

Te Awamutu Community Board 14 September 2021

Via Zoom and Livestreamed

AM Holt (Chairperson), CG Derbyshire, RM Hurrell, J Taylor, KG Titchener,
Councillor LE Brown, Councillor SC O'Regan



14 September 2021 06:00 PM

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TE AWAMUTU COMMUNITY BOARD REPORT



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Apologies**

A member who does not have leave of absence may tender an apology should they be absent from all or part of a meeting. The Chairperson (or acting chair) must invite apologies at the beginning of each meeting, including apologies for lateness and early departure. The meeting may accept or decline any apologies. Members may be recorded as absent on community board business where their absence is a result of a commitment made on behalf of the community board.

For clarification, the acceptance of a member's apology constitutes a grant of 'leave of absence' for that specific meeting(s).



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Disclosure of Members' Interests**

Members are reminded to stand aside from decision making when a conflict arises between their role as an elected member and any private or external interest they may have.



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Late Items**

Items not on the agenda for the meeting require a resolution under section 46A of the Local Government Official Information and Meetings Act 1987 stating reasons why the item was not on the agenda and why it cannot be dealt with at a subsequent meeting as an agenda item. It is important to note that late items can only be dealt with when special circumstances exist and not as a means of avoiding or frustrating the requirements in the Act relating to notice, agendas and content.



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Confirmation of Order of Meeting**

1 RECOMMENDATION

That the Te Awamutu Community Board confirm the order of the meeting.



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Public Forum**

Public forums are designed to enable members of the public to bring matters, not necessarily on the meeting's agenda, to the attention of the local authority. In the case of a community board any issue, idea or matter raised in a public forum must fall within the terms of reference of that body.

Requests to attend the public forum must be to the Governance Team (Governance.Support@waipadc.govt.nz) at least one clear day before the meeting. Requests should outline the matters that will be addressed by the speaker.

Speakers can speak for up to five (5) minutes. No more than two speakers can speak on behalf of an organisation during a public forum. At the conclusion of the presentation elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by a speaker. Following the public forum no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Minutes of the Previous Meeting**

1 SUMMARY

To confirm the minutes of the ordinary meeting held 10 August 2021.

2 RECOMMENDATION

That the Te Awamutu Community Board confirm the minutes of the meeting held 10 August 2021, as circulated with the agenda, as a true and correct record of proceedings.



Minutes for Te Awamutu Community Board 10 August 2021

10/08/2021 | 06:00 PM

Council Chambers, Waipa District Council, 101 Bank Street, Te Awamutu

Present

A Holt (Chairperson); Councillor L Brown; G Derbyshire; R Hurrell; J Taylor; K Titchener; Councillor S O'Regan (via Zoom)

Attendees

Hazel Barnes; Paula Walsh

1. Apologies

There were no apologies

2. Disclosure of Members' Interests

There were no disclosures of interest

3. Late Item

There were no late items

4. Confirmation of Order of Meeting

RESOLVED

6/21/53

That the Te Awamutu Community Board confirms the order of the meeting

Derbyshire/Taylor

5. Public Forum

Paula Walsh raised concerns regarding the entrances to both ends of Alexandra Street, Te Awamutu. Ms Walsh suggestions included having something attractive and relatable to Māori culture in the gardens at each roundabout at the start and end of Alexandra Street.

6. Confirmation of Minutes

RESOLVED

6/21/54

That the Te Awamutu Community Board confirm the minutes of the meeting held 8 June 2021, as circulated with the agenda, as a true and correct record of proceedings.

Brown/Taylor

7. Request for New Road Names – Frontier Development (T1 Growth Cell)

Chairperson Ange Holt raised highlights from the report and sought feedback from the community board.

RESOLVED

6/21/55

It is recommended that

- a) The information contained in the report titled 'Request for New Road Names – Frontier Development (T1 Growth Cell) – SP/0171/20 (Document Set ID 10666488) of Tony Coutts be received;*
- b) The road names of REVELATION DRIVE and COACH DRIVE be endorsed for use as the road names for the T1 Growth Cell*

Derbyshire/Titchener

8. Quarterly Reports

The Civil Defence Emergency Management, District Growth and Community Services Quarterly Reports were included in the agenda.

Karl Tutty, Manager Compliance, gave a brief summary of the Civil Defence Emergency Report and mentioned Mr David Simes and Mrs Cathie Shaw had been deployed on the West Coast assisting with the flooding event.

Mr Tutty spoke to the District Growth report highlighting the growth cells and the three pieces of legislation likely to replace the Resource Management Act and answered questions from the community board.

Sally Sheedy, Manager Community Services, presented the Community Services Quarterly Report to 30 June 2021. Ms Sheedy noted the increased level of vandalism around the local parks and spike in graffiti with also the closure of the Bulmers Landing toilets due to vandalism.

Ms Sheedy advised the community board of the new mural that was created with a local artist working with school students for a blank wall space in the Te Awamutu Library. Ms Sheedy answered questions from the community board.

RESOLVED

6/21/56

That the Te Awamutu Community Board receive the:

- a) Civil Defence Emergency Management Quarterly Report (document number 10648897) of David Simes, Emergency Management Operations Manager,*
- b) Quarterly District Growth Report (document number 10648875) of Wayne Allan, Group Manager District Growth and Regulatory Services, and*
- c) Community Services Quarterly Report to 31 June 2021 (document number 10646276) of Sally Sheedy, Manager Community Services.*

Hurrell/Derbyshire

9. Te Awamutu Community Board Rural Tour 2021

The report was included in the agenda and taken as read.

RESOLVED

6/21/57

That the Te Awamutu Community Board

- a) Receive the report 'Te Awamutu Community Board Rural Tour 2021' (document number 10667268) of Keryn Phillips, Governance Officer,*
- b) Receive the questions and comments in Appendix 1 – Te Awamutu Community Board Rural Tour Queries 2021 (document number 10636746), and*
- c) Approve the distribution of Te Awamutu Community Board Rural Tour Queries 2021 to the rural halls for distribution*

Titchener/Taylor

10. Treasury Report

The Treasury Report was included in the agenda. There were no questions from the community board.

RESOLVED

6/21/58

That the 'Treasury Report – Te Awamutu Community Board' of Nada Milne, Financial Accountant for the period ended 30 June 2021 be received.

Derbyshire/Titchener

11. Return Unused Funds

The report was included in the agenda. There were no questions from the community board.

RESOLVED

6/21/59

That the Te Awamutu Community Board

- a) Receive the report Return Unused Funds (Document 10667308) of Keryn Phillips, Governance Officer, and*
- b) Receive \$134.73 plus GST from the Te Rahu District Hall Society to be returned to uncommitted discretionary funds, as the society did not require all the funds allocated in 2020.*

Taylor/Brown

12. Inwards Correspondence

Correspondence, included in the agenda, was received from Waipā District Council regarding the Te Awamutu Community Board submission to the Long-Term Plan.

Ken Morris, Deputy CEO and Group Manager Business Support answered questions from the community board.

RESOLVED

6/21/60

That the Te Awamutu Community Board receive the correspondence from Garry Dyet, Chief Executive, Waipā District Council (Document 10667437).

Hurrell/Derbyshire

13. Chairperson's Report

The Chairperson's Report was included in the agenda. Chairperson, Ange Holt took her report as read.

Ms Holt spoke to each of her recommendations separately. A good discussion was had among the committee members on each. This included a robust discussion on the current CCTV System, including a desire to see improvements.

RESOLVED

6/21/61

That the Te Awamutu Community Board receive the Chairperson's Report (document number 10669518) of Angela Holt, Chairperson.

Taylor/Titchener

RESOLVED

6/21/62

That the Te Awamutu Community Board purchase the Cambridge Bin Hire wheelie bin service for \$135.65 plus GST from the discretionary fund for a trial six-month period to dispose of sharing shed rubbish, to be kept at the location of the sharing shed coordinator.

Taylor/Titchener

RESOLVED

6/21/63

That the Te Awamutu Community Board

- a) Support the CCTV Committee recommendations listed below for the benefit of our community and to support the community board's investment in this project:
 - i. To identify all locations where cameras are not performing,*
 - ii. To adjust camera angles to enable improved identification of number plates,*
 - iii. To replace cameras with the camera that was recommended by the CCTV committee initially,*
 - iv. To address and resolve the quality issue so the recorded data is able to identify vehicles and persons,*
 - v. To identify and prioritise streets/areas where there is a need for a camera to be installed and a plan put in place to undertake this work, and*
 - vi. To make safety/CCTV a rateable charge**
- b) Recommend that the existing cameras in Mutu and Arawata/Sloane Streets be replaced with Pan Tilt Zoom (PTZ) cameras as a priority, and*
- c) Recommend that the installation of a PTZ camera on the corner of Whitmore and Lyon Street, Kihikihi, be given priority as it was allowed for in the first installation.*

Derbyshire/Brown

RESOLVED

6/21/64

That the Te Awamutu Community Board request that staff provide:

- a) The street lighting budget and expenditure for the 2019/20 and 2020/21 annual plans and work completed*
- b) The 2021/22 street lighting budget, including the works list; and*
- c) An explanation of how council rationalises prioritisation of the safety concerns of our community against budget constraints.*

Derbyshire/Taylor

RESOLVED

6/21/65

That the Te Awamutu Community Board recommend to Waipā District Council staff to fix the Kakepuku walking track as soon as possible and that an ongoing maintenance programmes is put in place to prevent the degradation of the track happening again.

Taylor/Titchener

14. Representation Review Process

The report of the representation review process was included in the agenda, this report was taken as read.

RESOLVED

6/21/66

That the Te Awamutu Community Board receive the information contained in the report titled 'Representation Review Process' of Jo Gread, Manager Governance.

Titchener/Derbyshire

Concerns were raised by a community board member regarding an item in the Chairperson's report, Committee vs Community Boards. This item presented the Te Awamutu Community Board view as not supporting the concept of a committee. However, the appointed Councillors to the Community Board had not been invited to take part in these discussions. This error was acknowledged by the Chairperson. This resulted in a request for the following additional resolution to be passed to ascertain the views of the Te Awamutu Community Board.

RESOLVED

6/21/67

That the Te Awamutu Community Board supports the retention of community boards in the 2021 representation review.

Titchener / Taylor

Four members voted in favour and three members votes against.

[Councillor O'Regan requested that her vote against be recorded]

15. Board Members Report from Meetings attended on behalf of the Te Awamutu Community Board

Jill Taylor updated the board on the Youth Programmes including the student council at to Te Awamutu Intermediate School and the activities they are planning. Ms Taylor also attended meetings with Blue Light, Jets fitness, the Te Awamutu Seido Karate Club and the Te Awamutu Boxing Academy. Ms Taylor advised the youth programme should be up and running soon.

Kane Titchener attended a fluoridation meeting.

Gary Derbyshire reported that the Brass Band finished their contest in Christchurch middle of the field in the C grade class.

Mr Derbyshire had a catch-up meeting with Mike from the Sailability Trust, Lake Ngaroto. Due to the support provided from the Te Awamutu Community Board to the Sailability Trust for the disabled sailors, Lake Ngaroto, the Trust also received additional funding and support from the

Hugo Charitable Trust. The Hugo Charitable Trust has made an offer to the Te Awamutu Community Board for any families that board members know in need, who may benefit from the use of a property rent free in Lake Hayes, Queenstown. The property has disability access. Individual board members could get further information from Mr Derbyshire.

Ange Holt attended a service at the St Johns Church and was invited to speak at the Social Services day.

Lou Brown advised of an E Waste collection on Sunday 5 September to be held in Te Awamutu Sports Car Park.

16. Date of Next Meeting

The next Te Awamutu Community Board meeting is to be held at 6.00pm on Tuesday, 14 September 2021.

That being all the business the meeting closed at 8.50pm

TE AWAMUTU COMMUNITY BOARD REPORT



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Civil Defence Emergency Management Update**
Meeting Date: 14 September 2021

1 SUMMARY

A verbal update on the activities of Civil Defence Emergency Management in the recent COVID-19 lockdown will be provided at the meeting by the Emergency Management Operations Manager/Local Controller.

2 RECOMMENDATION

That the Te Awamutu Community Board receive the information from David Simes, Emergency Management Operations/Local Controller.



To: The Chairperson and Members of the Te Awamutu Community Board
From: Amber Diprose, Event and Marketing Advisor
Subject: **Christmas Street Flag restock – Te Awamutu and Kihikihi**
Meeting Date: 14 September 2021
File Reference: Container.Record Number

1 EXECUTIVE SUMMARY

The street flags around Waipā's town centres are facilitated by the Communication and Engagement team.

This team ensures the branding and messaging of the flags is relevant to each town, fit for purpose and on brand with Waipa Home of Champions.

Te Awamutu and Kihikihi's Christmas Flags are due for renewal before they are scheduled to go up in November 2021. Christmas street flags have been funded by the community boards in the past.

The following report outlines recommendations for replacement flags; including a design suggestion and quote.

2 BACKGROUND

In 2017 Council had budget to change the flag poles to be 'flagtrax' systems. This meant the flags would be able to be changed over by Council staff instead of an external contractor, saving time and budgets.

The streets in Te Awamutu include Alexandra Street, ANZAC Green, Memorial Park and Selwyn Lane.

This change in systems meant old flags had to be altered to fit the new equipment. At the time this alteration cost was absorbed by Council.

The current Te Awamutu Christmas flags were altered. These flags were dated, some faded and those showing sign of damage were removed from the cycle.

At the time the Cambridge Community Board renewed their Christmas flag stock.

The Te Awamutu flags currently go up on Alexandra Street in Te Awamutu. Originally there was enough stock to also cover Selwyn Lane, and Lyon Street (SH3) in Kihikihi, however when the damaged stock was removed there wasn't enough to cover all of these areas.

We are now four years on from the alterations and the flags are at the end of their life cycle. Nearly all are damaged and all have faded due to weather and other environmental factors.

The flags were originally 'owned' by the Te Awamutu Alive community group with funding from the Te Awamutu Community Board.

On meeting with an original member of the group, Dean Taylor, it's been identified that the group no longer exists and cannot support arranging the flag renewal. It has been suggested that Council's communication and engagement team take the lead on sourcing quotes and a design to present to the board for budget allocation.

3 OPTIONS FOR ASSESSMEMNT

A quote has been obtained for the following design, which mirrors the same design as the Cambridge Flags.

Streets to stock: Alexandra Street (32), Selwyn Lane (10) Te Awamutu and Lyon Street (SH3) Kihikihi (10). Plus a few spares on hand for emergency replacements.

Quote: \$6,000.00 + GST

Design:



Option 1: a flag design to match Cambridge (as above)

Option 2: a flag design to match Cambridge and to add a by-line to the design 'Happy Holidays from Te Awamutu / Kihikihi'

4 RECOMMENDATION

That the Te Awamutu Community Board

- a) **RECEIVE** the information contained in the report 'Christmas Street Flag restock – Te Awamutu and Kihikihi (Document xxxxxxx) of Amber Diprose, Event and Marketing Advisor;
- b) **APPROVE** [Option 1 / Option 2] as outlined in Options and Assessment section of the report;
- c) **ALLOCATE** \$6,000.00 plus GST from the discretionary fund, with any unused money being returned to uncommitted funds;
- d) **APPROVE** Council's Communication and Engagement department to complete this project on the community board's behalf.



Amber Diprose
EVENT AND MARKETING ADVISOR



Reviewed by Hannah Blake
MANAGER – COMMUNICATION AND ENGAGEMENT

Approved by [insert name]
[INSERT POSITION TITLE]

TE AWAMUTU COMMUNITY BOARD REPORT



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: Quarterly Reports
Meeting Date: 14 September 2021

1 SUMMARY

The Property Services and Transportation Quarterly Reports are included in the agenda.

2 RECOMMENDATION

That the Te Awamutu Community Board receive the:

- a) Quarterly Property Services Report (document number 10662712) of Bruce Nunns, Manager Property Services and John Miles, Manager Property Projects, and*
- b) Transportation Report (document number 10648371) of Bryan Hudson, Manager Transportation.*

3 ATTACHMENTS

Quarterly Property Services Report to the Finance and Corporate Committee

Transportation Report to the Service Delivery Committee



To: The Chairperson and Members of the Service Delivery Committee
From: Manager Transportation
Subject: **Transportation Report**
Meeting Date 17 August 2021
File Reference: 96.55

1 Executive Summary

The purpose of this report is to provide information on the activities pertaining to the Transportation Team's activities from April to July 2021, and projects for the current financial year.

2 Recommendation

That

- a) *The Transportation Report (document number 10648371) of Bryan Hudson, Manager, Transportation be received.*

3 Transportation Programme

The following projects are confirmed for the current construction season:

Pavement Rehabilitation	Start	End	Length	Status (Budget 2021/22 \$1.8M)
Maungatautari Road	6630	8506	1876	<i>Practical completion end of July. Guardrail on lake edge by traffic services contractor.</i>
McGhie Road	340	1200	860	In design, for 2022 or 2023 construction
Ngaroto Road	2	2788		In design, for 2022 or 2023 construction
Puniu Road	15	650		In design, for 2022 or 2023 construction
Whitmore Street	22	299		In design, for 2022 or 2023 construction
Te Pahu Road	13930	15480		In design, for 2022 or 2023 construction
Resurfacing	Plan (km)	Laid (km)	% Done	Status / Notes (Budget 21/22 \$4.0M)
Asphalt surfacing	0.7			Design
Chip Seal	80			Design
Seal Extension	Start	End	Length	Budget 21/22
Lowe Road	695	920	225	Completion dependent on funding carry forward approval from 2020/21
Construction/Improvements	Plan (km)	Done (km)	% or Length Done	
Mangapiko Stream footbridge			85%	Foundations are built and truss structure to be lifted into place in August.
Ohaupo School pedestrian improvements				Out to tender for West Road pedestrian crossing and school underpass improvements.
Cambridge Road, Te Awamutu Roundabout (T9,14 development)				Preliminary design phase underway and discussions with landowners affected.
Te Awa Cycleway \$5.93M contract value.	4.5	2.8	60%	Wet weather has slowed progress which is expected this time of year.
Hamilton Road transport corridor improvements			680m	Construction 90% complete, working on pedestrian signals.
CCTV Extension				Awaiting Waka Kotahi budget revision. July 29 Police and CommSafe meeting has identified issues for improvement.
Street Light Upgrading	Plan	Installed	% Done	Budget 2021/22 \$
To improve lighting on existing streets				Some minor upgrades planned for Dick St, Kihikihi and Pollard Drive Area Te Awamutu. Budget dependent.

3.1 Road Maintenance Contracts

Winter maintenance works have included some rural roadside scrub cutting, gravel road grading and metalling, litter collection, footpath repairs and pothole patching.

New contractors have commenced the Street Light Maintenance and Renewal and Urban and CBD Street Cleaning Services contracts. Staff have worked through the new contractor start procedures and these works started on 1 July 2021. Initial performance is indicating that all levels of service are being met.

3.2 CCTV Service

A meeting of staff, Police, Community Safety volunteers and Cambridge Chamber of Commerce was held on 29 July 2021 to discuss CCTV system operation after recent ram raids in Te Awamutu and Cambridge. Councillor questions arising post this meeting include:

1. Can data retrieval be improved? Our point tilt, zoom (PTZ) cameras offer 1080p (2MP) resolution all through the live zoom range and during playback – however when the operator electronically zooms into a playback image the 2MP image will become grainy as with any digital image. Many of our cameras are fixed, wide angled and placed up quite high to get an overview of a big area. If you zoom into a small detail like a number plate on a moving vehicle turning around a roundabout then it may be too pixelated to read, especially in low light conditions. If reliable number plate viewing is needed in all light conditions then a different camera with a narrower field of view pointed directly at a traffic lane is needed.
2. Can the existing system be enhanced by adding connectivity with local business cameras? Our system uses secure fibre connections to ensure the reliability of recording and protection against tampering or inappropriate access. Both Cambridge and Te Awamutu Police Stations have dedicated workstations supplied by Council with access to this secure system. While it might be possible for Police to access private business cameras over the internet this does come with risks of maintaining system security that Police IT providers would have to resolve.
3. What are CCTV system maintenance costs? Last financial year saw costs of \$11,000 for staff time, \$1,150 for electricity, \$75,000 for communications, licences, camera maintenance and \$13,050 for system improvements including the Cambridge Police Station connection.
4. What improvements are planned in 2021/22? Victoria St bridge gantry, Kihikihi main street, Te Awamutu PTZ 2 camera upgrades. These improvements are dependent on Waka Kotahi funding approvals for capital works due in

September. If additional funding was available more number plate recognition cameras and Leamington centre cameras could also be considered.

3.3 Hamilton Road Improvements

The Contractor has made good progress through April-July. The pedestrian and cycle paths are now largely complete, new cul-de-sacs in Grey and Hall Street were made and work is underway on installing the pedestrian traffic signals near Grey Street. Council staff visiting the site have had generally positive feedback from residents and pedestrians about the facilities being built.



Hall Street cul-de-sac and left turn exit to Hamilton Road.



Grey Street cul-de-sac and beginning of pedestrian signals installation.



Cycle path ready for road marking. Special fibreglass panel standing against the fence is to be laid over shallow tree roots to complete the pedestrian footpath.



Current termination of path at point that recreational path crosses greenbelt. Paths cross Hamilton Road with new refuge islands.

3.4 Te Awa Cycleway



Work continues on building concrete path, boardwalks and retaining structures. In July a pā site was uncovered on the Bodle property in the vicinity of known archaeology. Work was stopped while notifications to Iwi monitors and Heritage NZ were made, and then site recording was carried out in accordance with the heritage consent. The features will be preserved by a sand layer underneath the concrete path.



Uncovered archaeology including post holes and possible trench along the line of the cycle path.

3.5 Footpath Works

The table below shows the budget and sites for significant footpath works. Footpath maintenance works of a smaller scale occur most months to address hazards.

Activity	Budget	Sites	Progress of Work
Footpath Renewal	\$300,000	Mahana Lane walkway -\$10K Fraser St and SH3- \$30K Further sites to be confirmed	Planned start in August on Mahana Lane. Fraser St site dependent on SH3 traffic management approval.
New Footpath construction	\$100,000	Campbell St	Completed in July.
Footpath Maintenance & Pram Crossings	\$155,000 Subsidised	199 locations identified in which 60 were added in July from inspections.	Ash Gr, Clare St, Hall St, Laurie St, Te Rahu, Williams & others, 29 jobs were completed. Cambridge Townhall tile and paver repairs completed.

There are also two intersection island infills programmed for this month. (Thornton Rd and Albert St and Shakespeare St and Cook St). This work removes very narrow grass islands at intersections which are hazardous for Parks staff to maintain.

3.6 Mangapiko Stream Footbridge Build

Waka Kotahi provided walking and cycling project funding to replace the very narrow footpath on the SH3 traffic bridge with a separate footbridge. A steel truss bridge 32m long will span across the stream and provide a 3.0m wide safe path for pedestrians and riders. The bridge has been manufactured in sections and will be lifted into place mid-August.

3.7 Road Safety

Waka Kotahi has confirmed funding of \$504,000 over the next three year period for Road Safety Promotion. Plans for the work have been submitted to Waka Kotahi along with last year's achievement report.

The themes that will be covered in 2021-22 road safety promotion have been identified at a local, regional or national level as issues to address. A brief outline of the themes and the types of activities is shown in the table below.

Speed	Impaired driving	Schools and Young Drivers	Motorcyclists	Cyclists	Restraints
<ul style="list-style-type: none"> ▪ Supporting messaging 	<ul style="list-style-type: none"> ▪ Fatigue stops ▪ Advertising ▪ Truck stops 	<ul style="list-style-type: none"> ▪ Training days 	<ul style="list-style-type: none"> ▪ Skills training ▪ Social media 	<ul style="list-style-type: none"> ▪ Skills training ▪ Visibility ▪ Billboards 	<ul style="list-style-type: none"> ▪ Billboards ▪ Checkpoints ▪ Social media

Speed	Impaired driving	Schools and Young Drivers	Motorcyclists	Cyclists	Restraints
<ul style="list-style-type: none"> around speed management ▪ Workshops looking at driving to the conditions ▪ Billboards ▪ Social media 	<ul style="list-style-type: none"> ▪ Sports clubs-alcohol ▪ Licenced premises – Christmas campaign ▪ Community workshops ▪ Social media ▪ Billboards 	<ul style="list-style-type: none"> ▪ Support driver licence programmes ▪ SADD ▪ Back to school promotions ▪ Speed past school buses ▪ Curriculum activities 			

May- July Activities

Students Against Dangerous Driving (SADD)

The SADD regional workshop took place at Karapiro in May. All three secondary schools from Waipa district attended. The workshop aimed to provide key information and motivate students to carry out SADD activities within their schools. Unfortunately the national conference was cancelled due to the Auckland lockdown. September will be the key month for SADD activities.

Billboards

Design of the latest billboard series included working with Police and their National Communications in Wellington to design a campaign that was suitable for the Council and the Police. There were a variety of slogans used with most being speed related, but also included alcohol, distraction, and restraint messaging. Local Police from the Waikato Police District were used in the production. To date there are 25 billboard sites dedicated to road safety messaging (excluding dedicated cycle safety sites). These will be up for approximately six months.



Truck Stop

The Road Safety Co-ordinator worked alongside Police at Karapiro weigh bridge to deliver road safety messages to truck drivers. Over 50 packs were handed out to drivers. Packs contained information primarily on impaired driving, including fatigue and medication. Weather disrupted the event so it will be continued at a later stage.

Fatigue

A fatigue stop was held at Pirongia at the end of July. The Pirongia school PTA and the 'Cafe on Franklin' assisted with the stop. Waka Kotahi provided funding for the traffic management. Volunteers from Council and SADD students from Te Awamutu College surveyed those that stopped. Approximately 30 drivers and their passengers took advantage of the stop. Numbers were down on previous years; this is most likely due to border closures with no tourists passing through.



Visibility

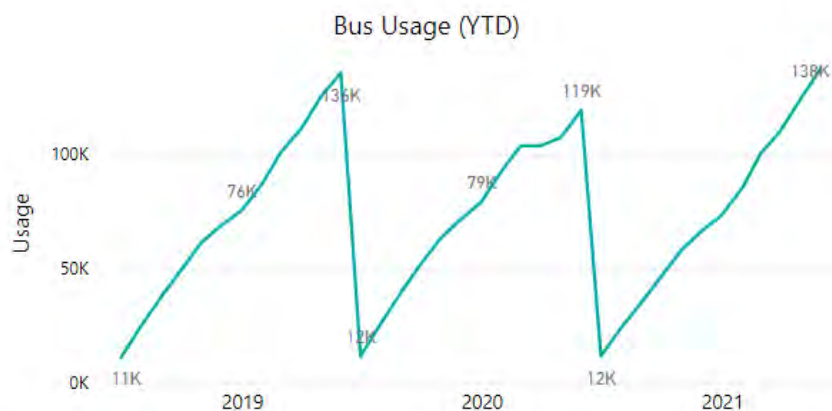
A cycle visibility promotion took place at the beginning of winter. The promotion was listed on Facebook and included free fluoro backpack covers for cyclists and pedestrians. Back pack covers were also available at the Cambridge cycling festival. Two big groups of senior recreational cyclists in both Te Awamutu and Cambridge were provided with reflectorised vests for their members.

Upcoming Activities

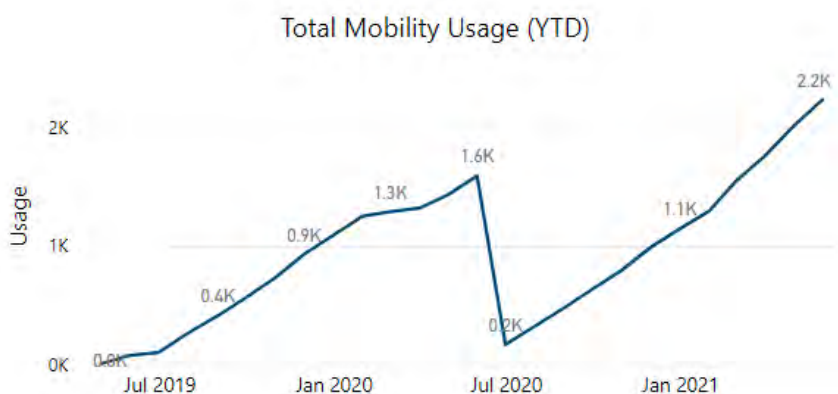
- Planning
 - Events
 - Social media /advertising schedule
- Young Driver training, August
- Fatigue stop Ngahinapouri, August
- Club Champs (licenced clubs' workshop), August
- SADD activities, September
- Motorcycle safety month, September

3.8 Passenger Transport

Council is now receiving regular patronage data again. The graph below shows cumulative monthly figures for a normal year to 30 June 2019, the low year to 30 June 2020 affected by Covid, and the year to 30 June 2021. This shows that the recent year patronage is now slightly above pre-Covid levels which is great given face masks are still mandatory and this is thought to be affecting patronage levels.



Total mobility usage has also increased with 2,232 subsidised taxi trips by registered users in the last year.



4 Waste Minimisation Activities

Highlights May June July 2021

1. Staff assisted the Ministry for the Environment to completed an inaugural audit on the Waipa District waste levy spend in June 2021. The report identified *“full compliance with Waipa DC’s obligations under the Waste Minimisation Act 2008. Overall, Waipa evidenced a strong level of compliance with their obligations under the Act. Levy expenditure for the last reported financial year (2019/2020) was in line with legislative requirements and the processes undertaken to plan for and spend levy funds were comprehensive and extremely well documented. No areas of non-compliance were*

identified and WDC are not recommended for any follow up action or audits outside future regular audit programmes.”

2. Our Waste Minimisation Officer (WMO) recorded an episode of the Waipa Podcast all about waste. Take a [listen](#).
3. Great news for future recycling contamination reduction and ease of user understanding is that recently the Government has announced they are moving to ban plastic numbers 3 and 6 in food packaging as well as six small single use items (plastic drink stirrers, plastic stemmed cotton buds, plastic produce bags, plastic plates/bowls and cutlery, plastic straws and plastics fruit labels). In regard to straws, the Government clearly states “It is important that disabled people continue to have fair access to plastic straws without discrimination. We will work with the disabled community to ensure this.”. To read more, please check out the Ministry’s page [here](#).
4. We have had 570 engagements on the pop-up Plastic Free July promotion, 430 as face-to-face conversations at the pop-up stall. Lots of engagement online with competition posts too (75 comments on actions the community are taking to reduce their plastic use).
5. The Resource Recovery Centre was well supported by the community during consultation and accepted into the LTP.

Projects WMO delivered

Plastic Free July Events and Engagements

Repeating last year’s successful pop-up stall model the WMO and one support contractor have been out and about at local points of interest and markets. With small items to give away that are an alternative to plastic, the response has been great. All participants will be invited to share feedback a month after the event in order to gain insight into behaviour change. This will be shared in a future report.

The pop-up stall has been at:

- Pirongia Market
- Te Awamutu Library foyer
- Trash and Treasure Market
- Cambridge Farmers’ Market
- Te Awamutu Pak n Save foyer

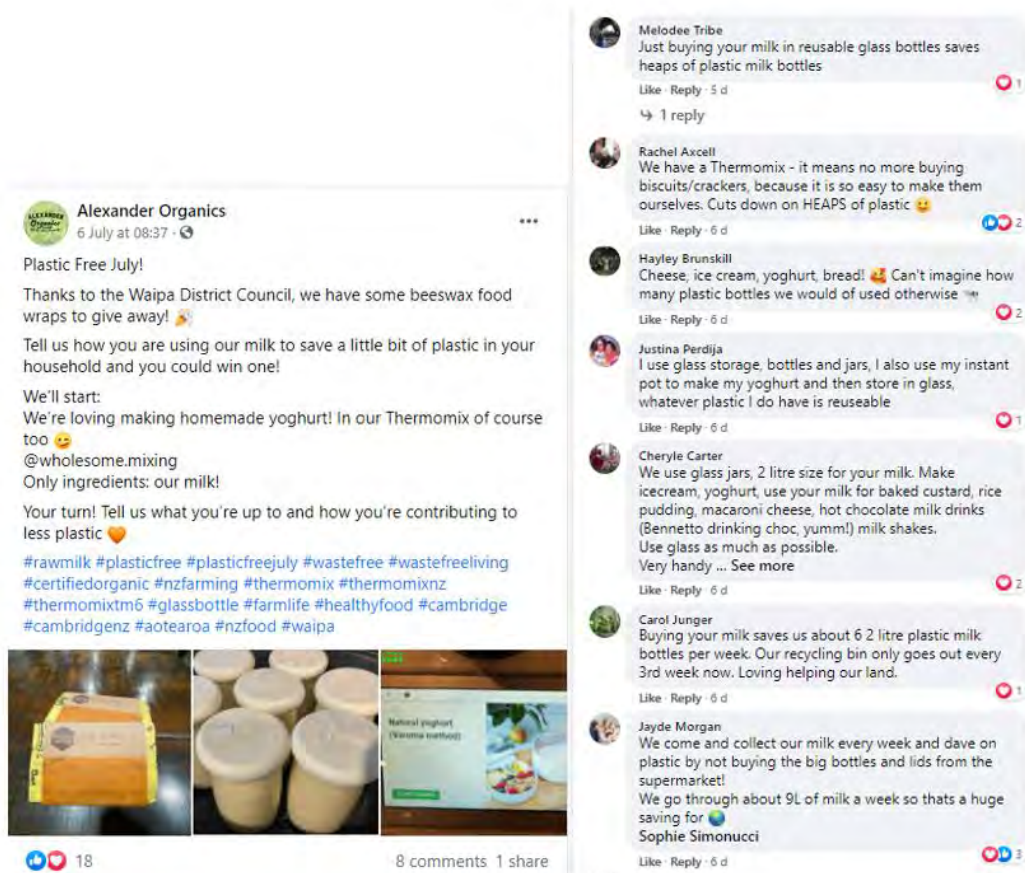


Comments from our Council Facebook giveaway were really interesting in comparison to a similar question asked last year (similar number of comments). Using a reusable coffee cup wasn’t mentioned this year (was second most popular action last year). There was an increase in shopping actions to avoid plastic packaging (e.g. frequenting butchers, milk/dry good refill shops, loose vegetables etc) and making and baking food at home for the same reason. These are really encouraging as

these are somewhat harder/more time consuming actions than using a reusable coffee cup and often signal a greater commitment to making change (sample of verbatim responses):



Thirteen local businesses and community locations who share the zero waste Kaupapa were offered 10 of the brand new Waipā District Council branded beeswax wraps to give away to their customers and community. This was a really successful way to reach outside Council channels to share the Plastic Free July message. Some examples of promotions held are captured below.





The Waste Minimisation Team gifted each Library two copies of the local waste minimisation behaviour changer Nicola Turner’s book, “Living Lightly”, which is described as ‘the busy person’s guide to mindful consumption’. One copy is to add to the collection and one to give away as a promotion for Plastic Free July. The Librarians made an excellent display and bought a wide array of books on waste minimisation, reducing plastic pollution/reliance, minimalism and other connected topics.

Follow-up works from students who visited the recycling sorting centre in May:

Feedback from Kaipaki School

“Such a valuable, realistic life experience for children. We left very motivated to make a difference in our homes, our school, our community and in fact our planet earth. Here are some examples of the children’s follow up posters that they designed to share at assembly.”

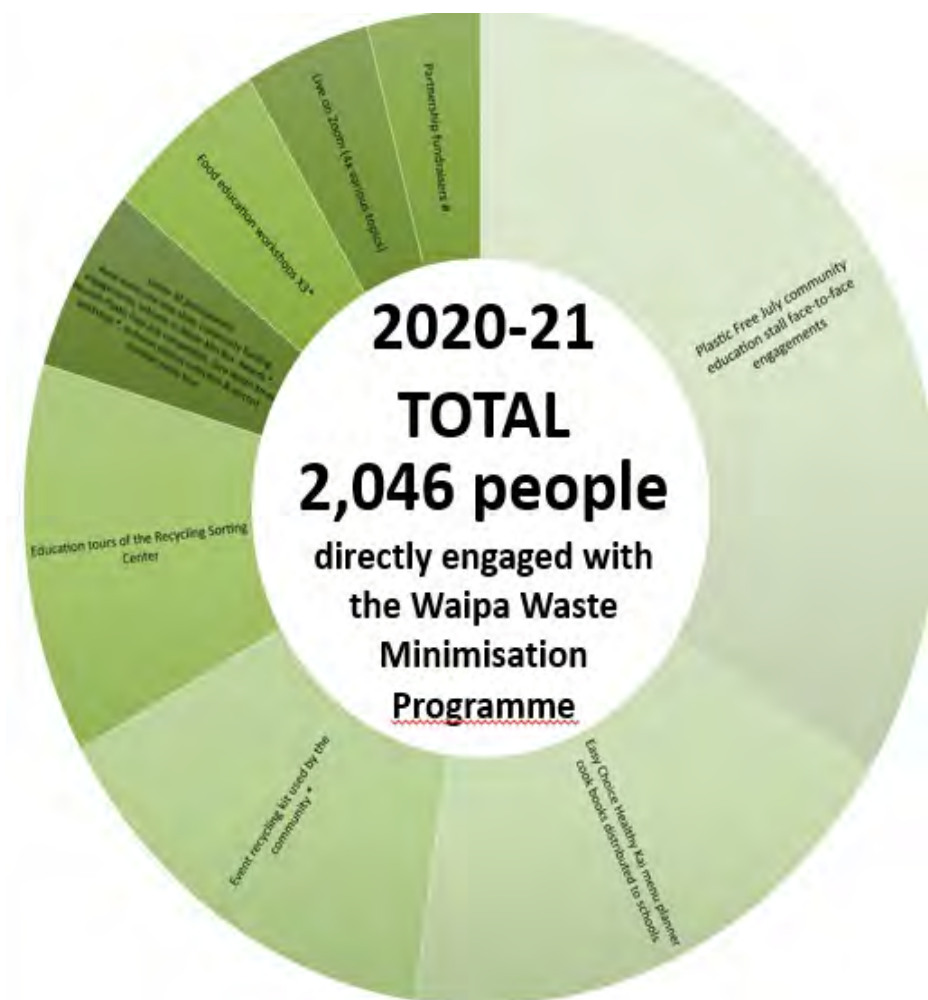


Rural waste “One-stop shop” held in April.

Final results are in.



Community direct participation with Waipa Waste Minimisation Programme



2021-22 COMMUNITY FUNDING ROUND

This year's funding round was opened in early June and closed in mid-July, with two drop-in sessions held. There are 13 applications that meet the criteria which total \$76,200 in funding sought. The fund is \$40,000. The range and quality of the projects is really interesting and exciting with only one group having applied before, and five being businesses applying this round. The panel is assessing all applications independently and will meet in early August to discuss and make recommendations. Council will be updated once all projects and funding levels are confirmed.

Here are some updates from previous years' recipients:

Rotary e-waste collection

They have created a new name for the e-waste service, which is now known as Waipa Urban Miners. The original group has mentored the Rotary Club in Te Awamutu, with Lou Brown helping to facilitate that work. Waipa Urban Miners is up and running regular e-waste collection events in both townships. This is excellent leadership from the Rotary Cambridge team and provides an amazing opportunity for Waipa residents to responsibly recycle e-waste at an event every two weeks within our district. Elected members and Community Board members are encouraged to 'like' the [Urban Miners' Facebook](#) page, and share upcoming events when they are posted so our community can hear about the opportunity. With the regularity of these collection events a new page has been created to promote this with the options for e-waste in our area, including hearing aid and car batteries, cell phones and light bulbs. Please check it out : <https://www.waipadc.govt.nz/our-services/rubbish-and-recycling/waste-minimisation/e-waste>

Food Lovers Masterclass

Well known waste presenter Kate Meads, presented an engaging and fun workshop on how to reduce the amount of food that ends up in the bin in Cambridge. Seventeen people attended and it was well received.

Collaboration, working on nationwide projects

Xtreme Zero Waste was funded to assist the student sustainability group at Cambridge High School to carry out a solid waste audit and create an engaging art piece to help share those results with the wider school.

WMO provided in-depth detail to Destination Cambridge for their Keep NZ Beautiful awards application.

Networking/training/education

Waipa WMO attended (and can provide an update on any of these topics if anyone is interested):

- Cross regional meeting hosted by Waikato Regional Council to provide feedback on a suite of options on how local government can encourage and enable the circular economy
- LG Zui on waste minimisation

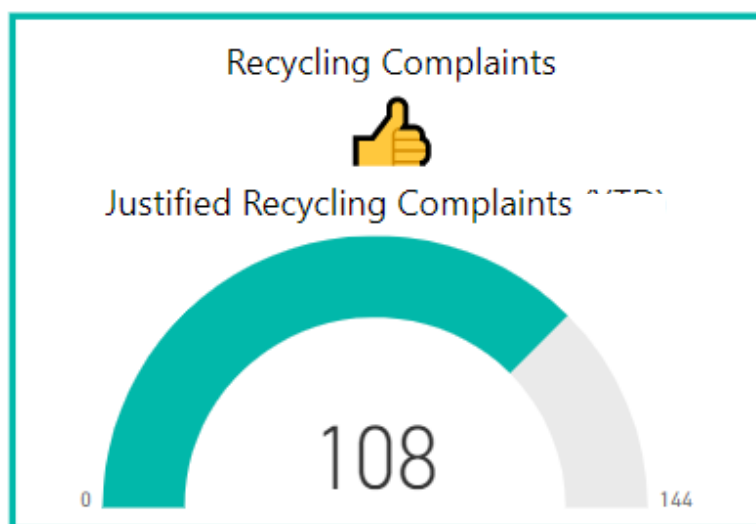
- Building out waste – a tradies’ breakfast and an afternoon session with developers, architects and designers hosted by Hamilton City Council
- Webinar on proposed product stewardship for fabric
- Compliance and data collection webinar hosted by the Ministry for the Environment
- Conversation about reducing pizza box contamination with Domino HQ and Communications Team
- Community groups session webinar on the proposed e-waste product stewardship design.

Coming up:

- Waste Minimisation Community Fund recipients announced
- Collaboration with Collectors Anonymous to promote all the second-hand shops in Waipa and also locations, events and shops to help people be zero waste in Waipa
- The Great DIY Garage Sale is coming to Te Awamutu in late September
- Starting work on the six-yearly Waste Assessment to feed into new WMMP development.

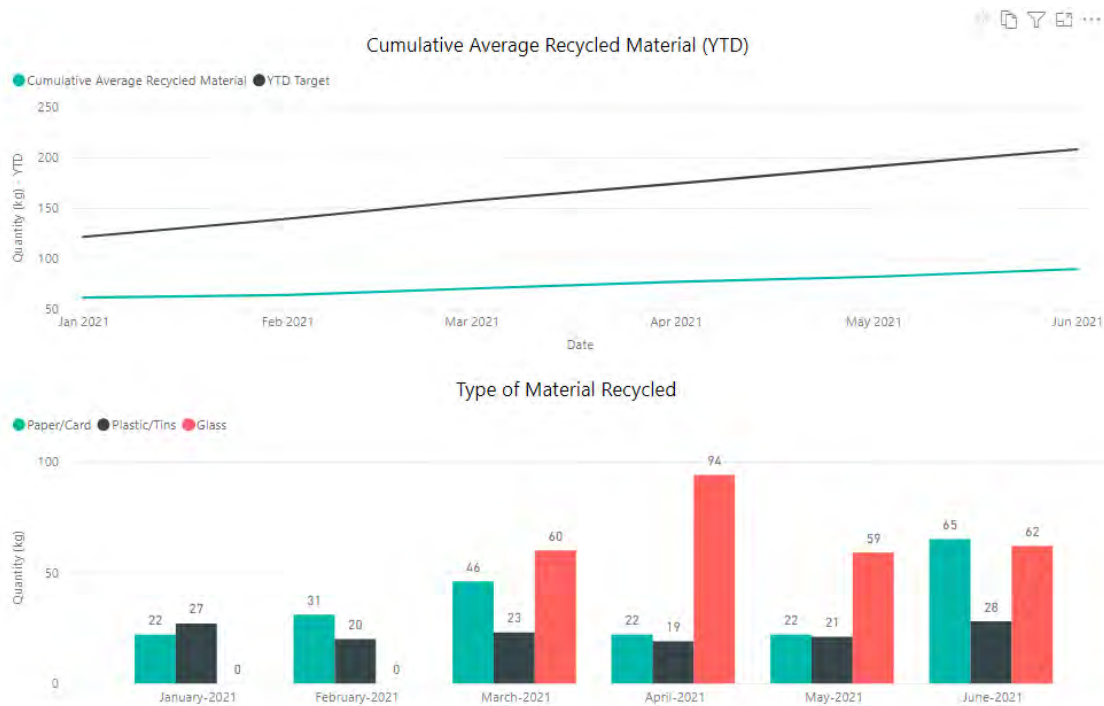
5 Levels of Service & Performance Measures

5.1 Recycling Complaints (Year end result):



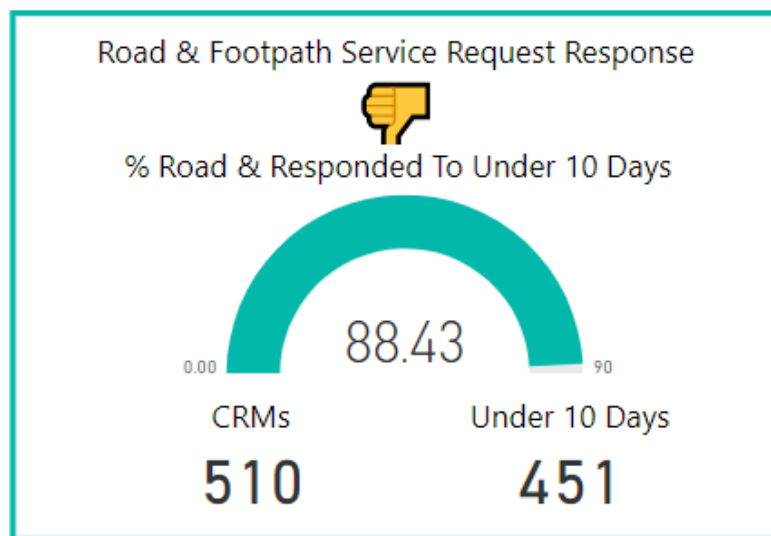
We are on track to meet this KPI for the year. Typical justified complaints include: a bin or street missed in the collection, bin damaged by contractor and material spillage incident. These are tracked and closed out in the CRM system once investigated and any problem is remedied.

5.3 Waste Minimisation – Recycling Volumes (July volumes not yet available):



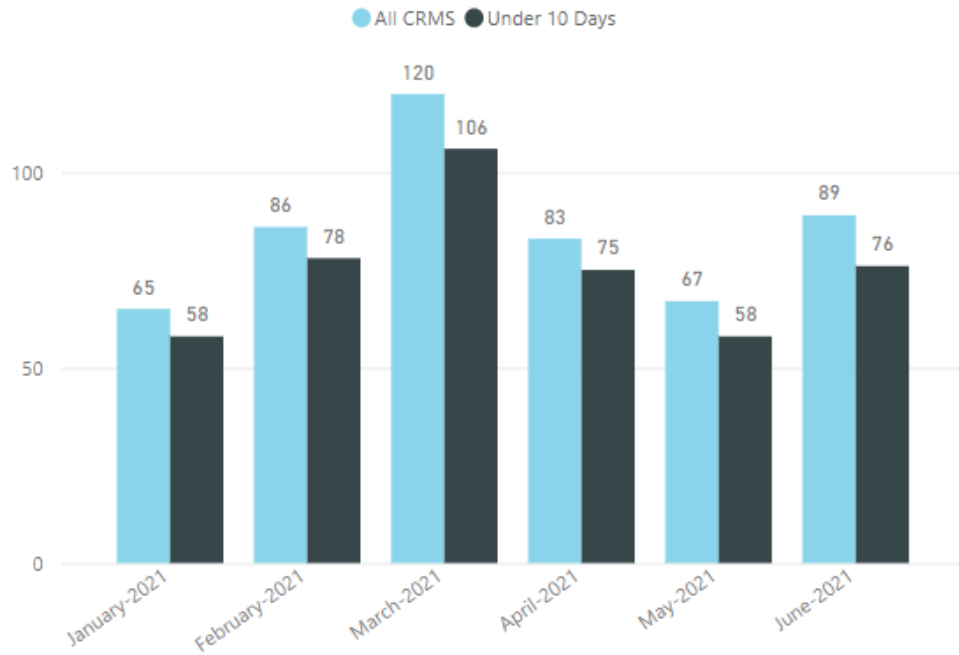
Annual and monthly recycling graphs show the impact of contamination. The work of two full time auditors over a three month trial period is the subject of a separate report.

5.4 Contractor – Road & Footpath Service Request Response



The graphs above and below show the year end result. Staff have improved in addressing CRMs within the 10 day response period and pulled the percentage rate back closer to the desired target.

Median Response Time



Bryan Hudson
TRANSPORTATION MANAGER

Approved by: Dawn Inglis
GROUP MANAGER SERVICE DELIVERY

FINANCE AND CORPORATE COMMITTEE REPORT



INFORMATION ONLY

To: The Chairperson and Members of the Finance and Corporate Committee

From: Manager Property Services and Manager Property Projects

Subject: **QUARTERLY PROPERTY SERVICES REPORT**

Meeting Date: 17 August 2021

1 EXECUTIVE SUMMARY

The purpose of this report is to provide information on the activities of the Property Services Team for the 1 April to 30 June 2021 quarter. This is an 'information only' report as no decisions are required.

2 RECOMMENDATION

That the information contained in the 'Quarterly Property Services Report' (document number 10662712), of Bruce Nunns, Manager Property Services, and John Miles, Manager Property Projects, be received.

3 FINANCIAL UPDATE

INCOME & EXPENDITURE SUMMARY FOR THE PERIOD ENDING 30 June 2021

LTP Activity	Budget FY	Forecast FY	Actual YTD	Complete
Income				
Forestry	2,498,400	-	-	0%
Properties - Commercial	356,310	356,310	349,485	98%
Karapiro Domain	861,991	780,391	813,835	104%
Housing	1,418,647	1,561,947	1,440,151	92%
Community Properties	1,202,449	117,650	128,916	110%
Non Core Commercial Prop	197,400	213,400	177,377	83%
Karapiro Reserve Development	191,410	139,610	140,053	100%
Halls	22,495	329,432	326,713	99%
Council Occupied Buildings	10,200	10,200	4,571	45%
	6,759,302	3,508,940	3,381,101	96%
Operating Expenditure				
Forestry	2,007,498	153,615	191,885	125%
Properties - Commercial	917,785	953,285	868,986	91%
Karapiro Domain	1,532,443	1,494,193	1,492,327	100%
Housing	1,556,663	1,640,380	2,184,540	133%
Community Properties	1,048,277	1,006,827	1,004,179	100%
Non Core Commercial Prop	139,600	163,000	149,864	92%
Property Commercial General	131,000	90,354	74,683	83%
Landfills	239,105	211,195	133,366	63%
Cambridge Gym	14,628	14,628	14,628	100%
Karapiro Reserve Development	52,905	2,905	2,904	100%
Cambridge Velodrome	10,266	10,266	10,260	100%
Halls	531,608	425,631	474,539	111%
Council Occupied Buildings	10,200	5,470	4,364	80%
	8,191,978	6,171,749	6,606,524	107%
Capital Expenditure				
Properties - Commercial	542,200	216,093	109,145	51%
Karapiro Domain	254,100	176,050	102,539	58%
Housing	3,605,000	1,504,230	297,679	20%
Community Properties	80,000	186,380	464,320	249%
Landfills	-	23,550	-	0%
Karapiro Reserve Development	41,640	5,552	4,226	76%
Waipuke Reserve Development	-	-	26,500	0%
Halls	40,000	293,110	287,478	98%
Council Occupied Buildings	1,443,250	1,474,340	951,586	65%
	6,006,190	3,879,305	2,243,473	58%

REVENUE

Overall revenue was down on forecast by 4% or \$127,800. The main reason for this variance being the delayed sale of the Blundell Street properties. The forecast included a gain on sale of \$174,900 for Blundell which was not realised at 30 June and will now likely be realised late 2021/22 after subdivision and then sale of the properties.

OPERATING EXPENDITURE

Overall expenditure was higher than forecast by \$434,800 or 7%, mainly as a result of depreciation expense being higher than budgeted in the Housing Activity \$521,700 and the Halls Activity \$79,800.

For the Housing Activity the revaluation undertaken at 30 June 2020 resulted in a significant increase in the value of our pensioner and residential housing portfolio and has had a flow on effect of increased depreciation. If the depreciation overspend is adjusted for, full year expenditure against forecast would be 99% spent.

CAPITAL EXPENDITURE

Capital expenditure is significantly down on forecast with only 58% spent for the full year.

Material variances against forecast have been explained below.

1. Properties Commercial

The majority of the budget relates to the development costs of the Te Rahu Road property, the time taken to revoke the reserve status took longer than anticipated.

2. Karapiro Domain

This budget relates to facility and carpark renewals which were delayed to a result of bad weather, the works will be scheduled for summer 2021/22.

3. Housing

Mainly relates to:

- The purchase of the Cambridge Cosmopolitan Club land. Settlement was delayed and is now scheduled for August 2021
- The purchase of an own you own housing unit which did not eventuate this year but was provided for.

4. Community Properties

This relates to land assets vested through developers which are capitalised.

5. Council Occupied Buildings

This relates to the refurbishment and open planning of the ground floor of 23 Wilson Street. Works commenced May and will be completed in July 2021.

4 ACTIVITY DEVELOPMENTS AND UPDATES

CAMBRIDGE

Cambridge Town Hall Trust

The Cambridge Town Hall Community Trust has been formed and staff have met with the Trust and both presented and provided background information on the budgets, current status and maintenance requirements of the Town Hall.

The Lease and Service Agreements are about to be drafted and will be entered into with the Cambridge Town Hall Community Trust which will enable an ongoing partnership that activates the Cambridge Town Hall.

C1 & C2/3 Growth Cells

Staff are in negotiations with various land owners for requirements of infrastructure as per the structure plan for these growth cells.

Negotiations have recommenced with 3M's to secure land throughout the development

Various other negotiations are underway to secure land for major infrastructure works in C1, C3 and Hautapu.

Cambridge / Hamilton Road Urbanisation

Three acquisitions have been finalised with compensation certificates to protect the agreements lodged until legalisation is completed. One further negotiation is ongoing.

KARAPIRO / MAUNGATAUTARI

Hicks Road, Maungatautari

Council staff are still in negotiations with the four landowners impacted by the new walking access track to the northern enclosure. Two agreements have been signed with one returned to Council and the other being held by the landowner until they seek some clarification from Council. A report will be submitted in near future to seek approval to resolve an outstanding matter. Once that agreement is signed the walking track to the northern enclosure gate will be accessible again.

Maungatautari Road Cycleway Easement

Negotiations are proceeding in relation to an easement along the lakefront for the continuation of the Te Awa cycleway south towards Waipuke Park.

TE AWAMUTU / KIHIKIHI

Te Awamutu to Pirongia Cycleway

For section one, Te Awamutu to Lake Ngaroto, staff are continuing to negotiate with affected landowners to acquire land by way of easement for the cycleway. Progress is

now being made on these agreements but all agreements are subject to obtaining consent from other landowners in that section of works.

Te Awamutu Band Rotunda

Work is underway to carryout repairs at the Te Awamutu Band Rotunda with works due to be completed early July, but some electrical work may take longer to enable the approval of Heritage New Zealand to light fittings and connection required to the electricity network.

PIRONGIA

Forest Harvesting

The Pirongia mountain, including the land owned by Waipa District Council, incorporating the Te Tahi and Sainsbury Road Forestry blocks, is classified as an Outstanding Natural Feature and a Landscape and Cultural Landscape Area in the Waipa District Plan. The Outstanding Natural Features and Landscapes were mapped as part of the District Plan review (fully operative 2017). As a result, a resource consent is now required for the harvesting of the Pirongia Forest, which was not required under the previous plan.

The resource consent requires that a landscape plan be prepared which will include details of the species to be replanted after the harvest, a requirement being that relevant groups are consulted with around the harvest and replanting options.

The resource consent and consultation requirements could potentially result in a delay in the proposed harvesting of the Sainsbury road forestry block currently planned for November 2021. There is a potential that the harvest will be delayed until November 2022.

A communications plan and presentation information is currently being drafted.

341 Franklin Street Demolition

Heritage New Zealand approval has been received to demolish this house and the statutory stand down period expired 28 June 2021. Demolition is currently expected to take place in September 2021.

DISTRICT WIDE

Asset Management Information System

Currently there are limited systems and processes in place to help the property team manage asset management processes proactively. Property Staff have been working with a consultant in evaluating the capabilities of Technology One to manage their physical property assets. Some critical components have yet to be demonstrated including the recording, assessment and management of condition data, and risk.

Provincial Development Fund, Town Halls, Community Centres and Memorial Halls

Work on the Horahora Hall refurbishment was completed early June with the official reopening on 29 June 2021.

Property Strategy

Work has commenced on developing a Property Strategy to better understand the current council portfolio, what properties are available for disposal and how best to dispose of those properties to ensure maximum returns are achieved by their sale. This will also consider how to better address the long term acquisition of land to ensure it is available for major infrastructure works when required. It is expected that a report on this matter will be presented to the August Council meeting.

Strategic Plan Workplace Accommodation

A draft strategic plan has been developed to consider staff accommodation needs in the short to medium term. This has resulted in the proposed fitout of the ground floor at 23 Wilson Street Cambridge to increase utilisation of the ground floor space which will increase capacity from 23 to 53 at an agile ratio of 0.8. (8 desks per 10 staff). The fitout commenced on 17 May and was due to be completed on 23 July 2021. Works are scheduled to be handed over on the due date.





Housing for the Elderly

The 2021/22 rental increases were applied across the Housing for the Elderly portfolio. Rent increases became effective from 6 July 2021.

A number of initiatives are currently underway within the Housing for the Elderly portfolio including expansion of the portfolio as previously proposed:

1. Vaile Court 10 Unit Expansion

Resource Consent and Building Consent have been granted for the construction of 10 new units at Vaile Court, Leamington.

Negotiations are continuing with a Registered Community Housing Provider (CHP) for the lease of the 10 units from Waipa District Council. These negotiations have been complicated as a result of the requirement to meet currently Ministry of Housing and Development requirements.

Once negotiations are concluded and an agreement reached, the project will be put out to tender.

2. Cambridge Cosmopolitan Club

A sale and purchase agreement has been entered into with the Cambridge Cosmopolitan Club for the purchase of 3,139m² of land adjacent to our existing Vaile Court property. The additional land will allow for expansion of approximately 19 more units but requires the removal of two old units to enable traffic flows.

All conditions have been satisfied and settlement is due in July 2021.

3. Compliance with Healthy Homes Legislation in the Residential and Housing for the Elderly Portfolio

It was previously reported that work was under way to ensure the final 18 pensioner housing units were compliant with the Healthy Homes legislation. Works were completed in June and as a result all 93 Housing for the Elderly units now fully comply.

Two residential houses have been made fully compliant to meet the 90 day requirements for new tenants.

4. Blundell Street Property Sale

A consultant has been engaged and works is currently underway to undertake a survey and the preparation of all documents and consents to lodge a subdivision application. This process could take up to 6 months.

Maintenance and Renewal Projects

The following maintenance and renewal projects have been completed during the quarter, or are in progress or the planning stages:

Council Occupied and Community Properties

Project	Status	
Cambridge Museum, Seismic Upgrade	Scope of Works	↑
Kihikihi Memorial Hall, clock refurbishment	Options and scope of works	↑
Cambridge Clock Tower renewal	Scope of Works	↑
Te Awamutu Band Rotunda Renewal	In progress, due for completion July	↑
Karapiro lake retaining wall remedial works	Scheduled August	↑
Kihikihi Police House, Replace Gutters, down pipes and section of roof	Scheduled August	↑
Te Awamutu Events Centre, Re-screwing of the roof	In progress, due for completion July	↑
Kihikihi Town Hall Structural investigations	In progress	↑
Pirongia Community Hall and Church Assessment of deferred maintenance.	Options and scope of works	↑
Pirongia War Memorial Hall Church Assessment of deferred maintenance.	Options and scope of works	↑
Citizens Advise Building, Cambridge	Upgrade Stormwater	↑
Water Tower, Cambridge, Obtain consents for the removal of the corroded Cambridge Water Tower metalwork	Options and scope of works	↑
Leamington Domain Skating Rink renewal and strengthening	Options and scope of works	↑

Te Awamutu Events Centre, Installation of a fall arrest system	Completed June	☑
Isobel Temple Cottage, Upgrade storm water	Complete June	☑
Cambridge Town Hall, replace part of the clay pipe sewer main	Complete May	☑
Cambridge Motor Park, upgrade the septic tank system	Complete May	☑
Cambridge, Thornton Road, Band Rotunda, painting	Complete April	☑
Cambridge, Thornton Road, Band Rotunda, make safe and reinstate power.	Complete June	☑
Te Awamutu Events Centre, upgrade access to back flow prevention device.	Complete April	☑
Facility and carpark renewals Karapiro Domain	Complete June	☑

Housing – Residential and for the Elderly

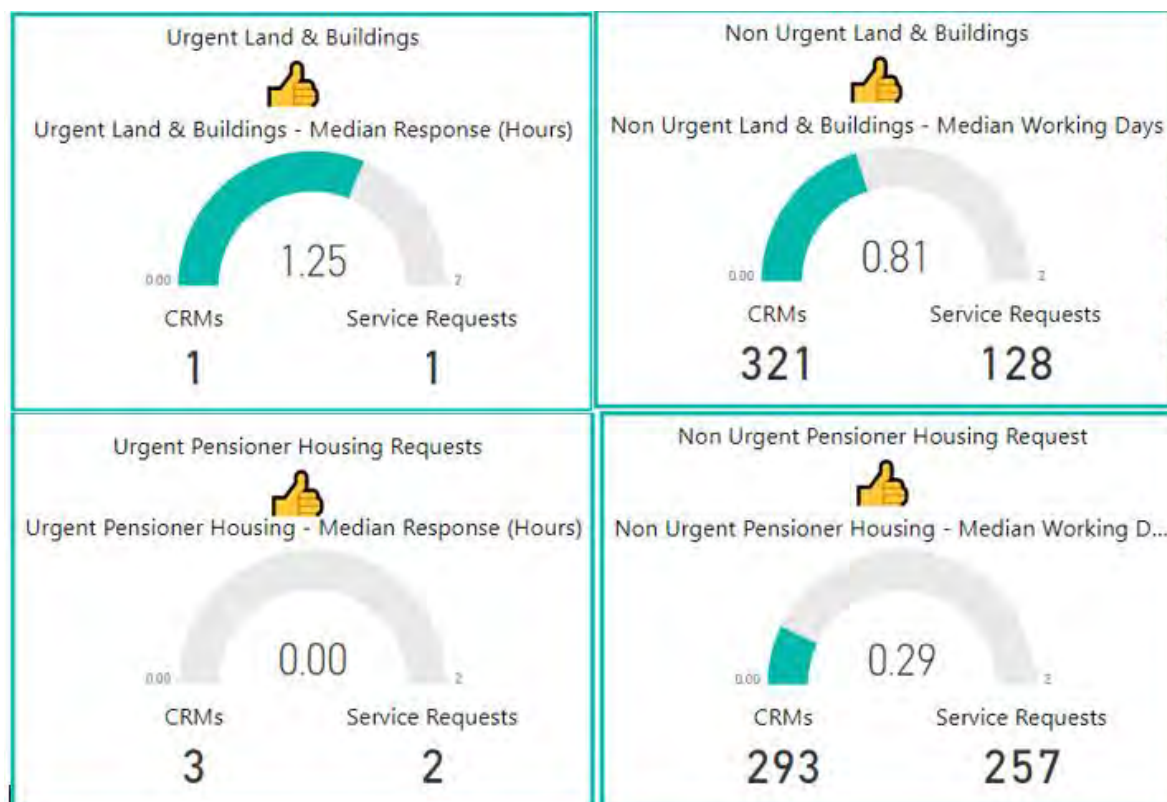
Project	Status	
Dr Tod, Replace iron roof units 12/13	Scheduled August	↑
Dr Tod, replace Internal gutters and repoint tile roofs	In progress, due for completion July	↑
1595 and 1643 Kihikihi Road, General Maintenance and compliance with Healthy Homes Legalisation	In progress, due for completion July	↑
16 Dallinger, install new kitchen, lino, carpet and repaint	In progress, due for completion July	↑
Dallinger Court, Replace gutters (external/Internal) and down pipes and repoint tile roofs	Complete June	☑
Healthy Homes Compliance of 18 pensioner housing units	Complete June	☑

In Progress/Planning ↑

Complete ☑

5 LEVELS OF SERVICE AND PERFORMANCE MEASURES

Levels of Service (LOS) identify the output from Property Services that the customer can expect to receive. The current LOS for the Property Services team are measured for Land and Buildings and Pensioner Housing, as shown in the chart below. In all cases the targets are being met.



6 DOCUMENTS EXECUTED UNDER DELEGATION

The following documents have been executed under general delegation, and without the specific authority of a Council or Committee resolutions (during the period of this report):

Type of Document	Other Party	Details
Licence to Occupy	Candice Harrison	Formalise Leamington Town Belt horse grazing arrangement
Contract	City Cleaning	Contract Pricing Variation for Cleaning Services
Minor Works Contract	Foster Maintain	Minor Works Contract to carry out repair works at TA Band Rotunda
Agreement	Whakanui Stud	Outlines the key requirements for works and access to construction site
Authority & Instruction Form	Kairangi Lands Limited	To approve registration of a covenant in gross with LINZ

7 QUARTER 1, 2021/22 – KEY PRIORITIES

Some of the key priorities that Property Services staff are focusing on in the current quarter are:

- Deliver on the Property Services Asset Management Improvement plan
- Lease and Services Agreement finalised and entered into with the newly created Cambridge Town Hall Community Trust
- Complete the upgrade works to the Te Awamutu Band Rotunda
- Complete the upgrade of the ground floor at 23 Wilson Street to increase staff capacity
- Finalise negotiations with the Community Housing Provider and issue tender for the new units at Vaile Court
- Continue to operationalise the new contracts database and continue with the comprehensive review of the leased portfolio with regard to renewing expired leases and documenting those subject to rights of renewal
- Finalise the acquisition of land for various projects, including the Cambridge to Te Awamutu water supply and cycleways
- Negotiate land acquisition for C2 land
- Demolish and removal of the end of life residential house on Franklin Street, Pirongia
- Continue sale process for Blundell Street property
- Progress sale of seven properties affected by unformed road closures

- Progress planned maintenance and renewal projects
- Commence planning related to the implementation of an asset management information system



Bruce Nunns
MANAGER PROPERTY SERVICES



John Miles
MANAGER PROPERTY PROJECTS



Approved by Ken Morris
DEPUTY CHIEF EXECUTIVE / GROUP MANAGER BUSINESS SUPPORT



To: The Chairperson and Members of the Te Awamutu Community Board
From: Anna McElrea, Senior Reserves Planner
Subject: **Turata water tower, Kihikihi**
Meeting Date: 14 September 2021
File Reference: 10650904

1 EXECUTIVE SUMMARY

Council has recently undertaken minor works to enhance public access to Turata in Kihikihi. As part of this work an engineering assessment was commissioned to determine any health and safety issues associated with public access to the water tower located at the high point of the reserve. This visual assessment confirmed there were no immediate health and safety issues requiring the tower's removal or fencing to prevent public access. Council now needs to determine the future of the water tower.

The Rata-Tu Management Plan 2013 (RMP), adopted in 2013 following the specified Reserves Act two step public engagement process, clearly identifies as a key action the removal of the water tower, and confirms it has no historical or architectural significance.

While there are some in the community, including the Police House Temple Cottage Charitable Trust, who are keen to retain the water tower and paint a mural on it, there are many others including the Kihikihi Residents and Ratepayers Association and mana whenua, who support the management plan's direction to remove the water tower.

Waters Services has budget to fund the removal of the water tower in 2021/2022. Community Services has funding to enable the staged implementation of minor works over the next two years to create a seating area with interpretation of the heritage of the area and key landscape features that can be viewed from this high point. This project will require Heritage New Zealand approval.

The Te Awamutu Community Board's views on the removal of the water tower and creation of a seating area in alignment with the management plan is requested, so these views can be reported to the Strategic Planning and Policy Committee when approval is sought to remove the water tower and develop a viewing and seating

area in this location. The Te Awamutu Community Board's views on reclassifying the land from local purpose (water) reserve to historic reserve are also sought.

2 BACKGROUND

Enhancement of Turata

Turata is 1.1508ha comprising 4 land parcels; 1 local purpose (community buildings) reserve, 1 local purpose (water supply) reserve and 2 fee simple parcels.

Turata's heritage and cultural values stem from Kihikihi's pre-European and early Colonial history. Kihikihi was historically the headquarters of Ngāti Maniapoto, with buildings such as the 'Hui-te-Rangiora' located on the southern slopes of the Turata's ridge. Kihikihi was invaded by colonial troops in February 1864, whom from that point on, left an indelible footprint of colonial life. Surviving remnants which characterise that era include the old Police House and cells, and Isabella Temple Cottage.

In 2020/2021, following a report to Council's Service Delivery Committee on 21 May 2019 (Doc Set ID: 8068816), Council started a project to undertake initial enhancement works of the grazed area at Turata to provide access across the reserve, and protect and interpret heritage features in time for the 2020 Land War Commemorations. This project has included removal of fences and installation of new fences/barriers deemed necessary to prevent vehicles accessing the reserve, removal of weeds and removal of the derelict shed adjoining the water tower. New entrance signage is soon to be installed reflecting the new name for the heritage precinct which was confirmed last year to Turata.

A structural assessment was commissioned as part of these works to determine whether, from a health and safety perspective, Council needed to fence off the tower until such time budget was available for removal and council support for the project was confirmed. Gray Matter undertook a visual inspection only and made a number of assumptions within the structural assessment. The assessment concluded (see appendix 1) the water tower is in good condition but further investigative works, including a seismic assessment, would be required to understand the ability for it to be repurposed.

This work has created a discussion in the community about what to do with the water tower. Submissions on the draft 10 Year Plan were received from the Kihikihi Residents and Ratepayers Association in support of removing the water tower and from the Police House Temple Cottage Charitable Trust requesting the water tower be retained and a mural painted on it. The latter group had previously canvassed the issue with a number of local businesses and noted support from 9 local businesses to retain the water tower; with several responses indicating they didn't understand the rationale for removing it. Additionally they noted the Kihikihi Lions and several local residents support the retention of the water tower.

Management plan direction

The Tu-Rata Reserve Management Plan (Kihikihi Heritage Precinct) adopted in 2013 followed the specified Reserves Act two step public notification process. The management plan focuses on recognising, protecting and promoting the cultural and historic values of the area and enabling developments and activities that contribute to the use and enjoyment of the area.

The management plan clearly sets out the removal of the water tower as an action under both:

- *Objective 11.1 Development is integrated with and sympathetic to, the landscape characteristics of Rata-tu, including existing heritage buildings, and*
- *Objective 13.1 Buildings contribute to the use and enjoyment of the reserve, fulfil a community or commercial purpose and are maintained to a high amenity standard.*

The RMP states the following about the tower: *It is not of architectural or historical significance as a community monument. Restoration and adaptation of the tower for alternative purposes will require compliance regarding Council's Earthquake-Prone Buildings Policy (2006)¹ which is not considered economic. This Management Plan therefore provides for its removal.*

The RMP doesn't provide direction on reclassification of the land once the water tower is removed but it is considered by staff at this stage, it would be appropriate to reclassify the parcel containing the tower² from local purpose (water supply) reserve to historic reserve.

Mana whenua

Harold Maniapoto from Maniapoto ki te Raki confirmed on 29 June 2021, the whānau and hapu oppose the retention of the water tower; noting they see no historical significance in the shape, size, construction or use of the tower because of its common use throughout Aotearoa.

Bill Harris, Chairperson of Ngāti Apakura confirmed on 29 June 2021 the iwi has no interest in retaining the water tower and they would be keen to participate in any future planning for the Turata site going forward.

Water tower background

According to the Police House-Temple Cottage group who have a lease at Turata, construction of the water tower commenced in 1948 and it was commissioned in 1951. The group advise it was the first water supply provided in Kihikihi. Staff haven't been able to confirm when the water tower was decommissioned.

¹ This policy has been superseded by the Building (Earthquake-prone Buildings) Amendment Act 2016

² Pt Allotment 404 Town of Kihikihi (Town Water) CT 433898

3 OPTIONS AND ASSESSMENT

The options available to Council are either to progress the management plan action of removing the water tower, to retain the water tower and allow a mural to be painted on it or to retain the water tower and investigate future repurposing of the asset. The table in appendix 2 provides a staff assessment of these options and costs.

Staff believe the RMP provides clear guidance on this matter and that given the level of community and mana whenua support for the removal of the water tower, this should be progressed. The alternatives are likely to result in the tower becoming a permanent redundant asset in a prominent location which will result in compromised viewshafts and present long term operational costs associated with its maintenance.

4 FINANCIAL/RISK CONSIDERATIONS

The removal of the water tower is estimated to cost \$50,000 if there is no asbestos and up to \$70,000 if asbestos is found to be present. Water Services has budget to fund this work this financial year, 2021-22.

Minor works to install two picnic tables and interpretation signage is estimated to cost a further \$17,000. Community Services has funding to enable the staged implementation of minor works over the next two years.

The removal and planned works will be in accordance with a Heritage New Zealand authority to modify that will be required for the works.

The planned interpretation will share information on the multiple layers of history and connection of this area. This will include its use as the site for the water tower to provide the first town water supply to address concerns raised by some in the community about the loss of an asset that had the potential to tell this story.

Retaining the water tower may result in longer term costs for which no budget exists in relation to graffiti removal and ensuring the asset remains safe for the public to have access to.

5 RECOMMENDATION

That

- a) *The information contained in the report of Anna McElrea, Senior Reserves Planner be received.*
- b) *The Te Awamutu Community Board provides a statement of position to be presented to the Strategic Planning and Policy Committee on the proposed removal of the Turata water tower and repurposing of the area to a place that locals and visitors can relax and enjoy the expansive views from the reserve and learn about the area's history and landmarks.*
- c) *The Te Awamutu Community Board provides a statement of position to be presented to the Strategic Planning and Policy Committee on the*

reclassification of Pt Allotment 404 Town of Kihikihi (Water Tower) being 0.1765 from local purpose (water supply) reserve to historic reserve.



Anna McElrea

Senior Reserves Planner



Sally Sheedy

MANAGER COMMUNITY SERVICES

APPENDICES

Appendix 1. Excerpts from the Gray Matter Minor Structures 2021 Design Report for Waipā District Council that relate to the structural assessment of the Turata water tower

7 KIHIKIHI WATER TOWER

7.1 Background

WDC have requested a structural assessment of the disused water tower in Kihikihi, to inform its future management. The tower is located on a grassed hilltop adjacent to 20 Lyon Street (SH3).

We understand there is potential for the area to become a recreational zone and that possible future uses include converting the tower into a viewing platform, by constructing a platform and stair within the tower, or painting the structure to create a mural.

For use as a viewing platform, there is a risk of fall from height. This risk can be controlled to some extent by installation of fall protection barriers in accordance with part F4 of the Building Code. However, CPTED principles may also require installation of an effective barrier to prevent access to any viewing platform at night, such as a lockable entrance doorway or grille.

If the tower was assessed to be structurally unsound and uneconomic to repair, WDC may opt to demolish the tower.

7.2 Inspection

The water tower was inspected on 14 Jan 2021 by Simon Devoy and Peter Meyer from Gray Matter Ltd. The structure appears to be in good condition with only minor defects visible. Defects included minor spalling, with rust visible on reinforcing bars. Calcite leaching was visible on the tower surface but no other significant cracking was observed.

The following assumptions have been made in analysis and were not able to be verified by inspection:

Usage: We have assumed that the water tower is empty based on WDC advice that it is disused. An outlet pipe is visible and has been cut.

Geometry: We have assumed that tower walls are approximately 100mm thick at the top section, and increase by 50mm at each 'step' (ie 200mm thick at the base section).

Foundation: We have assumed that the tower sits on a reinforced concrete slab foundation. A foundation slab is visible in places.

Roofing: A steel flashing is visible around the top of the tower. We were not able to confirm if a 'roof' is in place or the condition of any roof or roof support structure. Satellite imagery appears to show a roof in place.

Reinforcement: The concrete cylinder sections comprising the body of the water tower appear to be reinforced, vertical reinforcing bars are visible at locations where concrete spalling has occurred. At one location, two bars were visible, spaced at approximately 270mm. Bar size was estimated at 12mm diameter (1/2 inch) – TBC.

The tower appears to have been cast in-situ. If this is the case, it is likely that vertical reinforcing bars will be continued through joint zones. This will improve continuity and seismic performance at the joints.

We recommend the above assumptions are confirmed prior to progressing any remediation or enhancement of the water tower. Refer also to commentary on ground conditions, below.

7.3 Ground Conditions

Dynamic Cone Penetrometer (DCP) testing was completed at the site. The average test result over the three-metre test depth was greater than 7 blows per 100mm.

'Good ground' is defined in NZS3604 as having a reliable bearing capacity of 100kPa. The above results are better than required by NZS3604 to support evaluation as 'good ground'. We note that NZS3604 also now considers the possibility of liquefaction. Ground that readily liquefies is not considered to be 'good ground'.

The water tower is located at a local high point. We have not completed an in-depth study of the hydrology of the area, but it is likely that the base water table at this site is a significant depth below ground level. Liquefaction does not occur in Waikato basin soils in the absence of water. Any liquefaction that did take place would be deep-seated and therefore any settlement at the site would be likely to be uniform.

The water tower sits at the crest of a hill on a gently sloping contour. Geotechnical instability of the hill in the vicinity of the water tower would potentially compromise the stability of the structure. Test results indicate reasonable subsoil strength properties. There are no signs of local or global instability at the site. On this basis we do not see value in further investigation of slope stability.

Based on the above high level assessment, it is unlikely that liquefaction and lateral spread or slope stability issues will compromise the integrity of the tower foundations. We have not undertaken an in-depth study on liquefaction potential or slope stability and would seek to engage a geotechnical specialist if a greater level of certainty is required.

For assessment of seismic demands, it is assumed that the site can be categorised as 'class D' – deep or soft soil sites.

7.4 Structural Assessment

Material Properties

No drawing or other structure records are available. Default material properties for historic structures are available from the Bridge Manual. While we recognise that the structure is not a bridge, it is likely to have been built by NZ Government or Council using similar steel and concrete materials to those available at the time for bridge construction.

Assuming that the water tower is pre 1932, a strength of 14MPa has been adopted for the reinforced concrete, from Bridge Manual ed3.3, cl 7.3.1. This could be confirmed by coring (a number of core samples would be required and it may be difficult to obtain the required core geometry for a standard

test, depending on the actual thickness of the structure. There are alternative 'hardness' tests that can indicate likely strength, but these are generally unreliable if not calibrated with core testing.

7.3.1 Concrete Concrete compressive strength shall be determined by one of the following methods:

- a. From drawings, specification or other construction records.
- b. From the following nominal historical values:

Construction date	Concrete type	Specified strength (MPa)
Up to 1932	Reinforced	14
1933 to 1940	Reinforced	17
1941 to 1970	Reinforced	21
1971 and later	Reinforced	25
1953 and later	Prestressed	34

- c. From cores cut from the bridge.

Figure 7.1 Excerpt from the NZ Bridge Manual, Ed 3.3 – cl 7.3.1

As above, the assumed reinforcement strength is 210MPa at yield.

7.3.2 Steel reinforcement

The characteristic yield strength of reinforcement shall be determined by one of the following methods. It should be noted that if the steel is of unusually high strength, sections may in fact be over-reinforced and the restriction referred to in 7.4.5(a) shall apply:

- a. From drawings, specification or other construction records.
- b. From the following nominal historical values:

Construction date	Characteristic yield strength (MPa)
Up to 1932	210
1933 to 1966	250
1967 and later	275

- c. From tensile tests of bar samples of appropriate diameter removed from the bridge members being analysed. Testing shall be in accordance with BS EN ISO 6892-1 *Metallic materials Tensile testing part 1 Method of test at room temperature*⁽⁶⁾.
- d. From non-destructive tests of bars of appropriate diameter in situ, after removal of cover concrete. The method used shall have been authenticated by correlation with tests in accordance with BS EN ISO 6892-1⁽⁶⁾.

Test locations shall be on the members being analysed, chosen so as to be unaffected by bends or welded splices in bars.

Figure 7.2 Excerpt from the NZ Bridge Manual, Ed 3.3 – cl 7.3.2

Non Seismic Load Cases

The structure appears in good condition for its age with no significant structural defects identified. The roof was not able to be inspected at close quarters. If the roof comprises timber framing, this may be in poor condition given its apparent age, moisture levels in the tower during use and / or moisture ingress from a deteriorating roof system.

With the exception of the roof, and based on the assumptions outlined above, the structure is assessed to be competent under gravity and /or wind loading.

The remainder of this report focuses on the expected performance of the tower under earthquake loading.

Seismic Demand

It has been assumed that the structure is Importance Level 2, defined by NZS1170.0 as:

Importance level	Comment	Examples
1	Structures presenting a low degree of hazard to life and other property	Structures with a total floor area of 30 m^2 Farm buildings, isolated structures, towers in rural situations Fences, masts, walls, in-ground swimming pools
2	Normal structures and structures not in other importance levels	Buildings not included in Importance Levels 1, 3 or 4 Single family dwellings Car parking buildings

Figure 7.3: Excerpt from NZS1170.0 (table 3.2)

Assessment is based on the potential for future use as a viewing platform. If the structure is not open to the public then Importance Level 1 (towers in rural situations / isolated structures) may be more appropriate.

Using a remaining serviceable life of 50 years, the Ultimate Limit State (ULS) earthquake return period is 1/500 years (NZS1170.0 table 3.3). This equates to a plateau horizontal design acceleration demand of 0.51g (based on a structure period of no more than 0.5 seconds).

The seismic weight is calculated as approximately 215kN (but note uncertainty due to key assumptions including wall thickness).

The centre of mass is estimated to be 3.4m above ground level.

Seismic Capacity - Structure

We have considered three methods of analysing the water tower:

1. Considering the concrete only, using the modulus of rupture (note that this uses concrete in tension and is not technically allowed by modern code – NZS3101)
2. Considering the steel only, modelling as a thin walled tube (section analysis assuming steel is fully restrained by concrete but concrete provides no enhancement to resist axial compression)
3. Considering the tower as a hollow reinforced concrete section – traditional reinforced concrete column analysis

In all cases the calculated capacity is substantially higher than demand.

Discussion

The estimation of reinforcement quantity and arrangement is a critical input to capacity assessment. We have extrapolated reinforcement quantity based on our observation of a limited number of reinforcing bars, exposed by spalling. The actual reinforcement quantity and arrangement should be verified before using analysis results to justify opening the structure for public use. Assessment also assumes that reinforcement is adequately anchored into the base slab and throughout the water tower (ie extending through horizontal joint zones sufficient to provide full anchorage).

A high level check of the seismic capacity of the structure when full of water indicates that it would not have sufficient capacity to withstand ULS earthquake.

7.5 Foundation Assessment

Foundation analysis has been completed based on the assumptions previously outlined in this section.

Overturing

The stabilising effect of the mass of the water tower is sufficient to prevent overturning in the 1/500 year return period earthquake for a design life of 50 years.

Analysis shows that the deadload is not sufficient to create positive bearing pressures over the entirety of the foundation slab under ULS horizontal earthquake loading. Results indicate that a slight uplift of the extreme edge of the foundation slab may occur. This situation would not be acceptable for evaluation of gravity load cases but is generally accepted for extreme cases such as the ULS seismic load case.

Bearing Capacity

The maximum demand under the 1/500 year earthquake is calculated to be approximately 30kPa, which is well within the estimated 100kPa reliable bearing capacity derived from interpretation of investigation data.

Discussion

Foundation results are marginal, in particular the lack of positive bearing pressures at extreme edges, and the water tower may become unstable in larger earthquake events. These cases would require more in-depth analysis if a greater importance level or design life was required.

Some tall and slender slab on grade structures exhibit rocking behaviour under earthquake. Where a rocking mechanism develops, this can dissipate energy, improving performance. Analysis of rocking structures, in particular the soil structure interaction and level of damping available, is complex and outside the scope of this assessment.

7.6 Limitations

The above assessment has been completed based on limited information available from visual inspection work. A more robust assessment would require further investigations which (depending on the area of interest) could include:

- Scanning and / or physical investigation to confirm reinforcement arrangement and extent, including confirmation of whether reinforcement extends through joint zones.
- Drilling to confirm thickness of concrete walls
- Access equipment (cherry picker?) to inspect roof area
- Excavation around foundation slab to confirm extent and thickness (also potential for scanning to confirm reinforcement)
- CPT or similar geotechnical investigations to confirm water table depth and an indication of liquefaction susceptibility



Appendix 2. Assessment of options for Turata water tower

OPTION	REASONS FOR	REASONS AGAINST	COST
1. Remove and repurpose area	<p>In accordance with the RMP.</p> <p>Water tower wouldn't meet Heritage NZ thresholds for protection.</p> <p>Enables creation of picnic area from which 360 degree views to and beyond Kihikihi can be enjoyed.</p> <p>Removes any risk of unplanned costs associated with graffiti removal and future unforeseen structural works in the longer term.</p> <p>Supported by mana whenua and Kihikihi Ratepayers and Residents Association.</p>	<p>Some members of the community, including the Police Temple Cottage Trust, Kihikihi Lions and some local businesses, oppose removal of the reserve on the basis it is an important heritage asset for the community.</p> <p>High immediate cost.</p>	<p>Removal \$50,000 if no asbestos.</p> <p>Removal \$70,000 if asbestos is found to be present.</p> <p>Minor works to create seating and interpretation \$17,000</p>
2. Retain and paint mural	<p>Supported by some members of community, including the Police Temple Cottage Trust and Kihikihi Lions and some local businesses because it is valued as a heritage asset.</p> <p>No immediate costs other than ongoing graffiti removal but risk of this would be mitigated by painting of a mural.</p>	<p>Not in accordance with RMP.</p> <p>Water tower wouldn't meet Heritage NZ thresholds for protection.</p> <p>Compromises future use and enjoyment of the area.</p> <p>Not supported by mana whenua and Kihikihi Ratepayers and Residents Association.</p> <p>Potential ongoing costs associated with graffiti removal and longer term significant costs associated with structural stability works.</p> <p>Will require a process to agree the design of the mural.</p>	<p>No short term costs as Lions have indicated they'll fund mural. Potential longer term costs to ensure structural stability.</p>

		Other local sites that a mural could be painted.	
3. Retain, paint mural and repurpose	Supported by some members of community, including the Police Temple Cottage Trust and some local businesses because it is valued as a heritage asset.	<p>Not in accordance with RMP.</p> <p>Water tower wouldn't meet Heritage NZ thresholds for protection.</p> <p>Ability to repurpose the facility unknown as assessment notes further investigations would be required.</p> <p>Likely to require earthquake proofing.</p> <p>Potentially unfeasible owing to engineering constraints and cost.</p> <p>Likely to be highest cost option.</p>	Unknown at this stage.



To: The Chairperson and Members of the Te Awamutu Community Board
From: Manager Governance
Subject: **2021 REPRESENTATION REVIEW**
Meeting Date: 14 September 2021

1 EXECUTIVE SUMMARY

The Local Electoral Act 2001 (LEA) requires local authorities to undertake a review of their representation arrangements:

- at least once every six years to ensure the arrangements provide fair and effective representation for communities, or
- after a decision to adopt a Māori Ward.

Council's last representation review was in 2018, where due to growth in Cambridge, an extra councillor and community board member were added to the Cambridge Ward.

On 19 May 2021 Council made a decision to adopt a Māori Ward, which means a representation review is mandatory this year.

A Statement of Proposal has been prepared for use in consulting the community and is included as Appendix 1 of this report. The Statement of Proposal includes information on what a representation review is, the detail of the changes that are proposed as well as a submission form.

The purpose of this report is to present the 2021 representation review Statement of Proposal for consideration to the Community Board for consideration.

2 RECOMMENDATION

That the Te Awamutu Community Board receive the report titled '2021 Representation Review' (document number 10679930) of Jo Gread, Manager Governance.

3 COMMENTARY

Representation reviews determine the number of councillors to be elected, the basis of election of those councillors, and if this includes wards, the boundaries and names of those wards. Reviews also include whether there are to be community boards and, if so, arrangements for those boards. Representation arrangements are to be determined so as to provide fair and effective representation for individuals and communities.

Current representation arrangements

Waipa District Council's current representation arrangements are as follows:

- Mayor (elected "at large" across Waipā district)
- Cambridge Ward – 5 members of Council
- Kakepuku Ward – 1 member of Council
- Maungatautari Ward – 1 member of Council
- Pirongia Ward – 2 members of Council
- Te Awamutu Ward – 4 members of Council
- Cambridge Community Board (covering Cambridge and Maungatautari Wards) – 6 elected board members and 2 appointed councillors
- Te Awamutu Community Board (covering Te Awamutu and Kakepuku Wards) – 5 elected board members and 2 appointed councillors

In total: **13** members of Council elected from 5 general wards, plus the Mayor; 2 Community Boards with 5 elected Board members and 2 appointed members in Te Awamutu, and 6 elected Board members in Cambridge and 2 appointed members.

Note: The Mayoralty is not subject to the representation review.

Proposed key changes

The key changes to Council's current representation arrangements proposed are:

- To reduce the number of general ward councillors from 13 to 10, plus one Māori Ward councillor
- Combining a significant part of the current Pirongia Ward with the Kakepuku Ward
- Extending the Maungatautari Ward to include the Kaipaki area (currently in the Pirongia Ward)
- Extending the Cambridge Ward boundary to Fencourt Road and at Hautapu to accommodate future growth

- A minor boundary change to the Te Awamutu Ward moving the area between Paterangi Road, Ngāroto Road and the railway into the proposed Pirongia and Kakepuku Ward
- A change to the ward areas for the community boards to align with the new ward boundaries proposed for councillors, except that the rural sub-division area for the Te Awamutu and Kihikihi Community Board will remain as Kakepuku, rather than the combined Pirongia and Kakepuku area
- The Māori Ward to cover the entire district
- Proposed changes of ward boundaries include changes to the ward names

Next steps

The Council will undertake public consultation on the proposal for the representation review from Friday 27 August 2021 to Wednesday 29 September 2021 and will hear submissions on the proposal on Tuesday 12 October 2021. After the Council has deliberated on submissions it will adopt a final proposal for its representation arrangements.

There is then a further period where appeals or objections can be lodged. If appeals or objections are received, these must be sent to the Local Government Commission. If this is to happen, decision making is then taken out of council's hands and the Local Government Commission will make a decision on council's elected member representation structure. The commission has until 11 April 2022 to issue a decision. If an appeal or objection is lodged, the decision on the elected member structure made by the Local Government Commission is final.



Jo Gread
MANAGER GOVERNANCE



Ken Morris
DEPUTY CHIEF EXECUTIVE / GROUP MANAGER BUSINESS SUPPORT

SUPPORTING INFORMATION: ASSESSMENT OF PROPOSAL

1 Statutory and policy requirements

Local Electoral Act 2001

19F Membership of community boards

- (1) Every community board—
- (a) is to consist of not fewer than 4 members nor more than 12 members; and
 - (b) is to include at least 4 elected members; and
 - (c) may include appointed members.
- (2) The number of appointed members is to be less than half the total number of members.
- (3) The persons who are appointed under subsection (1)(c) as members of the community board must—
- (a) be members of, and must be appointed by, the territorial authority for the district in respect of which the community is constituted; and
 - (b) if the territorial authority is divided into wards, also be members of the territorial authority representing a ward in which the community is situated.

19J Review of community boards

- (1) A territorial authority must, on every occasion on which it passes a resolution under [section 19H](#), determine by that resolution, and in accordance with this Part, not only the matters referred to in that section but also whether, in light of the principle set out in [section 4\(1\)\(a\)](#) (which relates to fair and effective representation for individuals and communities),—
- (a) there should be communities and community boards; and
 - (b) if so resolved, the nature of any community and the structure of any community board.
- (2) The resolution referred to in subsection (1) must, in particular, determine—
- (a) whether 1 or more communities should be constituted:

- (b) *whether any community should be abolished or united with another community:*
 - (c) *whether the boundaries of a community should be altered:*
 - (d) *whether a community should be subdivided for electoral purposes or whether it should continue to be subdivided for electoral purposes, as the case may require:*
 - (e) *whether the boundaries of any subdivision should be altered:*
 - (f) *the number of members of any community board:*
 - (g) *the number of members of a community board who should be elected and the number of members of a community board who should be appointed:*
 - (h) *whether the members of a community board who are proposed to be elected are to be elected—*
 - (i) *by the electors of the community as a whole; or*
 - (ii) *by the electors of 2 or more subdivisions; or*
 - (iii) *if the community comprises 2 or more whole wards, by the electors of each ward:*
 - (i) *in any case to which paragraph (h)(ii) applies,—*
 - (i) *the proposed name and the proposed boundaries of each subdivision; and*
 - (ii) *the number of members proposed to be elected by the electors of each subdivision.*
- (3) *Nothing in this section limits the provisions of [section 19F](#).*

19W Factors in determination of matters in relation to community boards

In determining the matters specified in paragraphs (a) to (i) of [section 19J\(2\)](#), the territorial authority and, where appropriate, the Commission must ensure—

- (a) *that, in the case of the matters specified in paragraphs (a) to (g) of [section 19J\(2\)](#), it has regard to such of the criteria as apply to local government reorganisation under the [Local Government Act 1974](#) or the [Local Government Act 2002](#) as the territorial authority or the Commission considers appropriate in the circumstances; and*

- (b) *that the election of members of the community board, in one of the ways specified in subparagraphs (i) to (iii) of section 19J(2)(h), will provide effective representation of communities of interest within the community and fair representation of electors; and*
- (c) *that the boundaries of every community, and of every subdivision of a community, coincide with the boundaries of the current statistical meshblock areas determined by Statistics New Zealand and used for parliamentary electoral purposes.*

Appendix 1

STATEMENT OF PROPOSAL (document number 10677550)

REPRESENTATION REVIEW

STATEMENT OF PROPOSAL

AUGUST 2021



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Issue	Reason for Issue	Author	Reviewer	Date
1				
2				

PART 1 - EXECUTIVE SUMMARY

We are reviewing how Waipa District Council represents our communities in time for the 2022 local authority elections.

Council has decided on an initial proposal for consultation with the community and we would like your views.

This booklet has all the information you need to understand the option we're proposing for representation of our district and includes a submission form for you to have your say.

Below is a comparison of what we have now and what we are proposing. Our maps will show you all the changes we are proposing to the ward boundaries.

Councillor Representation¹

Current Councillor and Ward Representation		Proposed Councillor and Ward Representation	
Ward	Councillors	Ward	Councillors
Cambridge	5	Cambridge	4
Kakepuku	1	Waipā Māori	1
Maungatautari	1	Maungatautari	1
Pirongia	2	Pirongia & Kakepuku	2
Te Awamutu	4	Te Awamutu and Kihikihi	3
Total	13	Total	11

Community Board Representation

Current Community Board Representation		Proposed Community Board Representation	
Subdivision	Members	Subdivision	Members
Cambridge Community Board		Cambridge Community Board	
Cambridge	5	Cambridge	4
Maungatautari	1	Maungatautari	1
Appointed Councillor	2	Appointed Councillor	2
Total	8	Total	7
Te Awamutu Community Board		Te Awamutu & Kihikihi Community Board	
Te Awamutu	4	Te Awamutu & Kihikihi	4
Kakepuku	1	Kakepuku	1
Appointed Councillor	2	Appointed Councillor	2
Total	7	Total	7

¹ Note: The Mayor is not included in the representation review

PART 2 - BACKGROUND

2.1 What is a representation review?

Every three years elections are held for councils. To ensure we have fair and effective representation at these elections, councils are required by the Local Electoral Act 2001 to review their representation arrangements at least once every six years.

Waipa District Council carried out a representation review in 2018 for the 2019 and 2022 elections. On 19 May 2021 Council made a decision to adopt a Māori Ward, which means a representation review is mandatory this year.

Representation reviews determine the number of councillors to be elected, if they are to be elected from wards or not, and if so, the boundaries and names of those wards. Reviews also include whether there are to be community boards, the number of people that might be elected to them and from where.

Representation arrangements need to be decided so as to provide fair and effective representation for individuals and communities.

Representation reviews look at:

- What communities of interest we have in the district?
- How those communities of interest can be effectively represented?
- How those communities can be fairly represented?

2.2 Key Dates

Tuesday 17 August 2021

Council adopted an initial proposal for its representation arrangements to consult on with its community.

Friday 27 August 2021 - Wednesday 29 September 2021

Consultation Open

Time for the community to provide feedback to the Council on the initial proposal.

Tuesday 12 October 2021

Hearing of Submissions

Council will hear from members of the public who want to speak to their submissions.

Tuesday 26 October 2021

Adoption of final proposal

After considering all submissions Council will adopt a final proposal for its representation arrangements.

Friday 29 October 2021 – Tuesday 30 November 2021

Appeals/Objections Period

The public can make formal appeals or objections on Council's final proposal.

April 2022

If any formal appeals or objections are made on the final proposal, the Council will send these to the Local Government Commission to review along with our representation arrangements. The Local Government Commission then makes the decision on how Waipā District Council will be represented for the 2022 elections.

PART 3 - WHAT WE HAVE NOW

At the moment, Waipā District Council has a Mayor, 13 Councillors elected from 5 wards and 2 Community Boards.

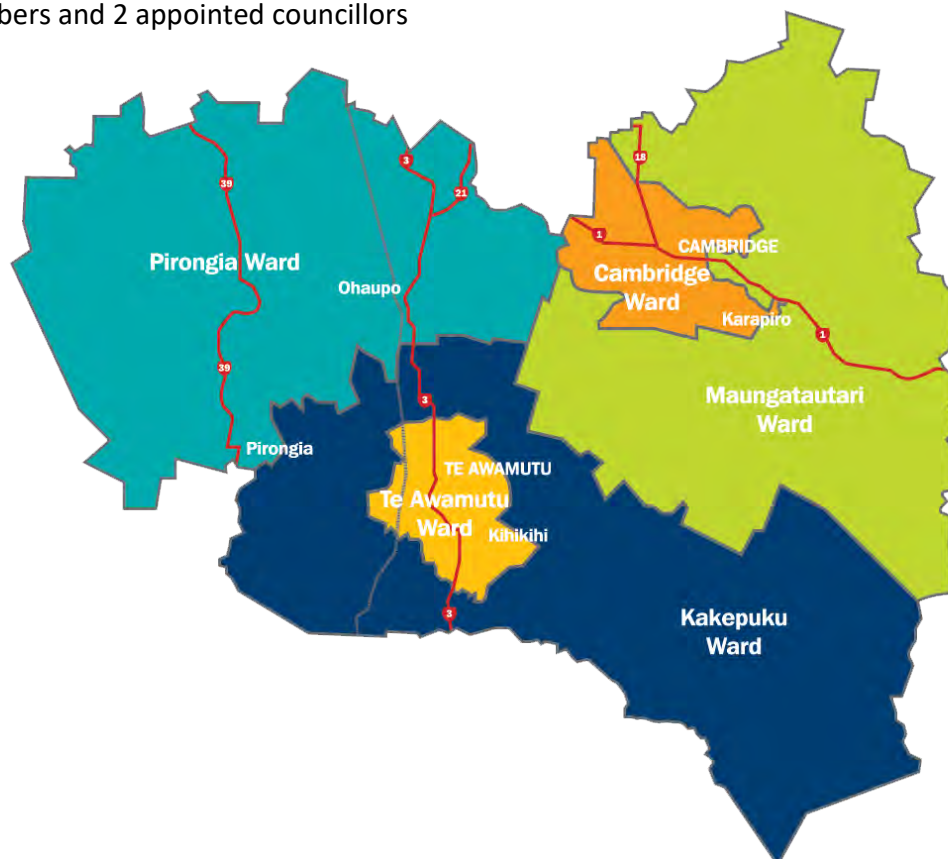
The Mayor is elected across the whole district ('at large') and is not part of this representation review.

Councillors:

- Cambridge Ward – 5 Councillors
- Kakepuku Ward – 1 Councillor
- Maungatautari Ward – 1 Councillor
- Pirongia Ward – 2 Councillors
- Te Awamutu Ward – 4 Councillors

Community Boards:

- Cambridge Community Board (covering Cambridge and Maungatautari Wards) – 6 elected board members and 2 appointed councillors
- Te Awamutu Community Board (covering Te Awamutu and Kakepuku Wards) – 5 elected board members and 2 appointed councillors



PART 4 - WHAT WE ARE PROPOSING?

After considering the different options, Council is recommending the following representation for our district:

4.1 Councillors

We are proposing:

11 Councillors in total; 10 general ward councillors elected by ward, 1 Māori ward councillor elected by one district-wide ward, plus the Mayor elected at large.

This reduces the number of councillors by two (2) to a more appropriate level for the size of Waipa District.

4.2 Wards

We are proposing:

Five Wards in total with the following names:

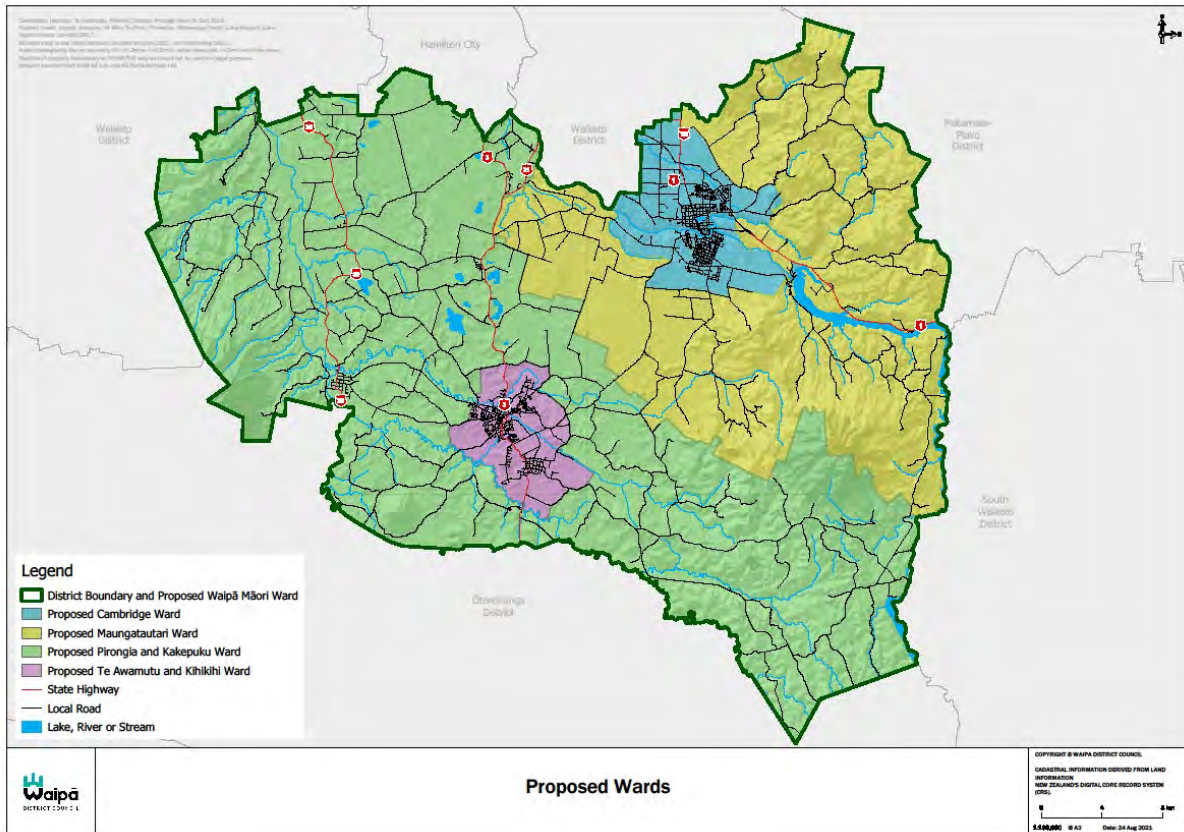
- Waipā Māori Ward
- Cambridge Ward
- Te Awamutu and Kihikihi Ward
- Pirongia and Kakepuku Ward
- Maungatautari Ward

Kihikihi is now included in the ward name for Te Awamutu and the combined wards of Pirongia and Kakepuku becomes the Pirongia and Kakepuku ward.

Ward	Number of Councillors	Electoral Population	Population per Councillor
Waipā Māori Ward	1	5,100	5,100
Cambridge Ward	4	21,300	5,325
Te Awamutu and Kihikihi Ward	3	14,600	4,867
Pirongia and Kakepuku Ward	2	11,250	5,625
Maungatautari Ward	1	5,590	5,590

The population per councillor in each ward must be within 10 percent of the population per councillor (5,270) across the entire district, not including the Māori ward. This proposal passes this legal test.

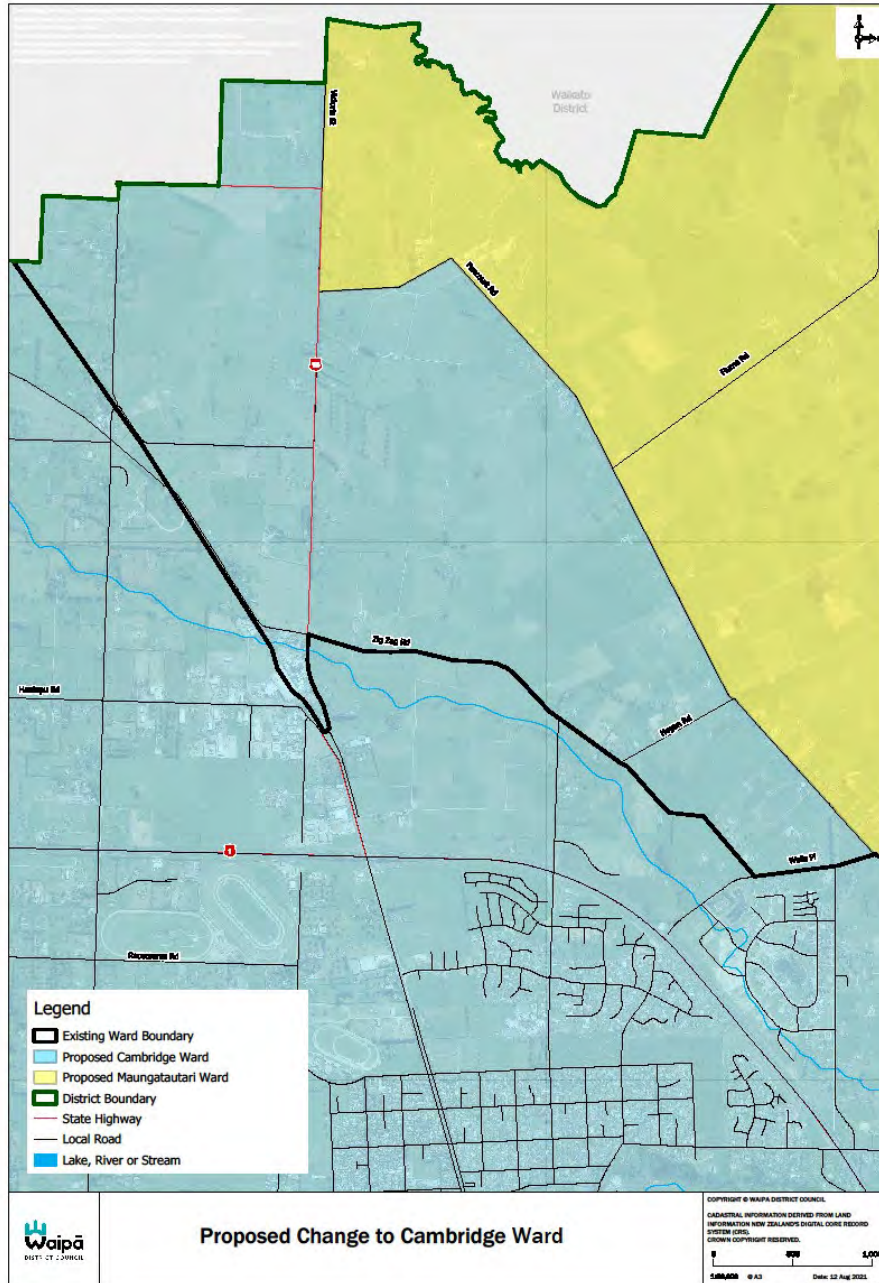
You can use our interactive map available at waipadc.govt.nz/haveyoursay to enter your address and see which ward you are in and how many councillors you would have to vote for under the initial proposal:



4.3 Changes to Wards

4.3.1 Cambridge Urban Ward

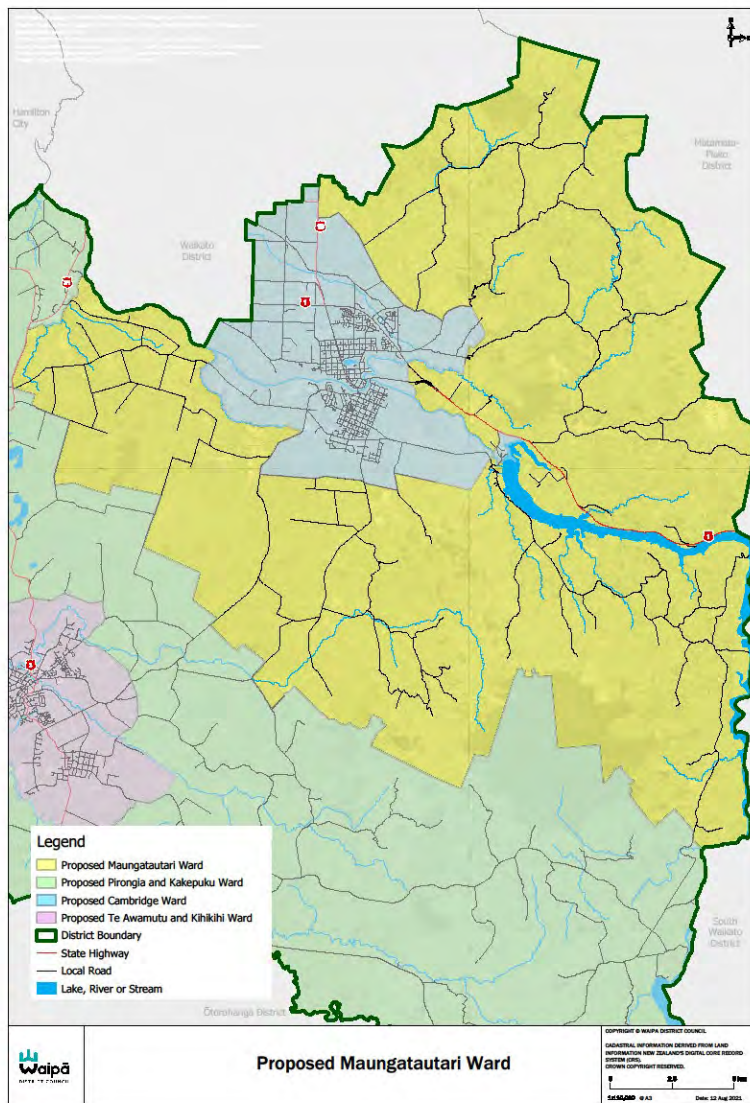
Proposal: A minor boundary change to the Cambridge Ward extending the Cambridge urban boundary (currently the thicker line) to Fencourt Road and at Hautapu to accommodate future growth as shown on map below:



4.3.2 Maungatautari Ward

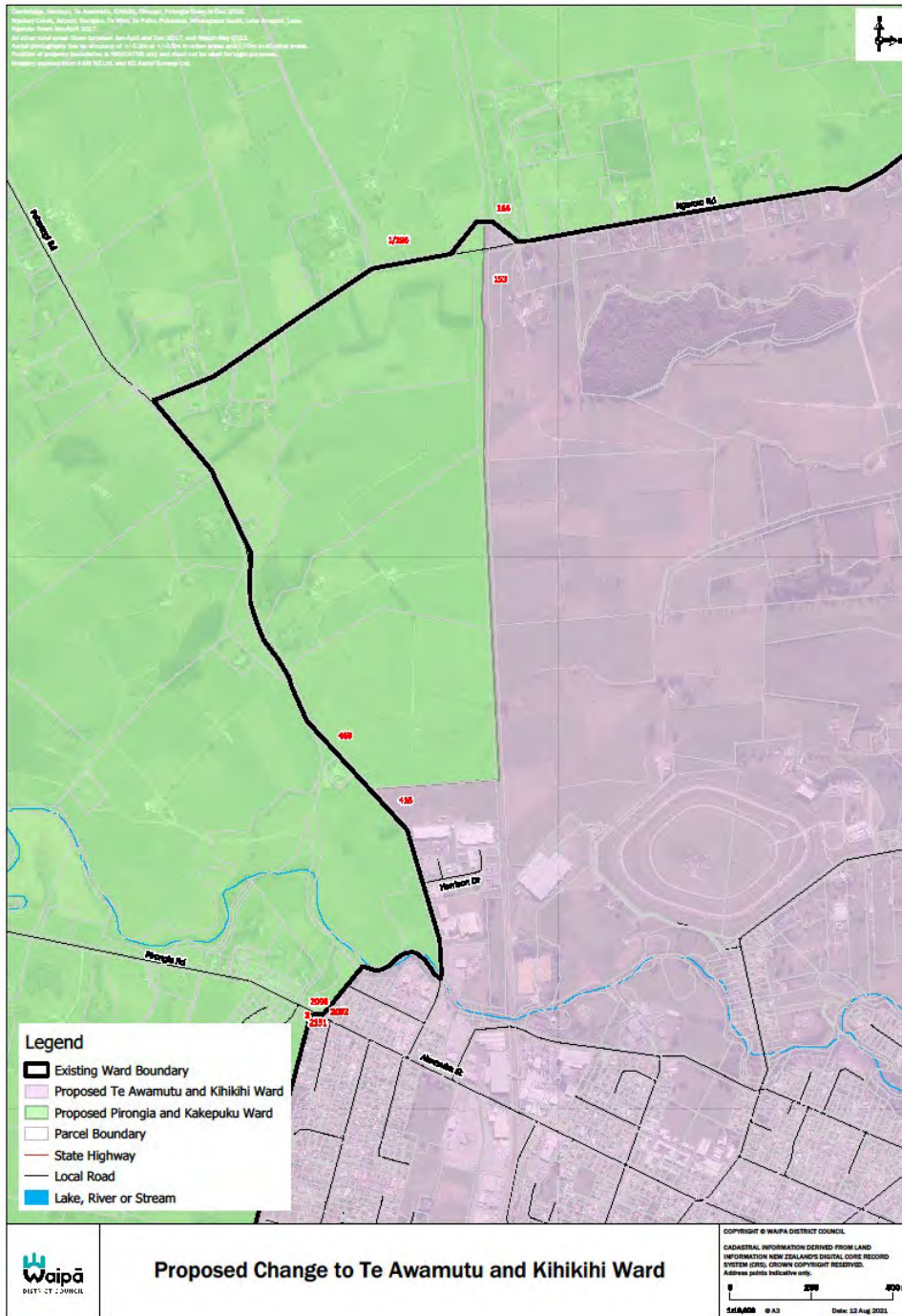
Proposal: Extending the Maungatautari Ward around to the south-west of Cambridge

All the rural areas around Cambridge are now included in the Maungatautari Ward. The proposal is to move the Kaipaki area, currently in the Pirongia Ward, to the Maungatautari Ward. Given the proximity and the direction of the linking roads, the Kaipaki area is likely to align more with Cambridge, or have the flexibility to look to either Te Awamutu or Cambridge for services.



4.3.3 Te Awamutu and Kihikihi Ward

Proposal: A minor boundary change to the Te Awamutu and Kihikihi Ward moving the area between Paterangi Road, Ngaroto Road and the railway into the Pirongia and Kakepuku Ward to align with statistical areas.



4.3.4 Pirongia and Kakepuku Ward

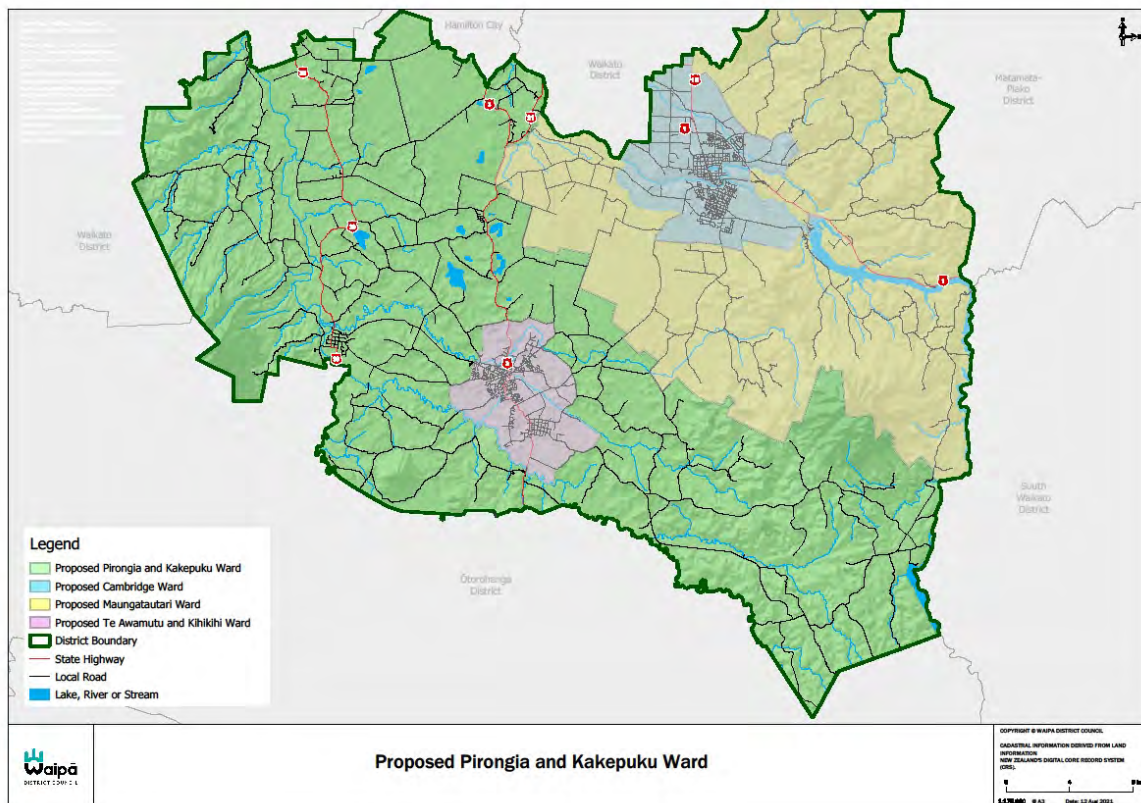
Proposal: Combining the adjusted Pirongia Ward (minus Kaipaki) and Kakepuku ward.

Waipā includes an urban ward (Cambridge), which is expanding significantly and is rapidly becoming more densely populated, while on the other end of the spectrum we have rural wards such as Kakepuku, which is primarily farming, experiencing very little population growth and likely to stay that way for some time.

As part of the representation review, the legislation requires us to make sure that each councillor represents approximately the same number of people (that is, within 10% of the average population per councillor).

As Cambridge is expanding, we needed to look at how our rural wards are structured to achieve equality of representation between our urban and rural wards. Changing the way we structure our rural wards means we have more options for achieving representation equality per councillor other than adding more councillors into the Cambridge ward.

Combining Pirongia and Kakepuku joins the two rural areas that look more to Te Awamutu instead of to Cambridge for services. This passes the test for fair representation and is the proposal for the rural wards which best aligns with communities of interest and minimises alterations to ward boundaries.



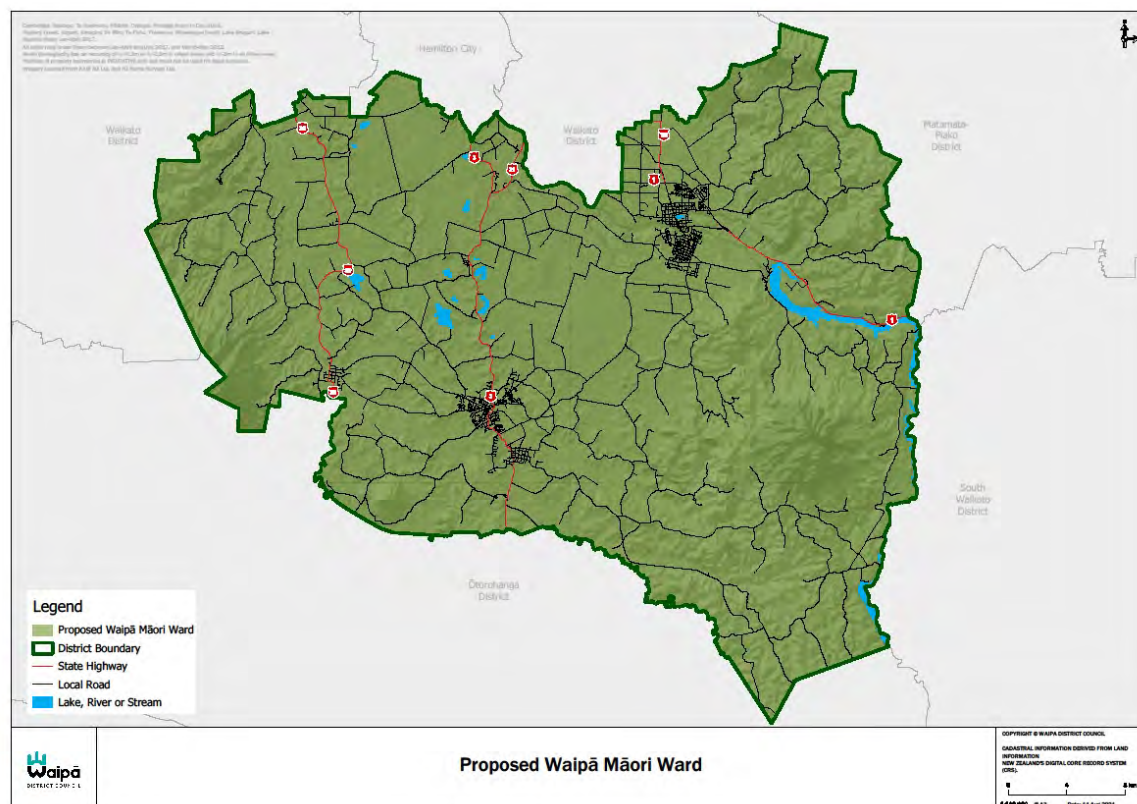
4.3.5 Māori Ward

On 19 May 2021 Council resolved to establish a Māori Ward. The Māori Ward establishes an area where only people on the Māori electoral roll can vote for candidates in the Māori Ward. They can also vote for the Mayor, but not for any other ward councillors.

The Local Government Commission publishes on its website how many Māori Ward members councils across the country are allowed based on the calculation in the Local Electoral Act 2001 (LEA), which factors in both population and number of councillors. This calculation is undertaken using figures issued by Statistics New Zealand.

As Waipa District Council’s entitlement is only one Māori Ward member, there will be one Māori Ward across the whole district. The proposed name of this ward is ‘Waipā Māori Ward’.

The only variable to be decided on in relation to the Māori Ward in Waipā for the purposes of the representation review is the name of the ward.



4.3.6 Community Boards

Every time a council undertakes a representation review it must consider whether community boards are appropriate to provide for effective representation of communities of interest within the community and fair representation of electors.

Council is proposing to retain the current two community boards covering four subdivisions with the following names:

Cambridge Community Board

- Cambridge Subdivision
- Maungatautari Subdivision

Te Awamutu Community Board

- Te Awamutu and Kihikihi Subdivision
- Kakepuku Subdivision

Kihikihi is now included in the subdivision name for Te Awamutu, otherwise there are no changes proposed to the names of the community board subdivisions.

Subdivision	Number of Elected Members	Electoral Population	Population per Elected Member	Number of Appointed Members (Councillors)
Cambridge Community Board				
Cambridge Subdivision	4	22,510	5,628	1
Maungatautari Subdivision	1	5,970	5,970	1
Te Awamutu and Kihikihi Community Board				
Te Awamutu and Kihikihi Subdivision	4	17,160	4,290	1
Kakepuku Subdivision	1	4,190	4,190	1 (from the Pirongia and Kakepuku Ward)

We are proposing some adjustments to boundaries for each community board.**(a) Cambridge Community Board**

- A minor boundary change to the Cambridge Subdivision, which is consistent with the change to the ward boundary, to extend the Cambridge Subdivision boundary to Fencourt Road and Hautapu to accommodate future growth, and;
- Consistent with the change to the ward boundary, including all the rural areas around Cambridge in the Maungatautari Subdivision. This change moves the Kaipaki area, currently in the Pirongia Ward, to the Maungatautari Subdivision. Given the proximity and the direction of the linking roads, the Kaipaki area is likely to align more with Cambridge, or have the flexibility to look to either Te Awamutu or Cambridge for services.

The Cambridge Subdivision will be represented by 4 elected members on the community board, with 1 elected representative from the Maungatautari Subdivision.

(b) Te Awamutu Community Board

- A minor boundary change to the Te Awamutu and Kihikihi Subdivision moving the area between Paterangi Road, Ngaroto Road and the railway into the Pirongia and Kakepuku Ward to align with statistical areas.

The Te Awamutu and Kihikihi Subdivision will continue to be represented by 4 elected members on the community board. It is proposed that the rural elected representation on the community board continue from the current Kakepuku Subdivision with 1 elected member, instead of combining the Pirongia and Kakepuku Subdivisions as has been done with the wards. The reason for this is to be able to maintain the Te Awamutu Community Board in as close to its current form as possible and ensure compliance with the fair representation rule (+/- 10%) and also recognises that Pirongia residents are already supported by the Pirongia Ward Committee.



PART 5 - QUESTIONS AND ANSWERS

Q. Why did Council adopt this proposal as its initial proposal?

- It ensures that there is fair representation across the whole district (based on population).
- It aligns with our communities of interest.
- It ensures that our communities of interest are fairly and effectively represented.
- It complies with the requirements of the Local Electoral Act 2001 for fair and effective representation.

Q. What is meant by communities of interest?

A 'community of interest' is the community people associate with most. The Local Government Commission identifies a 'community of interest' in three possible ways:

- Perceptual – a sense of belonging to a clearly defined area or locality
- Functional – the ability to meet with reasonable economy the community's requirements for comprehensive physical and human services
- Political – the ability of the elected body to represent the interest and reconcile the conflicts of all its members.

The perceptual and functional aspects can be extended to define a community of interest as having:

- A sense of community identity and belonging reinforced by
 - Distinctive physical and topographical features
 - Similarities in economic or social activities carried out in the area
 - Similarities in the demographic, socio-economic and/or ethnic characteristics of the residents of a community
 - Distinct local history of the area
 - The rohe or takiwā of local iwi and hapū
- Dependence on shared facilities and services in an area, including:
 - Schools, recreational and cultural facilities
 - Retail outlets, transport and communication links

Q. What are Waipa's communities of interest?

Waipa district is predominately rural, with two large urban towns. We have identified 4 main communities of interest:

- Cambridge town
- Te Awamutu town
- Rural areas that use Cambridge as a service centre
- Rural areas that use Te Awamutu as a service centre

Q. How does Council ensure effective representation of a community of interest?

Factors that the Local Government Commission has highlighted for consideration include:

- Avoiding arrangements that may create barriers to participation, for example, not recognising residents' familiarity and identity with an area during elections
- Not splitting recognised communities of interest between electoral subdivisions
- Not grouping together two or more communities of interest that have few common interests
- Accessibility, size and configuration of an area, including:
 - The population's reasonable access to its elected members and vice versa
 - The elected member's ability to:
 - Effectively represent the views of their electoral area
 - Provide reasonably even representation across the electoral area including activities like attending public meetings and opportunities for face to face meetings

Q. What is considered fair and equitable representation? (+/-10% rule)

Section 19V of the Local Electoral Act 2001 (LEA) requires that if councillors are to be elected through a ward structure, then the membership of the wards is required to provide approximate population representation equality per councillor. That is, all votes are of approximately equal value (referred to as the +/-10% rule) unless there are good reasons (which are prescribed in the LEA) to depart from this requirement. This requirement applies to wards (general and Māori) and subdivisions of community boards (if any).

Q. Was consideration given to councillors being elected 'at large' (across the whole district), rather than by ward?

In 2018, the Council regarded maintaining the rural voice around the council table as important. To date this is still regarded as important as part of this representation review. Therefore no options for electing councillors at large have been put forward as this would reduce or potentially lose the rural voice around the council table.

Q. What is a Māori Ward?

Māori wards are wards where electors enrolled on the Māori electoral roll for the 2022 elections will vote for and be represented by candidates standing in a Māori ward.

Q. Why are there no specific questions asked on Māori Wards?

On 19 May 2021 Council resolved to establish a Māori Ward. The number of Māori Ward members a Council is able to have is based on the calculation in the Local Electoral Act 2001 (LEA), which factors

in both population and number of councillors. As Waipa District Council's entitlement is one Māori Ward member, there will need to be one Māori Ward across the whole district. The proposed name of this ward is 'Waipā Māori Ward'.

The only decision required in relation to the Māori Ward in Waipā for the purposes of the representation review is the name of the ward.

Q. Are ward councillors solely there for their ward or do they make decisions for the whole district?

All councillors no matter how they are elected must take the interests of the whole district into account in their decision making.

Q. What do community boards do?

Community boards are an additional layer of representation that report directly to the Council.

The legislative purpose of a community board is to:

- represent and act as an advocate for the interests of the community;
- consider and report on any matter referred to it by their council, and any issues of interest to the community board;
- make an annual submission to their council on expenditure;
- maintain an overview of services provided by their council within the community; and
- communicate with community organisations and special interest groups in the community, and undertake any other responsibilities delegated by their council.

Both Community Boards also allocate discretionary grant funding and organise rural tours. The rural tours are organised by each Community Board annually and take place over two weekends, with the purpose of seeking the views of the rural communities each Board represents. The Cambridge Community Board also manages Council's sister cities relationships and organises the annual ANZAC and Armistice civic services in Cambridge.

Read more about community boards here <https://www.lgnz.co.nz/local-government-in-nz/community-boards>

Q. Why is there no community board for what is the current Pirongia Ward?

The Pirongia ward communities are currently supported by the Pirongia Ward Committee, which is a committee of Council. This committee currently has similar powers to the Community Boards. The Committee uses existing community group structures to select representatives and provides effective

information dissemination between the community groups and the Pirongia Ward Committee (which includes the Pirongia Ward Councillors).

Committees of Council such as the Pirongia Ward Committee, are disestablished at the time of the local authority elections and then it is for the incoming Mayor or Council to decide what Committees will be in place for the new term.

Q. What other options did Council consider?

You can read the report which went to Council's Finance & Corporate Committee here: <https://bit.ly/3iZKGD9> This sets out the other options Council considered for all aspects of the review.

PART 6 - HAVE YOUR SAY

Submission forms/surveys and copies of the Statement of Proposal are available:

- Online at the Council's website: www.waipadc.govt.nz/haveyoursay
- At the Council Offices and Libraries
- By phoning (07) 872 0030 and requesting a copy.

Any person may make a written submission on the initial proposal for the representation review.

Submissions must be made online or in writing in the format shown in the detachable submission form following this page. This form is intended as a guide only, but is suitable for brief submissions. Please attach additional pages as necessary.

Please note that written submissions are to be received by Waipā District Council by 5.00pm on Wednesday 29 September 2021.

SUBMISSIONS CAN BE:

Online: www.waipadc.govt.nz/haveyoursay

Emailed to: submissions@waipadc.govt.nz

Subject heading should read: *2021 Representation Review – Submission*

Posted to: Waipā District Council
Attn: 2021 Representation Review – Submission
Private Bag 2402
Te Awamutu 3840

Delivered to: Waipā District Council
101 Bank Street
Te Awamutu

Waipā District Council
23 Wilson Street
Cambridge

KEY DATES

Submissions open	27 August 2021
Submissions close	29 September 2021
Submissions hearing	12 October 2021
Council adopts final proposal	26 October 2021

Council will acknowledge in writing each submission received. All submissions will be considered and deliberated on. You have the opportunity to have your submission heard in person at the meeting on 12 October 2021. When you complete the submission form, please tell us if you would like to be heard.

If you have any further queries please contact Council on 0800 924 723.

6.1 Submission Form

	<h1 style="margin: 0;">2021 Representation Review Submission Form</h1>
<p>To: Waipā District Council, Private Bag 2402, Te Awamutu 3840 Phone: 0800 924 723 Fax: 07 872 0033 Web: www.waipadc.govt.nz Email: submissions@waipadc.govt.nz</p>	

SUBMISSIONS CLOSE: 5pm – Wednesday 29 September 2021

Full name: _____ Organisation: (if applicable) _____ Address for correspondence: _____ _____ Email: _____ Phone: _____	<p style="text-align: center; font-size: small;">For office use only:</p> <p style="text-align: center;">Submission No.</p>
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Submissions made under the Local Government Act 2002 are public documents. They are made available in a report to the elected members of Council and to the public via Council’s website and on request. Personal information supplied will be used for administration purposes and as part of the consultation process. You have the right to correct any errors in personal details contained in your submission.

If you wish to request your personal information in your submission to be kept confidential, please contact governance.support@waipadc.govt.nz.

I wish to present my submission verbally to a public Council hearing: Yes No

What ward are you currently in²? _____ or I don’t know

² Current wards are: Cambridge, Maungatautari, Te Awamutu, Kakepuku and Pirongia

ABOUT THE PROPOSAL

Waipa District Council is proposing to have 11 councillors in total, made up of 10 general ward councillors elected from 4 general wards and 1 Māori Ward councillor elected from 1 district wide Māori Ward. The Mayor is elected district-wide.

The initial proposal includes combining the current Pirongia Ward with the Kakepuku Ward and extending the Maungatautari Ward to include the Kaipaki area (currently in the Pirongia Ward).

There are also some minor adjustments to the urban boundaries of Te Awamutu and Kihikihi, and the Cambridge Ward.

The proposal retains the current Community Boards with some minor changes to the Te Awamutu and Kihikihi Subdivision boundary for the Te Awamutu Community Board. For the Cambridge Community Board there is a minor boundary change to the Cambridge Subdivision and the Maungatautari Subdivision is extended around the south-west of Cambridge to include Kaipaki to align with the ward boundaries.

In the following pages, we will ask for your feedback on the details of the 2021 Representation Review Initial Proposal.

Do you support all aspects of this proposal?

Yes No

If no, or for further comment, please continue below.

If yes, and you have no further comment, please skip all further questions and submit the form

Councillors

The proposal is to reduce the number of general ward councillors from 13 to 10, plus one Māori Ward councillor³

Do you agree with the proposal to reduce the number of general ward councillors from 13 to 10?

Yes No Neutral

Comments:

³ Note that the decision to have a Māori Ward was made on 19 May 2021 and is not part of this review.

As Cambridge is expanding we needed to look at how our rural wards are structured to achieve equality of representation between our urban and rural wards. Changing the way we structure our rural wards means we have more options for achieving representation equality per councillor other than adding more councillors into the Cambridge Ward. Combining Pirongia and Kakepuku Wards joins the two rural areas that look more to Te Awamutu instead of to Cambridge for services.

Do you agree with combining a significant part of the current Pirongia Ward with the Kakepuku Ward?

Yes No Neutral

Comments:

It is proposed to include all the rural areas around Cambridge in the Maungatautari Ward. Given the proximity and the direction of the linking roads, the Kaipaki area is likely to align more with Cambridge, or have the flexibility to look to either Te Awamutu or Cambridge for services.

Do you agree with extending the Maungatautari Ward to the south-west of Cambridge to include Kaipaki?

Yes No Neutral

Comments:

Do you agree with extending the Cambridge Ward boundary to Fencourt Road and at Hautapu to accommodate future growth?

Yes No Neutral

Comments:

Do you agree with a minor boundary change to the Te Awamutu Ward moving the area between Paterangi Road, Ngāroto Road and the railway into the proposed Pirongia and Kakepuku Ward to align with statistical areas?

Yes No Neutral

Comments:

Community Boards

The proposal retains the current Community Boards with some minor changes to the Te Awamutu and Kihikihi Subdivision boundary for the Te Awamutu Community Board. For the Cambridge Community Board there is a minor boundary change to the Cambridge Subdivision and the Maungatautari Subdivision is extended around the south-west of Cambridge to include Kaipaki.

Do you agree with the proposal to retain the Community Boards?

Yes No Neutral

Comments:

If you agree with the proposal to retain the Community Boards, do you agree with the boundary changes which have been made to the Cambridge Community Board Subdivisions?

Extending the Cambridge Subdivision boundary to Fencourt Road and at Hautapu to accommodate future growth?

Yes No Neutral

Extending the Maungatautari Subdivision to the south-west of Cambridge to include Kaipaki?

Yes No Neutral

Cambridge Community Board Comments:

If you agree with the proposal to retain the Community Boards, do you agree with the boundary changes which have been made to the Te Awamutu and Kihikihi Subdivision to move the area between Paterangi Road, Ngāroto Road and the railway into the proposed Kakepuku Subdivision to align with the changes to the ward boundaries?

Yes No Neutral

Comments:

Do you support the proposed names for the Wards?

The proposed ward names are:

- Waipā Māori Ward
- Te Awamutu and Kihikihi Ward
- Cambridge Ward
- Pirongia and Kakepuku Ward
- Maungatautari Ward

Yes No Neutral

Comments:

Do you support the proposed Subdivision names?

- Te Awamutu and Kihikihi Subdivision
- Cambridge Subdivision
- Kakepuku Subdivision
- Maungatautari Subdivision

Yes No Neutral

Comments:

General Comments:

Please note any further comments you have in regard to the initial proposal below:



TE AWAMUTU - HEAD OFFICE

101 Bank Street, Private Bag 2402, Te Awamutu Ph 07 872 0030

CAMBRIDGE - SERVICE CENTRE

23 Wilson Street, Cambridge Ph 07 823 3800

[f/Waipadistrictcouncil](#) [@/Waipa_NZ](#) [t/Waipas_DC](#)

TE AWAMUTU COMMUNITY BOARD REPORT



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Notice of Motion**
Meeting Date: 14 September 2021

1 SUMMARY

A notice of motion has been submitted by Board Member Derbyshire.

2 NOTICE OF MOTION

That the Te Awamutu Community Board recommend that Council retain complete control of the District Water Assets, and reject the Government's current Three Waters proposal to acquire these Assets.

3 BACKGROUND

The Waipa District water assets have been built up over many decades by the work and foresight of the Council, community, and investment by ratepayers. The huge investment over this time to reach the current level of infrastructure has been solely to secure an ongoing supply of treated water for private homes and businesses, and to allow for future growth of the District. Waipa wastewater and stormwater upgrades have now reached a level that is the envy of many Councils that are still struggling with the challenges of growth, aging infrastructure, climate change, and achieving legal standards set by Central Government.

Many members of our Community are wondering why the Government is offering “ Incentives ” to take control of these assets. It appears that the narrative currently being rolled out by Government gives the impression that all of New Zealand's water is unfit to drink, and all we get when we turn on the taps is green slime. Apart from the well documented recent cases of poor water quality in localized areas of Hawkes Bay and Southland, there appears to be no evidence offered by the Government to support these claims of widespread water quality failure.

If this proposal goes ahead, it is believed that the Government intends to borrow heavily to invest in those poor performing Council's infrastructure to bring them up to standard. It is anticipated therefore, that all water users across the country will be paying for these upgrades, irrespective of their regions, or how sound their own infrastructure is. To put it simply, we would be providing a subsidy to those regions who have underinvested in, or poorly managed their own infrastructure. A simple solution would be for Central Government to fund the upgrades required through loans to those affected Councils.

Water is a basic human need, and to relinquish this control to Central Government who may privatize, sell, levy or otherwise determine what happens to our water, is completely unacceptable to many members of our community.

4 RECOMMENDATION

That the Te Awamutu Community Board receive the Notice of Motion of Board Member Derbyshire

TE AWAMUTU COMMUNITY BOARD REPORT



To: Members of the Te Awamutu Community Board
From: Angela Holt, Chairperson
Subject: **Chairperson's Report**
Meeting Date: 14 September 2021

1 PLAQUE FOR OLD POST OFFICE BUILDING

Back in March 2021 we supported a proposal presented by Luke East for a commemoration plaque for Her Majesty The Queen and His Royal Highness Prince Philip to go on the old Post Office building where they visited back in 1954.

This was however dependant on the cost of the plaque. It took Luke some time to find who was able to undertake this work and he has finally managed to secure a quote from Waikato Stonecraft who are the only suppliers he could find that can also do the imagery work.

For a plaque at around 400 x 270mm, the cost will be \$ 3,342 including GST (\$2,890.43 plus GST).

I would also like to add a quote from Luke's last email: "Recently received an email from the DPMC advising me that Her Majesty The Queen was deeply moved to learn that Te Awamutu will be erecting the plaque and was touched by its design - so it would be a shame if funding wasn't forthcoming now that HM has given it her tick of approval."

Recommendation

That the Te Awamutu Community Board approve the purchase of a memorial plaque from Waikato Stonecraft to the value of \$2,890.43 plus GST from its discretionary fund to commemorate the Platinum Jubilee of Queen Elizabeth II and the visit she made to Te Awamutu with Prince Philip in 1954.

2 MEMORAL PARK

I have used Antenno this week to also highlight the need for a safety netting fence along the edge of the stream where there is a major slip near the playground at the end of the pond.

Considering the parks group raised this back in July, I raised it at our August meeting, DANGER – KEEP OUT tape could be put around all the playgrounds at the start of covid, we can't even get three standards and some tape to be erected to keep people away from the edge of a bank that could cave in at any time. I find this particularly frustrating when in the interest of Health & Safety at the other end of the park, machinery could be brought in and paid for, within days to remove a path from a relatively flat piece of ground, that had a few uneven pavers and was well back from the stream.

This area is also near the playground, in an area where families regularly walk between the stream and lake to access the path and is a relatively low cost to address. Ideally three waratahs and some orange safety netting will do the job in the meantime. We just need to keep people from walking where the bank could cave away. A more permanent fix will be more expensive, but some plantings there to hold the bank and stream edge would be a good start. It may need something more substantial like a retainer wall/rocks.

Now that the draft plan has been approved the Community Board needs to be kept abreast of proposed developments in the park, so that we can have input into these decisions before they become fait accompli.

With the changes that are proposed for the War Memorial Park and the fact that we have only approved the "draft concept" I would like to recommend the Te Awamutu Community Board receive information pertaining to any changes related to the War Memorial Park at least three months in advance along with any other information that would be helpful to assist us to get good community feedback and support.

Recommendation

That the Te Awamutu Community Board receive information from council staff pertaining to changes related to the War Memorial Park at least three months in advance of the proposed time of the change to allow time for the community board to provide community feedback to staff.

3 COMMUNITY BOARD MEETING AND PUBLIC INVOLVEMENT

I would like to advise that I have confirmation from a senior councillor that Community Board business can be included at the monthly Council meetings during the agenda item for "Meetings attended". Getting what we have achieved or are intending to has been difficult for an extended period of time and I have on a number

of occasions had councillors say “they never hear anything from us bar the end of year report!” Councillor Lou Brown has kindly offered to be our spokesperson and take any items we want raised at council to the meeting. My suggestion is that we move the items/information that we want reported to council.

Five minutes at a public forum is hardly allowing community participation so we need to provide an improved forum for this outside of the actual board meeting. I would like to recommend we run some public forums prior to our meetings – possibly put on some nibbles and invite the public along to raise any issues or ideas they may have.

We agreed and set up appointments to liaise with sectors of our community and I do not believe we are performing this role to the best of our ability. The intention was to:

- interact proactively with our community
- to benefit their causes in any way we could assist, and
- to increase our own profile and awareness in the community of what we actually do.

Community Board is more than just reading our agenda’s and coming to a meeting. We all need to be getting out into the community and being more proactive.

4 REPRESENTATION REVIEW

From social media interaction I have had a person ask about a māori representative on the Community Board. Personally, I have no problem with this at all. I understand this is not a change we can make at this stage and it would need to be part of the representation process. So is this an option we would like to include in our submission for consideration at the next representation review?

We also need to do a submission on behalf of the Community Board in response to the Representation Review (close Wed 29 Sept).

Recommendation

That the Te Awamutu Community Board provides a submission for the 2021 Representation Review.

In addition to answering the questions in the submission survey I believe it is important for us to reiterate why we see Community Board as being an important function of Waipa local government.

The main points being:

- With a reduction of councillors there is an increased need for representation and connection to the community.

- Community Board advocates for just Te Awamutu/Kihikihi and our rural area, whereas Councillors must take a district wide approach. With the way our district is laid out this is critical to ensure our towns are not neglected.
- Community Board is an independent entity from Council and as such has the ability to hold Council accountable.
- The members are democratically voted on and not appointed by Council.
- Community Board has the legal support of Local Government Act and the advisory support of CBEC (Community Board Executive).
- The Community Board has a democratic mandate, It can speak “truth to power” to use a cliché, whereas a committee will be indebted to the people who made the appointments.
- We also believe with the massive changes that are happening in regard to the reforms and the review of the Local Government Act that it is better to wait and see how are impacted by these changes before removing the community board.

I would also be keen to provide this from Dr Mike Reid:

We would like to add the following from a recent article regarding the Wanaka Community Board where LG Policy Advisor – Dr Mike Reid states:

Principal policy adviser at Local Government New Zealand Mike Reid said in his experience community boards were "very effective" but it depended on how they were treated by councils.

"Their effectiveness depends on whether the council gives them powers or not and whether the council gives them support.

"So, in some areas, boards are not that effective because council does not give them support and may not give them any decision-making role and so it really comes down to local context," Mr Reid said.

Our Community Boards could certainly be more effective if we were taken seriously and given the opportunity to feedback directly to councillors. A seat at the council table with speaking rights could be a step in the right direction.

Alternatively, we would like to recommend Council only appoints one councillor to the Community Board with the ability to nominate another in the event they are unable to attend the meeting. One councillor is capable of providing the link between council and community board. It also does not tie four councillors to the Community Boards especially when work loads will increase with the reduction of councillors at the council table (if we agree).

5 THREE WATERS REFORM

It would also be advisable to provide feedback on the Three Waters reform which needs to be in asap as there does not appear to be a closing date.

6 GENERAL ABOUT TOWN

Walton Street toilets – not doing anything until a structural audit is undertaken – if these toilets are currently not flushing properly (and I have experienced this first hand) then this needs to be fixed. These toilets are not only our main public toilets for the main street of Te Awamutu but the fact they are not flushing properly is a health issue and needs to be addressed.

Recommendation

That the Te Awamutu Community Board recommend to council staff that the Walton Street toilets are repaired as soon as possible to ensure they flush to a hygienic standard.

Pedestrian safety island on the walkway at the back of 97 Sloane St through to The Warehouse complex.

Has again been damaged. The signs indicating traffic movement are dented and the island has been shifted. Trucks, do the damage, could we please have a no trucks sign on the Sloane St entrance and at the other end of the driveway? Thoughts ?

7 DIY GARAGE SALE

This was set to take place at the end of this month, however due to the set back created by the lockdown it has been postponed to a later date, most likely nearer to Christmas when we are back in level 1 as we cannot hold an event like the DIY during level 2.

As soon as I have a date from Sally (Waste Minimisation Officer), I will advise all Community Board Members. We will need all hands on deck on the day to help with the selling of the merchandise and taking payment.

8 WATTLES ON KAKEPUKU MAUNGA

The second Wattle expedition held on the Sunday 7th August had about a dozen people take part to help remove the wattles on Kakepuku Maunga.

Colin MacKenzie advised that they removed all the wattle in the areas they had identified but unfortunately they also found a considerable amount more. We were hoping to arrange another 1 or 2 days of wattle plucking (weekend of the 11th or 18th Sept) but due to the lockdown I have not taken this any further.

Ideally, we need to get a couple of big groups of people to help. I think the best way will be to directly approach some organisations as the response to the paper and social media was relatively poor. I am still prepared to use media but not on its own. Any suggestions of groups who you think may be worth approaching would be great.

9 RECOMMENDATION

That the Te Awamutu Community receive the Chairperson's Report of Angela Holt, Chairperson.



Angela Holt
Chairperson
Te Awamutu Community Board



BALMORAL CASTLE

21st August, 2021.

Dear Mr East,

The Queen has asked me to thank you for your proposal for the installation of a plaque to commemorate the Platinum Jubilee, and Her Majesty and The Duke of Edinburgh's visit to Te Awamutu in 1954, which was kindly passed to us by Mr. Michael Webster. I am pleased to confirm that The Queen has given approval to your design.

This letter comes to you with Her Majesty's warmest good wishes.

*Yours sincerely,
Tom Laing-Baker*

Tom Laing-Baker
Assistant Private Secretary to The Queen

Mr. Luke East.



To: The Chairperson and Members of the Te Awamutu Community Board
From: Nada Milne
Subject: **TREASURY REPORT – TE AWAMUTU COMMUNITY BOARD**
Meeting Date: 14 September 2021

1 BACKGROUND

The report details the funds available to the Te Awamutu Community Board for the allocation of discretionary grants.

2 RECOMMENDATION

That the 'Treasury Report – Te Awamutu Community Board' of Nada Milne, Financial Accountant for the period ended 31 July 2021 be received.

3 COMMENT

3.1 Discretionary Grants – funds of \$13,899.59 have been committed from the prior year, with no expenditure to date. Funds of \$135.65 have been committed from the current year.

There is a balance of \$62,451.44 in uncommitted funds.

Nada Milne
FINANCIAL ACCOUNTANT

Ken Morris
DEPUTY CHIEF EXECUTIVE / GROUP MANAGER BUSINESS SUPPORT

**TE AWAMUTU COMMUNITY BOARD
DISCRETIONARY GRANTS**

Balance as at 1 July 2021	26,886.68	
2021/22 Allocation from Council	49,600.00	
		76,486.68
Revenue		
		-
Less Committed Projects	14,035.24	
		14,035.24
Uncommitted funds		<u>62,451.44</u>
Summary of Uncommitted Funds		
Annual Grants		<u>62,451.44</u>
		<u>62,451.44</u>

TE AWAMUTU COMMUNITY BOARD

Summary of Committed Funds

Current Year Commitments	Committed	Expenditure	Balance
Commitments 2021/22	135.65	-	135.65
Current Year Commitments Total	135.65	-	135.65

Prior Year Commitments	Committed	Expenditure	Balance
Prior Year Commitments	13,899.59	-	13,899.59
Prior Year Commitments Total	13,899.59	-	13,899.59

Total Commitments	14,035.24	-	14,035.24
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Commitments 2020/21	Resolution No	Committed	Expenditure	Balance
Cambridge Wheelie Bin Hire	6/21/62 Aug 21	135.65	-	135.65
		-	-	-
Total		135.65	-	135.65

Prior Year Commitments	Resolution No	Committed	Expenditure	Balance
Rangiaowhia Historic Trust	6/16/10 - Feb 16	7,300.00	-	7,300.00
Project Battery	6/19/26 - Mar 19	2,500.00	-	2,500.00
Rostrevor House Incorporated	8/20/70 - Sep 20	1,200.00	-	1,200.00
DIY Garage Sale promotional video	6/20/112	1,700.00	-	1,700.00
Promotional Flags	/20/113	500.00	-	500.00
Kihikihi Summer Stroll	6/20/101	477.39	-	477.39
Rainwater & Greywater Retention Event	6/20/102	222.20	-	222.20
Total		13,899.59	-	13,899.59



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Discretionary Fund Allocations for September 2021**
Meeting Date: 14 September 2021

1 SUMMARY

Waipa District Council has delegated the Te Awamutu Community Board the authority to allocate discretionary funding, within the approved budget, providing that any decision to allocate any of those funds must be made in accordance with the requirements of section 10 of the Local Government Act 2002 to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

Under the delegation, Te Awamutu Community Board receives a limited amount of discretionary funds from Council each year, which it may choose to allocate towards community groups or organisations within the Te Awamutu and Kakepuku Wards of Waipā district in accordance with the provisions of the delegation.

The Committee has \$62,451.44 in funds to distribute in 2021/22. Forty one applications have been received for the first round of discretionary funding requesting \$124,522.36. A second round of funding will occur in April 2022.

Full applications for the Te Awamutu Community Board Discretionary Fund have been sent to the committee members separate to this agenda.

2 RECOMMENDATION

That the Te Awamutu Community Board

- a) Receive the information contained in the report 'Discretionary Fund Allocations for September 2021' (Document 10686554) of Keryn Phillips, Governance Officer.*
- b) Allocate grants from the Community Discretionary Fund as stated in the following schedule.*

Organisation	Amount Allocated (plus GST)
Cambridge Committee of Social Services	
Cambridge Community House Trust	
ChildPlayWorks Charitable Trust	
Children 1st Charitable Trust	
Citizens Advice Bureau Te Awamutu Inc	
CommSafe	
Diabetes Waikato Youth	
Girl Guiding NZ	
Hamilton Fish and Game Association	
House of Science South Waikato Charitable Trust	
InterlockNZ Trust	
International Global Walk	
Kids in Need Waikato Charitable Trust	
Kihikihi Bowling Club	
Kihikihi Domain Sports Inc	
Loving Arms Charitable Trust	
Maungatautari to Pirongia Ecological Corridor Inc	
MS Waikato Trust	
New Zealand Council of Victim Support Groups Inc	
Pirongia Forest Park Lodge Inc	
Puahue Hall Association (1985) Inc	
Rostrevor House	
Te Awa Rugby Referees Association	
Te Awamutu & District Memorial Returned & Services Association	
Te Awamutu Bible Chapel - Debt Centre	
Te Awamutu Bible Chapel - TACCLA Light Party	
Te Awamutu Brass Band	
Te Awamutu Croquet Club	
Te Awamutu Group Riding for Disabled	
Te Awamutu Little Theatre	
Te Awamutu Music Federation	
Te Awamutu Playcentre	
Te Awamutu Rose Society Incorporated	
Te Awamutu Stroke and Elderly Support	
True Colours Children's Health Trust	
Violence Free Waipa	
Waikato Bay of Plenty Cancer Society	
Waikato Community Hospice Trust	
Waikato Rodeo Association	
Youthline Auckland Charitable Trust	
Zion Church Trust - Shine Collective	

3 APPLICATION CRITERIA

1. The applicant applying for financial assistance must be a not-for-profit group or organisation and be providing a local community or welfare service for the benefit of the wider Waipā community, i.e. not a private club or business.
2. Applicants applying for financial assistance need to complete the attached application form. The application must specify the local services, facilities and benefits being provided to the community, to assist with assessment of the application. The application must clearly state the purpose of the funding required and, if successful, how the funds would be utilised.
3. For the 2021/22 funding round all local community projects will be considered, however, priority will be given to applications for local community activities or projects that promote resilience or recovery from Covid-19. This could include proposals such as programmes for people whose income has been affected, community initiatives to drive resilience or self-sufficiency in the community (such as community gardens; teaching cooking, sewing or financial literacy) or activities that promote economic recovery by generating revenue for local businesses, employment or bring people into the district. For non-Covid-19 related proposals less priority will be placed on operating costs.
4. All applications must be supported by a copy of the applicant's most current bank statement. If there is a budget for the proposal, a copy should be attached (this may include quotes for equipment, works or services). Applications without these financial records attached will not be considered.
5. Financial assistance will not be available from more than one source of council funding for the same purpose (event or activity) within council's financial year starting 1 July.
6. Applications cannot be received for expenses or events that have already happened (retrospective).
7. If successful, it is preferable that the funding is utilised within the same financial year as is applied in. However, the funding will be available to the successful applicant for 12 months from the time of approval. After 12 months, the applicant will have to reapply for funding.
8. A thanks or mention of the committee's/board's support to your project is expected. This may be a sponsors sign stating "Proudly supported by...", thanks in a media release, advertisement, newsletters etc.

4 APPLICATIONS RECEIVED

Forty one applications have been received from the following community organisations, requesting a total \$124,522.36.

Table 1 summarises the applications received from community organisations, an explanation of why the organisation is seeking funding and the amount requested.

Table 1. Summary of Discretionary Fund applications to the Te Awamutu Community Board

Organisation	Purpose of Grant	Amount requested (+GST)
Cambridge Committee of Social Services	Funding for emergency vouchers	\$400.00
Cambridge Community House Trust	To cover the costs of whānau support workers	\$5,000.00
ChildPlayWorks Charitable Trust	Assistance with Child Play therapy costs	\$1,500.00
Children 1st Charitable Trust	Contribution to the costs of a resilience programme	\$4,500.00
Citizens Advice Bureau Te Awamutu Incorporated	CABNZ AGM attendance for two people	\$1,030.43
CommSafe	To replace safety equipment in vehicles.	\$2,000.00
Diabetes Waikato Youth	Educational activities for young people in the Waikato with Type 1 diabetes	\$1,000.00
Girl Guiding NZ	Annual levy to hire the Te Awamutu Scout Den	\$3,200.00
Hamilton Fish and Game Association	Assistance to keep volunteer trappers tracks around North and South Lakes (Rotopiko) clear of weeds	\$2,880.00
House of Science South Waikato Charitable Trust	Purchase one new science kit	\$2,500.00
InterlockNZ Trust	Guarantee of funding to meet building lease requirements	\$15,800.00
International Global Walk	To cover costs of the International Global Walk 27 September 2021	\$75.00
Kids in Need Waikato Charitable Trust	Contribution to the costs of care packs	\$3,000.00
Kihikihi Bowling Club	Help pay for resource consent applied for	\$4,000.00

Organisation	Purpose of Grant	Amount requested (+GST)
Kihikihi Domain Sports Inc	Cover ongoing expenses including gas, stationery, toilet cleaning and supplies	\$1,940.00
Loving Arms Charitable Trust	Purchase cartons for distribution	\$3,000.00
Maungatautari to Pirongia Ecological Corridor Inc	Costs for part time employee and office overheads	\$2,000.00
MS Waikato Trust	Operating expenses	\$750.00
New Zealand Council of Victim Support Groups Inc	Support toward operational costs for volunteers Support Worker programme	\$2,000.00
Pirongia Forest Park Lodge Inc	Installation of shelter/storage and camping equipment for sustainable camp site project	\$2,500.00
Puahue Hall Association (1985) Inc	To cover consultant costs for the Puahue Community Hall Improvement Project	\$9,710.00
Rostrevor House	Whānau worker salary	\$1,500.00
Te Awa Rugby Referees Association	Purchase of 3-way referee intercom sets	\$216.86
Te Awamutu and District Memorial Returned and Services Association	To purchase a 20 foot container for storage	\$5,000.00
Te Awamutu Bible Chapel - Debt Centre	To cover costs of CAP NZ, wages and training	\$2,000.00
Te Awamutu Bible Chapel - TACCLA Light Party	Light Party equipment hire	\$5,000.00
Te Awamutu Brass Band	Power, gas and insurance costs	\$2,009.35
Te Awamutu Croquet Club	To fund lawn mowing of playing lawns	\$4,000.00
Te Awamutu Group Riding for Disabled	To send four committee members to attend the NZRDA Conference in Wellington	\$1,600.00
Te Awamutu Little Theatre	Assistance to stage 'An Evening with Holmes & Poirot'	\$2,000.00
Te Awamutu Music Federation	Cover expenses for two chamber music concerts	\$1,500.00
Te Awamutu Playcentre	Build a new equipment shed	\$5,652.17
Te Awamutu Rose Society Incorporated	Assistance to stage the 58th Annual Te Awamutu Rose Show	\$2,558.55

Organisation	Purpose of Grant	Amount requested (+GST)
Te Awamutu Stroke and Elderly Support	To cover costs for trips of interest.	\$500.00
True Colours Children's Health Trust	Funding support to deliver service to families in the Waipā	\$1,500.00
Violence Free Waipa	To install a permanent banner promoting a positive message in behaviour following sports	\$3,100.00
Waikato Bay of Plenty Cancer Society	Support for meals provided to Waipā residents whilst staying at the Lions Lodge	\$9,308.00
Waikato Community Hospice Trust	To cover the lease of the Hospice Shop	\$2,000.00
Waikato Rodeo Association	Purchase sand for revitalisation of Kihikihi equestrian park	\$792.00
Youthline Auckland Charitable Trust	Operation costs	\$1,500.00
Zion Church Trust - Shine Collective	Assistance to Shine Girl programme	\$4,000.00

4 ATTACHMENTS

Applications made to the Te Awamutu Community Board excluding supporting financial information



Keryn Phillips
Governance Officer



Jo Gread
Governance Manager

APPLICATION FORM FOR COMMUNITY DISCRETIONARY FUND

Please select the board(s) and/or committee you are applying to:

- X **Te Awamutu Community Board** (Te Awamutu/Kakepuku Wards – includes Kihikihi)
 X **Cambridge Community Board** (Cambridge/Maungatautari Wards – includes Karāpiro)
 X **Pirongia Ward Committee** (includes Ōhaupō, Ngāhinapouri, Koromatua and Kaipaki)

Details of club/organisation

Name: Cambridge Committee of Social Services

What are the objectives of your club/organisation and how do they promote local services or facilities within your community?

We are an incorporated society and have a committee run by the leaders of local social service providers in Cambridge. We work together to collaborate and bring the best outcomes for our community. Each social service provider provides a slightly different service to meet the needs of our community as a whole. Members include; Cambridge Community House, Mana Hapori, Salvation Army, Age Concern, CAB, Safer Communities, Churches.

We attend monthly meetings to discuss the social and wellbeing needs in our Cambridge community. Other organisations attend our meetings to ensure that they keep abreast of local social and wellbeing needs, sharing information about what's going on in our community, these include Waipa District Council representatives and the police.

CCOSS supplies emergency vouchers (for fuel, supermarket and doctors appointments/medication) to enable those most vulnerable in our community to get where they need to go (ie work, school, appointments like job interviews), provide the basics for their family (food banks only provide so much and the emergency supermarket voucher gives people the chance to purchase what they need, including personal care products, baby food, formula and nappies, it is also available when the food banks are closed), the vouchers for doctor visits/medications provide much needed medical care and ensures the continuation of long term medication or vital short term medication to treat them now, rather than their health situation getting worse.

Since the start of COVID-19 all organisations have seen a rapid growth in need in our community. This growth continues to this day as the number of self referrals and crisis walk ins increase. We are seeing many more families needing support, they often arrive at the last minute, with a crisis situation going on for them. Having struggled on for as long as they possibly could without resorting to asking for help, which they really don't want to do. After a needs assessment, to reduce their stressful situation and meet some of their most urgent needs, the emergency vouchers prove a valuable resource to be able to offer to these families at a time of desperate need.

We have seen the need for vouchers double since CIVID-19. We previously needed around \$200 a month to support our community in an emergency. That has increased to around \$450 a month. The value of vouchers offered has remained the same, usually \$10-30 for fuel, \$20-50 for supermarket and \$18 for doctors appointments (we arrange the low cost rate for doctors visits for these families) and \$5 per medicine prescribed (we try to make use of free prescriptions where we can). It is the number of families needing them (not the same families repeating, we keep a confidential register to manage this) which is creating a bigger demand for these vouchers.

We are seeking funding support for the purchase of these vouchers for the next 12 months.

How long has your organisation been active within the Waipā district? 30 years							
Where are any facilities used by your organisation located? Meetings are held at Cambridge Community House, 193 Shakespeare Street, Leamington, Cambridge 3434							
Are they on private property? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Waipa District Council owned land							
What is the activity/services period of your organisation? (example - all year or seasonal March to October) All year - <input checked="" type="checkbox"/> Yes Seasonal period :							
How many members in your organisation (including volunteers)? Committee members 15 Volunteers 20 Supporting approximately 300 families (and growing), compared to 150 families last year, receiving support via these emergency vouchers							
Proposal for financial assistance							
What is the proposed project/activity that you are seeking financial assistance for?: Providing funding to cover the cost of these emergency vouchers for 12 months							
What is the amount of financial assistance that you are applying for (GST exclusive)? <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Te Awamutu Community Board:</td> <td style="text-align: right;">\$400</td> </tr> <tr> <td>Cambridge Community Board:</td> <td style="text-align: right;">\$4,800</td> </tr> <tr> <td>Pirongia Ward Committee:</td> <td style="text-align: right;">\$200</td> </tr> </table>		Te Awamutu Community Board:	\$400	Cambridge Community Board:	\$4,800	Pirongia Ward Committee:	\$200
Te Awamutu Community Board:	\$400						
Cambridge Community Board:	\$4,800						
Pirongia Ward Committee:	\$200						
How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available? We will support families in crisis in our community to get through their emergency. With the effects still evident from COVID-19 and high cost of living, we are seeing more families seeking emergency support. With this funding we will be able to help more families, providing this support quickly through vouchers to reduce their overwhelm, reduce the risk of suicide and family abuse, which often occur at times of stress. We help anyone in need, no matter what age, gender, ethnicity, across the wider Waipa district. Post receiving these vouchers, we offer wrap around							

support services to these families from the CCOSS member organisations to get them back on their feet, and not having to experience a crisis like this again.

Financial details

What is the legal status of your organisation?:

Charitable Trust Incorporated Society Other

Charities Commission registration no. (if applicable)

Is your organisation GST Registered?: Yes No

If Yes, your GST Number:

What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship):

Fundraising is the only source of income for this committee

Attach a copy of your latest complete ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, and CURRENT BANK STATEMENT (Please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

The funding in the bank; we have just \$100 is tagged for emergency vouchers, the rest is tagged for Christmas Cheer

Attach a copy of any budget for your proposal and any quotes obtained.

NOTE: Applications without financial records attached will not be considered.

Please list here **all financial assistance** your organisation has received over the last three years. You cannot rely on your financial statements to answer this question. All financial assistance must be listed.


Organisation	Purpose	Amount (\$)	Year
Cambridge Rotary	Christmas Cheer	3000	2018
Cambridge Lions	Christmas Cheer	2000	2018
Jumble Around	Emergency Vouchers & Christmas Cheer	1500	2018
Cambridge Rotary	Christmas Cheer	3000	2019
Cambridge Lions	Christmas Cheer	3000	2019
Jumble Around	Emergency Vouchers & Christmas Cheer	1500	2019
Cambridge Rotary	Christmas Cheer	2000	2020
Cambridge Lions	Christmas Cheer	3000	2020
Jumble Around	Emergency Vouchers & Christmas Cheer	1500	2020
Anonymous donations	Christmas Cheer	3500	2020

If required, attach any funding assistance received over the last three years on a separate piece of paper.

Applicant Organisation Details
Full legal name (<i>as on your bank account</i>): Cambridge Committee of Social Services
Common use name (<i>if different</i>): CCOSS
Contact person: Harriet Dixon
Postal Address: PO Box 633, Cambridge, 3434
Street Address: 193 Shakespeare Street, Leamington, Cambridge, 3432
Email (and website if applicable) : harriet@camcomhouse.org.nz

Declaration
We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

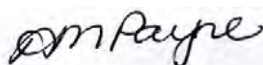
Name of person completing form: Harriet Dixon.....

Signed :  Date: 11/8/2021

Position in Organisation: Chair.....

Daytime Contact Number: XXXXXXXXXX

Alternative contact person: Marie Payne.....

Signed:  Date: 11/8/2021

Position in Organisation: Treasurer

Daytime Contact number: XXXXXXXXXX

The above persons may be contacted during the day if clarification of information is required.

APPLICATION FORM FOR COMMUNITY DISCRETIONARY FUND

Please select the board(s) and/or committee you are applying to:

- X** **Te Awamutu Community Board** (Te Awamutu/Makepuku Wards – includes Kihikihi)
X **Cambridge Community Board** (Cambridge/Maungatautari Wards – includes Karāpiro)
X **Pirongia Ward Committee** (includes Ōhaupō, Ngāhinapouri, Koromatua and Kaipaki)

Details of club/organisation

Name: Cambridge Community House Trust

What are the objectives of your club/organisation and how do they promote local services or facilities within your community?

We are the only family and social services provider in Cambridge that provides a full wrap service helping anyone in need, either providing the support through our services or networking with other organisations to meet needs.

We provide support to people in Cambridge and across the wider Waipa area, hence applying to all Community Boards for support.

This year the demand for our services has grown by 50%, we have supported over 3,000 families, compared to 2,000 the year before. Our need for local financial support to be able to continue our services has increased too. Please consider this request so that we can continue to support our community to thrive.

How long has your organisation been active within the Waipā district?

36 years

Where are any facilities used by your organisation located?

Cambridge Community House, 193 Shakespeare Street, Leamington, Cambridge 3434

Are they on private property? Yes No

Waipa District Council owned land

What is the activity/services period of your organisation? (example - all year or seasonal March to October)

All year - Yes

Seasonal period :

How many members in your organisation (including volunteers)?

Staff 16

Volunteers 35

Supporting approximately 3,000 families/people each year (and growing)

Proposal for financial assistance

What is the proposed project/activity that you are seeking financial assistance for?:

This last year we have added whanau support workers (social workers) to our team and this has created extremely positive outcomes for local families in need. With this role we are able to wrap our services around each family, providing support and services to meet their individual needs. We have found this role to be particularly affective at engaging families with our other services. Often meeting in their own homes to build trust and assess their needs. The worker will walk alongside them to ensure that they receive the support and services they need to meet their own personal goals. The aim is to only need them to tell their story once, rather than repeat it to several services. We continue to be strength based across all our services and support, enabling our community to thrive.

The outcomes are very positive and we can provide client stories as evidence of this in our accountability report.

What is the amount of financial assistance that you are applying for (GST exclusive)?

Te Awamutu Community Board:	\$5,000
Cambridge Community Board:	\$8,000
Pirongia Ward Committee:	\$3,000

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?

We will see our community thrive, bounce back quickly from financial hardship, especially at this time with the effects still evident COVID-19 and high cost of living. We will be able to help more families, provide help quickly to reduce their overwhelm, reduce the risk of suicide and family abuse, which often occur at times of stress. We help anyone in need, no matter what age, gender, ethnicity, across the Waipa district. Without judgement, to move past the stigmatism of struggles, getting them back on their feet and being a productive member of our community.

Financial details

What is the legal status of your organisation?:

Charitable Trust Incorporated Society Other

Charities Commission registration no. (if applicable) **CC45448**

Is your organisation GST Registered?: **Yes** No

If Yes, your GST Number: **42078625**

What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship):

<p>Government contracts cover one third of our expenditure (MSD, MOH). The rest is covered by grants and fundraising (these opportunities are already being negatively affected by COVID-19, making funding even harder to secure). Building Fund: tagged for phase 2 of building project at CCH (term deposit 150,000 tagged for this fund) Non-Profit Org ac: tagged funds for 2 months operating costs at CCH On-Call account: tagged for food security and volunteer driver service by CCH Term deposits: tagged for building project 150,000, others tagged for 6 months operational costs should funding cease at CCH</p>			
<p><input checked="" type="checkbox"/> Attach a copy of your latest complete ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, and CURRENT BANK STATEMENT (Please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)</p>			
<p><input checked="" type="checkbox"/> Attach a copy of any budget for your proposal and any quotes obtained. Budget attached for all Cambridge Community House Trust services.</p> <p>NOTE: Applications without financial records attached will not be considered.</p>			
<p>Please list here <u>all financial assistance</u> your organisation has received over the last three years. You cannot rely on your financial statements to answer this question. All financial assistance must be listed.</p>			
Organisation	Purpose	Amount (\$)	Year
MSD food security	Distribute food, create COVID plan for food support	7,500	2021
Lotteries recovery fund	Services related to COVID recovery	48,000	2021
Waipa DC Recovery Fund	Services related to COVID recovery	105,040	2021
Lotteries	Building Project	358,949	2000
Trust Waikato	Building Project	87,000	2000
Trust Waikato	Operation costs	18,000	2019
Waipa DC	Building costs	50,000	2020
Waipa DC	COVID-19 costs	18,500	2020
Lotteries	Operation costs	84,325	2019
COGs	Operation costs	10,000	2019
Trust Waikato	Operation costs	15,000	2018
COGs	Operation costs	4,600	2018
Waipa Council DF	Operation costs	2,500	2019
Waipa DC Discretionary Fund	Financial Mentoring	2,500	2020


Waipa DC Discretionary Fund	Building costs	1,000	2019
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If required, attach any funding assistance received over the last three years on a separate piece of paper.

Applicant Organisation Details
Full legal name (<i>as on your bank account</i>): Cambridge Community House Trust
Common use name (<i>if different</i>):
Contact person: Harriet Dixon
Postal Address: PO Box 633, Cambridge, 3434
Street Address: 193 Shakespeare Street, Leamington, Cambridge, 3432
Email (and website if applicable) : harriet@camcomhouse.org.nz https://www.camcomhouse.org.nz/

Declaration
We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

Name of person completing form: Harriet Dixon.....

Signed :  Date: 23/7/2021

Position in Organisation: General Manager.....

Daytime Contact Number: 

Alternative contact person: Jo Riley.....

Signed:  Date: 23/7/2021

Position in Organisation: Office Manager

Daytime Contact number: 

The above persons may be contacted during the day if clarification of information is required.

From: info@waipadc.govt.nz
To: [info](#)
Subject: External Sender: Community Discretionary Fund Application Form - CDF210822726
Date: Wednesday, 11 August 2021 1:15:39 pm

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Office use only:

Date Rec'd:

CRM No.:



Waipa District Council
101 Bank Street
Private Bag 2402
Te Awamutu 3840
Phone 0800 924 723
Fax 07 872 0033

Community Discretionary Fund Application Form

CDF210822726

COMPLETING THE APPLICATION FORM

- Applicants should identify on the attached application form the community board or committee to which they are applying, which will be where their group or organisation resides or carries out its activities.
- If you are applying to more than one community board or committee for financial assistance for the same purpose because your activities encompass a wide area within the Waipā district, one application form can be submitted – select which boards/committee you are applying to. Otherwise please submit separate applications.
- Please ensure that all the questions on the application form are answered and all required documents are attached
- Successful applicants must provide an invoice to Waipa District Council, which will be paid by direct credit into the group/organisation's bank account. A bank deposit slip or recent bank statement summary must be included with the invoice to verify the account name and number before payment can be processed.
- If you would like help or advice in completing this form contact the council's Governance team.
 - Phone: 0800 924 723
 - Email: governance.support@waipadc.govt.nz

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board (Te Awamutu/Kakepuku Wards – includes Kihikihi)
- Cambridge Community Board (Cambridge/Maungatautari Wards – includes Karapiro)

Details of club/organisation

Full legal name (as shown on your bank account)	ChildPlayWorks Charitable Trust
What are the objectives of your club/organisation and how do they promote local services or facilities within your community?	<p>We are an organisation that provides specialised training and support to a range of people that deal directly with at risk children and young people. Play therapy focuses on the natural progression and growth of the individual child as a means of connection and communication.</p> <p>We train, supervise and professionally develop counsellors in Child-Centered Play Therapy (CCPT). CCPT is based on a highly researched theoretical model of play therapy which is promoted by the Office of the Children's Commissioner.</p> <p>Our training is based on the ideal that play is the natural world of a child and essential for healthy development. It provides an ideal environment to communicate with a child who needs help and enables them to self-direct their therapeutic process. Our training helps a variety of professionals and community members working with at risk children to begin instigating positive change.</p> <p>In addition to training others to facilitate child play therapy, we also provide 1:1 support directly to children in crisis. We have children that are in need of therapy that currently do not qualify for government funded support, but the families are unable to cover the costs.</p>
How long has your organisation been active within the Waipa district?	6 years
Where are any facilities used by your organisation located?	Our therapists carry out CPT at the Bridges Church and Lifeskills in Cambridge along with an office location in Te Awamutu.
Are they on private property?	No
What is the activity/services period of your organisation? (example - all year or seasonal March to October)	All year
How many members in your organisation (including volunteers)?	6

Proposal for financial assistance

What is the proposed project/activity that you are seeking financial assistance for?

Assistance with Child Play Therapy costs in Cambridge and Te Awamutu, in response to a surge in demand from the onset of the Covid 19 crisis.

Te Awamutu Community Board

1500.00

Cambridge Community Board:

1500.00

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?

Costs of providing child play therapy to early childhood education staff, teachers and other people working with children that are in need of support.

Funding will enable us to focus on providing our service and responding to the growing demand for child play therapy and ultimately the benefits it brings to many families.

Family violence continues. If specialist intervention is not available, the trauma that these children have experienced will continue to have a long lasting impact on their lives.

We are able to work directly with families to address very serious issues and instigate positive change. We know that our work has a significant impact on children and their families. The therapy is effective on both families in crisis and those experiencing less serious issues that nonetheless have an impact on the child.

We are now aware of children that do not meet government funding criteria through external agencies, but their families are unable to pay for this professional service. This is why we are offering to work with these families directly and intend to cover these costs from grant applications. We know there is a lack of available services for children (often the very young) and their families going through serious change, illness or trauma within our district. Our work impacts directly on the lives of vulnerable children and young people in our district.

Our impact has a significant impact, and is not solely for children who have experienced significant or severe trauma. The issues or concerns experienced by children are specific to the individual, and things that may seem insignificant or 'small' to adults can have serious

impact on a child, affecting them in a myriad of ways.

Financial details

What is the legal status of your organisation?:	Charitable Trust
Charities Commission registration no.	CC54195
Is your organisation GST Registered?	Yes
GST Number	121131633
What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship)	Grants
Attach a copy of your CURRENT BANK STATEMENT	July CPW bank statement.pdf

NOTE: Applications without financial records attached will not be considered.

Do you have any budget and/or quotes for your proposal to attach?	Yes
Please attach your copy here	Waipa DC Budget CPW.xlsx

Please list what financial assistance you have received from others in the last financial year? e.g. Council and or Community Board funding, Community Trusts, Trust Waikato, NZ Lotteries, Gaming Machine Trusts, Creative Communities Scheme.

Organisation	COGS
Purpose	Administration
Amount (\$)	6000.00
Year	20172020
Organisation	Trust Waikato
Purpose	Administration
Amount (\$)	7000.00
Year	20182021
Organisation	Milestone Foundation
Purpose	Direct Play Therapy
Amount (\$)	4000.00
Year	2020
Organisation	DV Bryant Trust
Purpose	Administration
Amount (\$)	2500.00
Year	2020
Organisation	Alexander Harold Wilson Trust
Purpose	Operational costs

Amount (\$)	10000.00
Year	2020
Organisation	Lotteries Waikato
Purpose	Operational costs
Amount (\$)	5000.00
Year	2020

Applicant Organisation Details

Commonly used name (if different from your organisations full legal name)	ChildPlayWorks Charitable Trust
Physical Address	71 Brymer Road, Grandview Heights, Hamilton 3200
Is the postal address the same as the physical address?	No
Physical Address	PO Box 237, Te Awamutu 3840
Organisation email address. A copy of this application will be sent to this address when the form is submitted.	gretchen@childplayworks.co.nz
Website (if applicable)	www.childplayworks.co.nz

Contact Person Details

Name	Gretchen Jacobsen
Position in organisation	Administrator
Daytime contact number	

Alternative Contact Person Details

Name	Judi Jacobsen
Position in organisation	Treasurer
Daytime contact number	

Declaration

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Waipa District Council collecting the personal contact details provided, and retaining and using these details. Information may be included in a public meeting agenda. We acknowledge our right to have access to this information. This consent is given in accordance with the Privacy Act 1993.

Is the contact person signing this application?	Yes
Person Completing Name	N/A
Person Completing Position In Organisation	N/A
Person Completing Daytime Contact Number	N/A

Verification of identification (e.g. drivers license, passport)



Date 11/08/2021

Is the alternative contact person signing this application? No

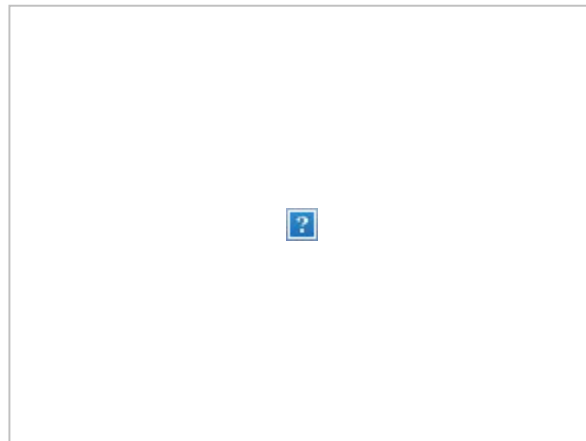
Alternative contact person Fiona Langridge

Position in Organisation Trustee

Daytime Contact number 027 2262432

Verification of identification (e.g. drivers license, passport)

Verification of identification (e.g. drivers license, passport) (1 mb)



Date 11/08/2021

The above persons may be contacted during the day if clarification of information is required.

From: info@waipadc.govt.nz
To: [info](#)
Subject: External Sender: Community Discretionary Fund Application Form - CDF210817398
Date: Monday, 9 August 2021 4:10:05 pm

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Office use only:

Date Rec'd:

CRM No.:



Waipa District Council
101 Bank Street
Private Bag 2402
Te Awamutu 3840
Phone 0800 924 723
Fax 07 872 0033

Community Discretionary Fund Application Form

CDF210817398

COMPLETING THE APPLICATION FORM

- Applicants should identify on the attached application form the community board or committee to which they are applying, which will be where their group or organisation resides or carries out its activities.
- If you are applying to more than one community board or committee for financial assistance for the same purpose because your activities encompass a wide area within the Waipā district, one application form can be submitted – select which boards/committee you are applying to. Otherwise please submit separate applications.
- Please ensure that all the questions on the application form are answered and all required documents are attached
- Successful applicants must provide an invoice to Waipa District Council, which will be paid by direct credit into the group/organisation's bank account. A bank deposit slip or recent bank statement summary must be included with the invoice to verify the account name and number before payment can be processed.
- If you would like help or advice in completing this form contact the council's Governance team.
 - Phone: 0800 924 723
 - Email: governance.support@waipadc.govt.nz

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board (Te Awamutu/Kakepuku Wards – includes Kihikihi)
- Cambridge Community Board (Cambridge/Maungatautari Wards – includes Karapiro)

Details of club/organisation

Full legal name (as shown on your bank account)	Children 1st Charitable Trust
What are the objectives of your club/organisation and how do they promote local services or facilities within your community?	<p>We work in Waikato primary schools (in Cambridge rural schools, Kihikihi and Te Awamutu) facilitating resilience programmes for children. We work with low decile primary schools that teach children and their whanau how to deal with anxiety, anger management, resilience and ways to manage mental health issues.</p> <p>Our experience shows us that early intervention is key and empowering children with the skills and techniques to help themselves is crucial.</p> <p>The programme focuses on positivity and is unique in that it encompasses all children regardless of their risk levels. We are able to work directly with these children to equip them with the necessary skills to overcome daily challenges.</p> <p>There is an ongoing demand for our service. This demand has grown since the onset of the Covid 19 crisis. They are finding that children are struggling to cope and are in need of guidance to build resilience and learn to cope with change and things beyond their control. We intend to run additional programmes in schools to help address these issues.</p> <p>Children will benefit from gaining confidence, resilience, self esteem, empathy, social skills, building friendships by bringing in an external resilience programme.</p>
How long has your organisation been active within the Waipa district?	10 years
Where are any facilities used by your organisation located?	We are based in Cambridge, but do not have premises as our work is carried out in local schools. Our trustees meet regularly at the private residence of of the Chairperson.
Are they on private property?	No
What is the activity/services period of your organisation? (example - all year or seasonal March to October)	Seasonal
Seasonal period	We work within the school terms throughout the year.

How many members in your organisation (including volunteers)? 6

Proposal for financial assistance

What is the proposed project/activity that you are seeking financial assistance for? We request a contribution to the costs of 1 resilience programme in Te Awamutu and 1 resilience programme in Cambridge

Te Awamutu Community Board 4500.00

Cambridge Community Board: 4500.00

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available? The programme focusses on positive approaches and can target all children. The focus is on equipping children with the skills to overcome challenges and negative life events with a long-term view. Participants are taught how to recognise feelings and practical ways to deal with issues. The programme is unique and highly effective in the way that these skills are embedded within the participants, so they can apply them to a variety of situations. Children are empowered to make their own positive changes which have a hugely significant impact on them and their families.

We provide for the families in our area through the programme, and a comprehensive Parent support plan. This gives the parents the tools to support the children, and explains why these things are important, which is in line with our Mission Statement and Vision.

We actively collaborate with local schools (teachers, principals, and Special Educational Needs Coordinators) parents, families and children.

Our service is accessible to many different families, we work with a growing number of local primary schools in the Waipa district. We use the skills and specialist knowledge of many different teachers and education staff to provide a tailored programme for each school.

The programme was written by highly regarded teacher and resilience facilitator Sue Lyon, who has a long history of facilitating positive change with children suffering trauma or crisis, anxiety, depression and mental illness. Its principles are based on world recognised strategies that are

being practiced world wide as effective treatment in both anxiety and depression in children. The unique selling point for our organisation in offering this programme is that this international practice has been translated into a realistic and effective version for New Zealand school children. It is linked to the 8 key competencies of the NZ curriculum and uses Te Reo Maori throughout. We know the issues on a local level and this programme has been developed to meet the need. It is endorsed by many principals

Financial details

What is the legal status of your organisation?:	Charitable Trust
Charities Commission registration no.	CC49467
Is your organisation GST Registered?	No
What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship)	Grant funding
Attach a copy of your CURRENT BANK STATEMENT	Transaction List - Westpac 9.8.21.pdf

NOTE: Applications without financial records attached will not be considered.

Do you have any budget and/or quotes for your proposal to attach?	Yes
Please attach your copy here	Children 1st Charitable Trust 2021 Accounts.pdf Being My Best Resilience Budget 2021.docx

Please list what financial assistance you have received from others in the last financial year? e.g. Council and or Community Board funding, Community Trusts, Trust Waikato, NZ Lotteries, Gaming Machine Trusts, Creative Communities Scheme.

Organisation	Jumble Around
Purpose	Resilience Programmes
Amount (\$)	6000.00
Year	20182020
Organisation	Trust Waikato
Purpose	Resilience Programmes
Amount (\$)	3000.00
Year	20182020
Organisation	COGS
Purpose	Administration
Amount (\$)	5000.00
Year	20182020

Organisation	DV Bryant
Purpose	Resilience programmes
Amount (\$)	3000.00
Year	20192020

Organisation	Lotteries Waikato
Purpose	Resilience programmes
Amount (\$)	18000.00
Year	20192020

Applicant Organisation Details

Commonly used name (if different from your organisations full legal name)	N/A
Physical Address	82 Moore Street, Leamington, Cambridge 3432
Is the postal address the same as the physical address?	Yes
Organisation email address. A copy of this application will be sent to this address when the form is submitted.	info@children1st.org.nz
Website (if applicable)	www.children1st.org.nz

Contact Person Details

Name	Stacey Ward
Position in organisation	Funding Coordinator
Daytime contact number	

Alternative Contact Person Details

Name	Owen Corlett
Position in organisation	Chairperson
Daytime contact number	

Declaration

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

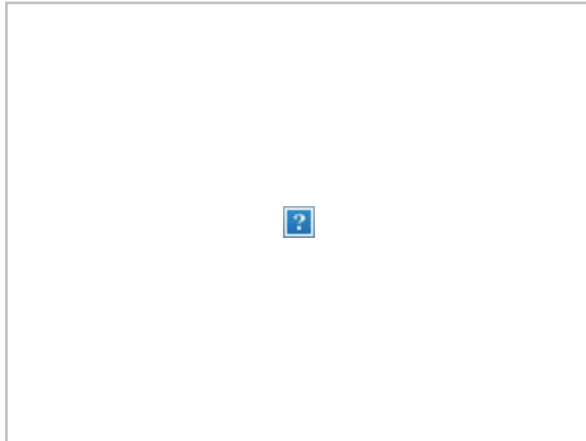
We consent to Waipa District Council collecting the personal contact details provided, and retaining and using these details. Information may be included in a public meeting agenda. We acknowledge our right to have access to this information. This consent is given in accordance with the Privacy Act 1993.

Is the contact person signing this application?	Yes
Person Completing Name	N/A
Person Completing Position In Organisation	N/A

Person Completing Daytime Contact Number N/A

Verification of identification (e.g. drivers license, passport)

Verification of identification (e.g. drivers license, passport) (2 mb)



Date 09/08/2021

Is the alternative contact person signing this application? Yes

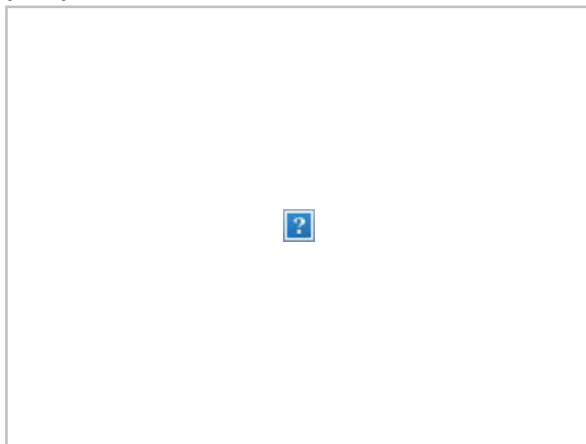
Alternative Contact Name N/A

Alternative Contact Position In Organisation N/A

Alternative Contact Daytime Contact Number N/A

Verification of identification (e.g. drivers license, passport)

Verification of identification (e.g. drivers license, passport) (1 mb)



Date 09/08/2021

The above persons may be contacted during the day if clarification of information is required.

From: info@waipadc.govt.nz
To: [info](#)
Subject: External Sender: Community Discretionary Fund Application Form - CDF210822756
Date: Wednesday, 11 August 2021 2:17:04 pm

CYBER SECURITY WARNING: This email is from an external source - be careful of attachments and links. Please follow the Cybersecurity Policy and report suspicious emails to Servicedesk

Office use only:

Date Rec'd:

CRM No.:



Waipa District Council
101 Bank Street
Private Bag 2402
Te Awamutu 3840
Phone 0800 924 723
Fax 07 872 0033

Community Discretionary Fund Application Form

CDF210822756

COMPLETING THE APPLICATION FORM

- Applicants should identify on the attached application form the community board or committee to which they are applying, which will be where their group or organisation resides or carries out its activities.
- If you are applying to more than one community board or committee for financial assistance for the same purpose because your activities encompass a wide area within the Waipā district, one application form can be submitted – select which boards/committee you are applying to. Otherwise please submit separate applications.
- Please ensure that all the questions on the application form are answered and all required documents are attached
- Successful applicants must provide an invoice to Waipa District Council, which will be paid by direct credit into the group/organisation's bank account. A bank deposit slip or recent bank statement summary must be included with the invoice to verify the account name and number before payment can be processed.
- If you would like help or advice in completing this form contact the council's Governance team.
 - Phone: 0800 924 723
 - Email: governance.support@waipadc.govt.nz

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board (Te Awamutu/Kakepuku Wards – includes Kihikihi)

Details of club/organisation

Full legal name (as shown on your bank account)	Citizens Advice Bureau Te Awamutu Incorporated
What are the objectives of your club/organisation and how do they promote local services or facilities within your community?	<p>At the Citizens Advice Bureau Te Awamutu we try to help people to know and understand their rights and obligations and how to use this information to get the best outcomes, provide people with the confidence and support they need to take action, and work for positive social change within communities and wider society. We provide a free and independent service to all.</p> <p>The aims of Citizens Advice Bureau New Zealand are to:</p> <ul style="list-style-type: none"> • ensure that individuals do not suffer through ignorance of their rights and responsibilities, or of the services available, or through an inability to express their needs effectively. <p>Me noho matāra kia kua te tangata e mate i tāna kore mōhio ki ngā āhuetanga e āhei atu ana ia, ki ngā mahi rānei e tika ana kia mahia e ia, ki ngā ratonga rānei e āhei atu ana ia; i te kore rānei āna e āhei ki te whakaputu i āna hiahia kia mārama mai ai te tangata.</p> <ul style="list-style-type: none"> • exert a responsible influence on the development of social policies and services, both locally and nationally. <p>Kia tino whai wāhi atu ki te auahatanga o ngā kaupapa-ā-iwi me ngā ratonga-ā-rohe, puta noa hoki i te motu.</p>
How long has your organisation been active within the Waipa district?	The Te Awamutu Citizens Advice Bureau was first established in 1976, gaining full affiliation into CABNZ in 1982.
Where are any facilities used by your organisation located?	2/213 Alexandra Street, Te Awamutu, 3800
Are they on private property?	No
What is the activity/services period of your organisation? (example - all year or seasonal March to October)	All year
How many members in your organisation (including volunteers)?	23

Proposal for financial assistance

What is the proposed project/activity that you	CABNZ AGM Budget
---	------------------

are seeking financial assistance for?

Te Awamutu Community Board

1185.00

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?

We are currently seeking financial assistance for our Manager and one Board Member to attend the upcoming CABNZ AGM on 2nd November 2021. Attending the CABNZ AGM is a great opportunity for our Manager and board to connect face to face with our National Office staff, the National Board and with other CABs. The AGM has been designed to maximise the opportunity to connect with others, including hearing from exciting speakers and to share and hear about strategic developments in CAB's around the country as well as to feed into a new strategic framework.

With adequate support and relationships built through this opportunity the Citizens Advice Bureau Te Awamutu will be able to service the most vulnerable members of our community with the provision of information, support and advice ensuring the people of our communities are able to navigate the many different paths individuals and families are facing.

Financial details

What is the legal status of your organisation?:

Charitable Trust

Charities Commission registration no.

CC20100

Is your organisation GST Registered?

No

What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship)

Grants / Funding, Donations and Fundraising

Attach a copy of your CURRENT BANK STATEMENT

[Westpac Cheque Account as at 23 07 21.pdf](#)

NOTE: Applications without financial records attached will not be considered.

Do you have any budget and/or quotes for your proposal to attach? Yes

Please attach your copy here

[CABNZ AGM Budget 2021.pdf](#)

[Flight Costs.pdf](#)

[Accommodation - Mercure Wellington Central City Hotel.pdf](#)

[Shuttle Costs.pdf](#)

Please list what financial assistance you have received from others in the last financial year? e.g. Council and or Community Board funding, Community Trusts, Trust Waikato, NZ Lotteries, Gaming Machine Trusts, Creative Communities Scheme.

Organisation

NZ Lotteries Board

Purpose	Operational Costs
Amount (\$)	5000.00
Year	2021
Organisation	Trust Waikato
Purpose	Operational Costs
Amount (\$)	6000.00
Year	2021
Organisation	Waipa District Council
Purpose	Rent
Amount (\$)	13000.00
Year	2021
Organisation	Waipa District Council
Purpose	Wages & Operational Costs
Amount (\$)	13500.00
Year	2021
Organisation	COGS
Purpose	Wages
Amount (\$)	4000.00
Year	2021
Organisation	Waipa Recovery Fund (WDC)
Purpose	Covid Recovery Expenses
Amount (\$)	5314.62
Year	2021
Organisation	Lottery Covid-19 Community Wellbeing Fund
Purpose	Rent
Amount (\$)	2525.00
Year	2021
Organisation	Te Awamutu Health Shuttle
Purpose	Operational Costs
Amount (\$)	1000.00
Year	2021
Organisation	NZ Lotteries Board
Purpose	Operational Costs
Amount (\$)	5000.00
Year	2020

Organisation	Trust Waikato
Purpose	Operational Costs
Amount (\$)	5000.00
Year	2020
Organisation	Trust Waikato
Purpose	Covid-19 Response
Amount (\$)	3000.00
Year	2020
Organisation	Waipa District Council
Purpose	Rent
Amount (\$)	13000.00
Year	2020
Organisation	Waipa District Council
Purpose	Wages & Operational Costs
Amount (\$)	13500.00
Year	2020
Organisation	SkyCity Hamilton
Purpose	Wages
Amount (\$)	6490.00
Year	2020
Organisation	DV Bryant Trust
Purpose	Covid-19 Response
Amount (\$)	2500.00
Year	2020
Organisation	NZ Lotteries Board
Purpose	Operational Costs
Amount (\$)	5000.00
Year	2019
Organisation	Trust Waikato
Purpose	Operational Costs
Amount (\$)	5000.00
Year	2019
Organisation	Waipa District Council
Purpose	Rent

Amount (\$)	13000.00
Year	2019
Organisation	Waipa District Council
Purpose	Wages & Operational Costs
Amount (\$)	13500.00
Year	2019
Organisation	COGS
Purpose	Wages
Amount (\$)	5000.00
Year	2019
Organisation	Te Awamutu Health Shuttle
Purpose	Operational Costs
Amount (\$)	1000.00
Year	2019
Organisation	Altrusa Club of Te Awamutu
Purpose	Rent
Amount (\$)	2525.00
Year	2019
Organisation	COGS
Purpose	Wages
Amount (\$)	5000.00
Year	2020

Applicant Organisation Details

Commonly used name (if different from your organisations full legal name)	Citizens Advice Bureau Te Awamutu
Physical Address	Suite 2, 213 Alexandra Street, Te Awamutu 3800
Is the postal address the same as the physical address?	Yes
Organisation email address. A copy of this application will be sent to this address when the form is submitted.	teawamutu@cab.org.nz
Website (if applicable)	www.cab.org.nz

Contact Person Details

Name	Jessica Brown
Position in organisation	Manager

Daytime contact number

[REDACTED]

Alternative Contact Person Details

Name

Vicky Apps

Position in organisation

Treasurer

Daytime contact number

[REDACTED]

Declaration

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Waipa District Council collecting the personal contact details provided, and retaining and using these details. Information may be included in a public meeting agenda. We acknowledge our right to have access to this information. This consent is given in accordance with the Privacy Act 1993.

Is the contact person signing this application? Yes

Person Completing Name N/A

Person Completing Position In Organisation N/A

Person Completing Daytime Contact Number N/A

Verification of identification (e.g. drivers license, passport)

[REDACTED]

Date

11/08/2021

Is the alternative contact person signing this application? No

Alternative contact person

Vicky Apps

Position in Organisation

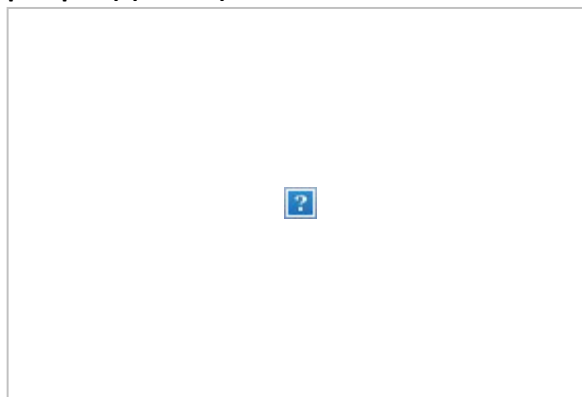
Treasurer

Daytime Contact number

[REDACTED]

Verification of identification (e.g. drivers license, passport)

Verification of identification (e.g. drivers license, passport) (847 kb)



Date

11/08/2021

The above persons may be contacted during the day if clarification of information is required.

From: info@waipadc.govt.nz
To: [info](#)
Subject: External Sender: Community Discretionary Fund Application Form - CDF210825378
Date: Thursday, 12 August 2021 2:39:09 pm

CYBER SECURITY WARNING: This email is from an external source - be careful of attachments and links. Please follow the Cybersecurity Policy and report suspicious emails to Servicedesk

Office use only:

Date Rec'd:

CRM No.:



Waipa District Council
101 Bank Street
Private Bag 2402
Te Awamutu 3840
Phone 0800 924 723
Fax 07 872 0033

Community Discretionary Fund Application Form

CDF210825378

COMPLETING THE APPLICATION FORM

- Applicants should identify on the attached application form the community board or committee to which they are applying, which will be where their group or organisation resides or carries out its activities.
- If you are applying to more than one community board or committee for financial assistance for the same purpose because your activities encompass a wide area within the Waipā district, one application form can be submitted – select which boards/committee you are applying to. Otherwise please submit separate applications.
- Please ensure that all the questions on the application form are answered and all required documents are attached
- Successful applicants must provide an invoice to Waipa District Council, which will be paid by direct credit into the group/organisation's bank account. A bank deposit slip or recent bank statement summary must be included with the invoice to verify the account name and number before payment can be processed.
- If you would like help or advice in completing this form contact the council's Governance team.
 - Phone: 0800 924 723
 - Email: governance.support@waipadc.govt.nz

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board (Te Awamutu/Kakepuku Wards – includes Kihikihi)
- Pirongia Ward Committee (includes Ohaupo, Kaipaki, Ngahinapouri, Te Pahu, Koromatua)

Details of club/organisation

Full legal name (as shown on your bank account)	CommSafe
What are the objectives of your club/organisation and how do they promote local services or facilities within your community?	CommSafe was established in 2006 under the name of Te Awamutu Safer Community Charitable Trust with a mission statement of "Working together throughout the Te Awamutu environs to build safer and healthier communities". Over the past years the organisation has expanded to coverage of aspects as requested by the community demand.
How long has your organisation been active within the Waipa district?	15 Years
Where are any facilities used by your organisation located?	CommSafe has been based in Kihikihi Memorial Hall, 19 Lyon Street, Kihikihi since May 2011.
Are they on private property?	Yes
What is the activity/services period of your organisation? (example - all year or seasonal March to October)	All year
How many members in your organisation (including volunteers)?	65

Proposal for financial assistance

What is the proposed project/activity that you are seeking financial assistance for?	CommSafe is seeking support to replace / update the safety equipment in all our vehicles - fire extinguishers, first aid kits, night wands, etc
Te Awamutu Community Board	2000.00
Pirongia Ward Committee	2000.00
How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?	A large part of the community relies on the surety of Community Patrollers out travelling the streets of Pirongia, Ohaupo, Kihikihi and Te Awamutu at night, and at times through the day. This action is not possible with our patrol vehicles which must be fully equipped with safety items in case of need.

Financial details

What is the legal status of your organisation?:	Charitable Trust
Charities Commission registration no.	1900331
Is your organisation GST Registered?	Yes
GST Number	96 - 467 - 222
What is the chief source of your income? (i.e. membership subs, fundraising, entry fees,	Fundraising, grants, donations and sponsorship

sponsorship)

Attach a copy of your CURRENT BANK STATEMENT

[CommSafe Statement as at 11 August 2021.pdf](#)
[2021 Financial Statements - Commsafe \(SIGNED\).pdf](#)

NOTE: Applications without financial records attached will not be considered.

Do you have any budget and/or quotes for your proposal to attach? Yes

Please attach your copy here

[Safety Equipment Quote.pdf](#)

Please list what financial assistance you have received from others in the last financial year? e.g. Council and or Community Board funding, Community Trusts, Trust Waikato, NZ Lotteries, Gaming Machine Trusts, Creative Communities Scheme.

Organisation	Waipa District Council
Purpose	Contract Costs / Operating Expenses
Amount (\$)	40000.00
Year	2021

Organisation	Waipa District Council
Purpose	Assist with website subscription
Amount (\$)	3000.00
Year	2020

Organisation	COGS
Purpose	Operating Expenses
Amount (\$)	2000.00
Year	2020

Applicant Organisation Details

Commonly used name (if different from your organisations full legal name)	CommSafe
Physical Address	19 Lyon Street, Kihikihi, Te Awamutu 3800
Is the postal address the same as the physical address?	Yes
Organisation email address. A copy of this application will be sent to this address when the form is submitted.	info@commsafe.co.nz
Website (if applicable)	www.commsafe.co.nz

Contact Person Details

Name	Chris Smith
Position in organisation	Trustee

Daytime contact number



Alternative Contact Person Details

Name David Wilson

Position in organisation Trustee

Daytime contact number



Declaration

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Waipa District Council collecting the personal contact details provided, and retaining and using these details. Information may be included in a public meeting agenda. We acknowledge our right to have access to this information. This consent is given in accordance with the Privacy Act 1993.

Is the contact person signing this application? Yes

Person Completing Name N/A

Person Completing Position In Organisation N/A

Person Completing Daytime Contact Number N/A

Verification of identification (e.g. drivers license, passport)



Date 12/08/2021

Is the alternative contact person signing this application? Yes

Alternative Contact Name N/A

Alternative Contact Position In Organisation N/A

Alternative Contact Daytime Contact Number N/A

Verification of identification (e.g. drivers license, passport)



Date 12/08/2021

The above persons may be contacted during the day if clarification of information is required.

From: info@waipadc.govt.nz
To: [info](#)
Subject: External Sender: Community Discretionary Fund Application Form - CDF210825760
Date: Thursday, 12 August 2021 4:27:11 pm

CYBER SECURITY WARNING: This email is from an external source - be careful of attachments and links. Please follow the Cybersecurity Policy and report suspicious emails to Servicedesk

Office use only:

Date Rec'd:

CRM No.:



Waipa District Council
101 Bank Street
Private Bag 2402
Te Awamutu 3840
Phone 0800 924 723
Fax 07 872 0033

Community Discretionary Fund Application Form

CDF210825760

COMPLETING THE APPLICATION FORM

- Applicants should identify on the attached application form the community board or committee to which they are applying, which will be where their group or organisation resides or carries out its activities.
- If you are applying to more than one community board or committee for financial assistance for the same purpose because your activities encompass a wide area within the Waipā district, one application form can be submitted – select which boards/committee you are applying to. Otherwise please submit separate applications.
- Please ensure that all the questions on the application form are answered and all required documents are attached
- Successful applicants must provide an invoice to Waipa District Council, which will be paid by direct credit into the group/organisation's bank account. A bank deposit slip or recent bank statement summary must be included with the invoice to verify the account name and number before payment can be processed.
- If you would like help or advice in completing this form contact the council's Governance team.
 - Phone: 0800 924 723
 - Email: governance.support@waipadc.govt.nz

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board (Te Awamutu/Kakepuku Wards – includes Kihikihi)
- Cambridge Community Board (Cambridge/Maungatautari Wards – includes Karapiro)
-

Pirongia Ward Committee (includes Ohaupo, Kaipaki, Ngahinapouri, Te Pahu, Koromatua)

Details of club/organisation

Full legal name (as shown on your bank account)	Diabetes Waikato was incorporated in 1990 and in 2019 became an affiliated branch of Diabetes New Zealand which satisfies the requirements of the Diabetes New Zealand Deed of Charitable Trust 25 May 2019.)
What are the objectives of your club/organisation and how do they promote local services or facilities within your community?	To support people with diabetes to lead full and active lives. We achieve this by providing support, information, education and advocacy to all people affected by diabetes.... This application is for education for young people affected by Type 1 Diabetes which is an auto immune incurable disease with no known cause.
How long has your organisation been active within the Waipa district?	20 years plus
Where are any facilities used by your organisation located?	Hamilton
Are they on private property?	No
What is the activity/services period of your organisation? (example - all year or seasonal March to October)	All year
How many members in your organisation (including volunteers)?	232

Proposal for financial assistance

What is the proposed project/activity that you are seeking financial assistance for?	Educational Activities with young people in the Waikato with Type 1 Diabetes. We currently have clients in Te Awamutu Community Board (Te Awamutu/Kakepuku Wards – includes Kihikihi) - Cambridge Community Board (Cambridge/Maungatautari Wards – includes Karapiro) - Pirongia Ward Committee (includes Ohaupo, Kaipaki, Ngahinapouri, Te Pahu, Koromatua)
Te Awamutu Community Board	1000.00
Cambridge Community Board:	1000.00
Pirongia Ward Committee	1000.00
How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial	Living with Type 1 diabetes is challenging – for both the child and their whānau. Simple everyday routines such as having a snack and playing with

assistance is available?

mates are actually not that simple. Factor in checking your glucose level before eating by either finger pricking or scanning an implanted medical device, counting carbohydrates of what you think you're going to eat, injecting or inputting instructions to a pump, all whilst getting asked numerous times while doing all this "What's that?", "What are you doing?", "Does that hurt?" etc.

People with diabetes often feel isolated and alone with all that is involved in managing diabetes. Opportunities that enable them to interact with other young people who are facing the same day to day challenges is vital for overall physical and emotional wellbeing. This also applies to parents and caregivers of children with diabetes who face daily decision making to maintain their child's health.

To help support overall wellbeing, Diabetes Youth Waikato hold a range of group education days for young people living with diabetes and family support sessions for both the young people and their whānau.

By continually holding education sessions for parents and children it increases confidence, social resilience and acceptance which allows these young people to better contribute to society and lead as normal a life as is possible with this currently incurable disease.

Financial details

What is the legal status of your organisation?:	Charitable Trust
Charities Commission registration no.	CC11432
Is your organisation GST Registered?	Yes
GST Number	130-241-816
What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship)	Fundraising, grants, entry fees and donations
Attach a copy of your CURRENT BANK STATEMENT	DNZ Waikato Profit and Loss Year Ended 30 June 2021.pdf

NOTE: Applications without financial records attached will not be considered.

Do you have any budget and/or quotes for your Yes

proposal to attach?**Please attach your copy here**[Education Budget 21 - 22.docx](#)

Please list what financial assistance you have received from others in the last financial year? e.g. Council and or Community Board funding, Community Trusts, Trust Waikato, NZ Lotteries, Gaming Machine Trusts, Creative Communities Scheme.

Organisation Kiwanies Charity Golf Tournament
Purpose Kids Camp
Amount (\$) 5000.00
Year 2018

Organisation WDFP Karamu Trust
Purpose Kids Camp
Amount (\$) 1500.00
Year 2018

Organisation Waipa District Council Pirongia
Purpose Teen event
Amount (\$) 1200.00
Year 2018

Organisation DV Bryant
Purpose Kids Camp
Amount (\$) 2000.00
Year 2018

Organisation Norah Howell
Purpose Kids Camp
Amount (\$) 3500.00
Year 2018

Organisation Glenice & John Gallagher Fdn
Purpose Kids Camp
Amount (\$) 3000.00
Year 2018

Organisation Trillian Trust
Purpose Kids Camp
Amount (\$) 5000.00
Year 2018

Organisation Kiwanis
Purpose Teen Event

Amount (\$)	450.00
Year	2019
Organisation	Diabetes NZ
Purpose	Teen Event
Amount (\$)	915.00
Year	2019
Organisation	Waikato Health Trust
Purpose	Education Days
Amount (\$)	5000.00
Year	2019
Organisation	DV Bryant
Purpose	Kids Camp
Amount (\$)	2000.00
Year	2019
Organisation	DV Bryant
Purpose	Kids Camp
Amount (\$)	1500.00
Year	2020
Organisation	WDFFF
Purpose	Kids Camp
Amount (\$)	2000.00
Year	2020
Organisation	Trillian Trust
Purpose	Kids Camp
Amount (\$)	2000.00
Year	2020
Organisation	Health Waikato Trust
Purpose	Kids Camp
Amount (\$)	9200.00
Year	2020

Applicant Organisation Details

Commonly used name (if different from your organisations full legal name) Diabetes Waikato Youth

Physical Address Floor 10, 15 Murphy Street, Thorndon, Wellington 6011

Is the postal address the same as the physical address? No

Physical Address PO Box 12441, Thorndon, Wellington 6144

Organisation email address. A copy of this application will be sent to this address when the form is submitted. [REDACTED]

Website (if applicable) <https://www.diabetes.org.nz/waikato-branch>
<https://www.facebook.com/diabetesyouthwaikato>

Contact Person Details

Name Catherine McClintock

Position in organisation Volunteer Fundraiser

Daytime contact number [REDACTED]

Alternative Contact Person Details

Name Jo Chapman

Position in organisation Business Development Manager Diabetes New Zealand

Daytime contact number [REDACTED]

Declaration

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Waipa District Council collecting the personal contact details provided, and retaining and using these details. Information may be included in a public meeting agenda. We acknowledge our right to have access to this information. This consent is given in accordance with the Privacy Act 1993.

Is the contact person signing this application? Yes

Person Completing Name N/A

Person Completing Position In Organisation N/A

Person Completing Daytime Contact Number N/A

Verification of identification (e.g. drivers license, passport) [REDACTED]

Date 12/08/2021

Is the alternative contact person signing this application? No

Alternative contact person Jo Chapman

Position in Organisation Business Development Manager Diabetes NZ

Daytime Contact number [REDACTED]

Verification of identification (e.g. drivers license, passport) [REDACTED]

Date

12/08/2021

The above persons may be contacted during the day if clarification of information is required.



APPLICATION FORM FOR COMMUNITY DISCRETIONARY FUND

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board** (Te Awamutu/Kakepuku Wards – includes Kihikihi)
 Cambridge Community Board (Cambridge/Maungatautari Wards – includes Karāpiro)
 Pirongia Ward Committee (includes Ōhaupō, Ngāhinapouri, Koromatua and Kaipaki)

Details of club/organisation
Name: The Girl Guides Association New Zealand Incorporated
<p>What are the objectives of your club/organisation and how do they promote local services or facilities within your community?</p> <p>GirlGuiding New Zealand enables girls and young women to develop into confident, adventurous and empowered leaders in their communities.</p> <p>Our purpose is the empowerment of girls and young women with a focus on three key elements; enabling our girls to develop self-esteem/confidence, to develop teamwork and leadership and to develop girls' ability and skills to have a voice so they can take action to change their world.</p> <p>Our active weekly programme is packed with life skills, education, and basic values that girls can draw upon throughout their lives, helping them make better choices, gain confidence, discover their passions and make a valuable contribution to their community.</p>
How long has your organisation been active within the Waipā district? 92 Years
<p>Where are any facilities used by your organisation located? Te Awamutu Scout and Guide Den, Scout Lane, Te Awamutu</p> <p>Are they on private property? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
<p>What is the activity/services period of your organisation? (example - all year or seasonal March to October)</p> <p>All year - <input checked="" type="checkbox"/> Yes</p> <p>Seasonal period: Our units meet weekly during the school term. They don't meet during the school holidays.</p>
<p>How many members in your organisation (including volunteers)? 71 members in Te Awamutu (64 girls & 7 volunteers). Nationwide 8,000 (6,670 girls and 1300 volunteers).</p>
Proposal for financial assistance
<p>What is the proposed project/activity that you are seeking financial assistance for?:</p> <p>To ensure that we can provide our programme in a safe and comfortable environment, we are seeking assistance with the costs of the annual levy for using the Scout Den in Te Awamutu. There are 4 units that meet at separate times during the week - 19 Pippins (aged 5-6), 26 Brownies (aged 7 - 9 ½), 13 Guides (aged 9 - 12 ½) and 6 Rangers (aged 12-17 years old). They are supported by 7 dedicated and passionate volunteers.</p> <p>We are a member organisation that makes a positive impact in our communities. To ensure that we can provide our programmes in a safe, comfortable, and healthy environment, we are seeking assistance to specifically fund the costs of hall hire.</p> <p>Keeping our meetings local means our members have a sense of pride and belonging in their community. They are encouraged to involve themselves in community service helping them feel valued, inspired and empowered to make a difference in areas that matter to them.</p>

What is the amount of financial assistance that you are applying for (GST exclusive)?

Te Awamutu Community Board: \$ 3,200

Cambridge Community Board: \$

Pirongia Ward Committee: \$

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?

Venue hire is essential for the delivery of our programme. Our girls and young women will be able to continue to come together on the same day and time to enjoy the activities and events that guiding offers in a familiar, safe, and comfortable environment. It is important that girls are part of their local community and that the public can get involved by supporting any events, activities or fundraising that the girls participate in. It will help keep the cost of participating in Guiding down, so more girls can enjoy the experience of belonging to Guiding and feel valued, inspired, and empowered to make a difference.

Having the continuity of a venue helps parents to feel secure in the knowledge of where their daughter is meeting and that the premises is fit for purpose. Being local makes it easier for parents to drop off and collect their girls at their unit meeting and parents of potential members will feel confident knowing where the groups meet.

Financial details

What is the legal status of your organisation?:

Charitable Trust Incorporated Society Other

Charities Commission registration no. (if applicable) CC22069

Is your organisation GST Registered?: Yes No

If Yes, your GST Number: 010-614-600

What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship):

Funding is received through membership fees, events, trusts, donations and bequests

Attach a copy of your latest complete ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, and CURRENT BANK STATEMENT (Please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

Attach a copy of any budget for your proposal and any quotes obtained.

NOTE: Applications without financial records attached will not be considered.

Please list here all financial assistance your organisation has received over the last three years. You cannot rely on your financial statements to answer this question. All financial assistance must be listed.

Organisation	Purpose	Amount (\$)	Year
<i>Please see attachment</i>			

If required, attach any funding assistance received over the last three years on a separate piece of paper.

Applicant Organisation Details

Full legal name (as on your bank account):

The Girl Guides Association New Zealand Incorporated

Common use name (if different):

GirlGuiding New Zealand

Contact person:

Anisha Thomas

Postal Address:

PO Box 13 143, City East, Christchurch 8141, New Zealand

Street Address:

5 Sir William Pickering Drive, Burnside, Christchurch 8053

Email (and website if applicable) :

info@ggnz.org.nz – www.girlguidingnz.org.nz

Declaration

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

Name of person completing form: Anisha Thomas

Signed:



Date:

4/8/2021

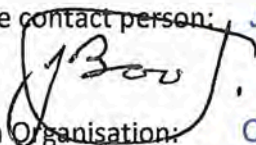
Position in Organisation: Fund Development Co-ordinator

Daytime Contact Number:



Alternative contact person: Jason Boot

Signed:



Date:

04/08/21

Position in Organisation: Commercial Finance Manager

Daytime Contact number:



The above persons may be contacted during the day if clarification of information is required. For information about how we collect, use and store personal information please refer to our Privacy Statement on our website.



**YOU
BE
THE
GUIDE**

Financial Assistance GirlGuiding NZ has received over the last three years in the Waikato Region.

Organisation	Purpose	Amount \$)	Year
Waipa District Council	Hall Hire - Pirongia	\$500	2017/2018
Waipa District Council	Hall Hire – Te Awamutu	\$1,100	2017/2018
Trust Waikato	Volunteer Training	\$3,200	2018
Waipa District Council	Hall Hire - Pirongia	\$500	2018/2019
Waipa District Council	Hall Hire – Te Awamutu	\$1,000	2018/2019
Trust Waikato	Volunteer Development & Support	\$5,000	2019
Glenice & John Gallagher Foundation	Growing Guiding in the Waikato Region	\$5,000	2019
Waipa District Council	Hall Hire - Pirongia	\$434.80	2020/2021
Waipa District Council	Hall Hire – Te Awamutu	\$1,200	2020/2021
Trust Waikato	Volunteer Training	\$5,000	2020
WEL Energy Trust	Hall hire - Te Kauwhata and Hamilton	\$5,000	2020
Glenice & John Gallagher Foundation	Growing Guiding in the Waikato Region	\$10,000	2020

bank statement summary must be included with the invoice to verify the account name and number before payment can be processed.

- If you would like help or advice in completing this form contact the council’s Governance team.

Phone: 0800 924 723

Email: governance.support@waipadc.govt.nz

Final checklist - Have you.....?

- Selected the correct ward/s (district) your organisation is based or active in
- Completed every question contained in the application form
- Attached your most recent completed financial records
- Attached your recent bank statement or bank accounts summary sheet
- Attached a copy of a budget for your proposal and copies of any quotes
- Supplied the names of two people and their contact details
- Had this form signed by those two contact people

Please return completed form to:

Email: info@waipadc.govt.nz

Post:

Waipā District Council
Private Bag 2402
Te Awamutu 3840

Council Office locations for delivery:

101 Bank Street	23 Wilson Street
TE AWAMUTU	CAMBRIDGE

Waipā District Council, Private Bag 2402, Te Awamutu 3840
Phone: 0800 924 723 | Fax: 07 872 0033 | Web: www.waipadc.govt.nz | Email: info@waipadc.govt.nz

APPLICATION FORM FOR COMMUNITY DISCRETIONARY FUND

Please select the board(s) and/or committee you are applying to:

- ✓ **Te Awamutu Community Board** (Te Awamutu/Kakepuku Wards – includes Kihikihi)
- Cambridge Community Board** (Cambridge/Maungatautari Wards – includes Karāpiro)
- ✓ **Pirongia Ward Committee** (includes Ōhaupō, Ngāhinapouri, Koromatua and Kaipaki)

Details of club/organisation
<p>Name: Hamilton Fish and Game Association (Incorporated), supporting Rotopiko Community Catchment Group</p>
<p>What are the objectives of your club/organisation and how do they promote local services or facilities within your community?</p> <p>The Rotopiko community catchment group is a wholly volunteer group of local Waipā residents, and Hamilton Fish and Game members whose aim is to create a 30 hectare halo of pest controlled habitat around Rotopiko South and North lakes (outside the pest fence) to complement the pest-free core within East lake at the Rotopiko Lakes Complex, near Ōhaupō. This work supports the wider vision of the National Wetland Trust (NWT) to enhance and promote the Rotopiko Lakes Complex as a showcase site for wetland conservation, where unique associations of plants and animals can be experienced and enjoyed by visitors and provide opportunities for education and research.</p> <p>The NWT focus is inside the pest fence, dealing with pest incursions, weeds and undertaking re-vegetation. We were established under a DOC CCF grant to reduce pest numbers around the other two lakes to create save haven for native wetland birds.</p>
<p>How long has your organisation been active within the Waipā district? As volunteers we have been trapping since 2016.</p>
<p>Where are any facilities used by your organisation located?</p> <p>We have two trappers' sheds (one for North Lake and one for South Lake). The North Lake shed is located in the riparian margin of North Lake, and the South Lake shed is located within the Predator Fence at East Lake reserve. Both are on Waipā DC and DOC land and we have full access to them at all times.</p> <p>Are they on private property? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>The sheds are located on Waipā DC recreation and esplanade reserve and DOC Wildlife Management Reserve (activities as approved via MOU between NWT with WDC and permits from DOC).</p>
<p>What is the activity/services period of your organisation? (example - all year or seasonal March to October)</p> <p><input checked="" type="checkbox"/> All year - <input type="checkbox"/> Yes, trapping occurs all year round, once every 2-3 weeks.</p> <p>Seasonal period:</p>
<p>How many members in your organisation (including volunteers): Two volunteers for North Lake and five volunteers for South Lake who are regular volunteers. We have also had at least two additional volunteers assist with chew card monitoring around North and South Lakes at times.</p>
Proposal for financial assistance
<p>What is the proposed project/activity that you are seeking financial assistance for?:</p> <p>We require funding assistance to help keep our volunteer trappers tracks around North and South Lakes clear of weeds and safe for us to navigate to undertake our trapping efforts. Both North and South lakes have been planted with native vegetation, but weeds, including sharp blackberry and gorse have crept in over the years, and have made accessing traps unpleasant and unsafe for us at times. We have also struggled to find our traps among the weeds at times also. See photo below of a track cleared through blackberry at South Lake from April this year.</p>



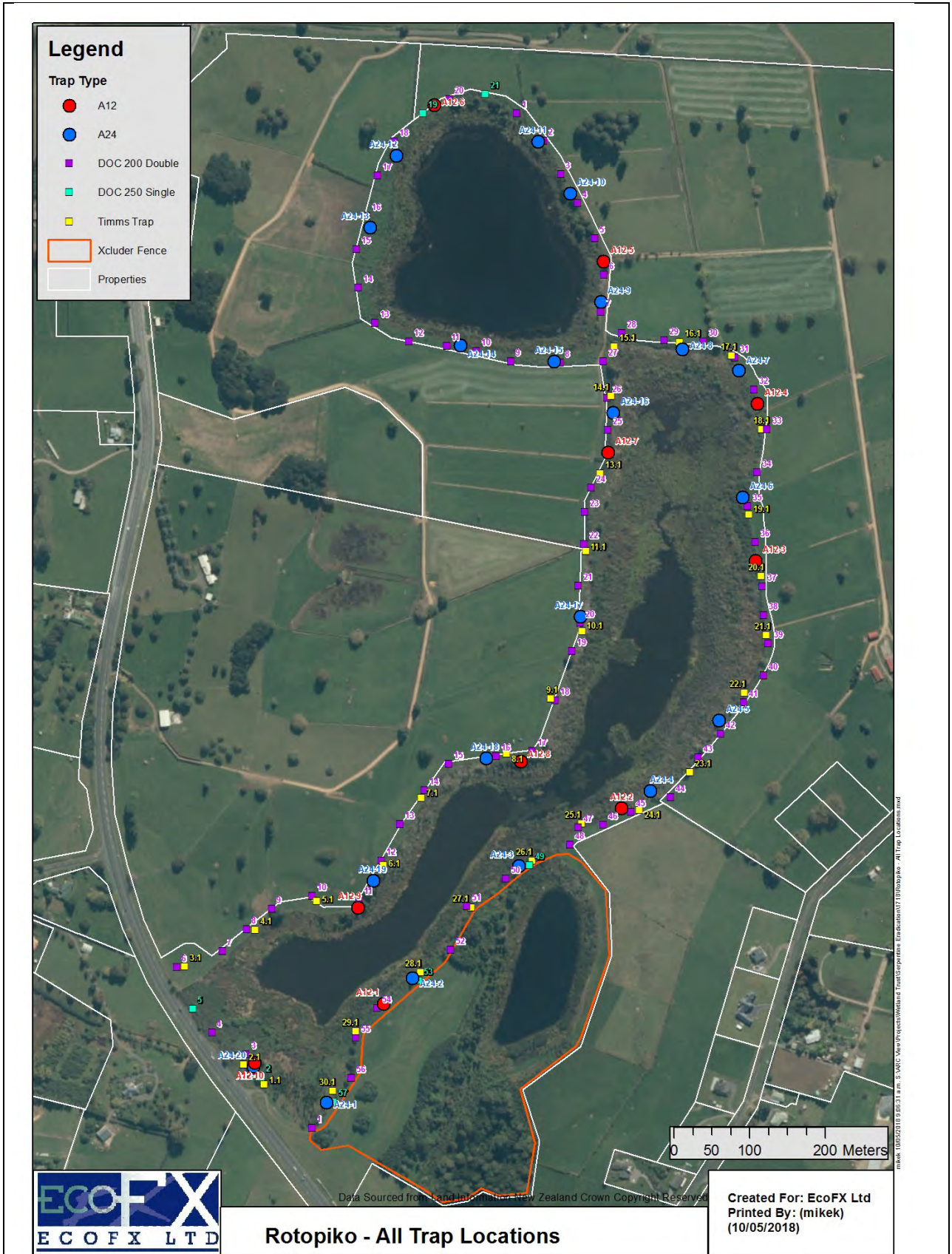
What is the amount of financial assistance that you are applying for (GST exclusive)?

Te Awamutu Community Board:	\$2,880+ GST
Cambridge Community Board:	\$0
Pirongia Ward Committee:	\$2,880+ GST

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?

This project already contributes strongly to the environmental wellbeing of the community through the regular control to low numbers of mammalian pests around North and South lakes, a (30 ha) area of WDC and DOC reserve land. This project has the densest saturation of trap devices of any of the Waipā peat lakes (based on stock take of Waipā lakes predator control, Belieze and Denyer 2018), and has removed 1,615 pests around South Lake since starting in 2016. We have 50 DOC 200 traps, 2 DOC 250 traps, 31 Timms and 30 Goodnature Traps, and we trap possums, rats, stoats, weasels, hedgehogs and mice. Please see map of our traps below:

The local communities of both Pirongia Wards and Te Awamutu Community Boards can experience the benefit of our trapping through being able to see and hear the more mobile native species when they visit East Lake. Many of our native species are threatened, such as Australasian bittern, spotless crake, marsh crake, North Island fernbird and long-tailed bats, but due to low pest numbers, can repopulate the adjacent North and South lakes and the wider landscape. This is why we have asked for the funding to be shared between each Ward. Thank you.



Financial details

What is the legal status of your organisation?:

Charitable Trust Incorporated Society Other ... Charities Commission registration no. (if applicable?)
Is your organisation GST Registered? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, your GST Number:
What is the chief source of your income? (i.e., membership subs, fundraising, entry fees, sponsorship): We have no income, and rely on volunteers, with support from staff from NZ Landcare Trust (NZLT) and DOC who help us as much as they can. Fish and Game volunteers support the trappers around North Lake also. The National Wetland Trust has sometimes helped us with lures and Goodnature trap refill kits. The DOC CCF paid for the initial trap hardware (DOC 200's, DOC 250s, Goodnature traps). NZLT has developed a relationship with Kaivolution, based in Hamilton. Kaivolution is a food rescue service that distributes excess to those that need it and saves food from landfill, as an action to support climate change mitigation. Sometimes Kaivolution gets meat with damaged packaging, or past its use-by date, and this meat can't be given to humans for consumption. So we collect it and use it for bait in our DOC 200 and DOC 250 traps to attract pests. It's a win-win all round, as it saves us from having to purchase bait for these traps and saves meat from landfill.
<input checked="" type="checkbox"/> Attach a copy of your latest complete ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, and CURRENT BANK STATEMENT (Please indicate if accumulated funds are tagged for a specific purpose, e.g., building fund)
<input type="checkbox"/> Attach a copy of any budget for your proposal and any quotes obtained. Email quote for work below. We are asking for twice this quoted amount, to clear the tracks twice a year please, and to be shared between the Pirongia and Te Awamutu Wards as mentioned above. We believe the tracks will need clearing up to four times a year, and we will seek support from DOC for the other two rounds, as the land is jointly DOC and Waipā District Council land. Keeping the tracks clear will also help reduce the seed source of weeds and help improve the natural character of North and South lakes. It will also reduce the amount of weed seed dispersal into East Lake, which will help the NWT maintain that area in a more natural state. From: Steven Falkiner <falcontreeservices@gmail.com> Sent: Tuesday, 19 January 2021 9:49 PM To: Nardene Berry <nardene.berry@landcare.org.nz> Subject: Re: track clearance around Rotopiko South Lake Hi Nardene, Thank you for the opportunity to give you an estimate to do a one-off track clearance around the volunteer trappers tracks around South Lake at Rotopiko. I have based my estimate on work carried out at the lake over the past two years as I haven't had a chance to visit the site. Please find my estimate below. - Team of 2 for 2 days (9 hours per day) = \$2,880.00 + GST If you prefer to have a proper quote, please let me know and I'll make time to visit the site. Please feel free to contact me if you have any questions.

Thanks, Steven

Falcon Tree Services Ltd
(021) 0260 2806

NOTE: Applications without financial records attached will not be considered.

Please list here **all financial assistance** your organisation has received over the last three years. You cannot rely on your financial statements to answer this question. All financial assistance must be listed.

Organisation	Purpose	Amount (\$)	Year
Living Water (DOC, Fonterra Partnership)	Supplies for Good nature Traps, including lures and gas canisters	Exact amount unknown (but estimated around \$1,000 in materials)	2019
Living Water (DOC, Fonterra Partnership)	Supplies for Good nature Traps, including lures and gas canisters	Exact amount unknown (but estimated around \$1,000 in materials)	2020
Living Water (DOC, Fonterra Partnership)	Supplies for Good nature Traps, including lures and gas canisters	Exact amount unknown (but estimated around \$500 in materials)	2021

If required, attach any funding assistance received over the last three years on a separate piece of paper.

Applicant Organisation Details

Full legal name (*as on your bank account*): Hamilton Fish and Game Association (Inc.)

Common use name (*if different*): Rotopiko Community Catchment Group

Contact person: Dave Malcolm

Postal Address: [REDACTED]

Street Address: As above

Email (and website if applicable): [REDACTED]

Declaration

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

Name of person completing form: Nardene Berry

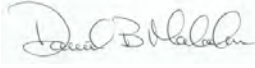
Signed :

Date:12th August 2021.....

Position in Organisation: Support person.....

Daytime Contact Number: [REDACTED].....

Alternative contact person: Dave Malcolm

Signed:  Date: 13th August 2021.....

Position in Organisation: Chairman and trapper

Daytime Contact number: ... [REDACTED].....

The above persons may be contacted during the day if clarification of information is required. For information about how we collect, use and store personal information please refer to our Privacy Statement on our website.

APPLICATION FORM FOR COMMUNITY DISCRETIONARY FUND

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board** (Te Awamutu/Kakepuku Wards – includes Kihikihi)
 Cambridge Community Board (Cambridge/Maungatautari Wards – includes Karāpiro)
 Pirongia Ward Committee (includes Ōhaupō, Ngāhinapouri, Koromatua and Kaipaki)

Details of club/organisation

Name:

House of Science South Waikato Charitable Trust

What are the objectives of your club/organisation and how do they promote local services or facilities within your community?

To empower teachers to raise scientific literacy by providing comprehensive quality science resources for use in all NZ yr 0-8 teaching environments. Future leaders come from people who can think, gather and interpret information, test assumptions, weigh up options and make informed decisions - we need these people and science provides them

How long has your organisation been active within the Waipā district?

3 1/2 years

Where are any facilities used by your organisation located?

13 Soma Place, Cambridge

(cost saving measure)

Are they on private property? Yes No

Kits are replenished and stored on site

What is the activity/services period of your organisation? (example - all year or seasonal March to October)

All year - Yes

Seasonal period :

How many members in your organisation (including volunteers)?

54 (1 salaried, 13 volunteers, 4 trustees, 36 member schools)

Proposal for financial assistance

What is the proposed project/activity that you are seeking financial assistance for?:

Purchase 1 new science kit from each Community Board area. This will enable us to enrol up to 4 new schools. We are particularly keen to see that school children in rural and isolated communities have access to quality science learning resources.

What is the amount of financial assistance that you are applying for (GST exclusive)?

Te Awamutu Community Board: \$ 2500

Cambridge Community Board: \$ 2500

Pirongia Ward Committee: \$ 2500

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?

Students discover science is fun and is all around us. Self esteem and confidence grow, which is reflected in their school life, relationships, families, wider whanau and the community. Our aim is to include the whole community in helping our young people. We are supported by community volunteers, local businesses and industry who provide financial and in-kind support

Financial details

What is the legal status of your organisation?:

Charitable Trust Incorporated Society Other

Charities Commission registration no. (if applicable) CC 55185

Is your organisation GST Registered?: Yes No

If Yes, your GST Number: 125 140 726

What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship):

Donations, sponsorships and grants

Attach a copy of your latest complete ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, and CURRENT BANK STATEMENT (Please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

Attach a copy of any budget for your proposal and any quotes obtained.

NOTE: Applications without financial records attached will not be considered.

Please list here all financial assistance your organisation has received over the last three years. You cannot rely on your financial statements to answer this question. All financial assistance must be listed.

Organisation	Purpose	Amount (\$)	Year
	<u>Copy attached</u>		

If required, attach any funding assistance received over the last three years on a separate piece of paper.

Applicant Organisation Details	
Full legal name (as on your bank account):	House of Science South Waikato Charitable Trust
Common use name (if different):	House of Science South Waikato
Contact person:	Viv Clarke
Postal Address:	[REDACTED]
Street Address:	[REDACTED]
Email (and website if applicable):	vivienne.clarke@houseofscience.nz

Declaration
We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

Name of person completing form: Vivienne Clarke

Signed: [Signature] Date: 29/07/2021

Position in Organisation: General Manager

Daytime Contact Number: 027 711 1923

Alternative contact person: Cheryl-Lee Clarke

Signed: [Signature] Date: 28/07/2021

Position in Organisation: Treasurer

Daytime Contact number: [REDACTED]

The above persons may be contacted during the day if clarification of information is required. For information about how we collect, use and store personal information please refer to our Privacy Statement on our website.

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board** (Te Awamutu/Kakepuku Wards – includes Kihikihi)
 Cambridge Community Board (Cambridge/Maungatautari Wards – includes Karāpiro)
 Pirongia Ward Committee (includes Ōhaupō, Ngāhinapouri, Koromatua and Kaipaki)

Details of club/organisation

Name: InterlockNZ Trust

What are the objectives of your club/organisation and how do they promote local services or facilities within your community?

Creating opportunities for people living with a disability in their own home or supported through services to learn, teach, share and connect with their community and peers and establish life-long skills and relationships

How long has your organisation been active within the Waipā district?

1 Year and became a registered Trust in June 2021

Where are any facilities used by your organisation located?

Masonic Alpha Lodge, Corner Bryce & Queen Streets, Cambridge

Are they on private property? Yes No

What is the activity/services period of your organisation? (example - all year or seasonal March to October)

All year - Yes

Seasonal period :

How many members in your organisation (including volunteers)?

50

Proposal for financial assistance

What is the proposed project/activity that you are seeking financial assistance for?:

We have been offered two buildings to lease, both have annual costs of approximately \$40,000. One in particular gives us space and location in which to develop Interlock to its full potential and become a major asset to Waipa.

To enable us to secure a lease on one of the properties we need to have a guarantee of funding to meet these costs.

What is the amount of financial assistance that you are applying for (GST exclusive)?		
Te Awamutu Community Board:	\$	As we have people attending from all three
Cambridge Community Board:	\$	areas we are requesting a combined
Pirongia Ward Committee:	\$	contribution of \$40,000
<p>How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?</p> <p>Within 12 months of having our own premises, we will be accommodating over 150 people (and growing annually) living with a disability in a variety of workshops that will enhance their lives immeasurably. We know there are a great number of people who are "hidden" from the community simply because there is nowhere for them to go and not be ridiculed. We already have one participant we have been able to assist with starting a home-based business and will continue to give her help when needed. We have numerous other projects ready to be matched with Interlock students as they become confident to operate along side us and we will work with the community to integrate more participants into well supervised work positions.</p> <p>With the support of councils and the greater Waipa community we can enhance the lives of a great number of our people.</p>		
Financial details		
What is the legal status of your organisation?:		
Charitable Trust <input checked="" type="checkbox"/>	Incorporated Society <input type="checkbox"/>	Other
Charities Commission registration no. (if applicable)		50065333
Is your organisation GST Registered?:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If Yes, your GST Number:	
What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship):		
Community grants		
Sponsorships		
Events		
Fees		

<input checked="" type="checkbox"/> Attach a copy of your latest complete ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, and CURRENT BANK STATEMENT (Please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)			
<input checked="" type="checkbox"/> Attach a copy of any budget for your proposal and any quotes obtained.			
NOTE: Applications without financial records attached will not be considered.			
Please list here <u>all financial assistance</u> your organisation has received over the last three years. You cannot rely on your financial statements to answer this question. All financial assistance must be listed.			
Organisation	Purpose	Amount (\$)	Year
<i>Cambridge Lions Club</i>	Monthly operating expenses	5000	2021
Camb. Christmas Chty	Screen & projector	1300	2021
<i>Jumble around</i>	Operating Costs	1000	202i
<i>Cambridge Lions Club</i>	Operating costs	700	2020
<i>Cambridge Rotary</i>	Operating Costs	500	2020

If required, attach any funding assistance received over the last three years on a separate piece of paper.

Applicant Organisation Details
Full legal name (<i>as on your bank account</i>): InterlockNZ Trust
Common use name (<i>if different</i>): Interlock
Contact person: Colin Pierce
Postal Address: As below
Street Address: ██████████ ████████████████████
Email (and website if applicable) : ██████████

Declaration
We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

Name of person completing form Colin Pierce

Signed : *Colin Pierce*.....

Date: *12/8/2021*

Position in Organisation: Chairman

Daytime Contact Number: [REDACTED]

Alternative contact person: Lois Ure

Signed : *Lois Ure*.....

Date: *12.8.2021*

Position in Organisation: Trustee

Daytime Contact number: [REDACTED]

The above persons may be contacted during the day if clarification of information is required. For information about how we collect, use and store personal information please refer to our Privacy Statement on our website.

Please select the board(s) and/or committee you are applying to:

- X **Te Awamutu Community Board** (Te Awamutu/Kekepuku Wards – includes Kihikihi)
 X **Cambridge Community Board** (Cambridge/Maungatautari Wards – includes Karāpiro)
 X **Pirongia Ward Committee** (includes Ōhaupō, Ngāhinapouri, Koromatua and Kaipaki)

Details of club/organisation
Name:
What are the objectives of your club/organisation and how do they promote local services or facilities within your community? Florence Shearman (QSM) organises the free annual International Global Walk, celebrating the value of older people. It is advertised widely across the Waipa region, including Cambridge, Pirongia and Te Awamutu.
How long has your organisation been active within the Waipā district? Annual event, has been running for many years
Where are any facilities used by your organisation located? Not applicable Are they on private property? <input type="checkbox"/> Yes <input type="checkbox"/> No
What is the activity/services period of your organisation? (example - all year or seasonal March to October) All year - <input type="checkbox"/> Yes Seasonal period : Annually, in September
How many members in your organisation (including volunteers)? Over 400 attendees
Proposal for financial assistance
What is the proposed project/activity that you are seeking financial assistance for?: This year's International Global Walk is on 27th September 2021 at 10am. It is a well-attended free community event, with Waipa DC councillors, the mayor, ministry of senior citizens and VIPs from Wellington Parliament attending, along with local police, Greypower and local schools. With Cambridge Raceway donating the venue for the event. Everyone walks the trotting track to celebrate the value of older people, with horse drawn trotting and older jockeys providing entertainment. Cambridge Primary donate some of the printing to save on costs and they attend on the day. Over 400 participants attend on the day, with approximately 100 viewing from the stands.

What is the amount of financial assistance that you are applying for (GST exclusive)?	
Te Awamutu Community Board:	\$75
Cambridge Community Board:	\$600
Pirongia Ward Committee:	\$75
How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?	
<p>This event pulls our community together to celebrate older people in our community and their achievements. We have an ageing population, it is important to bring everyone together to celebrate their worth and achievements.</p> <p>It will also remove social isolation for many in the older age groups who otherwise would not get out to socialise.</p> <p>It creates awareness in our younger generations of the achievements of our older generations and the value they have in society.</p>	
Financial details	
What is the legal status of your organisation?:	
Charitable Trust <input type="checkbox"/> Incorporated Society <input type="checkbox"/> Other	Local older lady, with Queen's Service Medal for her contribution to society
Charities Commission registration no. (if applicable)
Is your organisation GST Registered?:	<input type="checkbox"/> Yes X No
If Yes, your GST Number:
What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship):	
None, has acquired gifts in kinds, ie donated venue, donated printing, donates her time too.	
<input type="checkbox"/> Attach a copy of your latest complete ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, and CURRENT BANK STATEMENT (Please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)	
X Attach a copy of any budget for your proposal and any quotes obtained.	
NOTE: Applications without financial records attached will not be considered.	

Please list here **all financial assistance** your organisation has received over the last three years. You cannot rely on your financial statements to answer this question. All financial assistance must be listed.

Organisation	Purpose	Amount (\$)	Year
<i>Waipa DC Events Fund</i>	<i>Towards costs for the International Global Walk event 2020</i>	\$500	2020
<i>Mayors fund</i>	<i>Towards costs for the International Global Walk event 2018</i>	\$440	2018

If required, attach any funding assistance received over the last three years on a separate piece of paper.

Applicant Organisation Details
Full legal name (<i>as on your bank account</i>): Florence Melva Shearman
Common use name (<i>if different</i>): Florence Shearman
Contact person: Florence Shearman
Postal Address: [REDACTED]
Street Address: [REDACTED]
Email (and website if applicable) : Not applicable

Declaration
We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

Name of person completing form: **Florence Shearman**

Signed :  Date: 29/7/2021

Position in Organisation: Event manager

Daytime Contact Number: [REDACTED]

Alternative contact person: Harriet Dixon

Signed:  Date: 29/7/2021

Position in Organisation: Not applicable – helped to complete form (manager at Cambridge Community House)

Daytime Contact number: [REDACTED]

From: info@waipadc.govt.nz
To: [info](#)
Subject: External Sender: Community Discretionary Fund Application Form - CDF210824528
Date: Thursday, 12 August 2021 11:05:21 am

CYBER SECURITY WARNING: This email is from an external source - be careful of attachments and links. Please follow the Cybersecurity Policy and report suspicious emails to Servicedesk

Office use only:

Date Rec'd:

CRM No.:



Waipa District Council
101 Bank Street
Private Bag 2402
Te Awamutu 3840
Phone 0800 924 723
Fax 07 872 0033

Community Discretionary Fund Application Form

CDF210824528

COMPLETING THE APPLICATION FORM

- Applicants should identify on the attached application form the community board or committee to which they are applying, which will be where their group or organisation resides or carries out its activities.
- If you are applying to more than one community board or committee for financial assistance for the same purpose because your activities encompass a wide area within the Waipā district, one application form can be submitted – select which boards/committee you are applying to. Otherwise please submit separate applications.
- Please ensure that all the questions on the application form are answered and all required documents are attached
- Successful applicants must provide an invoice to Waipa District Council, which will be paid by direct credit into the group/organisation's bank account. A bank deposit slip or recent bank statement summary must be included with the invoice to verify the account name and number before payment can be processed.
- If you would like help or advice in completing this form contact the council's Governance team.
 - Phone: 0800 924 723
 - Email: governance.support@waipadc.govt.nz

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board (Te Awamutu/Kakepuku Wards – includes Kihikihi)
- Cambridge Community Board (Cambridge/Maungatautari Wards – includes Karapiro)

Details of club/organisation

Full legal name (as shown on your bank account)	Kids in Need Waikato Charitable Trust
What are the objectives of your club/organisation and how do they promote local services or facilities within your community?	<p>We launched our service in 2014 in response to the significant need for support to foster carers and children. We have been a registered charity since February 2018 and our service has continued to flourish. Based in Cambridge we support families throughout the Waikato, with a significant number of families in Hamilton. We are also working alongside families in Te Awamutu, Morrinsville, Te Kuiti and Coramandel.</p> <p>We work directly to assist caregivers and/or grandparents that are caring for foster children. In many cases, these children bring challenges and issues to work through. We know that both financial and pastoral support can be sporadic and often difficult for families to navigate their way. A recent shift in policy from Oranga Tamariki means more grandparents are becoming primary caregivers for their mokupuna. Many have very limited means and financial support. The reality is that there are a significant amount of children uplifted from parents and places with foster families or grandparents. Often, these families have very little time to prepare. We provide practical resources such as clothing, books, toys and nappies for example. Additionally, we provide emotional support and share our knowledge with these families so they can find pathways to government assistance and other resources.</p>
How long has your organisation been active within the Waipa district?	6 years
Where are any facilities used by your organisation located?	We are based in Cambridge, where are shed is located and a small office for administration.
Are they on private property?	Yes
What is the activity/services period of your organisation? (example - all year or seasonal March to October)	All year
How many members in your organisation (including volunteers)?	10

Proposal for financial assistance

What is the proposed project/activity that you are seeking financial assistance for?	A contribution towards the costs of our care packs.
Te Awamutu Community Board	3000.00
Cambridge Community Board:	3000.00
How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?	<p data-bbox="802 347 1367 533">There is a serious gap in provision and support for foster families - particularly those that respond to emergency situations and grandparents raising grandchildren. Since our service formed in 2014, we have seen a steady increase in demand.</p> <p data-bbox="802 584 1367 770">The Covid 19 crisis has placed additional challenges to many of our families. During the 2020 lockdown Oranga Tamariki approached us to request activity packs for children in care to relieve some of the pressures of living in confined environments.</p> <p data-bbox="802 822 1367 1391">Demand continues to grow for our service. We work directly to assist caregivers and/or grandparents that are caring for foster children. In many cases, these children bring challenges and issues to work through. We know that both financial and pastoral support can be sporadic and often difficult for families to navigate their way. A recent shift in policy from Oranga Tamariki means more grandparents are becoming primary caregivers for their mokupuna. Many have very limited means and financial support. The reality is that there are a significant amount of children uplifted from parents and places with foster families or grandparents. Often, these families have very little time to prepare.</p> <p data-bbox="802 1442 1367 1704">Our practical and pastoral support will ensure that children have basic necessities (along with toys, books and other extras) and their caregivers have access to information, knowledge and support. By providing care packs that meet children's immediate needs, along with support for carers takes considerable pressure off these families.</p> <p data-bbox="802 1756 916 1785">Feedback:</p> <p data-bbox="802 1836 1367 2047">As a Family Link Specialist for Kainga Ora, I am grateful to have been able to make referrals for families who are struggling to meet their children's basic needs. Sourcing clothing, bedding, toys and school resources through Kids in Need has greatly improved the physical and emotional wellbeing of</p>

many children in social housing. Thanks for always being willing to meet these needs; and for doing it with a smile – every time! "

"I just want to say thank you so much for the clothes and things for my babies they love them. I really appreciate the help you guys rock big love from my whanau to yours.

Financial details

What is the legal status of your organisation?:	Charitable Trust
Charities Commission registration no.	CC55477
Is your organisation GST Registered?	No
What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship)	Grant funding and donations
Attach a copy of your CURRENT BANK STATEMENT	The Kids in Need Waikato Charitable Trust - ASB Statement 01.07.21-10.08.21.pdf

NOTE: Applications without financial records attached will not be considered.

Do you have any budget and/or quotes for your proposal to attach? Yes

Please attach your copy here [Kids in Need Operating-Cost-Budget to March 22.xlsx](#)

Please list what financial assistance you have received from others in the last financial year? e.g. Council and or Community Board funding, Community Trusts, Trust Waikato, NZ Lotteries, Gaming Machine Trusts, Creative Communities Scheme.

Organisation	Trust Waikato
Purpose	Operational
Amount (\$)	3000.00
Year	2020
Organisation	Len Reynolds Trust
Purpose	Operational
Amount (\$)	10000.00
Year	2020
Organisation	DV Bryant Trust
Purpose	Operational
Amount (\$)	2000.00
Year	2020
Organisation	WEL Energy Trust
Purpose	Operational

Amount (\$)	3000.00
Year	2020
Organisation	Tindall
Purpose	Operational
Amount (\$)	2500.00
Year	2020
Organisation	N/A
Purpose	N/A
Amount (\$)	N/A
Year	N/A

Applicant Organisation Details

Commonly used name (if different from your organisations full legal name)	stacey ward
Physical Address	[REDACTED]
Is the postal address the same as the physical address?	Yes
Organisation email address. A copy of this application will be sent to this address when the form is submitted.	[REDACTED]
Website (if applicable)	www.kidsinneed.co.nz

Contact Person Details

Name	Rebecca Broadbent
Position in organisation	Administrator
Daytime contact number	[REDACTED]

Alternative Contact Person Details

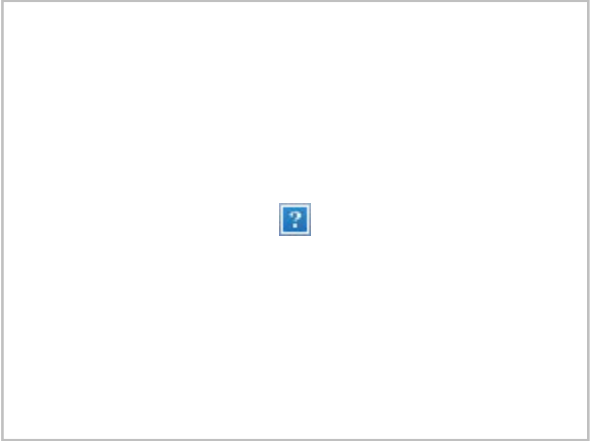
Name	Graeme Roil
Position in organisation	Founder
Daytime contact number	[REDACTED]

Declaration

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Waipa District Council collecting the personal contact details provided, and retaining and using these details. Information may be included in a public meeting agenda. We acknowledge our right to have access to this information. This consent is given in accordance with the Privacy Act 1993.

Is the contact person signing this application? No

Name of person completing form	stacey ward
Position in Organisation	Funding Coordinator
Daytime Contact Number	██████████
Verification of identification (e.g. drivers license, passport)	Verification of identification (e.g. drivers license, passport) (1 mb)
	
Date	12/08/2021
Is the alternative contact person signing this application?	Yes
Alternative Contact Name	N/A
Alternative Contact Position In Organisation	N/A
Alternative Contact Daytime Contact Number	N/A
Verification of identification (e.g. drivers license, passport)	Verification of identification (e.g. drivers license, passport) (374 kb)

- Successful applicants must provide an invoice to Waipa District Council, which will be paid by direct credit into the group/organisation's bank account. A bank deposit slip or recent bank statement summary must be included with the invoice to verify the account name and number before payment can be processed.
- If you would like help or advice in completing this form contact the council's Governance team.

Phone: 0800 924 723

Email: governance.support@waipadc.govt.nz

annual Report.

current Bank Statement.

Final checklist - Have you.....?

- ✓ Selected the correct ward/s (district) your organisation is based or active in
- ✓ Completed every question contained in the application form
- ✓ Attached your most recent completed financial records
- ✓ Attached your recent bank statement or bank accounts summary sheet
- ✓ Attached a copy of a budget for your proposal and copies of any quotes
- ✓ Supplied the names of two people and their contact details
- ✓ Had this form signed by those two contact people

Quote.

copy current Bill saw

Please return completed form to:

Email: info@waipadc.govt.nz

Post:

Waipa District Council
Private Bag 2402
Te Awamutu 3840

Council Office locations for delivery:

101 Bank Street	23 Wilson Street
TE AWAMUTU	CAMBRIDGE



Waipa District Council, Private Bag 2402, Te Awamutu 3840
 Phone: 0800 924 723 | Fax: 07 872 0033 | Web: www.waipadc.govt.nz | Email: info@waipadc.govt.nz

APPLICATION FORM FOR COMMUNITY DISCRETIONARY FUND

Please select the board(s) and/or committee you are applying to:

- ◆ **Te Awamutu Community Board** (Te Awamutu/Kakepuku Wards – includes Kihikihi)

- ◆ Cambridge Community Board (Cambridge/Maungatautari Wards – includes Karāpiro)
- ◆ Pirongia Ward Committee (includes Ōhaupō, Ngāhinapouri, Koromatua and Kaipaki)

Details of club/organisation	
Name:	Kihi kihi Bowling club.
What are the objectives of your club/organisation and how do they promote local services or facilities within your community?	Local club being up graded and available all year round for locals & visitors.
How long has your organisation been active within the Waipā district?	70 years.
Where are any facilities used by your organisation located?	17 Lyons St kihi kihi.
Are they on private property? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
What is the activity/services period of your organisation? (example - all year or seasonal March to October)	
All year - <input checked="" type="checkbox"/> Yes	
Seasonal period :	
How many members in your organisation (including volunteers)?	we have 70 active players locally + 50 who will visit twice monthly.
Proposal for financial assistance	
What is the proposed project/activity that you are seeking financial assistance for?:	I request funds to help pay for the resource consent that we have applied for. \$5000 to date with another test to come of 2-3 thousand.
What is the amount of financial assistance that you are applying for (GST exclusive)?	
Te Awamutu Community Board:	\$ 4000-00
Cambridge Community Board:	\$
Pirongia Ward Committee:	\$
How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?	Once established with new carpet it will last 20 years. The carpet cost has been paid for by a member.

Financial details

What is the legal status of your organisation?:

Charitable Trust Incorporated Society Other

Charities Commission registration no. (if applicable)

Is your organisation GST Registered?: Yes No

If Yes, your GST Number: 055 063 419 055 063 419

What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship): *membership, entry fees, sponsorship, advertising.*

Attach a copy of your latest complete ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, and CURRENT BANK STATEMENT (Please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

Attach a copy of any budget for your proposal and any quotes obtained.

NOTE: Applications without financial records attached will not be considered.

Please list here **all financial assistance** your organisation has received over the last three years. You cannot rely on your financial statements to answer this question. All financial assistance must be listed.

Organisation	Purpose	Amount (\$)	Year
Trillian Trust Foundation (31/05/18)	Purchase Sprays & Chemicals	\$2,000	2018/19

If required, attach any funding assistance received over the last three years on a separate piece of paper.

Applicant Organisation Details

Full legal name (as on your bank account):

Kihikihi Bowling Club Incorporated

Common use name (if different):

Contact person:

D Barnett

Postal Address



Street Address:	17 Lyon St. Kihikihi
Email (and website if applicable)	[REDACTED]

Declaration
 We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

Name of person completing form: D Barnett
 Signed: D Barnett Date: 13-7-21
 Position in Organisation: President
 Daytime Contact Number: [REDACTED]

Alternative contact person: Murray James Coxhead
 Signed: M.J. Coxhead Date: 10th August, 2021
 Position in Organisation: Treasurer
 Daytime Contact number: [REDACTED]

The above persons may be contacted during the day if clarification of information is required. For information about how we collect, use and store personal information please refer to our Privacy Statement on our website.



APPLICATION FORM FOR COMMUNITY DISCRETIONARY FUND

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board** (Te Awamutu/Kakepuku Wards – includes Kihikihi)
 Cambridge Community Board (Cambridge/Maungatautari Wards – includes Karāpiro)
 Pirongia Ward Committee (includes Ōhaupō, Ngāhinapouri, Koromatua and Kaipaki)

Details of club/organisation

Name: *Kihikihi Domain Sports Inc.*

What are the objectives of your club/organisation and how do they promote local services or facilities within your community?

Provide facilities for a wide range of sports and leisure activities for the whole of the community and very much further afield, with a number of national and (when possible, covid permitting) international events.

How long has your organisation been active within the Waipā district? *25+ years*

Where are any facilities used by your organisation located? *Kihikihi Domain*

Are they on private property? Yes No

What is the activity/services period of your organisation? (example - all year or seasonal March to October)

All year - Yes

Seasonal period :

How many members in your organisation (including volunteers)?

A very large population from the whole community

Proposal for financial assistance

What is the proposed project/activity that you are seeking financial assistance for?:

Backgas - hot water for showers - \$400

Computer ~~Print~~ Ink & Paper - newsletters & minutes to interested parties - \$40

Chemwash - Toilet cleaning to ensure safe & clean facilities for events - \$1000

Toilet Supplies - To provide good & clean facilities for events - \$500

What is the amount of financial assistance that you are applying for (GST exclusive)?

Te Awamutu Community Board: *\$1940.00*

Cambridge Community Board: *\$*

Pirongia Ward Committee: *\$*

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?

Provide a very high standard of facility, clean and safe, for all events held by the multiple sporting groups who use the grounds and for the very large numbers of the community who also use these grounds for leisure and other activities, and the many visitors from outside the area.

Financial details

What is the legal status of your organisation?:

Charitable Trust Incorporated Society Other
 Charities Commission registration no. (if applicable)

Is your organisation GST Registered? Yes No

If Yes, your GST Number: 78-056-002

What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship):

Waipa District Council maintenance grant

Attach a copy of your latest complete ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, and CURRENT BANK STATEMENT (Please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

Attach a copy of any budget for your proposal and any quotes obtained.

NOTE: Applications without financial records attached will not be considered.

Please list here all financial assistance your organisation has received over the last three years. You cannot rely on your financial statements to answer this question. All financial assistance must be listed.


Organisation	Purpose	Amount (\$)	Year
Waipa District Council	Maintenance Grant x 3	\$4500 ^{include} GST	1998 1999 2018, 2019, 2020
Waipa District Council	Community Board Grant x 3	\$1840-00	1998 1999 2018
		\$2415-00	2019
		\$2415-00	2020

If required, attach any funding assistance received over the last three years on a separate piece of paper.

Applicant Organisation Details	
Full legal name (as on your bank account):	Kihikih: Domain Sports Inc.
Common use name (if different):	
Contact person:	Wendy Hunt, Secretary
Postal Address:	[REDACTED]
Street Address:	A/A
Email (and website if applicable) :	[REDACTED]

Declaration
We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

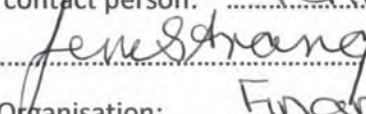
Name of person completing form: Wendy Hunt

Signed:  Date: 3-8-21

Position in Organisation: Secretary

Daytime Contact Number: [REDACTED]

Alternative contact person: Jeni Strang

Signed:  Date: 12/8/21

Position in Organisation: Financial Administrator

Daytime Contact number: [REDACTED]

The above persons may be contacted during the day if clarification of information is required. For information about how we collect, use and store personal information please refer to our Privacy Statement on our website.

APPLICATION FORM FOR COMMUNITY DISCRETIONARY FUND

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board** (Te Awamutu/Kakepuku Wards – includes Kihikihi)
 Cambridge Community Board (Cambridge/Maungatautari Wards – includes Karāpiro)
 Pirongia Ward Committee (includes Ōhaupō, Ngāhinapouri, Koromatua and Kaipaki)

Details of club/organisation

Name: Loving Arms Charitable Trust

What are the objectives of your club/organisation and how do they promote local services or facilities within your community?

to see every baby born in the community adequately clothed and provided for, and every family adequately cared for and supported. To relieve financial burden of caring for a newborn.

How long has your organisation been active within the Waipā district? 7 years

Where are any facilities used by your organisation located? 405 Rickit Rd
Te Awamutu

Are they on private property? Yes No

What is the activity/services period of your organisation? (example - all year or seasonal March to October)

All year - Yes

Seasonal period :

How many members in your organisation (including volunteers)? 7 board Members; 23 volunteers; 60-90 families receiving bundles per month and increasing.

Proposal for financial assistance

What is the proposed project/activity that you are seeking financial assistance for?:

obtaining cartons to transport clothes and equipment to families of newborns, distributed via LovingArms van around the community. Currently our operations manager collects whatever boxes are available at supermarkets, but with increased demand for LA service, and shortages of appropriate useful boxes, this is getting to be frustrating and difficult. Uniform sized boxes are stored more securely in transit.

What is the amount of financial assistance that you are applying for (GST exclusive)?	
Te Awamutu Community Board:	\$3000
Cambridge Community Board:	\$2000
Pirongia Ward Committee:	\$2000
How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?	
Ease the storage, packing demands and delivery of each bundle safely and hygienically to impoverished homes. Space is limited at supermarkets to store more than 3 days of boxes requiring frequent trips to retrieve whatever is available. LA encourages families to return boxes for repeated use if possible. The quoted boxes will have LA logo, and be easy to physically carry. The quote provides for approximately 3 months supply so this will be an ongoing order with the company.	
Financial details	
What is the legal status of your organisation?:	
Charitable Trust <input checked="" type="checkbox"/>	Incorporated Society <input type="checkbox"/> Other
Charities Commission registration no. (if applicable)	...CC57073.....
Is your organisation GST Registered?:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If Yes, your GST Number:
What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship): Monthly sponsorship from individuals/businesses; donations, fundraising events, Funding organisations	
<input checked="" type="checkbox"/> Attach a copy of your latest complete ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, and CURRENT BANK STATEMENT (Please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)	
<input checked="" type="checkbox"/> Attach a copy of any budget for your proposal and any <u>quotes</u> obtained.	

NOTE: Applications without financial records attached will not be considered.

Please list here **all financial assistance** your organisation has received over the last three years. You cannot rely on your financial statements to answer this question. All financial assistance must be listed.

Organisation	Purpose	Amount (\$)	Year
COGS Waikato STH	IT	1500	8/20
COGS Waikato West	IT	4000	8/20
DVBryant Trust	Op costs	2000	2020
Hamilton City Council	Op costs	1000	2021
Len Reynolds Trust	Op costs	15000	2020
Lotteries	Op costs	10000	2021
Lotteries Covid fund	vehicle	25000	2021

If required, attach any funding assistance received over the last three years on a separate piece of paper. *Please see attached list*

Applicant Organisation Details

Full legal name (as on your bank account):

Loving Arms Charitable Trust

Common use name (if different):

Loving arms; LA

Contact person:

Sharni Budd

Postal Address:

██████████, ██████████

Street Address:

405 Rickit rd Te Awamutu

Email (and website if applicable) :

info@lovingarms.org.nz

www.lovingarms.org.nz

Declaration

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

Name of person completing form:.....Janet Hodgson.....

Signed :  Date: ...6/8/21.....

Position in Organisation: ...Trustee.....

Daytime Contact Number:██████████.....

Alternative contact person: Sharni Budd.....

Signed: ..... Date: ..6/8/21.....

Position in Organisation:Operations

Manager.....

Daytime Contact number: .. 

The above persons may be contacted during the day if clarification of information is required. For information about how we collect, use and store personal information please refer to our Privacy Statement on our website.

Financial Assistance Contd.

Organisation	Purpose	Amount \$	Year
Trust Waikato	Op costs	7000	2020
Trust Waikato	Op Costs	9000	2020
WEL Energy Trust	Op Costs	6000	2020
Hamilton			
Tindall Foundation	op costs	2500	2020
Waikato Community Fund-Covid	Covid response	8000	2020
MSD- COVID	covid response costs	4510	2020
MSD Capability			
And Resilience Fund	Mothers in Arms/ networking/ travel	4300	2020
WDC Discretionary Fund	shelving	Cambridge 500 Te Awamutu 1200 Pirongia 1000	2020



APPLICATION FORM FOR COMMUNITY DISCRETIONARY FUND

Please select the board(s) and/or committee you are applying to:

- Yes** **Te Awamutu Community Board** (Te Awamutu/Kakepuku Wards – includes Kihikihi)
 Cambridge Community Board (Cambridge/Maungatautari Wards – includes Karāpiro)
 Yes **Pirongia Ward Committee** (includes Ōhaupō, Ngāhinapouri, Koromatua and Kaipaki)

Details of club/organisation

Name: Maungatautari to Pirongia Ecological Corridor Inc (MtPEC)

What are the objectives of your club/organisation and how do they promote local services or facilities within your community?

- 1) Improve the water quality of Mangipiko catchment and its wider environs by encouraging land owners to permanently exclude stock from all waterways and its significant tributaries.
- 2) Control nuisance plants/weeds alongside the waterways of the Mangipiko Stream.
- 3) Protect the Mangipiko stream waterways, connected gullies & its environs from further erosion by replanting native trees or shrubs or non-invasive exotic plants.
- 4) Promote sustainable land management practices that ensure the Mangapiko stream and its catchment and environs and riparian ecosystems.
- 5) Involve students from local schools in environmental education where possible.
- 6) Collaborate with persons or organizations who have similar purposes.
- 7) Collaborate with Iwi and other organisations and Stakeholders to achieve these purposes.

How long has your organisation been active within the Waipā district? 13 years.

2008 – 2020 as Lower Mangapiko Stream Care Group.

2020-21 as Maungatautari to Pirongia Ecological Corridor Inc.

Where are any facilities used by your organisation located?

The Mangipiko catchment extends from its headwaters on Western side of Maungatautari through Te Awamutu town to the Waipā River via outskirts of Pirongia town. The project will be administered in the Pirongia Envirocentre.

Are they on private property? Yes No

The development is undertaken on a mix of Private, Iwi and Waipā District Council Land.

The Pirongia Envirocentre is a Community Facility.

What is the activity/services period of your organisation? (example - all year or seasonal March to October)

All year - Yes all year round, seasonal weed control, planting, releasing and fencing activity.

Seasonal period :

How many members in your organisation (including volunteers) 53

Proposal for financial assistance

What is the proposed project/activity that you are seeking financial assistance for?:

MtPEC, together with Project Partners -Pirongia Te Aroaro o Kahu Restoration Society, Purekireki Marae, Maungatautari Ecological Island Trust, Ngāti Koroki Kahukura Trust, Ngāti Apakura, NZ Landcare Trust and Waikato Regional Council, have developed a five year programme to develop an ecological corridor reconnecting Maugatautari to Pirongia along the Mangipiko and Ngāparierua Streams.

The project is projected to cost \$2.9M over a 5 year period.

Project partners are contributing cash and "in kind" assistance of \$1.86M.

A further \$1.05M of grant funding has been provided by New Zealand Government as follows:

Freshwater Improvement Fund (MfE): \$800,000

Mahi Mo Te Taiao (Jobs 4 Nature) (DOC): \$250,000

A Project governance group is set being up to oversee the project.

NZ Landcare Trust will manage the project and employment of two project co-ordinators.

The community partners roles will include managing the fencing, planting, spraying and weeding - this work will be carried out by sub contractors and community volunteers. This work is funded by the Jobs 4 Nature Grant (\$250,000 over three years).

Financial assistance is requested to meet the costs of a part time employee and office overheads to assist with administration of this work, pay accounts, and regularly report to the funders and community on the project's progress against key milestones.

What is the amount of financial assistance that you are applying for (GST exclusive)?

Te Awamutu Community Board: \$2,000

Cambridge Community Board: \$0

Pirongia Ward Committee: \$2,000

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?

The work programme over five years (2021-2026) is projected to undertake the following:

-Five historical cultural sites to be restored.

-34,000 native plants planted in riparian, lake or wetland areas & follow up weed control.

-10 ha of riparian, lake or wetlands planting completed & follow up weed control.

-10 Km of new fencing completed.

-2.5 ha of planting for erosion control.

-Animal pest control programme for possums, rodents & mustelids.

-Estimated 3,400 paid part time hours of employment, to be paid at the living wage.

-Additional opportunities for volunteers to undertake work for a few hours/month outdoors along the length of the corridor.

-A biodiversity monitoring programme will measure the environment improvement of the project.

This will include bird counts, water quality monitoring, pest capture monitoring etc.

Financial details			
What is the legal status of your organisation?:			
Charitable Trust <input checked="" type="checkbox"/> Incorporated Society <input checked="" type="checkbox"/> Other			
Charities Commission registration no. (if applicable) cc41332			
Is your organisation GST Registered <input type="checkbox"/> Yes			
If Yes, your GST Number: 102-275-993			
What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship):			
Over the next five years funding from Government and "in kind" funding from project partners.			
<input type="checkbox"/> Attach a copy of your latest complete ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, and CURRENT BANK STATEMENT (Please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)			
<input type="checkbox"/> Attach a copy of any budget for your proposal and any quotes obtained.			
NOTE: Applications without financial records attached will not be considered.			
Please list here <u>all financial assistance</u> your organisation has received over the last three years. You cannot rely on your financial statements to answer this question. All financial assistance must be listed.			
Organisation	Purpose	Amount (\$)	Year
Million Metres	Plants, Planting & weed control	42,938	2019
Fonterra	Plants, Planting & Weed control	30,000*	2019
WCEET	Plants, Planting & weed control	4,151*	2019
Manuka Health	Plants, Planting & Weed control	500	2020
Bowers & Son Ltd	Plants, Planting & Weed control	200	2020
Fonterra	Plants, Planting & Weed control	10,000*	2020
	*Amounts inclusive of GST		

If required, attach any funding assistance received over the last three years on a separate piece of paper.

Applicant Organisation Details	
Full legal name (as on your bank account):	
Maungatautari to Pirongia Ecological Corridor Inc	
Common use name (if different):	
MtPEC	
Contact person:	
Don Macky	
Postal Address	
Street Address:	
As above	

Email (and website if applicable) : [REDACTED]
<https://www.landcare.org.nz/current-project-item/maungatautari-to-pirongia-ecological-corridor>

Declaration

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

Name of person completing form: Graham Parker

Signed : [Signature] Date: 9/8/2021

Position in Organisation: Member.....

Daytime Contact Number: [REDACTED].....

grahamparkernz@outlook.com

Alternative contact person: Don Macky

Signed: [Signature] Date: 11/08/21

Position in Organisation: Chairman

Daytime Contact number: [REDACTED].....

The above persons may be contacted during the day if clarification of information is required. For information about how we collect, use and store personal information please refer to our Privacy Statement on our website.

From: info@waipadc.govt.nz
To: [info](#)
Subject: External Sender: Community Discretionary Fund Application Form - CDF210818798
Date: Wednesday, 11 August 2021 9:46:51 am

CYBER SECURITY WARNING: This email is from an external source - be careful of attachments and links. Please follow the Cybersecurity Policy and report suspicious emails to Servicedesk

Office use only:

Date Rec'd:

CRM No.:



Waipa District Council
101 Bank Street
Private Bag 2402
Te Awamutu 3840
Phone 0800 924 723
Fax 07 872 0033

Community Discretionary Fund Application Form

CDF210818798

COMPLETING THE APPLICATION FORM

- Applicants should identify on the attached application form the community board or committee to which they are applying, which will be where their group or organisation resides or carries out its activities.
- If you are applying to more than one community board or committee for financial assistance for the same purpose because your activities encompass a wide area within the Waipā district, one application form can be submitted – select which boards/committee you are applying to. Otherwise please submit separate applications.
- Please ensure that all the questions on the application form are answered and all required documents are attached
- Successful applicants must provide an invoice to Waipa District Council, which will be paid by direct credit into the group/organisation's bank account. A bank deposit slip or recent bank statement summary must be included with the invoice to verify the account name and number before payment can be processed.
- If you would like help or advice in completing this form contact the council's Governance team.
 - Phone: 0800 924 723
 - Email: governance.support@waipadc.govt.nz

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board (Te Awamutu/Kakepuku Wards – includes Kihikihi)
- Cambridge Community Board (Cambridge/Maungatautari Wards – includes Karapiro)
-

Pirongia Ward Committee (includes Ohaupo, Kaipaki, Ngahinapouri, Te Pahu, Koromatua)

Details of club/organisation

Full legal name (as shown on your bank account)	M S Waikato Trust
What are the objectives of your club/organisation and how do they promote local services or facilities within your community?	<p>MS Waikato provides support, education, information and advocacy services to people affected with Multiple Sclerosis (MS), Huntington's Disease (HD) and allied neurological conditions.</p> <p>Our staff work closely with people who are newly diagnosed, supporting them with reliable, robust and up to date information together with symptom management strategies for themselves and their family. This is undertaken as soon as possible after a diagnosis and we continue with information and education whenever it is needed. We also work hard to support our people when they are unwell, we are often the link between them, the hospital and community services, offering suggestions and pathways for care and support. To provide these services clients are supported with both home visits and phone calls. We send out a quarterly newsletter to clients and other interested parties. We support our clients at appointments with health providers and other related organisations, like WINZ. We advocate for clients who are having issues, be it workplace, housing or something else.</p> <p>We work closely with the Neurology Department at Waikato hospital and receive referrals for MS and HD directly from the neurologists.</p> <p>Services are also provided for family/whanau and carers.</p>
How long has your organisation been active within the Waipa district?	Since 1963
Where are any facilities used by your organisation located?	MS Waikato rents 2 offices in the Life Unlimited Building, 20 Palmerston Street, Hamilton
Are they on private property?	No
What is the activity/services period of your organisation? (example - all year or seasonal March to October)	All year
How many members in your organisation	363

(including volunteers)?

Proposal for financial assistance

What is the proposed project/activity that you are seeking financial assistance for?

MS Waikato wishes to apply for assistance with operating expenses. As with most organisations, operating expenses make up a large component of general expenditure. Administration tasks are an essential part of the day to day running of the organisation – ensuring that people are able to access resources and contact the Trust for information and support. This may be appropriate and timely support and information through phone contact, newsletter, information and educational resources. MS Waikato is committed to supporting both the families of those affected and the carers. In many cases the carers are the family, the condition will impact on the whole family and the Trust offers support, education and information services to assist them. It is important that the family know and understand what is happening and what may happen in the future. In the case of Huntington’s Disease this is an inherited progressive neurological condition, the gene is dominant with a 50/50 chance of this developing in a sibling. The trust is committed to maintaining the best possible service to our clients and their families. Without the funds for basic administration expenses this would not be possible. MS Waikato rents two offices in the Life Unlimited Building, Hamilton. We share many resources including the photocopier, receptionist and meeting/staff facilities with other organisations. It makes economic sense for our organisation to share facilities as we would be unable to maintain the cost of these resources on our own. We are fortunate to have some wonderful volunteers who assist us with office work, exercise classes, fundraising and newsletter mail-outs, it is important that we are able to reimburse them for their expenses.

Te Awamutu Community Board

750.00

Cambridge Community Board:

750.00

Pirongia Ward Committee

500.00

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?

52 of our clients reside in the Waipa district. The support services we provide include home visits, phone support, support at neurology appointments, education, support groups and

quarterly newsletters. Services are provided not only for the client but also family/whanau and carers. The services make a significant difference to a clients health and well being.

Financial details

What is the legal status of your organisation?:	Charitable Trust
Charities Commission registration no.	CC29667
Is your organisation GST Registered?	Yes
GST Number	81019215
What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship)	We receive \$29,768 from SPAN Trust for the provision of information and education. Other income is through grants, fundraising, subscriptions, donations and income from investments.
Attach a copy of your CURRENT BANK STATEMENT	Bus_First_Oncall_Account-2021-08-06.pdf Non_Profit_Org_A_C-2021-08-06.pdf Term_Deposit.pdf Signed_MS_2020_Audited_Accounts.pdf Statement_of_financial_performance_2021.pdf

NOTE: Applications without financial records attached will not be considered.

Do you have any budget and/or quotes for your proposal to attach?	Yes
Please attach your copy here	2021 Budget - MS Waikato.xls

Please list what financial assistance you have received from others in the last financial year? e.g. Council and or Community Board funding, Community Trusts, Trust Waikato, NZ Lotteries, Gaming Machine Trusts, Creative Communities Scheme.

Organisation	The Norah Howell Charitable Trust
Purpose	Supervision
Amount (\$)	1000.00
Year	2020
Organisation	Gallagher Trust
Purpose	Salary, Client Services staff
Amount (\$)	5000.00
Year	2020
Organisation	Glenice & John Gallagher Foundation
Purpose	Salary, Client Services staff
Amount (\$)	10000.00
Year	2020

Organisation	COGS (HC)
Purpose	Operating Expenses
Amount (\$)	3000.00
Year	2020
Organisation	COGS (South Waikato)
Purpose	Salary, Admin Manager
Amount (\$)	2500.00
Year	2020
Organisation	COGS (Waikato West)
Purpose	Salary, CSC MS/HD
Amount (\$)	3000.00
Year	2020
Organisation	Rehabilitation Welfare Trust
Purpose	Exercise classes
Amount (\$)	1000.00
Year	2020
Organisation	Lion Foundation
Purpose	Salary, Client Services staff
Amount (\$)	15000.00
Year	2020
Organisation	WDFF Karamu Trust
Purpose	Exercise classes
Amount (\$)	2500.00
Year	2020
Organisation	Lotteries
Purpose	Salary, Client services staff
Amount (\$)	35000.00
Year	2020
Organisation	SPAN Trust
Purpose	Newsletter, education, phones
Amount (\$)	10347.00
Year	2020
Organisation	SPAN Trust contract
Purpose	Provision of information and education services
Amount (\$)	28350.00

Year	2020
Organisation	MSD Covid Payment
Purpose	Salary
Amount (\$)	42148.00
Year	2020
Organisation	Waipa District Council
Purpose	Operating Expenses
Amount (\$)	1750.00
Year	2020
Organisation	Len Reynolds Trust
Purpose	Salary, Admin Manager
Amount (\$)	9000.00
Year	2019
Organisation	The Norah Howell Charitable Trust
Purpose	Supervision
Amount (\$)	1200.00
Year	2019
Organisation	Grassroots Trust
Purpose	Salary, Client services staff
Amount (\$)	6000.00
Year	2019
Organisation	Cambridge Lions
Purpose	HD Family Camp
Amount (\$)	3400.00
Year	2019
Organisation	Gallagher Charitable Trust
Purpose	Salary, Client services staff
Amount (\$)	2000.00
Year	2019
Organisation	COGS (HC)
Purpose	Operating expenses
Amount (\$)	3000.00
Year	2019
Organisation	COGS (South Waikato)

Purpose	Salary, Admin Manager
Amount (\$)	5000.00
Year	2019
Organisation	COGS (Waikato West)
Purpose	Salary, CSC ME/HD
Amount (\$)	5000.00
Year	2019
Organisation	Rehabilitation Welfare Trust
Purpose	Exercise classes
Amount (\$)	1000.00
Year	2019
Organisation	Lion Foundation
Purpose	Salary, Client services staff
Amount (\$)	12000.00
Year	2019
Organisation	WDFF Karamu Trust
Purpose	Exercise classes
Amount (\$)	2500.00
Year	2019
Organisation	Waipa District Council
Purpose	Operating Expenses
Amount (\$)	1250.00
Year	2019
Organisation	Lotteries
Purpose	Salary, Client services staff
Amount (\$)	33730.00
Year	2019
Organisation	Sir John Logan Campbell
Purpose	Trust Brochures
Amount (\$)	1000.00
Year	2019
Organisation	Southern Trust
Purpose	Salary, Client services Manager
Amount (\$)	10000.00
Year	2019

Organisation	SPAN Trust
Purpose	Newsletter, library books, education sessions
Amount (\$)	8971.00
Year	2019
Organisation	SPAN Trust Contract
Purpose	Provision of information and education services
Amount (\$)	28350.00
Year	2019
Organisation	Len Reynolds Trust
Purpose	Operating Expenses
Amount (\$)	5000.00
Year	2018
Organisation	The Norah Howell Charitable Trust
Purpose	Supervision
Amount (\$)	1000.00
Year	2018
Organisation	Grassroots Trust
Purpose	Salary, Client services staff
Amount (\$)	12972.00
Year	2018
Organisation	Cambridge Lions
Purpose	HD Conference
Amount (\$)	3000.00
Year	2018
Organisation	Gallagher Trust
Purpose	Vehicle
Amount (\$)	2000.00
Year	2018
Organisation	COGS (HC)
Purpose	Operating Expenses
Amount (\$)	2000.00
Year	2018
Organisation	COGS (South Waikato)
Purpose	Salary, Admin Manager

Amount (\$)	2000.00
Year	2018
Organisation	COGS (Waikato West)
Purpose	Salary CSC - ME/HD
Amount (\$)	2500.00
Year	2018
Organisation	The Page Trust
Purpose	Salary, Admin Manager
Amount (\$)	4000.00
Year	2018
Organisation	Lion Foundation
Purpose	Salary, Client services staff
Amount (\$)	12000.00
Year	2018
Organisation	WDFF Karamu Trust
Purpose	Exercise class
Amount (\$)	2000.00
Year	2018
Organisation	WEL Energy Trust
Purpose	Vehicle
Amount (\$)	2500.00
Year	2018
Organisation	Lotteries
Purpose	Salary, Client services staff
Amount (\$)	57000.00
Year	2018
Organisation	South Waikato District Council
Purpose	Operating Expenses
Amount (\$)	1280.00
Year	2018
Organisation	Waipa District Council
Purpose	Operating Expenses
Amount (\$)	800.00
Year	2018

Organisation	Southern Trust
Purpose	Salary, Client Services Manager
Amount (\$)	10000.00
Year	2018
Organisation	SPAN Trust
Purpose	Newsletter, Education sessions
Amount (\$)	6500.00
Year	2018
Organisation	SPAN Trust Contract
Purpose	Provision of information and education sessions
Amount (\$)	28350.00
Year	2018

Applicant Organisation Details

Commonly used name (if different from your organisations full legal name)	MS Waikato
Physical Address	20 Palmerston Street, Hamilton 3204
Is the postal address the same as the physical address?	No
Physical Address	PO Box 146, Waikato Mail Centre, Hamilton 3240
Organisation email address. A copy of this application will be sent to this address when the form is submitted.	mswaikato@mswaikato.org.nz
Website (if applicable)	www.mswaikato.org.nz

Contact Person Details

Name	Janet Buckingham
Position in organisation	Admin Manager
Daytime contact number	██████████

Alternative Contact Person Details

Name	Liz Hogan
Position in organisation	Client Services Manager
Daytime contact number	██████████

Declaration

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Waipa District Council collecting the personal contact details provided, and retaining

and using these details. Information may be included in a public meeting agenda. We acknowledge our right to have access to this information. This consent is given in accordance with the Privacy Act 1993.

Is the contact person signing this application? Yes

Person Completing Name N/A

Person Completing Position In Organisation N/A

Person Completing Daytime Contact Number N/A

Verification of identification (e.g. drivers license, passport)



Date 10/08/2021

Is the alternative contact person signing this application? Yes

Alternative Contact Name N/A

Alternative Contact Position In Organisation N/A

Alternative Contact Daytime Contact Number N/A

Verification of identification (e.g. drivers license, passport)



Date 10/08/2021

The above persons may be contacted during the day if clarification of information is required.

APPLICATION FORM FOR COMMUNITY DISCRETIONARY FUND

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board** (Te Awamutu/Kakepuku Wards – includes Kihikihi)
 Cambridge Community Board (Cambridge/Maungatautari Wards – includes Karāpiro)
 Pirongia Ward Committee (includes Ōhaupō, Ngāhinapouri, Koromatua and Kaipaki)

Details of club/organisation

Name: New Zealand Council of Victim Support Groups Inc (“Victim Support”)

What are the objectives of your club/organisation and how do they promote local services or facilities within your community?

Victim Support provides a free support service for people affected by crime, trauma and suicide. We help our clients to find safety, healing and justice after crime and other traumatic events.

How long has your organisation been active within the Waipā district?

Victim Support is well-established in the Waipā district and has been well supported by the Waipa District Council.

After the first Victim Support meeting in 1986, Victim Support subsequently became a national voluntary organization fully covering the North and South Island of New Zealand.

Where are any facilities used by your organisation located?

The local Volunteer Support Worker programme is based in Te Awamutu Police Station, 75 Roche Street, Te Awamutu.

Are they on private property?

Our MOU with Police enables us to access rent free accommodation in police stations across NZ.

What is the activity/services period of your organisation? (example - all year or seasonal March to October)

All year

How many members in your organisation (including volunteers)?

Victim Support currently has 12 volunteers who cover the area 24/7.

The local programme is managed by full-time staff member, Service Coordinator, Sheryl Crawford who has fostered some terrific collaborative relationships with Police and other community agencies in the area.

Proposal for financial assistance	
What is the proposed project/activity that you are seeking financial assistance for?:	
<p>Victim Support is seeking a contribution toward the operational costs of our local volunteer Support Worker programme. Our team of volunteer Support Workers work closely with local police who refer people after a range of incidents but primarily after a fatality, serious crime or trauma. The funding requested will be allocated toward recruitment and training along with reimbursement of any out of pocket expenses our volunteers incur. Due to the geographical nature of the area of volunteers typically have significant mileage costs.</p>	
What is the amount of financial assistance that you are applying for (GST exclusive)?	
Te Awamutu Community Board:	\$2,000.00
Cambridge Community Board:	\$2,000.00
Pirongia Ward Committee:	\$2,000.00
How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?	
<p>Victim Support has a vital part to play in strengthening communities as we aim to help people get back on their feet and participating fully in life and the community again. Everyone is potentially vulnerable to the impacts of crime, personal tragedy or trauma. The unexpected death of a loved one through a medical event, workplace accident, suicide or motor vehicle accident, a spectrum of crime including homicide, sexual and family violence, burglary and harassment. These are some of the situations our volunteer Support Workers are trained to respond to.</p>	
Financial details	
What is the legal status of your organisation?:	
Charitable Trust <input checked="" type="checkbox"/>	Incorporated Society <input checked="" type="checkbox"/> Other
Charities Commission registration no. (if applicable)CC26219.....
Is your organisation GST Registered?:	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, your GST Number:053-44-026.....
What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship):	
<p>Victim Support currently receives contract funding at a national level from the Ministries of Justice and Health. This funding, however, leaves a 20-30% shortfall and does not cover the full costs of our local volunteer programmes. This leaves us reliant on community fundraising and other initiatives. At a national level the fundraising team are working hard to build our regular giving and bequest programmes to ensure the sustainability of our service.</p>	

<input checked="" type="checkbox"/> Attach a copy of your latest complete ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, and CURRENT BANK STATEMENT (Please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)			
<input checked="" type="checkbox"/> Attach a copy of any budget for your proposal and any quotes obtained. NOTE: Applications without financial records attached will not be considered.			
Please list here <u>all financial assistance</u> your organisation has received over the last three years. You cannot rely on your financial statements to answer this question. All financial assistance must be listed.			
Organisation	Purpose	Amount (\$)	Year
*Victim Support is a national organization with a numerous sources of funding including government contracts.	**We have funding shortfalls of between 20-30% and seek to meet these through local community and national fundraising activities.		

If required, attach any funding assistance received over the last three years on a separate piece of paper.

Applicant Organisation Details
Full legal name (<i>as on your bank account</i>): New Zealand Council of Victim Support Groups Incorporated
Common use name (<i>if different</i>): Victim Support
Contact person: Grant Clure
Postal Address: PO Box 3017, Wellington, 6140
Street Address: 75 Roche Street, Te Awamutu, 3800
Email (and website if applicable) : grant.clure@victimsupport.org.nz

Declaration

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

Name of person completing form: GRANT CLURE

Signed : [Signature] Date: 12/08/2021

Position in Organisation: FUNDRAISER

Daytime Contact Number: [Redacted]

Alternative contact person: Jenni Anderson

Signed: [Signature] Date: 12-08-2021

Position in Organisation: FR MANAGER

Daytime Contact number: [Redacted]

The above persons may be contacted during the day if clarification of information is required. For information about how we collect, use and store personal information please refer to our Privacy Statement on our website.

APPLICATION FORM FOR COMMUNITY DISCRETIONARY FUND

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board** (Te Awamutu/Kakepuku Wards – includes Kihikihi)
 Cambridge Community Board (Cambridge/Maungatautari Wards – includes Karāpiro)
 Pirongia Ward Committee (includes Ōhaupō, Ngāhinapouri, Koromatua and Kaipaki)

Details of club/organisation

Name: Pirongia Forest Park Loge inc

What are the objectives of your club/organisation and how do they promote local services or facilities within your community?

We are a non-for-profit accommodation venue that offer 'accommodation and adventure' on Pirongia Mountain. We specifically work with School Groups for students in the Waikato Region. We run school camps for thousands of students from our region. We also work with; youth groups, church groups, sporting clubs and organizations and family groups.

The Lodge usually exists in operational terms on its accommodation income – this gives us just enough money to keep being able to offer our groups affordable prices.

Covid-19 deeply affected us – we lost significant amounts of bookings and income.

We are now underway with our 'sustainable campsite project' a new initiative where we can get newer bookings into the Lodge – and by installing a new camping area we hope to be able to attract groups that have a lower source of income.

We also hope that this addition will give young people an opportunity to try camping in a safe and contained area. Many school groups will buy into that – as there is currently no 'controlled' camping areas on the mountain (by that we mean a small area, designated for a group, with no other 'Camp users' nearby, that has fenced areas and is fully self-contained).

How long has your organisation been active within the Waipā district? Over 30 years

Where are any facilities used by your organisation located?

297 Grey Road, rd5 Hamilton 3285

Are they on private property? Yes No **DOC LAND**

What is the activity/services period of your organisation? (example - all year or seasonal March to October)

All year - Yes

Seasonal period : Busiest season Term 1 and 4 – running school EOTC camps

How many members in your organisation (including volunteers)?

Warden and assistant – 20 hours per week – lives on site.

Committee of approx. 12 – who volunteer time on projects.

Proposal for financial assistance

What is the proposed project/activity that you are seeking financial assistance for?:

Installation of shelter/storage and camping equipment for our ongoing project “sustainable camp site”

What is the amount of financial assistance that you are applying for (GST exclusive)?

Te Awamutu Community Board: \$2500

Cambridge Community Board: \$

Pirongia Ward Committee: \$3000

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?

We are in the process of adding a small safe sustainable camping area on our grounds that will allow children the opportunity to experience a camping experience in a very safe and well controlled area.

Currently – there is nothing available to small groups on the mountain that offers this experience. We want to install a self-contained, sustainable and zero carbon footprint camp area. Consisting of a long drop toilet, a camp cooking and prep area and water tank pump system – operated by solar panels.

Socially – there will be more accommodation opportunities for different groups to access our beautiful maunga. We can specifically target lower decile schools – who usually don’t have vast amounts of money for camps.

It will also give groups the opportunity of trying something new in a unique and safe setting. The addition of the long drop toilet will ensure that groups have access to a nearby toilet – when accessing activities on the lodge grounds – currently adults have to escort children up to the lodge – this reduces numbers of adult to child ratios.

Economically – Attending groups often book activities = through First Step Outdoors (Lodge Activity PCBU) we employ many local freelance staff. Many Groups also book or utilize (we advertise this) local operators such as: Te Awamutu Swimming Pool, Te Awamutu Museum, Otorohanga Kiwi House, The Space Centre, Waitomo Caves, Bid-Vest, Countdown and Pak n Save (TA). Giving groups a cheaper alternative for accommodation may give us the option of working with lower decile groups who in the past have not been able to come,

Environmental – the new camping area will be a great way to teach people about sustainability issues. The campsite will be situated next to our outdoor classroom and we have a brand-new ecology program “Pirongia – our Maunga” that can be delivered to all groups.

Cultural wellbeing – we all know the value visiting our maunga can offer us: mentally, physically and emotionally – Pirongia Forest Park is steeped with cultural history. Recent studies have shown that Education Outside of the Classroom will have a major benefit on students who are struggling with their daily school life ‘post-covid’, not to mention how learning or having new experiences outside of the classroom can be majorly beneficial to both learning and development. We can deliver Programmes that look at how tangata whenua lived on the maunga, the history behind the land wars and how that impacted on our region and linking in with Pirongia Te aroaro o Kahu Restoration Society, how pest control and the restoration of our native birds is happening currently. We also can offer physical adventure programmes from tramping, climbing and abseiling through to caving and kayaking – all in the Waipa region. We are always keen to get groups out into our beautiful district to participate in education outside of the classroom experiences.

Financial details

What is the legal status of your organisation?:

Charitable Trust Incorporated Society Other

Charities Commission registration no. (if applicable) CC4 1346.....

Is your organisation GST Registered?: Yes No

If Yes, your GST Number: 17-893-539

What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship):

Fees from school/youth groups – cost covering

Adult fees (lesser bookings) contribute to daily running of lodge

X Attach a copy of your latest complete ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, and CURRENT BANK STATEMENT (Please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

X Attach a copy of any budget for your proposal and any quotes obtained.

NOTE: Applications without financial records attached will not be considered.

Please list here all financial assistance your organisation has received over the last three years. You cannot rely on your financial statements to answer this question. All financial assistance must be listed.

Organisation	Purpose	Amount (\$)	Year
Sport NZ	Exceptional Systems Support Package Funding Covid-19 support- kept the Loge “on its	23,488	2020

	feet" after losing all bookings		
<i>Waikato Regional Council</i>	Enviro Initiatives fund – to deliver a new Lodge Eco programme	5750.00	2018
Kate Parr	50 th Birthday 'Give a Little' -gift to go towards camping equipment for Sustainable campsite project.	2000.00	2021
Sport Waikato	Community Resilience fund Covid-19 Payment towards Lodge running costs.	1150.00	2020
<i>Waipa DC Community Discretionary Fund Pirongia Ward</i>	Costs towards Sustainable campsite project	1500.00	2020
<i>Waipa DC Community Discretionary Fund Te Awamutu Board</i>	Costs towards Sustainable campsite project	1200.00	2020

If required, attach any funding assistance received over the last three years on a separate piece of paper.

Applicant Organisation Details

Full legal name (*as on your bank account*): Pirongia Forest Park Lodge Inc

Common use name (*if different*): Pirongia Forest Park Lodge

Contact person: Kate Parr

Postal Address: 297 Grey Road, RD5, Hamilton 3285


Street Address: as above

Email (and website if applicable) : warden@pfplodge.org.nz pfplodge.org.nz

Declaration

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

Name of person completing form: Kate Parr

Signed :  Date: 5/8/21
Position in Organisation: Manager
Daytime Contact Number: 07 871 9570

Alternative contact person: Murray Smith

Signed:  Date: 5/08/21
Position in Organisation: Chairman
Daytime Contact number: 

The above persons may be contacted during the day if clarification of information is required. For information about how we collect, use and store personal information please refer to our Privacy Statement on our website.

APPLICATION FORM FOR COMMUNITY DISCRETIONARY FUND

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board** (Te Awamutu/Kakepuku Wards – includes Kihikihi)
 Cambridge Community Board (Cambridge/Maungatautari Wards – includes Karāpiro)
 Pirongia Ward Committee (includes Ōhaupō, Ngāhinapouri, Koromatua and Kaipaki)

Details of club/organisation

Name: Puahue Hall Association (1985) Incorporated

What are the objectives of your club/organisation and how do they promote local services or facilities within your community?

Puahue Hall Associations' main role is to manage and maintain the Puahue Hall as a safe, functional and appealing rural meeting point facility for the wider Puahue Community. Currently the Puahue Hall Association is tasked with a major refurbishment project to repair and upgrade this much loved and well-used facility, so that it remains a viable community hub now and in the future.

Currently the Hall is used by multiple community groups, including (but not limited to): Rural support BBQ and potluck evenings, Puahue Stock Scheme annual get-togethers, youth Jump-Jam dance aerobics practice, Welcome-Ins and district farewells, and fundraising events such as Bingo nights and quizzes. In addition, local music teachers provide lessons in the Hall (guitar and drums), and the Puahue Hall is a civil defense meeting point, and a base for a number of cycle races in the region. Te Awamutu Community Board was hosted by the Puahue Hall recently (May 2021) to enable communication with local residents, and the Puahue Hall is hired regularly for private functions and significant occasions.

The Puahue Hall is conveniently located next to the Puahue School and the Puahue Playcentre, and fulfills a critical role in our community.

How long has your organisation been active within the Waipā district?

The Puahue Hall Association (1985) Incorporated was formed in 1985, but the Hall itself was built in the 1930's.

Where are any facilities used by your organisation located?

Puahue Community Hall: 581 Puahue Rd, Puahue 3879

Are they on private property? Yes No

The land the Hall sits on was gifted to the community in 1985 by Robert Keiller (Atawhai Farms), which is when the Hall was relocated to this site.

What is the activity/services period of your organisation? (example - all year or seasonal March to October)

All year - Yes

Seasonal period :

How many members in your organisation (including volunteers)?

10 members of the Puahue Hall Committee. The Puahue Hall provides a facility for approximately 300 families.

Proposal for financial assistance

What is the proposed project/activity that you are seeking financial assistance for?:

The Puahue Hall Association has already acquired a comprehensive feasibility report for improving the Puahue Hall (June 2020). The Feasibility report has identified why improvement to the Hall is critical, and how it can be achieved. It also recognized the significant community support for this project.

Greenstone Group (Project Management) has been engaged to assist in ensuring the Puahue Community Hall Improvement Project is successful, on time and within budget.

Preliminary plans are now being developed to fulfil the clear objectives, however at this stage there are also significant consultant costs involved to ensure the preliminary plans will be compliant.

Funding partners have expressed interest in assisting in the construction phase – but these consultants costs identified below are incurred prior to the construction stage. Assistance with pre-construction costs would enable our hard-earned community-raised funds go further.

The Puahue Hall Association is seeking financial assistance for:

GA Hughes Geotechnical and stormwater engineering plans (\$7760) and

Maltby's Quantity Surveyor (\$1950)

for the Puahue Community Hall Improvement Project

What is the amount of financial assistance that you are applying for (GST exclusive)?

Te Awamutu Community Board: \$ 9710.00

Cambridge Community Board: \$

Pirongia Ward Committee: \$

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?

This is a vibrant, motivated and resilient community – and the reason for this is that there is a central hub where all members can connect and support each other. Working together towards a common goal has created a sense of unity and positivity, which is especially important given the increasing pressure on our primary industry members. Already there have been incredible offers of time and skills from community members towards the project.

While our rural residents pay more rates than our urban neighbours, there is no other conveniently located facility able to provide the same function for such varied age and interest groups in Puahue. The Puahue Community Hall is a non-rated Hall and survives solely on donations and hireage fees.

Keeping our Puahue Hall safe, functional and appealing is critical to the strength and resilience of the Puahue community, and its ability to enhance the social, cultural (and physical) and psychological health of our community now, and in the future.

An upgraded facility will also appeal to more user groups, and will increase hireage options, thus ensuring its financial sustainability going forward.

Financial details			
What is the legal status of your organisation?: Charitable Trust <input checked="" type="checkbox"/> Incorporated Society <input checked="" type="checkbox"/> Other <input type="checkbox"/> Incorp. Soc. No. 291629 Charities Commission registration no. (if applicable) CC44154.			
Is your organisation GST Registered?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, your GST Number: 015-493-508			
What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship): Main source of income is from donations from the voluntary Puahue Community Stock Scheme, with supplementary income also coming from hireage fees.			
<input checked="" type="checkbox"/> Attach a copy of your latest complete ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, and CURRENT BANK STATEMENT (Please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)			
<input checked="" type="checkbox"/> Attach a copy of any budget for your proposal and any quotes obtained. NOTE: Applications without financial records attached will not be considered.			
Please list here all financial assistance your organisation has received over the last three years. You cannot rely on your financial statements to answer this question. All financial assistance must be listed.			
Organisation	Purpose	Amount (\$)	Year
Lottery Community Facilities Fund	Feasibility report completed by APR	\$14,930	Nov 2018
Trust Waikato	Building consent fees	\$2800	Dec 2018/2020

If required, attach any funding assistance received over the last three years on a separate piece of paper.

Applicant Organisation Details
Full legal name (as on your bank account): Puahue Hall Association
Common use name (if different):
Contact person: Sarah Lee
Postal Address: [REDACTED]

Street Address: (as above)
Email (and website if applicable) : [REDACTED]

Declaration
 We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

Name of person completing form: Sarah Lee

Signed :  Date: 25 July 2021

Position in Organisation: Funding secretary/co-ordinator

Daytime Contact Number: [REDACTED]

Alternative contact person:Katie Latimer.....

Signed:  Date: 28 July 2021

Position in Organisation: ...Puahue Hall Association Chairperson.....

Daytime Contact number: [REDACTED]

The above persons may be contacted during the day if clarification of information is required. For information about how we collect, use and store personal information please refer to our Privacy Statement on our website.

From: info@waipadc.govt.nz
To: [info](#)
Subject: External Sender: Community Discretionary Fund Application Form - CDF210822974
Date: Wednesday, 11 August 2021 2:15:05 pm

CYBER SECURITY WARNING: This email is from an external source - be careful of attachments and links. Please follow the Cybersecurity Policy and report suspicious emails to Servicedesk

Office use only:

Date Rec'd:

CRM No.:



Waipa District Council
101 Bank Street
Private Bag 2402
Te Awamutu 3840
Phone 0800 924 723
Fax 07 872 0033

Community Discretionary Fund Application Form

CDF210822974

COMPLETING THE APPLICATION FORM

- Applicants should identify on the attached application form the community board or committee to which they are applying, which will be where their group or organisation resides or carries out its activities.
- If you are applying to more than one community board or committee for financial assistance for the same purpose because your activities encompass a wide area within the Waipā district, one application form can be submitted – select which boards/committee you are applying to. Otherwise please submit separate applications.
- Please ensure that all the questions on the application form are answered and all required documents are attached
- Successful applicants must provide an invoice to Waipa District Council, which will be paid by direct credit into the group/organisation's bank account. A bank deposit slip or recent bank statement summary must be included with the invoice to verify the account name and number before payment can be processed.
- If you would like help or advice in completing this form contact the council's Governance team.
 - Phone: 0800 924 723
 - Email: governance.support@waipadc.govt.nz

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board (Te Awamutu/Kakepuku Wards – includes Kihikihi)

Details of club/organisation

Full legal name (as shown on your bank account)	Rostrevor House Incorporated
What are the objectives of your club/organisation and how do they promote local services or facilities within your community?	<p>We work directly with children, young people and their families who are struggling with severely disruptive behaviour and a variety of disorders including ADHD, ODD along with a host of other related challenging behaviours. These types of issues seriously affect the client's ability to function at home, in education and general community life. They are high risk for youth offending, truancy, lack of achievement at school along with abuse and emotional disorders.</p> <p>We work alongside a range of families in the Te Awamutu and Kihikihi area.</p> <p>We are working directly with families to assist with serious issues. As a community based organisation our Whanau Worker is able to work with clients and their families (often in their own homes) to make a realistic plan for positive change. We look not only at the client but the family and wider community to encourage positive change and good decisions. We work to ensure that children and young people with behavioural issues, mental health and other disorders are provided with a plan to assist both them and their families. The emphasis is on supporting the family to cope, become empowered and equipped with the right tools and techniques to move forward together.</p>
How long has your organisation been active within the Waipa district?	23 years
Where are any facilities used by your organisation located?	Our main office is based in Hamilton, however our Whanau Worker works with families in their own homes.
Are they on private property?	No
What is the activity/services period of your organisation? (example - all year or seasonal March to October)	All year
How many members in your organisation (including volunteers)?	6

Proposal for financial assistance

What is the proposed project/activity that you are seeking financial assistance for?	Whanau Worker Salary costs for operations in the Waipa district.
Te Awamutu Community Board	1500.00
How will your project/activity contribute to the	The benefits are both immediate and longer term.

social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?

We look closely at the needs of both the client and the family to make the best plan or programme. We are able to significantly reduce stress levels in families where violence is a very real threat. Having a child or young person with mental health and/or behavioural issues can place considerable extra pressure on families. We can come in and remove some of this pressure through coordinating services, removing feelings of isolation and giving support.

We are working with a broad section of the community that are in crisis.

We assisted 71 young people last year with a high incidence of high and complex needs that require intense interventions. We do not see this decreasing.

The families we help have very complex needs. Parents can often be under the care of Mental Health services. The children present with high and complex needs are we routinely deal with more than one child within the family. This becomes evident once we work alongside the family. It is always about looking at the family as a whole.

We are working with a very niche group of children with multiple needs. There is a very real need for someone to hold it all together, working from one plan and the family has a consistent contact.

Financial details

What is the legal status of your organisation?:	Charitable Trust
Charities Commission registration no.	CC31291
Is your organisation GST Registered?	Yes
GST Number	654388600
What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship)	Grants and a small government contract
Attach a copy of your CURRENT BANK STATEMENT	RH Bank statement.pdf

NOTE: Applications without financial records attached will not be considered.

Do you have any budget and/or quotes for your proposal to attach? Yes

Please attach your copy here [RH Budget June 2020 to June 2021.pdf](#)

Please list what financial assistance you have received from others in the last financial year? e.g. Council and or Community Board funding, Community Trusts, Trust Waikato, NZ Lotteries, Gaming Machine Trusts, Creative Communities Scheme.

Organisation	COGS (DIA)
Purpose	Operational costs
Amount (\$)	15000.00
Year	20172021
Organisation	Lotteries Waikato
Purpose	Operational costs
Amount (\$)	30000.00
Year	20182020
Organisation	NZ Communities Growth Trust
Purpose	Salaries
Amount (\$)	10000.00
Year	2020
Organisation	Trust Waikato
Purpose	Operational costs
Amount (\$)	60000.00
Year	20172020
Organisation	WEL Energy Trust
Purpose	Operational costs
Amount (\$)	25000.00
Year	20172020

Applicant Organisation Details

Commonly used name (if different from your organisations full legal name)	N/A
Physical Address	30 Te Aroha Street, Hamilton East, Hamilton 3216
Is the postal address the same as the physical address?	No
Physical Address	PO Box 9451, Waikato Mail Centre, Hamilton 3240
Organisation email address. A copy of this application will be sent to this address when the form is submitted.	frankc@rostrevorhouse.co.nz
Website (if applicable)	N/A

Contact Person Details

Name	Frank Carter
Position in organisation	Treasurer
Daytime contact number	[REDACTED]

Alternative Contact Person Details

Name	John Paenga
Position in organisation	Chairperson
Daytime contact number	[REDACTED]

Declaration

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Waipa District Council collecting the personal contact details provided, and retaining and using these details. Information may be included in a public meeting agenda. We acknowledge our right to have access to this information. This consent is given in accordance with the Privacy Act 1993.

Is the contact person signing this application? Yes

Person Completing Name N/A

Person Completing Position In Organisation N/A

Person Completing Daytime Contact Number N/A

Verification of identification (e.g. drivers license, passport) [REDACTED]

Date 11/08/2021

Is the alternative contact person signing this application? Yes

Alternative Contact Name N/A

Alternative Contact Position In Organisation N/A

Alternative Contact Daytime Contact Number N/A

Verification of identification (e.g. drivers license, passport) [REDACTED]

Date 11/08/2021

The above persons may be contacted during the day if clarification of information is required.

Office use only:

Date Rec'd:

CRM No.:



Waipa District Council
 101 Bank Street
 Private Bag 2402
 Te Awamutu 3840
 Phone 0800 924 723
 Fax 07 872 0033

Community Discretionary Fund Application Form

CDF210714071

COMPLETING THE APPLICATION FORM

- Applicants should identify on the attached application form the community board or committee to which they are applying, which will be where their group or organisation resides or carries out its activities.
- If you are applying to more than one community board or committee for financial assistance for the same purpose because your activities encompass a wide area within the Waipā district, one application form can be submitted – select which boards/committee you are applying to. Otherwise please submit separate applications.
- Please ensure that all the questions on the application form are answered and all required documents are attached
- Successful applicants must provide an invoice to Waipa District Council, which will be paid by direct credit into the group/organisation's bank account. A bank deposit slip or recent bank statement summary must be included with the invoice to verify the account name and number before payment can be processed.
- If you would like help or advice in completing this form contact the council's Governance team.
 - Phone: 0800 924 723
 - Email: governance.support@waipadc.govt.nz

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board (Te Awamutu/Kakepuku Wards – includes Kihikihi)

Details of club/organisation

Full legal name (as shown on your bank account)	Te Awa Rugby Referees Association
What are the objectives of your club/organisation and how do they promote local services or facilities within your community?	To make us better referees both on and off the field. Supplying referees to rugby games throughout the Waipa District as well as one off tournaments eg Junior Area schools winter sports at Ngahinapouri as well as intermediate 15=aside tournaments.
How long has your organisation been active within the Waipa district?	1923 two years until 100
Where are any facilities used by your organisation located?	Albert Park and meet at TeAwamutu RSA Monday nights during the season
Are they on private property?	No
What is the activity/services period of your organisation? (example - all year or seasonal March to October)	Seasonal
Seasonal period	March -September
How many members in your organisation (including volunteers)?	14

Proposal for financial assistance

What is the proposed project/activity that you are seeking financial assistance for?	3 -Way Football Referee Intercom Headsets
Te Awamutu Community Board	216.86
How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?	Training use of headsets for junior referees and a referee coach on the sideline. Using the 3 sets on the field for games one for referee and two for his assistants. For training as well to get right decisions on the field six eyes is better than two. Players ,spectators appreciating the decisions are true and correct with the use of the intercom sets.

Financial details

What is the legal status of your organisation?:	Other
Legal name for your group	Te Awamutu Rugby Referees Association
Is your organisation GST Registered?	No
What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship)	Membership subs/Donations
Attach a copy of your CURRENT BANK STATEMENT	7CC50D0D-4CBC-4A85-B41B-92A363334243.pdf

NOTE: Applications without financial records attached will not be considered.

Do you have any budget and/or quotes for your proposal to attach?	Yes
Please attach your copy here	2807212C-E1B2-47ED-A00F-481CC02A100C.pdf

Please list what financial assistance you have received from others in the last financial year? e.g. Council and or Community Board funding, Community Trusts, Trust Waikato, NZ Lotteries, Gaming Machine Trusts, Creative Communities Scheme.

Organisation	Te Awamutu Intermediate
Purpose	Donation suppling referees to rugby tournament
Amount (\$)	100.00

WAIPA DISTRICT COUNCIL

0800 924 723 | info@waipadc.govt.nz | www.waipadc.govt.nz | facebook.com/WaipaiDistrictCouncil

Year 2019

Applicant Organisation Details

Commonly used name (if different from your organisations full legal name) Te Awamutu Rugby Referees Association

Physical Address

[REDACTED]

Is the postal address the same as the physical address? Yes

Organisation email address. A copy of this application will be sent to this address when the form is submitted. [REDACTED]

Website (if applicable) Facebook page

Contact Person Details

Name Grant Cotterell

Position in organisation Secretary/Treasurer

Daytime contact number [REDACTED]

Alternative Contact Person Details

Name Andrew Young

Position in organisation President

Daytime contact number [REDACTED]

Declaration

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Waipa District Council collecting the personal contact details provided, and retaining and using these details. Information may be included in a public meeting agenda. We acknowledge our right to have access to this information. This consent is given in accordance with the Privacy Act 1993.

Is the contact person signing this application? Yes

Person Completing Name N/A

Person Completing Position In Organisation N/A

Person Completing Daytime Contact Number N/A

Verification of identification (e.g. drivers license, passport) [REDACTED]

Date 08/07/2021

Is the alternative contact person signing this application? No

Alternative contact person Andrew Young

Position in Organisation President

Daytime Contact number [REDACTED]

Verification of identification (e.g. drivers license, passport) [REDACTED]

Date 08/07/2021

The above persons may be contacted during the day if clarification of information is required.

- Cambridge Community Board (Cambridge/Maungatautari Wards – includes Karāpiro)
- Pirongia Ward Committee (includes Ōhaupō, Ngāhinapouri, Koromatua and Kaipaki)

Details of club/organisation

Name: Te Awamutu and District Memorial Returned and Services Association

What are the objectives of your club/organisation and how do they promote local services or facilities within your community?

To remember and care for all those impacted by service for New Zealand. The RSA was formed in New Zealand in 1916 by returning ANZACs during WWI to provide support and comfort for service men and women and their families.

How long has your organisation been active within the Waipā district? 102 years

Where are any facilities used by your organisation located?

381 Alexandra Street, Te Awamutu

Are they on private property? Yes

What is the activity/services period of your organisation? (example - all year or seasonal March to October)

All year - Yes

Seasonal period :

How many members in your organisation (including volunteers)?

1700

Proposal for financial assistance

What is the proposed project/activity that you are seeking financial assistance for?:

The purchase of a 20 foot container to store all the crosses and equipment, which the RSA put out on ANZAC Green and the cemetery for ANZAC Day and Armistice Day each year. Our current storage location has been sold (we stored them at Martin Frew's place on Kakepuku Road, but he has sold and is moving into town). We need a single location to store all the equipment and crosses, so we do not have to rely on member's generosity.

The RSA has traditionally managed these Council Community events at their own cost.

What is the amount of financial assistance that you are applying for (GST exclusive)?

Te Awamutu Community Board:	\$5000.00
Cambridge Community Board:	\$
Pirongia Ward Committee:	\$

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?
 Having a single, independent storage location will allow for the ongoing maintenance of the crosses, which is constant, since both the paint and the labels deteriorate over time. The name labels for the crosses are a cost which the RSA pays for.
 With the ability to have ready access to the crosses, we will be able to keep them in a good condition, affording due respect to all those who are named thereon.
 This will also reflect well upon not only the RSA, but on the events sponsored by the Council.

Financial details

What is the legal status of your organisation?:
 Incorporated Society
 Charities Commission registration no. (if applicable)

Is your organisation GST Registered?: Yes
 If Yes, your GST Number: 12 541 418

What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship):
 Normal Club trading Bar, Gaming, Subs, Pappy Donations

Attach a copy of your latest complete ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, and CURRENT BANK STATEMENT (Please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

Attach a copy of ~~any budget~~ for your proposal and any quotes obtained.

NOTE: Applications without financial records attached will not be considered.

Please list here all financial assistance your organisation has received over the last three years. You cannot rely on your financial statements to answer this question. All financial assistance must be listed.

Organisation	Purpose	Amount (\$)	Year
WDC	ANZAC DAY SERVICES	2000	2019
WDC	ANZAC DAY SERVICES	1600	2021

If required, attach any funding assistance received over the last three years on a separate piece of paper.

Applicant Organisation Details	
Full legal name (as on your bank account):	TE AWAMUTU & DISTRICT MEMORIAL RSA (INC)
Common use name (if different):	
Contact person:	Graham Smith
Postal Address:	[REDACTED]
Street Address:	
Email (and website if applicable) :	[REDACTED]

Declaration
We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

Name of person completing form: Peter Watson
 Signed: [Signature] Date: 28-7-21
 Position in Organisation: PRESIDENT
 Daytime Contact Number: [REDACTED]

Alternative contact person: Graham Smith
 Signed: [Signature] Date: 28-7-21
 Position in Organisation: EXECUTIVE COMMITTEE
 Daytime Contact number: [REDACTED]

The above persons may be contacted during the day if clarification of information is required. For information about how we collect, use and store personal information please refer to our Privacy Statement on our website.

From: info@waipadc.govt.nz
To: [info](#)
Subject: External Sender: Community Discretionary Fund Application Form - CDF210805886
Date: Tuesday, 3 August 2021 5:45:18 pm

CYBER SECURITY WARNING: This email is from an external source - be careful of attachments and links. Please follow the Cybersecurity Policy and report suspicious emails to Servicedesk

Office use only:

Date Rec'd:

CRM No.:



Waipa District Council
101 Bank Street
Private Bag 2402
Te Awamutu 3840
Phone 0800 924 723
Fax 07 872 0033

Community Discretionary Fund Application Form

CDF210805886

COMPLETING THE APPLICATION FORM

- Applicants should identify on the attached application form the community board or committee to which they are applying, which will be where their group or organisation resides or carries out its activities.
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- Please ensure that all the questions on the application form are answered and all required documents are attached
- Successful applicants must provide an invoice to Waipa District Council, which will be paid by direct credit into the group/organisation's bank account. A bank deposit slip or recent bank statement summary must be included with the invoice to verify the account name and number before payment can be processed.
- If you would like help or advice in completing this form contact the council's Governance team.
 - Phone: 0800 924 723
 - Email: governance.support@waipadc.govt.nz

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board (Te Awamutu/Kakepuku Wards – includes Kihikihi)
- Cambridge Community Board (Cambridge/Maungatautari Wards – includes Karapiro)
-

Pirongia Ward Committee (includes Ohaupo, Kaipaki, Ngahinapouri, Te Pahu, Koromatua)

Details of club/organisation

Full legal name (as shown on your bank account)	Te Awamutu Bible Chapel - Debt Centre
What are the objectives of your club/organisation and how do they promote local services or facilities within your community?	<p>The objective of the Debt Centre is to see people free from the burden of financial stress through managing their finances better. To that end we offer two programs -</p> <ol style="list-style-type: none"> 1. Coaching courses to help with their budgeting. The object is to avoid unmanageable debt. This coaching course is a 3 week course where we investigate the areas of income and expenditure and setup a realistic budget. The courses are run in groups of about 5-6 people; we run 6-7 courses a year and have been running them for 3 years. 2. Budgeting service in partnership with CAP (Christians against Poverty). This program is for people or families who are heavily in debt. This involves us visiting them in their homes; collecting the documentation and information required by CAP headquarters. We then work as a support worker, alongside the client under the guidance of CAP. This can be for a number of years as the clients work through the program to manage their debt. We have been working the CAP program for the last 18 months. Over the last year we have had the privilege of working with 12 families in the Te Awamutu area. We have recently signed up a further 2 families from the Cambridge area as word of our success in helping to manage their money and control their finances has spread throughout the Waipa. The coaching courses are advertised around the community; notices at the supermarket; citizens advice; TABC social media pages and website. The CAP program clients come through referrals from CAP head office who promote the service too.
How long has your organisation been active within the Waipa district?	The Debt Centre has been active over the past 3 years
Where are any facilities used by your organisation located?	The budgeting courses are held at the Te Awamutu Bible Chapel, 110 Chapel Dr, Te Awamutu 3800
Are they on private property?	No

What is the activity/services period of your organisation? (example - all year or seasonal March to October)	All year
How many members in your organisation (including volunteers)?	5

Proposal for financial assistance

What is the proposed project/activity that you are seeking financial assistance for?	monthly support payment to CAP NZ of \$500 per month \$6000pa; Manager wages & allowances \$9120;
Te Awamutu Community Board	2000.00
Cambridge Community Board:	2000.00
Pirongia Ward Committee	1400.00
How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?	<p>Good financial management creates a positive environment where people and families can thrive and be valued community members.</p> <p>By helping people to manage their finances and get out of debt, people get back control and dignity. Our programs provide the skills and support needed to teach financial management and control over spending habits.</p> <p>The CAP program assists those with extreme debt, providing a third party to negotiate with creditors to see the person eventually free of the debt totally. The ongoing situation with COVID; the sudden loss of high paying jobs; the cost of accommodation rent and now inflation increasing the cost of basics, all put financial pressure on those with already high debt levels and poor financial choices.</p> <p>CAP works with creditors directly on behalf of the financially burdened to create a plan and 'way out' of the financial nightmare.</p> <p>The ongoing support provided by our CAP support workers, under the CAP program gives the clients someone to be accountable too and also lean on and provide advise over a long period of time (1-4 years) when they are likely to encounter new financial obstacles. The duration of the program is there to increase the likely hood of a successful outcome.</p> <p>Both programs we offer provide clients with the tools to enable them to manage their money well and enable them to come through this difficult period better equipped to avoid the</p>

situation again in the future.

With better financial skills, parents can provide basics for their families and themselves, they can become financial role models for their children; individuals are free from the burden of debt and the outflow is an overall thriving community member (s) that are independent and not reliant on handouts.

Financial details

What is the legal status of your organisation?: Charitable Trust

Charities Commission registration no. CC31921

Is your organisation GST Registered? Yes

GST Number 045-870-359

What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship) Donations

Attach a copy of your CURRENT BANK STATEMENT [01-0439-0002731-00_Statement_2021-07-09.pdf](#)

NOTE: Applications without financial records attached will not be considered.

Do you have any budget and/or quotes for your proposal to attach? Yes

Please attach your copy here

[CAP budget 21-22.xlsx](#)

[Invoice INV-4848.pdf](#)

Please list what financial assistance you have received from others in the last financial year? e.g. Council and or Community Board funding, Community Trusts, Trust Waikato, NZ Lotteries, Gaming Machine Trusts, Creative Communities Scheme.

Organisation Community Discretionary Fund Te Awamutu

Purpose Support with CAP expenses

Amount (\$) 1400.00

Year 2020

Organisation Pirongia Ward Committee

Purpose Support with CAP expenses

Amount (\$) 1000.00

Year 2020

Applicant Organisation Details

Commonly used name (if different from your organisations full legal name) Te Awamutu Bible Chapel Debt Centre (CAP)

Physical Address 110 Chapel Drive, Te Awamutu 3800

Is the postal address the same as the physical address? Yes

Organisation email address. A copy of this application will be sent to this address when the form is submitted. accounts@tabiblechapel.org.nz

Website (if applicable) <https://www.tabiblechapel.org.nz/>

Contact Person Details

Name Maree Richardson

Position in organisation Grant's Co-ordinator

Daytime contact number [REDACTED]

Alternative Contact Person Details

Name Shane Wildermoth

Position in organisation Pastor and Chairman of the Debt Centre

Daytime contact number 078718667

Declaration

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Waipa District Council collecting the personal contact details provided, and retaining and using these details. Information may be included in a public meeting agenda. We acknowledge our right to have access to this information. This consent is given in accordance with the Privacy Act 1993.

Is the contact person signing this application? Yes

Person Completing Name N/A

Person Completing Position In Organisation N/A

Person Completing Daytime Contact Number N/A

Verification of identification (e.g. drivers license, passport) [REDACTED]

Date 03/08/2021

Is the alternative contact person signing this application? Yes

Alternative Contact Name N/A

Alternative Contact Position In Organisation N/A

Alternative Contact Daytime Contact Number N/A

Verification of identification (e.g. drivers license, passport) [REDACTED]

Date 03/08/2021

The above persons may be contacted during the day if clarification of information is required.

From: info@waipadc.govt.nz
To: [info](#)
Subject: External Sender: Community Discretionary Fund Application Form - CDF210727170
Date: Wednesday, 21 July 2021 5:21:28 pm

CYBER SECURITY WARNING: This email is from an external source - be careful of attachments and links. Please follow the Cybersecurity Policy and report suspicious emails to Servicedesk

Office use only:

Date Rec'd:

CRM No.:



Waipa District Council
101 Bank Street
Private Bag 2402
Te Awamutu 3840
Phone 0800 924 723
Fax 07 872 0033

Community Discretionary Fund Application Form

CDF210727170

COMPLETING THE APPLICATION FORM

- Applicants should identify on the attached application form the community board or committee to which they are applying, which will be where their group or organisation resides or carries out its activities.
- If you are applying to more than one community board or committee for financial assistance for the same purpose because your activities encompass a wide area within the Waipā district, one application form can be submitted – select which boards/committee you are applying to. Otherwise please submit separate applications.
- Please ensure that all the questions on the application form are answered and all required documents are attached
- Successful applicants must provide an invoice to Waipa District Council, which will be paid by direct credit into the group/organisation's bank account. A bank deposit slip or recent bank statement summary must be included with the invoice to verify the account name and number before payment can be processed.
- If you would like help or advice in completing this form contact the council's Governance team.
 - Phone: 0800 924 723
 - Email: governance.support@waipadc.govt.nz

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board (Te Awamutu/Kakepuku Wards – includes Kihikihi)
- Pirongia Ward Committee (includes Ohaupo, Kaipaki, Ngahinapouri, Te Pahu, Koromatua)


Details of club/organisation

Full legal name (as shown on your bank account)	Te Awamutu Bible Chapel - TACCLA Light Party
What are the objectives of your club/organisation and how do they promote local services or facilities within your community?	<p>Te Awamutu Christian Church Leaders Assn (TACCLA) is a representative group of Christian Churches in Te Awamutu and Pirongia that work together to better meet the needs of the Te Awamutu and Pirongia Community. TACCLA offer a number of services including the Te Awamutu Combined Church's & Community Foodbank. Each Church independently promote the TACCLA activities and services through their newsletters; notices & websites and when appropriate advertise events in the local newspaper, such as the Light Party.</p> <p>The TACCLA Light Party is an evening event providing a safe, family orientated alternative to Halloween. This is for families to enjoy together with age appropriate games and prizes. The evening will offer a free BBQ and non-alcoholic drinks for all.</p> <p>The light party benefits the local businesses as it brings in many people into town.</p> <p>In the past we have had more than 5000 people come to enjoy this successful event.</p> <p>Please note that the Te Awamutu Bible Chapel is part of the TACCLA group and this application is on the groups behalf.</p>
How long has your organisation been active within the Waipa district?	18 years - this will be the 17th event as we did not hold one last year due to COVID.
Where are any facilities used by your organisation located?	The Event is to be held at Albert Park in Te Awamutu. This is a change of venue (historically its been held at Selwyn Park but Albert has better parking) The event is setup and cleaned up all on the same day to leave the park available, clean and tidy for the next event
Are they on private property?	No
What is the activity/services period of your organisation? (example - all year or seasonal March to October)	Seasonal
Seasonal period	31st of October, annually
How many members in your organisation (including volunteers)?	130

Proposal for financial assistance

What is the proposed project/activity that you are seeking financial assistance for?	Light Party equipment hire. Mahons amusements provide a range of approved entertainment including rides suitable for various ages; inflatable castle & obstacle course. The quote for the amusement rides is \$14110
Te Awamutu Community Board	5000.00
Pirongia Ward Committee	2000.00
How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?	This event is totally free to attend. Families and friends come together to enjoy an evening of fun in a safe, alcohol/drug free environment. With COVID we were unable to run this annual fun event, so this year will be extra special, celebrating and enjoying being part of a wonderful supportive community. The Community at large, enjoy this fun night and look forward to attending each year. It keeps local children and their families off the streets avoiding what Halloween encourages. Fun times are enjoyed and remembered by all who attend. All games, rides, BBQ & drinks are provided by the TACCLA as well as many volunteers to run the evening.

Financial details

What is the legal status of your organisation?:	Charitable Trust
Charities Commission registration no.	CC31921
Is your organisation GST Registered?	Yes
GST Number	045-870-359
What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship)	Church donations and the funding receipt from Waipa District Councils. We do not seek other funding sponsorship for this event.
Attach a copy of your CURRENT BANK STATEMENT	

NOTE: Applications without financial records attached will not be considered.

Do you have any budget and/or quotes for your proposal to attach? Yes

Please attach your copy here

[Light Party Budget 2021.pdf](#)

[Mahon quotes 2021.pdf](#)

Please list what financial assistance you have received from others in the last financial year? e.g. Council and or Community Board funding, Community Trusts, Trust Waikato, NZ Lotteries, Gaming Machine Trusts, Creative Communities Scheme.

Organisation	Waipa Community Fund
Purpose	Light Party

Amount (\$)	2000.00
Year	2019
Organisation	Waipa Community Fund
Purpose	Light Party
Amount (\$)	2500.00
Year	2018

Applicant Organisation Details

Commonly used name (if different from your organisations full legal name)	TACCLA - Light Party
Physical Address	110 Chapel Drive, Te Awamutu 3800
Is the postal address the same as the physical address?	Yes
Organisation email address. A copy of this application will be sent to this address when the form is submitted.	shane@tabiblechapel.org.nz
Website (if applicable)	N/A

Contact Person Details

Name	Maree Richardson
Position in organisation	Grants Co-Ordinator
Daytime contact number	


Alternative Contact Person Details

Name	Shane Wildermoth
Position in organisation	Pastor - TACCLA representative
Daytime contact number	078718667

Declaration

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

We consent to Waipa District Council collecting the personal contact details provided, and retaining and using these details. Information may be included in a public meeting agenda. We acknowledge our right to have access to this information. This consent is given in accordance with the Privacy Act 1993.

Is the contact person signing this application?	Yes
Person Completing Name	N/A
Person Completing Position In Organisation	N/A
Person Completing Daytime Contact Number	N/A
Verification of identification (e.g. drivers license, passport)	

Date 21/07/2021

Is the alternative contact person signing this application? Yes

Alternative Contact Name N/A

Alternative Contact Position In Organisation N/A

Alternative Contact Daytime Contact Number N/A

Verification of identification (e.g. drivers license, passport)



Date 21/07/2021

The above persons may be contacted during the day if clarification of information is required.

APPLICATION FORM FOR COMMUNITY DISCRETIONARY FUND



Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board** (Te Awamutu/Kakepuku Wards – includes Kihikihi)
 Cambridge Community Board (Cambridge/Maungatautari Wards – includes Karāpiro)
 Pirongia Ward Committee (includes Ōhaupō, Ngāhinapouri, Koromatua and Kaipaki)

Details of club/organisation	
Name:	
What are the objectives of your club/organisation and how do they promote local services or facilities within your community? <i>Te Awamutu Brass provides music for community entertainment, civil services and parades. It provides tuition, instruments and support with a strong focus on young people. The band represents Te Awamutu and the Waipā region locally and nationally.</i>	
How long has your organisation been active within the Waipā district? <i>110 years</i>	
Where are any facilities used by your organisation located? <i>420 Albert Park Drive, Te Awamutu</i>	
Are they on private property? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
What is the activity/services period of your organisation? (example - all year or seasonal March to October)	
All year - <input checked="" type="checkbox"/> Yes	
Seasonal period :	
How many members in your organisation (including volunteers)? <i>38</i>	
Proposal for financial assistance	
What is the proposed project/activity that you are seeking financial assistance for?: <i>12 months of power/gas costs to assist with operational costs based on Aug 2020 - Jul 2021 attached transaction sheet. 12 months of insurance costs to assist with operational costs based on Aug 2020 - Jul 2021 attached transaction sheet.</i>	
What is the amount of financial assistance that you are applying for (GST exclusive)?	
Te Awamutu Community Board:	<i>\$ 2,009.35</i>
Cambridge Community Board:	<i>\$</i>
Pirongia Ward Committee:	<i>\$ 2,009.35</i>

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?
 The band's ability to meet the bandroom costs enables us to practise regularly and deliver quality music to the community. This is enjoyed throughout a wide variety of environments and venues including regional and national representation.

Financial details

What is the legal status of your organisation?:
 Charitable Trust Incorporated Society Other
 Charities Commission registration no. (if applicable) CC41594

Is your organisation GST Registered?: Yes No
 If Yes, your GST Number: 10985714

What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship): Membership subs

Attach a copy of your latest complete ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, and CURRENT BANK STATEMENT (Please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

Attach a copy of any budget for your proposal and any quotes obtained.
NOTE: Applications without financial records attached will not be considered.

Please list here **all financial assistance** your organisation has received over the last three years. You cannot rely on your financial statements to answer this question. All financial assistance must be listed.

Organisation	Purpose	Amount (\$)	Year
WDC	Bandroom windows repair	2,750	2020
Trust Waikato	E ^b bass instrument purchase	1,500	2020
Roseton Lions	Intermediate tuition	300	2019
Pirongia Lions	" "	400	2019
WDC	Operational costs	953.94	2019
RSA	Instrument accessories	617.17	2019
Trust Waikato	Student trombones	2,100	2018

If required, attach any funding assistance received over the last three years on a separate piece of paper.
 WDC Vibraphone, gong 7,485 2018
 WDC ANZAC concert 1,631 2018

Applicant Organisation Details	
Full legal name (as on your bank account):	Te Awamutu Brass Band Incorporated
Common use name (if different):	
Contact person:	Susan Jenkins Sarah Carroll
Postal Address:	420 Albert Park Drive Te Awamutu 3800
Street Address:	as above
Email (and website if applicable):	tabrassband@gmail.com www.teawamutubrassband.com

Declaration
We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

Name of person completing form: Susan Jenkins
 Signed: *S Jenkins* Date: 29.7.21
 Position in Organisation: Grant manager
 Daytime Contact Number: [REDACTED]

Alternative contact person: Sarah Carroll
 Signed: *S Carroll* Date: 29/07/21
 Position in Organisation: President
 Daytime Contact number: [REDACTED]

The above persons may be contacted during the day if clarification of information is required. For information about how we collect, use and store personal information please refer to our Privacy Statement on our website.

RECEIVED

7 JUL 2021

APPLICATION FORM FOR COMMUNITY DISCRETIONARY FUND

BY:

ggm.

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board** (Te Awamutu/Kakepuku Wards – includes Kihikihi)
 Cambridge Community Board (Cambridge/Maungatautari Wards – includes Karāpiro)
 Pirongia Ward Committee (includes Ōhaupō, Ngāhinapouri, Koromatua and Kaipaki)

Details of club/organisation

Name: Te Awamutu Croquet Club

What are the objectives of your club/organisation and how do they promote local services or facilities within your community?

The club provides quality facilities to enable all people of all ages from Te Awamutu & surrounds to experience the physical & social enjoyment of playing croquet

How long has your organisation been active within the Waipā district? 110 years

Where are any facilities used by your organisation located? 390 Bank St
Te AwamutuAre they on private property? Yes No

What is the activity/services period of your organisation? (example - all year or seasonal March to October)

All year - Yes

Seasonal period: September - April

How many members in your organisation (including volunteers)? 45

Proposal for financial assistance

What is the proposed project/activity that you are seeking financial assistance for?:

To pay a lawn mowing contractor to mow our 4 playing lawns during the 2021-22 playing season on a weekly basis (32 weeks at \$126.00 GST excl)

What is the amount of financial assistance that you are applying for (GST exclusive)?

Te Awamutu Community Board: \$ 4000.00

Cambridge Community Board: \$

Pirongia Ward Committee: \$

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?

The cost of maintaining lawns is considerable which without extra financial help the club would not be able to continue to provide the important recreation + social amenity it currently does.

Financial details

What is the legal status of your organisation?:

Charitable Trust Incorporated Society Other

Charities Commission registration no. (if applicable)

Is your organisation GST Registered?: Yes No

If Yes, your GST Number:

What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship):

Membership subs

Attach a copy of your latest complete ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, and CURRENT BANK STATEMENT (Please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

Attach a copy of any budget for your proposal and any quotes obtained.

NOTE: Applications without financial records attached will not be considered.

Please list here all financial assistance your organisation has received over the last three years. You cannot rely on your financial statements to answer this question. All financial assistance must be listed.

Organisation	Purpose	Amount (\$)	Year
Disc. fund TA Community Board	Lawn Maintenance	785.00	2021
Rosetown Funeral Home	Prize Money	250.00	2021
Highfield Country Estate	Prize Money	160.00	2021
Rosetown Funeral Home	Prize Money	200.00	2020
Highfield Country Estate	Prize Money	160.00	2020
Dental on Mahoe	Prize Money	135.00	2020
Rosetown Funeral Home	Prize Money	200.00	2019

If required, attach any funding assistance received over the last three years on a separate piece of paper.

Applicant Organisation Details	
Full legal name (as on your bank account):	Te Awamutu Croquet Club
Common use name (if different):	
Contact person:	Bev Punch
Postal Address:	[REDACTED]
Street Address:	as above
Email (and website if applicable) :	[REDACTED]

Declaration
We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

Name of person completing form: Beverley Punch
 Signed : B Punch Date: 5-7-2021
 Position in Organisation: Member
 Daytime Contact Number: [REDACTED]

Alternative contact person: YVONNE HAMILTON
 Signed: YH Date: 5-07-2021
 Position in Organisation: PRESIDENT
 Daytime Contact number: [REDACTED]

The above persons may be contacted during the day if clarification of information is required. For information about how we collect, use and store personal information please refer to our Privacy Statement on our website.

Please select the board(s) and/or committee you are applying to:

- ✓ **Te Awamutu Community Board** (Te Awamutu/Kakepuku Wards – includes Kihikihi)
- Cambridge Community Board** (Cambridge/Maungatautari Wards – includes Karāpiro)
- Pirongia Ward Committee** (includes Ōhaupō, Ngāhinapouri, Koromatua and Kaipaki)

Name: Te Awamutu Group Riding for Disabled

What are the objectives of your club/organisation and how do they promote local services or facilities within your community?

Our aim is to provide interaction with horses to develop increased ability, independence and self worth for children and young adults with physical, mental, emotional and social challenges.

We have room for up to 40 riders in our seasons. They come from a wide range of different cultures including Maaori. Many are socially disadvantaged coming from poorer families who would probably never get the chance to take riding lessons.

How long has your organisation been active within the Waipā district? 50 years

Where are any facilities used by your organisation located?

Kihikihi Domain

Are they on private property? No

What is the activity/services period of your organisation? (example - all year or seasonal March to October)

All year - Yes

How many members in your organisation (including volunteers)?

We have one Paid head coach and approx 38 volunteers

What is the proposed project/activity that you are seeking financial assistance for?:

We wish to apply for funding for four of our committee members to attend the NZRDA Conference in Wellington. There will be several training seminars one of which will be on Covid 19 and its impact on the Health and Safety of our riders. A minimum contribution of \$1600 is required for our members to attend this conference.

What is the amount of financial assistance that you are applying for (GST exclusive)?

Te Awamutu Community Board: \$1600

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available

Having four of our members attend conference will be a great boast for our learning potential, especially with Covid 19 now being a major part of our day to day existence. There will be a lot of information and practical ideas for dealing with keeping our riders safe.

What is the legal status of your organisation?:

Charitable Trust Incorporated Society

.....

Charities Commission registration no. (if applicable)

CC38932.....

Is your organisation GST Registered?: No

If Yes, your GST Number:

What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship):

Mainly fundraising and sponsorship

Attach a copy of your latest complete ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, and CURRENT BANK STATEMENT (Please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

Attach a copy of any budget for your proposal and any quotes obtained.

NOTE: Applications without financial records attached will not be considered.

Please list here all financial assistance your organisation has received over the last three years. You cannot rely on your financial statements to answer this question. All financial assistance must be listed.

Please find funding list attached

Year	Date	Donator	For	Amount
2021	5-Jan	NZRDA	General	1200.00 (200 a month)
2021	17-Feb	Catholic womens legue	General	2000.00
2021	5-Mar	Micheloangelo Donation	General	600.00
2021	15-Mar	Total Hearing 1 of 3	Horse Sponsor	1000.00
2021	19-Mar	Anon Donation	General	2000.00
2021	23-Mar	Rosetown Reality	General	250.00
2021	24-Mar	Brier Family Trust	General	1200.00
2021	1-Apr	TA Hearing Association	Horse Sponsor	2000.00
2021	13-Apr	Anon Donation	General	2000.00
2021	4/May	Ohapo Ngahinapouri Lions	General	500
2021	10-May	Pakeke Lions	General	500.00
2021	10-May	J L Elliott	General	150.00
2021	25/May	Mt Pirongia Lions Club	General	500.00
2021	31-May	Rosetown Lions Club	General	400.00
2021	31-May	Altrusa Fillies night	Horse Equipment	2000.00
2021	18/June	Yugi Sponership	Horse Sponsor	1000.00
2021	25/June	Pokuru Rural Women	General	50.00
2021	28/June	Bev & Rob Simpson -Mac	Horse Sponsor	1000.00
2021	30/June	Hugo Charitable Trust	New Container	5000.00
2021	8/July	Yugi Sponership N Davies	Horse Sponsor	2000.00
2021Total				25350.00

2020	6-Jan	NZRDA Donation	General	3528.00 (294 a month)
2020	17-Sep	Star Tavern	General	400.00
2020	17-Jan	N Y Byett	General	50.00
2020	24-Jan	Total Hearing Care	General	270.00
2020	11-Feb	Noelene Davies - Donation	General	500.00
2020	20-Feb	Waitomo Ride Donation	General	1252.00
2020	27-Feb	KR Photographic	General	525.00
2020	23-Mar	Basil Blackwell	General	109.50
2020	24-Mar	Covid 19 Wages Subsidy	Wages	4200.00
2020	31-Mar	Diane Sisley Donation	General	200.00
2020	14-May	TA Pakeke Lions Donation	General	500.00
2020	27-May	Every Bodies - donation	General	10000.00
2020	12-Jun	Perpetual Trust	General	500.00
2020	16-Jun	Mt Pirongia Lions	General	750.00
2020	24-Jun	Rural Women Pokuru	General	50.00
2020	13-Jul	JJ & K Coughlan Sponser	Horse Sponsor	2000.00
2020	13-Jul	Special Olympics	General	100.00
2020	13-Jul	Gear Donation	Horse Equipment	60.00

2020	21-Jul	Donation - Anna Hoyle	General	45.00
2020	23-Jul	Julika Steinert	General	150.00
2020	29-Jul	Rosetown Lions Club	General	500.00
2020	31-Jul	Te Awamutu College	General	1796.30
2020	3-Aug	Kihikihi Lions Club	General	300.00
2020	4-Aug	Olivia Fisher - Donation	General	50.00
2020	4-Aug	Davies AM	General	50.00
2020	11-Aug	Donation - Anne Cochran	General	10.00
2020	11-Aug	Donation- Heather Campbell	General	10.00
2020	2-Sep	Sport Waikato resilliance Fund	Wages	1509.67
2020	12-Oct	Te Awamutu lions Club	General	150.00
2020	22-Oct	Casey Austen	General	60.00
2020	27-Oct	Lauriston Park Homes	General	500.00
2020	3-Nov	Trek donations	General	215.00
2020	5-Nov	Shirley Wilks - Donation	General	88.00
2020	10-Nov	Mr D C Barnett - Donation	General	200.00
2020	18/Nov	Sport Waikato resilliance Fund	Wages	13000.00
2020	19-Nov	TA RSA - Donation	General	1500.00
2020	23-Dec	C & L Pinkerton	General	1100.00
2020 Total				46228.47

2019	4-Feb	NZRDA Donation	General	3600
2019	14-Feb	Fresh Choice	General	400
2019	14-Feb	Caffine Corner	General	48.1
2019	1-Mar	Caffine Corner	General	26.4
2019	18-Mar	Rein Bell Bequest	General	500.00
2019	25-Mar	Anon Donation	General	2000.00
2019	25-Mar	Anon Donation	General	2000.00
2019	5-Apr	Mt Pirongia Lions	General	500.00
2019	6-May	Caffine Corner	General	28.60
2019	8-May	Donation	General	50.00
2019	7-May	Kids Zone Te Awamutu	Horses	240.00
2019	22-May	Kihikihi Lions Club	General	400.00
2019	27-May	Ohaupo/Nga Lions	General	300.00
2019	29-May	Pokuru Rural Women	General	50.00
2019	29-May	Pakeke Lions	General	500.00
2019	5-Jun	Caffine Corner	General	39.00
2019	18-Jun	Rosetown Lions	General	800.00
2019	22-Jul	Lakeridge Equestrian	General	250.00

2019	24-Jul Kiwanis - Donation	General	400.00
2019	24-Jul N Stock	General	50.00
2019	5-Aug Caffine Corner	General	65.60
2019	2-Sep Cover Donation	Horses	100.00
2019	2-Sep Donation	General	20.00
2019	2-Sep Caffine Corner	General	65.30
2019	23-Sep Anon Donation	Wages	1000.00
2019	23-Sep Anon Donation	Wages	500.00
2019	3-Oct Caffine Corner	General	47.80
2019	17-Oct Good in the Hood	General	720.00
2019	1-Nov Donation	General	50.00
2019	15-Nov Caffine Corner	General	42.30
2019	5-Dec Caffine Corner	General	43.60
2019	9-Dec Gear Donation	Horses	75.00
2019	19-Dec Caffine Corner	General	30.00
2019	23-Dec Caffine Corner	General	30.00
	2019 Total		14971.7

Full legal name (as on your bank account): Te Awamutu Group riding for disabled

Common use name (if different):

Contact person: Aileen Davies

Postal Address: 64 Dalton Ave Te Awamutu

Street Address: same

Email (and website if applicable): aileendavies@gmail.com

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

Name of person completing form :

Signed : Aileen Davies

Date: 24/7/21

Position in Organisation: Funding Co-Ordinator

Daytime Contact Number: [Redacted]

Alternative contact person: Jeni Strang

Signed: Jeni Strang

Date:

Position in Organisation: President

Daytime Contact number: [Redacted]

The above persons may be contacted during the day if clarification of information is required. For information about how we collect, use and store personal information please refer to our Privacy Statement on our website.



APPLICATION FORM FOR COMMUNITY DISCRETIONARY FUND

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board** (Te Awamutu/Kakepuku Wards – includes Kihikihi)
 Cambridge Community Board (Cambridge/Maungatautari Wards – includes Karāpiro)
 Pirongia Ward Committee (includes Ōhaupō, Ngāhinapouri, Koromatua and Kaipaki)

Details of club/organisation

Name: *Te Awamutu Little Theatre*

What are the objectives of your club/organisation and how do they promote local services or facilities within your community?

Te Awamutu Little Theatre provides high quality theatrical entertainment and exposure to culture and the arts. Participants gain experience in all aspects of theatre and support local businesses by procuring materials and services. Activities in the theatre ensure that the audience will get the chance to experience the ambience of one of Waipā's heritage buildings.

How long has your organisation been active within the Waipā district?

Over 50 years

Where are any facilities used by your organisation located?

*Corner Vaile and Palmer Streets, Te Awamutu*Are they on private property? Yes No*Council owned Grade 2 Listed Heritage Building*

What is the activity/services period of your organisation? (example - all year or seasonal March to October)

*Committee meetings held monthly and shows staged intermittently.*All year - YesSeasonal period : *—*

How many members in your organisation (including volunteers)?

15-20, all volunteers

Proposal for financial assistance

What is the proposed project/activity that you are seeking financial assistance for?:

*Te Awamutu Little Theatre will stage a double bill production, comprising two one-act plays, entitled 'An Evening with Holmes & Poirot.'**The first based on a story by Agatha Christie which will be followed by a Sherlock Holmes murder mystery.**Little Theatre has staged works based on these two well known characters and authors in the past attracting excellent patronage and positive reviews.*

What is the amount of financial assistance that you are applying for (GST exclusive)?

Te Awamutu Community Board: *\$2000.00*Cambridge Community Board: *\$—*Pirongia Ward Committee: *\$—*

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?

Arts and culture provide distraction from the very real concerns people may have regarding the ongoing global pandemic.
After weeks of lockdown experienced last year the appetite has increased for alternative forms of entertainment other than watching television at home.
We can offer a reasonably priced evening out watching live performers on an authentically decorated stage in a 130 year old building important to the heritage of Waipā.

Financial details

What is the legal status of your organisation?:

Charitable Trust Incorporated Society Other

Charities Commission registration no. (if applicable) CC 42943

Is your organisation GST Registered?: Yes No

If Yes, your GST Number: 322-718-82

What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship):

Box office ticket sales

Attach a copy of your latest complete ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, and CURRENT BANK STATEMENT (Please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

Attach a copy of any budget for your proposal and any quotes obtained.

NOTE: Applications without financial records attached will not be considered.

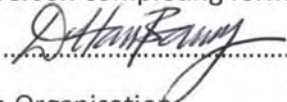

Please list here all financial assistance your organisation has received over the last three years. You cannot rely on your financial statements to answer this question. All financial assistance must be listed.


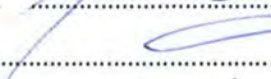

Organisation	Purpose	Amount (\$)	Year
Community Discretionary Fund	To stage 'Educating Rita'	\$1000	2020
Creative Communities	To stage 'Winnie-the-Pooh'	\$1500	2019
Creative Communities via Free Concert in the Park Trust	Childrens' Day Free Play	\$750	2019
" " "	" " " "	\$750	2018

If required, attach any funding assistance received over the last three years on a separate piece of paper.

Applicant Organisation Details	
Full legal name (as on your bank account):	Te Awamutu Little Theatre
Common use name (if different):	N/A
Contact person:	Glenda Barclay
Postal Address:	PO Box 376 Te Awamutu 3840
Street Address:	Cnr. Vaile & Palmer Streets, Te Awamutu
Email (and website if applicable):	www.talt.nz

Declaration
We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

Name of person completing form: Deidre Harte Barry
 Signed:  Date: 11 Aug 2021
 Position in Organisation: Secretary
 Daytime Contact Number: 

Alternative contact person:  G.M. BARCLAY
 Signed:  Date: 12-8-21
 Position in Organisation: President
 Daytime Contact number: 

The above persons may be contacted during the day if clarification of information is required. For information about how we collect, use and store personal information please refer to our Privacy Statement on our website.

APPLICATION FORM FOR COMMUNITY DISCRETIONARY FUND



Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board (Te Awamutu/Kakepuku Wards – includes Kihikihi)
 Cambridge Community Board (Cambridge/Maungatautari Wards – includes Karāpiro)
 Pirongia Ward Committee (includes Ōhaupō, Ngāhinapouri, Koromatua and Kaipaki)

Details of club/organisation

Name: TE AWAMUTU MUSIC FEDERATION

What are the objectives of your club/organisation and how do they promote local services or facilities within your community? To make it possible for residents of Te Awamutu to have access to top quality classical music. We provide 4 or 5 concerts per year to highlight different musical genres to give local people the opportunity to hear worldclass performers in their own town. We also encourage the talents of young musicians with our student concerts

How long has your organisation been active within the Waipā district? TAMF was formed in the 1980's and has been providing amazing concerts for nearly 40 years.

Where are any facilities used by your organisation located? All facilities used are located in Te Awamutu. We own a grand piano funded by community donations & have now moved it to St John's Anglican Church where it is available to local groups.
 Are they on private property? Yes No

What is the activity/services period of your organisation? (example - all year or seasonal March to October)

All year - Yes

Seasonal period: We have concerts from March to November.

How many members in your organisation (including volunteers)? 9 & a mailing list committee of 9 of supporters.

Proposal for financial assistance

What is the proposed project/activity that you are seeking financial assistance for?:
 We try to be self-sufficient but the fees of touring artists have risen greatly (\$1,400 - \$2,500) & what we take in ticket fees is not always sufficient to cover expenses. In 2022 we hope to have 2 concerts promoted by Chamber Music NZ who organise tours for visiting artists. The cost for each of these artists is \$1,400 plus GST plus the operating costs of venue hire, piano tuning, publicity.

What is the amount of financial assistance that you are applying for (GST exclusive)?

Te Awamutu Community Board:	\$ 1,500
Cambridge Community Board:	\$
Pirongia Ward Committee:	\$

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?

Our concerts contribute to the social and cultural well-being of the people who attend. There is something very inspiring about being at a live concert where musicians of world class perform wonderful music. In this time of uncertainty and anxiety it lifts people's spirits and give them resilience and hope to carry on.

Financial details

What is the legal status of your organisation?: We are supported by Chamber Music NZ. but are an independent focus group.
 Charitable Trust Incorporated Society Other
 Charities Commission registration no. (if applicable)

Is your organisation GST Registered?: Yes No

If Yes, your GST Number:

What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship):
 entry fees

Attach a copy of your latest complete ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, and CURRENT BANK STATEMENT (Please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

Attach a copy of any budget for your proposal and any quotes obtained.

NOTE: Applications without financial records attached will not be considered.

Please list here all financial assistance your organisation has received over the last three years. You cannot rely on your financial statements to answer this question. All financial assistance must be listed.

Organisation	Purpose	Amount (\$)	Year
Trust Bank Waikato	Concert Fees	1,200	2018
WDC Community Board.	Concert Fees.	900	2019
Narah Hewell Trust	Concert Fees.	1,000	2019

If required, attach any funding assistance received over the last three years on a separate piece of paper.

Applicant Organisation Details	
Full legal name (as on your bank account):	TE AWAMUTU MUSIC FEDERATION
Common use name (if different):	
Contact person:	Mrs Judith Herbert
Postal Address:	[REDACTED]
Street Address:	[REDACTED]
Email (and website if applicable) :	[REDACTED]

Declaration
We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

Name of person completing form: Victor G.T. Richards
 Signed: [Signature] Date: 9th August 2021
 Position in Organisation: Treasurer
 Daytime Contact Number: [REDACTED]

Alternative contact person: JUDITH C. HERBERT
 Signed: [Signature] Date: 11 August 2021
 Position in Organisation: Chairperson
 Daytime Contact number: [REDACTED]

The above persons may be contacted during the day if clarification of information is required. For information about how we collect, use and store personal information please refer to our Privacy Statement on our website.

APPLICATION FORM FOR COMMUNITY DISCRETIONARY FUND

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board (Te Awamutu/Kakepuku Wards – includes Kihikihi)
 Cambridge Community Board (Cambridge/Maungatautari Wards – includes Karāpiro)
 Pirongia Ward Committee (includes Ōhaupō, Ngāhinapouri, Koromatua and Kaipaki)

Details of club/organisation	
Name:	Te Awamutu Playcentre
What are the objectives of your club/organisation and how do they promote local services or facilities within your community?	Whānau tupu ngātahi – Families growing together! We are a early childhood centre which provides family-led education for 0-6 year olds. A local facility for whānau to be directly involved in their tamariki education. Everyone is welcome, we provide a village for our tamariki and whānau.
How long has your organisation been active within the Waipā district?	60 years 60 years
Where are any facilities used by your organisation located?	99 Bond Road, Te Awamutu
Are they on private property? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Property owned by Waipa DC, building owned by Playcentre
What is the activity/services period of your organisation? (example - all year or seasonal March to October)	During school terms only
All year - <input type="checkbox"/> Yes	(occasionally providing a play cafe during the school holidays to the community)
Seasonal period :	
How many members in your organisation (including volunteers)?	26 families (34) tamariki – All families are volunteers
Proposal for financial assistance	
What is the proposed project/activity that you are seeking financial assistance for?:	We will like to update our equipment shed with a new one. Our current shed is in dire need of repairs, a big gust of wind might blow it away)
What is the amount of financial assistance that you are applying for (GST exclusive)?	
Te Awamutu Community Board:	\$ 5,652.17
Cambridge Community Board:	\$ —
Pirongia Ward Committee:	\$ —

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available? *By providing well maintained equipment for our tamariki. Exploration / mana aotūroa - Tamariki learn through active exploration of their environment. By building a new shed we will be able to continue to provide equipment to our tamariki. Also we will have space to purchase new physically active equipment.*

Financial details

What is the legal status of your organisation?:

Charitable Trust Incorporated Society Other
Charities Commission registration no. (if applicable) *CC 37155*

Is your organisation GST Registered?: Yes No

If Yes, your GST Number:

What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship): *Ministry of Education, Membership Fees, Centre hire, Fundraisers.*

Attach a copy of your latest complete ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, and CURRENT BANK STATEMENT (Please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

Attach a copy of any budget for your proposal and any quotes obtained.

NOTE: Applications without financial records attached will not be considered.

Please list here all financial assistance your organisation has received over the last three years. You cannot rely on your financial statements to answer this question. All financial assistance must be listed.

Organisation	Purpose	Amount (\$)	Year
<i>Grassroots Trust</i>	<i>First Aid Training</i>	<i>\$1650.00</i>	<i>2018</i>
<i>CoGs</i>	<i>Supervisor Wages, Lawn Mowing</i>	<i>\$2,500</i>	<i>2018</i>
<i>Waipa DC</i>	<i>Curtains for deck</i>	<i>\$2,000</i>	<i>2018</i>
<i>Trust Waikato</i>	<i>Roof Repairs</i>	<i>\$1,000</i>	<i>2019</i>
<i>Waipa DC</i>	<i>Roof Repairs</i>	<i>\$3,000</i>	<i>2019</i>
<i>Waipa DC</i>	<i>Shade Sail</i>	<i>\$500</i>	<i>2020</i>

If required, attach any funding assistance received over the last three years on a separate piece of paper.

Applicant Organisation Details	
Full legal name (as on your bank account):	Te Awamutu Playcentre
Common use name (if different):	
Contact person:	Nerissa Blair
Postal Address:	99 Bond Rd Te Awamutu 3800
Street Address:	as above
Email (and website if applicable):	te awamutu@playcentre.org.nz

Declaration
We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

Name of person completing form: Nerissa Blair
 Signed: Nerissa Blair Date: 09.08.21
 Position in Organisation: Treasurer
 Daytime Contact Number: [REDACTED]

Alternative contact person: Amy Arnold
 Signed: Amy Arnold Date: 09/08/21
 Position in Organisation: whānau support
 Daytime Contact number: [REDACTED]

The above persons may be contacted during the day if clarification of information is required. For information about how we collect, use and store personal information please refer to our Privacy Statement on our website.

APPLICATION FORM FOR COMMUNITY DISCRETIONARY FUND

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board** (Te Awamutu/Kakepuku Wards – includes Kihikihi)
 Cambridge Community Board (Cambridge/Maungatautari Wards – includes Karāpiro)
 Pirongia Ward Committee (includes Ōhaupō, Ngāhinapouri, Koromatua and Kaipaki)

Details of club/organisation

Name: *Te Awamutu Rose Society Incorporated*

What are the objectives of your club/organisation and how do they promote local services or facilities within your community?

To revitalise the Rose Society in Te Awamutu which closed in 2014. To promote Te Awamutu again as the Rosetown of New Zealand. This is our of an Annual Rose Show of the newly formed Society in 2020.

How long has your organisation been active within the Waipā district?

18 months for this Society Group 57 years previously.

Where are any facilities used by your organisation located?

Monthly meeting are held at the Burchell Centre

Are they on private property? Yes No

What is the activity/services period of your organisation? (example - all year or seasonal March to October)

All year - Yes

Seasonal period: *February - December*

How many members in your organisation (including volunteers)?

42.

Proposal for financial assistance

What is the proposed project/activity that you are seeking financial assistance for?:

To stage the 58th Annual Te Awamutu Rose Show. Promoted throughout New Zealand and encourage local rose lovers to enter the Rose Show and come along on November 5th and 6th 2021.

What is the amount of financial assistance that you are applying for (GST exclusive)?

Te Awamutu Community Board: \$ *2558.55*

Cambridge Community Board: \$

Pirongia Ward Committee: \$

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?

As the 58th Annual Rose Show to be held in Te Awamutu, this is a Community Event to bring enjoyment to all ages in our Community, attracting other exhibitors and societies from several districts and towns outside the Waipa district.

Financial details

What is the legal status of your organisation?:

Charitable Trust Incorporated Society Other

Charities Commission registration no. (if applicable)

Is your organisation GST Registered?: Yes No

If Yes, your GST Number:

What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship):

Membership Subscriptions
Funds from Raffles and the sales table at our monthly mtgs.

Attach a copy of your latest complete ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, and CURRENT BANK STATEMENT (Please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund) To pay Capitation Rose Society of N.Z = \$1050

Attach a copy of any budget for your proposal and any quotes obtained.

NOTE: Applications without financial records attached will not be considered.

Please list here **all financial assistance** your organisation has received over the last three years. You cannot rely on your financial statements to answer this question. All financial assistance must be listed.

Organisation	Purpose	Amount (\$)	Year
Te Awamutu Rose Trust	To re-establish the new Te Awamutu Rose Society to pay capitation corporation fee, purchase of Rose Annual, Culture Books and Stationery	3,000	2020

If required, attach any funding assistance received over the last three years on a separate piece of paper.

Applicant Organisation Details	
Full legal name (as on your bank account):	Te Awamutu Rose Society Inc.
Common use name (if different):	
Contact person:	Diana Jones
Postal Address:	[REDACTED]
Street Address:	[REDACTED]
Email (and website if applicable) :	[REDACTED]

Declaration
We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

Name of person completing form: Diana Jones
 Signed: [Signature] Date: 11/8/2021
 Position in Organisation: President
 Daytime Contact Number: [REDACTED]

Alternative contact person: Lorraine Flynn
 Signed: [Signature] Date: 11/08/2021
 Position in Organisation: Treasurer
 Daytime Contact number: [REDACTED]

The above persons may be contacted during the day if clarification of information is required. For information about how we collect, use and store personal information please refer to our Privacy Statement on our website.

APPLICATION FORM FOR COMMUNITY DISCRETIONARY FUND

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board** (Te Awamutu/Kakepuku Wards – includes Kihikihi)
 Cambridge Community Board (Cambridge/Maungatautari Wards – includes Karāpiro)
 Pirongia Ward Committee (includes Ōhaupō, Ngāhinapouri, Koromatua and Kaipaki)

Details of club/organisation

Name:

What are the objectives of your club/organisation and how do they promote local services or facilities within your community?

Our Stroke Club supports those who have had a stroke by meeting together to listen to entertainment or speakers, giving them companionship with those in a similar situation

How long has your organisation been active within the Waipā district?

currently since 2003 (and sometime before that)

Where are any facilities used by your organisation located?

at Tarahill Resthome, 5 Golf Road, Te Awamutu
 Are they on private property? Yes No

What is the activity/services period of your organisation? (example - all year or seasonal March to October)

on the second Tuesday of the month

All year - Yes

Seasonal period: February - November (inclusive)

How many members in your organisation (including volunteers)?

Proposal for financial assistance

What is the proposed project/activity that you are seeking financial assistance for?:

At times the entertainment charge between \$50 and \$700 (as is the case for August) and ^{often} usually we hire a bus and have lunch at a destination of interest, thus giving the folk an outside interest

What is the amount of financial assistance that you are applying for (GST exclusive)?

Te Awamutu Community Board: \$ 500
 Cambridge Community Board: \$
 Pirongia Ward Committee: \$

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?

As stated we take trips out and the entertainment giving the folk an opportunity to meet within the community; and bringing awareness to others of the affect of strokes

Financial details

What is the legal status of your organisation?:

Charitable Trust Incorporated Society Other
 Charities Commission registration no. (if applicable) CC32052

Is your organisation GST Registered?: Yes No

If Yes, your GST Number:

What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship): *Koha at our meetings days and mainly fundraising by having a raffle and sales table 2-3 times a year at a local supermarket, thus promoting our help to stroke victims*

Attach a copy of your latest complete ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, and CURRENT BANK STATEMENT (Please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

Attach a copy of any budget for your proposal and any quotes obtained.

NOTE: Applications without financial records attached will not be considered.

Please list here **all financial assistance** your organisation has received over the last three years. You cannot rely on your financial statements to answer this question. All financial assistance must be listed.

Organisation	Purpose	Amount (\$)	Year
Waikato Com Health	<i>closed & distributed funds general donation as they had</i>	<i>\$2,000</i>	<i>2018</i>
TA Community Bd	<i>administration costs speakers & Entertainment & trips</i>	<i>\$3000</i>	<i>2018</i>
TA Community Bd	<i>~ ~ ~</i>	<i>100</i>	<i>2019</i>
TA Community Bd	<i>~ ~ ~</i>	<i>200</i>	<i>2020</i>

If required, attach any funding assistance received over the last three years on a separate piece of paper.

Applicant Organisation Details	
Full legal name (as on your bank account):	Te Awamutu Stroke and Elderly Support
Common use name (if different):	Te Awamutu Stroke Club
Contact person:	Margaret Yates
Postal Address:	440/2 Elizabeth Avenue Te Awamutu 3800
Street Address:	as above
Email (and website if applicable):	Nil

Declaration
We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

Name of person completing form: Margaret Yates
 Signed: [Signature] Date: 26 July 2021
 Position in Organisation: Co-ordinator
 Daytime Contact Number: 07 871 6867

Alternative contact person: Dee Clark
 Signed: [Signature] Date: 27.7.2021
 Position in Organisation: Assistant Co-ordinator
 Daytime Contact number: 8713672

The above persons may be contacted during the day if clarification of information is required. For information about how we collect, use and store personal information please refer to our Privacy Statement on our website.

APPLICATION FORM FOR COMMUNITY DISCRETIONARY FUND

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board (Te Awamutu/Kakepuku Wards – includes Kihikihi)
- Cambridge Community Board (Cambridge/Maungatautari Wards – includes Karāpiro)
- Pirongia Ward Committee (includes Ōhaupō, Ngāhinapouri, Koromatua and Kaipaki)

Details of club/organisation

Name: True Colours Children's Health Trust

What are the objectives of your club/organisation and how do they promote local services or facilities within your community?

We support Waitaha families impacted by their child's serious health condition, including pregnancy loss and bereavement. We minimize the isolation rural families can feel, and work closely with other providers to ensure families are linked into local services.

How long has your organisation been active within the Waipā district? Since 2004.

Where are any facilities used by your organisation located?

Hamilton - however we travel to deliver our services throughout the greater Waitaha region.

Are they on private property? Yes No

What is the activity/services period of your organisation? (example - all year or seasonal March to October)

All year - Yes

Seasonal period :

How many members in your organisation (including volunteers)?

7 staff 2 contractors, 10 volunteers. 19

Proposal for financial assistance

What is the proposed project/activity that you are seeking financial assistance for?:

We are requesting funding support to deliver our service to the families we support throughout the Waipa district - fuel and phone costs.

Often the families experience additional financial pressures due to caring for a child with a serious health condition, so for us to be able to travel to them delivers a lot of pressure.

What is the amount of financial assistance that you are applying for (GST exclusive)?

Te Awamutu Community Board: \$ 1500

Cambridge Community Board: \$ 1500

Pirongia Ward Committee: \$ 1000

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?
 Financial pressures are prevalent for the families we support, as is the need to be highly vigilant around infection control for already medically fragile children. We will be working collaboratively with other community providers to ensure the families we support get all the help they need.

Financial details

What is the legal status of your organisation?:
 Charitable Trust Incorporated Society Other
 Charities Commission registration no. (if applicable) CC 21265

Is your organisation GST Registered?: Yes No
 If Yes, your GST Number: 88076222

What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship):
 Grants Sponsorship
 Donations Fundraising.

Attach a copy of your latest complete ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, and CURRENT BANK STATEMENT (Please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

Attach a copy of any budget for your proposal and any quotes obtained.
NOTE: Applications without financial records attached will not be considered.

Please list here **all financial assistance** your organisation has received over the last three years. You cannot rely on your financial statements to answer this question. All financial assistance must be listed.

Organisation	Purpose	Amount (\$)	Year
	please see attached		

If required, attach any funding assistance received over the last three years on a separate piece of paper.

Applicant Organisation Details

Full legal name (as on your bank account):
 True Colours Charitable Trust

Common use name (if different):
 True Colours

Contact person:
 Heidi Gleeson

Postal Address:
 PO Box 9458, Hamilton 3240

Street Address:
 16 Joffre Street, Hamilton 3204

Email (and website if applicable):
 admin@truecolours.org.nz - www.truecolours.org.nz

Declaration

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

Name of person completing form: Heidi Gleeson

Signed: *Heidi Gleeson* Date: 11/8/21

Position in Organisation: Marketing & Administration Coordinator

Daytime Contact Number: 07 839 4800

Alternative contact person: Cynthia Ward

Signed: *pp Heidi Gleeson* Date: 11/8/21

Position in Organisation: CEO

Daytime Contact number: 07 839 4800

The above persons may be contacted during the day if clarification of information is required. For information about how we collect, use and store personal information please refer to our Privacy Statement on our website.

APPLICATION FORM FOR COMMUNITY DISCRETIONARY FUND

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board** (Te Awamutu/Kakepuku Wards – includes Kihikihi)
 Cambridge Community Board (Cambridge/Maungatautari Wards – includes Karāpiro)
 Pirongia Ward Committee (includes Ōhaupō, Ngāhinapouri, Koromatua and Kaipaki)

Details of club/organisation

Name:

What are the objectives of your club/organisation and how do they promote local services or facilities within your community?

Te Tiriti o Waitangi, the belief that the mahi cannot be done alone and that we must work collaboratively to achieve the elimination of mahi tūkino (sexual violence) and family harm.

Violence Free Waipa is a network made up of community agencies which are committed to ending Family Violence in Cambridge and Te Awamutu, New Zealand. We stand together to say "Enough is Enough" – this violence has to end.

Through running events, campaigns and promotions our team and their passionate volunteers hope to raise awareness throughout Waipa and enable those in need of help to get it.

How long has your organisation been active within the Waipā district?

Over 10 years

Where are any facilities used by your organisation located?

Cambridge Community House
 193 Shakespeare Street
 Cambridge

And the Commsafe Offices in Kihikihi

Are they on private property? Yes No

What is the activity/services period of your organisation? (example - all year or seasonal March to October)

All year - X Yes

Seasonal period :

How many members in your organisation (including volunteers)? Me lol but including Cambridge Community House it is 18

Proposal for financial assistance

What is the proposed project/activity that you are seeking financial assistance for?:

To have 2 permanent banners made and placed at the rugby grounds in Hautapu Memorial Park and Te Awamutu Rugby grounds. These banners will depict a positive spin on healthy on after match activities such as cuddly children instead of drinking and violence against your partner. They will also have the Anti Violence White Ribbon and Violence Free Waipa Logo. The cost is to cover fabrication and the yearly rental of \$350 per sign

What is the amount of financial assistance that you are applying for (GST exclusive)?

Te Awamutu Community Board: \$ 3100

Cambridge Community Board: \$ 3100

Pirongia Ward Committee: \$

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?

These banners will depict a positive spin on healthy on after match activities such as cuddly children instead of drinking and violence against your partner. They will also have the Anti Violence White Ribbon and Violence Free Waipa Logo. Feedback from the clubs suggests that this opens the door to having more programmes and speakers at the clubs.

Financial details

What is the legal status of your organisation?:

Charitable Trust Incorporated Society Other

Charities Commission registration no. (if applicable) **CC45448**

Is your organisation GST Registered?: Yes No

If Yes, your GST Number: **42078625**

What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship):

MSD funding for me to complete 20 hours per week for all of Waipa. Other than that there is no additional funding.

Attach a copy of your latest complete ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, and CURRENT BANK STATEMENT (Please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

Funds are tagged as violence free waipa

Attach a copy of any budget for your proposal and any quotes obtained.

Budget

Yearly rental of Space \$350 plus GST x4 quoted by Memorial

Fabrication of the signs \$1200 plus GST x4 through Grumpy signs here in Cambridge

NOTE: Applications without financial records attached will not be considered.

Please list here **all financial assistance** your organisation has received over the last three years. You cannot rely on your financial statements to answer this question. All financial assistance must be listed.

Organisation	Purpose	Amount (\$)	Year
Violence Free Waipa	White ribbon event		2020

If required, attach any funding assistance received over the last three years on a separate piece of paper.

Applicant Organisation Details

Full legal name (*as on your bank account*):
Cambridge Community House Trust

Common use name (*if different*):

Contact person:
Ruth Nicholls

Postal Address:
PO Box 633, Cambridge, 3434

Street Address:
193 Shakespeare Street, Leamington, Cambridge, 3432

Email (and website if applicable) :
coordinator@violencefreewaipa.org.nz
www.violencefreewaipa.org.nz

Declaration

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

Name of person completing form: Ruth Nicholls
Signed: [Signature] Date: 13/8/2021
Position in Organisation: Coordinator
Daytime Contact Number: 078275402

Alternative contact person: Harriet Dixon
Signed: [Signature] Date: 13/8/2021
Position in Organisation: Manager of Parent Organisation
NGO: 07 8275402
Daytime Contact number:

The above persons may be contacted during the day if clarification of information is required. For information about how we collect, use and store personal information please refer to our Privacy Statement on our website.

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board** (Te Awamutu/Kakepuku Wards – includes Kihikihi)
- Cambridge Community Board** (Cambridge/Maungatautari Wards – includes Karāpiro)
- Pirongia Ward Committee** (includes Ōhaupō, Ngāhinapouri, Koromatua and Kaipaki)

Details of club/organisation	
Name:	Waikato/BAY OF Plenty Cancer Society
What are the objectives of your club/organisation and how do they promote local services or facilities within your community?	To Reduce the incidence + impact of cancer in our communities by the provision of support services, information, education + the funding of research into the causes + treatments of cancer
How long has your organisation been active within the Waipā district?	58 years
Where are any facilities used by your organisation located? Are they on private property? <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Local support groups are held in public + private venues
What is the activity/services period of your organisation? (example - all year or seasonal March to October) All year - <input checked="" type="checkbox"/> Yes Seasonal period :	
How many members in your organisation (including volunteers)?	100+ supporting the WAIPA District
Proposal for financial assistance	
What is the proposed project/activity that you are seeking financial assistance for?:	SUPPORT FOR MEALS PROVIDED TO WAIPA DISTRICT COUNCIL RESIDENTS WHILST STAYING AT THE CANCER SOCIETY'S LIONS LODGE WHILST UNDERGOING CANCER TREATMENT AT THE WAIKATO HOSPITAL.
What is the amount of financial assistance that you are applying for (GST exclusive)?	
Te Awamutu Community Board:	\$ 9308
Cambridge Community Board:	\$ 500
Pirongia Ward Committee:	\$ 104
	} These are the amounts that relate specifically to each of the wards, however we are asking for a total contribution
How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?	\$5,000

DUE TO THE INCREASE IN DEMAND FOR OUR SERVICES, ANY SUPPORT RECEIVED FROM WAIPA DISTRICT COUNCIL WILL ALLOW THAT SAME VALUE TO BE DIRECTED BACK INTO FRONTLINE SERVICES IN THE DISTRICT

Financial details

What is the legal status of your organisation?:
 Charitable Trust Incorporated Society Other
 Charities Commission registration no. (if applicable) CC24649

Is your organisation GST Registered?: Yes No
 If Yes, your GST Number: 11-321-836

What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship):
DONATIONS, REQUESTS, GRANTS, FUNDRAISING

Attach a copy of your latest complete ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, and CURRENT BANK STATEMENT (Please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

Attach a copy of any budget for your proposal and any quotes obtained.

NOTE: Applications without financial records attached will not be considered.

Please list here all financial assistance your organisation has received over the last three years. You cannot rely on your financial statements to answer this question. All financial assistance must be listed. THIS INFORMATION IS PROVIDED IN THE FINANCIAL STATEMENTS

Organisation	Purpose	Amount (\$)	Year
	<u>AND INCLUDES THE COVID-19 WAGE SUBSIDY</u>		

If required, attach any funding assistance received over the last three years on a separate piece of paper.

Applicant Organisation Details

Full legal name (as on your bank account):	CANCER SOCIETY OF NZ - Waikato/Bay of Plenty Division
Common use name (if different):	Waikato/BOP Cancer Society
Contact person:	Alison Duncan
Postal Address:	PO Box 134, Waikato Mail Centre, Hamilton 3240
Street Address:	511 Grey Street, Hamilton East, Hamilton 3216
Email (and website if applicable):	admin@cancer-society.org.nz www.cancer.org.nz

Declaration

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

Name of person completing form: Alison Duncan

Signed:  Date: 12/08/21

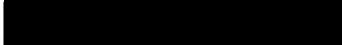
Position in Organisation: Supporter Relations Coordinator

Daytime Contact Number: 

Alternative contact person: Shelley Campbell

Signed:  Date: 12/08/21

Position in Organisation: CEO

Daytime Contact number: 

The above persons may be contacted during the day if clarification of information is required. For information about how we collect, use and store personal information please refer to our Privacy Statement on our website.

APPLICATION FORM FOR COMMUNITY DISCRETIONARY FUND

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board** (Te Awamutu/Kakepuku Wards – includes Kihikihi)
 Cambridge Community Board (Cambridge/Maungatautari Wards – includes Karāpiro)
 Pirongia Ward Committee (includes Ōhaupō)

Details of club/organisation

Name: Waikato Community Hospice Trust

What are the objectives of your club/organisation and how do they promote local services or facilities within your community?

Quality End of Life Care for All. Our goal and vision is to provide a future-proofed centre of Community Specialist Palliative Care excellence, operating from a centralised hub, servicing the entire Waikato DHB region. Our aim is to provide our patients and their family/whanau who are living with a terminal illness, the best possible specialist community palliative care, comfort and support.

How long has your organisation been active within the Waipā district? 31 years

Where are any facilities used by your organisation located?

Cambridge and Te Awamutu Shopping district

Are they on private property? Yes

What is the activity/services period of your organisation? (example - all year or seasonal March to October)

All year - Yes

Seasonal period :

How many members in your organisation (including volunteers)? 4,200

Proposal for financial assistance

What is the proposed project/activity that you are seeking financial assistance for?:

We currently lease a shop in Cambridge and another one in Te Awamutu.
 We request support to assist with the Lease for both these properties.
 Donated furniture sold through Hospice shops helps us to provide care for people living in Cambridge and Te Awamutu.

What is the amount of financial assistance that you are applying for?

Te Awamutu Community Board: \$ 2,000

Cambridge Community Board: \$ 2,000

Pirongia Ward Committee: \$

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?

The Hospice Community Care Rural service is for people with palliative care needs who live in the Cambridge and Te Awamutu area of the Waikato region. It is an Inter-disciplinary model of palliative care providing specialised medical, nursing and family support care, in collaboration with District Nurses, General Practitioners and other health providers. The Hospice Community Care Rural team provide some positive outcomes for the rural community:

- 24 vehicles travelled approximately 670,000km over 12 months
- 7,471 home visits by the Hospice Community Care Team
- Serviced the largest single DHB region of any Hospice in NZ

Financial details

What is the legal status of your organisation?:

Charitable Trust Incorporated Society Other

Charities Commission registration no. (if applicable) CC20547

Is your organisation GST Registered?: Yes No

If Yes, your GST Number: 26079713

What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship):

Government contract, sponsorship, donations, fundraising initiatives and community funding support.

Attach a copy of your latest complete ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, and CURRENT BANK STATEMENT (Please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

Attach a copy of any budget for your proposal and any quotes obtained.

NOTE: Applications without financial records attached will not be considered.

Please list here **all financial assistance** your organisation has received over the last three years. You cannot rely on your financial statements to answer this question. All financial assistance must be listed.

Organisation	Purpose	Amount (\$)	Year
Trust Waikato	Volunteer Manager	25,000	2020
Lotteries	Salaries	42,163	2020
Gallagher Foundation	Rainbow Place Nurse	20,000	2021
Harcourts Foundation	Equipment	10,000	2020
Tidd Foundation	Operating Costs	10,000	2020
Gaming Trusts	Equipment & operating costs	130,000	2021
Sky City	Counsellor	20,000	2020

If required, attach any funding assistance received over the last three years to a separate piece of paper.

Applicant Organisation Details	
Full legal name (as on your bank account):	Waikato Community Hospice Trust
Common use name (if different):	Hospice Waikato
Contact person:	Rosemary Poole
Postal Address:	PO Box 325, Waikato Mail Centre, Hamilton 3240
Street Address:	334 Cobham Dr, Hillcrest, Hamilton 3216
Email (and website if applicable) :	: : rosemary.poole@hospicewaikato.org.nz www.hospicewaikato.org.nz

Declaration
<p>We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.</p> <p>We consent to Waipa District Council collecting the personal contact details provided, and retaining and using these details. Information may be included in a public meeting agenda. We acknowledge our right to have access to this information. This consent is given in accordance with the Privacy Act 1993.</p>

Name of person completing form: Rosemary Poole

Signed:  Date: 5-8-21

Position in Organisation: Business Services Manager

Daytime Contact Number:

Alternative contact person: 

Signed:  Date: 4-8-21

Position in Organisation: Chief Executive Officer

Daytime Contact number: 

The above persons may be contacted during the day if clarification of information is required. For information about how we collect, use and store personal information please refer to our Privacy Statement on our website.

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board** (Te Awamutu/Kakepuku Wards – includes Kihikihi)
 Cambridge Community Board (Cambridge/Maungatautari Wards – includes Karāpiro)
 Pirongia Ward Committee (includes Ōhaupō, Ngāhinapouri, Koromatua and Kaipaki)

Details of club/organisation
Name: Waikato Rodeo Association
<p>What are the objectives of your club/organisation and how do they promote local services or facilities within your community?</p> <p>The Waikato Rodeo Association (WRA) is a non-profit organization that runs an annual rodeo within the national rodeo circuit and has been part of the Waipa and wider community for 60 years. It was established originally to financially support the Kihikihi school.</p> <p>We support local businesses and community service groups who are actively engaged in running our rodeo day.</p> <p>We have donated for many years to the Westpac Air Ambulance, Waipa King Country Life Education Trust. We also support the Te Awamutu RDA.</p> <p>Although the WRA only uses the arena at the Kihikihi Equestrian Park/Domain one day per year the club is responsible for the upkeep and maintenance of the arena and the yards for all users. This is for all the equestrian disciplines including the RDA, showjumping and polo.</p>
<p>How long has your organisation been active within the Waipā district?</p> <p>60 years</p>
<p>Where are any facilities used by your organisation located?</p> <p>Are they on private property? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
<p>What is the activity/services period of your organisation? (example - all year or seasonal March to October)</p> <p>All year - <input type="checkbox"/> Yes</p> <p>Seasonal period : We are active all year as we are primarily fundraising for our annual rodeo (usually in February)</p>
<p>How many members in your organisation (including volunteers)?</p> <p>Current membership - 40</p>
Proposal for financial assistance
<p>What is the proposed project/activity that you are seeking financial assistance for?:</p> <p>To have sand delivered and spread in the arena. In certain areas there is no longer adequate cover. This poses several issues. There is increased risk to horses and riders as there is a tendency to slip on the clay below the thin cover of sand. When it rains, the water is not draining at the eastern end in particular again creating a slippery surface. Also, there is risk to the drainage below when the arena is being harrowed.</p> <p>Last year the club spent in excess of \$6500 on repairs and maintenance to the arena and yards to maintain its standards for the safety of users and stock.</p>

The WRA will be holding the National Rodeo finals in March 2022. This is an exciting time for us but the costs of putting on the event are huge for which we rely on fundraising and sponsorship.			
What is the amount of financial assistance that you are applying for (GST exclusive)? The quote for sand is \$2378, spread across the three boards.			
Te Awamutu Community Board:		\$792	
Cambridge Community Board:		\$792	
Pirongia Ward Committee:		\$792	
How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available? As previously stated, the WRA maintains the arena at the park for all equestrian users. The WRA is proud to be part of the wonderful domain grounds. The arena is an important part of the facility and the club supports and encourages all equestrian disciplines.			
Financial details			
What is the legal status of your organisation?: Charitable Trust <input type="checkbox"/> Incorporated Society <input checked="" type="checkbox"/> Other Charities Commission registration no. (if applicable)			
Is your organisation GST Registered?: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, your GST Number:			
What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship): Fundraising and gate takings from annual rodeo day			
<input checked="" type="checkbox"/> Attach a copy of your latest complete ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, and CURRENT BANK STATEMENT (Please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund) Accumulated funds are to go towards next year's National Rodeo Final			
<input checked="" type="checkbox"/> Attach a copy of any budget for your proposal and any quotes obtained. NOTE: Applications without financial records attached will not be considered.			
Please list here <u>all financial assistance</u> your organisation has received over the last three years. You cannot rely on your financial statements to answer this question. All financial assistance must be listed.			
Organisation	Purpose	Amount (\$)	Year
<i>Pub Charity</i>	To contribute to the costs of running our annual rodeo	\$5104.50	2019

If required, attach any funding assistance received over the last three years on a separate piece of paper.

Applicant Organisation Details	
Full legal name (<i>as on your bank account</i>):	Waikato Rodeo Association
Common use name (<i>if different</i>):	
Contact person:	Patricia Taylor
Postal Address:	██
Street Address:	██
Email (and website if applicable) :	██

Declaration	
We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.	

Name of person completing form: Patricia Taylor

Signed :  Date: 13 Aug 21

Position in Organisation: Treasurer

Daytime Contact Number: ██

Alternative contact person: Marshall Stead

Signed:  Date: 13 Aug 21

Position in Organisation: Sponsorship Specialist

Daytime Contact number: ██



Community Discretionary Fund Application Form

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board** (Te Awamutu/Kakepuku Wards – includes Kihikihi)
 Cambridge Community Board (Cambridge/Maungatautari Wards – includes Karāpiro)
 Pirongia Ward Committee (includes Ōhaupō, Ngāhinapouri, Koromatua and Kaipaki)

Details of club/organisation

Name: Youthline Auckland Charitable Trust

What are the objectives of your club/organisation and how do they promote local services or facilities within your community?

Youthline is a “with youth, for youth” organisation and the first point of contact for many young people to access youth development and support services across Aotearoa New Zealand. These services include counselling, mentoring, programmes in schools and volunteer pathways. Youthline is recognised as “the number one organisation for youth to reach out to for help” with 76% being aware of Youthline alone (Colmar Brunton 2021).

Often the first point of contact is the Youthline Helpline, a free 24/7 crisis support service accessible by phone, text and email. COVID-19 increased the demand for our services to a significant degree and placed additional pressure on our already stretched resources.

The Youthline Helpline is a national service and is operated by Youthline Auckland on behalf of five other organisations utilising a collective impact model. The Youthline Auckland catchment area extends from North Cape to Lake Taupo and includes the Waipa District area.

Last year we had 147,000 contacts to our Helpline from young people needing help. Of these, 1,521 were from the Waipa District area. There are 6,790 young people aged 15-24 years living in the area meaning almost 1 in 4 reached out to us for help.

How long has your organisation been active within the Waipā district?

Youthline has been supporting young people and working with communities for over 50 years including those who live in Waipa District.

We operate a national Helpline service that is accessible by phone, text, email and webchat. In simple terms, we are everywhere. We are the only service a young person in a rural area will have access to that is free, anonymous and accessible on a youth-friendly platform.

While we do not have a physical presence in the area we very much have a presence and given the nature of our work we do through the Helpline we are perfectly able to support

vulnerable young people by phone, text, email and webchat. Texts account for 90% of the initial contacts and many of them prefer the anonymity afforded by this means.

Where are any facilities used by your organisation located?

We do not use any facilities in Waipa District.

Are they on private property? Yes No

What is the activity/services period of your organisation? (example - all year or seasonal March to October)

All year - Yes

Seasonal period :

How many members in your organisation (including volunteers)?

15,000

Proposal for financial assistance

What is the proposed project/activity that you are seeking financial assistance for?:

We are requesting \$5,000 as a contribution to operating the Youthline free, 24/7 crisis Helpline in support of the young people of the Waipa District catchment area.

The Helpline will cost us \$1.35m to operate this year. It is at the heart of the service we provide and is staffed by 200 trained volunteer counsellors who last year contributed 14,616 hours.

The major operational cost components include volunteer training (\$112,951), volunteer management \$183,608), triage and clinical support for our volunteers (\$482,664), supervision (\$54,904) and telecommunications for phone and text contact (\$132,821).

New volunteers undertake a 5 stage comprehensive training programme in their first year that covers personal development, basic youth and community counselling training and a Marae Noho at Te Puea Marae. In the last 12 months 120 new volunteers completed the training pathway. We aim to train the same number this year.

The Helpline volunteers are supported by a management team including the Volunteer Manager and the Mentoring Coordinator.

Our Triage staff provide essential clinical support for our Helpline volunteer counsellors who support the young people of Aotearoa. Triage staff professionally support, mentor and supervise Youthline's Helpline volunteers, as well as oversee and hold responsibility for ensuring the safety of young people who contact us.

Supervision is an essential process whereby volunteer counsellors receive regular (fortnightly) support, training and mentoring from more experienced supervisors.

Contact with our Helpline is by phone, text and email which costs \$132,821 per year.

Based on the proportion of young people living in the area, the Waipa District share of the \$1.35m is \$13,945. We are requesting \$5,000 as a contribution to this cost requesting

funding to cover this cost which will be allocated against the cost of volunteer training, management and supervision and telecommunications.

What is the amount of financial assistance that you are applying for (GST exclusive)?

Te Awamutu Community Board:	\$1,500
Cambridge Community Board:	\$2,000
Pirongia Ward Committee:	\$1,500

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?

Many of the young people who contact us are vulnerable and disadvantaged and often feel lonely, alone, disengaged and desperate with a reduced sense of belonging to family, school or community. Many often don't have the economic means to house, feed and clothe themselves. Many have serious health issues.

We counsel them and we refer them. We link them with the help they need, we offer support services, personal development programmes and positive role models to encourage, motivate and inspire young people to build resilience, reach their full potential and participate in their local community.

At a local level we are able to connect them with support services in their community. We have an extensive network to call upon where needed. The Youthline Services Directory is a database used by our staff to identify social service agencies and support services across New Zealand. We encourage the young person to connect with support in their community. We provide information regarding services available in their town. We work collaboratively with local support agencies in your towns to provide the right sort of care for these vulnerable young people. Where the young person would benefit from face-to-face support we are able to connect them to a local agency.

What we know is that if we are able to address the issues that the young people present with they are much more likely to 'normalise' their lives and re-engage with family and school.

We aim to ensure that the young people we work with have clear pathways from school to work. And we aim to engender a sense of belonging to their family, school and the community in which they live. In supporting these young people Youthline is very much committed to promoting healthy, safe, sustainable and active lifestyles.

In partnership with Attitude, The Parenting Place's Youth Division the Youthline Helpline services is promoted in schools across Aotearoa. As an example, in the last 15 months, we made presentations to 2,022 students over 6 sessions at St Peter's School in Cambridge, Cambridge High School and Te Awamutu Intermediate School.

As a "with youth, for youth" organisation and the first point of contact for many young people accessing youth development and support services across Aotearoa New Zealand we have witnessed at first hand the impact of the COVID-19 pandemic on them. Youthline must be in a position to maintain its support, counselling and Helpline services in 2021 and beyond.

In the most recent evaluation of the Helpline to determine what impact we are having on the young people we work with 84.9% of respondents felt helped by the Helpline service

with 90.3% being satisfied or very satisfied with the service. 61.7% had contacted the Helpline about mental health related issues.

The Helpline is the most important thing we do. To give you a sense of our mahi here is some of the feedback and comments we've logged in the past 6 months.

"Dear youthline, i want to start by thanking you for the ongoing support the team has given me over the past few months, i will forever be grateful. this service has been a way for me to figure out that i'm not alone and i'm so grateful :) i just wanted to let you know how grateful i am for you!!"

"Hi there. I just wanted to say thank you for listening to my problems. I'm still dealing with stuff but I feel stronger at the moment, so I'm handling it better. Thanks again for everything you do, I'm safe and I'll make it through. Thank you"

Caller rang to thank Youthline for staying with her on the phone and keeping her safe while she waited for the police. She wanted to say she is doing better now had seen someone in the hospital and has a strong safety plan made so feeling like she is going to be supported. The caller said she was more hopeful now and was grateful for everything we had done for them

"i understand thank you so much for all your help and support and just being there for me it means more then you know."

"thank you! I was hesitating before about whether to contact or not but it was so worth, you've been so helpful, thank you! :)"

"thank you for your encouragement! I really appreciate it, especially at a time like this!"

From a concerned parent who was hitting road blocks trying to get support for their daughter:

"Thank you for the compliment. I try my hardest. Thanks also for the link. I will have a look 😊

I appreciate your support. You are a great help!"

From a young person who was anxious being involved in a minor car accident. We spoke with them about how they felt they always thought about the worst case scenario and were able to discuss what other outcomes could occur. At the end they expressed "I just wanna say to whoever you are - thank you so much - words cannot explain how grateful I am for talking to you. I hope sometime in the future I can pay you back in some way"

The community benefits when we are able to support these young people through their period of distress and they emerge with a positive plan for the future, are resilient and motivated to be contributing members of their communities. This is particularly so under COVID-19.

Financial details

What is the legal status of your organisation?:

Charitable Trust Incorporated Society Other

Charities Commission registration no. (if applicable) CC21032.....

Is your organisation GST Registered?: Yes No

If Yes, your GST Number: 87528601

What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship):

The Youthline Helpline is part of the Youthline Auckland Charitable Trust.

It is a standalone business unit. The Helpline will cost us \$1.35m to operate this year. We receive funding of \$217,000 from Oranga Tamariki and the Ministry of Youth Development contracts meaning we have to fundraise over \$1.1m each and every year.

Our chief source of income other than the two government contracts is fundraising. Youthline has a robust and active fundraising plan to raise the funds needed to operate the Helpline which includes applying to local (Councils) and central (Lottery Board) government funding agencies and community, gaming and philanthropic trusts across New Zealand.

Attach a copy of your latest complete ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, and CURRENT BANK STATEMENT (Please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

Attach a copy of any budget for your proposal and any quotes obtained.

NOTE: Applications without financial records attached will not be considered.

Please list here **all financial assistance** your organisation has received over the last three years. You cannot rely on your financial statements to answer this question. All financial assistance must be listed.

We received 182 grants during the three year period totaling \$2.364m. We are unable to supply details of each grant but the funding is summarized as follows:

Youthline Helpline Funding

	2019	2020	YTD 2021	Total
Councils	\$91,958	\$146,656	\$51,723	\$290,337
Lottery Grants	\$230,000	\$180,000	\$11,001	\$421,001
Community Trusts	\$293,846	\$589,826	\$27,500	\$911,172
Philanthropic Trusts	\$11,629	\$40,750	\$69,180	\$121,559
Gaming Trusts	\$139,076	\$210,780	\$152,970	\$502,826
Other Funders	\$800	\$117,000	0	\$117,800
Total	\$767,309	\$1,285,012	\$312,374	\$2,364,695

Organisation	Purpose	Amount (\$)	Year

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If required, attach any funding assistance received over the last three years on a separate piece of paper.

Applicant Organisation Details

Full legal name (*as on your bank account*): Youthline Auckland Charitable Trust

Common use name (*if different*): Youthline

Contact person: Geoff Lawson

Postal Address:
PO Box 8670, Symonds St, Grafton Auckland 1150

Street Address:
13 Maidstone St, Grey Lynn Auckland 1021

Email (and website if applicable) : geoff@youthline.co.nz

www.youthline.co.nz

Declaration

We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

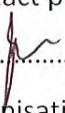
Name of person completing form: Geoff Lawson.....

Signed:  Date: 16/7/21.....

Position in Organisation: Funding Coordinator.....

Daytime Contact Number: 

Alternative contact person: John Nilsen

Signed:  Date: 16/7/2021.....

Position in Organisation: Finance Manager.....

Daytime Contact number: 

The above persons may be contacted during the day if clarification of information is required. For information about how we collect, use and store personal information please refer to our Privacy Statement on our website.

APPLICATION FORM FOR COMMUNITY DISCRETIONARY FUND

Please select the board(s) and/or committee you are applying to:

- Te Awamutu Community Board** (Te Awamutu/Makepuku Wards – includes Kihikihi)
 Cambridge Community Board (Cambridge/Maungatautari Wards – includes Karāpiro)
 Pirongia Ward Committee (includes Ōhaupō, Ngāhinapouri, Koromatua and Kaipaki)

Details of club/organisation

Name: Zion Church Trust – Shine Collective

What are the objectives of your club/organisation and how do they promote local services or facilities within your community?

Zion Church Trust has been active in Te Awamutu since 1984. The Shine Programme has been operating since 2018 and has completed 2 cohorts since our last funding, with another happening now.

How long has your organisation been active within the Waipā district?

Where are any facilities used by your organisation located?

We operate our programmes in local schools. Previously, Te Awamutu primary School, Te Awamutu Intermediate, Waipa Christian School.

We also host programmes at Zion Church.

Are they on private property? Yes No

What is the activity/services period of your organisation? (example - all year or seasonal March to October)

All year - Yes

Seasonal period : We operate within School Terms

How many members in your organisation (including volunteers)?

Shine has a total of seven volunteers.

Proposal for financial assistance

What is the proposed project/activity that you are seeking financial assistance for?:

See the Attached Document: Appendix A

What is the amount of financial assistance that you are applying for (GST exclusive)?

Te Awamutu Community Board: \$ 4000.00

Cambridge Community Board: \$

Pirongia Ward Committee: \$

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community if any financial assistance is available?

See the Attached Document: Appendix B

Financial details

What is the legal status of your organisation?:

Charitable Trust Incorporated Society Other

Charities Commission registration no. (if applicable) CC51393

Is your organisation GST Registered?: Yes No

If Yes, your GST Number: 116-335-352

What is the chief source of your income? (i.e. membership subs, fundraising, entry fees, sponsorship):

Donations

Attach a copy of your latest complete ANNUAL ACCOUNTS or FINANCIAL STATEMENTS, and CURRENT BANK STATEMENT (Please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

Attach a copy of any budget for your proposal and any quotes obtained.

NOTE: Applications without financial records attached will not be considered.

Please list here **all financial assistance** your organisation has received over the last three years. You cannot rely on your financial statements to answer this question. All financial assistance must be listed.

Organisation	Purpose	Amount (\$)	Year
Zion church Trust	Shine Programmes	1500	2020

If required, attach any funding assistance received over the last three years on a separate piece of paper.

Applicant Organisation Details
Full legal name (as on your bank account): Zion Church Trust
Common use name (if different): Zion Pathways
Contact person: Phil Strong
Postal Address: 1310 Racecourse Road, Te Awamutu, 3800
Street Address: 1310 Racecourse Road, Te Awamutu, 3800
Email (and website if applicable) : [REDACTED]

Declaration
We, the undersigned persons, hereby declare that the information supplied here on behalf of our organisation is correct.

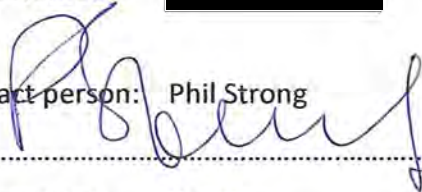
Name of person completing form: Rebecca Ashman

Signed :  Date: 02/08/2021

Position in Organisation: Financial Administrator

Daytime Contact Number: [REDACTED]

Alternative contact person: Phil Strong

Signed:  Date: 13/8/2021

Position in Organisation: Trustee

Daytime Contact number: [REDACTED]

The above persons may be contacted during the day if clarification of information is required. For information about how we collect, use and store personal information please refer to our Privacy Statement on our website.



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Board Members Report from Meetings Attended on Behalf of the Te Awamutu Community Board**

Board members who have attended meetings on behalf of the Te Awamutu Community Board may give feedback to the Board. (Discussion item only, resolutions not appropriate.)

Sports Sector (Hurrell)
Environmental Sector (Hurrell)
Youth Sector (Taylor/Titchener)
Service Group Sector (Taylor/Titchener)
Music/Arts Sector (Derbyshire)
Aged Sector (Derbyshire)
Social Services Sector (Holt)
Council (O'Regan/Brown)



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Next Meeting**
Meeting Date: 14 September 2021

The next Te Awamutu Community Board meeting is to be held at 6.00pm on Tuesday, 12 October 2021.