

# SERVICE DELIVERY COMMITTEE MINUTES



**Time:** 9.00am  
**Date:** Tuesday 21 April 2020  
**Venue:** Council Chambers, Waipa District Council, 101 Bank Street,  
Te Awamutu

## 1 PRESENT

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### **Chairperson via Zoom**

GRP Webber

### **Members via Zoom**

His Worship the Mayor JB Mylchreest, EM Andree-Wiltens, AW Brown, LE Brown, PTJ Coles, RDB Gordon, ML Gower, SC O'Regan, MJ Pettit, EM Stolwyk, CS St Pierre, BS Thomas

## 2 APOLOGIES

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### **RESOLVED**

15/20/14

*That the apology for non-attendance from Councillor Barnes be received.*

Mayor Mylchreest / Cr A Brown

## 3 DISCLOSURE OF MEMBERS' INTERESTS

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There were no new disclosures.

## 4 LATE ITEMS

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There were no late items.

## 5 CONFIRMATION OF ORDER OF MEETING

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### RESOLVED

15/20/15

*That the order of the meeting be confirmed.*

Cr St Pierre/ Cr Thomas

## 6 MINUTES OF PREVIOUS MEETING

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### RESOLVED

15/20/16

*That the open and public excluded minutes of the Service Delivery Committee meeting held on 18 February 2020, having been circulated, be taken as read and confirmed as a true and correct record.*

Cr Pettit/ Cr St Pierre

## 7 KERBSIDE RECYCLING AND PLASTICS TYPES 3 -7

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Bryan Hudson – Manager Transportation presented the report and summarised the main points.

Mr Hudson explained that the recommendations in the report to stop collecting materials 3, 4, 6 and 7 in the kerbside collections service resulted from a significant reduction in commodity markets for recycling plastic types 3 - 7, both overseas and the fledgling market in New Zealand for these materials.

It was noted that it was possible there could be a market for these materials again in the future, and in particular plastic type 5, which has the potential to be more widely recycled in New Zealand. The recommendation was to advise Waipa residents to cease placing 3,4,6,7 plastic types in the kerbside recycling bins. Type 5 plastics would still be collected in anticipation of markets being available later in the year.

Mr Hudson advised that a comprehensive communications plan would be developed support the community through this change. The Plan will inform residents what the various plastic types 3 - 7 are and explain clearly the reasons behind the changes, including the cost drivers and market difficulties that had led to the change.

Mr Hudson advised that only a very small volume of plastic types 3 - 7 were currently collected but these still contribute to the costs associated with collection and sorting of all recycling.

## **RESOLVED**

15/19/17

*That*

- a) *The Kerbside Recycling and Plastic Types 3–7 report (document number 10369483), of Jennifer Braithwaite, Operations Team Leader – Transportation, be received;*
- b) *As soon as practicable, Council amends the Kerbside Recycling Services Contract 27-18-56 to cease collection of plastic types 3,4,6 and 7 until such time as a market for some or all of these plastics is re-established. Type 5 plastic would continue to be collected in anticipation that a market will be available this year;*
- c) *Council commences a significant communications plan with the community to support this change in recycling practice when the pandemic alert level allows normal recycling sorting to resume;*
- d) *Staff continue to monitor the collection of paper and cardboard and recycling opportunities, and report back to the Service Delivery Committee once there is more certainty regarding this.*

Cr Stolwyk/ Cr Gower

## **8 SECTION 17A REVIEW OF STREET CLEANING SERVICES**

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Bryan Hudson - Transportation Manager presented the Section 17A review for Street Cleaning Services.

Under Section 17A Local Government Act 2002, there was a statutory requirement for local authorities to review the cost-effectiveness of current arrangements for meeting community needs for good quality infrastructure, local public services and local regulation. The review must consider the costs and benefits of different options for funding, governance and delivery.

Mr Hudson explained that this option maintained the 'status quo' as the street cleaning service was currently delivered through a measure and value contract. It was more cost

effective to outsource this service as there were suitable contractors that specialised in street cleaning services and have mechanical brooms and vacuum systems designed for the removal of litter and detritus from streets, sumps and kerb and channel. It was advised that contracting out this service continues to be common practice with all our neighbouring local authorities and customarily provided a cost-effective and responsive service.

It was requested that the Community Boards were able to have input into the levels of service to be included in the future tender document as they were able to provide local knowledge on areas in the community that required more attention.

## RESOLVED

15/19/18

That

- a) *The Section 17A Review of Street Cleaning Services report (document number 10372073), of Jennifer Braithwaite - Operations Team Leader, be received;*
- b) *The Service Delivery Committee endorses the service delivery review outcomes in accordance with Section 17A Local Government Act 2002, which is for Council to undertake governance and funding of the activity, and to contract out the delivery of the service to a suitable contractor or service provider in accordance with sections (17A (4)(b)(iv) and 17A(5)).*
- c) *Staff work on completing a tender for street cleaning services with the new contract to commence on 1 July 2021.*

Cr Stolwyk / Cr A Brown

## 9 RESOLUTION TO EXCLUDE THE PUBLIC

(Section 48, Local Government Official Information and Meetings Act 1987)

## RESOLVED

15/19/19

*That the public be excluded from the following parts of the proceedings of this meeting.*

*The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds*

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under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1.1 27-14-51 Urban Street Cleaning – Contract Extension	Good reason to withhold exists under section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
2.1 27-14-52 Street Lighting Maintenance- Contract Extension		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, are as follows:

Item No.	Section	Interest
1.1 2.1	Section 7(2)(i)	To enable the Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)

Cr St Pierre/ Cr L Brown

There being no further business the meeting closed at 9.56am.

**CONFIRMED AS A TRUE AND CORRECT RECORD**

**CHAIRPERSON:** .....

**DATE:** .....