

Te Awamutu Community Board 10 November 2020



Council Chambers, Waipa District Council, 101 Bank Street, Te Awamutu

AM Holt (Chairperson), CG Derbyshire, RM Hurrell, J Taylor, KG Titchener, Councillor LE Brown, Councillor SC O'Regan

10 November 2020 09:00 AM - 05:00 PM

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TE AWAMUTU COMMUNITY BOARD REPORT



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Apologies**
Meeting Date: 10 November 2020

A member who does not have leave of absence may tender an apology should they be absent from all or part of a meeting. The Chairperson (or acting chair) must invite apologies at the beginning of each meeting, including apologies for lateness and early departure. The meeting may accept or decline any apologies. Members may be recorded as absent on community board business where their absence is a result of a commitment made on behalf of the community board.

For clarification, the acceptance of a member's apology constitutes a grant of 'leave of absence' for that specific meeting(s).

TE AWAMUTU COMMUNITY BOARD REPORT



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Disclosure of Members' Interests**
Meeting Date: 10 November 2020

Members are reminded to stand aside from decision making when a conflict arises between their role as an elected member and any private or external interest they may have.

TE AWAMUTU COMMUNITY BOARD REPORT



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Late Items**
Meeting Date: 10 November 2020

Items not on the agenda for the meeting require a resolution under section 46A of the Local Government Official Information and Meetings Act 1987 stating reasons why the item was not on the agenda and why it cannot be dealt with at a subsequent meeting as an agenda item. It is important to note that late items can only be dealt with when special circumstances exist and not as a means of avoiding or frustrating the requirements in the Act relating to notice, agendas and content.

TE AWAMUTU COMMUNITY BOARD REPORT



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Confirmation of Order of Meeting**
Meeting Date: 10 November 2020

1 **RECOMMENDATION**

That the order of the meeting be confirmed.

TE AWAMUTU COMMUNITY BOARD REPORT



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Public Forum**
Meeting Date: 10 November 2020

Public forums are designed to enable members of the public to bring matters, not necessarily on the meeting's agenda, to the attention of the local authority. In the case of a community board any issue, idea or matter raised in a public forum must fall within the terms of reference of that body.

Requests to attend the public forum must be to the Governance Team (Governance.Support@waipadc.govt.nz) at least one clear day before the meeting. Requests should outline the matters that will be addressed by the speaker.

Speakers can speak for up to five (5) minutes. No more than two speakers can speak on behalf of an organisation during a public forum. At the conclusion of the presentation elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by a speaker. Following the public forum no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.

TE AWAMUTU COMMUNITY BOARD REPORT



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Minutes of the Previous Meeting**
Meeting Date: 10 November 2020

1 SUMMARY

To confirm the minutes of the ordinary meeting held 13 October 2020.

2 RECOMMENDATION

That the minutes of the meeting held 13 October 2020, as circulated with the agenda, be confirmed as a true and correct record of proceedings.



Minutes for Te Awamutu Community Board 13 October 2020

13/10/2020 | 06:00 PM - NZST

Present

A Holt (Chairperson); Councillor L Brown; G Derbyshire; R Hurrell; J Taylor; K Titchener; Councillor S O'Regan

Attendees

Sally Sheedy, Manager Community Services
Martin Mould, Manager Water Services
Kane Rangitonga & Sue Goodridge, Kainga Aroha Community House
Dean Taylor
Public

Apologies

There were no apologies

Disclosure of Members' Interests

Chairperson Holt declared an interest in Item 11 Discretionary Fund Application from Kainga Aroha Community House

Late Items

There were no late items

Confirmation of Order of Meeting

RESOLVED

6/20/71

That the order of the meeting be confirmed

O'Regan/Derbyshire

Public Forum

Kane Rangitonga, Manager of Kainga Aroha and Sue Goodridge, Strengthening Families facilitator for Kainga Aroha provided information about how Kainga Aroha Community House was established and grown over the years to provide support for families in need.

Dean Taylor spoke about the Te Awamutu Alive Christmas Tree in the Rose Gardens, how the project was started and now a new and better product was available to replace the declining lights, which would also cause damage to the trunk and branches of the growing tree.

Confirmation of Minutes

RESOLVED

6/20/72

That the minutes of the meeting held 8 September 2020, as circulated with the agenda be confirmed as a true and correct record of proceedings subject to the amendment of typographical errors.

Hurrell/O'Regan

Quarterly Report

The purpose of this report was to provide information on the activities pertaining to the Water Services Team's activities for the period from April 2020 to June 2020. This report contained matters that are of a purely administrative nature, or information that does not require a decision from Council. As such, this report does not address any matters that are significant in terms of Council's obligations as set out in the Local Government Act 2002.

Martin Mould, Manager Water Services spoke to his report and answered questions from the community board.

RESOLVED

6/20/73

That the Te Awamutu Community Board receive the report titled 'Water Services Quarterly Report' (Document 1036879) of Martin Mould, Manager Water Services

Derbyshire/Brown

Notice of Motion

A notice of motion was submitted by Board Member Titchener. The Community Board discussed the notice of motion.

RESOLVED

6/20/74

That the Notice of Motion of Board Member Titchener be received.

Taylor/Hurrell

RESOLVED

6/20/75

That the Te Awamutu Community Board has concerns about the consultation process of the 1080 drop over Mt Pirongia on 20 & 21 September 2020 by Waikato Regional Council and Department of Conservation with the wider community and in particular why the Te Awamutu Community Board was not part of the consultation process as a major stakeholder of the drinking water supply.

Titchener/Taylor

Treasury Report

The report detailed the funds available to the Te Awamutu Community Board for the allocation of discretionary grants.

RESOLVED

6/20/76

That the 'Treasury Report – Te Awamutu Community Board' of Sarah Davies, Manager Finance for the period ended 31 August 2020 be received.

Brown/Titchener

Inwards Correspondence

Correspondence from Lorraine Knight of the Kihikihi Presbyterian Village Trust, June Lambeth of Rural Women New Zealand Pokuru Branch, Dean Taylor and Samantha Bennett of The Neonatal Trust were included in the agenda.

RESOLVED

6/20/77

That the Te Awamutu Community Board receive the correspondence from Lorraine Knight of the Kihikihi Presbyterian Village Trust (Document 10479939), June Lambeth Rural Women New Zealand Pokuru Branch (Document 10480435), Dean Taylor (Document 10480455) and Samantha Bennett, The Neonatal Trust (Document 10480488).

O'Regan/Taylor

RESOLVED

6/20/78

That the Kihikihi Presbyterian Village Trust return the unused discretionary funding of \$484.00 to the Te Awamutu Community Board.

Brown/Taylor

Discretionary Fund Applications

Applications for Discretionary Funding were received from Kainga Aroha Community House requesting \$2,000.00 plus GST to assist with the training of staff as required by the New Zealand Social Workers

and New Zealand Association of Councillors; Te Awamutu Rotary requesting \$6,000.00 to go towards the Te Awamutu Christmas Parade and Te Awamutu Youth Development Trust (Te Awamutu Boxing Academy) requesting \$4,300.00 to provide lockers for members.

The full applications including financial details had been provided to the Te Awamutu Community Board for consideration separate to the agenda.

RESOLVED

6/20/79

That the Te Awamutu Community Board receive the discretionary fund applications from Kainga Aroha Community House, Rotary Te Awamutu and Te Awamutu Youth Development Trust.

Derbyshire/Titchener

RESOLVED

6/20/80

That Gary Derbyshire chair the meeting for discussion of the Kainga Aroha Community House discretionary fund application.

O'Regan/Hurrell

Chairperson Holt withdrew from the table during the discussion and subsequent voting for the Kainga Aroha Community House discretionary fund application.

RESOLVED

6/20/81

That the Te Awamutu Community Board allocate \$2,000.00 plus GST to Kainga Aroha Community House from uncommitted funds.

Brown/Hurrell

RESOLVED

6/20/82

That the Te Awamutu Community Board allocate \$3,000.00 plus GST to Rotary Te Awamutu from uncommitted funds.

Derbyshire/Brown

RESOLVED

6/20/83

That the Te Awamutu Community Board allocate \$2,000.00 plus GST to Te Awamutu Youth Academy from uncommitted funds.

Hurrell/Brown

Kihikihi Spring Walk

As part of the Te Awamutu Community Board strategy to increase its profile within the community, it had planned to visit Kihikihi township, visit key sites and provide afternoon tea at a location for residents to come and talk to board members during Spring 2020.

Subsequent to the release of the report in the agenda, Chairperson Holt had held a discussion with a member of the community and as a result of the discussion changed the date of the walk around Kihikihi to 7 March 2021 to coincide with other events in the township.

RESOLVED

6/20/84

That the Te Awamutu Community Board receive the 'Kihikihi Spring Walk' report (Document 10480860) by Keryn Phillips, Governance Officer.

Hurrell/Taylor

Board Members Report from Meetings attended on behalf of the Te Awamutu Community Board

Board Member Hurrell noted that the Te Awamutu Soccer Club was grateful for the discretionary funding received from the community board the previous month.

Board Member Taylor reported talking to the Te Awamutu Youth Aid Officer about possible activities for youth in the town.

Board Member Derbyshire recorded the thanks of the Te Awamutu Brass Band who received and had since used the discretionary funds to repair the building.

Councillor Brown reported that he was part of a group of residents and council staff that meet monthly to get projects up and running on Memorial Park.

Councillor O'Regan that Council was working on the Long Term Plan, Te Kanohi members had been appointed and were on each of the Council's four standing committees.

Date of Next Meeting

The next Te Awamutu Community Board meeting is to be held at 6.00pm on Tuesday, 10 November 2020.

That being all the business the meeting closed at 8.12pm

TE AWAMUTU COMMUNITY BOARD REPORT



To: The Chairperson and Members of the Te Awamutu Community Board
From: Tony Quickfall, Manager District Plan and Growth
Subject: **Waipa District Plan – Plan Changes Update**
Meeting Date: 10 November 2020

1 SUMMARY

This report provides an update on Council’s list of plan changes to the Waipa District Plan that are in our current work programme.

2 PLAN CHANGES WORK PROGRAMME

Changes to the Waipa District Plan

Staff have identified the need for a number of changes to the Waipa District Plan. These changes broadly seek to update the district plan and improve the efficiency and effectiveness of the plan’s objectives, policies and rules. Some changes may also be needed in the future to implement “National Directions” which are set by the Ministry for the Environment.

Council’s website has been updated with “current plan changes” and “previous plan changes”. This will continue to be updated, and the website is the main source of information and primary communication tool that members of the public can be referred to for the latest updates.

The current plan changes in our work programme are summarised below in Table 1, along with the updated indicative timeframes. “PPC” is a private plan change that has been initiated by an external party, “PC” is a plan change that has been initiated by Council. Timeframes are subject to change.

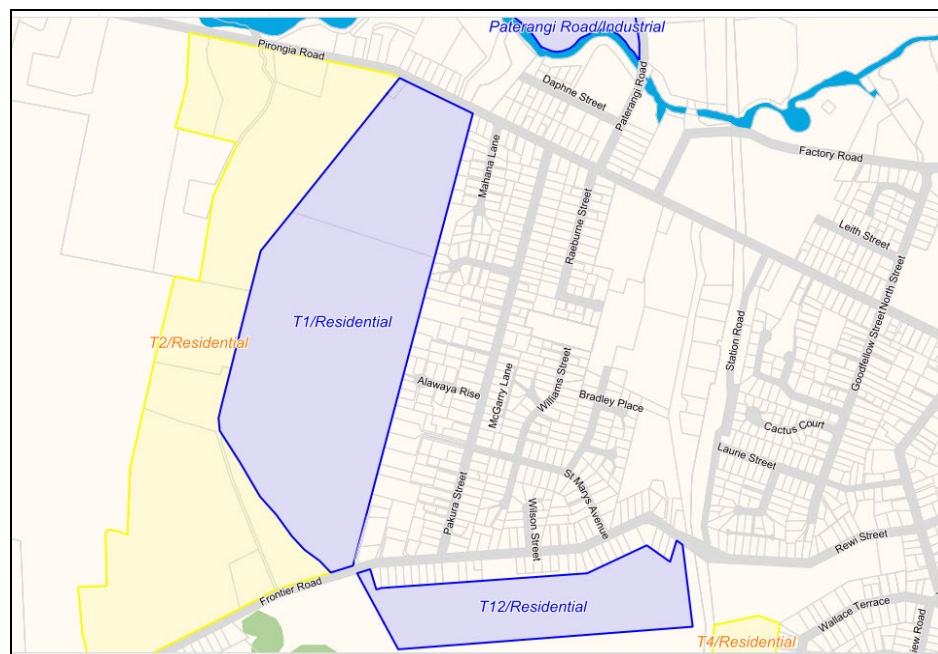
Table 1: Current Plan Changes

PLAN CHANGES	STATUS	ENGAGEMENT	PUBLIC NOTIFICATION (INDICATIVE)
DO NOW			
PPC 12 Structure plan and residential rezoning of growth cell T2, Te Awamutu (Frontier Road, Pirongia Rd)	Ready for public notification	Ready for public notification	December 2020
PC13 Uplifting Deferred Zones, district wide	Ready for public notification	Ready for public notification	December 2020
PC15 Permeable Surfaces, district wide	Ready for public notification	Ready for public notification	December 2020
PC16 Technical Improvements, district wide	Ready for public notification	Ready for public notification	December 2020
PC18 Beekeeping in the Residential Zones, district wide	Ready for public notification	Ready for public notification	December 2020
ND1/20 Remove minimum car parking (national direction)	Being prepared	No public consultation	December 2020
PC17 Structure plan Alignment in growth cells C8 & C9 (Hautapu Industrial)	Scoping	Public engagement not started.	2021
PC19 Industrial Zones Cambridge (Carters Flat, Aotearoa Park, Cook St)	Deferred to mid 2021	Deferred to mid 2021	2021
PC20 Papakāinga, district wide	Awaiting scoping	Public engagement not started.	2020/21
PC21 Anchor park	Awaiting scoping	Public engagement not started.	2020/21
DO NEXT			
Infill subdivision, district wide	Not started	To be advised	2021
National direction (NPSUD) – housing bottom lines	Not started	No public consultation	2021
National direction (NPSUD) – consequential amendments	Not started	To be advised	2021
Iwi Sites of Significance, district wide	Not started	To be advised	2021
T8 zone extension, Te Awamutu	Not started	To be advised	2021

PPC12

There is one Te Awamutu specific plan change. This is Private Plan Change 12, which is being promoted by a developer to rezone the T2 growth cell. PPC12 will be notified for submissions by December 2020.

Figure 1: T2 Growth Cell



The T2 growth cell is zoned for deferred residential, and anticipates residential development within the cell. The proposal is for uplifting the deferred residential zoning, to apply a structure plan and other related changes to allow for development of the growth cell.

ND1/20

Under the National Policy Statement for Urban development, all Councils have been directed by Government to remove any minimum carparking standards in RMA Plans. The Waipa District Plan contains minimum carparking standards which must be removed “as soon as practicable”. The background to this change is set out in the [NPSUD](#).

The purpose of this change is:

- to promote highest and best use of valuable commercial land that is currently taken up with carparking;
- to incentivise and promote infill;
- and to encourage and promote alternative transport options.

The impact if this change will not be immediate, but over time it is expected that it may increase pressure for on-road parking and some landowners look to build on

existing car parks, and new proposals take advantage of shared parking and alternatives to parking. Council transport staff are separately looking at a parking management strategy to plan for the potential impacts of this change.

3 CONSULTATION AND ENGAGEMENT

The plan changes that are to be notified in December will be open for submissions, with the submission period running over the Christmas break.

The only exception is ND1/20, to remove the minimum car parking requirements from the District Plan. Under this directive, all councils are directed to remove minimum carparking requirements without a public consultation process.

4 OTHER CONSIDERATIONS

Staff are closely monitoring other national directions and RMA reform, and any impact this may have on the District Plan changes.

5 RECOMMENDATION

*That the Te Awamutu Community Board **RECEIVE** the information contained in the report titled 'District Plan – Plan Changes Update' (document number 10438468) of Tony Quickfall, Manager District Plan and Growth*



Tony Quickfall
MANAGER, DISTRICT PLAN AND GROWTH



Approved by Wayne Allan
GROUP MANAGER, DISTRICT GROWTH AND REGULATORY SERVICES

TE AWAMUTU COMMUNITY BOARD REPORT



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Quarterly Report**
Meeting Date: 10 November 2020

1 SUMMARY

The District Growth and Civil Defence Emergency Management Quarterly Reports are included in the agenda.

2 RECOMMENDATION

That the Te Awamutu Community Board receive the reports titled 'Quarterly District Growth Report' (Document 10469435) of Wayne Allan, Group Manager District Growth and Regulatory Services and 'Civil Defence Emergency Management Quarterly Report' (Document 10470811) of David Simes, Emergency Management Operations Manager.



To: The Chairperson and Members of the Strategic Planning and Policy Committee

From: Group Manager District Growth and Regulatory Services

Subject: **QUARTERLY DISTRICT GROWTH REPORT**

Meeting Date: Tuesday, 3 November 2020

1 EXECUTIVE SUMMARY

The purpose of this report is to provide the Committee with a quarterly update on matters relating to growth in the Waipā District. This includes matters arising at national, regional, sub-regional and district levels. This report is provided for information purposes and does not require any decision-making on the part of Elected Members. Please note that matters pertaining to capital projects and their associated risks will be separately reported to Council's Service Delivery and Audit & Risk committees respectively.

The following appendices accompany this report:

- [Appendix 1 – Waipā District growth cells](#)
- [Appendix 2 – Major resource consent applications.](#)
- [Appendix 3 – Building consents issued](#)
- [Appendix 4 – Applications determined by the District Licensing Committee](#)
- [Appendix 5 – Quarterly statistics for 2019/20](#)
- [Appendix 6 – Year on year statistics](#)
- [Appendix 7 – Submissions submitted on behalf of Council](#)

2 RECOMMENDATION

That the Strategic Planning and Policy Committee receive the report titled 'Quarterly District Growth Report' (document number 10469435) of Wayne Allan, Group Manager District Growth and Regulatory Services.

3 NATIONAL & REGIONAL LEGISLATION, REGULATIONS, PLANNING AND POLICY

During this quarter the Council has reviewed one submission in respect of the following:

Organisation	Document	Due Date	Status	Document #
Ministry for the Environment	Removal of hard-to-recycle plastics from the environment	4 Nov 2020	Complete	10465250

The draft submission was discussed and supported at Council's Service Delivery Committee meeting on 15 September 2020. The submission has since been checked and finalised and will be lodged with the Ministry for the Environment before the deadline on 4 November 2020.

4 SUB-REGIONAL STRATEGIC PLANNING INITIATIVES

Hamilton Waikato Metropolitan Spatial Plan

A summary of the draft Hamilton Waikato Metropolitan Spatial Plan (HW-MSP) was included in a Cabinet paper that was considered by Cabinet on 10 August 2020. Cabinet agreed support for finalisation of draft HW-MSP provided the plan remained consistent with the government's strategic priorities.

The final draft HW-MSP was endorsed by the Future Proof Implementation Committee (FPIC) on 10 September 2020. It will be consulted on as part of the Future Proof Strategy Phase 2 public consultation process in 2021.

Sub-Regional Three Waters Study

A detailed business case (DBC) for the Southern Metro Wastewater is now underway. The technical work to support the strategic and economic case will be applicable to the full Metro area (both North and South areas).

While the Southern area detailed business case is progressing, staff are working on potential funding options and terms of reference for a similar business case for the Northern Metro Wastewater. Ideally, the view is that this work should proceed in parallel or close succession with the Southern Metro Wastewater detailed business case.

Housing Preference Study

The final report of the Housing Preference Study has been completed and provided to the members of the Future Proof Technical Implementation Group for review. Preliminary comment is that Maori and Pacific people were under represented in the

survey carried out as the basis for the study. Consideration is being given to linking the work to that being done for the Regional Housing Initiative by Lale Ieremia.

Proposed National Policy Statement on Urban Development (NPS-UD)

Following a meeting between the Future Proof partner councils, Market Economics together with government representatives of Ministry for the Environment and Ministry for Housing and Urban Development, a revised project scope was prepared. This revised project scope was endorsed by Future Proof Chief Executives Advisory Group on 1 September 2020.

The consultants expect to have a draft final report completed by the year end.

5 DISTRICT LEVEL STRATEGIC PLANNING

Ngāhinapōuri Village Concept Plan

On 1 September, Council's Strategic Planning and Policy Committee approved the draft Ngāhinapōuri Village Concept Plan for public engagement. Subsequent meetings with key landowners and community group resulted in exploration of a sixth intersection option to include in public engagement. The project team are currently working with Waka Kotahi New Zealand Transport Agency, the Ministry of Education, key landowners and the Ngāhinapōuri Community Group to produce 'Option 6', with the aim of bringing 'Option 6' back to elected members for approval to include it for public engagement in November 2020.

Pirongia Village Concept Plan Refresh

On 29 September, Council adopted the Pirongia Village Concept Plan Refresh document. The Refresh was based on a community-led approach, with mana whenua recognised as having partnership status. The Refresh outlines an action plan to achieve objectives over a 50 year period.

C4 Structure Plan

On 29 September, Council endorsed the C4 Structure Plan. The structure plan was based on technical reports and feedback received from landowners, key stakeholders and mana whenua. It will provide for 500-600 residential homes.

C1, C2 and C3 growth cells (Cambridge Road, Cambridge)

The C1, C2 and C3 Master Plan has been completed. Waipā's consents for stormwater discharge have been received from Waikato Regional Council. In C1, there are on-going enquiries around development opportunities. Council is commencing land purchase for the construction of critical stormwater and transportation assets. A

resource consent application for Stage 1 development (subdivision and land use) is expected shortly.

In C2, discussions continue with the Ministry of Education on the new primary school site. Discussions also continue with developers regarding respective development agreements. Detailed design of key stormwater, roading, water and wastewater infrastructure to service the developments is progressing along with associated land purchase negotiations. A subdivision consent has been issued to create key infrastructure lots.

In C3, site work is underway for the staged development of the Chartwell Properties Ltd land.

6 DISTRICT PLANNING DEVELOPMENT AND IMPLEMENTATION

District Plan

National Planning Standards

Implementing the National Planning Standards remains deferred to enable staff to focus on the list of plan changes that need progressing.

e-Plan: The E-Plan has been tendered. The next steps are presentations from tenderers on their E-Plan platforms. We expect to award a tender before the end of December 2020. It is a statutory requirement to have the District Plan in an E-Plan format by 2024.



Figure 1: MFE E-Plan Timeframe (Gazettal April 2019)

National Directions & RMA Reform

A programme is in place for implementing the National Policy Statement for Urban Development. The mandatory plan changes to remove minimum car parking requirements from the district plan will be notified in December. There is no consultation process.

There are no further updates to Government's National Directions (National Policy Statements and National Environmental Standards). Staff continue to monitor for updates and implications for the District Plan and Council's work programme.

Government enacted the Resource Management Amendment Act 2020 which came into effect in July 2020. Staff have reviewed the implementations, and Financial Contributions under chapter 18 of the District Plan, are now able to be used. We have started assessing resource consent applications for financial contributions.

Overall, we remain “response ready” to national directions, and will adjust our work programme if and as required. Unless advised otherwise, staff will apply a “do minimum” approach in responding to any national direction. “Do minimum” will ensure that Council meets any statutory obligations, while minimising any resourcing and budget impacts.

Plan Changes

Staff are continuing to progress changes to the district plan. Plan changes in progress are shown in Table 1 below.

Table 1: Plan Changes update (as at October 2020)

PLAN CHANGES	STATUS	ENGAGEMENT	NOTIFICATION (INDICATIVE)
DO NOW			
PPC 12 Structure plan and rezoning of growth cell T2	Lodged with council	Awaiting notification	December 2020
PC13 Uplifting Deferred Zones	Plan change has been prepared	Awaiting notification	December 2020
PC15 Permeable surfaces	Plan change has been prepared	Iwi engagement during October	December 2020
PC16 Technical improvements	Plan change has been prepared	Iwi engagement during October	December 2020
PC17 Structure plan Alignment in growth cells C8 & C9	Scoping	Public engagement not started.	2021
PC18 Beekeeping in the Residential Zone	Plan change has been prepared	Stakeholder and Iwi engagement during October	December 2020
PC19 Industrial Zones (Carters Flat, Aotearoa Park, Cook St)	Issues and Options paper finalised	Public engagement not started.	Second half of 2021
PC20 Papakāinga	Awaiting scoping	Public engagement not started.	2021
PC21 Anchor Park	Awaiting scoping	Public engagement not started.	2021
ND1/20 remove minimum car parking	Being Prepared	Not applicable	December 2020

PLAN CHANGES	STATUS	ENGAGEMENT	NOTIFICATION (INDICATIVE)
Do next			
NPSUD Infill subdivision and consequential changes	Not started	2021	2021
NPSUD housing bottom lines	Not started	Not applicable (no consultation)	2021
Iwi Sites of Significance	Not started	2021	2021
T8 zone extension	Not started	2021	2021

Infrastructure Development

Development activity continues to show an increased emphasis on construction and growth in Cambridge, Te Awamutu, and around the District. Applications, pre-app meetings and enquiries remain at a level higher than pre-lockdown.

Airport: Ossie James Drive extension is currently underway, and John Spencer Way has had footpath construction held up with negotiations with Waka Kotahi (NZTA) but looks like a resolution will unfold allowing the finalisation of Stage 2 there.

C2: Main designs for the receiving infrastructure are 95% complete although design has been paused until the land acquisition agreement is finalised. This has meant the private development has also been put on hold, but there seems to be many requests from adjacent land owners wanting to also develop once the main infrastructure is constructed.

C3: Road construction started last week in the Chartwell Properties Ltd development and looks to complete the connection to Cambridge Road before Christmas. This is to allow a staged approach in which the childcare facility is able to be operational early next year. The terminal wastewater pump station designs initial review has come up with a few items for the design team to work through but no major red flags are foreseen. The main designs for the road and stormwater infrastructure in St Peters School land are partially complete although design has been paused until St Peters School development plans are finalised.

C10 (BIL): The BIL terminal wastewater pump station has now been commissioned meaning the developer's temporary arrangement is no longer required. This is a big milestone and has taken a long time to finalise. It relied on the completion of multiple council contracts run simultaneously to achieve the desired outcome.

C8/9: The masterplan is virtually complete and the initial stages of upgrading lower Hannon Road are about to be tendered.

Cambridge North; The main stormwater discharge pipe from the western catchment is being tendered following extensive consent negotiations with Regional Council and

Fonterra. Significant development in this catchment is being planned but is reliant on further land acquisition and construction of stormwater swales along Laurent Road.

T1: With the first 2 stages now completed and signed off, the developer is underway with the design phase of the next 3 stages. The developer has asked for initial feedback regarding retaining walls and looks to have a set of plans for review to then start construction late this year.

T2: DE has provided commentary on the plan change, subdivision and earthworks consent of the Sanderson/Kotare developments section of T2. We are awaiting the Sanderson retirement village portion to be submitted.

T8 is in progress, with designs for infrastructure accepted now with a bit of detailing for the stormwater pond still required. Construction is in progress in relation to the acquired land use and subdivision consent.

T9 Thorncombe Stage 2, 224c is completed. Infrastructure, including the new road Wetere Drive, is vested to Council with a standard defect liability period with the developer.

Other Areas

The proposed vesting of the private way in Hannon Road for industrial sites will not be pursued as the developer has chosen not to proceed with that option.

Lakewood Townhouse subdivision consent is received, and this involves works in the park which has a separate condition in the consent. The latest consent application is in progress for the titling of individual units.

Transland compact housing in Swayne Road has acquired subdivision consent for the development. An amendment is applied to make the project 4 stages.

22 Williamson St, Cambridge, has acquired a subdivision consent for their compact housing.

The reserve along Freedom Village under a Development Agreement is in process for handing over. This includes the walkway/cycleway and the swale.

Resource Consents

Below is a summary of consents that were approved during the quarter (July to September). This covers all consent applications during this period. The list of major applications is attached (Appendix 2).

The number of resource consents completed during this quarter has increased. There were 79 landuse consents (55 last quarter) and 51 subdivision consents (38 last quarter). All resource consents were processed within statutory time-frames.

Deemed Permitted Boundary applications also saw an increase with 43 being processed, compared to 26 in the previous quarter. Refer to Figure 1 below.

A substantial increase in the number of LIMS was seen with 344 completed compared to 152 from the previous quarter. All LIMS were processed within statutory timeframes. Refer to Figure 2 below.

Figure 1: Resource Contents July - September 2020

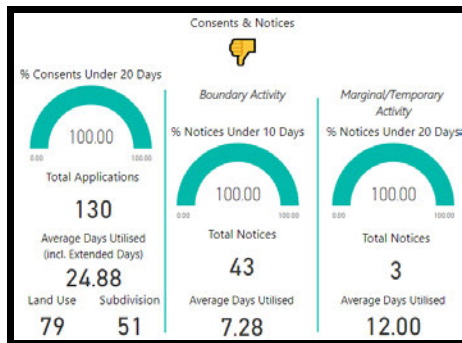
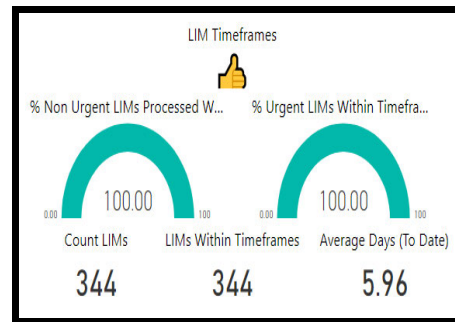


Figure 2: LIMS July - September 2020



Building Compliance

Building consents post lockdown have shown an increased emphasis on construction in the Waipā district. Consent numbers are showing a steady increase in building applications being submitted compared to previous years. The new applications are a mix of commercial and residential with a slight increase in commercial work from a comparison with the 2019 quarter.

Figure 3: New dwellings by location

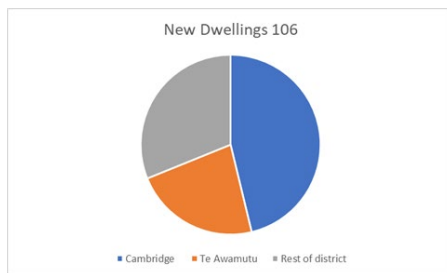


Figure 4: Code Compliance Certificates



Building consents lodged to Council

There were 491 building consents lodged to Council with a total value of \$117,080,000. The results indicate a positive outlook post-Covid-19 lockdown. When compared to the same period in 2019 this is an increase of 59 building consents submitted.

Figure 5: Building consent applications 2019

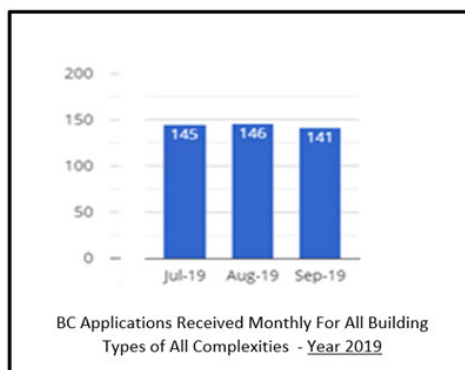
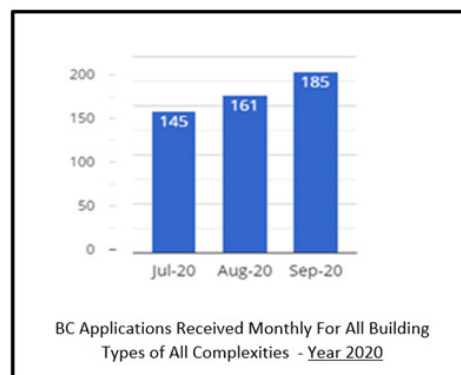


Figure 6: Building consent applications 2020



Building Consents issued

There were 342 building consents issued with a total value of \$94,039,191. This included 106 new dwellings. When compared to the same period in 2019 this is an increase of 20 building consents issued.

The significant building consents issued in the quarter are:

- John Spencer Way Titanium Park Rukuhia Hamilton, New office, workshop and sales development.
- 437 Luck At Last Road Maungatautari Cambridge, Pukekura 11 Block - New Dwelling With Attached Garage.
- 353 Raynes Road Hamilton, Stage 2 - New commercial plastic moulding warehouse and offices.
- 87 Hautapu Road Cambridge, Lot 2 - Erect 10 Industrial Units for Commercial Use.
- 1866 Cambridge Road Cambridge, Construct attached Serviced Cottages Apartments as part of an Aged care Facility connected to end of an existing link Bridge constructed under a separate Building Consent.

7 MONITORING AND ENFORCEMENT

Monitoring and Enforcement

In total Council's Enforcement team responded to and dealt with 149 complaints concerning Resource Consent conditions and breaches of the District Plan Rules. 29 swimming pool barrier inspections were undertaken during the quarter.

Complaints were amenity values, the use of shipping containers, home occupations, setback distances and secondary dwellings. All complaints were responded to within four days.

138 complaints were received regarding Bylaw breaches including 32 littering jobs and 102 parking complaints. The parking complaints covered the normal issues of obstruction, grass berms and HT parking in town.

Figure 3: Complaints of regulation breach

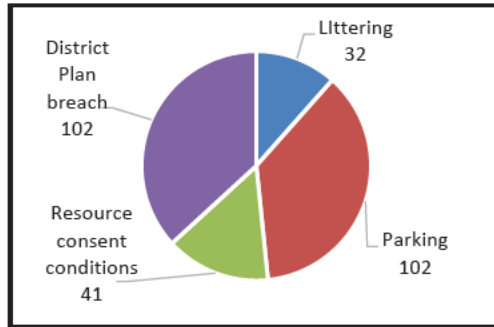
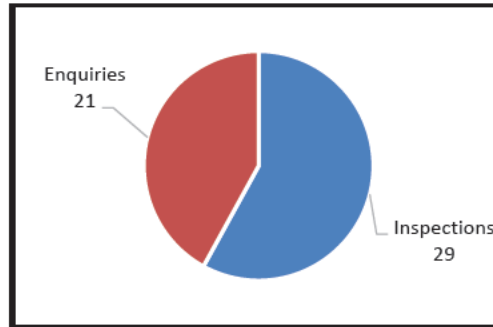


Figure 4: Swimming pool barriers



Animal Control

The total number of calls to the animal control team during this quarter is comparable with the same quarter last year. The volume of admin type calls received during the first and last quarter each year always increases due to the dog re-registration process which runs from May to August.

In terms of types of complaints (i.e. non-admin) received, barking complaints doubled compared to the last quarter, and increased from the same period last year. We expected the increase in barking issues with the end of COVID-19 lockdown (during which barking complaints dramatically decreased) and a return to the workplace for many dog owners.

Rushing complaints (i.e. where a dog “rushes at” a person, animal or vehicle in a public place) increased compared to the same quarter last year, but numbers are still relatively in line with previous years. Most occurred in close proximity to the dog’s property, with a few happening in other public areas like dog parks etc. Rushing incidents tend to be more common in spring and summer time when more people are out in public.

There were five dog bite incidents on people. Two of these were in a public place (footpath), and one was on private property (where the dog resides). The other two were ‘dog vs dog’ incidents in a public place where an owner was inadvertently bitten during the event. Following these attacks, one dog was seized, remained unclaimed and was subsequently euthanised. One was classified menacing, one is in the process of being signed over to Council, and with one the owner received education and made property changes. One attack wasn’t able to be verified.

Overall most complaint types are on a par with last year’s figures.

The total number of dogs recorded on our database continues to climb, and is now sitting around 8,839.

The re-registration process from May to August ran relatively smoothly, and the re-registration rate has been very similar to previous years with the percentage of dogs not yet re-registered for the current year at 5%. Staff are currently following up the unregistered dogs and issuing infringement fines where necessary.

The number of infringement notices issued for failing to register in this quarter is higher than in previous years. This is mostly due to support from a contractor employed to alleviate the high work-load of Te Awamutu staff following the resignation of a staff member after an extended period of sick leave. Due to the contractor's status work on complaints management has been restricted to low-level issues only, including the investigation of unregistered dogs, resulting in more infringement notices being issued than would usually be the norm.

The total number of menacing dogs has increased a little, mostly under Section **33C** of the Dog Control Act which requires classification of certain breeds/types. Dogs classified under Section **33A** of the Act have had concerning behaviours observed or reported, but most of the increases under this Section are dogs that have recently transferred to Waipa having been classified in other districts prior.

Numbers of impounded dogs are still fairly low compared to previous years, with the exception of last year when we had lower numbers than usual primarily due to staff returning wandering dogs home during the COVID-19 Levels 4 and 3 rather than impounding them. There will be increased monitoring of the entire district so this may impact on dogs observed wandering and subsequently impounded.

Ten dogs were rehomed from the 17 that were never claimed by their owner during this quarter. Local charity, Pound Hounds Rescue Charitable Trust currently rehomes or assists with rehoming most of our unclaimed dogs that are suitable for rehoming.

We are investigating options to place security cameras at our two pounds following theft issues (of impounded dogs) in recent months. A dog that has previously been stolen from both of our pounds came back into our care recently, and we utilised pound facilities at a neighbouring Council to ensure her security on this occasion. The owner made contact with us, but failed to follow due process to claim her back.

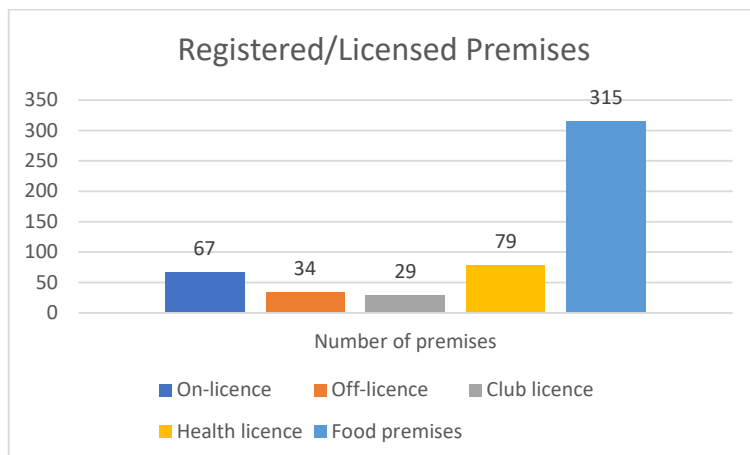
Environmental Health

The number of registered food premises continues to grow (294 in last quarter) while the number of premises licensed for alcohol and health registrations remains on-par with previous quarters.

The increase in National Programme numbers reflects the last of premises moving from the old reporting regime to align with the current reporting system.

There appears to be a reduction in the number of on-licences compared to last quarter (previously 75). This is due to two premises surrendering or not renewing licenses after the lock down, some old inactive licences expiring, and a reporting error that saw a

small number of licences that had been renewed being counted twice. This has now been resolved.



The number of visits to food operators and licensed premises has increased compared to last quarter which is attributed to the easing of COVID restrictions allowing for more site visits. A total of 5 food complaints were received which related to cleanliness, cross contamination of food etc. No significant issues were identified on investigation and or during auditing/ inspecting food premises.

The number of noise and smoke complaints reduced compared to the previous quarter while nuisance complaints increased by 11. Noise directions (written or verbal) issued to stop excessive/loud noise increased by 14 and none of the directions resulted in equipment seizure.

No hearings were conducted by the District Licensing Committee and total of 110 applications were processed and approved. An application for a new bottle store has been received for 451 Alexandra Street, Te Awamutu which is currently being processed and has attracted opposition from Police and the Medical Officer of Health, and 15 objections from the public.

JAS-ANZ conducted an assessment in July on behalf of Ministry of Primary Industries to review Waipā District Council's Quality Management System, and the requirements to be a Recognised Agency to conduct verification services under the *Food Act 2014*. A review is generally conducted on resourcing, reporting requirements, processes, managing complaints/ conflicts, quality of reports, training provided to verifiers etc. It is pleasing to note that no non-conformance was identified.

Wayne Allan

GROUP MANAGER DISTRICT GROWTH AND REGULATORY SERVICES

8 SUPPORTING INFORMATION: ASSESSMENT OF PROPOSAL

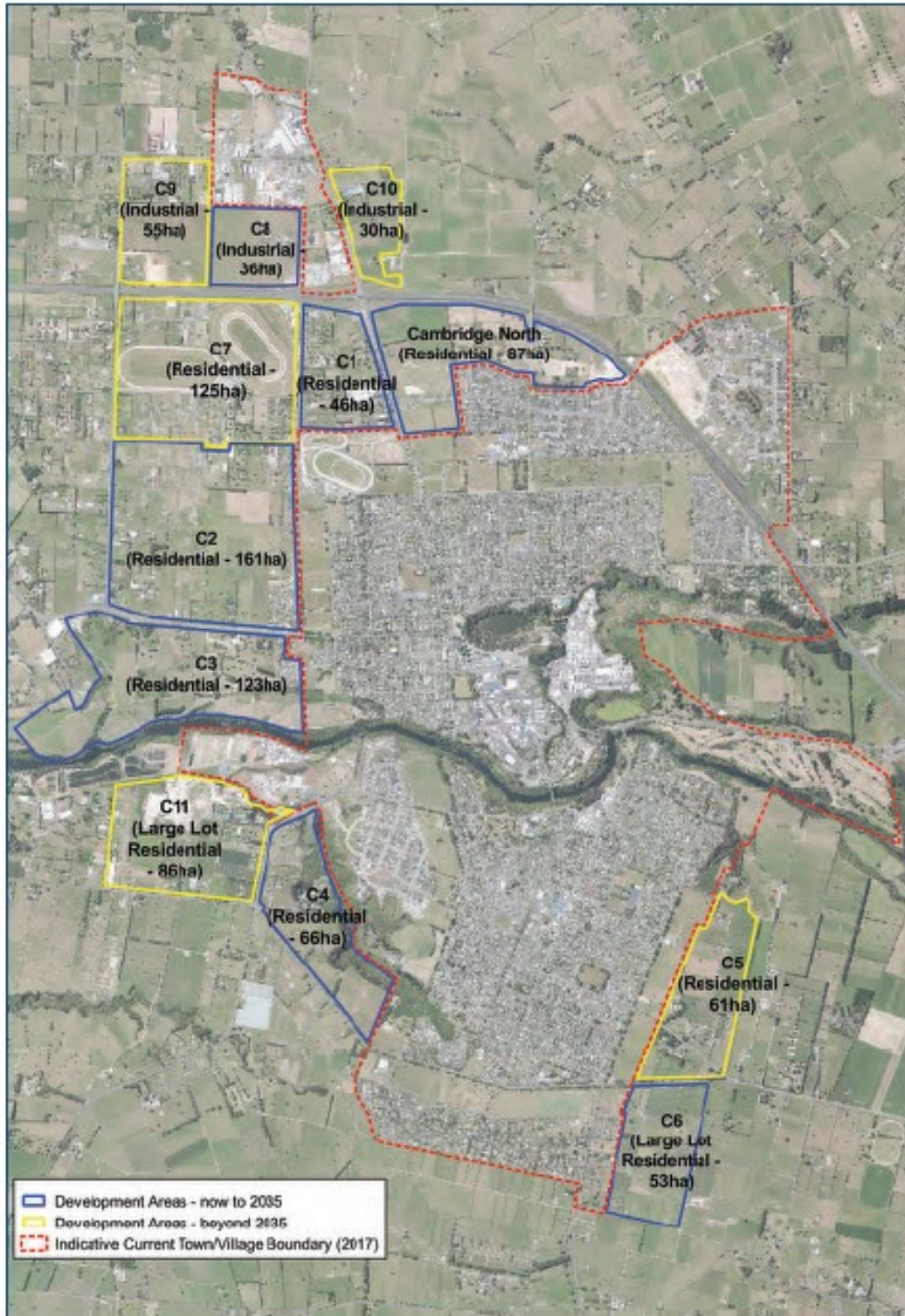
STATUTORY AND POLICY REQUIREMENTS

Legal and regulatory considerations

This has been addressed in the body of the report.

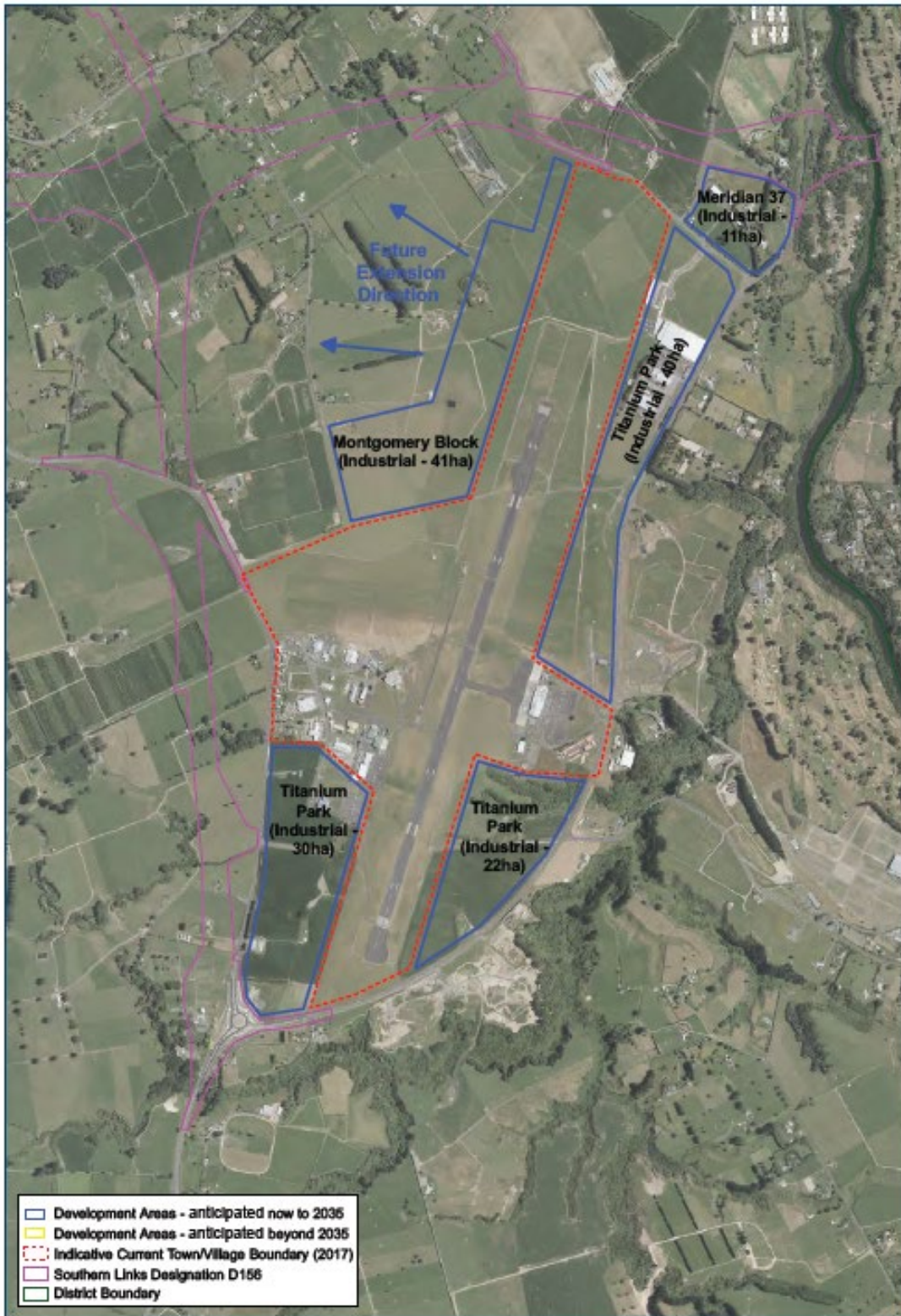
APPENDIX 1: WAIPĀ DISTRICT GROWTH CELLS

CAMBRIDGE GROWTH CELLS



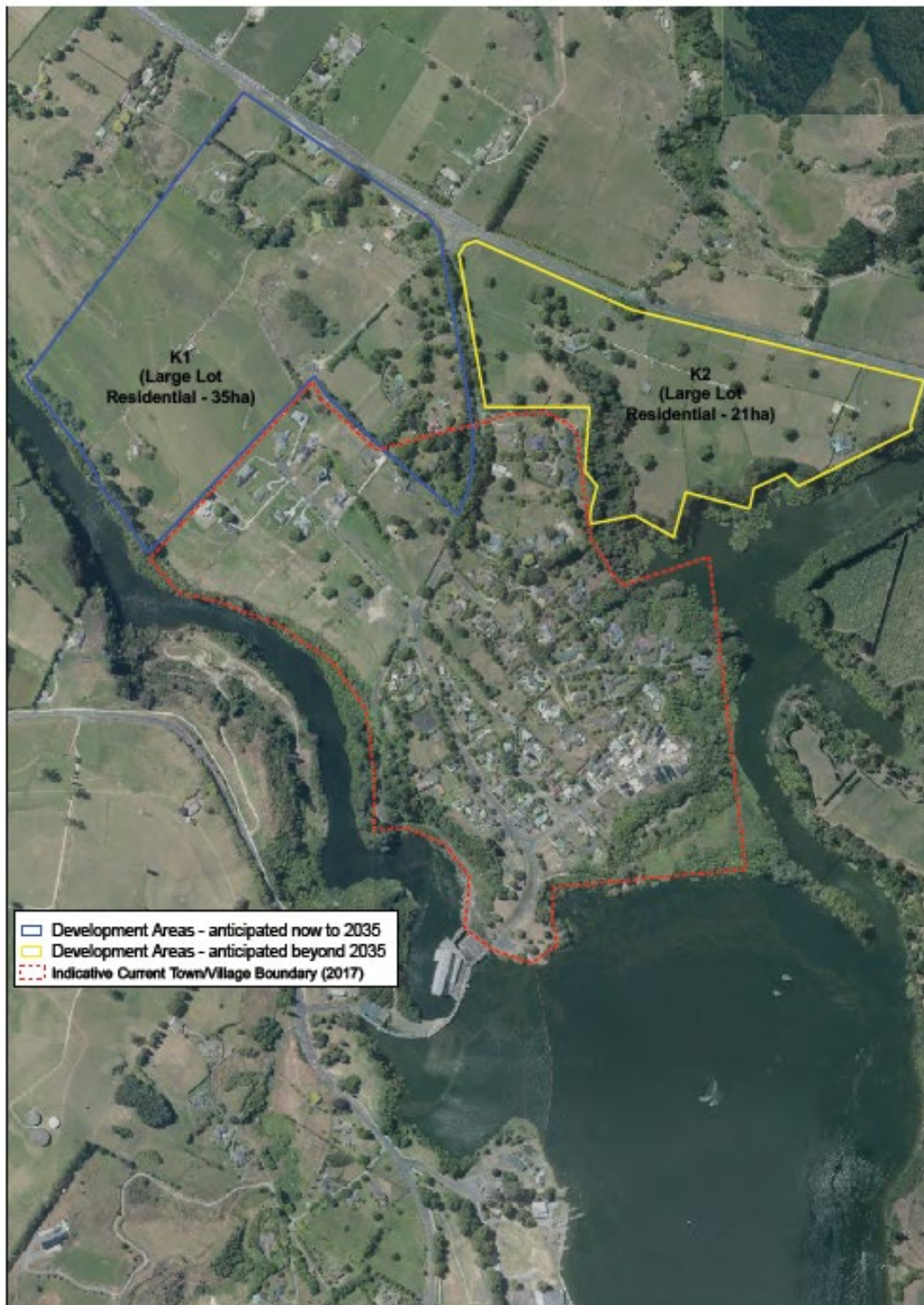
GROWTH CELL	STATUS UPDATE
Cambridge North	Only about 34ha of Cambridge North remain to be developed. St Kilda is practically fully developed.
C1	Master plan complete. Council commencing strategic land purchases for supporting infrastructure. Stormwater discharge consent approval has been received.
C2	Master plan complete. Discussions continue with Ministry of Education regarding new primary school site. Discussions also underway with developers and development agreements are being drafted. Council in discussion regarding strategic land purchases for supporting infrastructure. Comprehensive Regional Council stormwater discharge consent has been received.
C3	Masterplan complete. Stormwater discharge consent approval has been received. A resource consent application has been granted to Chartwell Properties to develop a portion of the site that is already zoned residential.
C4	In a developer-led initiative a draft Structure Plan has been prepared. It has notified for public feedback.
C5	Zoned deferred residential and earmarked for development post 2035.
C6	Large lot residential approximately 20% developed.
C7	No Structure Plan. Earmarked for residential development post 2035. Due to stormwater management issues, a half of the cell could be large lot residential.
C8	Industrial zoned. Approximately only 15% developed. Council is providing water and wastewater connections to this area currently.
C9	Deferred industrial zoned. Approximately only 15% developed. Council is providing water and wastewater connections to this area currently.
C10	Identified for industrial development, a structure plan has been approved for the 60ha Bardowie portion of the cell. Within this structure plan 35ha, is currently being stage developed to accommodate the new APL manufacturing facility.
C11	No Structure Plan. Earmarked for large lot residential development post 2035.

HAMILTON AIRPORT GROWTH CELLS



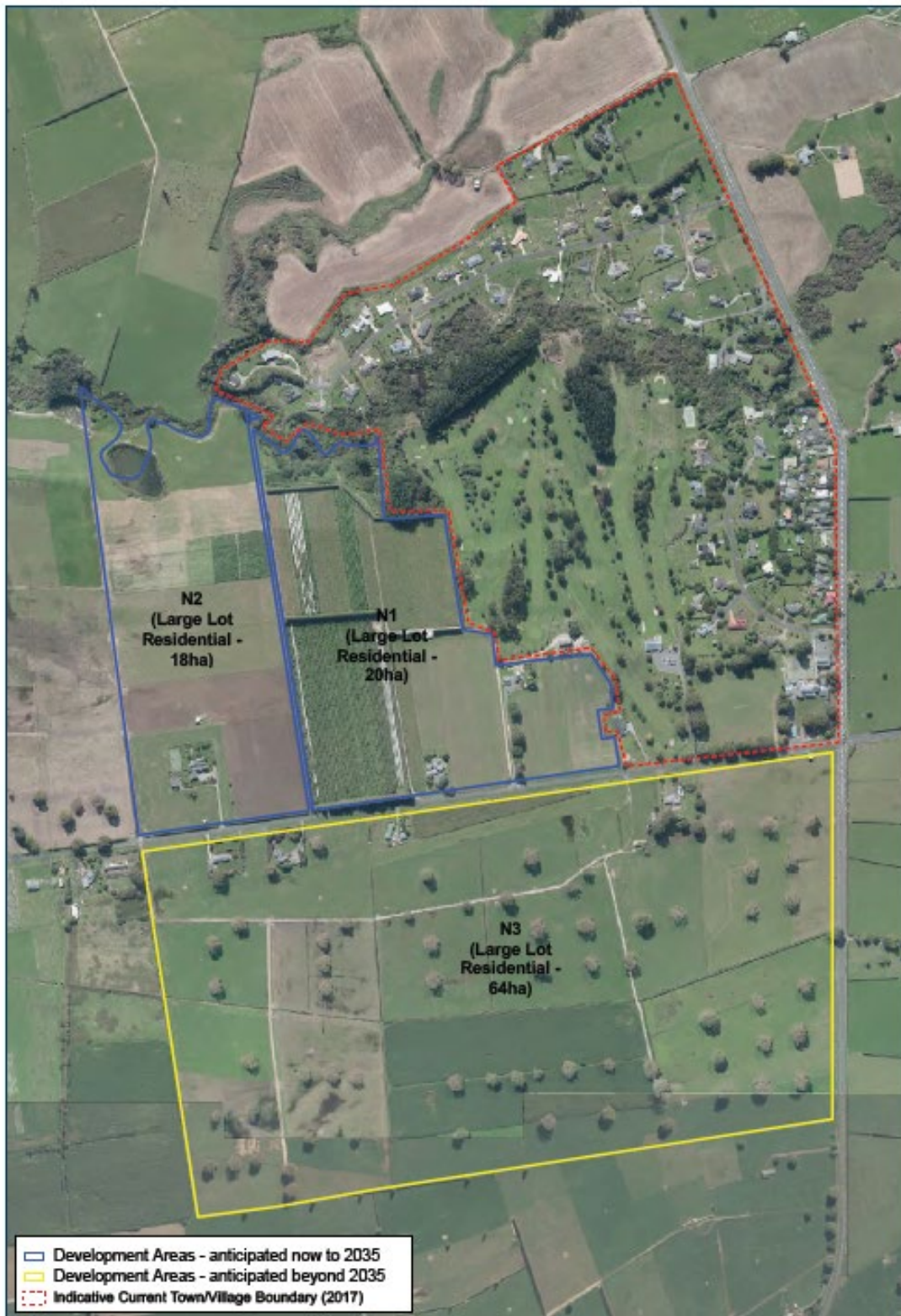
GROWTH CELL	STATUS UPDATE
Titanium Park	Airport business zoned with structure plan. Approximately 95% is developed.
Meridian 37	Industrial zoned approximately 35% developed.
Montgomery Block	Airport business zoned. A structure plan is being prepared for this undeveloped block.
Montgomery Block extension	Rural zoned. Anticipated for development post 2035.

KARĀPIRO GROWTH CELLS



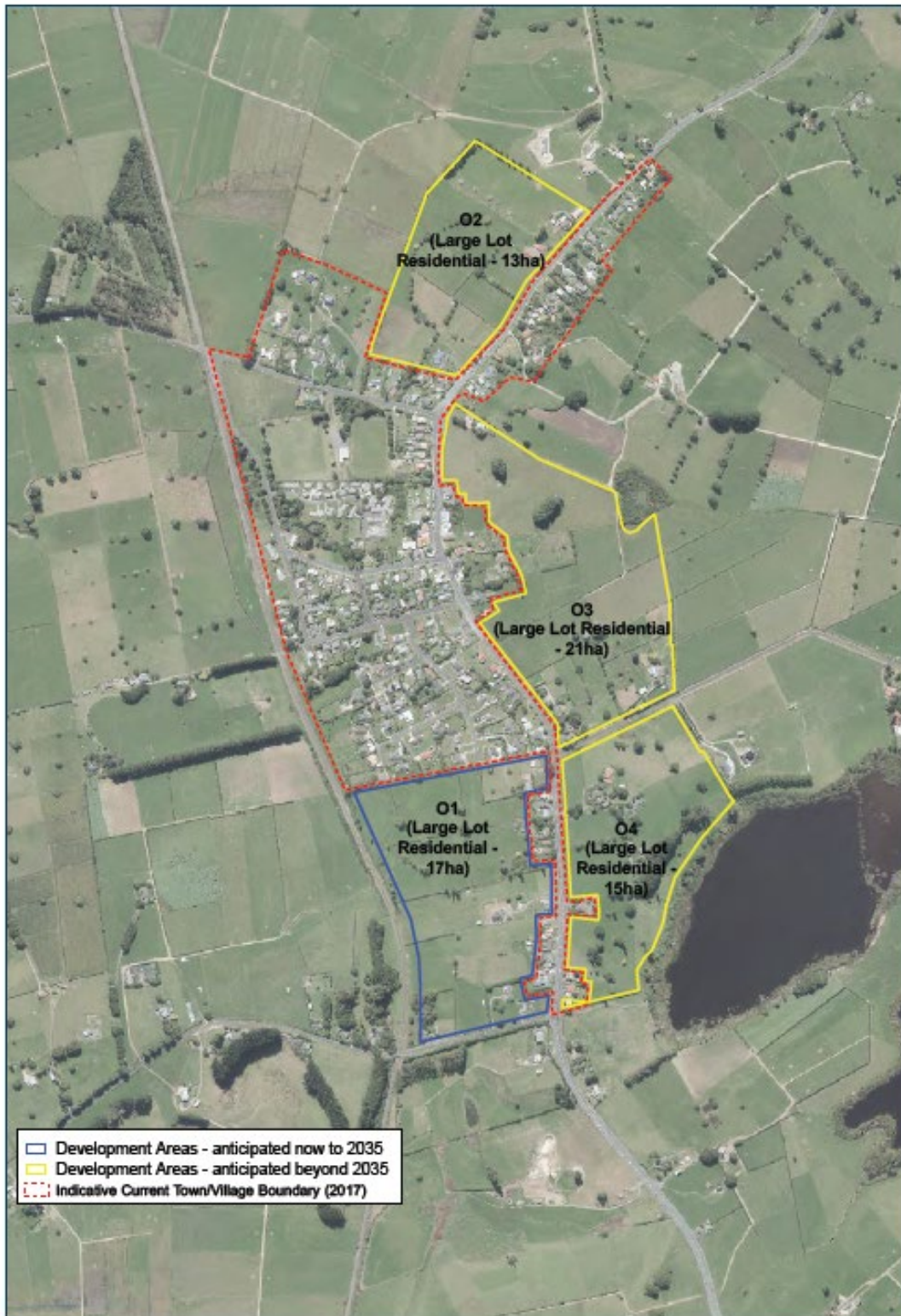
GROWTH CELL	STATUS UPDATE
K1	Zoned deferred large lot residential. Although there is no structure plan for this cell, it is approximately 40% developed. This cell is earmarked for current development
K2	Zoned deferred large lot residential. This cell is earmarked for development post 2035

NGAHINAPOURI GROWTH CELLS



GROWTH CELL	STATUS UPDATE
N1	Zoned large lot residential. There is developer led structure plan for this cell and development is proceeding with the first stage well underway.
N2	Zoned deferred large lot residential, this cell is earmarked for development subject to landowner and developer interest and meeting the requirements for uplifting the deferred zone status. Development of a structure plan is underway.
N3	Zoned deferred large lot residential. This cell is earmarked for development after 2035 however a structure plan is underway.

OHAUPŌ GROWTH CELLS



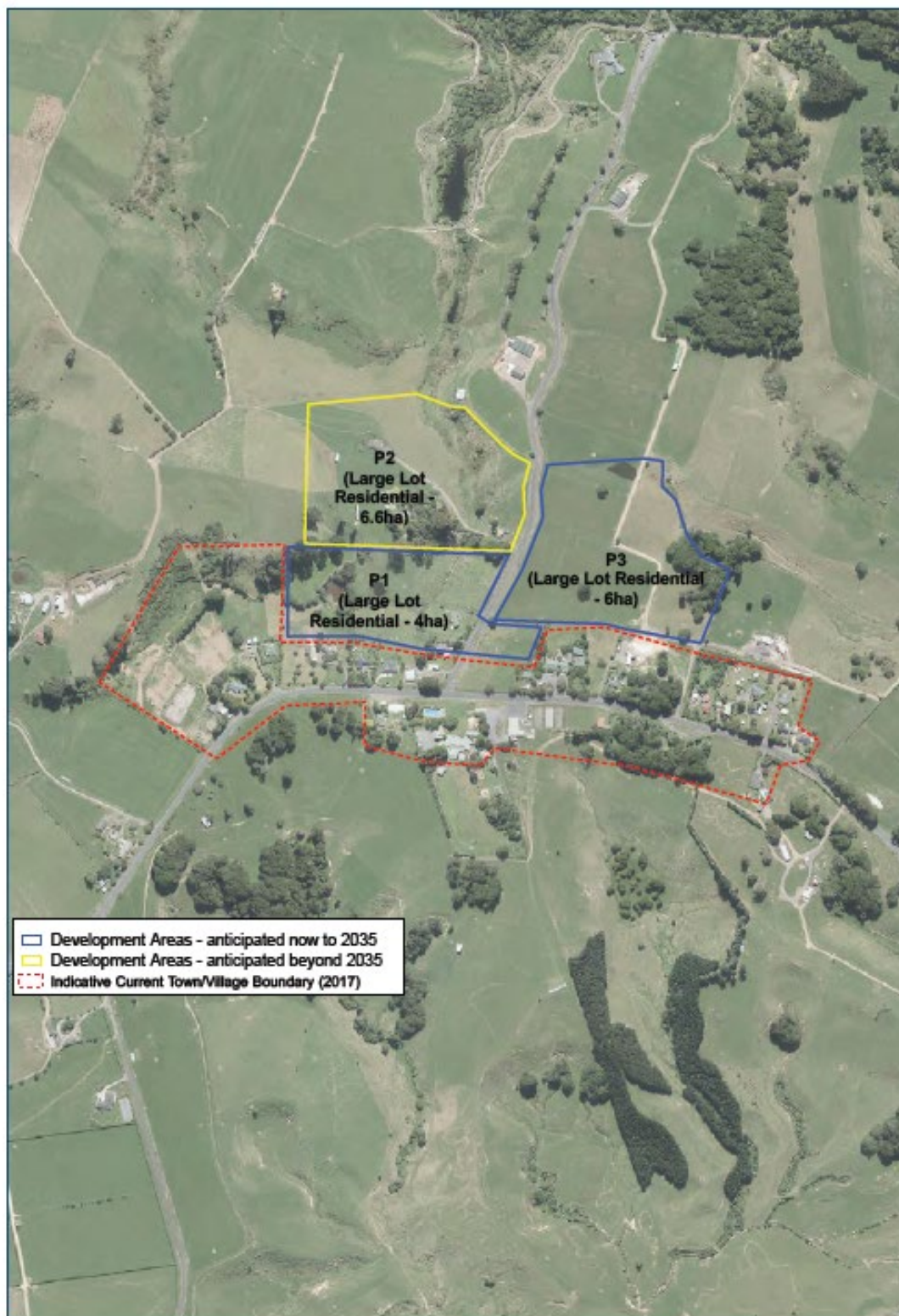
GROWTH CELL	STATUS UPDATE
O1	This cell is zoned large lot residential with a structure plan and is approximately 85% developed.
O2	Zoned deferred large lot residential, this cell is earmarked for development post 2035.
O3	Zoned deferred large lot residential, this cell is earmarked for development post 2035.
O4	Zoned deferred large lot residential, this cell is earmarked for development post 2035.

PIRONGIA

There is no staging of growth areas within Pirongia as all growth has been identified as being within the current town boundaries.

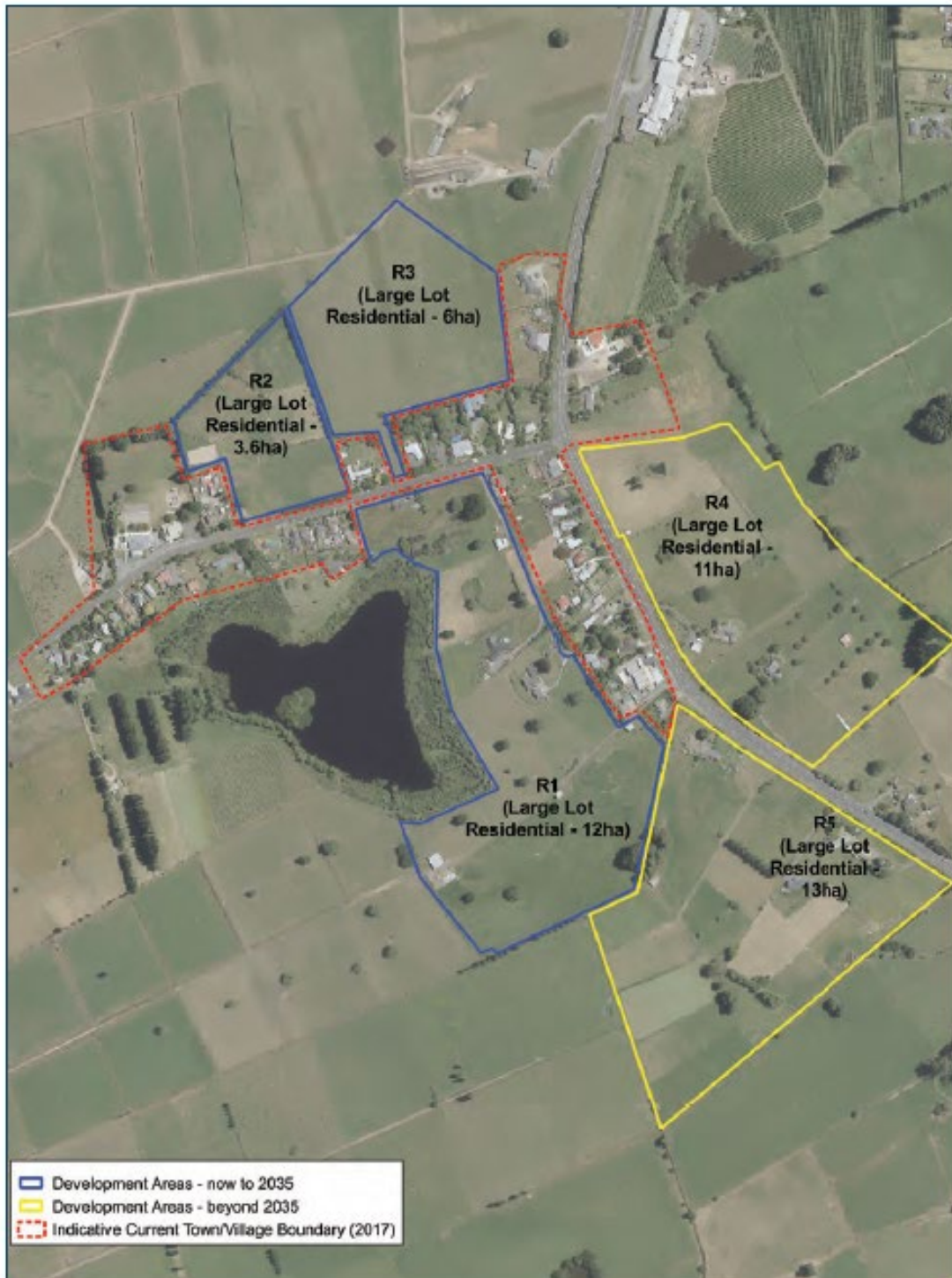


PUKEATUA GROWTH CELLS



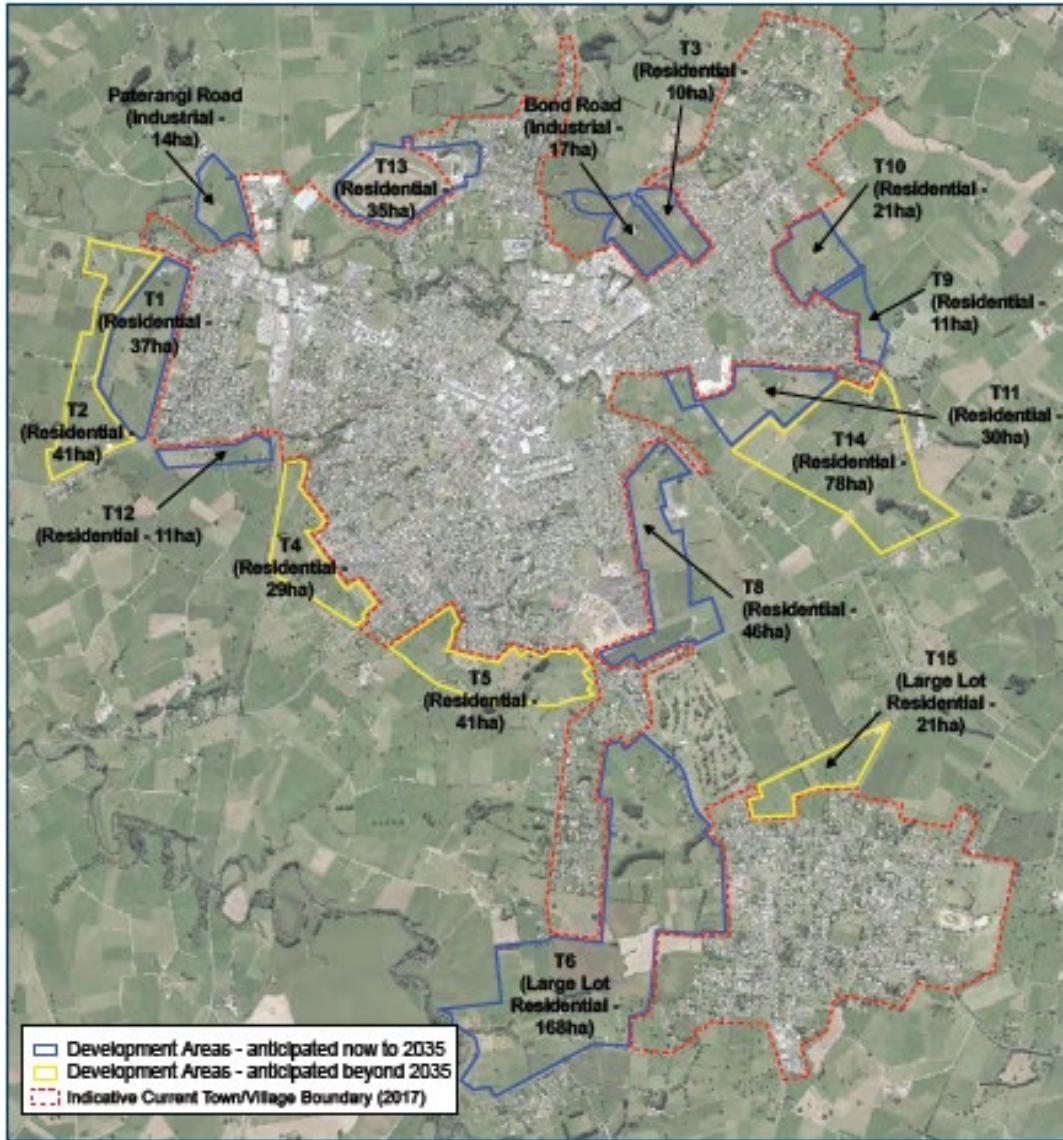
GROWTH CELL	STATUS UPDATE
P1	Zoned deferred large lot residential, this undeveloped cell is available for development subject to landowner and developer interest and meeting the requirements for uplifting the deferred zone status.
P2	Zoned deferred large lot residential, this cell is earmarked for development post 2035.
P3	Zoned deferred large lot residential, this undeveloped cell is available for development subject to landowner and developer interest and meeting the requirements for uplifting the deferred zone status.

RUKUHIA GROWTH CELLS



GROWTH CELL	STATUS UPDATE
R1	Zoned deferred large lot residential, this largely undeveloped cell is available for development currently subject to landowner and developer interest and meeting the requirements for uplifting the deferred zone status.
R2	Zoned deferred large lot residential, this undeveloped cell is available for development currently subject to landowner and developer interest and meeting the requirements for uplifting the deferred zone status.
R3	Zoned deferred large lot residential, this undeveloped cell is available for development currently subject to landowner and developer interest and meeting the requirements for uplifting the deferred zone status.
R4	Zoned deferred large lot residential, this cell is earmarked for development post 2035.
R5	Zoned deferred large lot residential, this cell is earmarked for development post 2035.

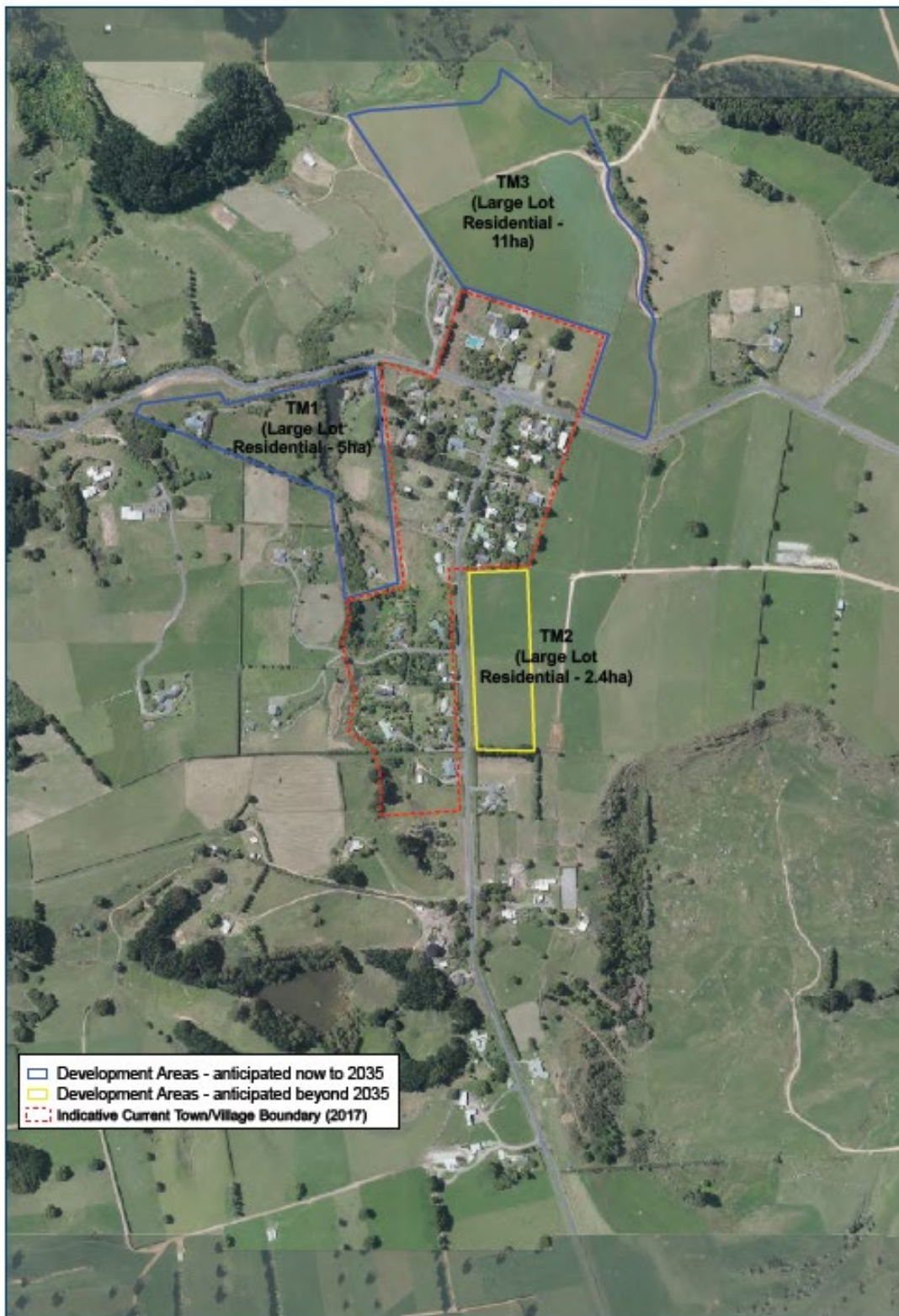
TE AWAMUTU AND KHIKIHI GROWTH CELLS



GROWTH CELL	STATUS UPDATE
T1	Has a development plan and is zoned residential. This entire growth cell is currently being developed.
T2	Zoned deferred residential however a private plan change is expected in 2020/21.
T3	Zoned deferred residential, this growth cell has been split into two. One half has been developed in accordance with the structure plan. The other has yet to have a structure plan developed.
T4	Zoned deferred residential, this growth cell is earmarked for development after 2035.
T5	Zoned deferred residential, this growth cell is earmarked for development after 2035.
T6	Zoned for deferred large lot residential, this growth cell has a Council approved structure plan and is now available for landowners and developers to submit resource consent applications for its development. Depending upon the extent of developer interest there will probably need to be a development agreement with the Council regarding securing supporting road and stormwater management infrastructure.
T8	Most of this growth cell has an approved structure plan and is now zoned residential. Stage 1 and approximately 30% of the growth cell is currently being developed.
T9	This growth cell is zoned residential and has an approved structure plan. Approximately 50% is currently being developed for housing.
T10	This growth cell is zoned deferred residential and subject to landowner and developers to submit resource consent applications for its development.
T11	Zoned deferred residential, with a Council endorsed structure plan. Landowners and developers are expected to proceed with resource consent applications for the subdivision and uplift of the deferred zoning to develop housing in this growth cell.
T12	Zoned deferred residential, development is not anticipated until after 2025. Approximately 50% of the cell has existing residential development.
T13	Zoned deferred residential, this growth cell is unlikely to be developed until after 2035.
T14	Zoned deferred residential, this growth cell is unlikely to be developed until after 2035.
T15	Zoned deferred large lot residential, a development plan is being prepared for much of this growth cell by the majority land owner who is keen to proceed with subdivision.

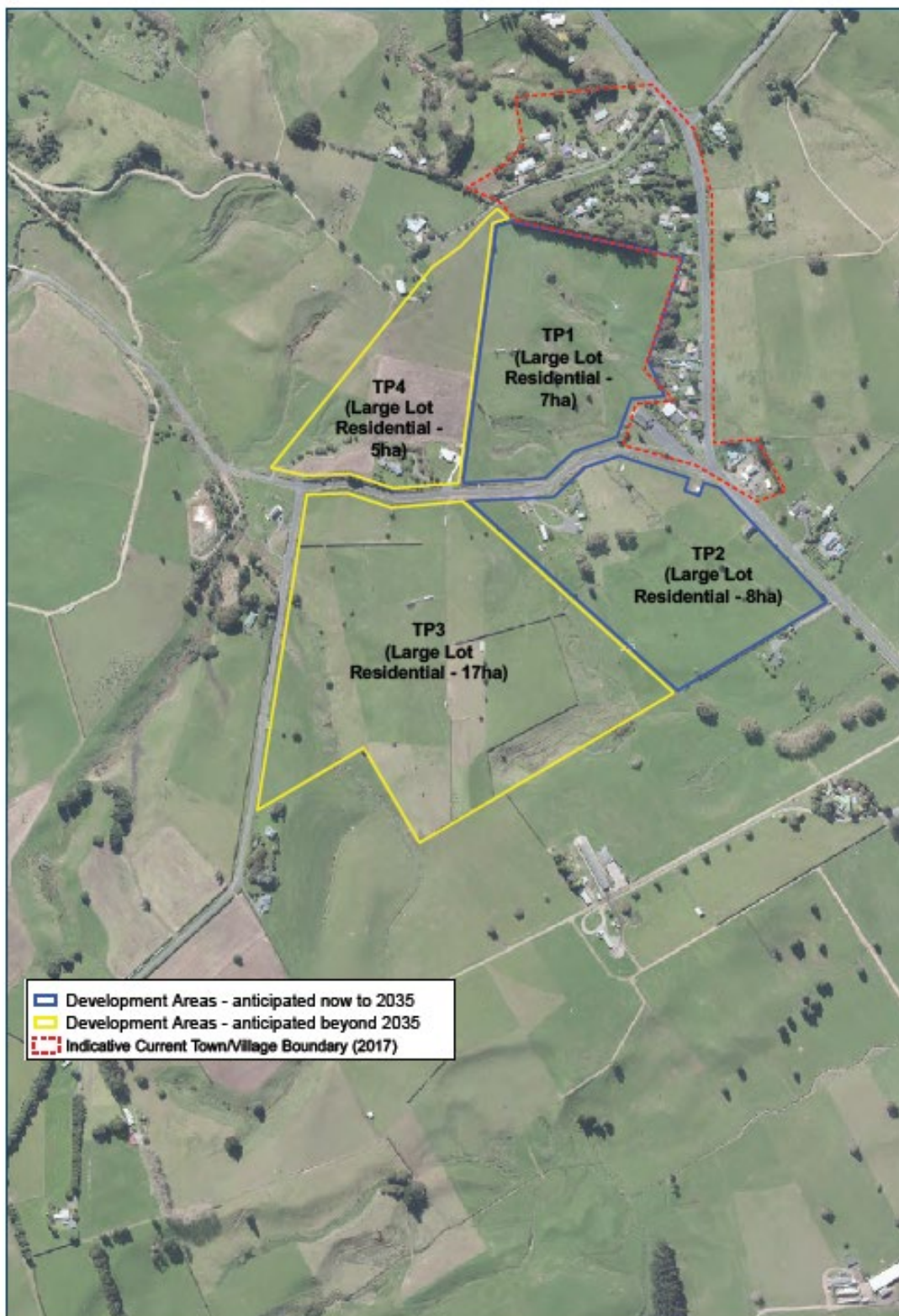
GROWTH CELL	STATUS UPDATE
Bond Road	Zoned for industrial development, a development plan has been prepared and this growth cell is being developed currently. Approximately 70% has been developed of the northern portion.
Paterangi Road	Zoned deferred industrial.

TE MIRO GROWTH CELLS



GROWTH CELL	STATUS UPDATE
TM1	Zoned deferred large lot residential, this largely undeveloped cell is available for development subject to landowner and developer interest and meeting the requirements for uplifting the deferred zone status
TM2	Zoned deferred large lot residential, this undeveloped cell is available for development subject to landowner and developer interest and meeting the requirements for uplifting the deferred zone status post 2035.
TM3	A consent application has been received for the subdivision and upliftment of the deferred status of this cell.

TE PAHU GROWTH CELLS



GROWTH CELL	STATUS UPDATE
TP1	Zoned deferred large lot residential, this undeveloped cell is available for development subject to landowner and developer interest and meeting the requirements for uplifting the deferred zone status.
TP2	Zoned deferred large lot residential, this largely undeveloped cell is available for development subject to landowner and developer interest and meeting the requirements for uplifting the deferred zone status.
TP3	This deferred large lot residential zoned cell is earmarked for development after 2035.
TP4	This deferred large lot residential zoned cell is earmarked for development after 2035.

APPENDIX 2: MAJOR RESOURCE CONSENT APPLICATIONS

Lodged and in progress					
Number	Applicant/agent	Address	Proposal	Status/key points	Planning/engineering contacts
LU/0239/19	Taotaoroa Quarry	Buckland Road (MMP DC)/ Taotaoroa Road (WDC)	Extension of pit area and overburden area to expand quarry for 35 years	Concurrent application Waikato Regional Council and Matamata-Piako DC	Hayley Thomas
LU/0215/18	Fonterra Limited	168 Laurent Road and 185-195 Swayne Road	To use land for irrigation of dairy manufacturing and all associated wastewaters	Notification decision yet to be made	Quentin Budd & Sara Brown (BCD Group)
LU/0057/20	Fonterra Limited	308 Fencourt Road	Construct and operate a new wastewater treatment facility for treatment of dairy manufacturing process and associated wastewater	Publicly notified - submissions close 31 July 2020. Application to be determined by Regulatory Committee hearing.	Quentin Budd & Andrew Macfarlane (BBO)
LU/0154/20	BBC technologies	35 Lochiel Road, Hamilton	Construct, operate, use and maintain rural based industrial activity	Limited notification decision made. Submission period is 24 September – 22 October 2020.	Quentin Budd & Todd Whitaker (Planning Works)
LU/0233/19	Southpark Agri Developments	Higgins Road, Hamilton	Relocate and expand rural based industry	On Hold - Section 92 (Since Oct 19)	Quentin Budd & Kathryn Drew (BBO)

Lodged and in progress					
Number	Applicant/agent	Address	Proposal	Status/key points	Planning/engineering contacts
LU/0108/20	Shaw's Property Holdings Limited	928 Kaipaki Road, Cambridge	Establish and operate a sand quarry	Limited notification decision made. Submission period ended 28 September 2020. Application to be determined by Regulatory Committee hearing	Hayley Thomas
LU/0145/20	Festival One	209 Whitehall Road, Karapiro	Establish temporary event (Christian music festival) in the Rural zone	Publicly notified. Eleven submissions received, ten in opposition and one in support. Hearing date is 2 November 2020	Hayley Thomas

Approved					
Number	Applicant/agent	Address	Proposal	Status/key points	Planning/engineering contacts
LU/0182/20	2Degrees Networks Limited	Thornton Road Reserve, Cambridge	Establish and operate telecommunication facility	Approved 19 August 2020	Quentin Budd
SP/0019/20	Amber Views Limited	McClure Street, Pirongia	Subdivision in Large Lot Residential zone for 115 lots	Approved 15 July 2020	Kimberley Richards

APPENDIX 3: BUILDING CONSENTS ISSUED

JULY 2020												
Project Type*	Cambridge	#	Kakepuku	#	Maungatautari	#	Pirongia	#	Te Awamutu	#	Total Value	Total No
Commercial - Industrial	\$2,438,800	4			\$35,000	1			\$895,000	1	\$3,368,800	6
Dwelling	\$8,466,838	17			\$1,510,000	3	\$3,740,265	6	\$4,151,194	11	\$17,748,297	37
Garage	\$35,000	1			\$117,000	2	\$136,933	3	\$55,000	2	\$343,933	8
Implement Shed	\$156,250	2	\$49,000	2	\$116,000	2	\$431,636	7			\$752,886	13
Re-Sited Dwelling	\$20,000	1	\$120,000	2	\$50,000	1			\$120,000	4	\$310,000	8
Alterations and Additions	\$650,000	5	\$642,000	3	\$92,200	2	\$607,000	5	\$44,600	2	\$2,035,800	17
Pool	\$192,000	4	\$95,000	1	\$93,220	2					\$380,220	7
Retaining Wall									\$38,000	1	\$38,000	1
Solid Fuel Heater	\$19,500	5	\$19,000	4	\$5,000	1	\$18,000	5	\$4,000	1	\$65,500	16
Transportable Dwelling	\$551,257	3					\$283,000	1			\$834,257	4
Deck/Pergola	\$6,500	1	\$56,000	1					\$28,500	2	\$91,000	4
Plumbing/Drainage	\$30,500	4			\$10,000	1	\$1,000	1			\$41,500	6
Grand Total	\$12,566,645	47	\$981,000	13	\$2,028,420	15	\$5,217,834	28	\$5,336,294	24	\$26,130,193	127

AUGUST 2020												
Project Type*	Cambridge	#	Kakepuku	#	Maungatautari	#	Pirongia	#	Te Awamutu	#	Total Value	Total No
Dwelling	\$5,480,276	10	\$558,000	1	\$2,505,247	3	\$1,187,046	3	\$2,543,076	5	\$12,273,645	22
Alterations and Additions	\$460,000	6	\$338,000	1			\$59,000	2	\$530,000	6	\$1,387,000	15
Commercial - Industrial	\$1,570,000	3	\$25,000	1			\$901,000	3	\$1,265,000	1	\$3,761,000	8
Pool	\$223,000	4	\$43,100	1	\$50,000	1	\$49,200	1			\$365,300	7
Re-Sited Dwelling							\$100,000	1	\$30,000	1	\$130,000	2
Solid Fuel Heater	\$8,750	2	\$7,000	1	\$4,500	1	\$17,525	4	\$11,500	2	\$49,275	10
Transportable Dwelling	\$110,000	1					\$398,000	2			\$508,000	3
Implement Shed	\$48,000	1					\$34,452	1			\$82,452	2
Garage	\$40,000	1	\$40,000	1	\$28,000	1					\$108,000	3
Garden Shed							\$52,000	1			\$52,000	1
Plumbing/Drainage	\$10,000	1					\$13,903	1			\$23,903	2
Fence	\$1,500	1									\$1,500	1
Carport	\$15,546	1									\$15,546	1
Grand Total	\$7,967,072	31	\$1,011,100	6	\$2,587,747	6	\$2,812,126	19	\$4,379,576	15	\$18,757,621	77

SEPTEMBER 2020												
Project Type*	Cambridge	#	Kakepuku	#	Maungatautari	#	Pirongia	#	Te Awamutu	#	Total Value	Total No
Plumbing/Drainage	\$4,700	2							\$8,000	1	\$12,700	3
Dwelling	\$11,553,725	22	\$1,739,764	4	\$985,000	2	\$5,500,371	10	\$4,378,967	9	\$24,157,827	47
Detached Habitable Building									\$150,000	1	\$150,000	1
Commercial - Industrial	\$290,000	2			\$220,000	1	\$17,360,000	7	\$350,000	2	\$18,220,000	12
Implement Shed			\$164,420	2	\$159,480	2	\$144,511	3	\$116,000	2	\$584,411	9
Solid Fuel Heater	\$8,800	1	\$7,000	1	\$8,500	1	\$5,000	1	\$11,000	3	\$40,300	7
Alterations and Additions	\$692,725	7	\$39,700	1	\$140,000	3	\$280,000	2	\$329,500	3	\$1,481,925	16
Pool	\$396,800	8			\$58,000	1	\$132,100	2	\$60,000	1	\$646,900	12
Transportable Dwelling	\$1,535,879	8					\$870,000	4			\$2,405,879	12
Garage	\$98,912	4	\$95,659	1	\$58,000	1	\$152,874	3	\$56,000	2	\$461,445	11
Retaining Wall	\$5,500	1									\$5,500	1
Deck/Pergola					\$50,000	1					\$50,000	1
Re-Sited Dwelling							\$185,000	1			\$185,000	1
Grand Total	\$14,587,041	55	\$2,046,543	9	\$1,678,980	12	\$24,629,856	33	\$5,459,467	24	\$48,401,887	133

APPENDIX 3: APPLICATIONS DETERMINED BY THE DISTRICT LICENSING COMMITTEE

APPLICANT NAME	ASSOCIATED PREMISES (TRADING NAME)	LICENCE TYPE
WAIPA WORKINGMENS CLUB INCORPORATED	WAIPA WORKINGMENS CLUB	CLUB RENEWAL
TE AWAMUTU SQUASH RACKETS CLUB INCORPORATED	TE AWAMUTU SQUASH CLUB	CLUB RENEWAL
CAMBRIDGE COSMOPOLITAN CLUB INC	CAMBRIDGE COSMOPOLITAN CLUB	CLUB RENEWAL
CENTRAL BOWLING CLUB CAMBRIDGE INCORPORATED	CENTRAL BOWLING CLUB	CLUB RENEWAL
BRIGHT RICHARD ELDON	GROUP ONE TURF BAR	MANAGER RENEWAL
TAPLIN EMMA JANE	PARK ROAD SPORTS CLUB	MANAGER RENEWAL
DHILLON PRITPAL	THE BOTTLE-O TE AWAMUTU	MANAGER RENEWAL
SONYA PAYNTER	CLUBHOUSE CAFÉ AND BAR	MANAGER RENEWAL
STEWART-MCCURDY KAYLA MARIE	FRESH CHOICE LEAMINGTON	MANAGER RENEWAL
SINGH JAGMEET	THE MASONIC HOTEL	MANAGER RENEWAL
MCHUGH HELEN JANE	FRESH CHOICE LEAMINGTON	MANAGER RENEWAL
HARPREET SINGH	HIDDEN LAKES	MANAGER RENEWAL
PADMA WATI	THE COFFEE CLUB	MANAGER RENEWAL
MORGAN REYNOLDS	GOOD UNION	MANAGER RENEWAL
RAJBIR SINGH	MASONIC HOTEL	MANAGER RENEWAL
DELWYN DANIELS	PRINCE ALBERT	MANAGER RENEWAL
RAKESH THANKUR	ONYX	MANAGER RENEWAL
CAMERON PEACOCK	CAMBRIDGE NEW WORLD	MANAGER RENEWAL
SINGH GURBINDER	THE BOTTLE-O TE AWAMUTU	MANAGERS RENEWAL
VASUDEVA YOGESH	REDOUBT BAR & EATERY	MANAGERS RENEWAL

APPLICANT NAME	ASSOCIATED PREMISES (TRADING NAME)	LICENCE TYPE
SHEEHAN DONNA LOUISE	CAMBRIDGE COSMOPOLITAN CLUB	MANAGERS RENEWAL
MEEKE GWENDA MAREE	TE AWAMUTU GOLF CLUB	MANAGERS RENEWAL
KUMAR VARINDER	BIG BARREL	MANAGERS RENEWAL
SHEEHAN EMMA LOUISE	CAMBRIDGE COSMOPOLITAN CLUB	MANAGERS RENEWAL
BERTAUT MICHAEL PAUL	LEAMINGTON RUGBY SPORTS CLUB	MANAGERS RENEWAL
RATAI TYSON HAKI	GOOD UNION	MANAGERS RENEWAL
SWAN OWEN	THE WOOLSHED	MANAGERS RENEWAL
SCOTT ARDEENA MURRELL	ST KILDA CAFE AND BISTRO	MANAGERS RENEWAL
RAPANA DEBRA-JEAN	MATANGI HILLCREST SPORTS CLUB	MANAGERS RENEWAL
AUJLA MAJOR SINGH	THE BOTTLE O TE AWAMUTU	MANAGERS RENEWAL
KELLY MARK PETER JOSEPH	WAIPA WORKINGMEN'S CLUB	MANAGERS RENEWAL
SINGH VARINDER PAL	PIRONGIA FOUR SQUARE	MANAGERS RENEWAL
BURTON KAYNE KENNET	PROPELLER AIRPORT CAFÉ	MANAGERS RENEWAL
FRANCISCUS BROEKMANS	CENTRAL BOWLING CLUB	MANAGERS RENEWAL
ANNANDALE SONIA	FRESH CHOICE TE AWAMUTU	MANAGERS RENEWAL
KING NATALEAH	FIRKIN SPORTS BAR	MANAGERS RENEWAL
GARRETT MICHELLE BREANNAN	LEAMINGTON SQUASH CLUB	MANAGERS RENEWAL
GEMMA METCALF	PROPELLA CAFÉ	MANAGERS RENEWAL
EDMEADES CHRISTINE ROBYN	THE OLDE CREAMERY CAFE	MANAGERS RENEWAL
SINGH RAJINDER	PIRONGIA FOUR SQUARE	MANAGERS RENEWAL
DASS SATENDRA	COFFEE CLUB CAMBRIDGE	MANAGERS RENEWAL
MELINA JANE BLEVANS	GROUP ONE TURF BAR	MANAGERS RENEWAL

APPLICANT NAME	ASSOCIATED PREMISES (TRADING NAME)	LICENCE TYPE
BRENDA BRIGHT	GROUP ONE TURF BAR	MANAGERS RENEWAL
SINGH SUKHWINDER	THE FIRKIN SPORTS BAR	MANAGERS RENEWAL
NORTHCOTT NEVILLE ALBERT	PIRONGIA BOWLING CLUB	MANAGERS RENEWAL
FOWKES ADELE KATHRYN	FRESH CHOICE TE AWAMUTU	MANAGERS RENEWAL
DEBBIE MARIE YOUNG	NEW WORLD CAMBRIDGE	MANAGERS RENEWAL
FRANCESCA ELIZABETH FARNUM	ST KILDA CAFÉ	MANAGERS RENEWAL
MEGAN MUNRO	FRESH CHOICE LEAMINGON	MANAGERS RENEWAL
SEAGER DAVID ALAN	TE AWAMUTU SQUASH CLUB INCORPORATED	MANAGERS RENEWAL
MEARS GEOFFREY NORMAN	CAMBRIDGE GOLF CLUB	MANAGERS RENEWAL
PARK ANDREW CRAIG	NGAHINAPOURI GOLF CLUB	MANAGERS RENEWAL
PRASAD SAMBHAV SREENIVAS	MERCHANTS LIQUOR STORE	MANAGERS RENEWAL
SINGH SUKHDEEP	NARROWS LANDING	MANAGERS RENEWAL
ORANGE STEPHEN JOHN	LEAMINGTON RUGBY SPORTS CLUB	MANAGERS RENEWAL
GRAINGER CAROLYNE	TE AWAMUTU AFC	NEW MANAGERS
JASKARAN SINGH TAK	BLACKBULL LIQUOR	NEW MANAGERS
SINMON ROSS SINGERS	CAMBRIDGE NEW WORLD	NEW MANAGERS
RAMONA RONGANUI	PRINCE ALBERT	NEW MANAGERS
JAMES JOSHUA ALFRED	FRESH CHOICE TE AWAMUTU	NEW MANAGERS
RANGIHAEATA SHAAMIKA	SUPER LIQUOR TE AWAMUTU	NEW MANAGERS
LATU DAVID BRUCE KERKHAM	JET PARK HOTEL	NEW MANAGERS
ALDRIDGE RACHAEL ERIN	WAIPA WORKINGMAN'S CLUB	NEW MANAGERS
KUMAR AKSHAY	PONY BAR & PROVISIONS	NEW MANAGERS

APPLICANT NAME	ASSOCIATED PREMISES (TRADING NAME)	LICENCE TYPE
WALWORTH CAITLIN	LIQUORLAND CAMBRIDGE	NEW MANAGERS
RICH TIFFANY BRONWYN	FIVE STAGS LEAMINGTON	NEW MANAGERS
GLOVER ANGEL VANESSA-FAY	STABLES ON ALPHA	NEW MANAGERS
WAYNE TREVOR PETERSON	CAMBRIDGE RACQUETS CLUB	NEW MANAGERS
JACOBS WAYNE DAVID	PIRONGIA PINES	NEW MANAGERS
NAYAK -MASUM HIMANSHUBHAI	THE BOATSHED	NEW MANAGERS
SANGHERA JAGDEEP SINGH	BLACK BULL LIQUOR	NEW MANAGERS
PAUL AMRINDER	COUNTDOWN TE AWAMUTU	NEW MANAGERS
TURNER CHRISTOPHER ANDREW	HIDDEN LAKE HOTEL	NEW MANAGERS
RAWIRI - HILARY NICOLE WHAKAMURA	HAUTAPU RUGBY AND SPORTS CLUB	NEW MANAGERS
MAHUTONGA JESIKAH	THE OVAL SPORTS BAR	NEW MANAGERS
VINCENT PAUL MCDONALD	COUNTDOWN CAMBRIDGE	NEW MANAGERS
NICKALLS SANDRA KAY	SANCTUARY LODGE MAUNGATAUTARI	NEW MANAGERS
SHUTE RHONDA HELEN	TE AWAMUTU RUGBY SPORTS	NEW MANAGERS
SINGH GURPARTAP	THE OVAL SPORTS BAR	NEW MANAGERS
JUETT NICHOLAS JOHN	HENLEY HOTEL	NEW MANAGERS
KERRY BISHOP	ONYX	NEW MANAGERS
KENNEDY BROOKLYN JEAN MARIE	THE ALEXANDRA HOTEL	NEW MANAGERS
HOLLAND	GRACE MRY- ANNE	NEW MANAGERS
KAUR SIMARJEET	ONYX CAMBRIDGE	NEW MANAGERS
HOCKLY KARLY RITA	CAMBRIDGE RACEWAY	NEW MANAGERS
ALISON JEFFCOT	CLUBHOUSE CAFÉ AND BAR	NEW MANAGERS

APPLICANT NAME	ASSOCIATED PREMISES (TRADING NAME)	LICENCE TYPE
INDIA TODAY 2015 LIMITED	KOI- SPICE, CRAFT & WHISKEY LOUNGE	NEW ON LICENCE
SANCTUARY LODGE MAUNGATAUTARI LIMITED	SANCTUARY LODGE MAUNGATAUTARI	NEW ON LICENCE
TAYLOR STREET LIMITED	THE CLUBHOUSE CAFE & BAR	OFF LICENCE
THE MERCHANT COLLAB LIMITED	MERCHANTS LIQUOR TE AWAMUTU	OFF RENEWAL
CAMBRIDGE COSMOPOLITAN CLUB INC	CAMBRIDGE COSMOPOLITAN CLUB	OFF RENEWAL
THY MERCHANTS LTD	SHAKESPEARE LIQUOR	OFF RENEWAL
TAYLOR STREET LIMITED	THE CLUBHOUSE CAFE & BAR	ON LICENCE
GILL KEVIN COLIN	OASIS HIDEAWAY	ON RENEWAL
PERSIMMON TREE CAFE LIMITED	PERSIMMON TREE CAFE	ON RENEWAL
FERGUS ROSE LIMITED	BOAT SHED CAFÉ	ON RENEWAL
THAI PUTARURU LIMITED	THAI CAMBRIDGE	ON RENEWAL
CAMBRIDGE GOLF CLUB INCORPORATED	CAMBRIDGE GOLF CLUB	SPECIAL LICENCE
TE AWAMUTU LIGHT OPERATIC SOCIETY INCORPORATED	WOOLSHED THEATRE (MUSICAL PRODUCTIONS)	SPECIAL LICENCE
TE AWAMUTU RUGBY SPORTS AND RECREATION CLUB INCORPORATED	TE AWAMUTU RUGBY SPORTS CLUB (FUNERAL BEV KAY)	SPECIAL LICENCE
ROTARY CLUB OF CAMBRIDGE INCORPORATED	CAMBRIDGE HIGH SCHOOL	SPECIAL LICENCE
PIRONGIA BOWLING CLUB INCORPORATED	PIRONGIA BOWLING CLUB (FUNERAL RECEPTION FOR GREG RUSCOE)	SPECIAL LICENCE
OWEN BRYDEN SWAN	THE WOOLSHED (MANDYS BIRTHDAY)	SPECIAL LICENCE
CORRIE AND HER LIMITED	THE BIKERY	SPECIAL LICENCE
CAMBRIDGE REPERTORY SOCIETY INCORPORATED	GAS LIGHT THEATRE	SPECIAL LICENCE
WAIPA WORKINGMENS CLUB INCORPORATED	WAIPA WORKINGMENS CLUB (PATERANGI SCHOOL QUIZ NIGHT)	SPECIAL LICENCE
BEGIN DISTILLING LIMITED	MOTORHOME SHOW	SPECIAL LICENCE
TE AWAMUTU GOLF CLUB INCORPORATED	TE AWAMUTU GOLF CLUB (OPEN COUNTRY SHAREHOLDERS MEETINGS)	SPECIAL LICENCE
TIRAU LIMITED	MOTORHOME SHOW	SPECIAL LICENCE
SANCTUARY LODGE MAUNGATAUTARI LIMITED	OUT IN THE STYX	TEMP AUTH

APPENDIX 4: QUARTERLY STATISTICS

	1 Jul - 30 Sep	1 Oct – 31 Dec	1 Jan – 31 Mar	1 Apr – 30 Jun	Total
Resource consents					
Number of complaints	41				41
Number of compliance investigations	41				41
Number of breaches detected	7				7
Number of abatement notices issued	0				0
Number of infringement notices issued	0				0
Number of warning letters issued	7				7
District Plan					
Number of complaints	102				102
Number of compliance investigations	102				102
Number of breaches detected	14				14
Number of abatement notices issued	0				0
Number of infringement notices issued	0				0
Number of warning letters issued	14				14
Bylaw – vehicle parking					
Parking complaints	102				102
Infringement tickets	36				36
Warning letters	19				19
Bylaw – illegal dumping					
Dumping complaints	32				32
Infringement notices	0				0
Warning letters	0				0
Bylaw – trees overhanging footpath					
Tree complaints	5				5
Warning letters	2				2
Bylaw – long grass (fire hazard)					
Long grass complaints	0				0
Warning letters	0				0
Resource Management Act / Bylaw - signs					
Illegal signs removed	0				0

QUARTERLY STATISTICS

		1 Jul - 30 Sep	1 Oct – 31 Dec	1 Jan – 31 Mar	1 Apr – 30 Jun	Total
Noise						
Excessive noise complaints	Total (all wards)	168				168
	CB/Maungatautari	85				85
	TA/Kakepuku	74				74
	Pirongia	9				9
Unreasonable noise complaints		27				27
Abatement notices issued		0				0
Infringement notices issued		0				0
Written noise directives issued		35				35
Verbal noise directives issued		37				37
Stereo equipment seizures		0				0
Bylaw – fire and smoke						
Fire and smoke complaints		30				30
Bylaw – other nuisance complaints						
Nuisance complaints		17				17
Animal control						
Total complaints and requests for service		1110				1110
Aggression complaints		18				18
Attack or bite on animal		18				18
Attack or bite on child		0				0
Attack or bite on adult		5				5
Barking		126				126
Breach of bylaw	Dog off lead	4				4
	Fouling in public place	1				1
	Dog in prohibited area	0				0
	Multi dogs on property	0				0
	Aggression at boundary	1				1
Bin or sign requests / maintenance		8				8
Rushing in public		16				16
Dog worrying stock		0				0
General info / admin		606				606
Lost / found dog notifications		63				63
Welfare		12				12
Unregistered		9				9
Wandering		200				200
Stock on roads / trespassing		22				22
Stock - other (eg Welfare of stock)		1				1

Report to Strategic Planning & Policy Committee – 3 November 2020

QUARTERLY DISTRICT GROWTH REPORT

QUARTERLY STATISTICS

	1 Jul - 30 Sep	1 Oct - 31 Dec	1 Jan - 31 Mar	1 Apr - 30 Jun	Total
Animal control – Dogs (* Registration process commences in May)					
Registered (total)	8427				0
Un-registered (total)	412				0
Impounded	58				58
Re-homed ¹	10				10
Claimed ¹	41				41
Euthanased ¹	5				5
Stolen / escaped	1				1
In pound / foster care at end of quarter	1				0
Menacing dog classification (total)	130				N/A
Dangerous dog classification (total)	5				N/A
Infringement notices issued	34				34
Food and health premises					
Food / premises complaints	5				5
Registered food control plans (total)	239				N/A
Registered national programs (total)	76				N/A
Outstanding food and health premises registrations / inspection fees (total)	12				N/A
Food Act audits	44				44
Non-compliances	0				0
Infringements	0				0
Improvement/other notices	0				0
Registered health premises	79				79
Health premises inspections	1				1
Alcohol licensing					
Licensed Premises Complaints	2				2
Premises visits (excluding CPO)	20				20
Controlled purchase operations (CPO) ²					
- Premises visited	0				0
- Premises with breaches detected (selling alcohol to minors)	0				0
Check food availability operation ³					
- Premises visited	0				0
- Premises with breaches detected	0				0

¹ Provisional figures pending outcome of dog registration process /dogs currently impounded.

² Operations in conjunction or undertaken by NZ Police and/or DHB.

³ Operations in conjunction or undertaken by DHB.

QUARTERLY STATISTICS

	1 Jul - 30 Sep	1 Oct – 31 Dec	1 Jan – 31 Mar	1 Apr – 30 Jun	Total
Number of current on-licences	67				N/A
Number of current off-licences	34				N/A
Number of current club licenses	29				N/A

APPENDIX 5: YEAR ON YEAR STATISTICS

	2016/17	2017/18	2018/19	2019/20	2020/21
Resource consents					
Number of complaints	63	121	120	97	41
Number of compliance investigations	104	171	160	140	41
Number of breaches detected	9	35	51	31	7
Number of abatement notices issued	1	2	0	0	0
Number of infringement notices issued	0	0	0	0	0
Number of warning letters issued	9	33	51	22	7
District Plan					
Number of complaints	250	319	376	348	102
Number of compliance investigations	195	319	376	348	102
Number of breaches detected	50	44	122	92	14
Number of abatement notices issued	0	4	2	1	0
Number of infringement notices issued	0	0	0	0	0
Number of warning letters issued	50	40	32	70	14
Bylaw – vehicle parking					
Parking complaints	285	368	347	244	102
Infringement tickets	96	291	173	90	36
Warning letters	101	211	181	80	19
Bylaw – illegal dumping					
Dumping complaints	134	120	112	241	32
Infringement notices	2	4	2	2	0
Warning letters	1	0	0	0	0
Bylaw – trees overhanging footpath					
Tree complaints	58	33	24	71	5
Warning letters	33	14	23	60	2
Bylaw – long grass (fire hazard)					
Long grass complaints	27	56	3	32	0
Warning letters	25	23	2	32	0
Resource Management Act / Bylaw - signs					
Illegal signs removed	9	0	0	0	0

YEAR ON YEAR STATISTICS

		2016/17	2017/18	2018/19	2019/20	2020/21
Noise						
Excessive noise complaints	Total (all wards)	888	928	789	753	168
	CB/Maungatautari	459	478	364	330	85
	TA/Kakepuku	379	415	375	362	74
	Pirongia	52	35	53	61	9
Unreasonable noise complaints		77	92	56	89	27
Abatement notices issued		0	0	0	0	0
Infringement notices issued		0	0	0	0	0
Written noise directives issued		39	20	73	119	35
Verbal noise directives issued		192	109	67	111	37
Stereo equipment seizures		0	1	4	4	0
Bylaw – fire and smoke						
Fire and smoke complaints		157	83	90	72	30
Bylaw – other nuisance complaints						
Nuisance complaints		63	104	72	83	17
Animal control						
Total complaints and requests for service		4837	5009	4295	3733	1110
Aggression complaints		91	91	64	48	18
Attack or bite on animal		46	85	59	57	18
Attack or bite on child				2	2	0
Attack or bite on adult				14	29	5
Barking		80	546	476	392	126
Breach of bylaw	Dog off lead	37	15	11	15	4
	Fouling in public place	11	8	3	3	1
	Dog in prohibited area	8	3	2	2	0
	Multi dogs on property	3	8	6	2	0
	Aggression at boundary					1
Bin or sign requests / maintenance		12	24	18	21	8
Rushing in public		10	38	47	37	16
Dog worrying stock		48	13	5	9	0
General info / admin		2556	2514	2038	1912	606
Lost / found dog notifications		307	354	321	249	63
Welfare		27	48	37	41	12

	YEAR ON YEAR STATISTICS				
	2016/17	2017/18	2018/19	2019/20	2020/21
Unregistered	71	57	48	38	9
Wandering	1049	1080	989	767	200
Stock on roads / trespassing	134	161	124	124	22
Other (e.g. classified dogs)	0	1	5	5	1
Animal control – Dogs					
Registered (total)	4837	8229	8561	8529	8427
Un-registered (total)	-	76	135	190	412
Impounded	440	477	466	290	58
Re-homed ⁴	32	28	35	15	10
Claimed ⁴	342	359	389	224	41
Euthanized ⁴	45	53	35	25	5
Stolen / escaped	2	0	1	6	1
In pound / foster care at end of year	15	4	4	1	1
Menacing dog classification (total)	95	113	118	118	130
Dangerous dog classification (total)	5	6	8	5	5
Infringement notices issued	133	148	121	71	34
Food and health premises					
Food / premises complaints	34	19	15	24	5
Registered food control plans (total)			241	242	239
Registered national programs (total)	118	264	54	52	76
Outstanding food and health premises registrations / inspection fees (total)	0	12	9	1	12
Food Act audits	177	91	224	151	44
Non-compliances	Not recorded separately.	Not recorded separately.	7	0	0
Infringements	Not recorded separately.	Not recorded separately.	2	1	0
Improvement notices	Not recorded separately.	Not recorded separately.	3	8	0
Registered health premises	261	74 ⁵	80	81	79
Health premises inspections	39	6	15	16	1
Alcohol licensing					
Licensed premises complaints					2

⁴ Provisional figures pending outcome of dog registration process /dogs currently impounded.

⁵ This figure is reduced due to changes in reporting. Food and health premises are now recorded separately.

	YEAR ON YEAR STATISTICS				
	2016/17	2017/18	2018/19	2019/20	2020/21
Premises visits (excluding CPO)					20
Controlled purchase operations (CPO)⁶					
- premises visited	20	18	16	13	0
- premises with breaches detected (selling alcohol to minors)	1	0	3	4	0
Food availability operators					
- Premises visited	0	0	0	0	0
- Premises with breaches detected	0	0	0	0	0
Number of current on-licences	62	63	66	74	67
Number of current off-licences	31	31	32	32	34
Number of current club licenses	29	29	31	31	29

⁶ Operations in conjunction or undertaken by NZ Police and/or DHB.

APPENDIX 6: SUBMISSION SUBMITTED ON BEHALF OF COUNCIL

- Ministry for the Environment – Removal of hard-to-recycle plastics from the environment (document number 10465250)

Submission

Reducing the impact of plastic on our environment – moving away from hard-to-recycle and single-use items

November 2020

Reducing the impact of plastic on our environment – moving away from hard-to-recycle and single-use items

By: Waipa District Council Submission

Deadline: 4 November 2020

Introduction

Waipa District Council (Council) welcomes the opportunity to provide comment on the Ministry for the Environment’s consultation document titled ‘Reducing the impact of plastic on our environment – moving away from hard-to-recycle and single-use items’.

Our Council is active in the waste minimisation space with a full programme of engagement, education and opportunities for our residents, businesses and community groups. Waipa District Council appreciates the relationship with the Ministry and the waste levy funding that allows this work to occur on the ground, in our communities.

We provide a recycling service to over 21,000 homes, both urban and rural across our district. That includes a 140L wheelie bin for glass that is collected monthly and a 240L bin for co-mingled mixed recycling (plastics #1,2 & 5, tins, cans, paper and cardboard) that is collected every two weeks.

The information below was shared with elected members and discussed at the Service Delivery Committee meeting on Tuesday 15 September, where it was resolved to support the submission.

Please contact me if you wish to clarify or discuss any aspect of our submission.

Nga mihi na - warm wishes,
Sally Fraser

***Sally Fraser* Waste Minimisation Officer** **WAIPA DISTRICT COUNCIL**

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Question 1

Do you agree with the description in this document of the problems with hard-to-recycle plastic packaging and single-use plastic items? If not, why?

The Council agrees that lightweight plastics that escape from the waste management service can go end up in an environment far from source. We are conscious of our large rivers being a possible conduit for plastics that our residents have purchased, used and disposed of, ending up in the sea.

Our recycling contractor works hard to access markets. Having more onshore opportunities would be beneficial to our contract costs and be beneficial to our ratepayers.

Like all Councils, Waipa District Council and our contractor have felt the effects of changing export markets. We anticipate that the Basel Convention for Transboundary Movements of Hazardous Waste will only make exporting lower grade plastics harder. In June 2020 the decision was made to stop collecting plastics #3,4,6 and 7 and inform our community that viable markets for these products were no longer available. Waipa District Council has been educating our community on how to identify these plastics and which products are commonly packaged in these plastics, as well as how to avoid using them (behaviour change project). The Waipa Waste Minimisation Officer initiated preparation of a recent video series showing people easy tips for avoiding plastics 3,4, 6 and 7 that was funded by, and co-delivered with, WasteMINZ.

References to examples on our website educating about the change to plastics we can recycle, and videos are here:

<https://www.waipadc.govt.nz/our-services/rubbish-and-recycling/recycling/know-your-plastics>
<https://www.waipadc.govt.nz/our-services/rubbish-and-recycling/recycling/plastics-1-2-5-faqs>

The recent WasteMINZ audit of rubbish and recycling showed that there are more plastics with no plastic type number on them at all (8.3% in rubbish and recycling by weight) than hard to recycle plastics 3 and 6 combined (2.7% in rubbish and recycling by weight). This shows that the manufacturing, food and beverage and importing industries have further work to do on clearly marking all plastic products so that the community and the resource recover sector can readily identify which items can and can't be recycled.

Furthermore simply leaving the decision on which plastics to use up to the market to decide, has contributed to the current problem of un-wanted plastics in the environment, as manufacturers are not responsible for the end of life disposal of their products. The issue of disposal mostly falls to local councils as does the associated costs. In addition to the phasing out of plastics #3 and #6 we would encourage the Government to look closely at #4 and #7 in the future and at compulsory labelling (plastic number, clear directions on what to do with it, e.g. remove sleeve, and the size of any labelling to allow readability by most in our community).

We agree oxo-degradable products need to be included in the phase out. Micro-plastics are a growing environmental health concern for both terrestrial and aquatic environments. They are difficult to remediate due to their minute size once broken down in the environment. It is important to prevent more oxo-degradable products being unintendedly created during this proposed phase out.

Question 2

Have we identified the correct objectives? If not, why?

Yes, the main objective supports the Council's work in recycling our ratepayers' recycling materials. The secondary objectives will also help contractors at the Recycling Materials Recovery Facility to sort faster as they will not be needing to identify PVC from PET. Removing PVC will minimise contamination in our PET bales.

Not having to communicate the message about what plastics can and can't be recycled would, over time, save

the Council time and money that can be better used working on dirtier recycling contamination (fabric, soft plastics, rubbish etc) and waste reduction messaging.

Question 3

Do you agree that these are the correct options to consider? If not, why?

Yes, the Council agrees that looking at what is occurring overseas and what is currently working best is a good place to start and the options outlined cover a broad range of economic, policy, voluntary and target led triggers for change.

Question 4

Have we identified the right criteria (including weightings) for evaluating options to shift away from PVC and polystyrene packaging, oxo-degradable plastics and some single-use items? If not, why?

We the Council agrees with the identified criteria and weighting.

Question 5

Do you agree with our assessment of the options, and our decision to take forward only one option (a mandatory phase-out)? If not, why?

Yes, the Council agrees that the mandatory phase-out delivers the most certainty on the elimination (or significant reduction) in the use of PVC and polystyrene packaging, oxo-degradable plastics, and single-use item from the supermarket shelves and our recycling system.

Question 6

Do you agree with the proposed phase-out of PVC and polystyrene packaging as set out in two stages (by 2023 and by 2025)? If not, why?

The sooner the better would suit the Council, but do appreciate the complexities of the manufacturing and distribution process. We suggest further work by the Ministry with the manufacturing and food and beverage industries to understand their re-tooling and product testing timelines needed to ensure that they can comply with these time frames. It was suggested in a recent WasteMINZ webinar with Plastics NZ and Square 1 that it is valuable to test product shelf life in real time, for example, one year, rather than try to accelerate it artificially. That type of food safety testing is important but does add time. Plus, allowing time for the change-over and using up of existing stocks of bulk purchase items, for example sushi trays held by individual shops. Perhaps an import and manufacture ban could come into effect earlier and allowing a further 12 Months to use up existing stocks is a way to handle this.

Question 7

Have we identified the right packaging items that would be covered by a phase-out of PVC and polystyrene packaging? If not, what would you include or leave out, and why?

Yes, the Council supports the identification of PVC items and the polystyrene items and the two stage phase out. The Council believes further work with producers and transporters of cool products is needed when considering expanded polystyrene bins.

We agree a clear differentiation between single use PVC and long use items needs to be clear. PVC piping and guttering is not an issue; that is a valuable item with a long life.

Question 8

Do you think we should include all PVC and hard polystyrene packaging in stage 2 of the phase-out (e.g., not just food and beverage and EPS packaging)? Please explain your answer.

The Council would like the Ministry to consider including display packaging which makes up a large part of PVC packaging and often included in recycling creating unwitting contamination. For example, toy display boxes, toothbrush and smoke detector packaging.

Question 9

What would be the likely costs or benefits of phasing out all PVC and polystyrene packaging (hard polystyrene and EPS) by 2025?

The Council does not have the background knowledge to comment on this matter.

Question 10

Do you believe there are practical alternatives to replace hard-to-recycle packaging (PVC, polystyrene and EPS)? If not, why?

The Council agrees that consideration to food shelf life is important. It is well-known that New Zealanders waste a lot of food, and with that food waste all the associated packaging and the embedded resources used in growing and getting the food to market. Balancing those wasted resources with finding viable packaging alternatives is important.

The Council believes that the issue with expanded polystyrene packaging is that disposal problem is left with the consumer. Despite the EPS industry saying they are working hard to collect it back, without an easily accessible way to get this waste back to the producers, the EPS packaging waste problem is left with the individual consumer households across New Zealand. If the industry was able to develop a system where the same courier/supplier company that delivers a product with EPS packaging (whiteware, TV etc) is also able to take the delivery box, packaging and old item away (if needed) that could be worth an exemption, especially if the box and packaging were reused. Consumers are likely to accept seeing a somewhat less perfect hard polystyrene casing and know that the product inside is still new.

With the right timeframes indicated and support for R&D for replacements, many environmentally suitable solutions are possible. The main issue with the ongoing use of EPS is that it so cheap to make that manufacturers not currently costing in the end of life disposal of the products, do not face sufficient incentives or requirements to work towards acceptable alternative. The Council believes the proposed phase out is key to kick start the innovative search and move to acceptable alternatives.

There are a number of global manufacturers that have already successfully moved away from the use of any non-recyclable plastic packaging for white ware and electronic products and have a whole of life product perspective to provide other manufacturers with environmentally good practice alternatives to follow.

Question 11

Do you agree with a mandatory phase-out of all oxo-degradable plastics by January 2023? If not, why?

The Council agrees to the mandatory phase out of all oxo-degradable plastics. We cannot, however, comment on

the time frame as the list of all products has not been formed, and the work with those stakeholders to understand the time needed for businesses to adjust has not been done.

Question 12

If you manufacture, import or sell oxo-degradable plastics, which items would a phaseout affect? Are there practical alternatives for these items? Please provide details.

Not applicable to the Council.

Question 13

Have we identified the right costs and benefits of a mandatory phase-out of the targeted plastics? If not, why not? Please provide evidence to support your answer.

The Council can only comment on the assessment of costs and benefits of a mandatory phase-out of the targeted plastics to the Council. One benefit would be simpler messaging. If these products are no longer coming through our recycling system, the Council will not have to try to educate householders as to which products can and can't be recycled and what to do with them. The Ministry's stated benefit of "cost saving from diverting materials from landfill" is negligible, as the volumes of these plastics already so low currently. With plastics being light, they are not a costly contamination stream for us. The anticipated benefit is rather the improved efficiency for the recycling centres sorting process as there will be less items to remove.

In regard to the seven smaller plastic items, it is likely that there would be some decrease in litter cost implications. It would also simplify the Council's recycling communication messaging by not needing to specifically mention that households can't recycle plastic straws etc.

Question 14

How likely is it that phasing out the targeted plastics will have greater costs or benefits than those discussed here? Please provide details to explain your answer.

Please refer to the answer for Question 13 regarding simplification on recycling messaging. Further to this, if the Ministry adopts the standardisation of recycling items based on the recommendations of the Ministry commissioned WasteMINZ report it recently released. The recommended standardisation would allow for a national level promotion of simple recycling messages and free local councils to focus on other communication rather than constantly reminding people of what can and can't be recycled locally. In Waipa we have a lot of people moving from other regions and districts with different waste recycling regimes. Consequently we get a lot of items that can be recycled in other areas but which aren't in Waipa. For example, liquid paperboard (cartons). A lot of Councils are already familiar with most of the standardised items and it would be good if the Ministry could stipulate a standard. A nationally applicable standard would compel the small changes needed for country-wide consistency regarding recycling items and lead to less unnecessary contamination of recyclable waste and simpler messaging using national platforms (e.g. TV and radio).

Question 15

What would help to make it easier for you and your family, or your business/organisation to move away from hard-to-recycle plastic packaging and use higher value materials or reusable/refillable alternatives?

The Council believes that simply providing guidance regarding the wish to move away from hard-to-recycle plastic packaging and leaving the market to resolve the environmental issues is not satisfactory. The global environmental problems associated with disposed plastic waste are such that the Council considers it imperative that there is national level regulation and standardisation in the use of hard-to-recycle plastics in packaging.

Perhaps product stewardship legislation could help to at least financially incentivise the best choices? Furthermore, it is suggested that there is mandatory national labelling to make it clear that some items are “Not recyclable – this is rubbish”.

Question 16

What do you think about the proposed mandatory phase-out of some single-use plastic items (see table 7)? Please specify any items you would leave out or add and explain why.

The Council totally supports providing for exemptions to allow access to plastic straws for disabled persons and for medical purposes.

It would be excellent if national level communication was done on the best alternative option if these are to be phased out. For example, really challenging the need for a straw/stirrer at all. There are still lots of resources used to create bamboo/cardboard straws and wooden single use stirrers and they will become single use waste items. It is only recently that people have been using these items. A policy change would create the chance to change how New Zealanders think about items they “need”. Anything that can move people away from wanting things they do not need, should be pursued and have some resource assigned to it to make it happen. This stance aligns with the waste hierarchy and supports overall sustainability, not just waste minimisation.

Options for produce bags: The Council would not like to see synthetic fabrics excluded from the options here. Synthetic fabrics create very strong, durable and light weight bags and they are less expensive than the natural fibres mentioned. We think having options that are not cost prohibitive is key in getting the support of all of our community. If one reusable produce bag costs more than the fruit they plan to put into it, that could restrict some people making the change in a timely manner. Getting a full life cycle assessment done on all these options would be useful, before the public promotion of alternatives so people will know if they buy a hemp bag they will have to use it X times before its overall life impact is less than a single use plastic produce bag.

Question 17

Do the proposed definitions in table 7 make sense? If not, what would you change?

Yes, the Council believes the definitions make sense.

Question 18

What would be an appropriate phase-out period for single-use items? Please consider the impact of a shorter timeframe, versus a longer timeframe, and provide details where possible. a) 12 months? b) 18 months? c) 2 years? d) 3 years? e) Other? If you think some items may need different timeframes, please specify.

The Council suggests further consultation with manufactures and those who rely on these items to inform this question.

Question 19

What options could we consider for reducing the use of single-use coffee cups (with any type of plastic lining) and wet wipes that contain plastic? You may wish to consider some of the options discussed in this consultation document or suggest other options.

Coffee cups:

The Council would challenge the notion that “Plastic-free, single-use alternatives are not widely available” in regards to coffee cups? We consider that reusable on the go cups are widely available and quite reasonable in price. It is considered that the issue is driven by a behaviour of supply and convenience that could be changed.

There is the option of taking a mug from home or work for your take-out or drinking in. If it were a case where everyone knew there was no takeaway coffee cups available at all in New Zealand, they would easily be able to change their expectations and use a reusable vessel for their drink.

Recent research from WasteMINZ showed that many New Zealanders think (and are very confident in their knowledge) that coffee cups can be recycled. This is partially because the industry creating the cups has confusing labelling, for example, promoting and printing on the cup the 3-triangle symbol and that the cup is made from recycled material confuses some consumers that it can be recycled also. None are actively labelling “This needs to be landfilled” or “this can’t be recycled”. It’s imperative these companies and cafes are clear about the end destination for their products. Many lids are compostable, but only if sent to one of the very few commercial composting facilities in New Zealand. This just does not happen in most cases. In our experience, the more compostable plastic lids that are made, (particularly with poor labelling), the more end up in our recycling collections. Most people do not understand the 3-triangle symbol and associated number is a plastic type label only, most people think it means it can be recycled.

The Council wonders if there is an opportunity in this consultation or in your Product Stewardship to compel this change? We wonder if a set fee for all takeaway cup use could possibly be considered? Not just relying on leaders in the industry to step out from their competitors (and risk market share) by using the negative incentive of charging for a disposable coffee cup over and above the reusable or drink in rate. It is suggested that this lever has been shown to be more effective in leading behaviour change than giving a discount to those bringing in a reusable cup.

The disposable coffee cup is acknowledged to be a large issue and any national level solution would need to be well researched. Including disposable coffee cups in this phase out with a longer time frame would ensure that work was done and that is our Council’s recommendation.

In regard to alternatives, the Council supports actions that sit towards the top of the waste hierarchy (e.g. reuse). We support the roll out of a cup-lending programme nationwide. This provision allows ease for the consumer on the go (cups provided, deposit is cheap, can return dirty cups). To be successful and provide the maximum benefit it needs to be the same system country wide, that allows no risk on when the purchaser can redeem their deposit or which café they can use their cup in.

Regarding the cardboard cup alternative: This alternative would create a future recycling contamination issue as the cup would be dirty, and people are already often trying to recycle coffee cups now. If this were to be pursued the labelling would need to be very clear “This is rubbish”.

Regarding collection of compostable cups: This options is not our preference. If this option is considered further by the Ministry, the Council strongly suggests that it should be clear that the cost for this collection should sit with the manufacturer not the consumer householder. If a company chooses to put these products onto the market then it should accept the responsibility for the collection and end of life commercial composting. Even so it should be noted that this option has no guarantee that coffee cups do not remain a common recycling contaminant.

Wipes:

Waipa District Council supports mandating that labels include a clear and obvious ‘do not flush’ message, and information to highlight that the wipes contain plastic with a short lead in time for this change.

Equally support the other ideas outlined:

- public education campaigns to encourage reduction in use and appropriate disposal

-
- product (NB compulsory product stewardship would be most effective) stewardship approach – for example; in Europe producers will have to cover the cost of waste management, data gathering, and education and awareness associated with wet wipes from 31 December 2024.
 - working with industry on a voluntary agreement to shift away from plastic as an ingredient in wet wipes.

Question 20

If you are a business involved with the manufacture, supply, or use of single-use plastic coffee cups or wet wipes (that contain plastic), what would enable you to transition away from plastic based materials in the future?

Not applicable to Council.

Question 21

What do you consider an appropriate timeframe for working toward a future phase out of plastic lined disposable coffee cups and wet wipes containing plastic?

The Council does not have enough information to make an informed recommendation.



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**INFORMATION ONLY**

To: The Chairperson and Members of the Strategic Planning and Policy Committee

From: Emergency Management Operations Manager

Subject: **CIVIL DEFENCE EMERGENCY MANAGEMENT QUARTERLY REPORT**

Meeting Date: Tuesday, 3 November 2020

1 EXECUTIVE SUMMARY

The purpose of this report is to provide the Committee with a quarterly update on matters relating to civil defence emergency management (CDEM) in the Waipā District. This includes matters arising at national, regional and district levels including emergency management activities under the shared service arrangement between Waipā, Ōtorohanga and Waitomo District Councils.

This report is provided for information purposes and does not require any decision-making on the part of Elected Members. The following appendix has been attached to this report:

- a) Appendix 1: Waikato CDEM Group Joint Committee unconfirmed minutes from 7 September 2020.

2 RECOMMENDATION

*That the Strategic Planning and Policy Committee **RECEIVE** report 'Civil Defence Emergency Manager Quarterly Report' (document number 10470811) of David Simes, Emergency Management Operations Manager.*

3 NATIONAL OVERVIEW

Tsunami sirens

Due to the Bay of Plenty incident where the alarms were accidentally triggered, Fire and Emergency New Zealand (FENZ) have reviewed the use of sirens and have decided to remove sirens for the purposes of civil defence. The siren at Kawhia will only be used for fires.

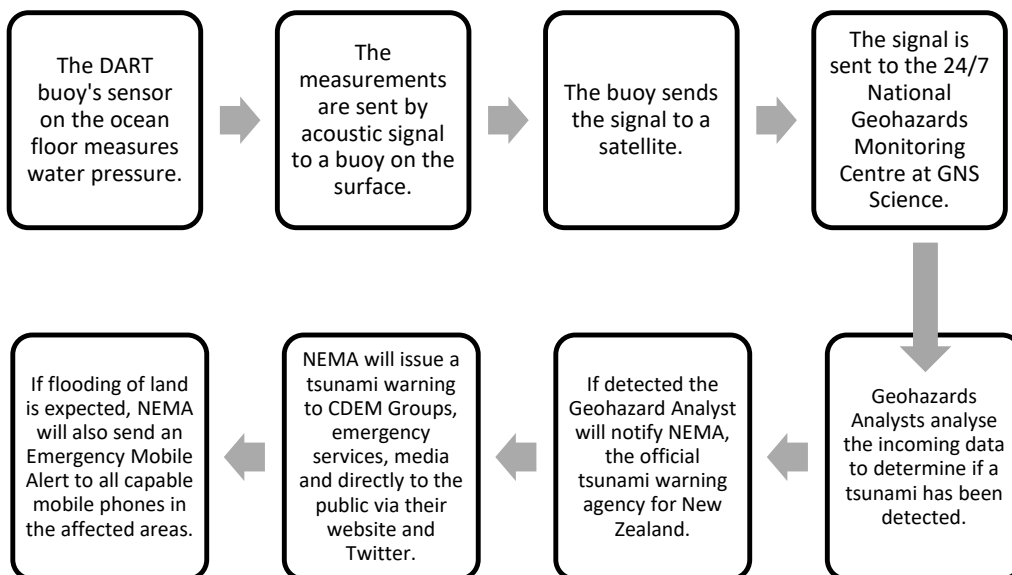
This also affects 19 sirens in the Thames-Coromandel district which have isolated areas without cell phone or WI-FI coverage. The Council’s chief executive has requested a phased withdrawal of the sirens with a caveat relating to a firm plan and timeline for a replacement system.

Tsunami detection buoys

A further five DART (deep-ocean assessment and reporting of tsunami) buoys are being deployed. The DART buoy network will provide ongoing tsunami monitoring and detection information for New Zealand and Pacific countries, including Tokelau, Niue, the Cook Islands, Samoa and Tonga. The network will be completed in 2021, with the last three DART Buoys to be deployed near the New Hebrides Trench to monitor tsunami sources near New Caledonia and the Solomon Islands.

When an event that could trigger a tsunami, such as a large undersea earthquake or undersea volcanic eruption, occurs there are rapid and unusual changes to the water pressure on the sea floor.

The DART buoy network in an event



Wilding pine control

Wilding pines overwhelm our native landscapes, killing native plants and forcing out native animals. Unlike commercial forests, wilding pines are weeds. They are self-seeded, spread aggressively and are not intentionally planted. Once they get established, wilding pines spread quickly and are a significant fire hazard.

As part of the nationwide programme, Waikato was allocated \$1.3 million for nine projects including sites on the Coromandel, at Orakei Korako, Red Hills, Tutukau Forest, Alum lakes/Te Kiri O Hine Kai, and Tauhaura Maunga.

4 REGIONAL OVERVIEW

Waikato CDEM Group Joint Committee

The latest meeting of the Joint Committee was held on 7 September 2020. The unconfirmed minutes are included as Appendix 1.

Strengthening of Maori/iwi relationships

The work undertaken with Maori and Iwi throughout the response was acknowledged. A Regional CDEM Maori Framework was developed to progress the relationship between the Waikato CDEM Group and Maori. The Waikato CDEM Group will continue to look specifically at Maori/Iwi engagement within CDEM.

Ensuring the right staff are trained and available across all levels

A resolution was passed at the meeting to recommend to Waikato Regional Council an increase in funding be provided for additional training and development including both emergency management and leadership skills.

A further resolution was passed endorsing a common Key Performance Measure be included in all member Council's Long Term Plan 2021-2031 relating to 'the evaluation of annual exercises as a measure of effectiveness and training delivery'.

Planning is undertaken to ensure scalability of operations for long-term sustained responses (structural and staffing) including cross-boundary coordination

A COVID-19 Resurgence Plan has been released by NEMA containing a revised structure including a Regional Leadership Group. The RLG is to include Joint Committee and Coordinating Executive Group members, iwi groups and central Government agencies to provide guidance and support to resurgence planning and response.

Trigger for CDEM leading the operational coordination will be moving to level 3 or 4. Any emergency response to a COVID resurgence is intended to be managed under the COVID Public Health Response Act 2020 and not the CDEM Act.

CDEM Group is working with partners to provide advice to the Ministry of Health or central Govt on the most effective use of the powers within the COVID Public Health Response Act. The Minister of Health has signalled that, currently, any movement restrictions would be regionally based and not a town or city.

5 WESTERN WAIKATO SHARED SERVICE

CDEM SHARED SERVICE

Negotiations are underway to formalise a joint emergency operating centre EOC during emergency activations. During the COVID-19 event, all three Councils provided staff to the combined EOC (known as Western Waikato EOC) which was recognised as extremely effective. It was also acknowledged events such as flooding would likely affect more than one district.

Staff from the three Councils have received identical training and occasionally perform in simulated exercises as one EOC. A joint EOC would only be activated when triggers have been met, otherwise a local EOC e.g. Ōtorohanga would be established. These trigger points are currently being discussed.

A joint EOC allows for local area knowledge and the ability to draw from each Council's specialists as needed. It also provides the contingency to manage a longer event where a 24/7 staffing resource was required. A further benefit from a joint EOC would be the greater exposure to more events/training/exercises for the EOC Leadership Team.

REDUCTION

No reduction activities were undertaken during this quarter due to the COVID-19 response consistent with the Alert Levels 2.

READINESS

Local Controllers and Welfare Managers have been conducting a series of workshops to discuss readiness in regard to a resurgence response for COVID and in particular, the engagement with Iwi partners. There is a desire for Iwi partners to be included within an EOC on the first day and within the first hour. The suitability of establishing EOC's (location) has also been included within these workshops and the benefit to have these located at an alternative space than a Council Chamber has been investigated. The former Kihikihi Memorial Hall space has been established and would be able to be activated easily if required.

Foodbanks were heavily relied upon during the COVID Response and this has been reflected in \$1.8 million dollars being provided by the Ministry of Social Development to foodbanks in the Waikato, including the Western Waikato area. This is to provide support for the next two years as it was determined this service would continue to be required while the area recovers.

Work with our communities continues with Community Response Plans initiated for Pio Pio, Ngāhinapouri, Wharepapa South, Te Pahu and Ōhaupō during this period.

Regular contact with outlying communities, especially those on the west coast continues and enables sharing of information with the Community Response Leaders. Information like adverse weather event alerts and expected storm surges along the coast helps them prepare their communities in regard to securing their properties and belongings in the event of a coastal flood due to a storm and/or a king tide.

Training resumed once the Level 2 restrictions were lifted and we saw staff attending the four hour introductory Foundation course on the role of Civil Defence in an emergency. Staff also attended the Intermediate two-day training which provides greater knowledge into the functions and workings of an EOC. This a requirement for anyone who is likely to be involved in an EOC function.

Advanced training for the Planning and Intelligence functions are currently being tested with roll out before the end of the year depending on the capability of the Group to deliver these. The Advanced courses are in depth training providing the materials and knowledge of how the function will operate and how their role will interact with others in and out of the EOC. Once these courses have been finalised, this will provide greater capability for local and Group staffing for the future.

RESPONSE

Adverse weather events

In late September two severe weather systems passed through Western Waikato, which occurred on the 24th and 27th September. These were predominantly centred in the Waitomo district, being classified respectively as a ‘weather watch’ and ‘weather warning’ by the MetService.

The Waikato Regional Council’s Flood Room was activated on 27 September once river alerts reached Level 2 and Local Civil Defence corresponded by moving to a monitoring activation. While surface flooding was experienced in Awakino, the weather systems moved through quickly, and no significant damage occurred.

6 RECOVERY

IWI PARTNERSHIP

Discussions have been held and continue to be held with the majority of our iwi partners. Regular reporting to the Iwi Consultative Committee on Recovery has been in place since lock-down. Iwi representatives were invited to assist with interviews for the Community Advisor roles and two appointments to the Waipa Recovery Fund Working Group are in progress.

Waikato Tainui have prepared a resilience plan and have invited local council’s to contribute to this where possible. The Chair and CEO of Maniapoto Maori Trust Board

(MMTB) together with the mayors of Ruapehu, Waipā, Waitomo and Ōtorohanga districts met on 16 October to discuss potential opportunities to partner in recovery activities.

There was a consensus on the need to develop wider relationships in the region, particularly with larger employees and key government agencies to ensure a proactive approach is taken to the recovery. The key areas where the mayors agreed the partnership could focus on initially are skills and employment and health/housing.

The Ministers of Social Development and Maori Development will be invited to a meeting once ministerial portfolios are allocated to assist in developing the partnership. A joint statement will also be released by MMTB and the Mayors.

WAIPĀ SPECIFIC RECOVERY ACTIONS

The recovery programme for COVID-19 is becoming established within the organisation. A Recovery Project Control Group (Recovery PCG) has been established and has the following objectives:

The objectives of the Recovery PCG and its supporting workstreams are as follows:

- To ensure any strategic direction provided by the Elected Members around the Council's overall approach to recovery is effectively and efficiently implemented, monitored and reviewed;
- To co-ordinate and maintain an overview of recovery initiatives/ projects within the organisation and across the District;
- To promote the uptake and implementation of recovery planning, prioritisation and management of recovery priorities within each of the four environment sectors for the organisation and District;
- To provide an organisational response and direction to meeting central government requirements and ensure these are well linked to community outcomes;
- To ensure that the recovery actions are well informed, data-led, consistent with Council's strategic direction and reflect community aspirations and priorities;
- To ensure there is a high level of transparency and collaboration of recovery initiatives, projects and developments across the organisation;
- To ensure robust communication, engagement and leadership on issues for our community on recovery related matters;
- To provide a co-ordinated reporting structure for recovery related matters from sector leads through the PCG to Executive.

Sector leads for the social, economic, built and natural environment have been appointed. Actions plans, risk and issue registers and reporting templates are currently being developed. Recruitment for two Community Advisors who will lead recovery in

partnership with community organisations and iwi is nearly complete. The Community Advisors will report to Manager, Strategic Partnerships.

Economic environment

Monitoring of economic trends continues via regular updates from Infometrics and Te Waka. A project plan to review the Economic Development Strategy has been endorsed by the Recovery PCG and work has commenced. The Business Development Manager is working with Te Waka to heat map the District's largest employers with a view to setting up a reference group of economic leaders.

A Procurement Strategy that prioritises local suppliers has been completed. The Procurement Advisor has made a number of presentations to local Chambers of Commerce on the Procurement Strategy to build the capability and awareness of local industry. Chambers of Commerce with other business organisations across the Waikato planned a united drive at Labour Weekend to help Waikato people find work, by encouraging their networks of employers and HR companies to feed any and every job that is locally available into the free regional job matching website www.waikato.nextstep.co.nz. Waipa's vacancies are also being featured on this site. As at 18 October there were 7,000 site visits with 52% from Waikato, 26% from Auckland.

Work is well advanced on the development of the draft 2021-31 LTP. Council adopted a revised 'Vision, Community Outcomes and External Strategic Priorities' at its meeting on 25 August 2020. Leading the recovery of Waipā is identified as one of the External Strategic Priorities and will be a focus of Years 1 to 3 of the 2021-31 LTP.

Social environment

The first round of the Waipa Recovery Fund is currently open, closing on 30 October and appointments to the Community Recovery Fund Working Group are underway. A representative from social services in Cambridge and another from Te Awamutu will be part of the working group. Presentations have been made to the Cambridge Committee of Social Services about the organisation's recovery plans.

Staff have met with staff from Te Wananga o Aotearoa who are leading a programme under the Mayor's Taskforce for Jobs in South Waikato to place young people into employment with wrap-around care. There are opportunities to extend these programmes into our District.

Natural environment

Staff are continuing to work on opportunities to put together a programme of employment from green initiatives in partnership with local iwi. An initial meeting with Te Waka and a representative from the Ministry of Social Development suggests that there is funding available from central government if a programme could be developed that provides a sizeable number of job opportunities.



David Simes
**EMERGENCY MANAGEMENT
OPERATIONS MANAGER**



Debbie Lascelles
RECOVERY MANAGER

APPROVED BY



Wayne Allan
GROUP MANAGER DISTRICT GROWTH AND REGULATORY SERVICES

7 SUPPORTING INFORMATION: STATUTORY REQUIREMENTS

Civil Defence Emergency Management Act

Section 59 of the Act requires every local authority to take all necessary steps to perform its functions and duties under the Act.

National Civil Defence Emergency Management Strategy

The Strategy requires all agencies to carry out activities across the 4Rs:

- a) **Reduction:** The objective of reduction is to take preventive steps to avoid or mitigate adverse consequences.
- b) **Readiness:** The objective of readiness is to build capacity and capability, and to enable an effective response to, and recovery from, emergencies.
- c) **Response:** Response objectives include—
 - i) the preservation of life; and
 - ii) the prevention of escalation of the emergency; and
 - iii) the maintenance of law and order; and
 - iv) the provision of safety and security measures for people and property; and
 - v) the care of sick, injured, and dependent people; and
 - vi) the provision of essential services; and
 - vii) the preservation of governance; and
 - viii) the protection of assets (including buildings and their contents and cultural and historic heritage assets); and
 - ix) the protection of natural and physical resources and the provision of animal welfare (to the extent reasonably possible in the circumstances); and
 - x) the continuation or restoration of economic activity; and
 - xi) the putting into place of effective arrangements for the transition to recovery.
- d) **Recovery:** Recovery objectives include—
 - i) minimising the escalation of the consequences of the emergency; and
 - ii) regeneration and enhancement of—
 - the social, psychological, economic, cultural, and physical wellbeing of individuals and communities; and
 - the economic, built, and natural environments that support that wellbeing; and
 - iii) taking practicable opportunities to adapt to meet the future needs of the community; and
 - iv) reducing future exposure to hazards and their associated risks; and
 - v) supporting the resumption of essential community functions.

**APPENDIX 1: WAIKATO CIVIL DEFENCE AND EMERGENCY MANAGEMENT
GROUP JOINT COMMITTEE UNCONFIRMED MINUTES FROM THE MEETING
HELD ON 7 SEPTEMBER 2020**



Waikato Civil Defence and Emergency Management Group Joint Committee

MINUTES

Date: Monday, 7 September, 2020, 1:00 pm

Location: Te Puia Room, Genesis Building
94 Bryce Street
Hamilton

Members Present: Cr H Vercoe - (Waikato Regional Council)
Cr A Park (Taupō District Council) - Deputy Chair
Cr P Buckthought (Hauraki District Council)
Cr A Williams (Otorohanga District Council)
Cr T Lee (South Waikato District Council)
Cr S Christie (Thames - Coromandel District Council)
Cr N Smith (Waikato District Council) (via Teams – from 2.05 pm)
Cr L Brown (Waipa District Council)
Cr A Goddard (Waitomo District Council)

Others Present: L Cavers – Chair (Co-Ordinating Executive Group)
J Snowball – Group Controller
M Bang – Team Leader (Waikato Group Emergency Management Office)
S Vowles – NEMA
L Bartley – Democracy Advisor
N Hawtin – Democracy Advisor
J Tetlow – TOA Consulting
T Thompson-Evans – Waikato Group Po Ārahai

Open Minutes – Waikato Civil Defence and Emergency Management Joint Committee - 7 September 2020

1. Apologies

Apologies were noted from alternates Cr Rimmington (Waikato Regional Council) and Mayor Toby Adams (Hauraki District Council) and Mr Thornton, NZ Police.

2. Confirmation of Agenda

WCDEM20/25

Moved by: Cr A Park

Seconded by: Cr S Christie

RESOLVED (SECTION A – under delegated authority)

THAT the agenda of the meeting of the Waikato Civil Defence and Emergency Management Group, as circulated, be confirmed as the business of the meeting noting that Item 9 Covid-19 Debrief would be considered after item 3.

The motion was put and carried

4. Confirmation of Minutes - 8 June 2020

WCDEM20/26

Moved by: Cr T Lee

Seconded by: Cr L Brown

RESOLVED (SECTION A – under delegated authority)

That the minutes of the Waikato Civil Defence and Emergency Management Joint Committee's meeting dated 8 June 2020 be received and accepted as a true and accurate record.

The motion was put and carried

5. Joint Committee Terms of Reference

Chair Vercoe introduced the report. Legislation currently determines who should be appointed to committee. The recommended changes provide for the Joint Committee to appoint individuals to the Committee, non-voting but allows in principle the appointment of externals.

WCDEM20/27

Moved by: Cr L Brown

Seconded by: Cr P Buckthought

RESOLVED (SECTION A – under delegated authority)

1. That the report Change to Waikato Civil Defence Group Terms of Reference (Waikato Civil Defence and Emergency Management, 7 September 2020) be received.

2. That the Waikato Civil Defence Emergency Management Group Terms of Reference be amended to express the power to appoint representatives of relevant agencies as subject matter experts to the Group.

The motion was put and carried

9. Covid-19 Debrief

Report presented by Te Pora Thomson-Evans and Jim Tetlow

An overview of the debriefing was provided to members noting:

- Terms of reference for the feedback
- variety of meetings held with partners to gather information
- A distinct feedback process for iwi partners
- Iwi discussions noted their level of involvement / participation in their capacity of their EOC
- There was strong effective leadership at all levels throughout the response
- Existing relationships were strong: The effectiveness of these relationships were most evident within PIM, Welfare and Emergency Services
- Conflict existed between BAU for council staff and redeployment to CDEM
- Observed that non-trained staff were deployed to response, but trained staff were kept back for council and agency BAU
- Need to be prepared for this as COVID will last at least 2 years. Need to work on training more staff to be available
- Fortunate that this event was a slow burner as staff had time to come on board and get trained on the go - if the event had been a rapid on-set event, then there would have been challenges in effectively resourcing the response
- Need to relook at who is trained - need to have a conversation with TLA's about who they are prepared to release and ensure they have training. Not only Council's but also other agencies who stepped up
- Acknowledged that every event will be different and will require different staff
- Way forward is the role-out of the iwi framework developed during the response
 - Māori involvement; clarity of role between all parties
 - Strong leadership; good welfare
- Area for development identified:
 - Staffing of the response at the group level
 - Staffing of BAU/Local Authority IMT verses CDEM response requirements
 - Ability to scale up for long term sustained response – structural and staffing
 - Improved cross-boundary co-ordination with neighbouring CDEM Groups

Outcomes:

- Development of procedures to support the GECC response capability
- Improvement of intelligence gathering
- Application of the planning process across all levels of group
- Unification of response systems across the GECC and local EOC's
- Strengthening the Māori/iwi relationships
- Need to work on ensuring right staff are trained and available.
- Acknowledgment that each event is different and will require different staff

WCDEM20/28

Moved by: Cr A Williams

Seconded by: Cr T Lee

RESOLVED (SECTION A – under delegated authority)

That the report COVID-19 Regional after-action report (Waikato CDEM Group Joint Committee 7 September 2020) be received

The motion was put and carried

6. Long Term Plan 2021 - 2031 - Business Case Studies

The reports were presented by Team Leader, GEMO M Bang

6.3 Capability Development

This proposal is to provide additional resource in training and development

The Committee received a strategic outline of this proposal in June and this has now been scoped more fully, including proposed costs.

- The significant change between the outline and this report was that the outline requested additional 2 FTE and the subsequent report requests an increase to 1 FTE, with supporting budget for the provision of specialist training from external providers
- Compared to the strategic outline: The proposal shows an increase of \$50,000 in year 1, but scales down over 5 years. The proposal recommends training fewer staff, but to a higher level.
- Training to include both emergency management and leadership skills.
- Need to ensure the quality of training is higher and that specialties are defined.
- Members also noted that GEMO staffing during the response in accessing staff particularly from WRC was not acceptable. Groups needs to identify sufficient staff and training.

6.1 Public Warnings and Responder Notifications

This business proposal is for an investment of up to \$68,000 next financial year to maintain and service the technology solution which will automate and provide public warnings via social media and other web based platforms in a timely manner and to provide effective and consistent systems for notifying staff who are required to attend an event.

- The funds sought will be for the licence fee of the automated software. Capital costs will be met by operational budgets.

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- The System will offer a common subscription which will allow each TLA to utilise.
- It is proposed to negotiate with an existing provider who already supports neighbouring CDEM Groups and National Agencies. (An Intl company with good track record in NZ with a number of other parties).
- Ongoing annual cost.

6.2 Community Resilience

This business case relates to community resilience. COVID 19 has highlighted that more of the community is vulnerable than had been identified.

- It had previously been identified to start in year 3, but is now proposed for commencement in year 1.
- Request for \$91,000 (1 additional FTE) to bring Group community engagement capacity up to a level that meets the requirements of CDEM Group Plan, responds to Govt stated intentions in their Emergency Management system reforms and implements National Disaster Resilience Strategy.
- It was noted that in each of the projects, there is a higher first year cost of \$6,000 due to onboarding of new staff.
- Community resilience will bring together all partners in community and also target education via schools/ministry of education.
- Total cost to ratepayer is \$1.91 per ratepayer's = year 1, \$1.71 for years 2-5, \$1.42 for years 6 onwards. Costs based on all project starting in year 1 of the LTP.
- Need to be a service level agreement with TLA's that if the training is provided and paid for, then the staff will need to be released in the event of an incident.

2.05 pm Cr N Smith joined the meeting via Teams

WCDEM20/29

Moved by: Cr A Park

Seconded by: Cr P Buckthought

RECOMMENDED (SECTION B – for Council approval)

- 1. That the three reports LTP – 2021-2031 Business Case – Community resilience (Waikato CDEM Joint Committee – 7 September 2020); Business Case - Capability Development and Business Case - Public Warnings be received, and**
- 2. That the Optimal option for increased investment, contained in business case – CDEM Group community resilience, be approved and recommended to Waikato Regional Council for inclusion in its Long Term Plan 2021-2031.**

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3. That the Optimal option for increased investment, contained in business case – CDEM Group CDEM Group Capability Development, be approved and recommended to Waikato Regional Council for inclusion in its Long Term Plan 2021-2031.
4. That the Optimal option for increased investment, contained in business case – CDEM Group public warning and responder notification, be approved and recommended to Waikato Regional Council for inclusion in its Long Term Plan 2021-2031.

The motion was put and carried

7. Long Term Plan - Key Performance Indicators - 1st Quarter

Report presented by Group Controller J Snowball.

- It was noted that all Council's undertake training and preparedness exercises and therefore it is appropriate that a common KPI's be adopted for measuring the outcomes of the training of the annual exercise.

WCDEM20/30

Moved by: Cr L Brown

Seconded by: Cr A Goddard

RESOLVED (SECTION A – under delegated authority)

That the report Long Term Plan – Group wide Key Performance Indicators (Waikato CDEM Group Joint Committee 9 September 2020) be received

That the CEG decision made 21 August 2020, to have the measure "the evaluation of annual exercises as a measure of effectiveness of training delivery" and KPIs included in Group member LTPs 2021-2031 is endorsed.

The motion was put and carried

8. Covid-19 Response Cost Recovery - 1st Quarter

The report was presented by Group Controller J Snowball.

- It was outlined that the CDEM Group does not maintain a contingency budget for emergencies
- The report identified the need for cost-recovery due to unbudgeted emergency expenses during the COVID Emergency.
- It was noted that it had been determined that the costs incurred during the GECC response provided a regional benefit and therefore were considered to be a group cost that should be met by the group and not split across the region.

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- The costs have in part been offset against GEMO work not undertaken due to emergency and any uncommitted financial reserves have also been offset against the emergency.
- Leaves a balance of \$345,000 and CEG recommends that this be recovered in one year and that it be included in WRC in LTP. Works out at \$1.65 per ratepayer for one year.
- Some welfare related reimbursement has been provided by WRC to external third-party partners. This amounts to a total of \$1.6 million, which is now being claimed back from NEMA. Due diligence has been undertaken to ensure any expenditure meets the reimbursement criteria. There is still a risk is that some of the NEMA claim is determined not to be reimbursable.
- Any financial short-fall between the amount paid to third-party providers by WRC and the amount reimbursed by NEMA, will need to be met by the CDEM Group.

There was discussion around the building of an emergency fund and how that would be implemented and funded and to what level. It was considered that communities may expect CDEM to have an emergency fund that can be drawn on in the event of an emergency without having to incur a further cost each year. It was also discussed whether it was fair and equitable to rate today for tomorrow's problems.

- The COVID debrief has highlighted that we have done very well but there are areas for improvement that will require funding resources.
- Staff believe that WRC would support a reserve so that the amount of financial risk exposure is reduced in future significant emergency events

The joint committee have requested CEG to report back on an appropriate level of reserve for the next LTP process.

WCDEM20/31

Moved by: Cr L Brown

Seconded by: Cr P Buckthought

RECOMMENDED (SECTION B – for Council approval)

1. **That the report COVID-19 – Recovery of COVID-19 Response Costs (Waikato CDEM Group Joint Committee 7 September 2020) be received**
2. **That the joint committee endorses the Group Controller's recommendation, that unbudgeted costs are met by the Group; and;**
3. **That total unbudgeted costs relating to the Group Emergency Coordination Centre responding to COVID-19 be recovered from a targeted rate in the 2021/22 financial year and that Waikato Civil Defence Emergency Management Joint Committee request WRC to include a targeted rate of \$1.65 per rateable property in the LTP for year 1 to offset debt incurred by COVID and then continue in years 2-3 to build a reserve.**

The motion was put and carried

10. Covid-19 Resurgence Planning

Report presented by Group Controller J Snowball.

An update on the planning from central and local government was presented.

- The update for resurgence planning is that there is a NEMA COVID Resurgence Planning document.
- Origins of content are from a cabinet paper.
- NEMA have provided NEMA/CDEM groups of the relevant parts of the cabinet paper for their sector.
- Within planning document is a new structure for how the emergency is going to be managed:
- Hierarchy of PM/Cabinet on top, national leadership group in middle, with NEMA under central leadership, NEMA allocate down to regions. CDEM sits under NEMA and role is to co-ordinate. CDEM won't be under conventional CEG or Joint Committee structures
- It is the intent of Central Govt that CDEM will be supported by a Regional Leadership Group – To include JC and CEG members, iwi groups, central govt agencies to provide guidance and support to resurgence planning and response.
- For the purposes of providing legal protections of the CDEM Act and clarity: Staff would have preferred to see the wider non-traditional CDEM partners co-opted onto a sub-committee of the Joint Committee.
- Work is ongoing with partner agencies to agree a Regional Leadership Group structure and membership
- Updates will be provided to the members as available.
- Operational planning for a COVID resurgence is underway irrespective that the regional leadership group structure and membership is still under development. Lots of meetings being held with partners at all levels to ensure preparedness based on last lockdown evidence.
- Trigger for CDEM leading the operational coordination will be moving to level 3 or 4.
- Any emergency response to a COVID resurgence is intended to be managed under the COVID Public Health Response Act 2020 and not the CDEM Act.
- CDEM Group is working with partners to provide advice to the Ministry of Health or central Govt on the most effective use of the powers within the COVID Public Health Response Act. The Minister of Health has signalled that, currently, any movement restrictions would be regionally based and not a town or city.

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WCDEM20/32

Moved by: Cr P Buckthought

Seconded by: Cr S Christie

RESOLVED (SECTION A – under delegated authority)

That the report COVID-19 Resurgence planning (Waikato CDEM Group Joint Committee 7 September 2020) be received.

The motion was put and carried

11. Tsunami Siren Withdrawal - FENZ

Report presented by Group Controller J Snowball.

There is a proposal by FENZ to remove their legacy sirens for tsunami warnings by end of 2020 calendar year.

Due to BOP incident where the alarms were accidentally set off, FENZ have reviewed the use of sirens and have decided to remove sirens for the purposes of Civil Defence. This will affect 19 sirens in the Thames Coromandel DC area which have isolated areas without cell phone coverage or wifi. It was noted that the Chief Executive of Thames Coromandel District Council has written to NEMA and FENZ challenging the decision and CEG have decided to support this. It is recommending that a phased withdrawal of the sirens based on risk with a caveat that sees a time bound plan from TCDC that is a firm plan and timeline with a replacement system.

WCDEM20/33

Moved by: Cr S Christie

Seconded by: Cr A Park

RESOLVED (SECTION A – under delegated authority)

That the report “FENZ proposal to withdraw use of sirens” (Waikato CDEM Group Joint Committee 7 September 2020) be received.

The motion was put and carried

12. CEG Minutes

CEG Chair L Cavers presented the report as read.

- GIS data agreement template has been adopted
- COVID Debrief - formed a subcommittee - had a meeting this morning to finalise TOR and made changes to business process which have been very beneficial. Review business process from a CDEM point of view - what have we observed, learnt and what could be better implemented.
- Formal plan to be coming back to Joint Committee on how to implement changes - need to put in place learnings very quickly.

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WCDEM20/34

Moved by: Cr P Buckthought

Seconded by: Cr T Lee

RESOLVED (SECTION A – under delegated authority)

That the report Summary Report – CEG Meeting – 21 August 2020 (Waikato Civil Defence Emergency Management Group Joint Committee 7 September 2020) be received.

The motion was put and carried

13. Group Work Plan

Report presented by Group Controller J Snowball.

- No significant deliberate progress on the workplan since last meeting due to COVID.

WCDEM20/35

Moved by: Cr L Brown

Seconded by: Cr A Williams

RESOLVED (SECTION A – under delegated authority)

That the report Group Work Plan – Progress towards completion of priority 1 actions (Waikato Civil Defence Emergency Management Group Joint Committee 7 September 2020) be received.

The motion was put and carried

14. National Emergency Management Agency Update

A verbal update was presented by Suzanne Vowles, NEMA

- COVID levels change plus planning for resurgence
- Planning on capability of NEMA
- Review of legislation.
- Tsunami Dart buoys that the Govt has funded have been deployed around NZ coastline and out into Pacific Ocean. They will give warning of what is happening in the ocean.
- Planning is being undertaken in the event that Wellington would need to move to Auckland due to COVID or an emergency.

WCDEM20/36

Moved by: Cr S Christie

Seconded by: Cr P Buckthought

RESOLVED (SECTION A – under delegated authority)

That the report Update from the National Emergency Management Agency (Waikato CDEM Group Joint Committee 7 September 2020) be received.

The motion was put and carried

15. Items for Next Meeting

There were no items requested.

The Chair thanked members for their attendance and also noted his thanks to Group Controller J Snowball as leader of CDEM and highlighted that very positive feedback acknowledged by central government of his capabilities.

WCDEM20/37

Moved by: Cr H Vercoe

Seconded by: Cr A Park

RESOLVED (SECTION A – under delegated authority)

That a vote of thanks be extended to Group Controller J Snowball for his exemplary work undertaken throughout the Covid-19 emergency.

The motion was put and carried

3.35 pm The meeting closed.

TE AWAMUTU COMMUNITY BOARD REPORT



To: The Chairperson and Members of the Te Awamutu Community Board
From: Sarah Davies
Subject: **TREASURY REPORT – TE AWAMUTU COMMUNITY BOARD**
Meeting Date: 10 November 2020

1 BACKGROUND

The report details the funds available to the Te Awamutu Community Board for the allocation of discretionary grants.

2 RECOMMENDATION

That the 'Treasury Report – Te Awamutu Community Board' of Sarah Davies, Manager Finance for the period ended 30 September 2020 be received.

3 COMMENT

3.1 Discretionary Grants – funds of \$15,800.00 have been committed from the prior year, with \$3,000.00 having been paid to date. Funds of \$32,561.50 have been committed from the current year, with \$10,776.51 having been paid to date.

There is a balance of \$27,595.37 in uncommitted funds.

Sarah Davies
MANAGER FINANCE

**TE AWAMUTU COMMUNITY BOARD
DISCRETIONARY GRANTS**

Balance as at 1 July 2020	26,356.87	
2020/21 Allocation from Council	49,600.00	
		75,956.87
Revenue		-
		-
Less Committed Projects	48,361.50	
		48,361.50
Uncommitted funds		<u><u>27,595.37</u></u>
Summary of Uncommitted Funds		
Annual Grants		<u>27,595.37</u>
		<u><u>27,595.37</u></u>

TE AWAMUTU COMMUNITY BOARD

Summary of Committed Funds

Current Year Commitments	Committed	Expenditure	Balance
Commitments 2020/21	32,561.50	10,776.51	21,784.99
Current Year Commitments Total	32,561.50	10,776.51	21,784.99

Prior Year Commitments	Committed	Expenditure	Balance
Prior Year Commitments	15,800.00	3,000.00	12,800.00
Prior Year Commitments Total	15,800.00	3,000.00	12,800.00

Total Commitments	48,361.50	13,776.51	34,584.99
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Commitments 2020/21	Resolution No	Committed	Expenditure	Balance
Discretionary Grants	8/20/70	32,561.50	10,776.51	21,784.99
Total		32,561.50	10,776.51	21,784.99

Prior Year Commitments	Resolution No	Committed	Expenditure	Balance
Rangiaowhia Historic Trust	6/16/10 - Feb 16	7,300.00	-	7,300.00
Project Battery	6/19/26 - Mar 19	2,500.00	-	2,500.00
Silability Waikato Trust	6/19/101 - Aug 19	3,000.00	-	3,000.00
CommSafe	6/20/39 - Jun 20	3,000.00	3,000.00	-
Total		15,800.00	3,000.00	12,800.00

TE AWAMUTU COMMUNITY BOARD REPORT



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Notice of Motion**
Meeting Date: 10 November 2020

1 SUMMARY

A notice of motion has been submitted by Board Member Hurrell

2 RECOMMENDATION

That the Notice of Motion of Board Member Hurrell be received.

3 NOTICE OF MOTION

That the Te Awamutu Community Board approve up to \$300.00 plus GST from the discretionary fund for the purchase of barbeque goods and other products for the Rainwater and Greywater Retention event to be held on Thursday 3 December 2020 at Farm Source, Te Awamutu.

TE AWAMUTU COMMUNITY BOARD REPORT



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Payment from the Waste Minimisation Fund**
Meeting Date: 10 November 2020

1 SUMMARY

At the 14 May 2019 Te Awamutu Community Board meeting, the board resolved that Community Board member Holt apply on its behalf to the Waste Minimisation Fund for the purchase of a recycled battery unit, for up to \$1,500.00 plus GST (Resolution 6/19/48).

The purpose of the project is to provide a station/collection point where the Te Awamutu Community can recycle household batteries. This prevents the batteries from going to landfill, and encourages the community to dispose of their batteries in a way that is less damaging to the environment.

The Community Board was awarded the grant from the Waste Minimisation Fund and work has begun on the development of the unit.

An invoice has been received from Waikato Sheet Plastics and Fabrication Ltd (Appendix 1) for the fabrication of four collection boxes for the recycled battery unit for the value of \$780.00 plus GST.

Te Awamutu Community Board must approve the payment of \$780.00 plus GST to Waikato Sheet Plastics and Fabrication Ltd using the funds from the Waste Minimisation Fund.

2 RECOMMENDATION

That Te Awamutu Community Board approve the payment of \$780.00 plus GST from the Waste Minimisation Fund grant to Waikato Sheet Plastics and Fabrication Ltd.



Waikato Sheet Plastics & Fabrication Ltd.

17 EMPIRE STREET
FRANKTON
HAMILTON 3242
P O BOX 5459
PH: 07 847 1321
FAX: 07 847 1324
MOB: 027 284 0384

Tax Invoice

GST Reg. Number:
Invoice To:
CASH SALE ACCOUNT
HAMILTON

Tax Invoice No.: 00024747
Ship To:
ANGE HOLT
COMMUNITY SERVICES
TE AWAMUTU

SALESPERSON	YOUR NO.	SHIP VIA	SHIP DATE	TERMS	DATE	PG.
ALLAN	ANGE	WSPF		C.O.D.	27-Aug-20	Page 1 of

QTY.	ITEM NO.	DESCRIPTION	PRICE	UNIT	DISC %	EXTENDED	GST
1	FAB	FABRICATION WORK AS DETAILED SET OF FOUR COLLECTION BOXES FOR BATTERY RECYCLING STAND	\$780.00			\$780.00	S15

COMMENT
WE THANKYOU FOR YOUR BUSINESS

BANK ACCOUNT FOR ONLINE PAYMENTS:
03-0314-0256770-00

SALE AMOUNT	\$780.00	
FREIGHT	\$0.00	S15
GST	\$117.00	
TOTAL AMOUNT	\$897.00	
PAID TODAY	\$0.00	
BALANCE DUE	\$897.00	

TE AWAMUTU COMMUNITY BOARD REPORT



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Discretionary Fund Applications**
Meeting Date: 10 November 2020

1 APPLICATIONS

Two applications have been received requesting a total \$4,656.52 discretionary funding from the Te Awamutu Community Board.

An application has been received from Dean Taylor requesting \$2,700.00 plus GST to assist with the purchase of new lights for the Christmas tree in the Rose Gardens in Te Awamutu.

An application has been received from North End Church Trust requesting \$1,956.52 plus GST to go towards the purchase of products for Operation Christmas Hampers.

The full applications including financial details have been provided to the Te Awamutu Community Board for consideration separate to the agenda.

2 APPLICATION CRITERIA

1. The applicant applying for financial assistance must be a not-for-profit group or organisation and be providing a local community or welfare service for the benefit of the wider Waipā community, i.e. not a private club or business.
2. Applicants applying for financial assistance need to complete the attached application form. The application must specify the local services, facilities and benefits being provided to the community, to assist with assessment of the application.
3. For the 2020/21 funding round all local community projects will be considered, however, priority will be given to applications for local community activities or projects that promote resilience or recovery from Covid-19. This could include proposals such as programmes for people whose income has been affected,

community initiatives to drive resilience or self-sufficiency in the community (such as community gardens; teaching cooking, sewing or financial literacy) or activities that promote economic recovery by generating revenue for local businesses, employment or bring people into the district. For non-Covid-19 related proposals less priority will be placed on operating costs.

4. All applications must be supported by a copy of the applicant's most current bank statement. If there is a budget for the proposal, a copy should be attached (this may include quotes for equipment, works or services). Applications without these financial records attached will not be considered.
5. Financial assistance will not be available from more than one source of council funding for the same purpose (event or activity) within council's financial year starting 1 July.
6. Applications cannot be received for expenses or events that have already happened (retrospective).
7. If successful, it is preferable that the funding is utilised within the same financial year as is applied in. However, the funding will be available to the successful applicant for 12 months from the time of approval. After 12 months, the applicant will have to reapply for funding.
8. A thanks or mention of the committee's/board's support to your project is expected. This may be a sponsors sign stating "Proudly supported by...", thanks in a media release, advertisement, newsletters etc.

3 RECOMMENDATION

That the Te Awamutu Community Board receive the discretionary fund applications from Dean Taylor and North End Church Trust.

APPLICATION FORM FOR COMMUNITY DISCRETIONARY FUND

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board** (Te Awamutu/Kakepuku Wards – includes Kihikihi)
- Cambridge Community Board** (Cambridge/Maungatautari Wards – includes Karāpiro)
- Pirongia Ward Committee** (includes Ōhaupō)

Details of club/organisation

Name: *Dean Taylor*

What are the objectives of your club/organisation and how do they promote local services or facilities within your community?
I am continuing the work of Te Awamutu Alive's last project - the Community Christmas Tree.

How long has your organisation been active within the Waipā district?
Started 2000 - ceased 5 years ago.

Where are any facilities used by your organisation located?
N/A
 Are they on private property?

What is the activity/services period of your organisation? (example - all year or seasonal March to October)
 All year - Yes *N/A.*
 Seasonal period :

How many members in your organisation (including volunteers)?
N/A

Proposal for financial assistance

What is the proposed project/activity that you are seeking financial assistance for?:
See attached letter.

What is the amount of financial assistance that you are applying for?

Te Awamutu Community Board:	\$ <i>2700 plus GST (\$3105)</i>
Cambridge Community Board:	\$
Pirongia Ward Committee:	\$

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?

Financial details

What is the legal status of your organisation?:

Charitable Trust Incorporated Society Other *N/A*
 Charities Commission registration no. (if applicable)

Is your organisation GST Registered?: Yes No

If Yes, your GST Number:

N/A

What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship):

Grants, donations.

Attach a copy of your latest complete ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, and CURRENT BANK STATEMENT (Please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund) *N/A*

Attach a copy of any budget for your proposal and any quotes obtained. *See letter.*

NOTE: Applications without financial records attached will not be considered.

Please list here **all financial assistance** your organisation has received over the last three years. You cannot rely on your financial statements to answer this question. All financial assistance must be listed. *N/A*

Organisation	Purpose	Amount (\$)	Year

If required, attach any funding assistance received over the last three years to a separate piece of paper.

Applicant Organisation Details

[Redacted]

Declaration

[Redacted]

From: Dean Taylor [REDACTED]
Sent: 05 October 2020 11:30
To: Angela Holt <Angela.Holt@waipadc.govt.nz>
Subject: External Sender:

CYBER SECURITY WARNING: This email is from an external source - be careful of attachments and links. Please follow the Cybersecurity Policy and report suspicious emails to Servicedesk

Good morning Ange.

I would like to apply to the CB for community funding for the Te Awamutu Alive Christmas Tree in the Rose Gardens.

As you know I instigated the lighting of the tree and have maintained and added to the attraction over the past five years.

This year Wilsons Trees donated the time of two climbers/arborists to remove all the white lights that were wrapped in the tree.

Some are past their best, but mostly the strings have to be loosened annually, then eventually removed to allow the tree to grow.

The star and any damaged baubles were also removed.

I am testing every single string and will keep re-usable lights and recycle non-working lights.

The plan is to have a new display for Christmas 2020.

Instead of wrapping the tree in white lights, colour changing strings will decorate the trunk.

The star will be made brighter with the addition of more lights and the baubles will also have extra lights added to make them brighter.

Depending on funding, new hanging decorations will be added, some possibly also in colour changing lights.

Contact Electrical has continued to support the project, undertaking work at no cost, as has Wilson Trees.

Local sponsors have paid for the decorations, which will still be used.

I donate my time to arrange everything and also help with installation and maintenance.

Te Awamutu Rose Trust has been a major supporter and will again be looking to assist with the project this year,.

I am asking TACB to pay for the new lights which form the basis of the new design.

I estimate this will be about half the cost of the project this year. The new system will require less ongoing maintenance because the strings are not wrapped around the trunk and branches.

The quote from Deco Lighting is below.

This year RGB Controlled colour changing Fairy Lights (new product)

3m light strings, 40 x LEDs per string

7 x lines vertically down the trunk

Controller at the base.

Cost is approx. \$2,700 + GST which includes lights, cables, controller.

Dean Taylor

APPLICATION FORM FOR COMMUNITY DISCRETIONARY FUND

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board** (Te Awamutu/Kakepuku Wards – includes Kihikihi)
 Cambridge Community Board (Cambridge/Maungatautari Wards – includes Karāpiro)
 Pirongia Ward Committee (includes Ōhaupō)

Details of club/organisation

Name: Operation Christmas Hampers

What are the objectives of your club/organisation and how do they promote local services or facilities within your community?

A little bit about what we do, it's a community initiative to help families in need by delivering hampers filled with Christmas cheer; food, vouchers, toys and the like.
 We're aiming for 300 families this year within our community (TA, Pirongia, Te Pahu, Kihikihi)

How long has your organisation been active within the Waipā district? This is our second year.

Where are any facilities used by your organisation located?
 The Zion Church on Racecourse Road in Te Awamutu

Are they on private property? yes

What is the activity/services period of your organisation? (example - all year or seasonal March to October)

All year - Yes

Seasonal period : From August to end of December (Hamper deliveries are on 18/12/20)

How many members in your organisation (including volunteers)?

All members are volunteers. 14 People in the team.

Proposal for financial assistance

What is the proposed project/activity that you are seeking financial assistance for?:

We require finance assistance to be able to get new presents for young males, ages between 13-17 years old. We would like to purchase 300 packs of Adidas Force Gift Set \$15 a packet. One for each hamper.

What is the amount of financial assistance that you are applying for?

Te Awamutu Community Board:	\$ 2,250
Cambridge Community Board:	\$
Pirongia Ward Committee:	\$ 2,250

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?

I believe that this big contribution would make a large impact on the social and emotional wellbeing of these boys they will gain confidence and be more comfortable within themselves to not be so self conscious.
 Many of the families that will be receiving these hampers don't have the benefit of buying these luxury goods.
 I believe these goods will not go to waste and could benefit the the parents as well as they wont have to worry about budgeting for these items during Christmas time.

Financial details

What is the legal status of your organisation?: Fundraising group
 Charitable Trust Incorporated Society Other
 Charities Commission registration no. (if applicable) CC51393

Is your organisation GST Registered?: Yes No
 If Yes, your GST Number: 116-335-352

What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship):
 Fundraising, We are doing a big Food drive, Car wash and donation box in 6 stores in Te Awamutu.

Attach a copy of your latest complete ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, and CURRENT BANK STATEMENT (Please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

Attach a copy of any budget for your proposal and any quotes obtained.
NOTE: Applications without financial records attached will not be considered.

Please list here all financial assistance your organisation has received over the last three years. You cannot rely on your financial statements to answer this question. All financial assistance must be listed.

Organisation	Purpose	Amount (\$)	Year
Pirongia Foodmart	One off donation	\$100	2020
Waipa Hire	One off donation	\$500	2020
Climate Systems, TA	One off donation	\$500	2020
The Concrete People, TA	One off donation	\$1000	2020

If required, attach any funding assistance received over the last three years to a separate piece of paper.

Applicant Organisation Details	
Full legal name (as on your bank account):	North End Church Trust
Common use name (if different):	The Zion Church
Contact person:	Sasha GRAVES
Postal Address:	1310 Racecourse Road, Te Awamutu
Street Address:	1310 Racecourse Road, Te Awamutu
Email (and website if applicable) :	[REDACTED] website: https://www.facebook.com/operationchristmashampers/

Declaration
<p>We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.</p> <p>We consent to Waipa District Council collecting the personal contact details provided, and retaining and using these details. Information may be included in a public meeting agenda. We acknowledge our right to have access to this information. This consent is given in accordance with the Privacy Act 1993.</p>

Sasha-Lee GRAVES

Name of person completing form:.....

Signed : *Sasha* Date: *28/10/2020*.....

Position in Organisation: *...Team Leader*.....

Daytime Contact Number: [REDACTED].....

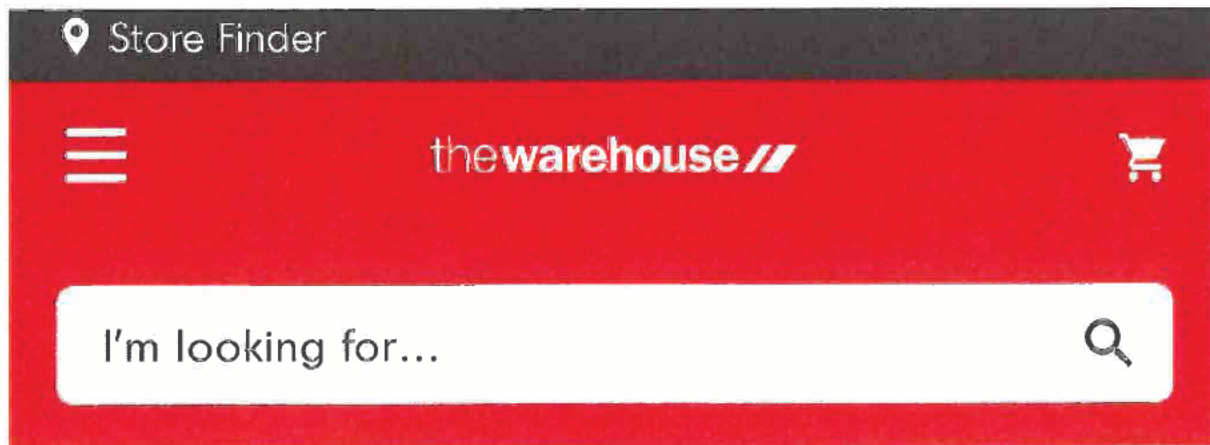
Alternative contact person:

Signed: Date:

Position in Organisation:

Daytime Contact number:

The above persons may be contacted during the day if clarification of information is required.



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TE AWAMUTU COMMUNITY BOARD REPORT



To: Members of the Te Awamutu Community Board
From: Ange Holt, Chairperson
Subject: Chairperson's Report
Meeting Date: 10 November 2020

1 STREET ART

I took a visit to Taupo on Labour weekend to investigate their "Graffiato" street art weekend.

Taupo looks amazing with so many stunning and interesting murals scattered throughout the CBD.

In a nutshell they invite a number of street artists from around NZ each year to paint the blank walls around the CBD. You receive a map with the locations and go around and watch the artists work over the 3 days of the long weekend.

The artists attend for free and are provided with accommodation, food and beverage for the weekend. Resene supply all the paint and a local hire company provides the cherry pickers. Volunteers man each location to make sure pedestrians are a safe distance from the artists and safe from passing cars.

There were lots of people around enjoying the art and watching the artists at work. Staff/volunteers I spoke with were very happy to share what they did and the iSITE staff gave me some contacts to get further details.

If we would like to proceed we now need to have a discussion regarding who we can get on board to partner with us and get the ball rolling.

2 CHRISTMAS LIGHTS FOR THE BIG TREE IN THE ROSE GARDENS

I have had further discussion with Dean Taylor regarding the future of the lights in the Christmas Tree. Last year, Cambridge Community Board managed this on their side of the district and Dean would like to see us do the same here. He is more than happy to look after organising it all still, with us looking after the expenses. He would provide us with a quote for any upgrades or maintenance so we can build it into our budget. My feeling is this is a great Christmas project for Community Board to support and it insures the continuation of this project when Dean does hang up his boots – hopefully not in the near future.

3 COMMUNICATION

I would like to request that we receive a plan/schedule from council staff of events that they are planning to do before they are advertised. I am sure we raised this some time ago. It has again come to light due to the Water Saving Event Jill and Richard are currently organising. Apparently WDC are organising something similar at the same time. So we have been asked to postpone our event.

4 PALMER STREET REFUGE CROSSING

I am sure that this also has been raised in the past. Is there a suitable place on Vaile Street to put a refuge crossing to enable the elderly residents from Freeman Court and Palmer Street to safely cross the road. That road has got quite busy and cars do come swooping over the top of the hill pretty quick, especially if you are not that nimble. Is this something we would like to get added to the LTP?

5 E WASTE AND DIY GARAGE SALE

I have been contacted by Sally Fraser regarding these events. We need to set a date for the DIY Garage Sale and get the wheels in motion with visits to Mitre 10 Mega and to get the word out to tradies to save their recyclables for us.

TA Boxing Academy are still keen to partner with us (they have a fundraiser 19 March – Billy Graham). I have spoken with Leigh Grylls from Waipa Racing Club and at this stage any date Feb/Mar next year is available. I have also emailed Ken Morris to sort out how we manage the financial aspect as it is imperative that it is completely transparent.

The E waste day is still on the cards, despite Sally saying Council will not be involved in an event like we held in 2018 due to the health & safety risks. This may mean we consider a new format; one Sally is recommending is to get the Cambridge Rotary over to run some events like they have done at the schools in Cambridge. We touched on discussion with our own Rotary last month and I would like to continue this to decide on how we are planning to proceed with this event.

6 UPDATE ON KIHIKIHI SUMMER STROLL

I met with Sarah Grayson and Angela Brown from the Kihikihi Ukulele Group and Police House/Temple Cottage on Sat 31 Oct, to discuss what we could do for the day. The Cosi Ukulele club requested a date change due to a clash of events to the new date which we have now set. This being **Saturday 27 February 2021 1pm until 5pm**. The plan is to provide the opportunity for people to take a guided tour of the Heritage sites along Lyon Street, with some guides in strategic locations to provide additional information about the location. I have today spoken with Rovina Maniapoto who has expressed her approval and willingness to assist. After a few hours for the heritage walk, visitors can return for afternoon tea with us, followed by a Ukulele Concert

provided by the Cōsi Ukulele group for Hamilton. We are looking to invite some classic cars and local stall holders to create interest and atmosphere. Sarah & Angela both happy to help organise the event.

7 MEMORIAL PARK – SP&P WORKSHOP – TUESDAY 3 NOVEMBER

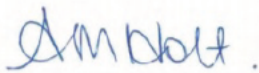
Due to Council Staff wanting to do additional work on their recommendations for the Memorial Concept plan, the presentation to us has been delayed until early next year. Some robust discussion was had during a combined Council and Community Board workshop on Memorial Park concept plan based on community feedback received. Based on the submissions received there is a strong indication that approximately 60% of the community want the park to stay largely the same. As a result of the workshop staff are undertaking further work on the proposal prior to it being brought back to the Board and the Strategic Planning and Policy Committee.

Recommendation

That the information in the Chairperson's Report by Angela Holt, Chairperson of the Te Awamutu Community Board, be received.

The Te Awamutu Community Board give consideration each financial year to allocating money towards the lights for the Christmas Tree in the Te Awamutu Rose Gardens.

The Te Awamutu Community Board approves a budget of up to \$700 plus GST from the Board's Discretionary Fund to cover expenses for the Summer Stroll event to be held in February 2021, with all unused funds returned to uncommitted funds after the event.



Ange Holt
Chairperson, Te Awamutu Community Board

TE AWAMUTU COMMUNITY BOARD REPORT



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Board Members Report from Meetings Attended on Behalf of the Te Awamutu Community Board**
Meeting Date: 13 October 2020

Board members who have attended meetings on behalf of the Te Awamutu Community Board may give feedback to the Board. (Discussion item only, resolutions not appropriate.)

Sports Sector (Hurrell)
Environmental Sector (Hurrell)
Youth Sector (Taylor/Titchener)
Service Group Sector (Taylor/Titchener)
Music/Arts Sector (Derbyshire)
Aged Sector (Derbyshire)
Social Services Sector (Holt)
Council (O'Regan/Brown)

TE AWAMUTU COMMUNITY BOARD REPORT



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Next Meeting**
Meeting Date: 10 November 2020

The next Te Awamutu Community Board meeting is to be held at 6.00pm on Tuesday, 8 December 2020.