

CAMBRIDGE COMMUNITY BOARD AGENDA



Time: 6.00pm
Date: Wednesday 2 October 2019
Venue: Committee Room, Cambridge Service Centre
Waipa District Council
23 Wilson Street, Cambridge

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CAMBRIDGE COMMUNITY BOARD AGENDA



AGENDA ITEMS

1 MEMBERS

Chairperson

MJ Pettit, Chairperson

Members

EM Andree-Wiltens, AJ Bishop, PTJ Coles, JA Epps, RDB Gordon, SDC Milner

In Attendance

Public

2 APOLOGIES

3 DISCLOSURE OF MEMBERS' INTERESTS

4 LATE ITEMS

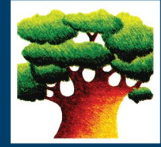
5 CONFIRMATION OF ORDER OF MEETING

Recommendation

That the order of the meeting be confirmed.

6 PUBLIC FORUM

CAMBRIDGE COMMUNITY BOARD AGENDA



7 MINUTES OF PREVIOUS MEETING

Document: 11098205 / Page: 10 - 20

Recommendation

That the minutes of the Cambridge Community Board meeting held 4 September 2019, as circulated with the agenda, be confirmed as a true and correct record of proceedings.

8 NOTICE OF MOTION

Document : 10105946 / Page : 21 - 35

A Notice of Motion was submitted by Board Member Gordon. Further details are included in the Notice of Motion - Freedom Camping report.

Notice of Motion

That the Cambridge Community Board recommend to Waipa District Council the development of a specific Freedom Camping Bylaw

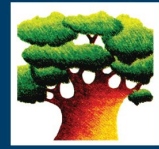
Staff Comment

The Strategy team has developed a programme of work for the 2019/20 year. This is focused on moving to a 'Strategy-led organisation', with prioritisation afforded to review of the Council's vision and community outcomes; review of Council's strategies; and redevelopment/development of core strategies. We have not allocated resourcing for the development of new bylaws in this financial year.

Feedback from relevant activity areas includes:

- Transportation – we rarely have issues with freedom campers parking anywhere on our road network other than in designated reserves.
- Enforcement – we do not have serious/ongoing issues with freedom camping. We do not have staff resources available to enforce any proposed bylaw (and breaches).
- Community Facilities – the low level of issues associated with freedom camping could be sufficiently addressed through the Public Places Bylaw 2018. Further, there is a rule framework (utilising Council's Reserve Management Plans) available on our Council website, such rules apply to specified parks.
- It is recommended that we continue to monitor complaints, incidents and Campermate monthly reports to track trends in the Waipa district.

CAMBRIDGE COMMUNITY BOARD AGENDA



8 CAMBRIDGE COMMUNITY BOARD COMMITTEE MINUTES

Cambridge Reserve Landscape Committee

Document: 10101624 / Page: 36 - 38

Recommendation

That the confirmed minutes of the Cambridge Reserve Landscape Committee meeting of 16 September 2019 be received.

ANZAC & Armistice Remembrance Organising Committee

Document: 10105789 / Page 39 - 41

The ANZAC & Armistice Remembrance Organising Committee meeting scheduled for 16 September 2019 did not proceed due to a lack of a quorum. Those present held a workshop instead. The committee is meeting again on 30 September 2019, however the recommendations of the committee would not make the agenda for the 2 October 2019 Cambridge Community Board meeting.

The Cambridge Community Board has to approve a budget going forward at its October meeting as the next Board meeting is not until December. A draft budget for the Armistice Remembrance Sunday Civic Service is attached as Appendix 1 for the Board's approval.

Members of the ANZAC & Armistice Remembrance Organising Committee have resigned and another replaces an outgoing member, which requires the Board's approval.

Recommendation

The information contained in the report of Keryn Phillips, Governance Officer, be received.

Recommendation

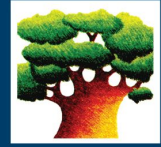
That the Cambridge Community Board purchase the installation of two permanent flagpole sleeves and two flagpoles to the value of up to _____ from the Discretionary Fund.

Recommendation

That the Cambridge Community Board

- a) *approve the payment of up to _____ for the following expenses in relation to Armistice Remembrance Sunday Civic Service related costs:*
 - i. *Cambridge I-Site, hire of the Cambridge Town Hall*

CAMBRIDGE COMMUNITY BOARD AGENDA



- ii. *Audio and visual*
 - iii. *Wreaths*
 - iv. *Catering*
 - v. *Advertising*
 - vi. *Cadet travel*
 - vii. *And any other associated costs*
- b) *approve _____ to be transferred from the Community Discretionary Fund to the Anzac and Armistice Remembrance Organising Committee account to cover Armistice Remembrance Sunday Civic Service related costs.*

Recommendation

That the Cambridge Community Board

- a) *accept the resignations of Bill McMillan, Rob Feisst, Richard Plas, Merv Balloch and Peter Downie from the ANZAC & Armistice Remembrance Organising Committee and discharge these members*
- b) *appoint Colonel (Retd) Tony Hill to the ANZAC & Armistice Remembrance Organising Committee.*

9 DIVISIONAL REPORTS

Service Delivery Report

Document: 10098733 / Page: 42 - 46

The Service Delivery Report as at 2 October 2019 is included in the agenda.

Recommendation

That the information contained in the report of Barry Bergin, Group Manager Service Delivery, be received.

Treasury Report

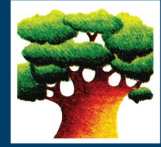
Document: 10099656 / Page: 47 - 51

The report of the Manager Finance for the period ended 31 August 2019 is included in the agenda.

Recommendation

That the 'Treasury Report – Cambridge Community Board' of Sarah Davies, Manager Finance for the period ended 31 August 2019 be received.

CAMBRIDGE COMMUNITY BOARD AGENDA



Building Statistics

Document: 10096505 & 10095505 / Page: 52 - 53

Building Statistics for August 2019 and Building Consents Report over \$1,000,000 are included in the agenda.

Recommendation

That the Building Statistics for August 2019 and Building Consents Report over \$1,000,000 be received.

10 LOCAL BODY TRIENNIAL ELECTIONS – CONTINUATION OF COMMITTEE

No Papers

Schedule 7 of the Local Government Act 2002 states that a committee or sub-committee “...is, unless the local authority resolves otherwise, deemed to be discharged on the coming into office of the members of the local authority elected or appointed at, or following, the triennial general elections...”.

The ANZAC and Armistice Remembrance Organising Committee is currently meeting to organise a Commemorative Service for Armistice on Remembrance Sunday to be held on 10 November 2019. This civic ceremony is likely to occur before the appointment of the committee after the 2019 Triennial Elections.

Therefore, a resolution is required to enable the ANZAC and Armistice Remembrance Organising Committee to continue with preparations for the event.

Recommendation

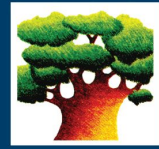
Pursuant to section 30(7) of the Local Government Act 2002, Cambridge Community Board confirms that the committees of the Community Board be discharged at the end of the current term with the exception of the ANZAC and Armistice Remembrance Organising Committee which will continue to be appointed with the same delegations until the incoming Cambridge Community Board has its first meeting of the triennium and appoints its committees.

11 DISCRETIONARY FUNDING APPLICATION

Document : 10095014 / Page : 54 - 57

A discretionary fund application from Victim Support for funding of \$2,000.00 to support the local Volunteer Support Worker programme. The full application with

CAMBRIDGE COMMUNITY BOARD AGENDA



supporting financial documentation has been distributed to Community Board members prior to the meeting.

Recommendation

That the application for discretionary funding from Victim Support be received.

12 BOARD MEMBERS REPORT FROM MEETINGS ATTENDED ON BEHALF OF THE CAMBRIDGE COMMUNITY BOARD

Board members who have attended meetings on behalf of the Cambridge Community Board may give feedback to the Board. (Discussion item only, resolutions not appropriate.)

Cambridge Autumn Festival (Epps)
 Cambridge Chamber of Commerce (Gordon)
 Cambridge Community Arts Council (Andree-Wiltens)
 Cambridge Information Centre (Coles)
 Cambridge Safer Community Charitable Trust (Coles)
 Cambridge Social Services Committee (Epps)
 Cambridge Tree Trust (Coles)
 Cambridge Wastewater Treatment Plant – Project Advisory Group (Bishop)
 Cambridge Historical Society (Gordon)
 Councillor Update (Milner & Andree-Wiltens)

13 COMMUNITY BOARD RESOLUTIONS UNDER ACTION AND NOT INCLUDED AS AN ITEM IN THIS AGENDA

Document: 10105724 / Page: 58 - 61

Schedule of Cambridge Community Board Resolutions Under Act as at 2 October 2019.

Recommendation

That the Cambridge Community Board Schedule of Resolutions Under Action as at 2 October 2019 and not included as an item in this agenda be received.

CAMBRIDGE COMMUNITY BOARD AGENDA



14 LAST MEETING

This is the last meeting of the Cambridge Community Board for this triennium and the board will not meet again until after the local body elections in October 2019. As this is the last meeting, the minutes of this meeting will be confirmed by the chairperson and the Chief Executive of Waipa District Council.

CAMBRIDGE COMMUNITY BOARD MINUTES



Time: 6.13pm
Date: Wednesday 4 September 2019
Venue: Committee Room, Cambridge Service Centre
 Waipa District Council
 23 Wilson Street, Cambridge

1 MEMBERS

Chairperson

MJ Pettit, Chairperson

Members

EM Andree-Wiltens, AJ Bishop, PTJ Coles, JA Epps, RDB Gordon, SDC Milner

In Attendance

5 Public

Debbie Lascelles, Group Manager Strategy & Community Services

Karl Tutty, Manager Compliance

2 APOLOGIES

Nil

3 DISCLOSURE OF MEMBERS' INTERESTS

Member Coles declared an interest in Destination Cambridge and Cambridge Safer Community Charitable Trust [Item 13]

Member Gordon declared an interest in Destination Cambridge [Item 13]

4 LATE ITEMS

Freedom Camping – Chairperson Pettit explained that Member Gordon had raised a matter regarding a freedom camping fund that central government had recently announced. He explained that the matter was for discussion only.

CAMBRIDGE COMMUNITY BOARD MINUTES



RESOLVED

5/19/133

That the Cambridge Community Board receive and consider the matter on freedom camping raised by Member Gordon as a late item on the agenda.

Bishop/Coles

5 CONFIRMATION OF ORDER OF MEETING

RESOLVED

5/19/134

That the order of the meeting be confirmed.

Andree-Wiltens/Epps

6 PUBLIC FORUM

Tree Trust – Members of the Tree Trust spoke of projects on the Robinson Street/Watkins Road greenbelt clearing of belt of native tress and asked for the Community Board's support for planting bluebells on the Lake Te Koo Utu reserve on Albert Street. Members of the Board supported the proposal.

Chamber of Commerce – a board member spoke about the community business awards held the week before.

7 MINUTES OF PREVIOUS MEETING

Document: 10087878

RESOLVED

5/19/135

That the minutes of the Cambridge Community Board meeting held 7 August 2019, as circulated with the agenda, be confirmed as a true and correct record of proceedings.

Bishop/Coles

8 CAMBRIDGE COMMUNITY BOARD COMMITTEE MINUTES

Le Quesnoy Sister City Committee

Document: 10022078 & 10090410

CAMBRIDGE COMMUNITY BOARD MINUTES



RESOLVED

5/19/136

That the confirmed minutes of the Le Quesnoy Sister City Committee meeting of 17 June 2019 and the confirmed minutes of Le Quesnoy Sister City Committee meeting of 19 August 2019 be received.

Coles/Epps

At the 19 August 2019 meeting, the Le Quesnoy Sister City Committee made a resolution to recommend that the Cambridge Community Board purchase commemorative medals from the New Zealand Memorial Museum Trust to present to the Cambridge Museum and for the Board's sister cities display cabinet.

RESOLVED

5/19/137

That the Cambridge Community Board purchase the full set of medallion, medal and lapel pin to the value of \$145.00 plus postage from New Zealand Memorial Museum Trust to present to the Cambridge Museum and purchase one medallion to the value of \$80.00 plus postage for the Community Board's sister cities display cabinet using funds from the discretionary fund account.

Bishop/Gordon

9 DIVISIONAL REPORTS

Service Delivery Report

Document: 10092286

Service Delivery Report as at 4 September 2019 was included in the agenda.

RESOLVED

5/19/138

That the information contained in the report of Barry Bergin, Group Manager Service Delivery, be received.

Coles/Andree-Wilten

The Board discussed roadworks being carried out near the Cambridge High School and that it would be an opportune time for Council to provide additional car parks.

CAMBRIDGE COMMUNITY BOARD MINUTES



RESOLVED

5/19/139

That the Waipa District Council Transportation Department add car parking from the paper road beside Cambridge High School on Taylor Street towards the Bowen Street intersection.

Epps/Gordon

Treasury Report

Document: 10088391

The report of the Manager Finance for the period ended 31 July 2019 was included in the agenda.

RESOLVED

5/19/140

That the report of the Manager Finance for the period ended 31 July 2019 be received.

Pettit/Epps

The Board discussed how much money was available for future funding purposes.

RESOLVED

5/19/141

That \$1,320.38 (5/19/29) and \$80.00 (5/19/83) be returned to uncommitted funds for the Cambridge Community Board.

Coles/Epps

Building Statistics

Document: 10082109 & 10082110

Building Statistics for July 2019 and Building Consents Report over \$1,000,000 were included in the agenda.

RESOLVED

5/19/142

That the Building Statistics for July 2019 and Building Consents Report over \$1,000,000 be received.

Coles/Bishop

CAMBRIDGE COMMUNITY BOARD MINUTES



10 DISTRICT PLAN UPDATE

Document: 10076614

The District Plan update provided an update on the following plan changes:

- Protected Trees (PC2)
- Waikato Regional Airport (PC10)

RESOLVED

5/19/143

That the Cambridge Community Board receive the information contained in the report titled 'District Plan Update' of Wayne Allan Group Manager District Growth & Regulatory Services.

Coles/Gordon

11 PLANNING & REGULATORY SERVICES QUARTERLY UPDATE

Document : 10076854

The Planning and Regulatory Services report included results from planning services, building control, environmental health, animal control, noise control, licensed premises and monitoring and enforcement activity for the period of 1 April 2019 to 30 June 2019. Karl Tutty, Manager Compliance, was present to answer queries from the Board.

RESOLVED

5/19/144

That the Cambridge Community Board receive the information contained in the Planning & Regulatory Services Quarterly Update report of Wayne Allan, Group Manager District Growth and Regulatory Services.

Philip/John

12 CIVIL DEFENCE QUARTERLY UPDATE

Document : 10076620

The quarterly update of Civil Defence Emergency Management (CDEM) reported activity for the period 1 April 2019 to 30 June 2019 including emergency management activities under the shared service arrangement between Waipā, Ōtorohanga and Waitomo District Councils and activities of the Waikato Civil Defence Emergency Management Group including the Joint Committee.

CAMBRIDGE COMMUNITY BOARD MINUTES



RESOLVED

5/19/145

That the Cambridge Community Board receive the information contained in the 'Civil Defence Emergency Planning Quarterly Report (1 April 2019 to 30 June 2019)' report of Wayne Allan, Local Civil Defence Controller and David Simes, Emergency Management Operations Manager.

Coles/Pettit

13 DISCRETIONARY FUND APPLICATIONS

Te Miro School & District Centenary

Document: 10091231

A Discretionary Fund application from Te Miro School & District Centenary committee for funding of \$1,030.49 to purchase billboards to promote the centennial event in March 2020 was received. The full application with supporting financial documentation was distributed to Community Board members prior to the meeting.

RESOLVED

5/19/146

That the Community Discretionary Fund application from Te Miro School and District Centenary Committee be allocated \$630.00 from the Cambridge Community Board Discretionary Fund.

Coles/Milner

Citizens Advice Bureau Cambridge Incorporated

Document: 10091526

A Discretionary Fund application from Citizens Advice Bureau Cambridge Incorporated for funding of \$1,000.00 to contribute to annual budgeted operating costs was received. The full application with supporting financial documentation was distributed to Community Board members prior to the meeting.

MOTION

That the Community Discretionary Fund application from Citizens Advice Bureau Incorporated be declined.

Pettit/Coles

The motion was lost.

CAMBRIDGE COMMUNITY BOARD MINUTES



RESOLVED

5/19/147

That the Community Discretionary Fund application from Citizens Advice Bureau Incorporated be allocated \$500 from the Cambridge Community Board Discretionary Fund.

Gordon/Bishop

Armistice in Cambridge Incorporated

Document: 10092516

A Discretionary Fund application from Armistice in Cambridge Incorporated for \$5,000.00 to contribute to lighting and landscaping for the Le Quesnoy sculpture was received. The full application with supporting financial documentation was distributed to Community Board members prior to the meeting.

RESOLVED

5/19/148

That the Community Discretionary Fund application from Armistice in Cambridge Incorporated be allocated \$5000.00 from the Cambridge Community Board Discretionary Fund.

Bishop/Pettit

Cambridge Safer Community Charitable Trust

Document: 10093882

A Discretionary Fund application from Cambridge Safer Community Charitable Trust for \$3,000.00 to provide funding for winter jackets for community patrol volunteers was received. The full application with supporting financial documentation was distributed to Community Board members prior to the meeting.

RESOLVED

5/19/149

That the Community Discretionary Fund application from Cambridge Safer Community Charitable Trust be allocated \$500.00 from the Cambridge Community Board Discretionary Fund.

Pettit/Gordon

CAMBRIDGE COMMUNITY BOARD MINUTES



Maungatautari Ecological Island Trust

Document: 10094705

A Discretionary Fund application from Maungatautari Ecological Island Trust for \$2,000.00 to provide funding for annual fuel costs was received. The full application with supporting financial documentation was distributed to Community Board members prior to the meeting.

RESOLVED

5/19/150

That the Community Discretionary Fund application from Maungatautari Ecological Island Trust be declined.

Bishop/Epps

Destination Cambridge

Document: 10094781

A Discretionary Fund application from Destination Cambridge Inc for \$4,000.00 to provide funding to promote "Culinary Cambridge" was received. The full application with supporting financial documentation was distributed to Community Board members prior to the meeting.

RESOLVED

5/19/151

That the Community Discretionary Fund application from Destination Cambridge Inc be declined.

Pettit/Epps

Members Gordon and Coles withdrew from the table during discussion and subsequent voting for Destination Cambridge.

14 INWARDS CORRESPONDENCE

Sister Cities New Zealand Newsletter August 2019

Document: 10093438

An update from Sister Cities New Zealand.

CAMBRIDGE COMMUNITY BOARD MINUTES



RESOLVED

5/19/152

That the Sister Cities New Zealand Newsletter August 2019 be received.

Bishop/Andree-Wiltens

Cambridge Brass Band Inc

Document: 10093440

A letter was received from the Cambridge Brass Band proposing to use funds from the Cambridge Community Board Sister Cities budget to the value of \$250.00 to assist with the costs of liberation of Le Quesnoy storyboard pamphlets.

RESOLVED

5/19/153

That the Cambridge Community Board allocate \$250.00 from Sister Cities budget – Community Engagement – to the Cambridge Brass Band to assist with the cost to print storyboard pamphlets of the liberation of Le Quesnoy.

Pettit/Bishop

15 BOARD MEMBERS REPORT FROM MEETINGS ATTENDED ON BEHALF OF THE CAMBRIDGE COMMUNITY BOARD

Board members who have attended meetings on behalf of the Cambridge Community Board may give feedback to the Board. (Discussion item only, resolutions not appropriate.)

Cambridge Autumn Festival – starting to organise

Cambridge Community Arts Council - art exhibition opening this weekend, gold coin donation

Cambridge Information Centre - AGM couple of weeks ago; won two awards best small business and best community contribution at recent community business awards; carpeting/painting partially funded by Council completed; Keep New Zealand Beautiful awards night on 24 October; forming a Keep Cambridge Beautiful committee with six members of community interested; Cambridge Culinary event in a couple of weeks.

Cambridge Safer Community Charitable Trust - currently there are discussions on the group having to move from the Police building.

Cambridge Social Services Committee - looking ahead to Xmas Cheer programme

CAMBRIDGE COMMUNITY BOARD MINUTES



Cambridge Historical Society– working through items being removed from the collection and optimising space in the museum.

Cambridge Historical Charitable Trust – A concept plan for a new building was well received and now the group is heading towards resource consent.

Christmas Tree update – A grants application has been sent to Lions to help for funding for lighting. Possible that the Community Board may purchase fencing.

Christchurch Memorial Tree update - the weeping elm tree has been planted and blessed.

16 COMMUNITY BOARD RESOLUTIONS UNDER ACTION AND NOT INCLUDED AS AN ITEM IN THIS AGENDA

Document: 10085143

Schedule of Cambridge Community Board Resolutions Under Act as at 4 September 2019.

RESOLVED

5/19/154

That the Cambridge Community Board Schedule of Resolutions Under Action as at 4 September 2019 and not included as an item in this agenda be received.

Pettit/Coles

17 COMMUNITY BOARD MEETING/FUNCTION DATES FOR SEPTEMBER 2019

Cambridge Reserve Landscape Committee	16 September	2.30pm
ANZAC & Armistice Remembrance Committee	16 September	4.30pm
ANZAC & Armistice Remembrance Committee	30 September	4.30pm
Cambridge Community Board	2 October	6.00pm

18 LATE ITEM

Member Gordon spoke about a recent central government announcement to fund management of freedom camping by encouraging Waipa District Council to apply to facilitate the development of a freedom camping bylaw. Member Gordon to bring the issue to the next meeting via a notice of motion.

CAMBRIDGE COMMUNITY BOARD MINUTES



19 ITEMS FOR NEXT BOARD MEETING

Items for the Board meeting requested by Board members should be by way of Notice of Motion in accordance with Standing Orders.

20 NEXT MEETING

The next Cambridge Community Board meeting is to be held at 6.00pm on Wednesday, 2 October 2019 in the Committee Room, Cambridge Service Centre, Waipa District Council, 23 Wilson Street, Cambridge.

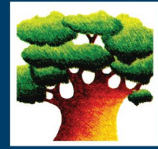
There being no further business the meeting closed at 8.28pm.

CHAIRPERSON _____

DATE _____

CONFIRMED AS A TRUE AND CORRECT RECORD OF PROCEEDINGS

CAMBRIDGE COMMUNITY BOARD REPORT



To: The Chairperson and Members of the Cambridge Community Board
From: Roger Gordon, Cambridge Community Board Member
Subject: **Notice of Motion – Freedom Camping**
Meeting Date: 2 October 2019
File Reference: 10105946

1 NOTICE OF MOTION

That the Cambridge Community Board recommend to Waipa District Council the development of a specific Freedom Camping Bylaw

2 EXECUTIVE SUMMARY

This motion has been raised by the Cambridge Community Board on two previous occasions in 2017 and 2018. Attached is the historical information related to those motions. In both cases, Council decided that that was not the time to develop a specific by-law on Freedom Camping. Each year there is comment about Freedom Campers causing a progressively increasing impact on rural communities.

Since those motions, Government has invested considerable resource in to developing facilities for Freedom Camping. It is acknowledged that this is a growing market both from international and domestic travelers. The NZ Motorhome Association encourages self-contained Motorhomes but there are a large number who are not self-sufficient. Although the funding round for 2019/2020 is now closed, Government is continuing its encouragement of local authorities to better develop and manage freedom camping facilities. Waipa District Council has not taken advantage of either of the last two years of government targeted funding in to this area.

The Cambridge Community Board suggests that the time is now appropriate for time and resources to be directed towards a formalized Freedom Camping By-Law. Such a bylaw will identify those areas that are suitable for freedom camping, their capacities and facilities available. This will enable an informed approach to future funding applications to government. It is assumed that government will continue this approach.

A sample bylaw from Napier City introduced in 2017 is attached as Appendix 1 as an example of what such a bylaw would contain.

3 NEWS ARTICLES

ARTICLE STUFF 17 MAY 2019

Amanda Cropp

The Government is investing a further \$8 million into preventing freedom camping problems next summer.

Tourism Minister Kelvin Davis made the announcement on Friday saying it had opted to repeat last summer's \$8m grants to councils because the move succeeded in encouraging responsible camping.

Councils will be able to spend the money on temporary shower and toilet facilities.

It can also be used to cover operational costs such as enforcement, education and ambassador programmes to prevent the messy behaviour that has irritated residents in some popular freedom camping spots.

Davis said feedback indicated those efforts had exceeded all expectations.

Councils will be able to use the freedom camping money to cover enforcement costs and employ "ambassadors" to encourage good behaviour.

Councils will be able to use the freedom camping money to cover enforcement costs and employ "ambassadors" to encourage good behaviour. (File photo)

"We want to build on the success of last summer. This means making sure we're targeting funding and facilities at the right locations, to minimise any potential impacts on communities and businesses.

"We know that campers want to do the right thing, and want to travel around New Zealand responsibly.

"We need to support them to act as guardians of Aotearoa by providing information, education and the facilities they want to use."

Councils wanting to build permanent shower and toilet blocks or car parks for campers will have to apply for money from the tourism infrastructure fund, and they will also have to talk to their communities about plans for any temporary facilities.

Last summer West Coast residents and some commercial holiday park owners were unhappy about the environmental and economic impacts of overcrowded freedom camping areas.

Plans for a KiwiCamp unit at Waihi Beach were put on hold after an outcry from nearby residents and businesses over the lack of consultation, and the potential impact of putting the toilet, shower and laundry block in a local car park.

Holiday Parks Association chief executive Fergus Brown said his organisation welcomed the additional money.

He said that having ambassadors visiting freedom camping areas to speak to visitors had helped a lot and good control of temporary sites was important.

"If you set up a site for 30 vehicles that can stay two nights and be self contained, you have to manage that.

"We saw some areas with 100 vehicles staying seven nights with 90 per cent of them not being selfcontained."

"The time frames [for funding applications] were a lot tighter last year so some councils made decisions without going through the consultation process with local businesses and communities."

Ministry of Business Innovation and Employment general manager of tourism and economic development Iain Cossar said contracts with successful applications may well contain a clause on public consultation.

"We will be encouraging the councils to consult with their communities about giving consideration to the location of an facilities that might come into direct competition with the private sector."

Davis said funding to encourage responsible camping was an example of how the Government's new tourism strategy would work in practice.

The strategy released on Thursday undertakes to implement the recommendations of the Responsible Camping Working Group which is reviewing the Freedom Camping Act and the Camping Ground regulations.

Working group chair, Rotorua mayor Steve Chadwick, said nightly patrols of designated freedom camping places in her area worked well last season but changes were still needed.

"National consistency is the key. Reviewing the Freedom Camping Act and replacing it with a new statute that promotes responsible camping would be a very good first step."

PRESS RELEASE BY MINISTER OF TOURISM 17 MAY 2019

HON KELVIN DAVIS

Tourism

Delivering a better freedom camping system for all

Following the success of last summer, a further \$8 million is being made available to continue delivering a better freedom camping system and to encourage responsible camping across New Zealand, Tourism Minister Kelvin Davis announced today.

The funding will be available for summer 2019/20 for education and ambassador programmes, enforcement activity and the provision of temporary facilities for the busy summer season.

"Last summer we worked hard with local government and communities to improve the freedom camping experience for everyone. The feedback we've received from councils and communities has exceeded all expectations, and it's great that we're able to do this again," said Kelvin Davis.

"We want to build on the success of last summer. This means making sure we're targeting funding and facilities at the right locations, to minimise any potential impacts on communities and businesses.

"We know that campers want to do the right thing, and want to travel around New Zealand responsibly. We need to support them to act as guardians of Aotearoa by providing information, education and the facilities they want to use.

“Our successful approach to responsible camping is a prime example of how the New Zealand-Aotearoa Government Tourism Strategy will work in action.

“We’ve shown that by working together with local government and the sector to come up with sustainable solutions to tourism issues, we can deliver better experiences for visitors and local communities alike,” Kelvin Davis said.

The responsible camping funding round will open on 1 June 2019. Further information, including funding criteria, is available at: <https://www.mbie.govt.nz/immigration-and-tourism/tourism/tourism-projects/responsible-camping/>

PRESS RELEASE FROM MBIE 29 May 2019

Funding for summer 2019/20

Following on from the success of last summer, the Government has announced that a further \$8 million is being made available to continue to help encourage responsible camping around New Zealand.

Responsible Camping funding recipients for Summer 2019/20

The summer 2019/20 responsible camping funding will be available for operating costs including education and enforcement projects, ambassador programmes, as well as temporary facilities like showers and toilets.

The funding will not be available for capital costs. Applications for capital projects, such as permanent shower or toilet blocks, carparks can be directed to the Tourism Infrastructure Fund.

Timing for the responsible camping funding round:

Mid May 2019 - criteria and application process available on the MBIE website.

1 June 2019 – responsible camping funding round opens

14 June 2019 – funding round closes

Early July 2019 – successful programmes announced

Summer 2019/20 – successful programmes to be up and running

Criteria

Funding will be subject to the following principles:

- *Initiatives must be in place for the 2019/20 peak season,*
- *Initiatives must be for education, enforcement and/or ambassador programmes and temporary facilities for the summer,*
- *Where Councils have a significant number of similar investments proposed (eg for a range of campsites and/or other infrastructure) they will be asked to prioritise,*

- *Funding will not be available for permanent infrastructure in most cases which should be applied for through the Tourism Infrastructure Fund,*
- *Funding will not be provided for initiatives that are in direct competition with the commercial sector,*
- *Regional and inter-agency initiatives are promoted,*
- *Staffing costs are consistent throughout the country*
- *Initiatives will be funded for a maximum six-month period only (Labour Weekend to Anzac Weekend), although peak season will vary between regions, and*
- *All initiatives will be subject to a post-season review to determine their effectiveness or otherwise.*

Local authorities who request funding for monitoring and enforcement activities are encouraged to take an ambassador approach, educating campers on responsibilities and promoting compliant behaviour.

Local authorities are encouraged to pilot new and innovative approaches to address the issues caused by freedom camping that can be shared potentially with other Councils. They should identify initiatives that would maintain social licence, and reduce the negative environmental impacts of unmanaged freedom camping.

Listed below are some of the initiatives that have been funded to date. This is not an exclusive list:

Operating Costs (if not included in any Tourism Infrastructure Fund application)

- *Servicing of toilet/ablution blocks, includes cleaning, replacement of hand towels, toilet paper, soap etc*
- *Pumping out waste tanks and associated costs*
- *Servicing of rubbish and recycling facilities*
- *Education, Monitoring and Enforcement*
- *Monitoring of campsites*
- *Dealing with complaints*
- *Monitoring of rubbish and recycling facilities and toilet facilities*
- *Liaison with Police, NZTA, local roading authorities*
- *Signage, information brochures*
- *Salaries, uniforms, travel allowances for wardens/ambassadors*
- *Training costs*
- *Vehicle costs (lease or purchase)*

4 EXPLANATORY NOTES FROM MARCH 2018 NOTICE OF MOTION

New Zealand is experiencing considerable growth in Freedom Camping in both international and domestic tourism markets. LGNZ made a press release endorsing governments plans to bring together Local Authority Mayors to discuss the issue. Cambridge Community Board rural tour 2017 identified the emergence of concern particularly in Hora Hora. More recently anecdotal comments from Community Board

members indicated an escalation of this behavior. We believe that the best approach is one that takes a positive approach to managing Freedom Camping to welcome and influence its behaviour, rather than a negative attitude that regulates and prohibits. Contrary to the response received when last this was raised “Council does not have a specific freedom camping bylaw and at this stage, does not see the need for one.”, it appears that this position has changed. WDC Graham Pollard is currently addressing the Public Places By-Law. If input is being made to a new by-law and consultation, then it would seem logical that this meets the criteria of New Zealand MCA requirements for Cambridge to become a Motorhome Friendly Town.

THE (THEN) CURRENT SITUATION

Currently freedom camping in Waipa District is regulated in the Traffic and Stock Droving Bylaw 2012, Public Places Bylaw 2007 and the urban and rural reserve management plans. There is no specific Freedom Camping Bylaw.

Under the Traffic and Stock Droving Bylaw 2012, freedom camping on council land is prohibited (see below)

22 No person shall stop, stand or park any vehicle on a road, or any land or portion thereof under the control of Council for the purposes of camping for any period unless duly authorised by Council or an authorised officer.

The Reserve Management Plans for each Reserve (5 in total) in the district sets out the maximum amount of nights one can stay, and any restrictions that apply. These reserves offer limited freedom camping opportunities and often have a cap on 2 night stays, or fees that apply.

COMMUNITY BOARD RURAL TOUR

The report on the 2017 Community Board Rural Tour identified the following at the Hora Hora Domain and Freedom Camping:

1. The rubbish situation and lawn mowing have got worse. Dog bins are needed. The domain is busy - even in May there are around 10 motorhomes a night. Signage has been added but bollards are still needed.
2. Freedom camping – A policy/by law is needed for Waipa. Draw on ideas from other regions and countries.

LOCAL GOVERNMENT NZ

The demand for freedom camping opportunities has continued to grow. In a press release from Local Government NZ that appeared in the media on Wednesday, 31 January 2018 this growth trend was identified as an increasing challenge.

Freedom camping discussions important step to action

The growth in freedom camping this summer has brought its negative impacts to a head and Local Government New Zealand welcomes Tourism Minister Hon Kelvin Davis' invitation to mayors to discuss the issue.

Freedom camping has grown considerably in the last 10 years and continues to be a popular option for visitors and locals. The Minister has invited 22 mayors to meet with

him in early March to discuss the key issues facing some communities as a result of this growth and begin working towards solutions for the next summer season.

LGNZ President Dave Cull says steps to minimise the impacts of freedom camping and ensure it remains a good experience for visitors are now urgent. This will require actions from councils and the Government and the talks are welcomed.

“While many freedom campers do respect the communities they visit there are a number of issues that come when there are so many of them. Councils and communities have been reporting problems as a result of freedom camping including with human waste, littering, overcrowding and access to reserves being blocked by campers.

“We need to make sure New Zealand is meeting the balance between the desire to be an attractive destination and a need to protect the environment and our communities,” Mr Cull says.

Mr Cull says it is time to modernise the Freedom Camping Act, which gives councils the ability to issue fines to travellers who breach by-laws, to ensure it is fit-for-purpose and effective and encourages a respectful and sustainable camping culture.

Across New Zealand councils have already implemented a range of tools including restricting access, enforcement of bylaws and education, however these measures have been challenged by the sharp growth of freedom camping.

“One of the key issues is changing the behaviour of some campers, and this could be helped by strengthening enforcement. Councils need to be able to enforce by-laws and ensure fines are paid, because at the moment there is nothing to stop those who do receive an infringement notice from leaving the country without paying it,” Mr Cull says. “This would go some way towards sending the message that freedom camping comes with certain rules and responsibilities.”

Appropriate infrastructure to support freedom camping, for example toilets and parking, and mechanisms to fund this, is also needed.

Resolution 5/17/128

That the Cambridge Community Board recommend to Waipa District Council the development of a specific Freedom Camping Bylaw that meets the criteria set out by New Zealand Motor Caravan Association for Cambridge to be declared a Motor Home Friendly town.

Gordon/Pettit

The Manager Strategy and Community Relationships advised that currently freedom camping is regulated in Council’s Traffic and Stock Droving Bylaw 2012, Public Places Bylaw 2007 and Council’s urban and rural reserve management plans. Council does not have a specific freedom camping bylaw and at this stage, does not see the need for one.

Appendix 1

Napier City Freedom Camping Bylaw 2017

Contents

1. Title page 2
2. Commencement and review date page 2
3. Purpose page 2
4. Definitions page 2
5. Areas for freedom camping page 2
6. General conditions for freedom camping in vehicles page 3
7. Prohibited areas for freedom camping page 3
8. Prior permission from Council page 3
9. Council may close an area to freedom camping page 3
10. Enforcement, offences & penalties page 3
- Schedule One: Restricted areas for freedom camping (certified self-contained vehicles only) page 4
- Schedule Two: Restricted area for freedom camping (non-self-contained vehicles) page 6
- Schedule Three: Prohibited areas for freedom camping page 7

Title 1.1. This bylaw is the Napier City Freedom Camping Bylaw 2017.

2. Commencement and review date 2.1. This bylaw comes into force on 01 February 2017.

2.2. This bylaw revokes the Napier City Freedom Camping Bylaw 2014 (amended 2015).

3. Purpose

3.1. The purpose of this bylaw is to control freedom camping in the district in order to:

- a) Protect the area;
- b) Protect the health and safety of people who may visit the area;
- c) Protect access to the area.

4. Definitions In this bylaw, unless context otherwise requires: Act means the Freedom Camping Act 2011. Calendar Month a period from a specified day in one month to the day numerically corresponding to that day in the following month, less one. Campsite means a site used for freedom camping in a local authority area. Certified self-contained vehicle means a vehicle designed and built for the purpose of camping which has the capability of meeting the ablutionary and sanity needs of occupants of that vehicle for a minimum of three days without requiring any external services or discharging any waste and complies with the New Zealand Standard 5465:2001, as evidenced by the display of a selfcontainment warrant issued under New Zealand selfcontainment of motor caravans and caravans. Council means the Napier City Council. Enforcement Officer has the same meaning as contained in Section 4 of the Act. Freedom camp has the same meaning as contained in Section 5 of the Act. Local authority area has the same meaning as contained in Section 5 of the Act.

5. Areas for freedom camping

5.1. A person may freedom camp in the Napier local authority area, other than those areas defined in schedule one (restricted areas for certified self-contained vehicles), schedule two (restricted area for non self-contained vehicles) and schedule three (prohibited areas), subject to the following restrictions;

- a) Vehicles must be certified self-contained vehicles;
- b) Period of stay shall be no longer than one consecutive night in any one location in the Napier local authority area.

c) Freedom campers must comply with conditions listed in 6.1.

5.2. Freedom camping is restricted in areas identified in Schedule One: Restricted areas for freedom camping for certified self-contained vehicles, subject to the conditions listed in clause 6 and in the schedule.

5.3. Freedom camping is restricted in areas identified in Schedule Two: Restricted Areas for Freedom Camping for non-self-contained vehicles, subject to the conditions listed in clause 6 and in the schedule.

6. General conditions for freedom camping in vehicles

6.1. Persons freedom camping in any Napier local authority area must ensure compliance with the following conditions:

- a) Ensure waste and litter generated is disposed of at Council approved facilities;
- b) The lighting of fires is prohibited;
- c) Not cause a nuisance or unreasonable disturbance through the creation of excessive noise to other persons camping in the area or local residents;
- d) Park in a legal manner and in formed parking areas;
- e) Ensure parking of vehicle does not restrict access to public areas and private land;
- f) Allow enforcement officers to inspect any campsite and comply with any reasonable directions of an enforcement officer;
- g) No person may freedom camp for more than 10 nights in any calendar month on any land controlled or managed by the Napier City Council in the Napier City local authority area.

7. Prohibited areas for freedom camping

7.1. A person must not freedom camp in any prohibited area within Napier City local authority area as identified in Schedule three: Prohibited areas for freedom camping.

7.2 Except as provided below, sealed or unsealed parking areas forming part of any grassed reserve are excluded from the prohibition in clause 7.1 but freedom campers must comply with the conditions in clause 5.1. The exceptions are: • McLean Park where Freedom camping is prohibited within any associated parking area; and • Westshore Beach Reserve where Freedom camping is restricted to the area mapped in Schedule 1, Map 3.

8. Prior permission from Council

8.1. Upon application, the Chief Executive of the Council may temporarily waive or modify the freedom camping restrictions or prohibitions in clauses 5 to 7 of this bylaw. Permission may be granted by the Chief Executive, with or without conditions.

8.2. Application for permission must be in writing and provide sufficient detail about the proposed camping to the Chief Executive of the Council at least 14 days in advance of the date planned for freedom camping in the area where the restrictions apply.

8.3. Any temporary waiver or modification of the freedom camping restrictions or prohibitions by the Chief Executive of the Council must be in writing.

9. Council may close an area to freedom camping

9.1. The Chief Executive of the Council may temporarily close or restrict freedom camping in any area or part of an area where the closure or restriction is considered necessary to:

- a) prevent damage to the local authority area or facilities in the area; or

- b) allow maintenance of the local authority area/ facilities thereon; or
- c) protect the safety of persons/property; or
- d) provide for unfettered public access, including in circumstances where events are planned for that area;
- e) protect residents from significant adverse effects associated with freedom camping in public spaces.

9.2. Notice will be given of any temporary closure or restriction, and the removal of any closure or restriction, in any manner the Chief Executive considers is appropriate to the reason for the closure or restriction. Prior notice of any temporary closure or restriction will be given where possible.

10. Enforcement, offences and penalties

10.1. The Council may use its powers under the Freedom Camping Act 2011 to enforce this bylaw.

10.2. A person who fails to comply with this bylaw commits a breach of this bylaw and is liable for a penalty under the Freedom Camping Act 2011. Explanatory note: Section 20 of the Act provides for offences, such as not properly disposing of waste into a waste receptacle, damaging or interfering with the flora and fauna in the area or threatening an enforcement officer.

Schedule one: Restricted areas for freedom camping for certified self-contained vehicles.

Restricted areas: Ellison Street Carpark Map 1 •
 Vehicles must be certified self-contained; • 3 night maximum stay; • Must comply with conditions listed in 6.1.

Map 1: Ellison Street Carpark



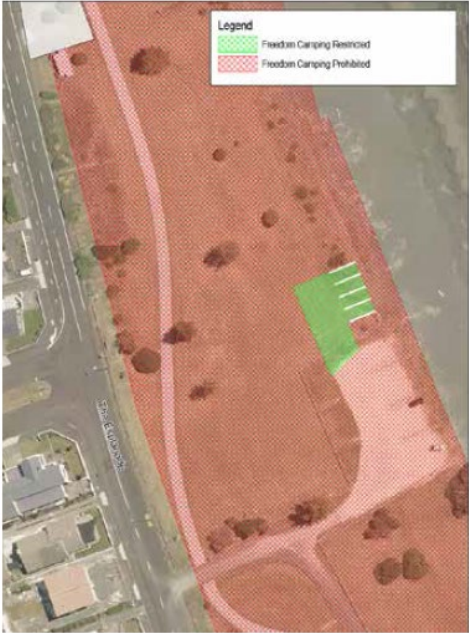
Map 2: Perfume Point Carpark (4 vehicles only)



Perfume Point Carpark Map 2

- Vehicles must be certified self-contained;
- 4 vehicles only;
- 2 night maximum stay;
- Must comply with conditions listed in 6.1.

Map_3: Westshore Beach Reserve
(4 vehicles only)



Westshore Beach Reserve Map 3

- Vehicles must be certified self-contained;
- 4 vehicles only;
- 2 nights maximum stay;
- No camping between 24 December in any year and 7 February of the following year;
- Must comply with conditions listed in clause 6.1.

Map 4: Foreshore Reserve Carpark



Schedule two: Restricted area for freedom Map 4:
Foreshore Reserve Carpark
camping for non-self-contained vehicles.

Restricted area:

Foreshore Reserve Carpark Map 4

- 2 nights maximum stay;
- Must comply with conditions listed in clause 6.1;
- No person may freedom camp for more than 10 nights in any calendar month on any land controlled or managed by the Napier City Council in the Napier City local authority area.

Schedule three: Prohibited areas for Map 5:
Napier CBD

freedom camping.

Prohibited areas:

Napier CBD Map 5

Marewa shopping area Map 6

Tamatea shopping area Map 7

Taradale shopping district Map 8

Westshore Beach Reserve Map 9

McLean Park Map 10

Areas with speed limit exceeding 50km/hr Map 11

Grassed reserves (listed page 8).

Map 5: Napier CBD



Map 6: Marewa shopping district



Map 7: Tamatea shopping district



Map 8: Taradale shopping district



Map 9: Westshore Beach Reserve



Map 10: McLean Park



Map 11: Roads prohibited for camping due to speed limits in excess of 50 km/hr.



Open space reserves:

1. Anderson Park
2. Bluff Hill Domain
3. Church Road Reserve
4. Coote Road Corner Reserve
5. Dolbel Reserve
6. Halliwells Walkway Reserve
7. Harold Holt Avenue Reserve
8. Hyderabad Road Reserve
9. Kent Terrace
10. Kent Terrace Detention Dam
11. Lance Leikis Reserve
12. Meeanee Domain
13. Missionview Walkway Reserve
14. Oaklands Reserve
15. Onekawa Plantation Reserve
16. Orotu Drive Reserve
17. Otatara Hillside Reserve
18. Pirimu Stream Reserve
19. Prebensen Drive Reserve
20. Redclyffe Recreation Reserve
21. Riverbend Reserve
22. Shakespeare Road Reserve
23. Sturms Gully
24. Sugar Loaf Reserve
25. Taipo Stream Reserve
26. Taradale Reservoir Reserve
27. Tiffen Park
28. Tironui Reserve
29. Watchman Road Reserve
30. Westshore Wildlife Reserve

Individual foreshore reserves:

1. Beacons Recreation Reserve
2. Humber Street Reserve
3. Meeanee Quay Reserve
4. Spriggs Park

Individual neighbourhood reserves:

1. Ahuriri Park
2. Alexander Avenue Reserve
3. Allen Berry Avenue Reserve
4. Ascot Park Reserve
5. Chaucer Road Reserve
6. Churchill Drive Reserve
7. Donegal Crescent Reserve
8. Duckworth Crescent Reserve

9. Essex Street Reserve
10. Fitzgerald Place Reserve
11. Forward Street Reserve
12. Glamorgan Avenue Reserve
13. Gleeson Park
14. Harris Street Reserve
15. Hetley Crescent Reserve
16. King George's Reserve
17. Knightsbridge Place Reserve
18. Lee Road Reserve
19. Lesser Park
20. McKeefry Avenue Reserve
21. Maraenui Shopping Centre Reserve
22. Ngarimu Crescent Reserve
23. Norfolk Street Reserve
24. Oldham Avenue Reserve
25. Pirimai Park
26. Tait Drive Reserve
27. Taradale Road Reserve
28. Te Awa Estate Reserve
29. Thackeray Street Reserve
30. Upham Crescent North Reserve
31. Upham Crescent South Reserve
32. Warren Street Reserve (Siberia)
33. York Avenue Reserve

Individual public gardens:

1. Botanical Gardens
2. Centennial Gardens
3. Centennial Park
4. Clive Square
5. Kennedy Park Rose Gardens
6. Marine Parade Gardens
7. Memorial Square
8. Taradale Clock Tower Reserve and Ornamental Gardens

Individual sports parks:

1. Bledisloe Park
2. Hawke's Bay Lawn Tennis and Squash Club Reserve
3. Maraenui Golf Course Reserve
4. Maraenui Park
5. Marewa Park
6. Nelson Park
7. Onekawa Park
8. Papakura Domain

9. Park Island
10. Petane War Memorial Reserve
12. Tamatea Park
13. Taradale Park
14. Tareha Park
15. Whitmore Pa

CAMBRIDGE RESERVE LANDSCAPE COMMITTEE MINUTES



COMMITTEE OF THE CAMBRIDGE COMMUNITY BOARD

Time: 2.32pm
Date: Monday 16 September 2019
Venue: Kaipaki Room, Cambridge Service Centre, Waipa District Council, 23 Wilson Street, Cambridge

1 PRESENT

Chairperson

S Milner

Members

AJ Bishop, RDB Gordon (Community Board), T Eames, E Todd, J McCathie, L Martingaste, A Hucke, N Holgate

2 APOLOGIES

RESOLVED

That the apologies from Philip Coles be received.

J Bishop/T Eames

3 MINUTES OF PREVIOUS MEETING

RESOLVED

That the minutes of the meeting held 15 July 2019, as circulated with the agenda, be confirmed as a true and correct record of proceedings.

R Gordon/S Milner

4 FORUM

The Cambridge Community Garden held two very successful pruning workshops recently and numbers are looking very good for the upcoming composting workshop.

CAMBRIDGE RESERVE LANDSCAPE COMMITTEE MINUTES



The Tree Trust has finished a four year project planting over 4,500 plants at Resthaven. The Trust completed a large scale rubbish removal project from the Kahikatea and Rimu groves. Another oak tree in the oak arboretum has been infected with a virus, it has been treated and hopefully it is fixed. The committee discussed signage that is to be installed in the arboretum commemorating WWI and WWII personnel and when that would be happening.

5 PLAYGROUND

A suggestion that Waipa District Council consider erecting a children's playground in the portion of the park by the water tower off the Cambridge to Hamilton Road had been received. Staff comment was provided asking for community feedback about preferred locations and desired space elements. The committee agreed that this was a good location for a playground.

6 WAIPUKE PARK

A recommendation has been received that Waipuke Park be included in the purpose of the Cambridge Reserve Landscape Committee.

RESOLVED

That Cambridge Community Board include Waipuke Park in the purpose of the Cambridge Reserve Landscape Committee.

R Gordon/J Bishop

As this was the last meeting of the triennium of the Cambridge Reserve Landscape Committee of the Cambridge Community Board, all members indicated an interest to continue on the committee should it be reinstated following the election of members of the Cambridge Community Board.

There being no further business the meeting closed at 3.20pm.



As this is the last meeting of the triennium for the Cambridge Reserve Landscape Committee of the Cambridge Community Board, the Chairperson and Chief Executive will confirm these minutes.

CONFIRMED AS A TRUE AND CORRECT RECORD

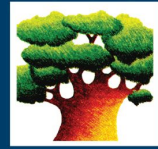
CHAIRPERSON:

DATE:

CHIEF EXECUTIVE:

DATE:

CAMBRIDGE COMMUNITY BOARD REPORT



To: The Chairperson and Members of the Cambridge Community Board
From: Keryn Phillips, Governance Officer
Subject: **Armistice Remembrance Sunday Civic Service**
Meeting Date: 2 October 2019
File Reference: 10105789

1 SUMMARY

The ANZAC & Armistice Remembrance Organising Committee meeting scheduled for 16 September 2019 did not proceed due to a lack of a quorum. Those present held a workshop instead. The committee is meeting again on 30 September 2019, however the recommendations of the committee would not make the agenda for the 2 October 2019 Cambridge Community Board meeting.

The Cambridge Community Board has to approve a budget going forward at its October meeting as the next Board meeting is not until December. A draft budget for the Armistice Remembrance Sunday Civic Service is attached as Appendix 1 for the Board's approval.

Members of the ANZAC & Armistice Remembrance Organising Committee have resigned and another replaces an outgoing member, which requires the Board's approval.

Recommendation

The information contained in the report of Keryn Phillips, Governance Officer, be received.

Recommendation

That the Cambridge Community Board purchase the installation of two permanent flagpole sleeves and two flagpoles to the value of up to _____ from the Discretionary Fund.

Recommendation

That the Cambridge Community Board

- a) approve the payment of up to _____ for the following expenses in relation to Armistice Remembrance Sunday Civic Service related costs:*

- i. *Cambridge I-Site, hire of the Cambridge Town Hall*
 - ii. *Audio and visual*
 - iii. *Wreaths*
 - iv. *Catering*
 - v. *Advertising*
 - vi. *Cadet travel*
 - vii. *And any other associated costs*
- b) *approve _____ to be transferred from the Community Discretionary Fund to the Anzac and Armistice Remembrance Organising Committee account to cover Anzac and Armistice Remembrance Day related costs.*

Recommendation

That the Cambridge Community Board

- a) *accept the resignations of Bill McMillan, Rob Feisst, Richard Plas, Merv Balloch and Peter Downie and discharge these members from the ANZAC & Armistice Remembrance Organising Committee, and*
- b) *appoint Colonel (Retd) Tony Hill to the ANZAC & Armistice Remembrance Organising Committee.*

2 BUDGET

The Draft Budget for the 2019 Armistice Remembrance Sunday Civic Service has been attached as Appendix 1. At the workshop on 30 September 2019 the possibility of increasing the number of flags and wreaths from 10 to 12 was discussed and the prices reflect the increase.

At the time of writing the agenda, the cost to add two flagpole sleeves and purchase two flagpoles for the cenotaph area is approximately \$1,000.00 each.

Prices have been obtained from a number of vendors for the Armistice Remembrance Sunday Civic Service and the total budget, including the two flagpoles, ranges between \$6,793.87 and \$6,984.07.

3 COMMITTEE MEMBERS

The ANZAC & Armistice Remembrance Organising Committee has received resignations from Bill McMillan, Rob Feisst, Richard Plas, Merv Balloch and Peter Downie. Colonel (Retd) Tony Hill, the new President of the RSA, replaces Bill McMillan on the Committee.



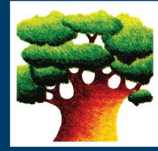
Keryn Phillips
GOVERNANCE OFFICER



Armistice Civic Service Draft Budget 2019

Item	Description	GST Exc	Successful Creditor	PO
Additional Flagpoles	To install permanent flagpole sleeves and purchase 2 flagpoles @ approx. \$1000 each	\$2000.00		
Hall Hire	Town Hall – 8am-5pm hire day only (note Saturday also currently booked)	\$240.87	Cambridge i-Site	
Audio & Visual	Equipment hire and crew	\$1020.00	Any Audio & Visual	
Wreaths	Florist			
	10 Wreaths (Inspiredby2 \$1250 – Petal Passion \$1200 – Ivy Florist \$1043.48	\$1250.00 - \$1043.48		
	11 Wreaths (Inspiredby2 \$1375 – Petal Passion \$1320 – Ivy Florist \$1320	\$1375.00 - \$1320.00		
	12 Wreaths (Inspiredby2 \$1500 – Petal Passion \$1440 – Ivy Florist \$1440	\$1500.00 - \$1440.00		
Printing	In house	\$00.00	WDC	
Catering	Morning Tea (50pax) and Lunch (100pax)	\$1470.00	Gourmet Delicious	
Advertising	Newspaper advertising	\$178.20	Adcorp	
Cadet travel	Travel for practice and actual event	\$635.00	Karapiro Charters	
	Draft Total Cost	\$6793.87 - \$6984.07		
	Approved Community Board Funding			
	Balance			

CAMBRIDGE COMMUNITY BOARD REPORT



To: The Chairperson and Members of the Cambridge Community Board
From: Group Manager Service Delivery
Subject: **SERVICE DELIVERY REPORT**
Meeting Date: 2 October 2019
File Reference: 51.38

1 INFORMATION UPDATE

Thompson Street Playground Upgrade

The Contractor's programme has now been prepared, and construction is due to commence on 7 October, with completion expected by Christmas this year.

2 WATER SERVICES

Cambridge Pipe Bridge

Staff were excited to learn that structural steel contractor, Eastbridge, had won first place in the \$1.5m-\$3m category at the SCNZ's Excellence in Steel Awards for the construction of the new Cambridge Pipe Bridge.

The final engineering inspection for this project is scheduled to be carried out in late October.

District Wide Wastewater CCTV Investigation 2018/19/20/21

This contract is to carry out condition assessment of various portions of Waipa's sewer network over the next three years. The separable portion for year 2019/20 resumed on 26 August 2019. HydroTech will start the investigation from Leamington, Cambridge and will then move onto Te Awamutu. The physical works is programmed to be completed by the end of December 2019.

District Wide Ridermain Installation 2018/19/20/21

This contract is to install/construct ridermain across the district over the next three years (18/19 – 20/21). The contract was awarded to Waipa Civil; works commenced in October 2018 with three separable portions ending in April 2021. Year 1 of the scoped works is 100% complete, with Year 2 commencing in November 2019.

District Wide Sewer Renewals 2019/20

This is a contract to rehabilitate existing wastewater pipes and manholes across the district. The contract is currently out to tender, closing on 4 September 2019, and works are planned to commence at the start of October.

Maungatautari and Hicks Road Water Main

The new watermain is largely installed now with properties being transferred to the new watermain over the coming months, as sections are made live on the network.

Te Awamutu Additional Water Supply

The Water Treatment Plant tender is still under review, with contract award expected next month. The treated watermain between Parallel Road and Taylor's Hill Reservoir has been awarded, and the contractor has started work at Bond Road.

Cambridge Wastewater Treatment Plant

A high level review of the strategy with regard to the consent renewal and technical implementation is being undertaken, with a view to selecting the most efficient option.

3 CAMBRIDGE NORTH ACTIVITY

Western Cambridge North Residential Area Permanent Stormwater Solution

Council is in negotiation with landowners/developers along Laurent Road with regard to land acquisition for the future stormwater swale extension from the present works to Norfolk Drive and eventually onto Hautapu Rugby Club when associated land develops. The physical works to relocate services (water and gas) along the length of Laurent Road are complete, but electrical relocation will need to occur in conjunction with future associated swale/land development.

The present swale/pond construction including a combined path by the side (initially at the expressway/Victoria junction) is on-going at present and due for completion in late September 2019. The neighbouring Cambridge Oaks development is installing a combined path through to Swayne Road, so connectivity should be in place once both construction projects are complete.

We are designing and consenting the stormwater outlet pipe from the new pond by the expressway north to the Mangaone Stream by the Fonterra factory. The installation of this pipe potentially needs to be brought forward due to development demand in Cambridge North. This has interfaces with the Hautapu industrial growth cells, as below, being in the same geographic area.

Dedicated Pressure Water Main Leamington to Cambridge North

The contract for physical works associated with the dedicated main from Leamington to Cambridge North is complete.

Swayne Road Playground

Council is in the early stages of negotiating a land purchase for a playground reserve on Swayne Road (expressway end), in line with the structure plan layout and requirements. We are awaiting development plans to be submitted by the landowner and will progress the playground land purchase as part of the sub-division. The landowner is believed to be considering whether to submit plans at the present time, but timeframes are uncertain.

Victoria Road Urbanisation

We are at the initial stages of planning in regard to scoping what to do to urbanise Victoria Road from the White Church roundabout to the SH1B junction in Hautapu, so that the road design is commensurate with the various growth cells being built along it and the future use. This includes the present Kiwi Rail preference to retain the rail corridor along Laurent Road.

C1, C2, C3 Growth Areas

Detailed planning for the respective cells has commenced, initially with additional groundwater and stormwater design with a view to achieving a Waikato Regional Council stormwater discharge consent and outlet structure consent for the growth cells by the end of 2019. The structure plan has indicative road access across the green belt in the northern area by the race track and the southern area by the Gaslight Theatre, plus a new junction on Cambridge Road by Te Awa, to give the primary access into the growth cells either side. We are in the early stages of progressing the planning aspects of this and have started communications with key stakeholders. Early start implementation projects in 2020 will include a new road junction by Te Awa and stormwater discharge to the river on St Peter's land.

Cambridge Road Urbanisation

Council has a project in the Long Term Plan to eventually urbanise Cambridge Road from the present town boundary to the new Velodrome roundabout. We are at the very early stages of planning the initial stages of this from town to the C2/3 road junction, so we ensure there is consistency in development and expectations.

Hautapu Industrial Growth Areas

Hautapu Industrial Growth Cells C8/9 (to the west of Victoria)

The plan change for these cells was adopted at Council's meeting on 30 October 2018. The Master Plan/preliminary design/stormwater consenting works are progressing well and due for completion in the near future, at which point we will commence any associated consenting. Included in this will be approaches to landowners as necessary in association with land purchases and easements for infrastructure. Consideration is being made of issues in the present industrial area.

Hautapu Industrial Growth Cells C10 (to the east of Victoria)

The private plan change for the Bardowie Farm development which forms part of C10 has been approved, and the developer has started initial earthworks. A new driveway

access across Laurent Road from Victoria will be constructed by the developer during 2019 to allow access to the development.

Dedicated Pressure Water Main Cambridge North to Hautapu

Construction of this project has started. This is an extension of the Leamington to Cambridge North pipe as above, and will free up water supply capacity for the initial industrial growth cell development in Hautapu. It will also install a shared path with water and wastewater pipes beneath from the north of the Victoria Road/expressway junction to the bottom of Hannon Road in preparation for C8/9 development.

Dedicated Wastewater Rising Mains Hautapu to Cambridge North

These are being constructed with the dedicated water main above. These rising mains will service the new Hautapu industrial areas C8, C9 and C10.

4 CAMBRIDGE POOL UPDATE

Work is progressing steadily on the pool build, with the current focus on pouring concrete floors and the installation of plumbing, mechanical and electrical components.

The installation of the 25m pool is also underway with the steel frame and walls in place, with work continuing on backfilling walls and installation of pool services and drainage.

Work continues on structural steel frames and both internal and external block work. The project is still on track for completion in mid-2020.

5 TRANSPORTATION

- The bus shelter on Victoria Street opposite the Good Union has new weather proof backing being installed at present.
- Roading contractors are working hard to catch up road repairs after two months of very wet weather.
- Footpath renewals continue around the town
- Staff have started investigations/ designs for student crossings at Leamington Primary and the Middle school.

6 RECOMMENDATION

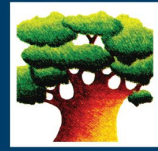
That

- a) *The information contained in the report of Barry Bergin, Group Manager Service Delivery, be received.*



BARRY BERGIN
GROUP MANAGER SERVICE DELIVERY

CAMBRIDGE COMMUNITY BOARD REPORT



To: The Chairperson and Members of the Cambridge Community Board
From: Manager Finance
Subject: **TREASURY REPORT – CAMBRIDGE COMMUNITY BOARD**
Meeting Date: 02 October 2019

1 BACKGROUND

The report details the funds available to the Cambridge Community Board for the allocation of discretionary grants.

2 RECOMMENDATION

That the 'Treasury Report – Cambridge Community Board' of Sarah Davies, Manager Finance for the period ended 31 August 2019 be received.

3 COMMENT

3.1 Discretionary Grants – funds of \$13,460.63 have been committed from the prior year, after \$400.00 been returned to uncommitted, with \$7,460.25 having been paid to date. Funds of \$25,593.00 have been committed from the current year, with \$8,000.00 having been paid to date. There is a balance of \$23,418.80 in uncommitted funds.

3.2 The balances in accounts set up from the Discretionary Grants allocation total \$23,593.38.

Sister Cities

The Sister City Reserve Balance Report for the period ended 31 August 2019, there has been \$12,467.60 committed from the current year, with no expenditure to date.

Sarah Davies
MANAGER FINANCE

**CAMBRIDGE COMMUNITY BOARD
DISCRETIONARY GRANTS**

Balance as at 1 July 2019	8,352.05	
2019/20 Allocation from Council	49,600.00	
Opening Balance ANZAC Day Organising Committee	4,520.38	
		62,472.43
Revenue		
		-
Less Committed Projects	39,053.63	39,053.63
Uncommitted funds		<u>23,418.80</u>
Summary of Uncommitted Funds		
Annual Grants		<u>23,418.80</u>
		<u>23,418.80</u>

CAMBRIDGE COMMUNITY BOARD

Summary of Committed Funds

Current Year Commitments	Committed	Expenditure	Balance
Commitments 2019/20	25,593.00	8,000.00	17,593.00
ANZAC & Armistic Organising Committee	-	-	-
Current Year Commitments Total	25,593.00	8,000.00	17,593.00
Prior Year Commitments	Committed	Expenditure	Balance
Prior Year Commitments	8,940.25	4,360.25	4,580.00
ANZAC & Armistic Organising Committee	4,520.38	3,100.00	1,420.38
Prior Year Commitments Total	13,460.63	7,460.25	6,000.38
Total Commitments	39,053.63	15,460.25	23,593.38

Commitments 2019/20

	Resolution No	Committed	Expenditure	Balance
Christmas Community Project	5/19/95	2,500.00	-	2,500.00
Tree & Plaque in Thornton Road	5/19/108 & 5/19/116	800.00	-	800.00
Discretionary Grants	5/19/130 - Aug 19	19,358.00	5,500.00	13,858.00
Cambridge Chamber of Commerce	5/19/131 - Aug 19	2,500.00	2,500.00	-
MOSAIC Choir	5/19/132 - Aug 19	435.00	-	435.00
Total		25,593.00	8,000.00	17,593.00

Prior Year Commitments

	Resolution No	Committed	Expenditure	Balance
Le Quesnoy Sister City Society Gathering	5/19/10 - Feb 19	-	-	-
Cambridge Rugby Union	5/19/88 - Jun 19	4,000.00	4,000.00	-
Destination Cambridge Incorporation	5/19/90 - Jun 19	2,000.00	-	2,000.00
Rocketspark - Board Member Epps	5/19/81 - Jun 19	40.25	40.25	-
Bastille Day Activities	5/19/83 - Jun 19	400.00	320.00	80.00
Christmas Community Project - Christmas Tree	5/19/95 - Jun 19	2,500.00	-	2,500.00
		8,940.25	4,360.25	4,580.00

**CAMBRIDGE COMMUNITY BOARD
ANZAC & ARMISTICE REMEMBRANCE ORGANISING COMMITTEE**

Balance as at 1 July 2019	4,520.38	
		4,520.38
Less Committed Projects	4,520.38	
		4,520.38
Uncommitted funds		-

Summary of Committed Funds

	Committed	Expenditure	Balance
Commitments 2019/20	-	-	-
Prior Year Commitments	4,520.38	3,100.00	1,420.38
Total	4,520.38	3,100.00	1,420.38

Commitments 2019/20

	Resolution No	Committed	Expenditure	Balance
Total		-	-	-

Prior Year Commitments

	Resolution No	Committed	Expenditure	Balance
Prince Albert Tavern	5/18/99 - Jun 18	1,400.00	1,400.00	-
Anzac Day Costs	5/19/29 - Mar 19	3,020.38	1,700.00	1,320.38
Cambridge Brass Band	5/19/82 - Jun 19	100.00	-	100.00
		4,520.38	3,100.00	1,420.38

Sister Cities Reserve Balance Report

For the Period ended 31 August 2019

Balance Carried Forward	1,237.60
Funding Budget for 2019/2020	11,230.00
	<u>12,467.60</u>
 Less Expenses Paid	 -
	 <u>-</u>
 Less Expenditure Committed	
Conferences Sister City - Accommodation	600.00
Conferences Sister City - Registration	2,000.00
Subscriptions Sister City - Membership	600.00
Advertising Sister City - Annual Website Domain & Fees	247.25
Discriontery Expenses Community Engagement	1,000.00
Funding Funds Committed for 2020/21	8,020.35
	<u>12,467.60</u>
 Funds still available	 <u><u>-</u></u>

Building Statistics by Category Type and Ward

CATEGORY TYPE	Cambridge		Kakepuku		Maung		Pirongia		TA		Total Value	Total No
	Value	No	Value	No	Value	No	Value	No	Value	No		
Dwelling	\$6,848,652	15	\$602,000	1	\$335,000	1	\$2,934,929	6	\$4,622,400	13	\$15,342,981	36
Implement Shed	\$77,392	1	\$310,029	2	\$100,000	2	\$260,500	6			\$747,921	11
Commercial - Industrial	\$12,640,000	3					\$4,330,000	4	\$100,000	1	\$17,070,000	8
Re-Sited Dwelling	\$125,000	2			\$15,000	1			\$150,000	1	\$290,000	4
Solid Fuel Heater	\$17,000	3	\$19,362	3			\$2,000	1	\$8,600	1	\$46,962	8
Deck/Pergola	\$45,000	1									\$45,000	1
Pool	\$100,000	2			\$39,500	1	\$55,000	1			\$194,500	4
Alterations and Additions	\$530,000	2					\$185,000	2	\$130,000	2	\$845,000	6
Transportable Dwelling	\$418,092	3					\$160,000	1			\$578,092	4
Retaining Wall									\$215,000	2	\$215,000	2
Garage	\$112,000	2							\$38,837	1	\$150,837	3
Carport	\$5,000	1									\$5,000	1
Grand Total	\$20,918,136	35	\$931,391	6	\$489,500	5	\$7,927,429	21	\$5,264,837	21	\$35,531,293	88

Building Statistics Consents over 1 Million

Total Consents: 4		Total Estimated Cost: \$16,900,000.00				
Ward: Cambridge		Number of Consents: 2			Estimated Cost: \$12,600,000.00	
Application ID	Project Type	Stage/Decision	Description	Estimated Cost	Date Issued	Ward
BC/0472/19		BCIssued	190378 - Erect Community Centre for Cambridge Oaks Lifestyle Village	\$2,600,000	7/08/2019	Cambridge
BC/0718/19		BCIssued	190635 - Site infrastructure associated with APL Building A including; general site works, stormwater, wastewater, water supply and utility services	\$10,000,000	21/08/2019	Cambridge
Ward: Pirongia		Number of Consents: 2			Estimated Cost: \$4,300,000.00	
Application ID	Project Type	Stage/Decision	Description	Estimated Cost	Date Issued	Ward
BC/0611/19		BCIssued	190519 - CONSTRUCTION OF NEW OFFICES, LAB AND HONEY STORAGE FACILITIES	\$2,000,000	21/08/2019	Pirongia
BC/0746/19		BCIssued	190662 - New warehouse and office for Summit Scaffolding	\$2,300,000	30/08/2019	Pirongia



Waipa District Council
101 Bank Street
Private Bag 2402
Te Awamutu 3840
Phone 0800 924 723
Fax 07 872 0033

Community Discretionary Fund Application Form

CDF190840761

Criteria and process

APPLICATION PROCESS

If funds are still available after the August round the boards and committee will consider applications for financial assistance during the course of the year, for projects before 30 June 2019.

APPLICATION CRITERIA

1. The applicant applying for financial assistance must be a not-for-profit group or organisation and be providing a local community or welfare service for the benefit of the wider Waipa community i.e. not a private club.
2. For the 2018/19 funding round, higher priority will be given to applications for local community projects, with less priority on operating costs.
3. All applications must be supported by a copy of the applicant's most current bank statement as well as a bank deposit slip. Applications without these financial records attached will not be considered. If there is a budget for the proposal, a copy should be attached (this may include quotes for equipment, works or services).
4. Financial assistance will not be available from more than one source of council funding for the same purpose (event or activity) within council's financial year starting 1 July.
5. Applications cannot be received for expenses or events that have already happened (retrospective).
6. A thanks or mention of the committees/board's support to your project is expected. This may be a sponsors sign stating "Proudly supported by...", thanks in a media release, advertisement, newsletters etcetera.

COMPLETING THE APPLICATION FORM

- Applicants should identify the community board or PWC to which they are applying, which will be where their group or organisation resides or carries out its activities.
- Successful applicants will be paid by direct payment into their group/organisation's bank account. We must have a bank deposit slip or recent bank statement summary included with your application to verify the account name and number before payment can be processed.
- If you would like help or advice in completing this form contact the council's Community Board Officer.
 - Phone: 0800 924 723
 - Email: info@waipadc.govt.nz

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board (Te Awamutu/Kakepuku Wards – includes Kihikihi)
- Cambridge Community Board (Cambridge/Maungatautari Wards – includes Karapiro)
- Pirongia Ward Committee (includes Ohaupo, Kaipaki, Ngahinapouri, Te Pahu, Koromatua)

Details of club/organisation

Full legal name (as shown on your bank account)

New Zealand Council of Victim Support Groups Inc ("Victim Support")

What are the objectives of your club/organisation and how do they promote local services or facilities within your community?

Victim Support is a community based voluntary organisation that provides practical and emotional support to people affected by crime, trauma and suicide. We work closely with New Zealand Police, emergency services and other community agencies to deliver our free service, 24 hours a day, seven days a week.

We seek to provide manaakitanga to people in their time of greatest need, and to provide a waharoa (gateway) to accessible services and support during and after crisis.

How long has your organisation been active within the Waipa district?

Victim Support began in Gisborne in 1986 and subsequently became a national voluntary organisation with volunteers across New Zealand.

Where are any facilities used by your organisation located? Are they on private property?

C/Te Awamutu Police Station, 75 Roche Street, Te Awamutu.

No

What is the activity/services period of your organisation? (example - all year or seasonal March to October)

All year

How many members in your organisation (including volunteers)?

770

Proposal for financial assistance

What is the proposed project/activity that you are seeking financial assistance for?

Victim Support Waikato South East is seeking a contribution toward our local Volunteer Support Worker programme. This includes the recruitment, training, support, supervision and mentoring of Volunteer Support Workers. It will also be allocated toward reimbursement of any out of pocket expenses they will have incurred such as mileage costs.

Te Awamutu Community Board

2000.00

Cambridge Community Board:

2000.00

Pirongia Ward Committee

2000.00

What is the benefit to your community if any financial assistance is available?

Our local Waipa Volunteer Support Worker programme, which operates out of Te Awamutu Police Station, has a critical role to play in the community by providing a 24/7 first response service to victims of crime and trauma. This is particularly important in small communities or rural areas where access to specialist services can be limited.

It is our practice to travel to victims, typically in their home or the home of whanau, at the scene of an incident, or at the Police Station. This practice is particularly important to increase access so that lack of vehicle, disability, or poor mobility present no impediments to people receiving our help.

Our work is based on the belief that as people are supported to rebuild their lives, they are better able to regain independence, stay in work and remain connected to their family and community in a positive manner. They are less likely to need long-term health and welfare support and achieve better outcomes with their personal decision making. Everyone

Financial details

What is the legal status of your organisation?:

Incorporated Society

Incorporated Society number

HN 497125

Is your organisation GST Registered?

Yes

GST Number

53-044-026

What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship)

Victim Support currently receives contract funding at a national level from the Ministries of Justice and Health, and in kind support from Police in the form of rent-free accommodation in police stations nationwide. This funding is however insufficient and we are still very much reliant on the support of our community partners such as Waipa District Council and other fundraising activities such as our national lottery.

Attach a copy of your CURRENT BANK STATEMENT

[Statement of accounts as at 26 August 2019.pdf](#)

NOTE: Applications without financial records attached will not be considered.

Do you have any budget and/or quotes for your proposal to attach? Yes

Please attach your copy here

[Waipa SE budget.pdf](#)

Please list what financial assistance you have received from others in the last financial year? e.g. Council and or Community Board funding, Community Trusts, Trust Waikato, NZ Lotteries, Gaming Machine Trusts, Creative Communities Scheme.

Organisation

Waitomo District Council

Purpose

Volunteer Programme

Amount (\$)

750.00

Year

2019

Applicant Organisation Details

Commonly used name (if different from your organisations full legal name)

Victim Support

Physical Address

C/ Te Awamutu Police Station 75 Roche Street, Te Awamutu 3800

Is the postal address the same as the physical address?

No

Physical Address

PO Box 3017 , Wellington 6140

Organisation email address. A copy of this application will be sent to this address when the form is submitted.

grant.clure@victimsupport.org.nz

Website (if applicable)

www.victimsupport.org.nz

Contact Person Details

Name

Grant Clure

Position in organisation

Fundraiser

Daytime contact number

██████████

Alternative Contact Person Details

Name

Cam Cotter

WAIPA DISTRICT COUNCIL


Position in organisation
Daytime contact number


General Manager - Fundraising and Communications
04 474 8862

Declaration

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Waipa District Council collecting the personal contact details provided, and retaining and using these details. Information may be included in a public meeting agenda. We acknowledge our right to have access to this information. This consent is given in accordance with the Privacy Act 1993.

Is the contact person signing this application?	Yes
Person Completing Name	N/A
Person Completing Position In Organisation	N/A
Person Completing Daytime Contact Number	N/A
Verification of identification (e.g. drivers license, passport)	
Date	30/08/2019

Is the alternative contact person signing this application?	Yes
Alternative Contact Name	N/A
Alternative Contact Position In Organisation	N/A
Alternative Contact Daytime Contact Number	N/A
Verification of identification (e.g. drivers license, passport)	
Date	30/08/2019

The above persons may be contacted during the day if clarification of information is required.

**CAMBRIDGE COMMUNITY BOARD RESOLUTIONS NOT PRESENTED AS SEPARATE ITEMS IN THIS AGENDA
AS AT 2 OCTOBER 2019**

(Please Note – Items are not for discussion – Retain or Delete Only)

The role of a Community Board is to –

- a) Represent, and act as an advocate for, the interests of its community; and
- b) consider and report on all matters referred to it by the Council or any matter of interest or concern to the Community Board; and
- c) maintain an overview of services provided by the territorial authority within the Community; and
- d) prepare an annual submission to the territorial authority for expenditure with the Community; and
- e) communicate with community organisations and special interest groups within the Community; and
- f) undertake any other responsibilities that are delegated to it by the Council

Council has delegated to Community Boards the following authorities, which are to be exercised in accordance with Council Policy. Authority to -

- a) Recommend annual priorities for capital works, including reserve development, in the community area.
- b) Consider and approve applications, within the approved budget, for grants to community organisations within the relevant wards that contribute to community well being.

Resolution No.	Date Passed	Resolution/Comment
5/16/104	01.06.2016	That the Cambridge Community Board request the New Zealand Transport Agency reinstate the practical drivers licence test in Cambridge.
5/18/153	01.08.2018	That the Cambridge Community Board, upon receipt of the 2018 census information, invite the Mayor to discuss this issue further with New Zealand Transport Agency to reinstate the practical driver licence test in Cambridge.
5/16/146	03.08.2016	<p>That the Cambridge Community Board recommend Council staff investigate the reinstatement of the name of “Hamilton Road” from St Andrew’s Church to the northern interchange with the Waikato Expressway.</p> <p>Staff Comment</p> <p>There are approximately 80 properties in Cambridge with Hamilton Road addresses. These would have to be renumbered with new numbering starting at St Andrew’s church. There are approximately 50 properties with Cambridge Road addresses, that would have new Hamilton Road addresses. The work undertaken to renumber properties as part of the Cambridge section of the Expressway cost about \$15,000 and was paid for by NZTA. It is estimated that the Hamilton Road renaming and renumbering project would cost about \$25,000. It is unbudgeted and would need to be funded via rates.</p>

5/16/146 (continued)	03.08.2016	<p>Staff Comment (continued)</p> <p>It would be quite disruptive and confusing for some time, as for example, 4 Hamilton Road might become say 88 Hamilton Road, and 1913 Cambridge Road might become 108 Hamilton Road. So it will occur that some residents with a new number will get mail correctly address with their new number but intended for the previous holder of that number and this would continue for some time until all owners contact all correspondents and change their address details.</p> <p>It would however help with some of the current confusion with Cambridge Road, between Cambridge and Te Awamutu and Cambridge Road in Hamilton. The only other Hamilton Road found in the Waikato, was in Hauraki District near Kerepehi, and so is unlikely to be confused with Cambridge.</p> <p>We are not resourced to undertake this work at present, assuming budget was obtained, and so it is recommended that the Community Board review the request and if still wishing to proceed, that budget is found to undertake the work by an external organisation.</p>
5/17/172	04.10.2017	<p>That the Cambridge Community Board recommend that the Gaslight Theatre car park be a priority and treated as a town car park and sealed accordingly.</p> <p>Staff Comment</p> <p>This is a property or parks and reserve car park and there is likely benefit in it being sealed in future, however it would be best to wait until the sewer bridge project is completed. This would mean no improvement until near the end of 2018. [December 2017]</p>

5/18/31	05.03.2018	<p>That the Cambridge Community Board recommend to Council that an interpretative sign outlining the background to the Sister City relationship between Cambridge (Town of Trees) and Le Quesnoy (Town of Oaks) be installed in the Oak Arboretum on the site which was previously considered for the location of the commemorative sculpture, to mark the 100th Anniversary of World War I.</p> <p>Update Board Member Epps reported that the text has been compiled for the interpretative sign outlining the background of the Sister City relationship between Le Quesnoy and Cambridge and to mark the 100th Anniversary of World War I which is to be installed at the Oak Arboretum. Due to information provided at the meeting (item 7.1.3) and subsequent discussions, the sign is not to be progressed further at this stage, however the text of the sign to be emailed to Board Members for information purposes. The entranceway to the Oak Arboretum may be a better location. [3 October 2018]</p>
5/18/39	05.03.2018	<p>That the Cambridge Community Board form a working group consisting of Board Members Epps, Coles and Gordon, relevant Council staff members and representatives of the First XV of the Cambridge Chamber of Commerce, to discuss a plan and financial support going forward for Christmas decorations.[Information Only]</p>
5/18/42	05.03.2018	<p>That the Cambridge Community Board request Council staff provide an update on the time frame of the parking study to be undertaken in the Cambridge Central Business District, including its terms of reference and if this study includes a wider perspective around transport into and across town including cycleways.</p> <p>Staff Comment A budget has been included in the Long Term Plan to develop a transport/parking strategy as previously parking has developed on an ad hoc basis. Consideration needs to be given to creating more parking in the town centres, which increases congestion at peak times, or provide a shuttle bus service. A budget of \$100,000 is available to develop the strategy, management of the project and public engagement; to be completed within a year. [Meeting 4 April 2018]</p>
5/18/69	02.05.2018	<p>That the Cambridge Community Board investigate the feasibility of holding an E-Waste Day Community Collection in Cambridge in 2019 and approach Council and other stakeholders for a financial contribution.</p>
5/18/115	04.07.2018	<p>That the Cambridge Community Board recommend to Council staff that due to the increased use of mobility scooters, any footpath renewal be made with the minimum width of 2.5 metres where applicable.</p>

5/18/252	05.12.2018	That the Cambridge Community Board consider bidding to host a future New Zealand Community Board conference in Cambridge. [Information only]
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