

APPENDIX 2

Discretionary Fund Applications for April 2026

About Your Group/Organisation

Full Legal Name *(as on the bank account)*: Pirongia Forest Park Lodge inc

Common Use Name *(if different)*: Pirongia Forest Park Lodge

Website: www.pfplodge.org.nz

Postal Address: 297 Grey Road, RD5 Hamilton 3285

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?

Fees

List **all** financial assistance your organisation has received over the last three years from Waipā District Council only

Organisation	Purpose	Amount (\$)	Year
Waipa DC Community Discretionary Fund Pirongia Ward	Costs towards Sustainable campsite project	2000.00	2023
Waipa DC Community Discretionary Fund Pirongia Ward		1000.00	2024
Waipa DC Community Discretionary Fund Kihikihi TA		250.00	2024

How long has your organisation been active in the Waipā district?

32 years

Where is your group/club based?

Pirongia

Where are the people based that will benefit from your services/activity?

All of the Waipa and Waikato Regions – but in particular all of our local schools use us!

How many members in your organisation (including volunteers)?

12

What is your group's core purpose and vision?

We are a non-for-profit accommodation venue that offer 'accommodation and adventure' on Pirongia Mountain. We specifically work with School Groups for students in the Waikato Region. We run school camps for thousands of students from our local region. We also work with, youth groups, church groups, sporting clubs/organizations and family groups.

The Lodge usually exists in operational terms on its accommodation income – this gives us just enough money to keep being able to offer our groups affordable prices.

Our vision is to ensure that young people in the Waikato get an opportunity to recreate in our beautiful region and that we work with as many local Tamariki and rangatahi as possible.

Proposal for Financial Assistance

How much funding assistance are you applying for (GST Exclusive)? \$3000.00

What is the proposed activity/project that you are applying for funding?

We are planning to build a pétanque court by the lodge building.

Our programmes currently cater to schools, community groups, and rangatahi, with a strong focus on building confidence, connection, and wellbeing through outdoor education. While many of our activities are physically demanding, we are committed to ensuring that no one is left behind. The addition of a pétanque court will provide a meaningful, engaging activity that is accessible to people of all ages, abilities, and physical capabilities, including those with disabilities or limited mobility.

How many people will your project benefit, and how will it benefit them?

We have up to 5000 plus people a year who come to the Lodge. Pétanque is a low-impact, social game that encourages participation, teamwork, and connection. It is particularly valuable in mixed-ability group settings, allowing all participants to engage on equal footing. This aligns strongly with our organisational values of inclusivity, manaakitanga, and creating environments where everyone can succeed.

The court will be constructed within the lodge grounds, using durable, low-maintenance materials suitable for year-round use. It will be incorporated into our programme offerings, including school camps, leadership courses, and community group stays. It will also provide an additional

recreational option during downtime, wet weather, or for groups requiring lower-intensity activities.
How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community? This development will: • Increase accessibility of our programmes for people with diverse needs • Support inclusive participation across age groups and abilities • Enhance the overall visitor experience at the lodge • Provide a sustainable, long-term activity with minimal environmental impact • Offer a free to run activity for our groups who are more financially challenged Funding will contribute toward site preparation, materials, construction, and equipment (boules, storage, seating if applicable). By supporting this project, you will be helping us create a more inclusive outdoor environment where everyone—regardless of age or ability—can participate, connect, and thrive.
What other funding sources, if any, have you got to help with this activity/project? i.e. fundraising, sponsorship or grants We are also apply to Te Awamutu and Kihikihi Ward. Where possible, site preparation and construction will be supported by staff and volunteers to maximise the value of funding received.
☒ Attach a copy of the budget for your proposal and any quotes obtained
☒ Please tick the box if you wish to Speak to your Application at the 30 April 2026 meeting of the Pirongia Ward Committee

Checklist... ☒ Have you completed the correct form for the Board/Committee you are applying to ☒ Have you completed every question contained in the application form? ☒ Attach a copy of your latest Bank Statement, Annual Accounts and Financial Statement ☒ Attached a copy of Deposit Slip ☒ Attached a copy of a budget for your proposal and any quotes ☒ Supplied the names and signatures of two key people and their contact details
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ESTMATED COSTS

GST No: 17-893-539
297 Grey Road, RD5, Hamilton 3285
T: 07 871 9570 E: warden@pfplodge.org.nz

Quotation and Budget
Petanque Court
Waipa District Council

FOR: Petanque Court

DATE: March 27, 2026

1. Site Preparation

Minor excavation / levelling (DIY or small machinery hire)

👉 \$300 –

2. Timber Framing

H4 treated pine (100x50mm, 3.6m lengths) × 10

👉 \$250 – \$300

Stakes/pegs + fixings

👉 \$80 – \$150

Subtotal: \$330 – \$450

3. Base Construction

GAP 20 / basecourse (approx 4–6m³ depending on depth)

👉 \$400 – \$900

Compaction (plate compactor hire 1–2 days)

👉 \$80 – \$150

Subtotal: \$480 – \$1,050

4. Playing Surface

Options vary slightly depending on finish:

Option B (premium finish):

Washed sand + fines blend

👉 \$500 – \$900

5. Ground Prep

Weed mat / geotextile fabric

👉 \$100 – \$180

6. Equipment

Pétanque boules sets (2–3 sets for groups)

👉 \$150 – \$300

Storage box/bin

👉 \$80 – \$150

7. Seating / Accessibility

Simple bench seating (timber or pre-made)

👉 \$200 – \$600

TOTAL AF \$2985.00 inc gst

About Your Group/Organisation

Full Legal Name *(as on the bank account)*: Brain Injury Waikato

Common Use Name *(if different)*:

Website: www.braininjurywaikato.org.nz

Postal Address: 4 Tennyson Road, Enderley, Hamilton

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?

Grant funding, DIAS Contract, fundraising

List **all** financial assistance your organisation has received over the last three years from Waipā District Council only

Organisation	Purpose	Amount (\$)	Year
BIW	Support and education groups, navigation services, operating costs	2,525	2023

How long has your organisation been active in the Waipā district?

39 years

Where is your group/club based?

Our offices are in Hamioton, however we service the Greater Waikato and Waipa area with support and education groups physically held in te Awamutu which we promote to Pirongia residents.

Where are the people based that will benefit from your services/activity?

Te Awamutu, Pirongia and surrounds

How many members in your organisation (including volunteers)?

33 members, reach is 2k on facebook, 4k use the website, 660+ receive our newsletters and 279 are collaborative organisations/contacts.

What is your group's core purpose and vision?

Brain Injury Waikato provides practical support, education, and connection for people in rural communities affected by brain injury, helping reduce isolation and improve access to services.

Our vision is that people in Pirongia and surrounding rural areas have equitable access to support and feel connected, informed, and empowered in their recovery.

Proposal for Financial Assistance

How much funding assistance are you applying for (GST Exclusive)? \$2,300

What is the proposed activity/project that you are applying for funding?

Brain Injury Waikato is seeking funding to support our community outreach, education, and navigation services within Pirongia and the surrounding rural areas.

This funding will enable us to increase awareness of brain injury and the support available by engaging with people living in Pirongia through local connections, community engagement, and information sharing. While our regular support and education groups are held in Te Awamutu, we ensure that people from Pirongia can access these services and remain connected to ongoing peer support, education, and resources.

The project will also support the delivery of navigation services, where individuals and whānau are supported one-on-one to identify their needs, access services, and build pathways toward improved wellbeing and independence.

Through this work, we aim to reduce isolation for those in rural Pirongia, strengthen connections to services and support networks, and ensure equitable access to information and support for people affected by brain injury.

How many people will your project benefit, and how will it benefit them?

Our project will directly benefit approximately 32 individuals in the Pirongia/Te Awamutu region who are currently receiving navigation, support, and connection through Brain Injury Waikato.

In addition, the project will indirectly benefit a wider group of people, including family members, carers, and support networks of those individuals, as well as members of the broader Pirongia community. We also engage with local organisations, healthcare providers, and community groups through education sessions, workshops, and ongoing collaboration.

Through these activities, we help increase understanding of brain injury, improve early identification of needs, and strengthen the ability of local services and whānau to support those affected. This results in better access to information, more coordinated support, reduced isolation, and improved wellbeing outcomes for people living with brain injury and those around them.

Overall, the project creates both direct and indirect benefits by supporting individuals while also building capability and awareness across the wider community.

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

Social wellbeing:

Our project strengthens social wellbeing by reducing isolation for people affected by brain injury living in Pirongia and surrounding rural areas. Through navigation support, education, and connection to services, individuals and their whānau are supported to stay engaged with their community and access peer support and information. While our regular support and education groups are held in Te Awamutu, we ensure people from Pirongia can access these services and remain connected, helping to build confidence, independence, and stronger community connections.

Economic wellbeing:

By supporting early access to appropriate services and guidance, we help individuals and carers better manage the impacts of brain injury and reduce the likelihood of long-term reliance on crisis or emergency services. This can support people to remain in or return to meaningful activity or employment where possible, contributing to more stable outcomes for individuals and reduced pressure on wider systems.

Environmental wellbeing:

Although not directly environmental, our approach supports sustainability by making efficient use of existing community services and resources. We work collaboratively with local providers

and networks to ensure services are connected, accessible, and not duplicated, particularly for those in rural areas.

Cultural wellbeing:

We provide person-centred and inclusive support that respects the diverse cultural identities of the people we work with. We recognise the importance of whānau, relationships, and cultural values in recovery, and we aim to connect individuals and families with culturally appropriate supports where needed. This ensures services are responsive, respectful, and aligned with the values of the people we support in Pirongia.

What other funding sources, if any, have you got to help with this activity/project? i.e. fundraising, sponsorship or grants

Brain Injury Waikato receives funding through a DIAS (Disability Information and Advisory Services) contract, which contributes to our overall operating costs across the greater Waikato region. A portion of this funding supports the delivery of services to people living in Pirongia and the surrounding rural areas.

In addition, we actively seek funding from a range of grant providers and funders to support and expand our services across the Waikato. We also undertake fundraising activities and events, which contribute to sustaining and developing our work in the community.

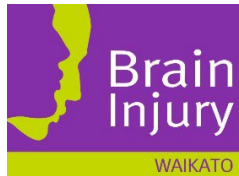
This combined funding approach helps ensure we can continue delivering navigation, education, and support services while maintaining and strengthening our reach into rural communities such as Pirongia.

☒ Attach a copy of the **budget** for your proposal and any quotes obtained

☐ Please **tick the box if you wish to Speak to your Application** at the 30 April 2026 meeting of the Pirongia Ward Committee

Checklist...

- ☒ Have you completed the correct form for the Board/Committee you are applying to
- ☒ Have you completed every question contained in the application form?
- ☒ Attach a copy of your latest Bank Statement, Annual Accounts and Financial Statement
- ☒ Attached a copy of Deposit Slip
- ☒ Attached a copy of a budget for your proposal and any quotes
- ☒ Supplied the names and signatures of two key people and their contact details



4 Tennyson road

Endeley

Hamilton 3214

30th March 2026

Requested Cost Budget for **Waipa District Council: Pirongia Community Grant**

1 April 2026 to 31st March 2027

	Budget amount for 12 months	Amount requested
Mileage Reimbursement	6,000	100
Advertising & Awareness in Community	9,108	200
Support/Education workshops expenses	5,200	200
Administration costs	7,410	750
Staff Training & Supervision	7,200	750
Insurance cover	2,300	300
Total Operating expenses	37,218	2,300

Total Amount Requested	\$2,300
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About Your Group/Organisation

Full Legal Name *(as on the bank account)*: Te Pahū Hall Society Incorporated

Common Use Name *(if different)*: Te Pahū Hall

Website: www.tepahu.co.nz

Postal Address: [REDACTED]

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?

Fundraising

List all financial assistance your organisation has received over the last three years from Waipā District Council only

Organisation	Purpose	Amount (\$)	Year
WDC	Security Cameras	1,400	2023
WDC	Fence	1,000	2023
WDC	Roof repairs	1,000	2024
WDC	Roof Repairs	2,000	2024

How long has your organisation been active in the Waipā district?

115 years

Where is your group/club based? *Te Pahū Hall (2 Limeworks Loop Road)*

Where are the people based that will benefit from your services/activity?

Mainly Te Pahū, but users from a wide area often use the Hall e.g. the rest of Waipā, Hamilton and further afield.

How many members in your organisation (including volunteers)?

All residents over 16 within approx. 15 km of the Hall are eligible (1,071 from census), over 30 active volunteers, 10 Committee members

What is your group's core purpose and vision?

The Te Pahū Hall provides a central meeting place and hub for the community. The Hall Society is a group of elected community members who manage and promote this resource for, and on behalf of, the community. The Hall is a venue for regular concerts, dances, weddings, birthdays and other community events. Weekly activities include 'Bootcamp', Pilates classes, and indoor bowls. It is also the weekly venue for 'Play group' for younger than Pre-School children and their parents. It is also available for any other local group to use. Examples of other uses include Landcare/ DOC presentations; life coaching workshops; farmer discussion groups; corporate presentations to the community; bicycle club events, and first aid training.

The Hall is the local Civil Defence Centre.

Proposal for Financial Assistance	
How much funding assistance are you applying for (GST Exclusive)?	\$2,610
What is the proposed activity/project that you are applying for funding?	<i>Repairs and upgrades to the entrance handrail. The existing timber rails are rotten and need to be replaced, and additional handrails are needed for elderly or disabled persons to negotiate the entrance ramp.</i>
How many people will your project benefit, and how will it benefit them?	<i>All Hall users – many hundreds per year.</i>
How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?	<i>Enable safer entrance and exit from the hall; maintenance of the hall for community use.</i>
What other funding sources, if any, have you got to help with this activity/project? i.e. fundraising, sponsorship or grants	<i>We will use funds that have been accumulated from fundraising events: Moto-X, quiz nights, hall hire and events.</i>
☒	Attach a copy of the budget for your proposal and any quotes obtained
☐	Please tick the box if you wish to Speak to your Application at the 30 April 2026 meeting of the Pirongia Ward Committee

Checklist...	
☒	Have you completed the correct form for the Board/Committee you are applying to
☒	Have you completed every question contained in the application form?
☒	Attach a copy of your latest Bank Statement, Annual Accounts and Financial Statement
☒	Attached a copy of Deposit Slip
☒	Attached a copy of a budget for your proposal and any quotes
☒	Supplied the names and signatures of two key people and their contact details

Budget for Te Pahū Hall Entrance Handrail repairs and upgrade
Mar-26

Item	Description	Quantity	\$/ unit	Tot
Timber for Handrails	140 x 45 mm dressed h3.2 radiata dressed	90	\$ 15.00	\$ 1,350.00
Supports	40 x 40mm galvanised steel posts, custom	8	\$ 120.00	\$ 960.00
Hardware	bolts, nuts and concrete anchors	60	\$ 5.00	\$ 300.00
estimate including GST				\$ 2,610.00

Budgeted amount excludes volunteer labour that will be used to prepare the new timber rails, remove the old handrails and instal the new handrails. (approximately 10 to 14 hours)

About Your Group/Organisation

Full Legal Name (as on the bank account): *Te pahu preschool Group incorporated*

Common Use Name (if different):

Website: *tepahu preschool . com*

Postal Address: *731 Te pahu Road*

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?

Fundraising, membership subs

List **all** financial assistance your organisation has received over the last three years from Waipā District Council only - *To the best of our knowledge nothing else*

Organisation	Purpose	Amount (\$)	Year
<i>Te pahu preschool</i>	<i>Dishwasher</i>	<i>\$764.00</i>	<i>17/10/2023</i>

How long has your organisation been active in the Waipā district?

30 years

Where is your group/club based?

Te pahu preschool .

Where are the people based that will benefit from your services/activity?

All over te pahu community

How many members in your organisation (including volunteers)?

13 members , comittee 5 trustee

What is your group's core purpose and vision?

To provide a enjoyable and safe learning enviroment for the ~~whole~~ ^{tamariki} of the community.

Proposal for Financial Assistance

How much funding assistance are you applying for (GST Exclusive)? \$4000

What is the proposed activity/project that you are applying for funding?

To provide a safe and clean playing environment for the kids. With a new sandpit cover for the sandpit at the centre. The pvc blinds will create a universal space to be used both indoors & outdoors.

How many people will your project benefit, and how will it benefit them?

The whole community & kids - It will benefit them as the sandpit can now be fully covered properly ensuring it keeps unwanted pests out & protects sandpit from other environmental factors. The pvc blinds creates a space that can be used in all weather environments and gives kids and teachers space to learn.

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

It will be a basic need that is met for the small community, having the correct resources will inturn create an environment for them to thrive and learn for years to come. It will give the children a place to express themselves in a different setting and builds a strong sense of houora.

What other funding sources, if any, have you got to help with this activity/project? i.e. fundraising, sponsorship or grants

at this stage we have no other funding or grant applications in for this project.

☒ Attach a copy of the **budget** for your proposal and any quotes obtained

☒ Please **tick the box** if you wish to **Speak to your Application** at the 30 April 2026 meeting of the Pirongia Ward Committee - Andrew lord

Checklist...

- ☐ Have you completed the correct form for the Board/Committee you are applying to
- ☐ Have you completed every question contained in the application form?
- ☐ Attach a copy of your latest Bank Statement, Annual Accounts and Financial Statement
- ☐ Attached a copy of Deposit Slip
- ☐ Attached a copy of a budget for your proposal and any quotes
- ☐ Supplied the names and signatures of two key people and their contact details



Sunshade Waikato

24 September 2025

To: Te Pahu Preschool

Address: Te Pahu Rd, Te Pahu

Reference: Ziptrak Screen quote

Attention: Chantelle Smith

Re: Quotation

Thank you for the opportunity to quote on this job.

Our price to supply x5, Ziptrak clear pvc screens, all in powder coated framing, based on measurements supplied, fully installed is:

Screens	\$ 8,712.70
GST	\$ 1,306.90
Total	\$ 10,019.60

Optional extras Half top pelmet roller cover installed, \$800 +GST/ \$920 GST inclusive.

To remove, repair and re install sand pit cover, If done with above job,

	\$ 200.00
GST	\$ 30.00
Total	\$ 230.00

If done on its own it will be an extra \$100 +GST to the above price.

Subject to final onsite assessment.

50% deposit required on confirmation of order. Bank account number located below.

Our mesh clear pvc comes with a 5-year u.v limited degradation warranty.

0800 Sunshade

Freephone 0800 786 742

www.sunshade.co.nz

Shade Sails & Structures Outdoor Screens Awnings & Umbrellas Ziptrak® Screens

Multiple "OFPANZ National Award of Excellence" Winner

Member of



We offer a 2-year warranty and a full support service, excluding storm damage and vandalism.

This quote is valid for 30 days after the issued date on this letter and is subject to the availability of the materials at the time.

I look forward to working with you on this project; please don't hesitate to contact me to discuss any further questions/ options.

Please note: Our team have completed police vetting to reassure members of our community feel safe.

OUR TERMS AND CONDITIONS OF TRADE

Payment due within 7 days of invoice.

All goods remain the property of Mike Atwood Canvas Ltd until fully paid for.

We reserve the right of repossession on any unpaid items & available access to effect such repossession.

Any variations to work, materials or labour form that set out in the scope or schedule will be considered an extra and charged accordingly.

The proposal includes full installation. No allowance has been made for hard digging ie through rock and or concrete rubble or removal of excess soil from the site for installation of poles – this would incur additional costs.

If this proposal includes digging, we need to know the precise location of services such as power, water, drainage and sewers in order to prevent both damage to these services and harm to you or our team. Provision of this information is your responsibility; we can assist by obtaining such information from your council at a cost of \$200. All due care will be taken not to damage such services; however, we do not accept responsibility for any such damage where the detail of location has not been provided or is incorrect.

Quote acceptance is agreeing to personally guarantee payment to Mike Atwood Canvas Ltd for all materials and labour supplied.



Thank you

Mike Atwood
0800 Sunshade
021 0384394
mike.atwood@sunshade.co.nz
www.sunshade.co.nz

About Your Group/Organisation

Full Legal Name *(as on the bank account)*: Loving Arms Charitable Trust

Common Use Name *(if different)*: Loving Arms

Website: www.lovingarms.org.nz

Postal Address: [REDACTED]

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?

Donations and grants

List **all** financial assistance your organisation has received over the last three years from Waipā District Council only

Organisation	Purpose	Amount (\$)	Year
Loving Arms	Operation Expenses	\$1200	2024

How long has your organisation been active in the Waipā district?

Since 2012

Where is your group/club based?

Te Awamutu

Where are the people based that will benefit from your services/activity?

Waipa District

How many members in your organisation (including volunteers)?

36-40 Volunteers. 2 Part Time Employees

What is your group's core purpose and vision?

To see every baby born in the community adequately clothed and provided for and every new mother in need adequately cared for and practically and emotionally supported.

Proposal for Financial Assistance
How much funding assistance are you applying for (GST Exclusive)? \$1425
What is the proposed activity/project that you are applying for funding? To provide a Newborn Toiletry pack to go along with every newborn pack we give to a family/mother in need. Every toiletry pack includes the following: Wipes \$2 Maternity pads \$3 Breast pads \$7.50 Baby wash \$5 Mum Body wash \$5 Nappies \$6 Total \$28.50
How many people will your project benefit, and how will it benefit them? We are requesting funding to put together 50 Newborn Toiletry packs which will benefit 50 families/mothers in need. Receiving a newborn toiletry pack provides immediate relief for mothers and families in need by ensuring they have access to essential items required for their baby's care. This reduces stress and anxiety during an already demanding time, allowing parents to focus on bonding with their newborn and establishing routines. The pack also eases financial pressure by covering basic but costly necessities, helping families better manage limited resources. Overall, it supports a safer, healthier start for babies while increasing confidence and wellbeing for parents.
How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community? The provision of newborn toiletry packs included in our bundles supports vulnerable families by meeting immediate, practical needs during a critical life stage. Each pack includes essential items such as nappies, wipes, breast pads, and baby wash, helping ensure babies have a safe, hygienic start to life while reducing stress for parents. This initiative strengthens community wellbeing by supporting whānau through the transition to parenthood, particularly those facing hardship or limited support, while distribution through trusted community partners helps build connection and reduce isolation. It also eases the financial burden of caring for a newborn, allowing families to redirect limited income toward other essential living costs and supporting greater financial stability. Environmental wellbeing is considered through mindful sourcing and efforts to reduce waste, including providing quality items that minimise the need for lower-cost, short-term alternatives.

What other funding sources, if any, have you got to help with this activity/project? i.e. fundraising, sponsorship or grants No other funding for these particular items.	
✓	Attach a copy of the budget for your proposal and any quotes obtained
☐	Please tick the box if you wish to Speak to your Application at the 30 April 2026 meeting of the Pirongia Ward Committee

Checklist...	
✓	Have you completed the correct form for the Board/Committee you are applying to
✓	Have you completed every question contained in the application form?
✓	Attach a copy of your latest Bank Statement, Annual Accounts and Financial Statement
✓	Attached a copy of Deposit Slip
✓	Attached a copy of a budget for your proposal and any quotes
✓	Supplied the names and signatures of two key people and their contact details

About Your Group/Organisation

Full Legal Name *(as on the bank account)*: Te Pahu Squash Club

Common Use Name *(if different)*:

Website: n/a

Postal Address: [REDACTED]

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?

Membership subs and fundraising in approximately equal parts.

List **all** financial assistance your organisation has received over the last three years from Waipā District Council only

Organisation	Purpose	Amount (\$)	Year
Nil	N/A	Nil	N/A

How long has your organisation been active in the Waipā district?

The Te Pahu Squash Club has been part of the Te Pahu community since the courts opened in 1992.

Thank you for considering our application.

Where is your group/club based?

Te Pahu Village (731 Te Pahu Rd).

Where are the people based that will benefit from your services/activity?

Club members are predominantly from the wider Te Pahu area however we also have members from Hamilton, Ngahinapouri, Te Awamutu, Te Kawa & Raglan.

Te Pahu School, with support from parent and teacher squash club members, use the courts to introduce children to squash. Squash for kids will again be running fortnightly in Term 2, 2026.

Te Pahu Squash club periodically hosts (doubles) interclub matches. This generally involves teams/players from Te Awamutu, Cambridge, Hamilton clubs and Te Kuiti.

The facility has also been used for non-squash activity e.g. to host community meetings (e.g. rate payers association meetings and flood relief meetings).

How many members in your organisation (including volunteers)?

Te Pahu Squash Club currently has 31 full family memberships (estimated 75 playing members). Members can use the courts at any time. This is an increase from 12 family memberships following Covid.

In addition to playing members, the club is fortunate to benefit from support from families and businesses in the wider community even if they are no longer active squash players. In recent years, prior members organised and coordinated tractor trek fundraisers to support the squash club and other worthy causes. In 2025 these funds were used to re-screw the corrugated iron roof and replace the original fluorescent lighting throughout the club with modern LEDs.

In both cases volunteers from the club and community donated the labour to carry out the works.

What is your group's core purpose and vision?

The club's core purpose is to promote community, connectedness and exercise. As part of this, the Te Pahu Squash Club has a responsibility to preserve the courts as a community asset for the future.

To encourage use of this great community facility, the squash club hosts organised games three nights per week to cater to a range of levels. These are facilitated by club members:

Tuesdays - club nights attended by both members and non-members for a social hit around

Thursdays - ladder night - challenge members to try and take their place on the club ladder

Wednesdays - ladies night - ladies have an additional option of playing on a Wednesday which is a dedicated ladies night

To maintain affordability, membership subs have traditionally been set at a modest \$100 per family per year for unlimited use. Membership is not required for Tuesday or Wednesday nights.

Proposal for Financial Assistance

How much funding assistance are you applying for (GST Exclusive)?

\$2,750. Note that the project budget (quote) attached includes 15hrs of labour to install the materials. We anticipate that *most* of this will be able to be completed by members/volunteers and have indicated this to the quote provider though some specialist work will still be completed by them.

Within our \$2,750 application we are primarily seeking support with the cost of the materials and hiring of the scaffolding.

What is the proposed activity/project that you are applying for funding?

We seek to re-clad and replace the flashings on the upper section of the East facing wall (photos attached). The original Hardie Board cladding has deteriorated over time and is no longer weather tight. The location of the leaks allow rain to get onto the squash courts under certain weather conditions (Easterlies). Club volunteers undertook some remedial fixes in the summer of 2025 which helped to slow ingress but re-cladding/re-flashing is now required.

Why it matters: The floor is the most integral part of a squash court and is made from a specialty beech hardwood. While very resilient to impacts, moisture exposure permanently warps and damages the boards which creates an unfit playing surface. An uneven playing surface can also become a safety hazard leading to player injury.

We intend to replace the existing Hardie Board with flat Coloursteel. Some flashings, such as those over the windows and those transitioning onto the lower roof will be replaced at the same time. While Coloursteel is slightly more expensive than re-cladding in Hardie Board (estimated \$500 difference in material costs), it will be easier to install and is significantly more durable thereby meaningfully extending the life of this very exposed wall.

We anticipate that the bulk of the labour required to carry out the building will be donated by members overseen by a licensed building practitioner member.

How many people will your project benefit, and how will it benefit them?

This project will directly benefit current Te Pahu Squash court users (whether members or not).

Importantly, this repair work will help preserve the courts as a community asset for future in the same way that previous generations were stewards of the club for the benefit of the current users.

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

Since 1992 the Te Pahu Squash Club has provided an opportunity for the community to enjoy both exercise and getting together. As an indoor sport not impacted by weather, squash is a great way to get fit during all seasons. For many of our members squash is their primary exercise.

As an indoor sport squash has an additional community benefit of accommodating a wide range of schedules/professions. E.g. for some of our farmer members there may be limited opportunity to leave the farm during daylight hours hours during winter. Instead, they can come for a runaround/ get together at the Te Pahu Squash Club after dark.

Alongside local farmers our members include people who live in the area but commute to Hamilton, Te Awamutu, Cambridge and further afield. While the demographic of Te Pahu has has changed since 1992, the Squash Club has remained a place for the community to get together and enjoy each other's company.

What other funding sources, if any, have you got to help with this activity/project? i.e. fundraising, sponsorship or grants.

As much as possible, labour to install the flashing/cladding will be donated by volunteers with works overseen by member Murray Care, a licensed building practitioner (LBP).

The squash club has an existing kitty of approximately \$10,000 which can be drawn from to supplement a successful discretionary fund application. This money was raised through prior fundraising/donations and member subs and is used to run the club day-to-day.

While these funds are available to draw from, we are expecting additional building maintenance requirements within the next 3-5 years. Per builder and engineer advice, the most material of these is the replacement of the access bridge (estimated \$10k) and re-cladding the north and south walls (estimated \$15k). Our existing funds will contribute to these works and we continue to fundraise for these.

X Attach a copy of the **budget** for your proposal and any quotes obtained

X Please **tick the box if you wish to Speak to your Application** at the 30 April 2026 meeting of the Pirongia Ward Committee

Checklist...

X Have you completed the correct form for the Board/Committee you are applying to

X Have you completed every question contained in the application form?

X Attach a copy of your latest Bank Statement, Annual Accounts and Financial Statement - **Bank statement provided. As the Te Pahu Squash Club does not have annual accounts we have provided a summary of the account statements for the last three years.**

X Attached a copy of Deposit Slip - **Bank statement provided**

X Attached a copy of a budget for your proposal and any quotes

X Supplied the names and signatures of two key people and their contact details

Please find as attachments:

1. Pictures of damaged wall and leak
2. Copy of bank statement
3. Copy of quote describing cost of the proposed works
4. Summarised financial position CY 23, 24 & 25



The framed area is the section of wall requiring re-cladding



Examples of remedial patches applied to damaged areas of Hardie Board to slow in ingress



A longer flashing will be installed to provide cover for dented/damaged roof sections



Example of a recent mild leak. The top circle is the bottom of the damaged wall shown in the previous pictures. Rain then drips down onto the back of the courts.

**Complete Combustion Ltd**

4 Woodward Street
Frankton
Hamilton, 3204
Waikato

admin@completecombustion.co.nz

021 227 4085 (Office) | 021 2254 742 (Accounts)

Te Pahu Squash Club

Site Address
731 Te Pahu Road
Te Pahu, 3285

Job Number: CCL-9585
GST Number: 120242288
Quote Date: 7th Apr 2026
Valid Until: 7th May 2026

Accept Quote

Quote | to supply and install colour steel overtop of the failing hardies exterior cladding

Unless specified otherwise, this costing excludes:

- o The costs of any prior visits. These will be invoiced separately.
- o The costs related to any customer inductions for our staff.
- o Any extra customer initiated SWMS, Permits or JSA required, above our own processes.
- o The cost of any unexpected variations. Known variations will be costed separately and agreed upon prior to the variation being commenced.
- o Any extra costs or delays caused by others, including suppliers.
- o The cost of any other Technical Specialists (such as electricians, plumbers, etc.)
- o The repair of any other defects identified with associated plant and equipment that may be identified when carrying out these costed works.
- o Any costs incurred as the result of the discovery of asbestos, including clean up (responsibility will be discussed with the client), and health monitoring.

Conditions:

- o This costing is subject to the price and availability of parts at the date of this costing, and will only be guaranteed if the costing is accepted within the validity period (top right of this costing).
- o For recurring servicing, this costing will remain valid for 12 months from the date of acceptance, or unless specified otherwise in the header.

	Quantity	Price	Total
Labour and materials			
This work relates to the high level east facing windows and wall only.			
Clean up the existing hardies cladding and remove any protrusions.			
Install coloursteel to failing and leaking hardies with mechanical fixings.			
Supply and install all flashings as required to meet the building code, including extending the bottom flashing onto the roofing iron.			
Labour	15.00	\$95.00	\$1,425.00
Mechanical access and scaffolding	1.00	\$600.00	\$600.00
Coloursteel titanium at 0.6mm	30.00	\$36.00	\$1,080.00
CUSTOMFLASHING- Flashings Galvanised 1151-1200m	14.00	\$54.41	\$761.74
Sundries standard charge	2.00	\$25.00	\$50.00
Travel KM - per km rate vehicle charge	52.00	\$2.12	\$110.24
			\$4,026.98

Subtotal	\$4,026.98
GST Amount	\$604.05
Total	\$4,631.03

Please contact us if you have questions or comments.

About Your Group/Organisation

Full Legal Name *(as on the bank account)*: Ohaupo Ngahinapouri Lios Club

Common Use Name *(if different)*:

Website:

Postal Address:

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?

The clubs main income is membership subs but fundraises for community organisations

List all financial assistance your organisation has received over the last three years from Waipā District Council only

Organisation	Purpose	Amount (\$)	Year
Ohaupo Lions	Ohaupo Anzac	750	2025
Ohaupo Lions	Ohaupo Anzac	750	2024
Ohaupo Lions	Ohaupo Anzac	750	2023

How long has your organisation been active in the Waipā district?

48 years

Where is your group/club based?

Ohaupo, meeting monthly at the Old creamery

Where are the people based that will benefit from your services/activity?

Mostly the ohaupo and wider community

How many members in your organisation (including volunteers)?

20

What is your group's core purpose and vision?

Service the community, in this case we took over organising the Ohaupo Anzac day from the now defunct Ohaupo RSA

Proposal for Financial Assistance	
How much funding assistance are you applying for (GST Exclusive)? \$750	
What is the proposed activity/project that you are applying for funding?	Lions organise the ohaupo Anzac ceremony. Funds go to the Ohaupo school for providing luncheon, and hall hire
How many people will your project benefit, and how will it benefit them?	The service usually attracts 120 – 150 people
How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?	Commemorating the Anzac service is a NZ tradition and we feel it is important this tradition is kept up in NZ's small towns
What other funding sources, if any, have you got to help with this activity/project? i.e. fundraising, sponsorship or grants	None but the Ohaupo memorial hall do not charge for the hall hire, only the hub.
☐	Attach a copy of the budget for your proposal and any quotes obtained
☐	Please tick the box if you wish to Speak to your Application at the 30 April 2026 meeting of the Pirongia Ward Committee

Checklist...

- ☐ Have you completed the correct form for the Board/Committee you are applying to
- ☐ Have you completed every question contained in the application form?
- ☐ Attach a copy of your latest Bank Statement, Annual Accounts and Financial Statement
- ☐ Attached a copy of Deposit Slip
- ☐ Attached a copy of a budget for your proposal and any quotes
- ☐ Supplied the names and signatures of two key people and their contact details

About Your Group/Organisation

Full Legal Name *(as on the bank account)*: Ko Wai Au Trust

Common Use Name *(if different)*:

Website: www.kowai.au.co.nz

Postal Address: 15 Albert Park Drive, Te Awamutu, Waipa 3800

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?

List **all** financial assistance your organisation has received over the last three years from Waipā District Council only

Organisation	Purpose	Amount (\$)	Year
TA / Kihikihi	Van	\$2000.00	03/05/23
TA / Kihikihi	Van	\$500.00	03/10/23
Pirongia	Van Expenses	\$1000.00	25/09/23
Cambridge	Licencing	\$500.00	01/05/24

How long has your organisation been active in the Waipā district? We have been operating just over 3 years.

Where is your group/club based? 15 Albert Park Drive, Te Awamutu, Waipa 3800

Where are the people based that will benefit from your services/activity? Waipa Community which includes Te Awamutu, Pirongia and Cambridge

How many members in your organisation (including volunteers)? 12

What is your group's core purpose and vision?

Here at Ko Wai Au, we empower rangatahi to strive for better futures, we provide services that enable rangatahi to make positive contributions within their whare, kura, rohe and whānau, supporting rangatahi to be resilient, independent, and confident.

Proposal for Financial Assistance

How much funding assistance are you applying for (GST Exclusive)? \$4000.00

What is the proposed activity/project that you are applying for funding?

We are applying for funding to support the Pirongia school and local community for their rangatahi, their whanau and the wider community. This Kaupapa is all about bringing people together to remember those who have passed, celebrate where we are now and think about our goals for the future. This will take place around the last week at the end of the next school term. We want to create a space that feels welcoming, fun and meaningful for everyone involved.

We will hold a community hākari with a hangi, where they will have the opportunity to be involved in the preparation of the kai for the hākari the day before and allow them the opportunity to participate in the setting up and cooking of the hangi. This is where everyone can come together, learn new skills and connect to learn and try something new to take away to use in their own environments.

We intend to facilitate, prepare and cook the hangi and will run a range of activities that young people can connect with and enjoy at this event. This will include the opportunity for rangatahi to learn about Mātauranga Māori through creative sessions like art, craft and games giving rangatahi the chance to express themselves and try something new in a supportive environment.

There will also be some chilled wellbeing sessions where rangatahi can reflect, show gratitude and set goals for the year ahead. Overall, this project is about creating positive experiences, building confidence and strengthening connections between rangatahi, their whanau and the community through the spirit of Matariki.

How many people will your project benefit, and how will it benefit them?

This Matariki project in Pirongia is expected to directly benefit approximately 120-150 people, including rangatahi from the local Pirongia school, their whanau and members of the wider community. We believe this event will provide meaningful opportunities to learn about Matariki in a way that is engaging, hands-on and culturally grounded. This will support a stronger sense of identity, belonging and confidence. Their experience will support their understanding of Te Ao Māori, encourage pride in who they are and promote positive wellbeing and connection for the community.

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

We believe that from an educational perspective it compliments learning by bringing education outside the classroom and into real-life, community-based experiences. It supports holistic development by connecting cultural knowledge, environmental awareness and social skills, while also strengthening relationships between students, teachers and whanau. It will definitely contribute to stronger, more connected communities, while uplifting the wellbeing of those involved.

What other funding sources, if any, have you got to help with this activity/project? i.e. fundraising, sponsorship or grants

Nil at present

☒ Attach a copy of the **budget** for your proposal and any quotes obtained

☐ Please **tick the box if you wish to Speak to your Application** at the 30 April 2026 meeting of the Pirongia Ward Committee

Checklist...

- ☐ Have you completed the correct form for the Board/Committee you are applying to
- ☐ Have you completed every question contained in the application form?
- ☐ Attach a copy of your latest Bank Statement, Annual Accounts and Financial Statement
- ☐ Attached a copy of Deposit Slip
- ☐ Attached a copy of a budget for your proposal and any quotes
- ☐ Supplied the names and signatures of two key people and their contact details

Matariki Pirongia - 2026		Cost:
1	Meat - beef, pork, chicken	\$ 900.00
2	Vegtables - spuds, kumera, pumkin, cabbage, stuffing	\$ 400.00
3	Bread and condiments	\$ 200.00
4	Desserts / fruit	\$ 400.00
5	Hangi trays, foil, sacks, prep materials	\$ 250.00
7	Contribution / koha for hangi prep	\$ 200.00
9	Gas bottles for steamer	\$ 150.00
10	Steamer (hire)	\$ 200.00
11	Cleaning supplies	\$ 100.00
12	Sports and activity costs (sport pirzes, sound system, activity supplies)	\$ 1,200.00
13		
14		
15		
16		
17		
18		
19		
20		
		\$ 4,000.00

COMMITTEE AGENDA



To: The Chairperson and Members of the Pirongia Ward Committee
From: Governance
Subject: **RESOLUTION TO EXCLUDE THE PUBLIC**
Meeting Date: 30 April 2026

1 EXECUTIVE SUMMARY – WHAKARĀPOPOTOTANGA MATUA

A local Authority may, by resolution, exclude the public from the whole or any part of the proceedings of any meeting under section 48(1) of the Local Government Official Information and Meetings Act 1987.

2 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
<i>Item 6, Appendix 3 – Confidential Records of Discretionary Fund Applicants</i>	<i>Good reason to withhold exists under section 7 Local Government Official Information and Meetings Act 1987</i>	<i>Section 48(1)(a)</i>

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Sections 6, 7 or 9 of the Official Information Act 1982, as the case may be, which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, are as follows:

Item No.	Section	Interest
<i>6, Appendix 3</i>	<i>Section 7(2)(a)</i>	<i>To protect information which is subject to an obligation of confidence where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, where it is in the public interest that such information should continue to be supplied</i>

COMMITTEE REPORT



INFORMATION ONLY

To: The Chairperson and Members of the Pirongia Ward Committee
From: Financial Accountant
Subject: **Treasury Report for the period ended 31 March 2026**
Meeting Date: 30 April 2026

1 EXECUTIVE SUMMARY – WHAKARĀPOPOTOTANGA MATUA

The report details the funds available to the Pirongia Ward Committee for allocation for discretionary grants and minor community works.

2 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

That the Pirongia Ward Committee receive the report of Nada Milne, Financial Accountant titled Treasury Report for the period ended 31 March 2026;

3 COMMENTARY - KŌRERO

- 3.1 Discretionary Grants – There have been no funds committed from the current year. There is a balance of \$24,562.38 in uncommitted funds for the 2025/26 year.

A handwritten signature in black ink, appearing to be 'Nada Milne'.

NADA MILNE
FINANCIAL ACCOUNTANT

A handwritten signature in black ink, appearing to be 'Tomaso Rossi'.

Reviewed by Tomaso Rossi
MANAGER FINANCE

DISCRETIONARY GRANTS

Balance as at 1 July 2025	11,562.38	
2025/26 Allocation from Council	13,000.00	
		24,562.38
Revenue	-	
	-	24,562.38
Less Committed Projects		
	-	-
Uncommitted funds		24,562.38

Summary of Committed Funds

	Committed	Expenditure	Balance
Commitments 2025/26	-	-	-
	-	-	-
Total	-	-	-

COMMITTEE REPORT



To: The Chairperson and Members of the Pirongia Ward Committee
From: Governance
Subject: **Reports from Committee Members**

1 PURPOSE - TAKE

Verbal reports from the Committee Members will be provided at the meeting. This is a discussion item only and no resolutions can be made from the discussion.

2 RECOMMENDATION - TŪTOHU Ā-KAIMAHI

That the Pirongia Ward Committee receives the verbal reports from all Pirongia Ward Representatives



HE KARAKIA WHAKAMUTUNGA

Puritia te rangimārie.

Hold fast to peace,

Puritia te aroha.

Hold fast to love

Puritia te ngākau pai.

Hold fast to sincerity,

Puritia ngā wawata.

Hold fast to our hopes,

Kia kore e ngaro.

May these things never be lost.

Haumi e, hui e, **tāiki e!**

Joined in unity – it is done!

