

Te Awamutu Community Board 8 June 2021

Council Chambers, Waipa District Council, 101 Bank Street, Te Awamutu

AM Holt (Chairperson), CG Derbyshire, RM Hurrell, J Taylor, KG Titchener,
Councillor LE Brown, Councillor SC O'Regan



08 June 2021 06:00 PM

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TE AWAMUTU COMMUNITY BOARD REPORT



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Apologies**

A member who does not have leave of absence may tender an apology should they be absent from all or part of a meeting. The Chairperson (or acting chair) must invite apologies at the beginning of each meeting, including apologies for lateness and early departure. The meeting may accept or decline any apologies. Members may be recorded as absent on community board business where their absence is a result of a commitment made on behalf of the community board.

For clarification, the acceptance of a member's apology constitutes a grant of 'leave of absence' for that specific meeting(s).



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Disclosure of Members' Interests**

Members are reminded to stand aside from decision making when a conflict arises between their role as an elected member and any private or external interest they may have.

TE AWAMUTU COMMUNITY BOARD REPORT



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Late Items**

Items not on the agenda for the meeting require a resolution under section 46A of the Local Government Official Information and Meetings Act 1987 stating reasons why the item was not on the agenda and why it cannot be dealt with at a subsequent meeting as an agenda item. It is important to note that late items can only be dealt with when special circumstances exist and not as a means of avoiding or frustrating the requirements in the Act relating to notice, agendas and content.



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Confirmation of Order of Meeting**

1 RECOMMENDATION

That the Te Awamutu Community Board confirm the order of the meeting.



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Public Forum**

Public forums are designed to enable members of the public to bring matters, not necessarily on the meeting's agenda, to the attention of the local authority. In the case of a community board any issue, idea or matter raised in a public forum must fall within the terms of reference of that body.

Requests to attend the public forum must be to the Governance Team (Governance.Support@waipadc.govt.nz) at least one clear day before the meeting. Requests should outline the matters that will be addressed by the speaker.

Speakers can speak for up to five (5) minutes. No more than two speakers can speak on behalf of an organisation during a public forum. At the conclusion of the presentation elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by a speaker. Following the public forum no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.

TE AWAMUTU COMMUNITY BOARD REPORT



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Minutes of the Previous Meeting**

1 SUMMARY

To confirm the minutes of the ordinary meeting held 11 May 2021.

2 RECOMMENDATION

That the Te Awamutu Community Board confirm the minutes of the meeting held 11 May 2021, as circulated with the agenda, as a true and correct record of proceedings.

TE AWAMUTU COMMUNITY BOARD MINUTES



Minutes for Te Awamutu Community Board 11 May 2021

11/05/2021 | 06:00 PM NZST

Present

R Hurrell; J Taylor; Councillor S O'Regan (Via Zoom); Councillor L Brown

Attendees

Sally Sheedy, Manager Community Services
Kirsty Downey, Manager Strategy
Graham Pollard, Strategic Projects Driver
Karl Tutty, Manager Compliance

Sally Sheedy, Manager Community Services, opened the meeting in the absence of Chairperson Holt. She asked for nominations for an acting chairperson.

RESOLVED

6/21/36

That the Te Awamutu Community Board appoint Board Member Hurrell as acting Chairperson in the absence of Chairperson Holt.

Councillor O'Regan/Councillor Brown

Apologies

RESOLVED

6/21/37

That the Te Awamutu Community Board accept the apologies of Chairperson Holt and Board Member Derbyshire for non-attendance.

Councillor Brown/Taylor

Disclosure of Members' Interests

There were no disclosures of members interests

Late Items

There were no late items

Confirmation of Order of Meeting

RESOLVED

6/21/38

That the Te Awamutu Community Board confirms the order of the meeting

Councillor Brown/Taylor

Public Forum

There were no presenters for the public forum

Confirmation of Minutes

The minutes of the meeting held 13 April 2021 were included in the agenda.

RESOLVED

6/21/38

That the Te Awamutu Community Board confirm the minutes of the meeting held 13 April 2021, as circulated with the agenda, as a true and correct record of proceedings.

Taylor/Councillor Brown

Waipa Community Plan

Kirsty Downey, Manager Strategy, provided an overview of the Waipa Community Plan, included in the agenda, and answered questions from the community board.

RESOLVED

6/21/39

That the information contained in the report of Kirsty Downey, Manager Strategy, (document number 10597757) and the PowerPoint presentation attached as Appendix 1 (document number 10597736), be received.

Councillor Brown/Taylor

Public Consultation on Draft Policies and Bylaw

Graham Pollard, Strategic Projects Driver, provided information about the proposed policies and bylaw, included in the agenda. The community board members discussed dual naming of streets and the approach to the proposed smokefree and vape-free policy, starting as educative, but think enforcement would be necessary.

RESOLVED

6/21/40

That the information contained in the report 'Public consultation on draft policies and bylaw' (document number 10594584) of Graham Pollard, Strategic Projects Driver be received.

Taylor/Councillor Brown

RESOLVED

6/21/41

That the Te Awamutu Community Board submit to the Draft Naming Policy in support of the proposed policy with the final details of the submission to be approved by the chairperson.

Taylor/Councillor Brown

RESOLVED

6/21/42

That the Te Awamutu Community Board submit to the Draft Wastewater and Trade Waste Bylaw 2021 in support of the bylaw with the final details of the submission to be approved by the chairperson.

Councillor O'Regan/Councillor Brown

RESOLVED

6/21/43

That the Te Awamutu Community Board submit to the Draft Smokefree and Vapefree Policy in support of the policy with the final details of the submission to be approved by the chairperson.

Councillor Brown/Taylor

Quarterly Reports

Karl Tutty, Manager Compliance, provided an overview of the District Growth Quarterly Report, included in the agenda, and answered questions from the members of the community board.

Sally Sheedy, Manager Community Services, provided an overview of the Community Services Report, included in the agenda, and noted from the previous meeting a gate was being installed at Selwyn Park to discourage people parking their cars on the park. She also noted that just that day council had approved the purchase of the Bunnings building in Arawata Street, Te Awamutu with the intention to house the Te Ara Wai museum project.

RESOLVED

6/21/44

That the Te Awamutu Community Board receive the following reports:

- a) *Civil Defence Emergency Management Quarterly Report (document 10562658) of David Simes, Emergency Management Operations Manager,*
- b) *Quarterly District Growth Report (document 10549741) of Wayne Allan, Group Manager District Growth and Regulatory Services, and*
- c) *Community Services Quarterly Report (document 10583735) of Sally Sheedy, Manager Community Services.*

Taylor/Councillor Brown

Treasury Report

The treasury report was included in the agenda.

RESOLVED

6/21/45

That the 'Treasury Report – Te Awamutu Community Board' of Nada Milne, Financial Accountant for the period ended 31 March 2021 be received.

Councillor Brown/Taylor

Board Members Report from Meetings attended on behalf of the Te Awamutu Community Board

Acting Chairperson Hurrell noted that left over items were causing issues at the sharing shed on ANZAC Green including a shelf being consistently stolen, rotting fruit and larger items like car seats are being left behind. The volunteer was having to use their personal rubbish to remove the items. The community board discussed options and suggested that the Chair's report in the newspapers could include a bit about the sharing shed to remind people of its purpose.

Board member Taylor reported that there were a couple of initiatives for youth coming up by the end of the year including a programme that would have the youth be given opportunities at different businesses/locations.

Councillor Brown reported that the junior citizenship programme was coming along and the group was gaining the support of local businesses. He also reported that the first e-waste collection would be coming to Te Awamutu on 30 May, with the aim of it being a monthly event.

Date of Next Meeting

The next Te Awamutu Community Board meeting is to be held at 6.00pm on Tuesday, 8 June 2021.

That being all the business the meeting closed at 7.27pm

TE AWAMUTU COMMUNITY BOARD REPORT



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: Quarterly Reports
Meeting Date: 8 June 2021

1 SUMMARY

The Property Services and Transportation quarterly reports are included in the agenda.

2 RECOMMENDATION

That the Te Awamutu Community Board receive the following reports

- a) Transportation Report (document 10600235) of Bryan Hudson, Manager Transportation, and*
- b) Quarterly Property Services Report (document 10590049) of Bruce Nunns, Manager Property.*

3 ATTACHMENTS

Transportation Report to the Service Delivery Committee

Quarterly Property Services Report to the Finance & Corporate Committee

FINANCE AND CORPORATE COMMITTEE REPORT



INFORMATION ONLY

To: The Chairperson and Members of the Finance and Corporate Committee

From: Manager Property Services and Manager Property Projects

Subject: **QUARTERLY PROPERTY SERVICES REPORT**

Meeting Date: 18 May 2021

1 EXECUTIVE SUMMARY

The purpose of this report is to provide information on the activities of the Property Services Team for the 1 January to 31 March 2021 quarter. This is an 'information only' report as no decisions are required.

2 RECOMMENDATION

That the information contained in the 'Quarterly Property Services Report' (document number 10590049), of Bruce Nunns, Manager Property Services and John Miles, Manager Property Projects, be received.

3 FINANCIAL UPDATE

INCOME & EXPENDITURE SUMMARY FOR THE PERIOD ENDING 31 March 2021

LTP Activity	Budget FY	Forecast FY	Actual YTD	Complete
Income				
Forestry	2,498,400	-	-	0%
Properties - Commercial	356,310	356,310	259,697	73%
Karapiro Domain	861,991	780,391	635,970	81%
Housing	1,418,647	1,576,947	1,095,932	69%
Community Properties	1,202,449	117,650	107,116	91%
Non Core Commercial Prop	197,400	213,400	141,900	66%
Karapiro Reserve Development	191,410	139,610	74,565	53%
Halls	22,495	329,432	284,405	86%
Council Occupied Buildings	10,200	10,200	3,431	34%
	6,759,302	3,523,940	2,603,016	
Operating Expenditure				
Forestry	2,007,498	153,615	53,182	35%
Properties - Commercial	917,785	953,285	710,787	75%
Karapiro Domain	1,532,443	1,494,193	1,103,520	74%
Housing	1,556,663	1,637,530	1,649,149	101%
Community Properties	1,048,277	1,006,827	738,380	73%
Non Core Commercial Prop	139,600	163,000	122,450	75%
Property Commercial General	131,000	191,051	(200,747)	-105%
Landfills	239,105	211,195	145,385	69%
Cambridge Gym	14,628	14,628	10,971	75%
Karapiro Reserve Development	52,905	2,905	2,178	75%
Cambridge Velodrome	10,266	10,266	7,695	75%
Halls	531,608	425,631	383,617	90%
Council Occupied Buildings	10,200	470	(127,177)	-27059%
	8,191,978	6,264,596	4,599,390	
Capital Expenditure				
Properties - Commercial	542,200	216,093	84,298	39%
Karapiro Domain	254,100	176,050	21,012	12%
Housing	3,605,000	1,565,941	149,339	10%
Community Properties	80,000	186,380	26,852	14%
Karapiro Reserve Development	41,640	5,552	-	0%
Halls	40,000	293,110	137,260	47%
Council Occupied Buildings	1,443,250	1,474,340	398,246	27%
	6,006,190	3,917,466	817,006	

Overall revenue is on budget at 74% of forecast. Material variances against forecast are explained below.

1. Karapiro Domain

Revenue is up by 6% of forecast. This is a timing issue as the majority of revenue is generated during the summer months, with revenue being lower over the final quarter.

2. Housing

Revenue is down by 6% on Forecast. This is a timing issue as the housing budget includes the profit on sale of Blundell place which is currently forecast to be sold in the last quarter of the financial year.

Other variances are mainly timing related and at this stage we expect to meet full year forecast.

OPERATING EXPENDITURE

1. Housing

Actual expenditure is 101% of forecast as a result of higher depreciation costs than budgeted. The revaluation undertaken at 30 June 2020 resulted in a significant increase in the value of our pensioner and residential housing portfolio and has had a flow on effect of increased depreciation. If the depreciation overspend is adjusted for, YTD expenditure against forecast would be 77% spent.

2. Property Commercial General and Council Occupied Buildings

Actual expenditure is negative \$200,747 and \$127,177 respectively mainly as a result of overhead recoveries to date exceeding the actual year to date expenditure.

3. Halls

Actuals are 90% of forecast as a result of unbudgeted depreciation.

Other variances are mainly timing related and at this stage we expect to meet the full year forecast.

CAPITAL EXPENDITURE

Capital expenditure is significantly down on forecast with only 21% spent year to date. Material variances against forecast have been explained below.

1. Properties Commercial

The majority of the budget relates to the development costs of the Te Rahu Road property, which will be incurred later in the year.

2. Karapiro Domain

This budget relates to facility and carpark renewals which will be undertaken in the last quarter.

3. Community Properties

Relates to the Te Awamutu band rotunda renewal. Works are due to commence May 2021.

4. Housing

Relates to:

- The purchase of the Cambridge Cosmopolitan Club land. We expect settlement to take place in May/June 2021.
- Purchase of an own you own housing unit which may not eventuate this year but has been provided for.

5. Halls

Budget mainly relates to the work on the PGF funded Horahora Hall refurbishment which commenced in December and is expected to be completed June/July 2021.

6. Council Occupied Buildings

Relates to the refurbishment and open planning of the ground floor of 23 Wilson Street. Works are expected to commence May and be completed in July 2021.

Other variances are mainly timing related and at this stage we expect to meet the full year forecast.

4 ACTIVITY DEVELOPMENTS AND UPDATES

CAMBRIDGE

C1 & C2/3 Growth Cells

Staff are in negotiations with various land owners for requirements of infrastructure as per the structure plan for these growth cells.

Negotiations are progressing with 3M's with a Sale and Purchase agreement sent to 3M's for the acquisition of the Sports Field and Destination playground sites based on an agreed valuation.

Various other negotiations are underway to secure land for major infrastructure works in C1, C3 and Hautapu.

Cambridge / Hamilton Road Urbanisation

Three acquisitions are underway in relation to this project where the landowners have agreed compensation amounts and have signed or are in the process of signing the land acquisition agreement. One further negotiation is ongoing.

KARAPIRO / MAUNGATAUTARI

Hicks Road, Maungatautari

Council staff are still in negotiations with the 4 landowners impacted by the new walking access track to the northern enclosure. Some minor amendments are required to the easement that runs from Hicks Road to the gully crossing and we hope to have that agreement in place by the end of May. Once that agreement is signed the walking track to the northern enclosure gate will be accessible again.

Maungatautari Road Cycleway Easement

Negotiations are proceeding in relation to an easement along the lakefront for the continuation of the Te Awa cycleway south towards Waipuke Park.

TE AWAMUTU / KIHIKIHI

Te Awamutu to Pirongia Cycleway

For section one, Te Awamutu to Lake Ngaroto, staff are continuing to negotiate with affected landowners to acquire land by way of easement for the cycleway. Progress is now being made on these agreements but all agreements are subject to obtaining consent from other landowners in that section of works.

PIRONGIA

Forest Harvesting

We had previously reported that PF Olsen's would be harvesting part of the Pirongia forestry block, comprising three larger stands totalling 35.9 hectares during the period March to June 2021. However due to operational requirements the harvest has been delayed until November 2021. This delay is likely to result in an improved projected return to council by approximately \$96,000 as a result of an improvement in the Fixed Log Prices now being offered.

We are currently in the process of finalising the fixed pricing agreement with Olsen's and China Forest Group (CFG).

341 Franklin Street Demolition

Demolition/disposal of this house has been delayed. An archaeological assessment has established that the property and house are a pre-1900 archaeological site based on the Heritage New Zealand Pouhere Taonga Act 2014 definition.

Local Iwi have been consulted with and a consultant has been engaged to obtain an archaeological authority from Heritage New Zealand for the demolition of the house

and for any earthworks on the property. That report is expected to be delivered by the end of April.

DISTRICT WIDE

Minor Maintenance and Renewal Projects

The following minor maintenance and renewal projects have been completed or are in the planning stages:

Project	Status
Renewal of the Te Awamutu Band Rotunda	Tendered and commencing May
Six monthly painting touch up and building and gutter clean to the Cambridge Town Hall	Complete
Installation of a fall arrest system to the Te Awamutu Events Centre	Commencing May
Re-screwing of the Te Awamutu Events Centre roof	Commencing May
Replace water main to the Dr Tod Pensioner Housing Village	Complete
Replace part of the clay pipe sewer main at the Cambridge Town Hall	Commencing May
Upgrade the septic tank system at the Cambridge Motor Park	Commencing May
Painting of the Thornton Road, Cambridge, Band Rotunda	In Progress
Healthy Homes Compliance of 18 pensioner housing units	Commencing May
Upgrade access to back flow prevention device at Te Awamutu Events Centre	Commencing April
Facility and carpark renewals Karapiro Domain	Planning

Provincial Development Fund, Town Halls, Community Centres and Memorial Halls

Work on the Horahora Hall refurbishment is ongoing with all works expected to be completed June/July 2021.

Property Strategy

Work has commenced on developing a Property Strategy to better understand the current council portfolio, what properties are available for disposal and how best to dispose of those properties to ensure maximum returns are achieved by their sale. This will also consider how to better address the long term acquisition of land to ensure it is available for major infrastructure works when required.

Strategic Plan Workplace Accommodation

A draft strategic plan has been developed to consider staff accommodation needs in the short to medium term. This has resulted in the proposed fitout of the ground floor at 23 Wilson Street Cambridge to increase utilization of the ground floor space which will increase capacity from 23 to 53 at a agile ratio of 0.8. (8 desks per 10 staff). The fitout is proposed to commence on 10 May and be completed by the 20th July 2021.

Housing for the Elderly

A number of initiatives are currently underway within the Housing for the Elderly portfolio including expansion of the portfolio as previously proposed:

1. Vaile Court 10 Unit Expansion

Resource Consent and Building Consent have been granted for the construction of 10 new units at Vaile Court, Leamington.

Negotiations are currently underway with a Registered Community Housing Provider (CHP) for the lease of the 10 units from Waipa District Council. The CHP can obtain Income Related Rental Subsidy (IRRS) for its tenants. Leasing to the CHP will result in tenants rents being minimised while Waipa District Council will obtain market rentals for the units being significantly more than can be charged under the current capped policy.

Once negotiations are concluded and an agreement reached, the project will be put out to tender. This is likely to be towards the end of quarter four May/June 2021 with works commencing the first quarter of 2021/22.

2. Cambridge Cosmopolitan Club

A sale and purchase agreement has been entered into with the Cambridge Cosmopolitan Club for the purchase of 3,139m² of land adjacent to our existing Vaile Court property. The additional land will allow for expansion of approximately 19 more units but requires the removal of two old units to enable traffic flows.

Resource consent was granted and a surveyor has been instructed. We expect settlement to take place in May 2021.

Compliance with Healthy Homes Legislation Pensioner and Residential Housing Portfolio

The healthy homes standards, which became law on 1 July 2019, introduced specific and minimum standards for heating, insulation, ventilation, moisture ingress and drainage, and draught stopping in rental properties. All private rentals must comply within 90 days of any new or renewed tenancy after 1 July 2021, with all private rentals complying by 1 July 2024.

An independent review of the 93 Council Pensioner Housing units was undertaken in February 2021 against the Health Homes standard. The review identified that 18 units do not currently comply, with the non-compliances being relatively minor. The works to ensure compliance will be undertaken in the third quarter with all 93 units being fully compliant by 30 June 2021.

An independent review of the Residential properties was undertaken in 2019 and highlighted that none of our residential properties fully comply with the standard. The costs to comply are estimated at \$170,000.

Given the majority of these houses were purchased because they are in the path of the proposed Western Arterial and there is the potential that they will be removed, disposed of or demolished, should the Western Arterial proceed, we will undertake upgrades to these homes as and when required to comply with the legislation, i.e. within 90 days of any new or renewed tenancy after 1 July 2021, with all remaining homes complying by 1 July 2024.

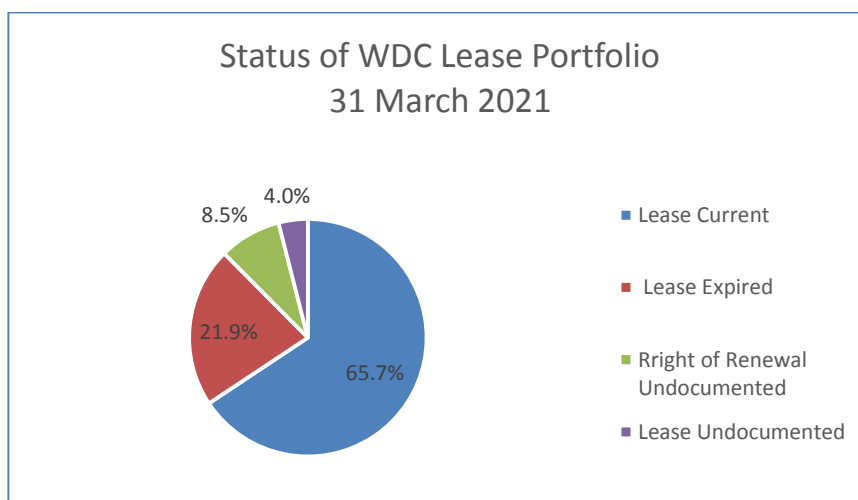
Lease Statistics

The team has continued with its comprehensive review of lease information. Good progress has been made over the past quarter with regards to the renewal of leases, capture of data and key dates re expired leases, rent reviews, rights of renewal, etc, and sourcing original executed lease/occupancy agreements where available.

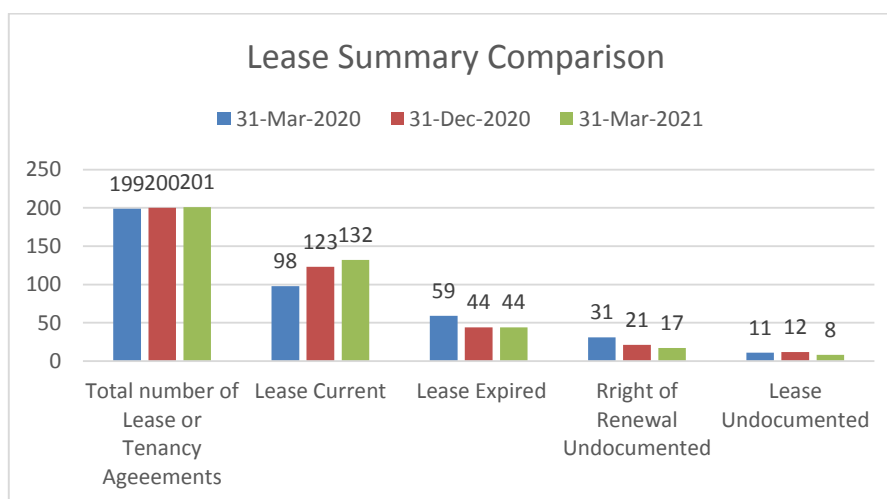
As at 31 March 2021 we had identified 201 active leases, up one from last quarter, which have been entered into the contracts database. A snapshot of the leasing data is as follows:

SUMMARY STATUS OF WAIPA DISTRICT COUNCIL LEASE PORTFOLIO 31-Mar-2021

Lease Type	Total number of Lease or Tenancy Agreements	Lease Current	Lease Expired	Right of Renewal Undocumented	Lease Undocumented
Community	116	74	23	16	3
Grazing & Commercial (WDC Lessor)	79	52	21	1	5
Grazing & Commercial (WDC Lessee)	6	6	0	0	0
Total	201	132	44	17	8
% of Total		65.7%	21.9%	8.5%	4.0%



While there remain a large number of leases expired and undocumented, good progress has been made over the past three months with 9 more current leases than reported in December 2020:



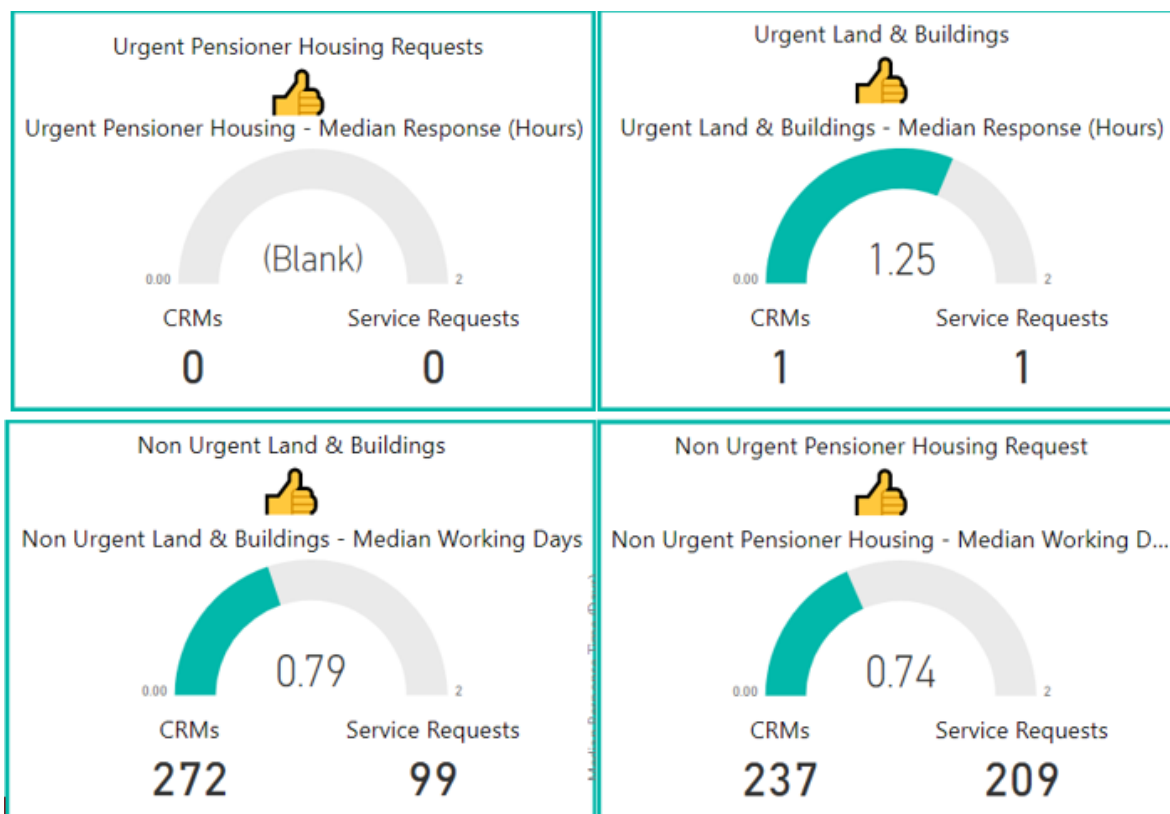
We expect further improvements over the coming months as leases are renewed.

Looking forward, we expect to table reports at the Finance and Corporate Committee Meeting for the following agreements:

Club	Lease Type	Location
Cambridge Trotting Club (now Waikato-Bay of Plenty Harness Inc)	Lease Expiry. New Commercial Lease	Cambridge Town Belt
Te Awamutu Rugby Sports & Recreation Club	Lease Expiry. New Community Lease	Albert Park
Te Awamutu Rod & Custom Club	Lease Expiry. New Community Lease	Albert Park
Cambridge Model Engineering Society	Variation of lease to increase leased area	Leamington Domain
Cambridge Tree Trust	Lease Expiry. New Community Lease	Cambridge Town Belt

5 LEVELS OF SERVICE AND PERFORMANCE MEASURES

Levels of Service (LOS) identify the output from Property Services that the customer can expect to receive. The current LOS for the Property Services team are measured for Land and Buildings and Pensioner Housing, as shown in the chart below. In all cases the targets are being met.



6 DOCUMENTS EXECUTED UNDER DELEGATION

The following documents have been executed under general delegation, and without the specific authority of a Council or Committee resolutions (during the period of this report):

Type of Document	Other Party	Details
Licence to Occupy	Clare Ansell	Formalise Leamington Town Belt horse grazing arrangement
Letter of Occupancy	Rosebank Art Centre, Te Awamutu	Five year occupancy for the premises 337 Churchill Street, Te Awamutu
Grazing Arrangement	Laurence Ryan	Grazing arrangement for bare land adjoining Pirongia Cemetery, Beechley Street, Pirongia
Lease for farming or grazing	Te Awamutu Group Riding for the Disabled Association Inc.	To enter into a five year lease for grazing of bare land at Grey Street, Kihikihi

7 QUARTER 4, 2020/21 – KEY PRIORITIES

Some of the key priorities that Property Services staff are focusing on in the current quarter are:

- Commence the Property Asset Management Information System Scoping Project
- Commence the upgrade works to the Te Awamutu Band Rotunda
- Obtain consents for the removal of the corroded Cambridge Water Tower metalwork
- Finalise negotiations with the Community Housing Provider and issue tender for the new units at Vaile Court
- Continue to operationalise the new contracts database and continue with the comprehensive review of the leased portfolio with regard to renewing expired leases and documenting those subject to rights of renewal
- Finalise the acquisition of land for various projects, including the Cambridge to Te Awamutu water supply and cycleways
- Continue with planning for the demolition and removal of the end of life residential house on Franklin Street, Pirongia
- Continue sale process for Blundell Street property
- Progress sale of seven properties affected by unformed road closures
- Undertake the upgrade of the ground floor at 23 Wilson Street to increase staff capacity
- Complete planned maintenance and renewal projects
- Continue to develop the Property Strategy

Bruce Nunns

MANAGER PROPERTY SERVICES

John Miles

MANAGER PROPERTY PROJECTS

Approved by Ken Morris

DEPUTY CHIEF EXECUTIVE / GROUP MANAGER BUSINESS SUPPORT



To: The Chairperson and Members of the Service Delivery Committee
From: Manager Transportation
Subject: **Transportation Report**
Meeting Date: 18 May 2021
File Reference: 96.55

1 Executive Summary

The purpose of this report is to provide information on the activities pertaining to the Transportation Team's activities from January to March 2021, and projects for the remainder of the current financial year.

2 Recommendation

That

- a) *The Transportation Report (document number 10600235) of Bryan Hudson, Manager, Transportation be received.*

3 Transportation Programme

The following projects are confirmed for the current construction season:

Pavement Rehabilitation	Start	End	Length	Status (Budget 2020/21 \$1.5M)
Maungatautari Road	6630	8506	1876	Contractor is behind programme but now working on the last section and should finish end of May.
Maungatautari Road	11153	11293	140	Completed October 2020 through maintenance contract.
Ryburn Road SH3 toward railway bridge	20	240	220	Construction was completed in April through the maintenance contract.
McGhie Road	340	1200	860	Design phase 2022 or 2023 construction
Storey Road	1344	1644	300	Short length of settled peat road. Completed October 2020 through maintenance contract.
Resurfacing	Plan (km)	Laid (km)	% Done	Status / Notes (Budget 20/21 \$3.9M)
Chip sealing	80.0	80	100%	Completed in April.
Asphalt surfacing	0.7	0.46	65%	Victoria and Alexandra to do.
Seal Extension	Start	End	Length	Budget 20/21 \$250k
Lowe Road	695	920	225	Not able to be completed this season due to lack of contractor resources.
Construction/Improvements				
Hanlin/Cambridge Intersection			100%	Construction complete.
Williamson St Streetscape (outside Cambridge Pool)			100%	Construction complete, in defects period. Final Asphalt surface applied.
Te Awa Cycleway \$5.93M contract value.	4.5	2.0	4500m	Velodrome towards Hamilton. Contract awarded, work started 25 January 2021 and is progressing well
Hamilton Road transport corridor improvements			680m	Construction underway at Green belt end.
CCTV Extension				Change out planned for some Te Awamutu cameras to improve service and install new cameras in Kihikihi on SH3 in 2021.
Street Light Upgrading	Plan	Installed	% Done	Budget 2020/21 \$250k
Additional lights to improve illumination on existing streets	12	12	100%	New lights for Empire, Lamb, Raikes, Fraser Streets (12 lights) are complete.

3.1 Road Maintenance Contracts

Our maintenance contract focus has centred on completing resealing which is now all done with the exception of two asphalt sites. Rural road marking is complete now in advance of winter.

Two contracts, being General Maintenance and Traffic Services, are coming up to the end of the first three year period and separate papers are presented to Council to seek approval to extend these a further year, as permitted by the contracts.

Two contracts are up for retender, being Street Light Maintenance and Renewal and Urban and CBD Street Cleaning Services. These are out to tender now and close mid May 2021. New contracts will start on 1 July 2021 and run for up to five years.

3.2 Hamilton Road Improvements

The Contractor is making good progress having established in April and rapidly prepared foundations for new paths on the greenbelt frontage. Drainage structures are being installed and services shifted in other areas. The first section of asphalt cycle path laying is likely to start on 17 May.



New pedestrian path in Greenbelt with foundation prepared for separate cycle path beside this. Careful protection of trees and arborist oversight has been maintained here.

3.3 Footpath Works

The table below shows the budget and sites for significant footpath works. Footpath maintenance works of a smaller scale occur most months to address hazards. Further renewals get underway in February.

Activity	Budget	Sites	Progress of Work
Footpath Renewal	\$200,000 2020/2021	2020/21 planned sites include- Bank, Carlton, Fraser, Mangahoe, North, Rickit, Tainui, Burns, Shakespeare, Scott, Raleigh, Princes, Galloway, Goodfellow.	Work completed - Princes St, Shakespeare St, Burns St, Scott St, Vaile St, Raleigh St, Bank St, Wilson St, King St, Thornton Rd, Carlton St, Rewi St Coleridge St – a new section of footpath was installed to replace a length of path badly affected by tree roots.
New Footpath construction	\$75,000 2020/21	Vaile St Williams (Weld- Grosvenor)	Both Vaile Street and Williams St sites are now completed.
Footpath Maintenance & Pram Crossings	\$174,000 2020/21	86 sites completed	86 repair sites have been completed, including improvements to walking and cycling accessibility in our urban areas.

3.4 Road Safety

February-April Activities

Back to school

Advertising was placed in local papers reminding residents that school was back and to take care with speed around schools. Advertising also reminded residents that the speed past a stopped school bus was 20km/ph. Go Bus was provided with signage for the back of school buses reminding motorists of this traffic law. Facebook was also utilised over this period to promote the key messaging.



Young Driver training

Two young driver days have been held over this period. The course targets those about to sit their restricted or full licence. This brings the total number of participants for this year to 103. An external evaluation of the course is pending to confirm the scale and scope of

these sessions, however these have been held successfully for many years. The next courses will be held in August.

Graduated Licence System

Talks have been held with Blue Light over increasing their capacity to deliver more licence training for young drivers in the Waipa district. This looks promising.

A 'train the trainer' course for delivery of the learner licence course was run by the Road Safety Co-Ordinator at Raleigh Street Christian Centre. Four youth workers attended. The Centre will be running learner licence courses for Cambridge High School students.

Senior Driver Course

A senior driver course run by Council was held in Te Awamutu with 20 participants. Going forward, Age Concern with support from Council, will be running all future courses. They ran two courses in Te Awamutu at the end of April and have two courses planned for May in Cambridge.

Cycle skills training

Grade one and Grade two (on road) training took place in February at Te Awamutu Intermediate for students who cycle or wish to cycle to school. Unfortunately training at Cambridge Middle school planned in March was postponed due to Covid. It is hoped this will take place before the end of the financial year to take advantage of the 100% subsidy from ACC and Waka Kotahi.

Grade one (off road) cycle skills training was carried out at Cambridge Primary School and Cambridge East Primary School. In total 108 students received training. A facilitator from Auckland ran the programme with assistance from local provider, Youth Town. Youth Town is currently in training to deliver programmes, and their involvement is part of an initiative to increase the number of local providers within the district.

Billboards

Planning is currently underway for the winter series of billboards. The billboards will feature police and/or their vehicles with the tag line 'Any where Any time'. The slogan aims to place doubt in the perception that the Police are not on our rural network.

New intersection billboards are ready to be installed, encouraging motorists to indicate at roundabouts. An intersection campaign using electronic message boards will be run in May at key locations.



Fatigue

Advertising for driver fatigue has been in local media over key holiday periods. A new campaign with refreshed resources is planned for future long weekends and holiday periods. Planning is underway for driver fatigue stops in July, targeting winter holiday traffic.

Resource development

Work is currently underway on sober driver, speed, and restraints campaign resources. We are looking to update resources to include Te Reo on future print media.

Professional Development

The Road Safety Co-ordinator attended a two day workshop with Waka Kotahi for Road Safety Co-ordinators across the country. The professional development was an opportunity to keep Co-ordinators up to date with changes to the National Land Transport Plan (the funding mechanism for such activities by the Waka Kotahi The NZ Transport Agency), speed management, and the 'Road to zero' road safety strategy. It was also an opportunity to network with others and to see road safety initiatives from other regions.

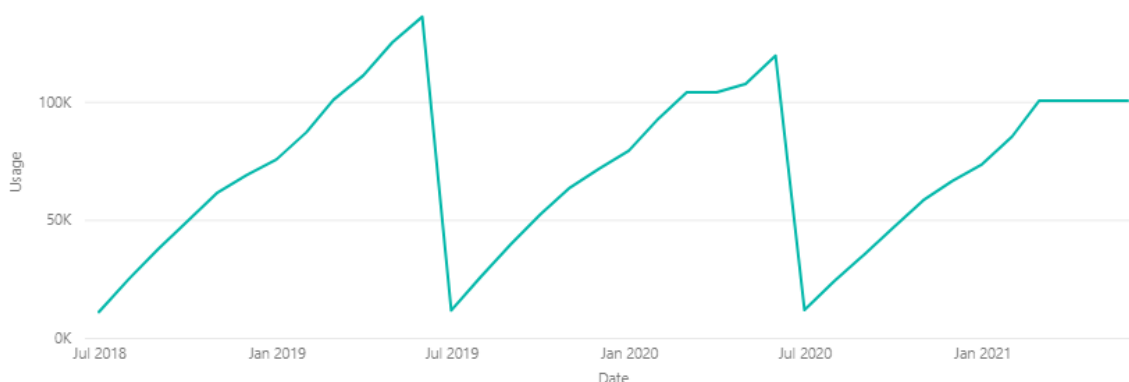
Upcoming Activities

- Cycle skills training, schools (June)
- SADD Regional workshop (May)
- Intersection campaign (May)
- Truck stop (May)
- Fatigue stops (July)
- Billboards (June)
- Waka Kotahi Reports (June, July)
- Road Safety Action Plan (July)

3.5 Passenger Transport

Council has recently received back-dated patronage data. The graph below shows cumulative monthly figures for a normal year to 30 June 2019, the low year to 30 June 2020 affected by Covid, and the current year to 1 March 2021. This shows that the current financial year is still impacted by Covid and we are behind typical annual patronage numbers, but not by a great deal.

Bus Usage (YTD)

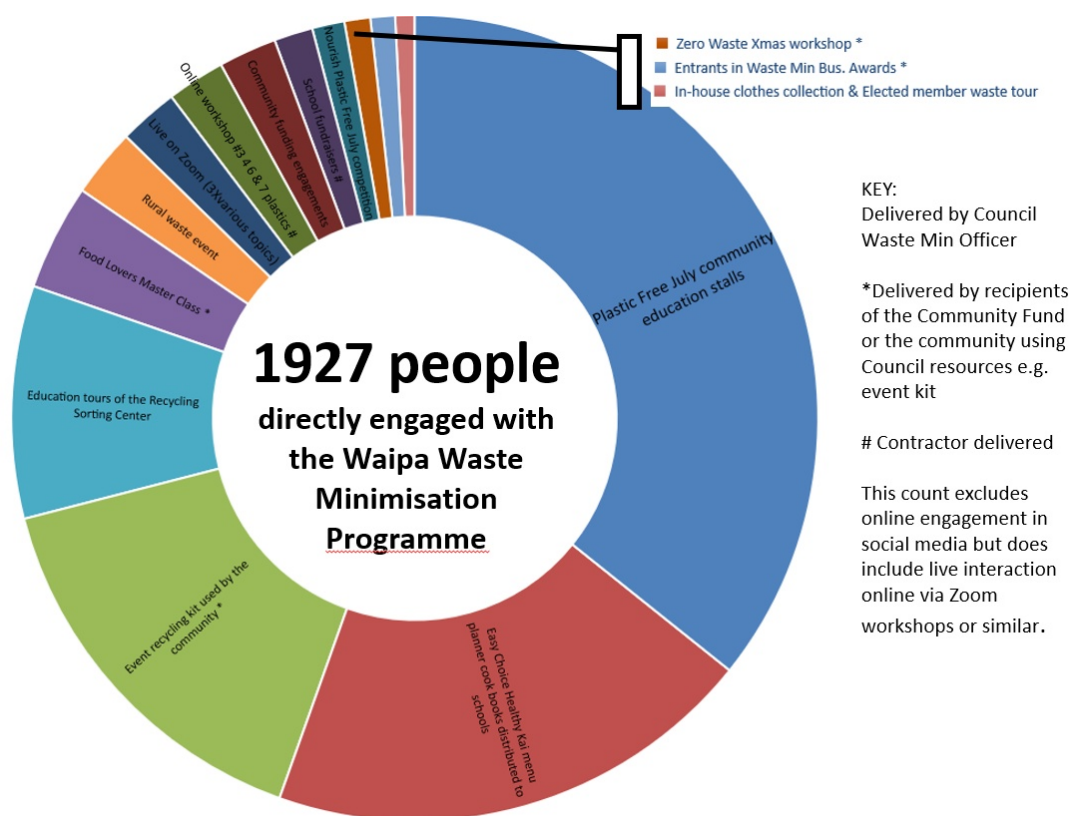


4 Waste Minimisation Activities

Highlights Jan Feb March April 2021

- Waste Minimisation Officer (WMO) asked to present at Te Hui Taumata Moumou Kai o Aotearoa – National Food Waste Summit, the very first food waste summit held in New Zealand. Repeating the presentation to an online Love Food Hate Waste webinar.
- Rural waste “One-stop Shop” event held, collecting 4,500kg of agricultural plastics, waste oil, chemicals and bags.
- Three school classes attended education tours held at the recycling sorting centre.
- Inaugural category “Waste Minimisation” funded by Waste Minimisation Community Fund in the Waipa Business Awards.
- Resource Recovery Centre chosen to be one of five projects to lead community consultation, WMO in video and participating in providing feedback to those who consulted.
- Exceeded last year’s (1,119 people) total engagement numbers in early 2021. Currently nearly doubled this figure.

Community direct participation with Waipa Waste Minimisation Programme



Projects WMO delivered



Rural waste “One-stop Shop”

After two postponements (due to Covid lockdowns in Auckland), Waipa’s first event specifically for our rural community took place in April, in partnership with rural waste stakeholder, Agrecovery. Over 986kg of fertiliser bags, 706kg of waste oil, 1886kg of chemicals and 910kgs of chemical containers were dropped off by farmers. 500 kgs of those containers were

chipped on site using the special truck that carries a chipper, so the plastic is in a more efficient form to be transported to the recycler (rather than whole) (process pictured above, box shows L-R the containers in chipped form, then after they are pelletised to be sold as recyclable content for underground wire cover).

The free event enabled farmers and growers in Waipā to safely and sustainably dispose of farm waste, with 46 people taking part, which is more than double the national average (22) attending these events. Envirowaste was also a partner in the project, opening up their transfer station to allow Council to host Agrecovery and we are grateful for their support. A great media story ran about the event <https://www.nzherald.co.nz/waikato-news/news/one-stop-shop-event-collects-tonnes-of-farm-waste/PGLOFHWTB22TIQEZDZV5YWSQA/>

Evaluation from the day showed **all** participants “*would recommend attending this event to your rural neighbours and friends*” and they scored the event (on average) 9.3/10 on “*How valuable was this event in helping you to manage your waste?*”. There was a wide range of requests about frequency of the event from “*every six months*” to “*every three to five years*”. It will depend on Agrecovery securing ongoing funding as to whether we can host this again.

Verbatim feedback from participants:

“Appreciated the opportunity to safely dispose of expired/dangerous chemicals that were on the farm when we purchased it and some “inherited” from retired farming Uncle.”

“No hassle, arrive b4 appointment, and went straight in, and was assisted to unload my 2 bags by very pleasant lass and gentleman. Was going to use loader to put them in cage. This 73 year old was also given a muffin.”

“I was so pleased to have the opportunity to responsibly discard items. The whole process was made so easy, Thank you.”



Schools education day at the recycling sorting centre 26 March 2021

Three classrooms came on the tour (Te Awamutu Intermediate, Pokuru School and Kihikihi School). They had an education session with Matua X Man who is a super engaging waste minimisation educator. They learnt about New Zealand's problem with waste (enough waste to fill rugby field to a depth of 750 metres, per year), the "lazy bin" (the rubbish bin) and making smart choice (prioritising recyclability, composting and reducing waste).



Then they were bussed to our recycling sorting centre where they saw how our awesome sorting team hand sort over a thousand households mixed yellow bin recycling each day and what each separated material looks like. They played an interactive quiz on what you can and can't recycle in Waipa. As well as some key things they can do to help (clean recycling only, and only recycle the "Simple Seven").

Feedback from teachers/social workers:

- *Twenty of Pokuru Schools students had an absolute blast at the, "Let's sort it education tour."*
- *The students came back to school buzzing about their experience and were very keen to share their newly found enthusiasm with their teachers and classmates.*
- *The students seeing the recycling process with their very own eyes was exciting, they enjoyed watching the sorting process right through to seeing the finished compacted products ready to be shipped out.*
- *Students also learnt what to recycle and what not to recycle in our recycling bins.*
- *Another highlight was Matua X, the students found him to be very fun and informative he had them engaged right from the beginning of the tour.*
- *Thank you Sally and the Waipa District council for organising such a fun educational event.*
- *The kids LOVED it and so did the staff too I learnt heaps that I have taken home and applied to my household. I would love my intermediate boys to get on board with this stuff is that a school you are aiming to work with?*

- *In regards to your questions I think the 2 sessions worked well. Matua X got them in the space of learning for the 2nd part of the trip. I think for the Yr 6,7,8s both sessions were a good length.*
- *I have had very good feedback from the tamariki. Do you have a feedback sheet I can give to the tamariki?*

Feedback from tamariki:

"I loved it, so much I dreamed I want to be a recycler." – Ella

The event was promoted and open to all schools and there is another education day planned for 27 May. If teachers are keen they can contact sally.fraser@waipadc.govt.nz to book a spot.

Inaugural category "Waste Minimisation" funded by Waste Minimisation Community Fund in the Waipa Business Awards

The Waste Minimisation Community Fund supported creating this new category in the Business Awards and really saw the value of that on the awards night; having waste minimisation as a category of business to excel in and be recognised for. The funding application is for two years of funding, then 50% of funding in the third year, hopefully by that time attracting a commercial sponsor.

The promotions by the Chamber of Commerce resulted in 19 applications, Waipa WMO assessed with WMO from Hamilton City Council and Nicola Turner from Mainstream Green. The winner was Accounted4 who have been focusing on and tracking their waste for several years, have been profiled in Nourish Magazine and have a staff champion to spearhead their internal communications and engagements. Highly commended was awarded to Homebrew Coffee who have accessed a local solution to compost their single use coffee cups as well as using a soda stream to eliminate over 900 plastic bottles a year. And Rotary Urban Miners who have made a great start providing an environmentally ethical recycling and reuse solution for electronic waste (more results below).

Fundraising for local group via waste minimisation talks

By covering the speaking fee for Nicola from Mainstream Green this has allowed fundraising relationships to be formed. The school organises and promotes the event, they are incentivised by receiving all funds raised. The talk is how to live with less stuff and has strong waste minimisation messages, delivered in a realistic way, by a working mother of two. The first of two events were in support of the Puahue Hall renovation. Over 50 people attended and over \$1,437 was raised.

The second date is 30 June at 7pm at Clementine Cafe and the fundraising partner is Cambridge Primary School.

Worm farm support – Kihikihi School and the Te Awamutu Maori Women's Welfare League



An education session was held with a small group of students who will be responsible for looking after this at Kihikihi Primary School, and reinvigorated the worm farms at the Maori Women's house.

Dress for Success Clothing Collection for Council staff - WMO time

WMO organised an internal collection of business clothes to help Dress for Success in their mission to assist women back into paid employment. There were nearly 120 items donated, which is 33 kgs of resources back into the community, not a landfill. Sample of donated "look" above.



Community Funding Recipients – Delivery 2019-20

Following are the last of the updates from the final reports for last year's funding applicants.

Rotary e-waste collection \$9,800

Progress has been delayed due to Covid 19 but this service is now operational. They have launched a [Facebook group](#) to promote regular collection events, they are working with Rotary Te Awamutu to replicate collections going forward. They have carried out seven events to date to trial collection and health and safety methodology, as well as school education talks. In this first phase they have diverted:

- 3,545kg (3.54 tonnes) of e-waste
- Approximately 1 tonne of electrical wiring
- 50kg of domestic batteries
- 400kg of lead-acid batteries

Great recent [article](#) covering the service.

Plastic Free Cambridge - \$3,355

Wanted to move from volunteers sewing cloth shopping bags to washable menstrual pads to share with the community via the Community House and local doctors. Volunteer base and sewing events were affected by Covid 19 lockdowns, and yet they pivoted from pads to washable face masks and they made 700 hundred, some which were sold cheaply at the market and over 300 were given away to those in need during the first lockdown.



They have also sewed 600 pads, 178 liners and 81 pouches. For each pack of pads and liners they remove 22 items per month from the landfill. They estimate 80% of people continued to use the washable pads.

Parawera Marae - \$4,140

Goal was to prevent 30 (10-year-old) mattresses from going to landfill. They planned to do wananga at the marae to engage the community and upskill themselves, but due to Covid this was not possible as the marae was shut down for an extended period. Instead they created a step-by-step instructional video to share how to make upcycled seating from pallets that they can share with the community. The mattresses were covered in outdoor canvas and together they provide comfortable seating for manuhiri.



Collaboration, working on nationwide projects

WMO was asked to present and represent our Council way of working on food waste at Te Hui Taumata Moumou Kai o Aotearoa – National Food Waste Summit, the very first food waste summit held in New Zealand in Auckland in March. This had over 150 people who are working on this issue from the paddock to the plate (all parts of the food supply chain). WMO shared some of the video content gathered at the recent solid waste audit with conference attendees and have been sharing this idea with other Council contacts, and the idea was replicated by Ruapehu District.

WMO regularly participates in Local Govt Zui and is on the national group, for Love Food Hate Waste and Rethinking Rubbish and Recycling behaviour change projects.

Sally Fraser thanks for the awesome support on this project! Will complete next week.

Ruapehu District Council
3d · 🌐

We have just completed our first waste audit and look at what we found in the pink bags. See our video on the audit: <https://youtu.be/FEqeHaft45c>



Love Comment Share

Networking

- Waipa WMO attended cross regional meeting with other waste staff from Waikato and Bay of Plenty in Taupo.
- Met with All Heart, a social enterprise operating in Albany, Manukau, Lower Hutt and Kaikohe along with Hamilton City Council and Waikato Regional Council, to learn about the services they offer (commercial internal deconstruction and resource repurposing).
- Attended Pirongia community meeting to share ideas on how to reduce waste.
- WMO attended Cambridge and Te Awamutu Community Board meetings to share discussions to date about food waste and possible future service.
- Met the Sustainable Committee at Cambridge High School, supporting (via funding) them to progress their work.

Training/education

WMO attended:

- Building and Construction Waste seminar hosted by the Sustainable Business Network.
- Building out waste – a” tradies” breakfast hosted by Xtreme Zero Waste.
- Waste Infrastructure webinar hosted by NZ Infrastructure Commission Te Waihangā

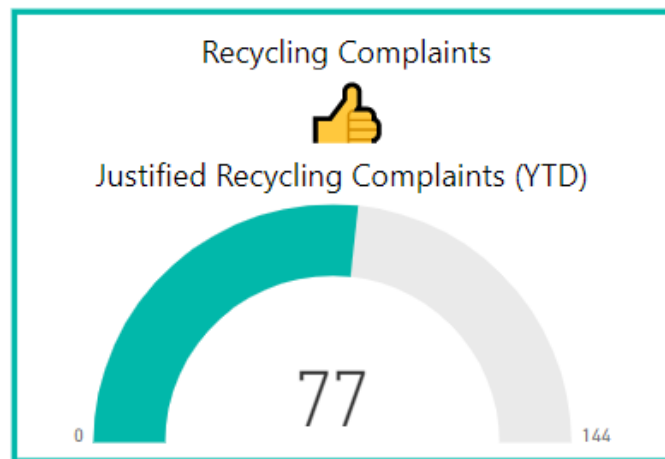
- Waste Levy Funding webinar hosted by the Ministry for the Environment

Coming up:

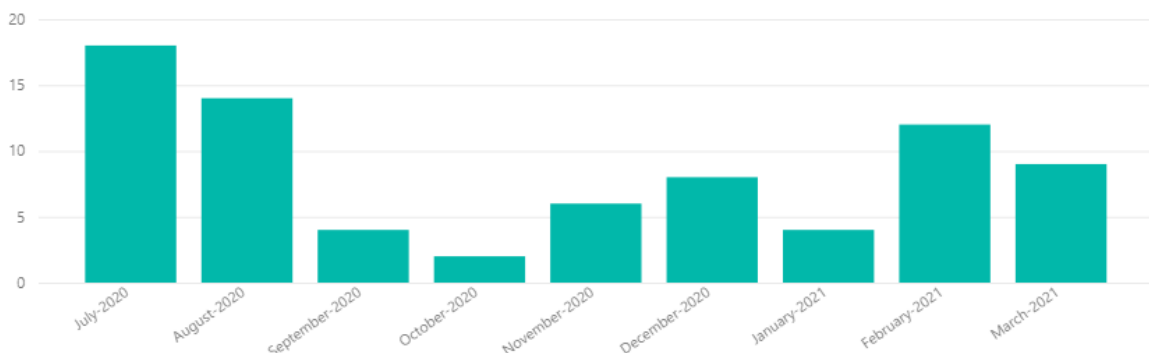
- Waste Minimisation Community Fund opens 7 June, closes 12 July. Anyone with interest/ideas can contact WMO to discuss and develop ideas anytime.
- Continue schools’ education at Recycling Sorting Centre (next date 27 May).
- Prepare for Plastic Free July community “Try for July” stalls (repeating successful project piloted last year).
- Promotion campaign with Hamilton City Council, Waikato Regional and District Councils to “Use your reusables” radio, print and online in May (BYO container for takeaway lunch and sushi, coffee cups) and December (for water bottles).

5 Levels of Service & Performance Measures

5.1 Recycling Complaints



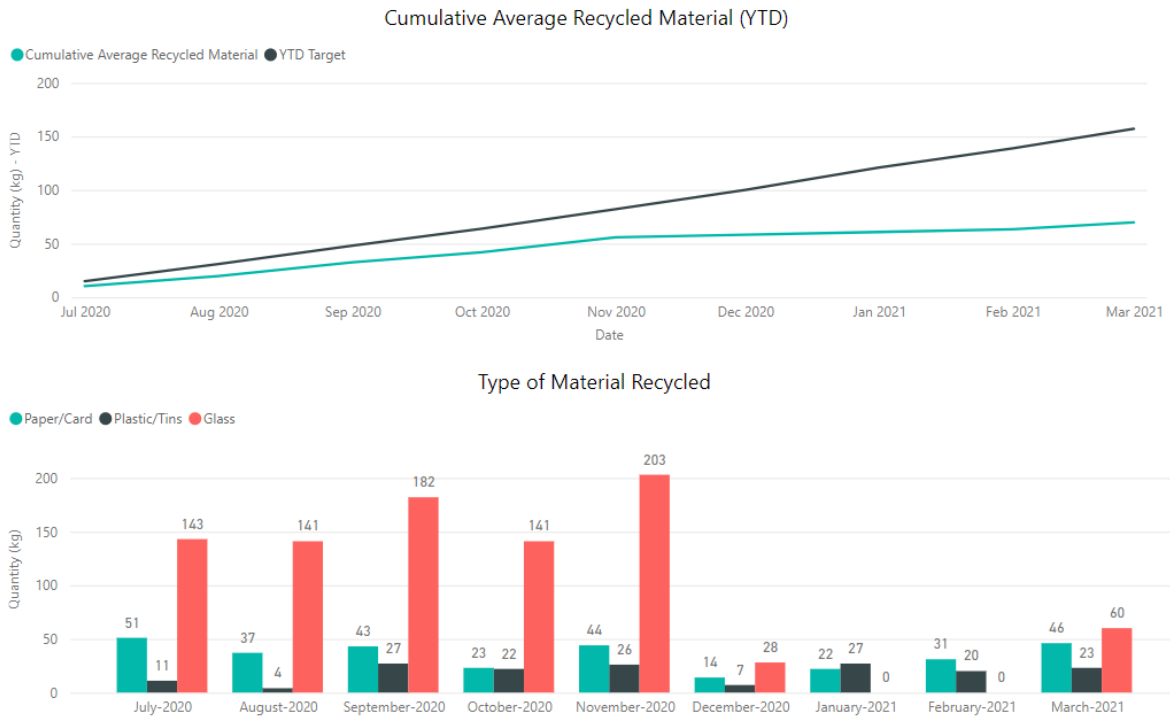
Justified Recycling Complaints Per Month



We are on track to meet this KPI for the year. Typical justified complaints include: a bin or street missed in the collection, bin damaged by contractor and material spillage incident. These are tracked and closed out in the CRM system once investigated and

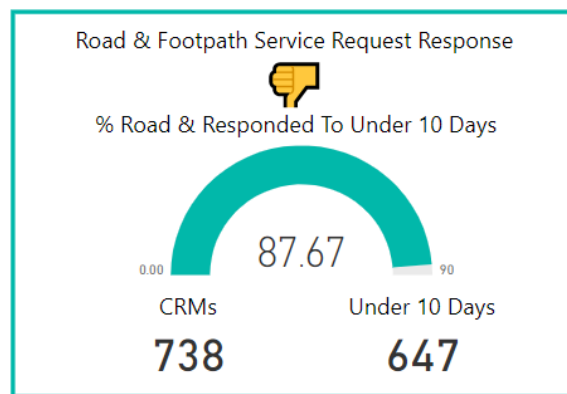
any problem is remedied. Sometimes these issues arise due to relief collection drivers or issues with route planning software, but the Contractor is normally very quick to address these.

5.3 Waste Minimisation – Recycling Volumes



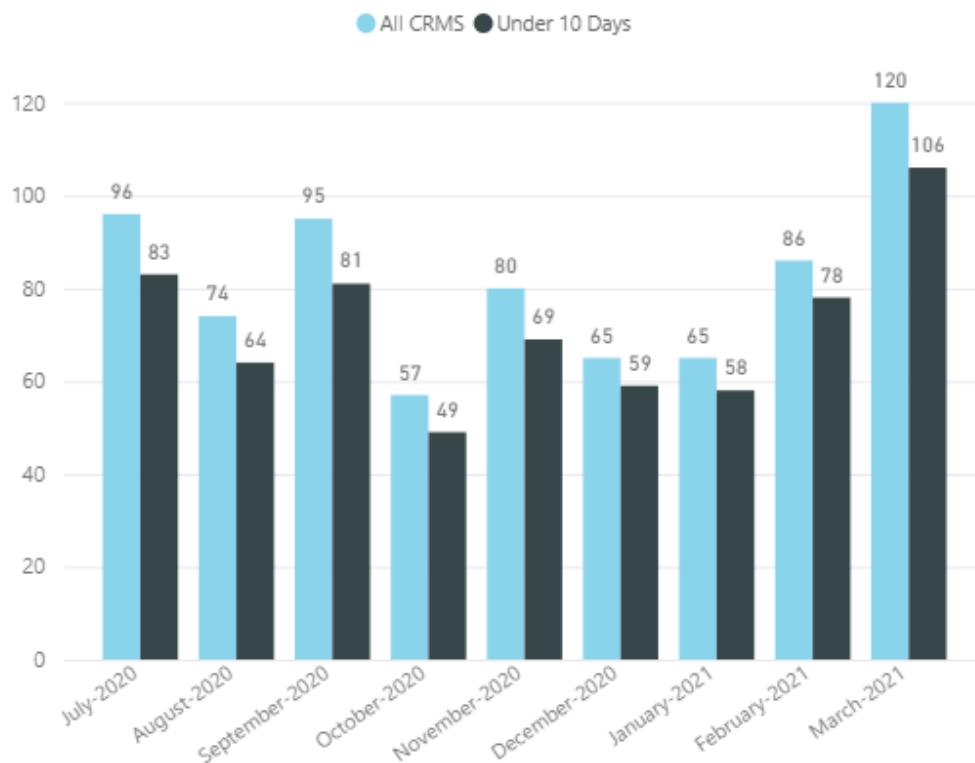
Contamination in recycling is the area of most current concern and there are now two full time auditors working for Metallic Sweeping Ltd over a three month trial period, auditing bins and identifying where contamination is coming from. Measures can then be taken to warn those causing contamination, or have their bins removed after repeated non-compliance. The lower tonnages of glass able to be recycled due to contamination is reflected in the graphs above and our goal for tonnage for the year will not be met as a result.

5.4 Contractor – Road & Footpath Service Request Response



Staff have improved in addressing CRMs within the 10 day response period. We are just shy of the 90% target, but are gaining ground each month to achieve this.

Median Response Time



Bryan Hudson
TRANSPORTATION MANAGER

Approved by: **Dawn Inglis**
GROUP MANAGER SERVICE DELIVERY

TE AWAMUTU COMMUNITY BOARD REPORT



To: Members of the Te Awamutu Community Board
From: Angela Holt, Chairperson
Subject: **Chairperson's Report**
Meeting Date: 8 June 2021

1 COMMUNITY BOARD CONFERENCE – GORE 23-24 APRIL 2021

As always, it was a real pleasure to attend a Community Board Conference as it allows me to spend a few days with my fellow chairperson from Cambridge, on this occasion Sue Milner, to meet with other Community Board representatives from around the country and to gain new knowledge that I can bring back to share.

The calibre of the young people speaking was second to none. We were privileged to listen to 3 young ladies who were inspirational, professional, and truly knowledgeable about their topics. Local government and our country are in good hands with young people like these women stepping up.

Having been to a couple of Community Board Conferences, it is great to see more young faces each time we go. I do think it would be fantastic to see one or two local candidates in Te Awamutu standing that were under 40!

Environmental issues were hot topics at this year's conference and rightly so. It is scary to see the rate we are using the earth's resources and that we are not doing anywhere enough to currently to save it.

Technology really is wonderful, and it allows us to share so much more. I am going to include the highlights in this report and hope to share more with the board at a later date.

Our Collective Home: - Sophie Handford

Sophie is a 20 year old Community Board member for Kapiti Coast. She organised a team of young supporters to help run her campaign and won her seat convincingly.

Prior to running for council as an avid climate change advocate she started the "School Strike for Climate Change Movement" with 170,000 followers aged between 8 and 18 years for less than \$1,000. Strongly believing that we have a responsibility to pass the

world on better than we found it, she strives to encourage us to listen to the voices of our young people, many of whom share the same belief.

Sophie encouraged us to consider providing more spaces for young people to connect, how their voices can be heard, that we need to let them know their voices are valid, important, they have this wonderful ability to “blue sky think” - we just need to ask. Make them feel welcome and they will participate.

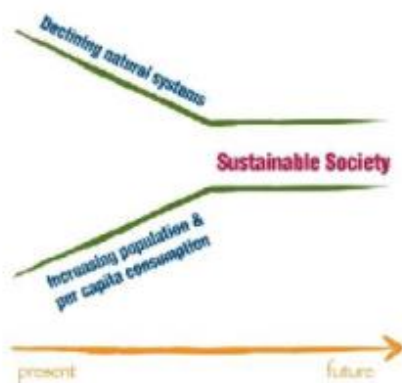
From “An inconvenient Truth to Dangerous Misconceptions”– Ken Ross (Far North Community Advisor)

Ken gave us some hard-hitting information regarding the sustainability of mankind and the earth’s resources. He encouraged us to consider:

“Development that meets the needs of the present without compromising the needs for future generations.”

He noted we currently are in “infinite growth within a finite system”

One of the problems that sees us to continue down this path is with the language we chose to use. We talk about being sustainable but do not acknowledge that what we are currently doing is already unsustainable.



The way the world is currently heading is shown in this diagram, where the earth’s natural resources are declining, the population is increasing along with per capita consumption, and we are trying to fit this into a sustainable society. At the rate we are going it will be too late unless we make some significant changes. The funnel is getting narrower by the day.

We need to move to a Strong Sustainability Model where we ask the following questions:

1. Is the issue good for the environment?
2. Is the issue good for all people and cultures concerned?
3. Is the issue economically sound?

If the answer is NO to any of these questions, then do not proceed.

“In our every deliberation let us consider the impact of our decisions unto the 7th generation” - Iroquois Law.

Certainly, a crucial point for Community Boards to consider when making their decisions.

Hokonui Huanui – Lisa McKenzie

Interconnected Communities. This talk was particularly of interest to me in terms of how the council has partnered with this local social services organisation to assist their young people to get a better start in life.

Hokonui Huanui targets 0-24 year old. The key approaches are:

- A whole of community approach,
- Early identification and response
- Skills & wellbeing
- Maximise Resources

“Life is like a road, where if you are in the wrong lane it can be really hard to get off”

The project is led collaboratively between the Hokonui Runanga, Gore District Council, Community Networking Trust, Eastern Southland Kahui Ako (Community of Learning) and supported at implementation level by the Ministries of Social Development, and Education, Oranga Tamariki, Police, Southern DHB, and local primary and secondary school principals. At an operational level a large number of local organisations and agencies will be connected and involved.

The Gore Council supported this initiative through being one of the “lead partners’ to help get the funding through the Growth Development Fund (they received 2.1 million over 3 years) and to support various initiatives where they can particularly through the Gore Youth Council.

Their philosophy is from an African Proverb:

*“If you want to go fast go alone
If you want to go far go together.”*

Engaging Iwi – A Hokonui Perspective with Courtney Bennett

The Gore Community Board is currently completing a combined strategic plan with the Hokonui Iwi for community engagement and environmental issues.

Ask “Who is our runanga?” (Maori assembly or council)

Do your research, have a good understanding prior to going to iwi. Know the background for what you are wanting to know NOT wait and have iwi educate you before you get to the issue you want to discuss. A good place to start is the Iwi Management Plan as this will include aspirations and direction.

Build a relationship before you need them. Increase your cultural competency, know treaty/local issues. Be familiar with place/activity based tikanga (what is or is not appropriate).

Treat Mana Whenua knowledge with the same respect you would treat any other professionals.

Respect Mana Whenua beliefs – you can hold your own and respect someone else's at the same time.

Does your process reflect an equal partnership?

Jim Harland – CE Waimakariri

Made the following comments:

- There needs to be more money available to research our communities
- We need to communicate with community and special interest groups.
- Prepare an annual submission to council for expenditure within the community.

National Planning/Spatial Planning and Climate Change are part of the RMA reform. If this goes through as proposed how are local communities going to have any input? There are still opportunities, but the timeframes are now very tight. He believes we need to strengthen our role and to champion a well-being agenda.

Updates from LGNZ – Mike Reid & Stuart Crosby

Advisory committee is there to assist and support the role of community boards. The Community Board Conference will now be held in the 2nd year of each 3 year term to enable elected members to get their feet on the ground before they are expected to attend a community board conference.

The Minister, Nanaia Mahuta has acknowledged that Community Boards have a place and recognises the importance of having a team of people in the community working from the ground up.

There are major changes ahead with the three big reforms that are currently ahead of us – 3 Waters, RMA and Health (which is now split into 4 sub- national offices and locality health plans).

LGNZ is supportive of a review of Local Government as it is well overdue. The Local Government Act has become contradictory, complex and difficult to follow and way too costly.

The Overall Purpose

- The sector is calling for a programme of work to 're-imagine the role and function of local government', in order to build a sustainable system that delivers enhanced wellbeing outcomes for our communities.
- To identify how our system of local democracy and governance needs to evolve over the next 30 years, to improve the wellbeing of New Zealand communities and the environment, and actively embody the Treaty partnership.

They will only support the other reforms (RMA & 3 waters) if this happens. They have a particular focus on democratic wellbeing included in the Wellbeings Definition of Representation.

The Local Government Inquiry started in May this year and the final report is due April 2023. We need to consider how we are going to respond to the engagement phase. They believe there is an opportunity to re-imagine what we want for the future. We need to consider how are councils are going to have their voices heard in a water entity that is massive? How will we manage the loss of associated costs –eg approximately 30% are linked to water management.

Their recommendation is to focus on the social well beings such as social housing including working with 3rd party. LGNZ have already identified support of some third party organisations to start getting more houses built. They are looking at sustainable management and funding streams, which is also a bottom line for the minister.

Representation Reviews – Brendan Duffy

These occur the year before an election to ensure there is fair and effective representation at the elections. Local authorities are required by the Local Electoral Act 2001 to review their representation arrangements at least once every six years. <http://www.lgc.govt.nz/representation-reviews/>

Our role is crucial and they expect Community Boards to be involved.

We need to understand what good governance is and we need to understand what community engagement has occurred.

Did you know that individuals and organisations can appeal a Council decision at a hearing for reviews.

Bead & Proceed – Bridget Williams

There are 17 Sustainable Development Goals developed by the United Nations which is the largest framework for Sustainable Development in the world. They take into consideration the 3 key issues together, these being Environmental/ Social and Economic. All the goals have targets and actions.

Goals have a way to bring us together for a collective effort. One of the most important ones right now is #13 Climate action and as community boards we need to consider what we can do, what role do we play in the Sustainable Development Goals? Should they or at least some be a part of our own strategic plan?

Some recommended reading is Sustainable Development Goals – What local Government needs to know by UCLG and the Waikato Wellbeing Project - Hinonga toiora o Waikato

Bead and Proceed provides a sustainably friendly way to bring awareness to these planet saving initiatives, by inviting people to wear the beads to show their commitment for the goals they are supporting.

Localism and the impact of the RMA - Malcolm Alexander

Started with *"If the challenge we face does not scare us, then it is probably not that important"* - Simon Sinck

Malcolm strongly recommended we read "New Directions for Resource Management in NZ – Executive Summary" June 2020. We need to understand the impact of the RMA and 3 Waters and the changes that will follow as a result.

He believes Local Government is heading towards being responsible for "Parks, Gardens and Events".

Local Government reputation is generally poor and the reason for this is that we tend to focus on the negative. We as rate payers have direct dealing with Local Government by invoice as opposed to central government who acquire their funds by stealth! It goes out in every transaction we make (GST), it is automatically taken out of our wages.

We need to show added value and build our PR from that. *"You can't build a reputation from what you are going to do."* - Henry Ford

Local Government as it is today will not continue. We need to set the gain as currently Central Government is doing this. We are likely to see a Master – Servant relationship like the Mayors taskforce become the norm. Central Government will simply contract out to Local.

Council could roll out trials to test what works for our community in a controlled environment.

Are we in an incrementalistic approach? Or are we taking an opportunist approach?

NZ Community Board Snapshot Awards

This year's award went to the Otorohanga Community Board for their work on the Jim Barker Memorial Playground. There were some great projects from around the country including pump/cycle tracks and walkways, the Waitati Best Loo – "The Turdis" to name a few.

Summary

As you can see there are some major changes ahead for Local Government and the way it will work in the future along with the impact of climate change. There was a common theme through all the speakers at conference this year and that there are common concerns, and we must be proactive, do what we can to make "sustainable decisions, and to consider how we fit in the 'reformed' New Zealand.

I'd like to suggest that as a board we look through some of the presentations and consider what we are going to do particularly in relation to localism, sustainability of our planet and iwi engagement.

2 PROJECT BATTERY



We are almost there. I have had discussions with the Cambridge Rotary re collection of the batteries and that is looking promising. The tower itself has been delivered and needs the signage to go on the stand.

Options for the signage on the stand will be forward to Community Board members to help decide what we go with.

All going well we will be up and running by the end of this month.

3 RURAL TOUR

The last two weekends (Sat 22nd & 29th May) the Community Board visited our rural community by hosting meetings at the various community halls throughout the Te Awamutu district. We had a mixed bag of results with a couple of venues where only the person unlocking the hall appeared. This was not helped by the fact that our flyers were not delivered to those people in that district and that our second day clashed with the annual gypsy day where farm staff move farms. Despite this setback we believe we had a successful tour with the residents that attended being very supportive and hoping we will make it an annual event. There were some general recommendations regarding giving a little more notice as well.

I would thank all the rural residents that did come along and give up part of their busy day to meet with us. Thank you to the Community Board Members for their support of this event, and a special thank you to our two Waikato Regional Councillors Stu Kneebone and Andrew MacPherson for giving up their Saturday's to join us.

All residents that attended were reminded that we have a discretionary fund that the rural community are eligible to apply for, that if they have issues, they can ring in and report it (but make sure they get the reference number so they or us if they need extra support can follow up), that Community Board is there to support our rural residents as well as urban. We did also discuss the new Antenno app and it's features where it came up as well.

Te Rahu Hall had one visitor who raised:

- Are we going to see the Mangapiko Stream cleared of its willows from the town boundary out to Te Rahu Road. Has there been any consideration to put a walking/bike path along this stretch of the stream. One of the landowners was supportive and with the required fencing off, from the waterway thought this could be a viable option.

Pokuru Hall had 13 attend and some robust discussion regarding:

- Wattle infestation of Kakepuku on the WDC side. Can we get a team of people into address it before it becomes a bigger issue and the wattles flower and seed. Bigger trees need to be chopped and down and painted. It is a perfect season and if we do not get onto it soon it will be a major problem. Council has been approached a couple of times and to date there has been little action. Residents have made contact with staff indicating what they want to do. Where are we at with this? Can Community Board arrange a "Waste the Wattles Day" and get some volunteers together to pull out all the baby wattles and then council staff/contractors can sort the bigger trees that need cutting down.
- Poor maintenance of the Kakepuku track up to the stairs, and poor workmanship – eg spraying only half of the gorse bush. With 119 people using the track per day it should be well maintained? Water tables need cleaning out and metal on the clay track. It is very slippery and dangerous with a lady breaking her wrist and another her ankle in the last 12 months.
- Do council check on the contracted jobs after they are completed ?

Currently locals are looking after the maunga, residents trap pests, they advocate and have working bees to try to maintain it.

- There is a very dangerous corner by Farrelly Calf Rearing that has regular car accidents where they go through the fence. Discussions were held regarding options.
- There was also comment regarding the general dangerous speeding on both Pokoru and Arapuni roads.
- We also discussed hall maintenance and ways to help with their funding including providing details for a rate targeted option.

Puahue Hall had 3 ladies who looked after us very well with coffee and cake.

We discussed the progress they are making on their hall and how we could assist. A good discussion ensued regarding their plans and fundraising efforts for their hall upgrade

- They would like to know if it was possible to see the results of the "halls survey" that was conducted a while back?
- What support can council provide in regard to development and council costs?

Rangiaowhia drew 7 people. Their concerns were:

- Are our signs for Te Ara Wai factually correct- it needs to be factual and balanced?

- It would be great if the country roads could use a finer chip to make it easier for cyclists!
- A question by a resident who lived between Te Awamutu and Kihikihi was “why am I classified as rural, and my dog is considered urban? We surmised that this was due to his address being rural?”
- There was also a query regarding compliance and resource consent around a recently constructed pond on a property in the area. One of the concerns in relation to this was having approached WDC no one was getting back to them to follow up. Stuart Kneebone Waikato Regional Council was going to follow this up.
- They also asked about the provision of an e- letter. Apparently Taupo council do this and they find it very informative. I did mention we have Word on Waipa and would check how you can get on the mailing list. SINCE DONE.

The following Saturday saw us set off to **Parawera Hall** where we had 3 visitors.

- The main concern from the residents here were around neighbourhood issues.

Out to **Wharepapa South** and 5 attended

- They had concerns pertaining to the upkeep of their hall, how they could get funding. They were interested to find out if they could use rate targeting as an option. There may also still be some ratepayers in the district being levied – can we check.
- There has been some trouble out there with the boy racers and the CCTV has proved helpful at times. Not sure if there is anything further, we can offer here?
- Are we going to widen the Owairaka Valley Road? This is a very narrow and busy stretch of road. Big trucks barely have enough room to pass each other without going off the road. There are some big drains along the edges as well. If a wheel was dropped into one of these it would cause a nasty accident.
- They also commented on the workmanship that is currently being undertaken by roading contractors with an example of a pothole being filled in and by the time the sealing crew arrived it was almost back to how it was before they started and they just sealed over it.
- The yellow markers that have been placed in and around the intersection have been badly damaged or broken by the harvesters/tractors as they are too wide to get past.

Concluding at **Pukeatua Hall** and we got 7 locals along.

- Again, the issue of boy racers leaving their tread all over the road was raised.
- The 60km sign coming into Pukeatua is causing some concern as people are speeding to it and having to reduce speed very quickly. can it be moved so it is visible earlier or a warning sign provided.
- This is also an issue for the open road sign that is situated just before Brotherhood Road (accident site) on the way out of town. It would be better at the top of the hill.

- The residents (and roading contractors) also commented on the dangerous speeds people often travel on that piece of road.
- They would like to see another open day at the recycling station.
- Support to have Memorial Park restored to its former glory.
- Check how progress is going for a site visit to check on the location of a pole for the CCTV.

In addition, we had a few questions for the Waikato Regional Council, including some culvert issues, fencing of waterways, impact of three waters pest control and how accountable are the regional councillors. All these were answered competently by Stu and Andrew.

4 E-WASTE COLLECTION BY URBAN MINERS

A highly successful morning was held on Sunday 30 May by the Urban Miners foray into Te Awamutu with 68 drop offs, two big trailers of e-waste which was the biggest single event to date that they have run. The 2 hour stint went very smoothly with the Cambridge Rotary having a well-oiled operation. The Te Awamutu Rotary hopefully learnt lots and will be ready to take on their first collection on the first Sunday in July. Thank you, Lou Brown, for joining me to support this very worthwhile project. This is not a fund raising event for rotary it is purely a service to the community and environment. Really excited for this project to continue and a huge thank you to the Cambridge Rotary for getting it started and our own Te Awamutu Rotary for picking up the reins here in Te Awamutu.

5 MEMORIAL PARK

Two concerns have come to light in the Memorial Park, the first is the boggy and unfinished mess left by whoever was responsible for the removal of the bottom path. I understand this was a health and safety issue however if this is the case why is piece of path that is closest to the slip and the most likely place for a mishap not addressed? Could the area have been raked over and left in a tidy state rather than as the picture here shows?



Secondly, is there potential damage that may be done to the pa tuna when the pipe pictured is at full throttle? It would be a real shame to see it destroyed if the water from this pipe has enough force to get across the stream. Hopefully not but has this been checked?



6 TRANSPORT STRATEGY MEETING

I was delighted that the Community Board was invited to take part in the key stakeholder workshops for the Waipa District Transport Strategy with the scope being as follows:

- 30-year view (2021-2051) & vision
- Identifies issues and how we can best address them
- Identifies focus areas, objectives, outcomes and actions
- Draws on existing plans/strategies and transport policy direction

I recently took part in the first workshop for the Transport Strategy where stakeholders and staff decided on six areas of focus, these being –

- Traffic Management
- Road Hierarchy/Design Optimisation
- Growth
- Road Safety
- Access to transport Options
- Health

As part of the process we were invited to provide objectives for each of these focus areas.

Three objectives I would like to see us add, especially after the Rural Tour are:

- All dangerous areas on our rural roads be identified and where possible realigned to reduce the risk or managed through reducing the speed.
- That the recommendations made by the community in the recent road speed submissions in regard to the areas that were raised as places of concern by

those who use them on a regular basis be taken into consideration when determining locations and stretches of road that are still affected.

- That all work on the roading system must meet a predetermined standard and that this is measured to ensure the work is actually done to the agreed standard.

I also encourage Board members to consider any objectives they think could be included and let me know please. Unfortunately, due to confidentiality I cannot send the strategy document, but I am able to share the stakeholders list of suggestions.

7 RECOMMENDATION

That the Te Awamutu Community Board receive the information contained in the Chairperson's Report (Document 10626602) of Angela Holt, Chairperson.



Angela Holt
Chairperson



To: The Chairperson and Members of the Te Awamutu Community Board
From: Nada Milne
Subject: **TREASURY REPORT – TE AWAMUTU COMMUNITY BOARD**
Meeting Date: 8 June 2021

1 BACKGROUND

The report details the funds available to the Te Awamutu Community Board for the allocation of discretionary grants.

2 RECOMMENDATION

That the 'Treasury Report – Te Awamutu Community Board' of Nada Milne, Financial Accountant for the period ended 30 April 2021 be received.

3 COMMENT

3.1 Discretionary Grants – funds of \$15,800.00 have been committed from the prior year, with \$6,000.00 having been paid to date. Funds of \$47,788.50 have been committed from the current year, with \$41,920.22 having been paid to date.

There is a balance of \$12,852.37 in uncommitted funds.

A handwritten signature in black ink, appearing to be "Nada Milne".

Nada Milne
Financial Accountant

A handwritten signature in black ink, appearing to be "Sarah Davies".

Sarah Davies
MANAGER FINANCE

**TE AWAMUTU COMMUNITY BOARD
DISCRETIONARY GRANTS**

Balance as at 1 July 2020	26,356.87	
2020/21 Allocation from Council	49,600.00	
		75,956.87
Revenue		
Kihikihi Presbyterian Retirement Village - Returned Funds	484.00	
		484.00
Less Committed Projects	63,588.50	
		63,588.50
Uncommitted funds		<u>12,852.37</u>
Summary of Uncommitted Funds		
Annual Grants		<u>12,852.37</u>
		<u>12,852.37</u>

TE AWAMUTU COMMUNITY BOARD

Summary of Committed Funds

Current Year Commitments	Committed	Expenditure	Balance
Commitments 2020/21	47,788.50	41,968.92	5,819.58
Current Year Commitments Total	47,788.50	41,968.92	5,819.58

Prior Year Commitments	Committed	Expenditure	Balance
Prior Year Commitments	15,800.00	6,000.00	9,800.00
Prior Year Commitments Total	15,800.00	6,000.00	9,800.00

Total Commitments	63,588.50	47,968.92	15,619.58
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Commitments 2020/21	Resolution No	Committed	Expenditure	Balance
Discretionary Grants	8/20/70	32,561.50	31,111.51	1,449.99
Kainga Community House	6/20/81	2,000.00	2,000.00	-
Rotary Te Awamutu	6/20/82	3,000.00	3,000.00	-
Te Awamutu Youth Academy	6/20/83	2,000.00	2,000.00	-
DIY Garage Sale promotional video	6/20/112	1,700.00	-	1,700.00
Promotional Flags	6/20/113	500.00	-	500.00
Waikato Sheet Plastics & Fabrication	6/20/93	780.00	780.00	-
2020 Lights in the Christmas Tree	6/20/100	2,695.50	2,695.50	-
Kihikihi Summer Stroll	6/20/101	700.00	222.61	477.39
Rainwater & Greywater Retention Event	6/20/102	300.00	77.80	222.20
2020 Lights in the Christmas Tree	6/21/09	81.50	81.50	-
Te Awamutu RSA	6/21/19	1,470.00	-	1,470.00
Total		47,788.50	41,968.92	5,819.58

Prior Year Commitments	Resolution No	Committed	Expenditure	Balance
Rangiaowhia Historic Trust	6/16/10 - Feb 16	7,300.00	-	7,300.00
Project Battery	6/19/26 - Mar 19	2,500.00	-	2,500.00
Silability Waikato Trust	6/19/101 - Aug 19	3,000.00	3,000.00	-
CommSafe	6/20/39 - Jun 20	3,000.00	3,000.00	-
Total		15,800.00	6,000.00	9,800.00



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Board Members Report from Meetings Attended on Behalf of the Te Awamutu Community Board**

Board members who have attended meetings on behalf of the Te Awamutu Community Board may give feedback to the Board. (Discussion item only, resolutions not appropriate.)

Sports Sector (Hurrell)
Environmental Sector (Hurrell)
Youth Sector (Taylor/Titchener)
Service Group Sector (Taylor/Titchener)
Music/Arts Sector (Derbyshire)
Aged Sector (Derbyshire)
Social Services Sector (Holt)
Council (O'Regan/Brown)



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Next Meeting**
Meeting Date: 8 June 2021

The next Te Awamutu Community Board meeting is to be held at 6.00pm on Tuesday, 10 August 2021.