

Iwi Consultative Committee Agenda - 2 September 2020



Audio Visual Meeting

Chairperson

His Worship the Mayor JB Mylchreest

Members

Councillors EM Stolwyk , AW Brown , ML Gower, SC O'Regan and GRP Webber.

Maniapoto Trust Board – Barney Manaia, Ngā Iwi Toopu o Waipa Chairperson – Gaylene Roberts, Kaumatua – Jim Keremeta, Wharepuhunga – Kataraina Hodge, Ngāti Haua – Chris Riki, Purekireki – Haupai Puke, Puniu – Harold Maniapoto, Kakepuku – Waitiahoaho Te Ruki, Kaniwhaniwha – Rangiuia Riki, Maungatautari – Josephine Taute, Ngāti Ngawaero – Kate Searancke, Ngāti Hikairo – Hano Ormsby, Ngāti Apakura (Apakura Runanga Trust Board) – Bill Harris.

Waikato Tainui Trust Board – representative to be advised and Raukawa Settlement Trust – representative to be advised

Karakia Timatanga

02 September 2020 10:00 AM - 01:00 PM

Agenda Topic	Presenter	Time	Page
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6. Resignation of Louise Doyle	Chairperson	10:09 AM-10:14 AM	16
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8.	Dog Controls on Mount Kakepuku	Manager - Compliance - K. Tutty	10:29 AM-10:59 AM	22
9.	Strategy Led Organisations – Delivered Through The Long Term Plan	Strategic Projects Driver - H. Walsh	10:59 AM-11:19 AM	45
10.	Waipa District Covid-19 Recovery	Group Manager Strategy & Community Services - D. Lascelles	11:19 AM-11:39 AM	48
11.	Civil Defence Emergency Management Quarterly Report	Emergency Management Operations Manager - D. Simes	11:39 AM-11:59 AM	52
12.	Te Ara Wai Update	Iwi Relations Advisor - S Te Ruki	11:59 AM-12:09 PM	72
13.	Key Performance Measure - Tangata Whenua And Council Partnership Model	Manager Strategic Partnerships, G. Knighton	12:09 PM-12:19 PM	75

Karakia Whakamutunga

**IWI CONSULTATIVE
COMMITTEE
AGENDA**



APOLOGIES

IWI CONSULTATIVE COMMITTEE AGENDA



DISCLOSURE OF MEMBERS' INTERESTS

Members are reminded to declare and stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they may have.

IWI CONSULTATIVE COMMITTEE AGENDA



LATE ITEMS

Items not on the agenda for the meeting require a resolution under section 46A of the Local Government Official Information and Meetings Act 1987 stating the reasons why the item was not on the agenda and why it cannot be dealt with at a subsequent meeting on the basis of a full agenda item. It is important to note that late items can only be dealt with when special circumstances exist and not as a means of avoiding or frustrating the requirements in the Act relating to notice, agendas, agenda format and content.

IWI CONSULTATIVE COMMITTEE AGENDA



CONFIRMATION OF ORDER OF MEETING

Recommendation

That the order of the meeting be confirmed.

IWI CONSULTATIVE COMMITTEE REPORT



To: The Chairperson and Members of the Iwi Consultative Committee
From: Governance
Subject: **CONFIRMATION OF MINUTES**
Meeting Date: 2 September 2020

1 EXECUTIVE SUMMARY

To confirm the minutes of the Iwi Consultative Committee meeting held on Wednesday 3 June 2020.

2 RECOMMENDATION

That the minutes of the Iwi Consultative Committee meeting held on 3 June 2020, having been circulated, be taken as read and confirmed as a true and correct record of that meeting.

3 ATTACHMENTS

- Iwi Consultative Committee Minutes – 3 June 2020

IWI CONSULTATIVE COMMITTEE MINUTES



Time: 10:00am
Date: Wednesday, 3 June 2020
Venue: Audio Visual Meeting

Karakia Timatanga

1 PRESENT

Chairperson

His Worship the Mayor JB Mylchreest

Members

Councillors EM Stolwyk ,SC O'Regan

Ngā Iwi Toopu o Waipa Chairperson – Gaylene Roberts, Purekireki – Haupai Puke, Puniu – Harold Maniapoto, Kakepuku – Waitiahoaho Te Ruki [departed at 12.18pm] Ngāti Apakura (Apakura Runanga Trust Board) – Bill Harris, Maungatautari – Josephine Taute.

2 APOLOGIES

RESOLVED

7/20/01

That the apologies from Councillors Andrew Brown, Marcus Gower, Grahame Webber and Committee Members Rangiuia Riki and Kataraina Hodge for non-attendance be received.

W Te Ruki / Councillor Stolwyk

3 DISCLOSURE OF MEMBERS' INTERESTS

There were no new disclosures.

IWI CONSULTATIVE COMMITTEE MINUTES



4 LATE ITEMS

There were no late items.

5 CONFIRMATION OF ORDER OF MEETING

RESOLVED

7/20/02

That the order of the meeting be confirmed.

Councillor Stolwyk/ B Harris

6 MINUTES OF PREVIOUS MEETING

RESOLVED

7/20/03

That the open minutes of the Iwi Consultative Committee meeting held on 11 December 2019, having been circulated, be taken as read and confirmed as a true and correct record.

H Maniapoto/ Councillor Stolwyk

7 NGĀ IWI TOOPU O WAIPA – CHAIRPERSON REPORT

A verbal update from NITOW was provided at the meeting.

8 COVID-19 RESPONSE

Council is currently considering how the organisation should best meet the needs of communities to assist the recovery from Covid-19. A report written by Infometrics detailing the economic impacts on Waipa as a District made the statement that “Covid-19 presents the greatest economic shock in living memory”. While Waipa is somewhat protected by our reliance on the primary sector, there is still expected to be an impact on our GDP and unemployment is expected to rise.



Group Manager Planning and Community Services Debbie Lascelles, advised that recovery is usually a Civil Defence led activity, however, Central Government indicated from early on that this was not the typical civil defence event and would require a different approach. At this stage, recovery would be led through the standard ministerial offices with no clear direction yet on how this will be structured at a national level. At the regional level, the Mayoral Forum and Iwi leaders are considering who would lead the regional initiative and how this would be set up. There was agreement that the regional lead needs to provide a consistent and clear voice to advocate to Central Government on behalf of Waikato and make sure that local Councils, social service agencies and central government welfare responses initiated locally were working together.

At all levels, there was a very clear expectation that Iwi needed to be at the forefront of all initiatives. Staff have been meeting with Iwi leaders across the district to discuss how they could work together on recovery. Waipa District Council has considered the information from the meetings held to date and the information about the impacts to inform a position on recovery initiatives.

A Council workshop presented a range of initiatives for Councillors to consider. A key priority within this was the employment of two Community Development staff who can work collaboratively with Iwi and Community organisations to support recovery initiatives at a local level. Other initiatives included the development of a contestable fund to support recovery initiatives, with staff being tasked to work with other local philanthropic funders to progress this. The organisation's strategic priorities for recovery are:

- Partnering with iwi
- Build better: green infrastructure projects
- Supporting the visitor economy
- Supporting employment and training
- Supporting the capability of the social sector

Members discussed their own experiences in caring for whanau over the lockdown period including delivering meals and providing support.

RESOLVED

7/20/04

That the information be received.

H Maniapoto/ H Puke



9 COMMITTEE REPRESENTATION

Further to the December meeting of the Committee a job description for the four Maori Representative positions on Council Committees has been prepared and has been reviewed by Nga Iwi Toopu o Waipa (NITOW). A review of remuneration has also been commenced by an independent consultant.

Once these have been reviewed by Council, it is expected that applications will be called for. Unfortunately the Covid-19 lockdown delayed the process.

In the interim Poto Davies has been appointed to the Strategic Planning and Policy Committee and Regulatory Committee until the appointment process can be completed.

RESOLVED

7/20/05

That the information be received.

Councillor O'Regan/ W Te Ruki

10 NAMING POLICY UPDATE

Graham Pollard, Strategic Projects Driver, advised that following a workshop with councillors at the end of 2019, amendments were made to the policy to reflect the views of elected members. Following further discussions about the general process for name selection, and re-wording certain clauses, the draft Naming Policy was again discussed with Nga Iwi Toopu on 29 April (some of whose members had already contributed to the re-wording). Further amendments have been made arising from that meeting. These were principally for clarity and completeness. The general process was approved by NITOW.

The proposed policy would be brought back to the Strategic Planning and Policy Committee once the Annual Plan 2020/21 has been completed which will likely be at the August or September meeting, subject to a final review by NITOW.

RESOLVED

7/20/06

That the information be received.

Councillor O'Regan/ Councillor Stolwyk

IWI CONSULTATIVE COMMITTEE MINUTES



11 DRAFT MAUNGATAUTARI RESERVE MANAGEMENT PLAN

Anna McElrea Senior Reserves Planner, advised that on 5 May 2020, the Strategic Planning and Policy Committee approved the Draft Maungatautari Reserve Management Plan 2020 for public consultation. The consultation period has been extended to 10 weeks in recognition of the impacts of Covid-19. Submissions will be open from 25 May 2020 and close at 5pm Friday 31 July 2020.

The Committee also approved the appointment of a hearings panel consisting of two independent commissioners; ideally with the following mix of skills between them: in Te Ao Maori, Maori tikanga, park management and conservation, to hear and recommend a decision on the Reserve Management Plan to Council, in accordance with section 41(6)(d) of the Reserves Act 1977 and delegated to the Group Manager Strategy and Community Services the responsibility of appointing the independent commissioners. These commissioners have yet to be appointed.

The draft plan was endorsed by the Maungatautari Reserve Committee at its last meeting on 19 February 2020.

A presentation of the draft Maungatautari Reserve Management Plan was provided to the Committee.

RESOLVED

7/20/07

That the information be received.

B Harris/ H Puke

12 MĀORI ORTHOGRAPHIC WRITING CONVENTION

Shane Te Ruki Iwi Relations Advisor, addressed the Committee on the need for Waipā District Council to have a standard Māori orthographic writing convention. A Māori orthographic writing convention provides writing consistency, elevates professionalism, will remove the potential for ambiguity, misunderstanding, and is in itself recognition of the official language of Aotearoa, and a small contribution to Tiriti o Waitangi relationships.

The subject was raised in a paper provided by Strategic Partnerships department and discussed at a recent meeting of the Council. A request was made to the Iwi Relations Advisor to canvass the thoughts on the subject with iwi.



Conversations have been held with mātanga reo, and the subject has been raised with iwi authority representatives with whom the responsibilities and interests of te reo reside. The subject was also an agenda item at a recent Ngā Iwi Tōpū o Waipā meeting.

Mr Te Ruki advised that it was clear from all who have been canvassed thus far that there was a unanimous support for Waipā District Council to adopt and implement a Māori orthographic writing convention. It was also unanimous amongst those canvassed that the Māori orthographic writing convention to be adopted and implemented was that which is provided by Te Taura Whiri i te Reo (Māori Language Commission).

Te Reo experts (Assoc. Prof. Tom Roa, Rāhui Papa, Paraone Gloyne, Doug Ruki, Rovina Maniapoto Anderson, Nigel Te Hiko) all recognised the need for and supported the adoption and implementation of Te Taura Whiri i te Reo (Māori Language Commission) Māori orthographic writing convention.

RESOLVED

7/20/08

That

- a) *the information be received and;*
- b) *the Committee recommend to Council the adoption and implementation of macrons as standard practice within Council documents in line with the Te Taura Whiri i te Reo (Māori Language Commission) Māori orthographic writing convention.*

B Harris/ H Maniapoto

13 DISTRICT PLAN WORK PROGRAMME

The report presented by Tony Quickfall Manager District Plan and Growth, provided an update on the plan changes work programme.

It was noted that the sites of significance, while not on the “do now” list, were no lesser a priority.

Julie Hansen, Policy Advisor District Plan explained to the Committee the current rules around permeable surfaces and the Council’s strategies in regards to lessening the disturbance of the whenua.



Discussion was held around papakāinga and the desire to see this on the “do now” list.

It was noted that the definition of a papakāinga located outside of a marae needed to be explored.

RESOLVED

7/20/09

That the information be received.

H Maniapoto/ Councillor Stolwyk

14 DISTRICT PLAN CHANGES

The Waipa District Plan (‘the District Plan’) was reviewed in 2011-2017, and became fully operative on 14 August 2017. Since being made operative, Council have identified a number of matters which required further amending or refinement within the District Plan. The purpose of the report presented by Hayley Thomas, Project Planner and Julie Hansen, Policy Advisor, was to inform the Committee of the Plan Changes Council staff have commenced work on.

RESOLVED

7/20/10

*That the Iwi Consultative Committee **RECEIVE** the information contained in the report titled ‘District Plan Changes’ (document number 10392370) prepared by Hayley Thomas, Project Planner and Julie Hansen, Policy Advisor.*

W Te Ruki/ G Roberts

[H Maniapoto departed at 12.18pm]

The quorum was lost at 12.18pm.

15 CIVIL DEFENCE COVID-19 WESTERN WAIKATO EMERGENCY RESPONSE

Group Manager District Growth and Regulatory Services Wayne Allan presented the report outlining the Civil Defence response to COVID-19.



Waipā, Ōtorohanga and Waitomo district councils operate under a Shared Service Agreement for civil defence activities to provide a common platform, shared training and integrated response capability.

A national State of Emergency was declared on 25 March 2020 in response to the COVID-19 emergency event to support the activities of the health sector. In response a Western Waikato emergency operations centre (WW EOC) was established at Waipā District Council's Te Awamutu Council Chambers. The WW EOC consisted of staff from all three Councils to ensure local knowledge was utilised.

The EOC's primary purpose was to provide the non-health needs of the communities within the Waipā, Ōtorohanga and Waitomo districts and to support the health activities of the Waikato District Health Board.

The report focused on the community support provided by the EOC until it's disestablishment on 14 May 2020.

The Committee requested for David Simes, Emergency Management Operations Manager/ Civil Defence, to present at a future meeting.

Karakia Whakamutunga

There being no further business the meeting closed at 12.39pm.

CONFIRMED AS A TRUE AND CORRECT RECORD

CHAIRPERSON:

DATE:

IWI CONSULTATIVE COMMITTEE REPORT



To: The Chairperson and Members of the Iwi Consultative Committee
From: Manager Strategic Partnerships
Subject: **RESIGNATION OF LOUISE DOYLE**
Meeting Date: 2 September 2020

1 EXECUTIVE SUMMARY

Council has been advised of the resignation of Louise Doyle as a proxy for Kakepuku on the committee. Louise has given many years of service to the Iwi Consultative Committee and it was hoped to recognise her in person at this meeting. Unfortunately, as this is a video only meeting this is not possible however, Louise will be acknowledged at the next in person meeting which will be scheduled for December.

2 RECOMMENDATION

That

- a) *The report titled Resignation of Louise Doyle (document number 10457674) of Gary Knighton, Manager Strategic Partnerships be **RECEIVED**.*

A handwritten signature in black ink, appearing to read "G Knighton".

Gary Knighton
MANAGER STRATEGIC PARTNERSHIPS



To: The Chairperson and Members of the Iwi Consultative Committee
From: Tony Quickfall - Manager District Plan and Growth
Subject: **District Plan Changes workstream**
Meeting Date: 2 September 2020

1 EXECUTIVE SUMMARY

Staff have developed a programme for updating the Waipā District Plan. This report provides an update on the plan changes work programme.

2 RECOMMENDATION

*That the Iwi Consultative Committee **RECEIVE** the information contained in the report titled 'District Plan work programme' (document number 10393660) of Tony Quickfall, Manager District Plan and Growth.*

3 DISTRICT PLAN WORK PROGRAMME

3.1 DISTRICT PLAN REVIEW

Council is progressing updates to the Waipā District Plan. The current version was reviewed and become operative in 2017.

3.2 NATIONAL DIRECTIONS

Government recently released its National Policy Statement for Urban Development. The National Policy Statement for Urban Development (NPSUD) was gazetted on 23 July 2020 and came into force 20 August 2020.

The NPSUD imposes a number of mandatory requirements on council, including strategic planning for urban development, and mandatory changes to the Waipā District Plan. Staff have a programme in place to implement the NPSUD, and Waipā District Council is generally well-placed in respect of implementation.

New National Environmental Standards for Freshwater and a new National Policy Statement for Freshwater Management will come into force on 3 September 2020. These seek to prevent further loss and degradation of freshwater habitats and introduce controls on some high-risk activities, and the Waikato Regional Council is the lead agency for implementing these directions. While there are no direct impacts on Waipa District Council, we anticipate secondary impacts arising from the Regional Council's implementation of the NESF and NPSFM. These are expected to come through on activities like stormwater discharge consents and more stringent consent conditions.

The National Policy Statement for Indigenous Biodiversity and National Policy Statement for Highly Productive Soils have been deferred to mid-2021.

The RMA review panel has released their report which is now public. The RMA reform recommendations are extensive and amount to an overhaul of New Zealand's planning system as we know it. Amongst the recommendations are:

- (a) Repeal the RMA, replace with Natural & Built Environments Act
 - New environmental bottom lines
 - Tougher natural resources management & increased penalties
 - Easing on built environment / resource consent controls
 - One single combined regional RMA plan for each region
 - Plan hearings, panel of commissioners chaired by an Env Crt judge
- (b) Create new Strategic Planning Act with mandatory spatial plans
- (c) Create new Managed Retreat and Climate Change Adaption Act
- (d) Increased participation for mana whenua in RMA plans and Spatial Plans
- (e) Recommendation is to have new acts in place July 2022
- (f) 10 year transition period from enactment

Further information can be found at this link: <https://www.mfe.govt.nz/rmreview>

Staff expect the recommendations to go through in some form and the RMA to be repealed and replaced by new legislation.

3.3 THE PLAN CHANGES

We have developed a programme of work - the Plan Changes Workstream (Appendix 1) - for undertaking a suite of plan changes.

Plan changes must follow a prescribed process under the RMA, which includes consultation with "Iwi Authorities". An Iwi Authority is defined in the RMA as:

***iwi authority** means the authority which represents an iwi and which is recognised by that iwi as having authority to do so.*

For the purposes of the RMA, Council has identified iwi authorities of the Waipa District as:

- Waikato Tainui
- Maniapoto Maori Trust Board
- Raukawa Settlement Trust
- Ngāti Hauā Iwi Trust
- Ngāti Koroki Kahukura Trust
- Ngāti Mahanga
- Ngāti Unu & Ngāti Kahu
- Paretekawa
- Te Rūnanga o Hikairo
- Apakura Rūnanga Trust

The plan changes in the workstream fall under three categories:

- (a) **Do Now plan changes:** These are changes that are needed to be undertaken now and include changes to assist with COVID 19 economic recovery. Government is encouraging and directing councils to prioritise COVID 19 recovery, and the “do now” plan changes reflect this.
- (b) **Do Next plan changes:** The do next plan changes are those that are needed, but don’t have the same priority as “do now”. In addition, Council does not have the staff or budget to undertake all the plan changes, so the staging for “do now” and “do next” means we can work within available resources and allows the resources (staff and budget) to be spread.
- (c) **Private Plan changes:** The third category are private plan changes. These are changes that are promoted by a developer or consultant, and are not led by the Council. The same statutory process must be followed, but Council has no control over the timing of private plan changes. We have one active private plan change.

Table 1: List of Plan Changes

PLAN CHANGES	STATUS	ENGAGEMENT	NOTIFICATION (INDICATIVE)
DO NOW			
PPC 12 Structure plan and rezoning of growth cell T2 (Frontier Rd, Te Awamutu)	PRIVATE Plan Change has been lodged.	Underway	Late 2020

PLAN CHANGES	STATUS	ENGAGEMENT	NOTIFICATION (INDICATIVE)
DO NOW			
PC13 Uplifting Deferred Zones	Staff completing RMA Section 32 Report and proposed plan change	Public notification expected October	Late 2020
PC15 Permeable Surfaces	Issues and Options report completed	Key stakeholder engagement September	2020/21
PC16 Technical Improvements	Issues and Options report completed	Key stakeholder engagement September	2020/21
PC17 Structure plan Alignment in growth cells C8 & C9	Scoping	Public engagement not started.	Late 2020
PC18 Beekeeping in the Residential Zone	Scoping	Public engagement expected during September.	Late 2020
PC19 Industrial and Commercial Zones (Carters Flat, Aotearoa Park, Cook St)	Scoping	Public engagement expected during September/October.	2020/21
PC20 Papakāinga	Awaiting scoping	Public engagement not started.	2020/21
PC21 Anchor Park/T8 zone extension	Awaiting Scoping	To be confirmed	2020/21
ND¹/20 Remove Minimum Carparking requirements	National Direction – plan change being finalised	n/a - no consultation (directed) Anticipate public notice of the change mid-September	2020
DO NEXT			
Infill subdivision	Not started	To be confirmed	2021
Iwi Sites of Significance	Not started	To be confirmed	2021
National Direction NPSUD Housing Bottom Lines	Not started	n/a - no consultation (directed)	2021
National Direction NPSUD Infill	Not started	To be confirmed	2021

3.4 PLAN CHANGE PROCESS AND IWI ENGAGEMENT

Each plan change must follow the RMA statutory process including consultation with iwi authorities. In summary, the iwi consultation requirements are:

- (a) Iwi Authorities must be consulted during preparation. We will undertake the following engagement process with iwi authorities:

¹ National Direction - NPSUD

- (i) Preliminary engagement:
 - Email electronic copies of Issues and Options to the Iwi Authorities for feedback, with a 2-4 week feedback timeframe depending on the level of interest. Staff will be available to meet with individual Iwi on request;
 - Collate feedback, make amendments, and identify a preferred option.
- (ii) Final engagement:
 - Circulate electronic copies of the RMA “section 32” policy analysis and Proposed Plan Change to Iwi authorities, with an invitation for feedback and a 30 day feedback timeframe. Staff will be available to meet with individual Iwi on request;
 - Collate feedback and amend as necessary;
 - Take the final Proposed Plan Change to Council’s Strategic Planning and Policy Committee for approval to notify to the public.
- (iii) Public notification:
 - Notify to the public (or limited notification where justified);
 - Submissions and further submissions received;
 - Submissions analysed and plan change is amended;
 - Public hearing;
 - Council decision;
 - Appeals

3.5 NEXT STEPS

Staff will be rolling out the different plan changes as we scope them and prepare them for notification.



Tony Quickfall
MANAGER DISTRICT PLAN & GROWTH



Approved by Wayne Allan
GROUP MANAGER DISTRICT GROWTH & REGULATORY SERVICES



To: The Chairperson and Members of the Iwi Consultative Committee
From: Karl Tutty, Manager Compliance
Subject: **DOG CONTROLS ON MOUNT KAKEPUKU**
Meeting Date: Wednesday, 2 September 2020

1 EXECUTIVE SUMMARY

In May 2019 the Te Kōpua Marae Trustees (Marae Committee) raised concerns with Council regarding the walkways on Mount Kakepuku being available for people walking their dogs and also the process followed to make decisions on the draft Dog Control Policy in 2015. Subsequently a request has been made for Council to reconsider the application of dog controls on the Maunga. As dog restrictions are specified in the Waipā District Dog Control Policy and associated Bylaw, any change or review of the restrictions as applied to the Maunga requires a full public review of the policy, which is not scheduled until 2025.

Council staff are seeking feedback on the identification of areas of interest to Iwi in terms of dogs, and what levels of control should be applied to those areas. A report to Council's Strategic Planning and Policy Committee will be presented in October 2020 for guidance on the timing to commence of a review of the Policy and associated Bylaw. During the review Council staff will regularly report back to the Iwi Consultative Committee.

The following appendices are included with this report:

- Appendix 1 – Waipā District Dog Control Policy 2015 (document number 15107172)
- Appendix 2 – Example of new signs installed at Mount Kakepuku.

2 RECOMMENDATION

That

- a) *The report titled 'Dog controls on Mount Kakepuku' (document number 10451452) of Karl Tutty, Manager Compliance be received;*
- b) *The Iwi Consultative Committee recommends to the Strategic Planning & Policy Committee that:*
 - i)
 - ii)
 - iii)

3 BACKGROUND

The Dog Control Act 1996 requires all council's to have a Dog Control Policy, which amongst many other matters, can impose controls on dog access to different areas within the District (refer to Appendix 1 for the Waipā District Dog Control Policy).

The Waipā policy provides for three different restrictions: prohibited areas where dogs are not allowed at all, off-lead exercise areas where dogs can be exercised off lead, with the balance of all public places being areas where dogs can be taken provided they are on a lead (on-lead).

At present Mount Kakepuku ("the Maunga") has two restrictions. The summit and area under the control of the Department of Conservation ("DOC") is a dog prohibited area (unless a permit has been obtained from DOC) but the balance which is managed by Waipā District Council has no specific designation so is by default a dog on lead area. All DOC areas across the District are treated in the same manner.

The mountain is popular with dog owners, and in 2019 it became clear to Council that many dog owners were confused as to the controls in place, and were letting their dogs off lead in the Council area of the reserve and were taking dogs into the DOC area. As a result Council installed new signs clearly showing the restrictions and where they applied (refer to Appendix 2). These were installed at the start of the access track and at the point the track crosses from Council land into DOC land.

After the installation of the new signs a letter was received from Te Kōpua Marae Trustees and it was clear that confusion continued in respect to the controls that were in place. The Marae Committee was of the belief that Council had amended the rules as they applied to the Maunga.

The Maunga is sacred, including historic pa sites and other significant areas, not only the summit. The Marae Committee appeared to be of the understanding that dogs had been prohibited on the Maunga and that Council had decided to allow access to dogs, when that was not the case. Council responded confirming "*there has been no change to the restrictions in place on Mount Kakepuku, but rather that Council has attempted to clarify the situation relating to dogs in this area, including new signage*".

The 2015 policy review was a full public consultative review, and no submissions were received in respect to Kakepuku Maunga specifically. Therefore the Maunga was subject to the standard 'dog on lead' controls that apply to all public places by default. This was a continuation of what existed in the 2011 policy.

It is staff's view that making the amendments suggested by the Marae Trustees will require a full review of the Dog Control Policy which is scheduled for review in 2025.

4 OPTIONS AND ASSESSMENT

Staff have examined whether a Reserve Management Plan or other approach may be an option prior to the Dog Control Policy statutory review in 2025, but a review of the Policy appears to be the only robust process under which to consider this issue. It is staff's view that changes through any other process would be unenforceable if not recorded in the Policy and Bylaw. Council could remove the signs and discourage use of the area, but could not enforce that level of control.

It has been examined whether the schedules of the Policy could be changed without a full Policy review. The legal advice was that this is a significant change, and as the schedules were subject to deliberations along with the Policy itself that they form part of the Policy and cannot be amended separately.

The Policy is due for review in 2025 and will be a full public-consultative process as the schedules of the restrictions are part of the Policy, and as any amendment to add an area to the prohibited area schedule is increasing controls in the area affected, it is deemed to be a significant change that reduces the existing rights of the public.

Council has a statutory requirement under the Dog Control Act 1996 to "undertake, promote, and encourage the development of such services and programmes as it considers desirable to promote responsible dog ownership and the welfare of dogs" and in the Policy indicated an intention to support "on-going development of dog exercise areas, in particular signage, bins and fencing". Consideration must be given to balance areas lost in terms of dog access, against finding new areas.

Consequently the matter has been referred to the Iwi Consultative Committee to examine this particular aspect of the Policy (to identify and record areas of interest to Iwi in terms of dogs, and what levels of control should be applied to those areas).

The Iwi Consultative Committee can, if desired, make recommendation back to the Strategic Planning and Policy Committee who can then consider whether there is a need to bring the review of the Policy forward. This process would ensure issues of importance to Iwi are identified early, and the formal review would be better informed by a draft Policy reflecting these areas prior to full public consultation.

Deciding to bring the review of the Policy forward is not a decision or commitment to adopt any changes requested. It is merely the start of the process to consider those requests.



Karl Tutty
MANAGER COMPLIANCE



Approved by Wayne Allan
**GROUP MANAGER DISTRICT GROWTH AND
REGULATORY SERVICES**

SUPPORTING INFORMATION: ASSESSMENT OF PROPOSAL

1 Statutory and policy requirements

Legal and regulatory considerations

Dog Control Act 1996

10 Duty of territorial authorities to adopt policy on dogs

- (1) Every territorial authority must adopt, in accordance with the special consultative procedure set out in section 83 of the Local Government Act 2002, a policy in respect of dogs in the district of the territorial authority.
- (2) For the purposes of subsection (1), the territorial authority must, under section 83(1)(e) of the Local Government Act 2002, give notice of the draft policy to every person who is, according to its register, the owner of a dog.
- (3) Every policy adopted under this section—
 - (a) shall specify the nature and application of any bylaws made or to be made under section 20; and
 - (b) shall identify any public places in which dogs are to be prohibited, either generally or at specified times, pursuant to a bylaw made under section 20(1)(a); and
 - (c) shall identify—
 - (i) any particular public places; and
 - (ii) any areas or parts of the district,—

in which dogs (other than working dogs) in public places are to be required by a bylaw made under section 20(1)(b) to be controlled on a leash; and
 - (d) shall identify those areas or parts of the district in respect of which no public places or areas are to be identified under paragraph (b) or paragraph (c); and
 - (e) shall identify any places within areas or parts of the district specified in paragraph (c)(ii) of this subsection that are to be designated by a bylaw under section 20(1)(d) as dog exercise areas in which dogs may be exercised at large; and
- (ea) must state whether dogs classified by the territorial authority as menacing dogs under section 33A or 33C are required to be neutered under section 33E(1)(b) and,—
 - (i) if so, whether the requirement applies to all such dogs; and
 - (ii) if not, the matters taken into account by it in requiring any particular dog to be neutered; and
- (eb) must state whether dogs classified by any other territorial authority as menacing dogs under section 33A or 33C are required to be neutered

- under section 33EB(2) if the dog is registered with the territorial authority and,—
- (i) if so, whether the requirement applies to all such dogs; and
 - (ii) if not, the matters taken into account by it in requiring any particular dog to be neutered; and
- (f) shall include such other details of the policy as the territorial authority thinks fit including, but not limited to, details of the policy in relation to—
- (i) fees or proposed fees; and
 - (ii) owner education programmes; and
 - (iii) dog obedience courses; and
 - (iv) the classification of owners; and
 - (iv) the disqualification of owners; and
 - (v) the issuing of infringement notices.
- (4) In adopting a policy under this section, the territorial authority must have regard to—
- (a) the need to minimise danger, distress, and nuisance to the community generally; and
 - (b) the need to avoid the inherent danger in allowing dogs to have uncontrolled access to public places that are frequented by children, whether or not the children are accompanied by adults; and
 - (c) the importance of enabling, to the extent that is practicable, the public (including families) to use streets and public amenities without fear of attack or intimidation by dogs; and
 - (d) the exercise and recreational needs of dogs and their owners.**
- (5) Every statement or publication of a policy adopted under this section—
- (a) shall identify any land within the district that is included in—
 - (i) a controlled dog area or open dog area under section 26ZS of the Conservation Act 1987; or
 - (ii) a national park constituted under the National Parks Act 1980; or
 - (iii) Te Urewera, as defined in section 7 of the Te Urewera Act 2014; and
 - (b) may contain such other information and advice in relation to dogs as the territorial authority thinks fit.
- (6) The territorial authority must give effect to a policy adopted under this section—

- (a) by making the necessary bylaws under section 20, which must come into force not later than the 60th day after the adoption of the policy; and
 - (b) by repealing, before the 60th day after the adoption of the policy, any bylaws that are inconsistent with the policy.
- (7) No territorial authority shall make any bylaw that is inconsistent with the policy under this section that, at the time of the making of the bylaw, is in force in its district.
- (8) The territorial authority may, at any time, adopt, in accordance with the special consultative procedure, an amended policy under this section and this section shall apply, with the necessary modifications, to the adoption of that amended policy.
- (8A) The adoption of a policy or amended policy in accordance with this section satisfies the requirements of sections 86, 155, and 156(1) of the Local Government Act 2002 in respect of any bylaw to which subsection (6) applies.
- (9) This section shall come into force on the day on which this Act receives the Royal assent.
- (10) Subsection (8) applies subject to section 10AA.

Local Government Act 2002

83 Special consultative procedure

- (1) Where this Act or any other enactment requires a local authority to use or adopt the special consultative procedure, that local authority must—
- (a) prepare and adopt—
 - (i) a statement of proposal; and
 - (ii) if the local authority considers on reasonable grounds that it is necessary to enable public understanding of the proposal, a summary of the information contained in the statement of proposal (which summary must comply with [section 83AA](#)); and
 - (b) ensure that the following is publicly available:
 - (i) the statement of proposal; and
 - (ii) a description of how the local authority will provide persons interested in the proposal with an opportunity to present their views to the local authority in accordance with [section 82\(1\)\(d\)](#); and
 - (ii) a statement of the period within which views on the proposal may be provided to the local authority (the period being not less than 1 month from the date the statement is issued); and
 - (c) make the summary of the information contained in the statement of proposal prepared in accordance with paragraph (a)(ii) (or the

- statement of proposal, if a summary is not prepared) as widely available as is reasonably practicable as a basis for consultation; and
- (d) provide an opportunity for persons to present their views to the local authority in a manner that enables spoken (or New Zealand sign language) interaction between the person and the local authority, or any representatives to whom an appropriate delegation has been made in accordance with Schedule 7; and
 - (e) ensure that any person who wishes to present his or her views to the local authority or its representatives as described in paragraph (d)—
 - (i) is given a reasonable opportunity to do so; and
 - (ii) is informed about how and when he or she may take up that opportunity.
- (3) For the purpose of, but without limiting, subsection (1)(d), a local authority may allow any person to present his or her views to the local authority by way of audio link or audio-visual link.
- (4) This section does not prevent a local authority from requesting or considering, before making a decision, comment or advice from an officer of the local authority or any other person in respect of the proposal or any views on the proposal, or both.

Appendix 1

Waipā District Dog Control Policy 2015 (document number 15107172)



Dog Control Policy

2 0 1 5

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Policy Owner:	Environmental Services

Dog Control Policy 2015

1. Purpose and scope

- 1.1 The purpose of the Waipa District Council's Dog Control Policy is to implement the requirements of the Dog Control Act 1996 in maintaining a safe and healthy community, to protect children, and to provide for the needs of dogs and their owners. This will be achieved by a commitment to public education, combined with enforcement action where this is necessary.
- 1.2 Council's role is to administer the requirements of the Dog Control Act 1996 through the application of this policy and the associated bylaw.

2. Definitions

- 2.1 For the purposes of this Policy the following definitions shall apply:

Term	Definition
"Council"	means the Waipa District Council
"Dangerous Dog"	means a dog classified as dangerous pursuant to section 31 of the Dog Control Act 1996
"Delegated Officer"	Council officer with the formal delegation to consider the matter to which the reference refers.
"Disability Assist Dog"	means a dog certified by one of the following organisations as being a dog trained to assist (or as being a dog training to assist) a person with a disability: <ul style="list-style-type: none"> (a) Hearing Dogs for Deaf People in New Zealand (b) Mobility Assistance Dogs Trust (c) New Zealand Epilepsy Assist Dogs Trust (d) Royal New Zealand Foundation of the Blind (e) Top Dog Companion Trust (f) An organisation specified by Order of Council under Section 78D of the Dog Control Act 1996
"District"	means the District of Waipa as administered by the Waipa District Council
"Dog Control Officer"	shall have the same meaning as ascribed to it in Section 2 of the Dog Control Act 1996 and includes "Animal Control Officer"
"Dog"	shall mean any entire or neutered dog
"Dog Exercise Area"	means a public place designated in Schedule Two hereto where a dog may be exercised off a leash but under control
"Dog Prohibited Area"	means a public place designated in Schedule One hereto where dogs are prohibited
"Dog Ranger"	shall have the same meaning as ascribed to it in Section 2 of the Dog Control Act 1996

Term	Definition
"Dwelling"	a house, building, caravan or other structure that is self-contained and used for residential purposes
"Hunting Dog"	shall mean any dog used for hunting game
"In season"	shall mean the oestrus or heat cycle of any bitch
"Infringement Offence"	shall have the same meaning as ascribed to it in Section 2 of the Dog Control Act 1996
"Land"	means contiguous lots in the same ownership irrespective of the number of dwellings
"Menacing dog"	means a dog classified as menacing pursuant to section 33A of the Dog Control Act 1996
"Muzzle"	means a basket type or similar muzzle that allows panting and drinking
"Occupier"	in respect to land or dwelling means the owner, or person residing at the address with the authority of the owner
"Owner"	In respect to a dog shall have the same meaning as ascribed to it in Section 2 of the Dog Control Act 1996
"Public Place"	shall have the same meaning as ascribed to it in Section 2 of the Dog Control Act 1996
"Urban Area"	means an area of Waipa District designated in Schedule 3
"Working Dog"	shall have the same meaning as ascribed to it in Section 2 of the Dog Control Act 1996

3. Guiding principles

- 3.1 This policy is written pursuant to Section 10 of the Dog Control Act 1996 ("the Act"). Council, in adopting this policy, must have regard to:
- (a) The need to minimise danger, distress, and nuisance to the community generally; and
 - (b) The need to avoid the inherent danger in allowing dogs to have uncontrolled access to public places that are frequented by children, whether or not the children are accompanied by adults; and
 - (c) The importance of enabling, to the extent that is practicable, the public (including families) to use streets and public amenities without fear of attack or intimidation by dogs; and
 - (d) The exercise and recreational needs of dogs and their owners.

4. Policies

4.1. Education

- 4.1.1. Council places importance on assisting dog owners to meet their obligations. Council will have available at all times, a range of information material that is free of charge. All new dog owners, or owners new to the District, will be provided with an

information/registration pack. Dog owners subject to enforcement action will be provided with relevant education and training material and Dog Control Officers will have discretion whether or not to follow up with the enforcement action, if the dog owner can demonstrate they have taken steps, through education and training to be compliant with the Act.

- 4.1.2. Council staff will also ensure that there is a reasonable range of information for dog owners available for borrowing from public libraries within the District.

4.2. Dog prohibited areas

- 4.2.1. The areas specified in Schedule One shall be dog prohibited areas. No owner, or person for the time being in charge of any dog, shall allow that dog to enter or be in or on any dog prohibited area (with the exception of a disability assist dog).
- 4.2.2. Council or a Delegated Officer may grant consent, on request by any person or organisation, to allow the entry of dogs on to any dog prohibited area specified in Schedule One (dog prohibited areas), for example for a special event, subject to any conditions imposed. Requests must be made in writing at least six weeks prior to the requirement/event.

4.3. Dogs in public places - dog on leash areas

- 4.3.1 Dogs controlled on a leash may have access to any park or reserve or public place within the District, other than designated dog prohibited areas – see Schedule One for full list. (Note: this restriction does not apply to disability assist dogs and other working dogs that are there for the purpose of working – see interpretation of “working dog” above).

4.4. Dog exercise areas

- 4.4.1 There are also public places within the Waipa District that are designated as dog exercise areas where dogs may be **EXERCISED OFF A LEASH BUT UNDER CONTROL** – these areas are specified in Schedule Two. Council supports on-going development of dog exercise areas, in particular signage, bins and fencing.
- 4.4.2 No owner or person for the time being in charge of a dog shall allow that dog to be off a leash in any area other than a dog exercise area, or on private property with the consent of the owner or occupier.

4.5. Children’s playgrounds

- 4.5.1 All children’s playgrounds in public places, and any area within 5 meters of any unfenced children’s playground is prohibited to dogs.
- 4.5.2 All children’s playgrounds located within a designated dog exercise area will be fenced, and the fenced area prohibited to dogs.

4.6. Limit on number of dogs to be kept

4.6.1 To protect dog welfare and reduce the likelihood of nuisance, no owner or occupier of any land within the urban areas specified in Schedule Three shall allow to remain or keep on the land for a period exceeding 14 days, more than two dogs in total at any one time (which exceed three months of age), and no occupier of any dwelling on land not specified in Schedule Three, shall allow to remain, or keep at the dwelling for a period exceeding 14 days, more than 5 dogs in total at any one time (which exceed 3 months of age), unless the owner or occupier is the holder of a permit issued by Council or a Delegated Officer (see Dog Control Bylaw and Council's website for more information on obtaining a permit). Permits will only be issued where there is sufficient justification to do so and Council is satisfied no nuisance will arise. Permits will be reviewed every three (3) years or where circumstances change. Owners will be required to comply with all other policies.

4.7. Minimum standards for housing dogs

4.7.1 Dogs need to be accommodated in appropriate housing for their welfare. This also assists in preventing nuisance conditions such as barking or wandering. The owner of every dog shall provide that dog with a weather proof kennel or place of shelter which shall:

- (a) Be constructed on a raised floor off the ground;
- (b) Be of sufficient size so as to allow the dog to stand up, move freely, stretch out and recline; and
- (c) Be kept in a clean and sanitary condition at all times.

4.7.2 The owner of every dog shall provide for the dog to have access to clean water on the owner's property at all times.

4.8. Fouling

4.8.1 Dog owners must clean up after their dogs if the dog fouls in a public area.

4.9. Dog faeces bins

4.9.1 Dog exercise areas will be provided, where possible, with sufficient litter bins to allow owners to immediately collect and dispose of dog faeces.

4.9.2 Bins will be located at the Delegated Officer's discretion, but will not be located on private property or any place not accessible for cleaning, emptying and/or maintaining.

4.9.3 It shall be an offence for any person to damage or otherwise interfere with, including removing the contents of, any dog faeces bin, without the authority of Council or a Delegated Officer.

4.10. Nuisances

- 4.10.1 The owner of every dog is required to take all practicable steps to prevent the dog from being or becoming a nuisance (e.g. by its persistent barking, howling or whining). This includes confining bitches in season, within a private property or within a vehicle or cage to minimise providing an attraction to other dogs.
- 4.10.2 Dogs must be kept in conditions that do not create health issues for other dogs or people, which includes appropriate accommodation for sick or diseased dogs. No person shall tease or provoke a dog in a manner that may cause aggression or a nuisance. An owner must take all reasonable steps to ensure that a dog does not injure, endanger, intimidate, or otherwise cause distress to any person.

4.11. Confinement and control of dogs

- 4.11.1 In any public place or private way, dogs must be under control of the owner or a designated person responsible for its control at all times in the interest of public safety.

4.12. Uncontrolled dogs

- 4.12.1 Dogs that are regularly not under control cause a range of issues. Council or a Delegated Officer may require an owner to de-sex a dog that has not been kept under control on two or more occasions in a 12 month period.

4.13. Menacing dogs and dangerous dogs

- 4.13.1 Council requires mandatory neutering of dogs classified as menacing in accordance with the provisions of the Act. This prevents breeding and there is evidence that neutering reduces a dogs desire to roam, and may reduce possible aggression.
- 4.13.2 If a dog has been classified as a menacing dog in another district, where it was not required to be neutered, but moves to the Waipa District, it will be a requirement for the dog to be neutered once residing in the Waipa District. Menacing dogs are also required to wear a muzzle in public.
- 4.13.3 In the absence of pedigree breeding papers American Staffordshire Bull terriers will be considered predominantly "American pit-bull type" as defined by schedule 4 of the Dog Control Act 1996 where they display the traits of that type.4.13.4 Dogs classified as Dangerous in accordance with the Act are also required to be neutered, have fencing requirements applied, and must wear a muzzle in public.
- 4.13.5 A muzzle as required by this policy is defined as a basket type or similar muzzle that prevents biting, but allows open mouth panting and drinking. "Gentle Leaders", "Halti's" and other similar accessories are not considered to be muzzles under this policy.

4.14. Neutering of dog

- 4.14.1 Council encourages neutering of dogs with the view that this will reduce the number of unwanted dogs being impounded, reduce the number of wandering dogs and dog offences.
- 4.14.2 Discounted fees are available for urban dogs that have been de-sexed, and all dogs rehomed from Council pounds must be de-sexed at the time of or immediately following rehoming, although exceptions may be permitted by a Delegated Officer.
- 4.14.3 Council may be able to assist with the cost of neutering of dogs that may not otherwise be de-sexed, provided the following criteria is met:
- (a) The dog is currently registered, and
 - (b) The owner has a low income/community services card, and
 - (c) The owner shows commitment to keeping the dog long-term and in a way that meets minimum welfare standards, or
 - (d) The dog is being rehomed from a Waipa District Council pound.

4.15. Unclaimed impounded dogs

- 4.15.1 Where an impounded dog has not been claimed by its owner within the statutory seven day period following a written notice being received by the owner, or if an impounded dog has been surrendered, Council may dispose of the dog in a manner that it considers appropriate within the constraints of the law.
- 4.15.2 Where dogs cannot be re-homed, and destruction is the only practicable option, then dogs will generally be euthanased by a qualified veterinarian. In these cases, euthanasia will be undertaken as soon as practicable, and on an individual basis rather than a number of dogs at one time.
- 4.15.3 This policy does not preclude Council or a Delegated Officer from administering an alternative humane method of destruction in circumstances where administering an injection is not practicable. In these cases, the dog will be suitably restrained, and health and safety considerations complied with at all times.

4.16. Rehoming dogs

- 4.16.1 Council or a Delegated Officer will give priority to re-homing unclaimed or unwanted dogs where circumstances are appropriate to do so. Where a decision has been made to rehome an unclaimed pound dog, the dog may be held for an extended period in the pound, or placed into foster care. Dogs available for rehoming will be held in Council pounds only where there is sufficient capacity and where operational budgets can support this.
- 4.16.2 Any dog with a breed type listed in Schedule 4 (Menacing dogs) of the Act will not be rehomed, except where approval is given by the Delegated Officer.

4.16.3 Any rehomed dog will be required to be registered and micro-chipped prior to adoption, at the cost of the new owner. Neutering and vaccination will also be required at the time of adoption, or within an agreed time-frame following adoption, unless an exception is granted by a Delegated Officer.

4.16.4 Any dog rehomed will have a trial period of two weeks for the new owner to assess the dog for suitability within the home environment. If the dog is returned during this time, the registration and micro-chip fee will be refunded. All other costs must be covered by the owner, unless rehomed to another owner.

4.17. Offences, penalties and impounding

4.17.1 The Act allows for a range of enforcement measures for breaches under the Act at the discretion of Council or a Delegated Officer. Enforcement measures include education, prosecution, infringement notices, classification of the dog as dangerous or menacing, and the impounding of dogs.

4.17.2. Minor offences which have been the result of a genuine oversight or mistake may be treated as a “warning only” on the first occasion. Depending on the circumstances of each case, all other offences are likely to result in other penalties. However, each case will be treated on its merits.

4.17.3 A rating system, which takes a number of factors into consideration, is applied to more serious offences, e.g. dog bites/attacks, to ensure consistency in approach.

4.17.4 Council will consider undertaking a prosecution of owners and seek destruction of dogs responsible for serious attacks or repeated incidents, particularly if a dog is already classified as dangerous or menacing.

4.18. Probationary and disqualified dog owners

4.18.1 The Act provides the ability for Council to classify certain dog owners as probationary (section 21) or to disqualify certain dog owners from owning dogs (section 25).

4.18.2 Classification as a probationary owner means the person is unable to own any dog (except for dogs already registered by that person at the time of the offence) for a two year period following the classification.

4.18.3 Disqualification means the person cannot own any dog for up to a five year period following the disqualification.

4.18.4 Any person that is classified as probationary may be required to undertake, at his or her own expense, a dog owner education programme and/or dog obedience course approved by Council or a Delegated Officer pursuant to section 23A of the Act.

4.19. Fees and charges

4.19.1 Registration of dogs is required by owners of all dogs over three months of age.

- 4.19.2 Council approves a schedule of fees and charges each year by resolution in relation to the registration of dogs, and also impounding charges for both dogs and stock.
- 4.19.3 Council's current policy is to cover operational costs through both fees and charges and general rates, which helps to keep registration fees at a reasonable level. All owners pay registration fees, and owners subject to enforcement action are expected to cover costs through impounding and sustenance fees.
- 4.19.4 Discounts off registration fees are available to urban dog owners and owners of disability assist dogs who meet certain criteria, such discounts and criteria to be set by Council as part of reviewing and approving the annual fees and charges.
- 4.19.5 Subject to the Act, fees and charges should be paid in full unless exceptional circumstances can be shown, to be determined by the Delegated Officer.

4.20. Co-operation with other agencies

- 4.20.1 Council will work with NZ Police, the Ministry for Primary Industries, and the Society for Prevention of Cruelty to Animals, and other agencies working with animals to achieve the object of the Dog Control Act 1996 or the Animal Welfare Act 1999.

4.21. Exemptions from policy

- 4.21.1 Council may grant exemptions from this Policy where it considers this prudent.

5. Amendments

- 5.1 This policy may be amended when required subject to the provisions of the Act.

6. Application and review

- 6.1 The policy will be reviewed as required, to meet the needs of the organisation and best practice.
- 6.2 The policy will take effect from the date it is signed by both the policy owner and Chief Executive; however a one (1) year period from that point will be allowed for implementation and full compliance to be achieved.

Signed: 
Wayne Allan
MANAGER PLANNING AND REGULATORY
(POLICY OWNER)
Date: 2 December 2015

Signed: 
Garry Dyet
CHIEF EXECUTIVE
Date: 2 December 2015

Schedule One: Dog prohibited areas

The below areas are prohibited to dogs and are specifically detailed on Council maps, which may be amended from time to time.

WARD	
Cambridge	<ul style="list-style-type: none"> - Victoria Square, Victoria Street - Cambridge Swimming Pool, Williamson Street - Cambridge Cemetery (Hautapu), Hannon Road - John Kerkof Park Cambridge Soccer Grounds, Vogel Street (excludes town belt pedestrian circuit track corridor) - Cambridge Athletic and Harrier Club grounds, Vogel Street (excludes town belt pedestrian circuit track corridor which is dog on lead) - Cambridge Rugby Sub-Union grounds, Taylor Street - Leamington Sports ground, Carlyle Street (playing fields only)
Te Awamutu	<ul style="list-style-type: none"> - Te Awamutu Rose Gardens, Gorst Avenue - Te Awamutu Events Centre, Selwyn Lane - Albert Park, Albert Park Drive - Kihikihi Cemetery, Oliver Street - Jean Gatton Reserve Church Street, (Kihikihi)
Pirongia	<ul style="list-style-type: none"> - Pirongia Rugby Football Club, Kane Street - Pirongia Cemetery, Oak Lane - Paterangi Cemetery, Cnr Sing and Paterangi Roads - Ōhaupo Memorial Park (upper field), Forkert Road
Maungatautari	<ul style="list-style-type: none"> - Mighty River Domain (Karapiro Domain) – excludes that part of Te Awa River Ride within the Maungatautari Road corridor (Te Awa River Ride is “dog on leash”) and excludes the Gate 3 dog exercise area. - Pukerimu Cemetery, Kaipaki Road, Cambridge - Maungatautari Scenic Reserve, Pukeatua
All Areas	<ul style="list-style-type: none"> - Within any fenced public playground or play area, or within 5m of any unfenced public playground or play area - Reserves where animals are being grazed - All Department of Conservation Reserves unless a permit has been obtained from the Department

The following schools/pre-schools have also designated their grounds as prohibited:

WARD	AT ALL TIMES
Cambridge	<ul style="list-style-type: none"> - Cambridge High School, Swayne Road - Cambridge Early Learning Centre, Fort Street - Cambridge Primary School, Wilson Street - Cambridge Middle School, Clare Street - Leamington School, Lamb Street - Cambridge East School, Williams Street - Leamington Playcentre, Cnr Burns and Thompson Streets
Te Awamutu	<ul style="list-style-type: none"> - Te Awamutu Primary School, Teasdale Street - Pekerau School, Te Rahu Road - Kihikihi School, Whitmore Street - St Patricks School, Alexandra Street - Kihikihi Kindergarten, Linden Street
Kakepuku	<ul style="list-style-type: none"> - Wharepapa School, Wharepapa South Road - Puahue School, Puahue Road - Pokuru Primary School, Pokuru Road
Pirongia	<ul style="list-style-type: none"> - Pirongia School, Beechey Street - Ngahinapouri School, Kakaramea Road - Kaipaki School, Kaipaki Road - Ohaupo School, State Highway 3
Maungatautari	<ul style="list-style-type: none"> - Hautapu School, Cnr Forrest and Hautapu Roads - Te Miro School, Te Miro Road

All schools/pre-schools listed will be responsible for providing and maintaining their own signage in relation to these designations.

Schedule Two: Dog exercise areas

WARD	LOCATION
Cambridge	<ul style="list-style-type: none"> - McKinnon Park, Taylor Street - Gasworks Site, Alpha Street, (east of cycleway only) - Bryan (Blackie) Mayo Reserve, from Thornton Road to Watkins Road - Settlers Track to Riverside Park, Dominion Avenue - Te Kō Utu Park , Albert Street (lake area) - Camellia Path, Lake Te Kō Utu - Gil Lumb Park, Pope Terrace - Polo grounds at Lamb Street (except when in use for Polo) - Former Cambridge Landfill, Shelley Street, Cambridge - Tree Trust Walkway, Addison Street to Leamington Cemetery - The dog exercise area Wordsworth Street east (excluding sports fields) - Walkway between Bryan Mayo Reserve and Watkins Road
Te Awamutu	<ul style="list-style-type: none"> - Anchor Park back half area in proximity of Raeburne and Colgan Streets - Centennial Park, Rewi Street - Eileen Montefiore Park, Factory Road (excluding the walkway to Factory Road) - Turere Park , Turere Lane - Rear area of Sculpture Park, accessed off Albert Park and Domain Drive until such time it is required for another purpose - Rear of Memorial Park through to Racecourse Road - Kihikihi Domain Oliver Street (except when exclusive use is required for events or site bookings) - Former Kihikihi Landfill Site - Leslie Street (Kihikihi) - Ash Grove, Chatsfield Drive - Te Rahu Road Reserve, 246 Te Rahu Road - Rosehill Reserve, Laird Place (when developed) - Te Awamutu Stadium Fairview Road to Armstrong Avenue, Grass embankments (when not in use for sports events) - Mahana Lane Reserve, Mahana Lane
Pirongia	<ul style="list-style-type: none"> - Lake Ngaroto Bank Road (note: walkway around the lake is dog on leash) - Former Pirongia Landfill (closed), Kane Street, Pirongia - River walkway, Crozier Street north, Pirongia - Acacia Reserve, Airport Road - Ohaupo Memorial Park – lower field - Kahikatea Park, Ohaupo
Maungatautari	<ul style="list-style-type: none"> - Mighty River Domain – Gate 3 grassed carpark (when not in use for events. Dog owners should check with domain management)

Dogs may be exercised off-leash, but under control in the above areas as **specifically detailed on Council maps**, which may be amended from time to time. Other areas in private ownership or not otherwise under Council control, may be used to exercise dogs off lead with the owner's permission provided dogs remain under control.

Schedule Three: Urban areas

Properties in the following areas are considered urban for the purposes of this bylaw:

- Te Miro Settlement
- Bruntwood Settlement
- Cambridge township including Leamington
- Hautapu Settlement
- Fencourt Settlement
- Karapiro Settlement
- Kihikihi township
- Ohaupo township
- Ngahinapouri settlement
- Te Pahu Settlement
- Pirongia township
- Rukuhia Settlement
- Lowe Road/Peacockes Road Settlement
- Airport Settlement (Ohaupo Road/Robertson Road)
- Te Awamutu township
- Te Mawhai Settlement
- Tokanui Settlement (Including The Crescent and Croasdale Road)

NOTE: The boundaries of the above urban areas are specifically detailed on Council maps, which may be amended from time to time.

The above may differ from urban areas shown in Council's District Plan or other documents.

Appendix 2

Example of new signs installed at Mount Kakepuku

Waipa
DISTRICT COUNCIL

ATTENTION DOG OWNERS

**THIS AREA INCLUDES BOTH WAIPA DISTRICT COUNCIL (WDC)
AND DEPARTMENT OF CONSERVATION (DoC) RESERVE.**

RESTRICTIONS

DoC
Dogs are not permitted in DoC reserve unless a permit has been issued by the Department.

WDC
Leashed dogs are permitted on the tracks within the Waipa District Council reserve.

YOU ARE HERE
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To: The Chairperson and Members of the Iwi Consultative Committee
From: Strategic Projects Driver
Subject: **STRATEGY LED ORGANISATION – DELIVERED THROUGH THE LONG TERM PLAN**
Meeting Date: 2 September

1 COVER REPORT

Council is developing the foundations to be a strategy-led organisation, where Elected Members and staff lead with purpose, and there is a clear line of sight from what we do on a daily basis, back to our Vision, Community Outcomes and Strategic Priorities.

The Long Term Plan is Council’s key planning document. It is visionary and future focussed, and is informed by the overall strategic direction for the district. It describes all the activities, services, and projects Council will deliver over the next ten years, and articulates how they give effect to the Vision, Community Outcomes and Strategic Priorities.

We have prepared a presentation that staff will take Committee Members through at the meeting. This provides an overview of our process for moving to be strategy-led, and how it links to the Long Term Planning process.

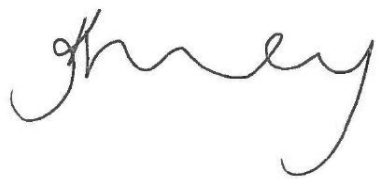
2 RECOMMENDATION

That

- a) *The report titled ‘Strategy Led Organisation – Delivered Through The Long Term Plan’ (document number 10454038) of Haven Walsh Strategic Projects Driver, be **RECEIVED.***

A handwritten signature in blue ink, appearing to read 'Haven Walsh', is written over a light blue circular stamp.

Haven Walsh
STRATEGIC PROJECTS DRIVER



Reviewed by Kirsty Downey
MANAGER STRATEGY

SUPPORTING INFORMATION: ASSESSMENT OF PROPOSAL

1 Statutory and policy requirements

Legal and regulatory considerations

Local Government Act 2002

The Local Government Act 2002 (LGA) requires local authorities to, at all times, have a long-term plan and that they are reviewed every three years.



To: The Chairperson and Members of the Iwi Consultative Committee
From: Manager Strategic Partnerships
Subject: **WAIPA DISTRICT COVID-19 RECOVERY**
Meeting Date: 2 September 2020

1 EXECUTIVE SUMMARY

The Strategic Planning and Policy Committee has approved a package of measures designed to assist with the recovery from the impacts of COVID-19 in the Waipa District. These measures include the appointment of two Community Advisors and the creation of a \$400,000 Waipa District Community Recovery Fund. Additional funding totalling \$119,000 has also been made available for district marketing, the District Promotions Fund and the Community Event Fund to assist with recovery.

The following appendix accompanies this report:

- Appendix 1 Waipa District Recovery Fund Draft Criteria and Guidelines

2 RECOMMENDATION

That

- a) The report titled Waipa District COVID-19 Recovery (document number 10457545) of Gary Knighton, Manager Strategic Partnerships be **RECEIVED**;*

3 OPTIONS AND ASSESSMENT

The Strategic Planning and Policy Committee has approved a package of measures designed to assist with the recovery from the impacts of COVID-19 in the Waipa District. These measures include the appointment of two Community Advisors and the creation of a \$400,000 Waipa District Community Recovery Fund. Additional funding totalling \$119,000 has also been made available for district marketing, the District Promotions Fund and the Community Event Fund to assist with recovery.

The two Community Advisors will assist in identifying community needs, sharing information, working with community groups and other agencies and encouraging applications to the Recovery Fund. These positions will be advertised in early September.

The Community Recovery Fund will be administered by a working group that reflects our significant partners and stakeholders in the recovery space. The working group will be made up of:

- Two Councillors (Deputy Mayor and the Chair of Strategic Planning and Policy Committee)
- The Waipa District Council Iwi Liaison Advisor
- A manager of a regional philanthropic fund
- Two Iwi/ Mana whenua representatives
- Two Community sector leaders

The fund will be allocated in two rounds. The first round will be open to all community groups, ensuring an open and accessible process. This will be advertised as soon as possible. The second round is by invitation only and will draw on knowledge garnered in the first round and the work that will have been progressed by the Community Advisors, allowing for more strategic targeting of the fund to where it is most needed.

Discussion on how the iwi/mana whenua representatives should be appointed would be welcomed, however it would be appropriate that they reflect a reasonable geographic spread across the district. Some members of the working group will also be drawn into the interview panel for the Community Advisors.

The draft fund criteria and guidelines are attached as Appendix 1.

Key principles have been identified to guide the recovery approach. Waipa District Council will be guided by the following:

- Recovery must support the cultural, emotional and physical well-being of individuals & communities, minimise the consequences of COVID-19 and take opportunities to regenerate communities in ways that build resilience
- A regional approach will deliver the best outcome for all the region's districts, people and communities
- Collective action will be required to achieve the best outcome – no person or agency can achieve that by themselves
- Iwi must be recognised as recovery partners & a major part of the economy, society & culture of the Waikato
- Solutions should be designed by Māori for Māori
- Decisions should be evidence based.



Gary Knighton
MANAGER STRATEGIC PARTNERSHIPS



Approved by
Debbie Lascelles
GROUP MANAGER STRATEGY AND COMMUNITY SERVICES

Appendix 1

Waipa District Recovery Fund Draft Criteria and Guidelines

What is the fund for?

The Waipa Recovery Fund is to support projects, programmes and services provided by not for-profit community groups which aim to assist local communities, families and whānau to recover from the impacts of Covid-19. Initiatives that are allocated funding will need to demonstrate a contribution to social wellbeing and may also demonstrate contributions to economic, cultural and environmental wellbeing. The Fund is not available to support business as usual, nor operating deficits from prior to Covid-19. Grants are more likely to be allocated where community groups are able to show

- evidence of the community need
- a clear link to recovery
- a sound project plan and budget
- capacity to undertake the proposed initiative.

How must applications be made?

- An application form can be accessed online at [insert website] or collected in hard copy from Council offices and Libraries in Te Awamutu and Cambridge.
- Only one application per organisation will be accepted.
- Applications will open on xxxxx and will be accepted until no later than 5 pm on xxxxxx

What won't we fund?

- Business as usual operating costs
- Large capital or construction costs

What must accompany the application?

- Current proof of bank account in the name of the applicant

What other requirements need to be met?

- Funding must be for projects, programmes and services that contribute to recovery from Covid-19.
- The funded activity must take place within the Waipā District.
- Applicants must be a legally constituted community group or organisation or have a legally constituted organisation apply on their behalf.
- All recipients of the Waipa Recovery Fund will provide accountability reports documenting how their activities have contributed to the project outcomes for which their funding was allocated.

IWI CONSULTATIVE COMMITTEE REPORT



INFORMATION ONLY

To: The Chairperson and Members of the Iwi Consultative Committee
From: Emergency Management Operations Manager
Subject: **CIVIL DEFENCE EMERGENCY MANAGEMENT QUARTERLY REPORT**
Meeting Date: Wednesday, 2 September 2020

1 EXECUTIVE SUMMARY

A report was presented to Council's Strategy Planning and Policy Committee in August 2020 to provide a quarterly update on matters relating to civil defence emergency management (CDEM) in the Waipā District. This includes matters arising at national, sub-regional, regional and district levels including emergency management activities under the shared service arrangement between Waipā, Ōtorohanga and Waitomo District Councils.

The report presented is attached to this report as Appendix 1 and is provided for information purposes.

2 RECOMMENDATION

That the report 'Civil Defence Emergency Management quarterly report' (document number 10431277) of David Simes, Emergency Management Operations Manager be received.

A handwritten signature in blue ink, appearing to read 'David Simes'.

David Simes
EMERGENCY MANAGEMENT OPERATIONS MANAGER

A handwritten signature in black ink, appearing to read 'Gary Knighton'.

Approved by Gary Knighton
MANAGER STRATEGIC PARTNERSHIPS

SUPPORTING INFORMATION: STATUTORY REQUIREMENTS

Civil Defence Emergency Management Act

Section 59 of the Act requires every local authority to take all necessary steps to perform its functions and duties under the Act.

National Civil Defence Emergency Management Strategy

The Strategy requires all agencies to carry out activities across the 4Rs:

- i) **Reduction:** The objective of reduction is to take preventive steps to avoid or mitigate adverse consequences.
- ii) **Readiness:** The objective of readiness is to build capacity and capability, and to enable an effective response to, and recovery from, emergencies.
- iii) **Response:** Response objectives include—
 - i) the preservation of life; and
 - ii) the prevention of escalation of the emergency; and
 - iii) the maintenance of law and order; and
 - iv) the provision of safety and security measures for people and property; and
 - v) the care of sick, injured, and dependent people; and
 - vi) the provision of essential services; and
 - vii) the preservation of governance; and
 - viii) the protection of assets (including buildings and their contents and cultural and historic heritage assets); and
 - ix) the protection of natural and physical resources and the provision of animal welfare (to the extent reasonably possible in the circumstances); and
 - x) the continuation or restoration of economic activity; and
 - xi) the putting into place of effective arrangements for the transition to recovery.
- iv) **Recovery:** Recovery objectives include—
 - i) minimising the escalation of the consequences of the emergency; and
 - ii) regeneration and enhancement of—
 - the social, psychological, economic, cultural, and physical wellbeing of individuals and communities; and
 - the economic, built, and natural environments that support that well-being; and
 - iii) taking practicable opportunities to adapt to meet the future needs of the community; and
 - iv) reducing future exposure to hazards and their associated risks; and
 - v) supporting the resumption of essential community functions.

Appendix 1

Report to the Strategic Planning and Policy Committee titled 'Civil Defence Emergency Manager quarterly report' (document number 10431277)



To: The Chairperson and Members of the Strategic Planning and Policy Committee

From: Emergency Management Operations Manager

Subject: **CIVIL DEFENCE EMERGENCY MANAGEMENT QUARTERLY REPORT**

Meeting Date: Tuesday, 4 August 2020

1 EXECUTIVE SUMMARY

The purpose of this report is to provide the Committee with a quarterly update on matters relating to civil defence emergency management (CDEM) in the Waipā District.

This includes matters arising at national, sub-regional, regional and district levels including emergency management activities under the shared service arrangement between Waipā, Ōtorohanga and Waitomo District Councils.

This report is provided for information purposes and does not require any decision-making on the part of Elected Members.

The following appendix has been attached to this report:

- a) Appendix 1: Waikato CDEM Group Joint Committee draft minutes, 8 June 2020

2 RECOMMENDATION

*That the Strategic Planning and Policy Committee **RECEIVE** report 'Civil Defence Emergency Manager Quarterly Report' (document number 10431277) of David Simes, Emergency Management Operations Manager.*

3 NATIONAL OVERVIEW

COVID-19 National State of Emergency

A State of National Emergency was declared due to COVID-19. It was in force between 12:21pm on 25 March 2020 and 12:21pm on Wednesday 13 May 2020. It covered all of New Zealand including the Chatham Islands, Stewart Island and other offshore

islands. The event is subject to a full regional review and a separate report. For broad details in this report, see 'Response' in section 5.

New Zealand Critical Lifelines Infrastructure National Vulnerability Assessment

The New Zealand Lifelines Council has released the 2020 Edition of the New Zealand Critical Lifelines Infrastructure National Vulnerability Assessment. The report notes there is currently no national picture or monitoring of planned investment in infrastructure resilience or understanding of societal risk tolerance. The report recommends that a national investment be made in regional resilience business cases, to take a community and critical customer perspective, to recognise infrastructure interdependencies and prioritise across all infrastructure.

Emergency Management Assistance Team

New Zealand's emergency response system has been boosted with a second cohort joining the New Zealand Emergency Management Assistance Team (EMAT) bringing the total number to 31. EMAT provides a national cadre of specially trained emergency managers who can go wherever needed at very short notice to assist and support local teams to manage emergencies across all hazards and risks.

Current EMAT members are drawn from:

Department of the Prime Minister and Cabinet	Christchurch City Council (2 members)
St John (3 members)	Northland CDEM (2 members)
Fire and Emergency New Zealand (4 members)	Bay of Plenty CDEM (2 members)
Ministry of Social Development	Wellington Region Emergency Management Office
Te Puni Kokiri	Emergency Management Otago
Pike River Recovery Agency	West Coast CDEM
Department of Conservation	MacKenzie District Council
Ministry of Building Innovation and Employment	Kaikoura District Council
New Zealand Trade and Enterprise	Manawatu District Council
New Zealand Medical Assistance Team	Whanganui District Council

4 REGIONAL OVERVIEW

Waikato Civil Defence and Emergency Management Group Joint Committee

The latest virtual meeting of the Joint Committee was held on 8 June 2020. The draft minutes are included as Appendix 1.

A discussion was held on the levels of service for inclusion in the next Long Term Plan and it was noted a full debrief of the COVID-19 event response would assist in future planning. The Committee recognised the Group's response to the COVID-19.

The Mighty Waikato Cookbook

The Waikato Civil Defence Emergency Management Group, with support from Hamilton & Waikato Tourism, launched a cookbook. The Mighty Waikato Cookbook celebrates some of Waikato's favourite food establishments, encouraging local support as the hospitality industry started to open doors again, and raised money to help put food on the table for the region's most vulnerable during recovery from COVID-19.

Every donation received for an online copy goes directly to community support projects by Momentum Waikato and Wise Group.

5 WESTERN WAIKATO SHARED SERVICE

CDEM SHARED SERVICE

The Western Waikato Emergency Operating Area Shared Service Agreement was originally signed in 2013 between Waipā, Ōtorohanga and Waitomo district councils.

The general description of the shared service is to develop and support the capacity and capability of the partnering Councils to prepare for, respond to and plan for the recovery from (in conjunction with Recovery Managers from each Council) a civil defence emergency in any part of their Districts.

The existing Agreement's three year term expired in June 2020 and was renewed with the three Councils agreeing to a further three year period. There were no significant changes and it was agreed that Waipā District Council would continue to administer the delivery of CDEM activities and services in conjunction with Ōtorohanga and Waitomo district councils.

REDUCTION

No reduction activities were undertaken during this quarter due to the COVID-19 response along with the Alert Levels 2, 3 and 4 restrictions.

READINESS

The Waipa Local Welfare Committee met on 20 February 2020 and held an exercise of setting up the Te Awamutu Sports Centre as a Civil Defence Centre. The exercise allowed members to be familiar with the Centre if they needed to set up in an event.

The Waitomo/Ōtorohanga Local Welfare Committee is in a developing state and met on 6 March 2020 at the Munro Centre in Te Kuiti. These Committee's are chaired by the Local Welfare Manager and attended by representatives of the respective communities and include organisations and bodies such as Red Cross, Citizens Advice Bureau, Social Services Committee's, Neighbourhood Watch, Community House, Salvation Army, Ministry for Social Development, Department of Health, Principals, Maori Wardens. Also in attendance was the Group Welfare Manager and the Group Public Information Manager.

Training was suspended during the Covid-19 response. However, two staff undertook the Online Foundation Course during their time in the EOC. The training schedule has now resumed with staff registering for upcoming courses.

Community response planning has been undertaken with Wharepapa South, Ngāhinapōuri, Te Pahu, Ōhaupō/Kaipaki Communities.

RESPONSE

Adverse weather event – Drought

The upper North Island was subjected to a rain deficit for months, and in some locations, there has been no appreciable rainfall since November 2019. This was on the back of a relatively dry 2019.

On Friday, 28 February 2020 an adverse weather event due to drought conditions was declared by MPI for the Waikato Region.

There are ten Territorial Authorities (TA) across the Waikato Region at that time with a variety of water restrictions which were in place to reverse the trend of over demand to one where the supply could keep up.

Waipa District Council had moved to variable restriction levels with Cambridge remaining on Level 1, while at the most critical point there was a move to Level 4 for the Te Awamutu & Pirongia, and Pukerimu schemes (Ōhaupō, Kaipaki and surrounding areas). While other parts of the wider region continued to be affected by severe drought conditions, Waipa was fortunate that during the month of March significant rainfall fell across the District enabling a staged lowering of water restrictions to a point where all water areas had moved to Level 1.

In response to the declared adverse weather event at a Waikato CDEM Controller meeting triggers relevant to the drought situation were identified for the activating of all Emergency Operations Centres, including the Western Waikato EOC.

The Waikato Group Emergency Coordination Centre and the Local EOC's moved to Monitoring – CDEM Level 1, with a plan in place to activate local EOC's.

Triggers for Activation of Emergency Operations Centres

- Ten (10) days or less water supply on any of the council reticulation systems.
- A significant water infrastructure failure, which potentially jeopardises a councils ability to deliver a sustained potable water supply to communities.
- A fire emergency, requiring FENZ to draw large volumes of water from existing sources/reserves.
- Reports of community wellbeing or health issues: such as insufficient water for sanitation or hygiene purposes (possibly more likely for those who are reliant on rainwater tanks than on reticulated systems).
- Animal welfare concerns, raised by MPI.

COVID-19 human pandemic – National State of Emergency

A State of National Emergency was declared due to COVID-19. It was in force between 12:21pm on Wednesday, 25 March 2020 and 12:21pm on Wednesday, 13 May 2020. The declaration covered all of New Zealand including the Chatham Islands, Stewart Island and other offshore islands.

The Western Waikato Emergency Operations Centre (WWEOC) was established on Thursday, 26 March 2020 at 0800 hours to support the Waikato District Health Boards response to COVID 19 at a local level.

The WWEOC operated the Civil Defence function on behalf of Waipa, Waitomo, and Ōtorohanga Territorial Authorities. The WWEOC was disestablished on Thursday, 14 May 2020 as the response was combined with Taupo and South Waikato, based out of Taupo.

During the response phase the WWEOC used a total of 53 staff working 7 days a week which were drawn from all three Councils. The intent for the EOC during this period was:

1. Lead and coordinate the non-health consequences of COVID-19, across the Western Waikato CDEM area.
2. Support the DHBs to deliver their health response.
3. Provide positive leadership and reassurance to our communities through accurate and timely communications.

The WWEOC was responsible for the delivery, management and oversight of the non-health response requirements including:

- Supporting 6 foodbanks with more than \$101,000 of groceries to provide 1,183 food parcels to vulnerable people and families
- Providing drivers for health shuttles and Meals on Wheels services

- Coordinating 136 volunteers to assist with buying groceries and medication for vulnerable people
- Responding to 244 requests for assistance.

The WWEOC was also focussed on information sharing including:

- 84 Status Reports provided to the coordinating Waikato Group. These daily reports from all Waikato EOCs were combined into a Waikato Situation Report to assist in national decision-making.
- 38 media releases to the community and 32 reports to councillors from the three Councils
- Daily contact with representatives of the key iwi partners.

The WWEOC supporting our iwi partners with:

- Enabling support to the Kawhia community via the Kawhia Marae Collective and Maniapoto Māori Trust Board
- Providing logistics and security for Waikato-Tainui food parcel distribution centers in both Cambridge and Kihikihi.
- Regular contact with Raukawa to monitor support requirements.

EOC Timeline

26 March – 13 May	Waipa, Ōtorohanga and Waitomo District Councils' operating as a single merged WWEOC.
14 May – 3 June	Waipa, Waitomo, Ōtorohanga, Taupo and South Waikato District Councils' operating as a merged 'Southern EOC'.
3 June – 29 June	Transition period with key Southern EOC staff operating to manage handover of EOC services to correct agencies for long-term support.

RECOVERY

Recovery is usually a Civil Defence led activity, however central government have indicated from early on that this is not the typical civil defence event and will require a different approach. At this stage, central government is indicating that recovery will be locally led and supported centrally via standard ministerial offices.

At the regional level, it is now looking unlikely that there will be a regional recovery lead. This places more pressure on local government to ensure there is a consistent and clear voice to advocate to central government on behalf of the District and make

sure that regional organisations such as Te Waka, local social service agencies and central government welfare responses initiated locally are working together.

At all levels, there is a very clear expectation that Iwi need to be at the forefront of all initiatives and this alone is a time-consuming partnership for local government that will require a significant investment of staff resource. An internal project team has been formed to drive actions across Council to ensure that business as usual prioritises the recovery of the District. There is also an opportunity to lead a collaborative community effort to build a more resilient community that can better withstand these sorts of challenges in the future.



David Simes

EMERGENCY MANAGEMENT OPERATIONS MANAGER

6 SUPPORTING INFORMATION: STATUTORY REQUIREMENTS

Civil Defence Emergency Management Act

Section 59 of the Act requires every local authority to take all necessary steps to perform its functions and duties under the Act.

National Civil Defence Emergency Management Strategy

The Strategy requires all agencies to carry out activities across the 4Rs:

- a) **Reduction:** The objective of reduction is to take preventive steps to avoid or mitigate adverse consequences.
- b) **Readiness:** The objective of readiness is to build capacity and capability, and to enable an effective response to, and recovery from, emergencies.
- c) **Response:** Response objectives include—
 - i) the preservation of life; and
 - ii) the prevention of escalation of the emergency; and
 - iii) the maintenance of law and order; and
 - iv) the provision of safety and security measures for people and property; and
 - v) the care of sick, injured, and dependent people; and
 - vi) the provision of essential services; and
 - vii) the preservation of governance; and
 - viii) the protection of assets (including buildings and their contents and cultural and historic heritage assets); and
 - ix) the protection of natural and physical resources and the provision of animal welfare (to the extent reasonably possible in the circumstances); and
 - x) the continuation or restoration of economic activity; and
 - xi) the putting into place of effective arrangements for the transition to recovery.
- d) **Recovery:** Recovery objectives include—
 - i) minimising the escalation of the consequences of the emergency; and
 - ii) regeneration and enhancement of—
 - the social, psychological, economic, cultural, and physical wellbeing of individuals and communities; and
 - the economic, built, and natural environments that support that wellbeing; and
 - iii) taking practicable opportunities to adapt to meet the future needs of the community; and
 - iv) reducing future exposure to hazards and their associated risks; and
 - v) supporting the resumption of essential community functions.

**APPENDIX 1: WAIKATO CIVIL DEFENCE AND EMERGENCY MANAGEMENT
GROUP JOINT COMMITTEE DRAFT MINUTES FROM THE MEETING HELD ON 8
JUNE 2020**



Waikato Civil Defence and Emergency Management Group Joint Committee

MINUTES

Date: Monday, 8 June, 2020, 1:00 pm

Location: Virtual Meeting Via Teams

Members Present:

- Cr H Vercoe (Waikato Regional Council) - Chair
- Cr A Park (Taupō District Council) - Deputy Chair
- Cr M Bunting (Hamilton City Council)
- Cr P Buckthought (Hauraki District Council)
- Cr K Tappin (Matamata Piako District Council)
- Cr A Williams (Otorohanga District Council)
- Cr T Lee (South Waikato District Council)
- Cr N Smith (Waikato District Council)
- Cr L Brown (Waipa District Council)
- Cr A Goddard (Waitomo District Council)
- Mayor S Goudie (Thames - Coromandel District Council)

Others Present:

- L Cavers – Chair (Co-ordinating Executive Group)
- J Snowball - Group Manager / Controller (Waikato Group Emergency Management Office)
- M Bang - Team Leader (Waikato Group Emergency Management Office)
- A BuBear- Team Leader (Waikato Group Emergency Management Office)
- J Regler – Administration Coordinator (Waikato Group Emergency Management Office)
- A Adams – Democracy Advisor (Waikato Regional Council)
- J Cox – Democracy Advisor (Waikato Regional Council)
- J Titmus – Senior Regional Emergency Management Advisor (National Emergency Management Agency)

Minutes of the Waikato Civil Defence and Emergency Management Group Joint Committee 8 June 2020

1. **Apologies**

WCDEM20/15

Moved by: Mayor S Goudie

Seconded by: Cr T Lee

RESOLVED (SECTION A)

That the apologies of Cr S Christie and S Vowles be accepted.

The motion was put and carried

2. **Confirmation of Agenda**

Agenda was confirmed as the business of the meeting.

3. **Disclosures of Interest**

There were no disclosures of interest.

4. **Confirmation of Minutes**

4.1 **Confirmation of Minutes - 2 March 2020**

WCDEM20/16

Moved by: Cr T Lee

Seconded by: Cr L Brown

RESOLVED (SECTION A)

That the minutes of the Waikato Civil Defence and Emergency Management Joint Committee's meeting dated 2 March 2020 be received and accepted as a true and accurate record.

The motion was put and carried

4.2 **Confirmation of Minutes - 25 March 2020**

WCDEM20/17

Moved by: Mayor S Goudie

Seconded by: Cr L Brown

RESOLVED (SECTION A)

That the minutes of the Waikato Civil Defence and Emergency Management Joint Committee's meeting dated 25 March 2020 be received and accepted as a true and accurate record.

The motion was put and carried

5. **Long Term Plan - 2021-2031- Levels of Service Review**

Group Manager/Controller (J Snowball) presented the report. The following was noted:

Minutes of the Waikato Civil Defence and Emergency Management Group Joint Committee 8 June 2020

- Chair highlighted that this report focused on the Long Term Plan (LTP) not the annual plan that had already been considered by Waikato Regional Council.
- The challenges of considering LTP matters given the financial impacts of COVID-19 was acknowledged. It was highlighted that the report drew on previous internal reviews and independent evaluations undertaken prior to COVID-19 and was impacted by emergency management systems reforms and the National Resilience Strategy.
- It was acknowledged that the COVID-19 response reiterated the improvements needed as to training and capability development that have been highlighted in the previous evaluations.
- It was highlighted that the process for LTP preparation was driven by the administering authority's (Waikato Regional Council) timeframes. It was reiterated that the Civil Defence Emergency Management (CDEM) Group was separate from the administering authority in that budgets were approved by the Group. The rating process undertaken by the administering authority, on the Group's behalf, was outlined.
- It was noted that an independent monitoring and evaluation report highlighted there was insufficient staff resource within the Group Emergency Management Office (GEMO) to effectively support the longer term delivery of some CDEM functions.

During questions, answers and related discussion the following was noted:

- A member sought clarification as to the rating undertaken by the administering authority. The Chair outlined that a targeted rate was charged to each property throughout the region and that the amount was ring fenced and only used for Civil Defence purposes.
- A member questioned the impact of an increasing number of households. The Chair noted that those households would also be charged the targeted rate which would result in an increased budget for the Group.
- A member questioned whether the proposed increase in level of service for Community Resilience should be in year 1 and not year 3.
- Members discussed the importance of a debrief from the COVID-19 response to inform the Committee's decisions as to levels of service for the LTP.
- A member highlighted the need for the Committee to fully de-briefed as to the COVID-19 response to inform future planning and the decision making due to happen at the September meeting.
- The Controller noted that a full debrief would be held when the GEMO was out of response mode and indicated the impacts of timeframes from the administering authority process along with the ongoing risk of the need for a prolonged response by the GEMO.

Minutes of the Waikato Civil Defence and Emergency Management Group Joint Committee 8 June 2020

WCDEM20/18

Moved by: Cr A Park

Seconded by: Cr M Bunting

RESOLVED (SECTION A)

1. That the report Long Term Plan – 2021-2031 – Levels of Service Review (Waikato CDEM Group Joint Committee 8 June 2020) be received.
2. That the Group Emergency Management Office prepare detailed business cases for consideration by Joint Committee at its meeting on 7 September 2020, which supports the following priorities:
 1. That increased budget for public warning and responder notification system be included in year one the Long Term Plan 2021-2031; and
 2. That increased budget in respect of capability development be included in year one the Long Term Plan 2021-2031; and
 3. That, increased budget in respect of Community resilience be included in year three the Long Term Plan 2021-2031.

The motion was put and carried

WCDEM20/19

Moved by: Mayor S Goudie

Seconded by: Cr N Smith

RESOLVED (SECTION A)

That prior to the September Committee meeting, the full debrief on the Group's COVID-19 response be shared with the Committee.

The motion was put and carried

6. Powers of the CDEM Act 2002 used by the Group Controller - COVID-19 response

The Group Manager/Controller (J Snowball) presented the report along with supporting presentation (Doc # 16456820). The following was noted:

- It was highlighted that the relevant legislation was the Public Bodies Contracts Act 1959, the Local Government Act 2002 and the Civil Defence Emergency Management Act 2002 (CDEM Act).
- The Group plan did not allow the Controller to disregard existing procurement policies and processes even in an emergency. Emergency provisions in administering authority procurement policies did not apply to a Civil Defence declared emergency. Therefore, it was felt that it was appropriate to utilise section 94 provisions under the CDEM Act.

Minutes of the Waikato Civil Defence and Emergency Management Group Joint Committee 8 June 2020

- It was noted that in an emergency, the assumption had been that 60% of CDEM trained staff from Councils and other organisations could be called upon if needed. However, with COVID-19 and the impact of lockdown on those with dependants, those who were vulnerable, along with councils making use of their trained staff for their internal business continuity and response efforts, only approximately 25% of trained staff were available to be called upon by Civil Defence.
- Twelve staff had been contracted into Civil Defence though to the period ending in June 2020 to support the response with core skills and functions needed for the Coordinated Incident Management System structure.
- It was highlighted that the development of the 0800 number was a direction from the National Emergency Management Agency (NEMA) to support welfare provisions.
- Figures were yet to be finalised. As per a Group Plan requirement, a recommendation would be made to the Committee in the future relating to the reconciliation of costs incurred as part of the Group's COVID-19 response. The Controller suggested initial indications were that costs incurred were Group costs.

During questions, answers and related discussion the following was noted:

- A member asked whether some costs incurred could be recovered from other parties. In direct reference to the recovery of costs relating to the 0800 number from NEMA, the Controller noted that the initial response from NEMA was that these costs were not recoverable as they fell within the response costs category.
- The Controller suggested that a letter be sent on behalf of the Group by the Chair to advocate for the 0800 number costs to be categorised as special costs so that they were recoverable from NEMA. The Chair advised that a letter to that effect would be drafted in due course. The NEMA representative advised that the letter should be promptly drafted and sent off before the end of the financial year.

WCDEM20/20

Moved by: Cr N Smith

Seconded by: Cr K Tappin

RESOLVED (SECTION A)

That the report Powers of the CDEM Act 2002 used by the Group Controller – COVID-19 response (Waikato CDEM Group Joint Committee 8 June 2020) be received.

The motion was put and carried

7. Group Manager/Controller report on the Waikato CDEM Group response in support of COVID-19

The Group Manager/Controller (J Snowball) presented the report along with supporting presentation (Doc # 16456820). The following was noted:

Minutes of the Waikato Civil Defence and Emergency Management Group Joint Committee 8 June 2020

- A national transition notice was in force but was not specific to recovery as the civil defence response was ongoing. There was direction from the National CDEM Director to continue to provide welfare support until the social sector was able to meet demand.
- A \$30 million appropriation was available to be accessed to support the delivery of welfare provisions by CDEM groups.
- Support for foreign nationals who are unable to access benefit support from the Ministry of Social Development was an ongoing issue. Foreign nationals were entitled to receive civil defence welfare provisions until a national solution was available.
- Students in the region may face a lack of resources and have been accessing food bank support rather than civil defence welfare provisions.
- There was a correlation between the number of people accessing welfare provisions and employment deprivation data which was based on local authority area.
- The initial learnings taken from the response were outlined including learnings and challenges.

During questions, answers and related discussion the following was noted:

- A member questioned whether costs incurred that were discussed in this report would be met by the relevant council. The Controller advised that they were mainly welfare costs which are recoverable from NEMA.
- The Chair acknowledged the role of the Controller and staff during the response. The Senior Regional Emergency Management Advisor acknowledged the support given by the Controller to operations in Wellington, and the high quality work undertaken by the Group.

WCDEM20/21

Moved by: Cr H Vercoe

Seconded by: Cr K Tappin

RESOLVED (SECTION A)

1. **That the report Group Manager / Controller report on the Waikato CDEM Group response in support of COVID-19 (Waikato CDEM Group Joint Committee 8 June 2020) be received.**
2. **That the Committee recognises and thanks the Group Controller and staff located across the region for their work in relation to the Group's response to COVID-19.**

The motion was put and carried

8. Summary Report - CEG Meeting - 22 May 2020

The Chair of Co-ordinating Executive Group (CEG) (L Cavers) presented the report. The following was noted:

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- Due to COVID-19, a large number of planned works has been delayed and CEG's focus was on developing the business cases for the LTP process.
- The tsunami siren and associated public education programmes that would be considered in a business case to be presented at the September meeting was discussed.

During questions, answers and related discussion the following was noted:

- If the tsunami sirens were upgraded the cost may be met by Thames Coromandel District Council (TCDC). It is was advised this was an ongoing programme of work in collaboration with TCDC.

WCDEM20/22

Moved by: Cr A Park

Seconded by: Cr P Buckthought

RESOLVED (SECTION A)

That the report Summary Report – CEG Meeting – 22 May 2020 (Waikato CDEM Group Joint Committee 8 June 2020) be received.

The motion was put and carried

9. Group Work Plan - Progress towards completion of priority 1 actions

Group Manager/Controller (J Snowball) presented the report. The following was noted:

- There had been little movement in the Group's activity plan due to COVID-19.
- A number of activities taken in response to COVID-19 had inadvertently progressed a number of actions on the Group Plan. This would be reviewed once the GEMO had moved out of its response mode with a refocus on priority one actions.

WCDEM20/23

Moved by: Cr T Lee

Seconded by: Cr L Brown

RESOLVED (SECTION A)

That the report Group Work Plan – Progress towards completion of priority 1 actions (Waikato CDEM Group Joint Committee 8 June 2020) be received.

The motion was put and carried

10. Update from the National Emergency Management Agency

Senior Regional Emergency Management Advisor (J Titmus) presented the report. The following was noted:

- The challenges to implement the new NEMA structure due to Whakaari/White Island and COVID-19.

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During questions, answers and related discussion the following was noted:

- The model for Emergency management would be changed or reviewed following the general election.
- A question was raised about the segregation of roles in the civil defence model. It was highlighted that work had been focused on stabilising NEMA and introducing appropriate capacity into the organisation to prepare for the future.
- Questioned whether the Group Plan should be reviewed including financial delegations.

WCDEM20/24

Moved by: Cr T Lee

Seconded by: Cr M Bunting

RESOLVED (SECTION A)

That the report Update from the National Emergency Management Agency (Waikato CDEM Group Joint Committee 8 June 2020) be received.

The motion was put and carried

Meeting closed at 2.24pm



To: The Chairperson and Members of the Iwi Consultative Committee
From: Iwi Relations Advisor
Subject: **TE ARA WAI UPDATE**
Meeting Date: 2 September 2020

HE MIHI

Tiheī mauri ora, te wheiao ki te ao mārama!

E ngai whakahina mā, e ngā whakamahana o ngā marae, e ngā kanohi o ngā iwi o tō tatou rohe, tēnā koutou.

Tēnā tātou i ngā tini āhuetanga o te wā, tērā ko te mate korona kua pihī ake anō i tō tātou whenua. E hoa mā, kia tau iho he tauwhirotanga atua ki a koutou, ki a tātou tātou.

Nei rā he rīpoata mō te āhuetanga ki a Te Ara Wai.

Tēnā koutou.

TE MATŪ

The Waipā district has not escaped the weighty effects of COVID-19. The loss of lives, the negative health effects, the loss of businesses and employment, the disruptions to our ways of life will likely continue to be felt for years to come. There have been many victims and many more to come as a result of the COVID-19 pandemic. The Te Ara Wai project has been impacted negatively despite the best efforts of staff and external expertise.

Presently the philanthropic funding sources and government funding sources have all but disappeared. Those funds have been redirected to higher priorities for this extended period of uncertainty in an effort to rebuild the country.

Efforts to date have seen the development of two options for the Te Ara Wai build:

- 1) an aspirational build of 3300m² and
- 2) a more modest option of 1633m²

Council have approved option 2 to be submitted for consideration for inclusion in the 2021-31 Long Term Plan. An application to the Provincial Growth Fund will still

proceed after the elections if the fund is reopened. All current Te Ara Wai Governance meetings will be put on hold until the project recommences.

Option 2 does not have all of the design elements and not all of the facilities of the aspirational option 1. It is modest whilst catering for the NZ Land Wars exhibition and the Museum, however museum taonga storage and the research facility would remain at present site. The spaces within option 2 are smaller and onsite services reduced. There would be no café.

\$12.1 million was allocated in the 2018-28 Long Term Plan for the build of a new museum to house a NZ Land Wars exhibition. \$5.049 million of this is made up of an external fundraising target.

HEI WHAKAKAPI

Ko wai ka hua? Ko wai ka mōhio ki te āhuatanga o tēnei tau me ngā pōrarururu ōna? Heoi anō te kupu o nehe, 'He moana pukepuke ka eketia e te waka'. E hoa mā ki te hoe!

There are many challenges now and in the immediate future for the project. Time will reveal the future paths for the project and for Nation.

Tē taea te aha, tē taea hoki te pēwhea, heoi, he rā anō kei tua o pae e whiti ana. Kāti, ka nui tēnei. Kai tau iho he manaakitanga atua ki tatou katoa; kia haumaruru te noho.

2 RECOMMENDATION

That

- a) *The report titled Te Ara Wai Update (document number 10457605) of Shane Te Ruki, Iwi Relations Advisor be **RECEIVED**.*



Shane Te Ruki
IWI RELATIONS ADVISOR



Approved by Gary Knighton
MANGER STRATEGIC PARTNERSHIPS



To: The Chairperson and Members of the Iwi Consultative Committee
From: Manager Strategic Partnerships
Subject: **KEY PERFORMANCE MEASURE - TANGATA WHENUA AND COUNCIL PARTNERSHIP MODEL**
Meeting Date: 2 September 2020

A key performance measure has been agreed between Council and the Chief Executive Officer to develop a Tangata Whenua and Council Partnership model. While this has yet to be fully scoped, it is expected that this will require a review of the current model prior to developing revised arrangements. This reflects considerable change in the nature of Council's relationship with Iwi and Mana Whenua over the seven years since iwi engagement was reviewed in 2013.

This includes the maturing of JMA relationships, legislative change, treaty settlements, co-management of reserves, and considerable urban growth with associated infrastructure requirements. These have all put a strain on existing structures and the capacity of trust boards, mana whenua and Council to engage.

It is noted that Nga Iwi Toopu O Waipā (NITOW) are currently examining their role and strategic direction. Hopefully, both projects can be conducted in parallel to inform each other.

Project planning will begin in September and anticipated to commence consultation hui soon after. Regular updates will be provided to NITOW and the Iwi Consultative Committee.

2 RECOMMENDATION

That

- a) *The report titled Key Performance Measure - Tangata Whenua and Council Partnership Model (document number 10457633) of Gary Knighton, Manager Strategic Partnerships] be **RECEIVED**.*



Gary Knighton
MANAGER STRATEGIC PARTNERSHIPS



Approved by Debbie Lascelles
GROUP MANAGER STRATEGY AND COMMUNITY SERVICES