

Te Awamutu Community Board 7 June 2022

Council Chambers, 101 Bank Street, Te Awamutu

AM Holt (Chairperson), RM Hurrell, J Taylor, KG Titchener, Councillor LE Brown, Councillor SC O'Regan, (vacancy)



07 June 2022 06:00 PM

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TE AWAMUTU COMMUNITY BOARD REPORT



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Apologies**

A member who does not have leave of absence may tender an apology should they be absent from all or part of a meeting. The Chairperson (or acting chair) must invite apologies at the beginning of each meeting, including apologies for lateness and early departure. The meeting may accept or decline any apologies. Members may be recorded as absent on community board business where their absence is a result of a commitment made on behalf of the community board.

For clarification, the acceptance of a member's apology constitutes a grant of 'leave of absence' for that specific meeting(s).



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Disclosure of Members' Interests**

Members are reminded to stand aside from decision making when a conflict arises between their role as an elected member and any private or external interest they may have.



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Late Items**

Items not on the agenda for the meeting require a resolution under section 46A of the Local Government Official Information and Meetings Act 1987 stating reasons why the item was not on the agenda and why it cannot be dealt with at a subsequent meeting as an agenda item. It is important to note that late items can only be dealt with when special circumstances exist and not as a means of avoiding or frustrating the requirements in the Act relating to notice, agendas and content.



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Confirmation of Order of Meeting**

1 RECOMMENDATION

That the Te Awamutu Community Board confirm the order of the meeting.



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Public Forum**

Public forums are designed to enable members of the public to bring matters, not necessarily on the meeting's agenda, to the attention of the local authority. In the case of a community board any issue, idea or matter raised in a public forum must fall within the terms of reference of that body.

Requests to attend the public forum must be to the Governance Team (Governance.Support@waipadc.govt.nz) at least one clear day before the meeting. Requests should outline the matters that will be addressed by the speaker.

Speakers can speak for up to five (5) minutes. No more than two speakers can speak on behalf of an organisation during a public forum. At the conclusion of the presentation elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by a speaker. Following the public forum no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.

TE AWAMUTU COMMUNITY BOARD REPORT



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Minutes of the Previous Meeting**

1 SUMMARY

To confirm the public and public excluded minutes of the meeting held 10 May 2022

2 RECOMMENDATION

That the Te Awamutu Community Board confirm minutes of the meeting held 10 May 2022, as circulated with the agenda, as a true and correct record of proceedings.

TE AWAMUTU COMMUNITY BOARD MINUTES



Minutes for Te Awamutu Community Board 10 May 2022

10/05/2022 | 06:00 PM

Council Chambers, Waipā District Council, 101 Bank Street, Te Awamutu

Present

AM Holt (Chairperson); RH Hurrell; J Taylor; K Titchener; Councillor LE Brown; Councillor SC O'Regan

1. Apologies

There were no apologies

2. Disclosure of Members' Interests

There were no disclosures of interest

3. Late Items

There were no late items

4. Confirmation of Order of Meeting

RESOLVED

6/22/33

That the Te Awamutu Community Board confirm the order of the meeting.

Taylor/Brown

5. Public Forum

There were no members of the public present for the public forum

6. Confirmation of Minutes

RESOLVED

6/22/34

That the Te Awamutu Community Board confirm the public and public excluded minutes of the meeting held 12 April 2022, as circulated with the agenda, as a true and correct record of proceedings.

Taylor/Hurrell

7. Water Supply Bylaw

The purpose of the review and public consultation of the Draft Waipa District Water Supply Bylaw 2022 is to update the bylaw to reflect the current water supply system, to try to future-proof the bylaw, and to improve the presentation and readability of the 2013 version of the bylaw. This was done at the request of the committee.

The purpose of the report, included in the agenda, was for the Te Awamutu Community Board to decide whether it wanted to put in a submission to the Draft Water Supply 2022 Bylaw.

Graham Pollard, Strategic Projects Driver, provided an overview of the proposed changes to the bylaw and answered questions from the community board.

RESOLVED

6/22/35

That the Te Awamutu Community Board receive the Draft Water Supply Bylaw Statement of Proposal report (document 10797963) of Graham Pollard, Strategic Projects Driver, to the Strategic Planning and Policy Committee.

Brown/Titchener

RESOLVED

6/22/36

That the Te Awamutu Community Board lace a submission to the Draft Waipa District Water Supply Bylaw 2022 (document 10772460) to be approved by the Chairperson in consultation with Te Awamutu Community Board members.

Hurrell/Titchener

8. Dog Control Policy & Bylaw

At the 3 May 2022 meeting of the Strategic Planning & Policy Committee, staff recommended that council review the Waipa District Council Dog Control Policy and Bylaw given a number of concerns raised recently that affect the policy and bylaw.

A review of the documents is not required until 2025; however staff are recommending that the review is brought forward to address issues including the management of dogs on Kakepuku Maunga and dog control compliance on Waipā's parks and reserves.

Graham Pollard, Strategic Projects Driver highlighted that the report, included in the agenda, is a pre-consultation to gauge feelings from the community and requested that comments and feedback on the current policy and bylaw, current dog exercise/on-leash/prohibited areas etc, be

made to help form a basis for a possible revised policy and bylaw for formal public consultation later in the year.

RESOLVED

6/22/37

That the Te Awamutu Community Board

- a) *Receive the Determination Report for the Review of the Waipa District Council Dog Control Policy and Bylaw 2015 (document 10797944) to the Strategic Planning and Policy Committee, and*
- b) *Provide feedback to staff on the Waipa District Council Dog Control Policy 2015 (document 15094072) and Dog Control Bylaw 2015 (document 15107173) by no later than 13 June 2022 as information for a possible revision of the policy and bylaw for formal public consultation.*

Titchener/Taylor

9. Treasury Report

The Treasury Report was included in the agenda.

RESOLVED

6/22/38

That the 'Treasury Report – Te Awamutu Community Board' of Nada Milne, Financial Accountant for the period ended 31 March 2022 be received.

Brown/Taylor

10. Inwards Correspondence - Animal Nuisance Bylaw

RESOLVED

6/22/39

That the Te Awamutu Community Board receive the inwards correspondence regarding the Animal Nuisance Bylaw 2022 from Graham Pollard, Strategic Projects Driver.

Titchener/Brown

11. Board Members Report from Meetings attended on behalf of the Te Awamutu Community Board

Board Member Taylor reported that she had received a good response following an article regarding the exercise programme for children was published. She is working on a couple of more projects at the suggestion of the children.

Board Member Titchener attended a zoom meeting about the proposed Paewira Recycle Plant in Te Awamutu.

Councillor Brown reported that Council had completed the Annual Plan and that the Te Awamutu Chamber of Commerce had been granted funding from council to establish a business start-up information hub.

Chairperson Holt reported that the battery recycling unit is getting good collection of batteries every month with between 33-40kg picked up each time. The Who Are We Te Awamutu Working Group is talking to organisations to obtain their view on the identity of Te Awamutu.

Board Member Hurrell reported that five members of the community were being inducted to the Te Awamutu Walk of Fame.

12. Date of Next Meeting

The next Te Awamutu Community Board meeting is to be held at 6.00pm on Tuesday, 7 June 2022.

That being all the business at 6.43pm.



To: The Chairperson and Members of the Te Awamutu Community Board
From: Programme Engineer – Transportation
Subject: **Urban Mobility Update & Route Priority Feedback**
Meeting Date: 7 June 2022
File Reference: WDC Projects Index PR4293

1 BACKGROUND

Council is working on the delivery of a programme of works to improve urban mobility in our towns. Urban mobility is the movement of people in our towns using active modes, for example: walking, cycling, mobility scooters, scootering and skateboarding. In essence, any mode of transport that does not involve a car.

Public transport improvements are managed through a separate programme, but any works constructed will incorporate improved connectivity to public transport where appropriate.

There are significant community benefits to using active modes to get around the town, these include:

- Less traffic congestion
- Less pressure on carparking
- Health benefits through being more active
- Quicker travel where direct routes are available
- More accessible travel for the young and the aged.

Substantial strategic planning has been carried out to enable us to proceed with the design and construction of the first phase of our urban mobility routes.

The evolution of this programme has been as follows:

Integrated Transport Strategy 2010

- This document developed general principles and actions to encourage cycling and walking in the Waipā District as safe and convenient modes of transport.

Te Awamutu & Kihikihi Town Concept Plan 2010

- This document developed objectives to enhance and extend connectivity throughout Te Awamutu and Kihikihi by providing improved opportunities for

pedestrian and cyclists to move safely and comfortably within and around the town.

Urban Mobility business case 2021

- This document provided the basis of our funding application to the NZ Transport Agency (Waka Kotahi).
- It incorporated best practice design guidelines for cycle infrastructure design, and introduced the protected cycleway concept.
- It was consulted on and the majority of respondents favoured improved pedestrian facilities and protected cycleways on key routes.

Long Term Plan (LTP) 2021-2031

- This Plan included consultation in detail on a network of routes which included Mahoe Street, George Street, Arawata Street, Mutu Street, Park Road and Cambridge Road.
- The LTP had funding indications which were adopted on the expectation that we would receive funding assistance from Waka Kotahi.

Annual Plan 2022/2023

- The Draft Annual Plan noted that Waka Kotahi made a decision to not provide funding assistance for our urban mobility programme at this time, but that funding is possible in the future.
- This document confirmed the continued development of our programme, albeit at a slower pace to match our local share funding.
- The Annual Plan will be further considered by Council in June.

Transport Strategy 2022-2052

- This document prioritised the extension of the Kihikihi pathway further into the central business district, linking to Te Awamutu Intermediate School, and then linking to the Events Centre/Library and then Te Awamutu College.

In 2021 a Governance Group comprising elected members, staff and community representatives was formed to oversee the development of this programme. The Governance Group is chaired by Deputy Mayor, Liz Stolwyk, and comprises the following members:

- Mike Pettit – Cambridge Councillor
- Roger Gordon – Cambridge Councillor
- Lou Brown – Te Awamutu Councillor
- Marcus Gower – Te Awamutu Councillor
- Sarah Ulmer – Community Member Cambridge
- Andrew Taylor – Community Member Cambridge
- Betsy Bryant – Community Member Te Awamutu
- Bryan Hudson – Manager Transportation
- Erik Van Der Wel – Project Manager

The Governance Group has considered and developed two options consistent with:

- Community input to date
- A logical development of routes which connect with, and extend existing infrastructure
- Both options being able to be funded using the local share budgets confirmed in the Annual Plan 2022/2023.

The Governance Group also formed and sought feedback from a reference group made up of a larger group of interested community members and stakeholders, to ensure feedback from a wider range of community groups.

The Governance Group now seeks feedback from the Te Awamutu Community Board on the two options now tabled.

Feedback is sought on any detailed matters on the routes, and also if there are any preferences with respect to the priority of delivery.

As this is a long term programme of works, any decision regarding priority is not necessarily comparing the merits of the options; it is merely deciding which one is best to build first, and which one to build second. One condition to the above statement though is that to ensure optimal connectivity and cohesiveness of a network, we should not consider construction of a route which is not fully connecting to an existing route.

To assist with this process, the Board is invited to click on the link below to access an interactive map with these routes, showing how they help connect and interact with key locations. Further supporting detail is also included in appendices to this report.

Link to map: [Te Awamutu Interactive Map](#)

The Board's feedback will be considered by the Governance Group before it submits its recommendations to the Service Delivery Committee, later in the year.

2 RECOMMENDATION

That

- a) *The information contained in the Urban Mobility Update & Route Priority Feedback report of Erik Van Der Wel, Programme Engineer – Transportation, be received;*
- b) *The Te Awamutu Community Board provides feedback on their preferred priority between the following options:*
 - a. *Option A extending the Kihikihi path to George Street and to the Te Awamutu Intermediate School*
 - b. *Option B extending the Kihikihi path to Kihikihi Primary School and the Kihikihi domain.*

- c) *The Te Awamutu Community Board provides any further feedback on other aspects of the urban mobility programme.*

3 PROPOSED NETWORK

Appendix A of this report shows the existing and proposed key routes of the urban mobility network for Te Awamutu & Kihikihi. This is the entire network and will be developed as funding becomes available over a longer term.

4 PROJECT DELIVERY PRIORITY

Appendix B of this report shows the detail of the two route options.

Option A (green) comprises the following:

- Extend the Kihikihi path along Park Road, across Albert Park Drive (SH3) by way of priority crossing, and finish on George Street.
- Link this path to the Te Awamutu Intermediate School along Hazelmere Crescent.

Option B (magenta) comprises the following:

- Extend the Kihikihi pathway along Rolleston Street to Whitmore Street, and then along Whitmore Street to Kihikihi School.
- Then along Oliver Street to the Kihikihi Domain.



Erik Van Der Wel

PROGRAMME ENGINEER – TRANSPORTATION



Reviewed by Bryan Hudson

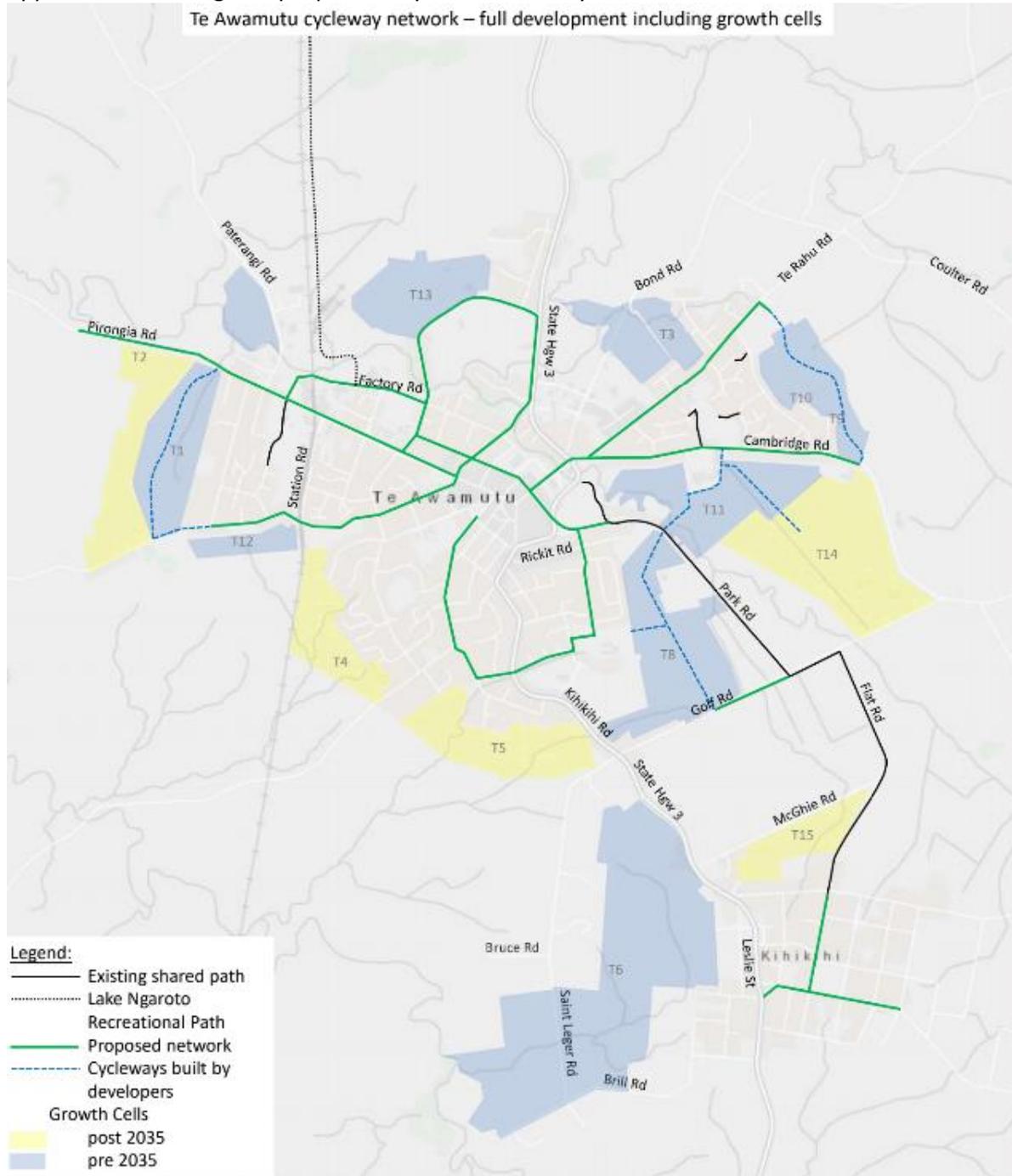
MANAGER TRANSPORTATION



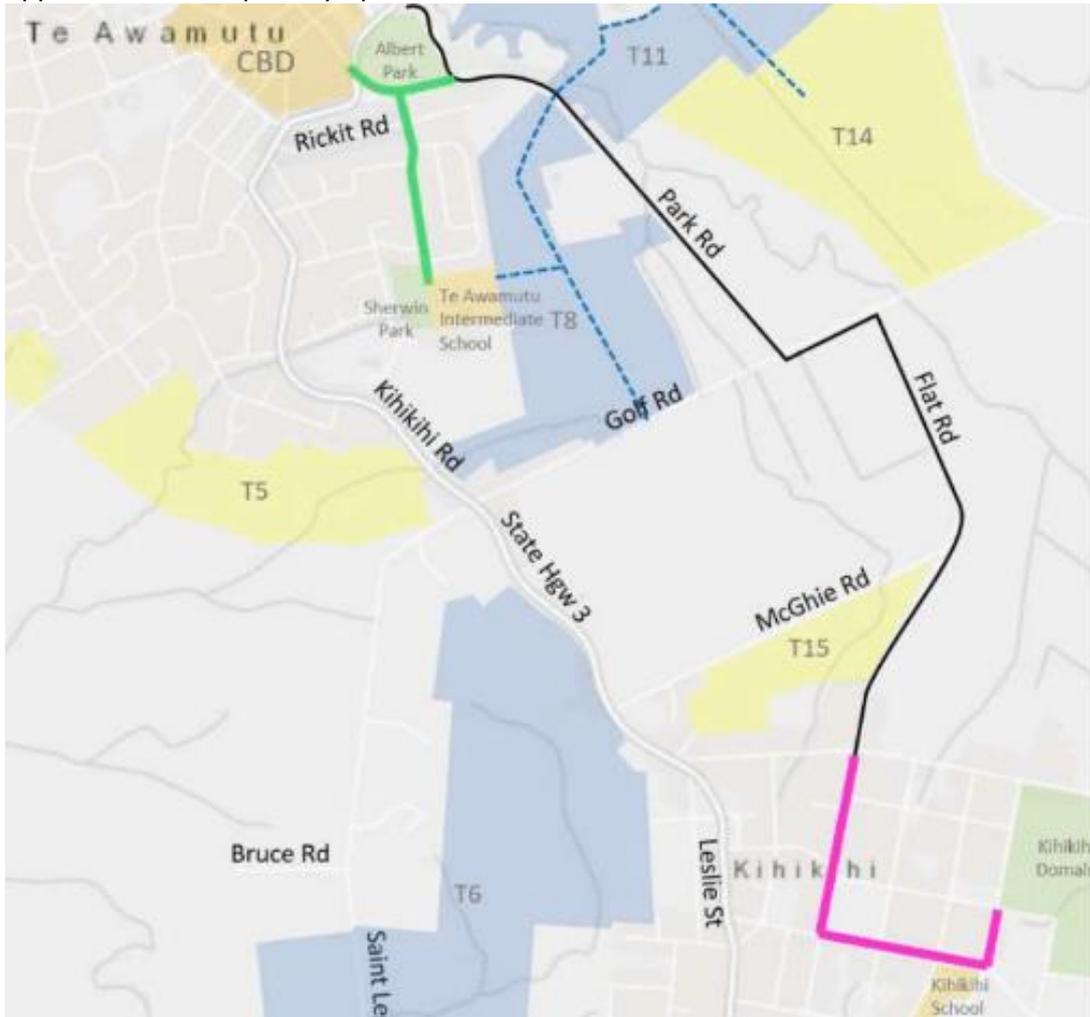
Approved by Dawn Inglis

GROUP MANAGER SERVICE DELIVERY

Appendix A: Existing and proposed key urban mobility routes for Te Awamutu & Kihikihi



Appendix B: Initial priority options



- Legend:**
- Option A
 - Option B

TE AWAMUTU COMMUNITY BOARD REPORT



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **QUARTERLY REPORTS**
Meeting Date: 7 June 2022

1 SUMMARY

The Property Services and Transportation quarterly information reports are included in the agenda.

2 RECOMMENDATION

That the Te Awamutu Community Board receive

- a) The Quarterly Property Services Report (Document 10810547) of John Miles, Manager Property Projects.*
- b) The Transportation Activity Report (Document 10805221) of Bryan Hudson, Manager Transportation, and*

3 ATTACHMENTS

Quarterly Property Services Report (Document 10810547) to the Finance and Corporate Committee.

Transportation Activity Report (Document 10805221) to the Service Delivery Committee.

FINANCE AND CORPORATE COMMITTEE REPORT



INFORMATION ONLY

To: The Chairperson and Members of the Finance and Corporate Committee
From: Manager Property Projects
Subject: **QUARTERLY PROPERTY SERVICES REPORT**
Meeting Date: 17 May 2022

1 EXECUTIVE SUMMARY

The purpose of this report is to provide information on the activities of the Property Services Team and the Property Projects Manager for the 1 January to 31 March 2022 quarter. This is an 'information only' report as no decisions are required.

2 RECOMMENDATION

That the information contained in the 'Quarterly Property Services Report' (document number 10810547), of John Miles, Manager Property Projects, be received.

3 FINANCIAL UPDATE

INCOME & EXPENDITURE SUMMARY FOR THE PERIOD ENDING 31 March 2022

LTP Activity	Budget FY	Forecast FY	Actual YTD	Complete
Income				
Forestry	1,886,400	1,903,098	-	0%
Properties - Commercial	3,530,001	4,727,995	278,068	6%
Karapiro Domain	744,300	498,358	238,409	48%
Housing	1,784,288	1,795,281	1,170,146	65%
Community Properties	1,383,190	1,383,190	106,477	8%
Non Core Commercial Prop	44,580	44,580	8,923	20%
Property Commercial General	1,553,167	1,553,167	-	0%
Karapiro Reserve Development	60,000	20,000	-	0%
Halls	31,515	21,515	11,477	53%
Council Occupied Buildings	11,100	11,100	2,204	20%
	11,028,541	11,958,284	1,815,705	
Operating Expenditure				
Forestry	1,191,178	1,121,852	52,750	5%
Properties - Commercial	1,016,493	1,112,085	795,804	72%
Karapiro Domain	1,647,185	1,524,985	1,013,506	66%
Housing	2,260,388	2,261,451	1,525,906	67%
Community Properties	1,263,740	1,230,240	780,279	63%
Non Core Commercial Prop	134,060	134,060	93,311	70%
Property Commercial General	10,000	(251,850)	(230,985)	92%
Landfills	225,562	225,562	113,446	50%
Cambridge Gym	11,433	11,433	8,575	75%
Karapiro Reserve Development	13,808	13,808	1,416	10%
Cambridge Velodrome	8,193	8,193	6,145	75%
Halls	744,547	707,547	413,660	58%
Council Occupied Buildings	11,099	(66,743)	(229,507)	344%
	8,537,686	8,032,623	4,344,306	
Capital Expenditure				
Properties - Commercial	1,519,400	5,853,850	5,328,715	91%
Karapiro Domain	159,050	231,740	43,563	19%
Housing	3,470,000	2,167,977	996,037	46%
Community Properties	96,000	251,000	158,960	63%
Landfills	-	23,550	23,907	102%
Karapiro Reserve Development	40,000	-	-	0%
Halls	125,000	105,600	-	0%
Council Occupied Buildings	467,750	645,500	436,146	68%
	5,877,200	9,279,217	6,987,327	

REVENUE

The YTD revenue at 31 March is only 15% of forecast. In large part this reflects a timing change for the Pirongia forest harvest. Until very recently we had hoped for the harvest to be carried out in the late Autumn early winter period of February to June 2022. The decision has now been taken to defer the harvest until late spring / early Summer 2022/23.

Another major variance relates to the revenue for property sales (Properties Commercial, Properties Commercial General), which might still be realised later in the year.

We will however continue to see reduced revenue from the Karapiro Domain as a result of the COVID-19 alert level restrictions and other related concerns. The majority of events are not able to be held at alert levels 2, 3 and 4 and Red of the traffic light framework.

OPERATING EXPENDITURE

Total YTD operating expenditure is 54% of annual forecast.

As per above, the Pirongia forest harvest will now not be carried out this financial year and additionally Property Commercial General and Council Occupied Buildings are showing a negative expenditure as a result of overhead recoveries to date exceeding the actual year to date expenditure.

Karapiro Domain expenditure will be down on budget as a result of the COVID-19 restrictions and the impact on events. This will partially offset the reduced revenue at the domain.

CAPITAL EXPENDITURE

Total YTD capital expenditure is 75% of forecast which is right on target at the three-quarters point of the year. Some of the projects have timing related variances which we expect to correct by year-end.

4 ACTIVITY DEVELOPMENTS AND UPDATES

CAMBRIDGE

Cambridge Town Hall Community Trust (CTHCT)

The draft Lease and Services Agreement will be presented to the same Finance and Corporate Committee meeting as this report.

Staff have been working with the Trust to scope out and undertake minor maintenance repairs and decorative works to the Victoria Room.

Cambridge Museum Seismic Upgrade

Works are planned to improve the seismic status of the Cambridge Museum. Preliminary approval has been received from Heritage New Zealand for the proposed works and a resource consent application has been submitted.

We are currently reviewing the tender documents prepared by GDC Engineers. This should be finalised in the second quarter, with the tender opening in early June. We are also currently awaiting building consent (we have obtained resource consent).

Cambridge Water Tower

We have received the drawings for the tower capping and replacement frame. These have been submitted to Heritage New Zealand for their approval. We are currently awaiting feedback. The documents are ready for resource consent and building consent, which will be submitted as soon as we have approval from Heritage New Zealand.

C1, C2, C3, C4, Cambridge North and Hautapu Industrial Growth Cells

Negotiations have been concluded with some major landowners in growth cells C1, C2 and C3. There are still a number of acquisitions required in these growth cells and staff continue to progress these matters.

A recreation reserve has been acquired in CB North and compensation paid, the compensation certificate registered, and with legalisation required to transfer the land into Council's ownership.

Negotiations and offers are being made as valuations come to hand in the other growth cells.

Cambridge / Hamilton Road Urbanisation

Three acquisitions have been finalised with compensation certificates to protect the agreements lodged until legalisation is completed. A further acquisition arrangement is on the agenda for the same Finance and Corporate Committee meeting as this report.

KARAPIRO / MAUNGATAUTARI

Hicks Road, Maungatautari

The walkway was opened on 31 December 2021. Registration of surveys and documents to protect the vehicle access tracks and walkway are being finalised. The vehicle access easement is in the process of being finalised from a legalisation point of view along with the Walking Access New Zealand easements.

Maungatautari Road Cycleway Easement

With the acquisition of the property at 859 Maungatautari Road there is now a contiguous route in place for an extension of the cycleway to Waipuke Park once funding for the construction of the cycleway extension is available.

TE AWAMUTU / KIHIKIHI

Kihikihi War Memorial Hall Clock

The exterior waterproofing & painting, clock face and hand refurbishment, and platform upgrades are complete. The clock refurbishment is approaching completion. The night-time shut-off which deactivates the chimes at night has been a challenge. Pilbrows Clockmakers are finalising the electronics on the clock and will then start installing the clock, hopefully the clock should be operational by the end of May.

Te Awamutu to Pirongia Cycleway

Good progress has been made on landowner agreements on the section of the route from Te Awamutu to Lake Ngaroto. Some agreements are subject to the relevant EBLs being used on site and resource consent applications are underway for those properties. We hope to have all the agreements confirmed in this section of cycleway in the second quarter of calendar year 2022.

NZMCA Te Awamutu

It is intended for NZMCA to lodge their resource consent application in the coming months. Some amendments have been made to the original plans to take into account the concerns of surrounding neighbours. The site will be for the sole use of NZMCA members.

Cambridge Road, Te Awamutu, Round-about T9 and T14 Growth Cells

Negotiations are ongoing with landowners affected by this round-about. There will likely be delays with these works while issues are addressed with the landowners affected by the works.

PIRONGIA***Forest Harvesting***

The decision has been made to carry-out this harvesting in the summer of 2022/23, given uncertainty about shipping capabilities, increased fuel costs and as such a lower than expected return.

341 Franklin Street Demolition

The property has now been demolished

DISTRICT WIDE***Staffing***

During the reporting period the Manager Property Services position became vacant. The arrangement for Chris Ryan to cover for the vacant management role has been extended until the end of October 2022 and increased to 3 days per week until a Manager Property Services is recruited.

The Property Advisor Facilities Management role has been filled by way of an internal secondment, from another role within the Property Team for a fixed term period. That arrangement in turn creates a new vacancy around the internal secondment arrangement. The recruitment process for that vacancy is underway at the present time.

We are currently in an extremely tight labour market, especially within the property sector, and this is greatly impacting our ability to fill these roles.

Housing for the Elderly

1. Vaile Court 10 Unit Expansion

Resource consent and building consent have been granted for the construction of 10 new units at Vaile Court, Leamington. Lease negotiations with our third party provider have continued and are close to being finalised. Awaiting updated QS.

2. Blundell Street Property Sale

Work on the subdivision application is continuing with the resource consent being granted and we are now working through the boundary adjustment between the Council property and the neighboring property.

3. Rents

Rents to be increased in line with the Pensioner Housing Policy from the first pay period in July 2022.

Maintenance and Renewal Projects

The following maintenance and renewal projects are in progress, in the planning stages, or have been completed during the quarter:

Council Occupied and Community Properties

Project	Status	
101 Bank Street, Crack Assessment and Detailed Seismic Assessment	DSA in progress. Preliminary Phase 1 remedial drawings prepared	↑
Cambridge Museum, seismic upgrade	Resource Consent application submitted, tender document preparation in progress, Building Consent documentation submitted	↑
Cambridge Town Hall - Replace Gutters	Supply issues – gutters being fabricated (material delays with Heritage colours)	↑
Kihikihi Memorial Hall, clock refurbishment	Exterior painting and clock face refurbishment completed. Clock refurbishment completed, with the automation of the clock in progress.	↑
Cambridge Clock Tower, renewal	Heritage architect engaged to prepare scope of works	↑
Cambridge Museum, fibre install	Minor archaeological authority is required. Application being prepared by archaeologist.	↑
Cambridge Town Hall, Victoria Room decorative works and R&M	Scope of works to be prepared in consultation with Trust	↑

Project	Status	
Kihikihi Police House, condition report on roof and scope replacement	Quotation received. Work to be scheduled in with contractor	↑
Kihikihi Town Hall, structural investigations	In progress	↑
Pirongia Community Hall and Church, assessment of deferred maintenance	To be coordinated with larger condition assessment programme	↑
Pirongia War Memorial Hall, assessment of deferred maintenance	To be coordinated with larger condition assessment programme	↑
Cambridge Water Tower, obtain consents for the removal of the corroded metalwork and water tank	Drawing of tower capping and replacement frame currently under review by Heritage New Zealand	↑
Leamington Domain Skating Rink, renewal and strengthening	Options and scope of works	↑
90 Mahoe Street, roofing repairs and maintenance works	Scoping	↑
341 Franklin Street House Demolition	Completed in March	☑
Kihikihi Police House, replace gutters, down pipes and section of roof	Completed in August	☑

In Progress/Planning ↑ Complete during the reporting period ☑

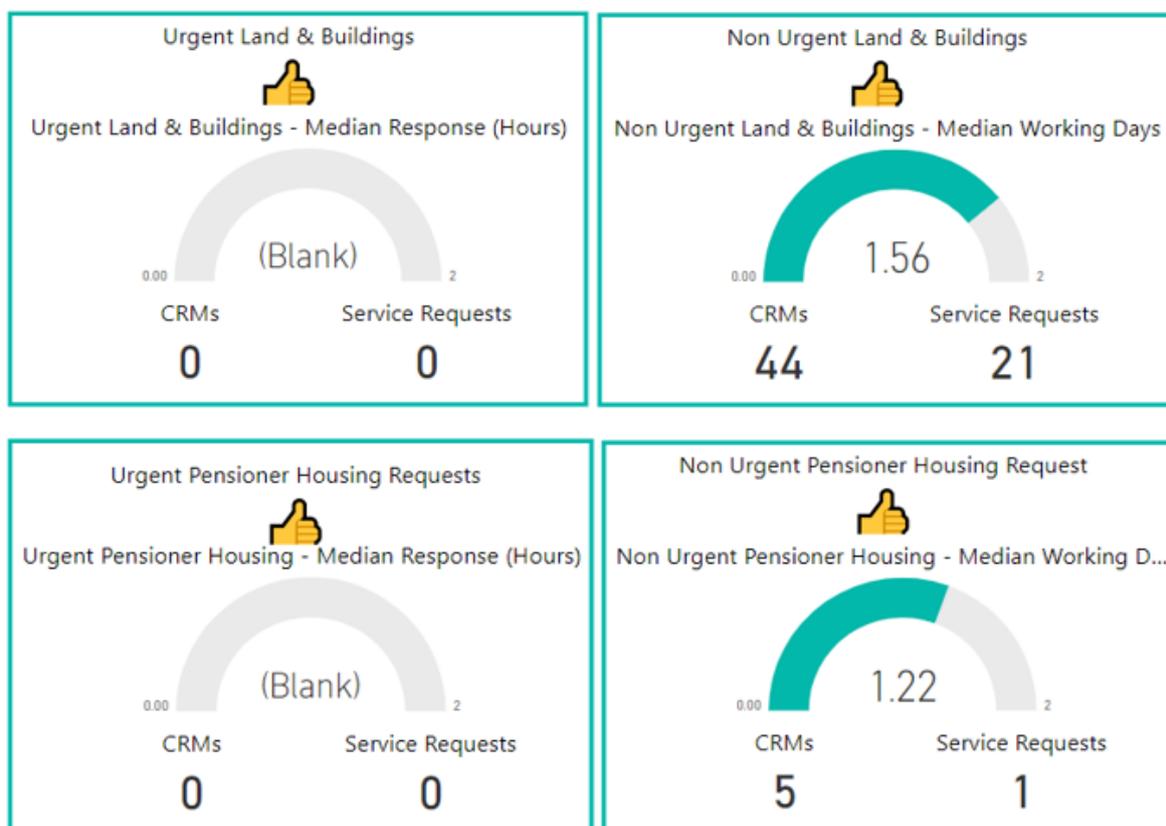
Housing – Residential and for the Elderly

Project	Status	
Dallinger Court, replace iron roof units 26, 27, 28	Scheduled in June	↑
Dallinger court units 4, 8, 9 & 14 vacant, general maintenance and renewal	Completed in March	☑
104 Carlyle Street – becoming vacant , general maintenance and Healthy Homes compliance	Scheduled in May	↑
11 Vaile Court – becoming vacant, general maintenance and renewal	Scheduled in June	↑
859 Maungatautari Road general maintenance and Healthy Homes compliance	Scheduled in May	↑

In Progress/Planning ↑ Complete during the reporting period ☑

5 LEVELS OF SERVICE AND PERFORMANCE MEASURES

Levels of Service (LOS) identify the output from Property Services that the customer can expect to receive. The current LOS for the Property Services team are measured for Land and Buildings and Pensioner Housing, as shown in the chart below. In all cases the targets are being met.



6 DOCUMENTS EXECUTED UNDER DELEGATION

The following documents have been executed under general delegation, and without the specific authority of a Council or Committee resolutions (during the period of this report):

Type of Document	Details
A&I	Authorise property owner's solicitor to register with LINZ a covenant in gross for their new stock underpass against the property title
Sublease	To enter into a further sublease with the Waikato District Health Board of part of the land at Arawata Street, Te Awamutu (Te Ara Wai site) for an initial term of 4 months and 20 days together with 1 right of renewal of 6 months.

7 QUARTER 3, 2021/22 – KEY PRIORITIES

Some of the key priorities that Property Services staff are focusing on in the current quarter are:

- Lease and service agreement finalised and entered into with the newly created Cambridge Town Hall Community Trust
- Finalise negotiations with the Community Housing Provider and issue tender for the new units at Vaile Court
- Progress Cambridge Museum seismic upgrade
- Complete Kihikihi War Memorial Hall clock renewal works
- Progress Cambridge Water Tower steel work and water tank removal
- Continue to operationalise the new contracts database tool and continue with the comprehensive review of the leased portfolio with regard to renewing expired leases and documenting those subject to rights of renewal
- Finalise the acquisition of land for various projects, including the Cambridge to Te Awamutu water supply and cycleways
- Demolition and removal of the end of life residential house on Franklin Street, Pirongia
- Continue sale process for Blundell Street property
- Progress sale of properties affected by unformed road closures
- Progress planned maintenance and renewal projects
- Commence planning related to the implementation of an asset management information system
- Deliver on the Property Services Asset Management Improvement plan

John Miles

MANAGER PROPERTY PROJECTS

Approved by Ken Morris

DEPUTY CHIEF EXECUTIVE / GROUP MANAGER BUSINESS SUPPORT



To: The Chairperson and Members of the Service Delivery Committee
From: Manager Transportation
Subject: **Transportation Activity Report**
Meeting Date: 17 May 2022
File Reference: 96.55

1 Executive Summary

The purpose of this report is to provide information on the activities pertaining to the Transportation Team's operations from February 2022 to 30 April 2022, and projects for the current financial year.

2 Recommendation

That

- a) The Transportation Activity Report (document number 10805221) of Bryan Hudson, Manager, Transportation be received.*

3 Transportation Programme

The following projects are confirmed for the current construction season:

Pavement Rehabilitation	Start	End	Length	Status (Budget 2021/22 \$1.8M)
Maungatautari Road	6630	8506	1876	Installation of guardrails underway. Expected completion 30 June.
McGhie Road	340	1200	860	Designed for 2023 construction.
Ngaroto Road	2	2788		Heavy maintenance complete, site to be done in future years in sections.
Puniu Road	15	650		Works underway, kerb and drainage complete and working on replacing pavement.
Whitmore Street	22	299		Contract awarded but works will start next summer.
Te Pahu Road	13930	15480		Designed for 2023 construction.

Resurfacing	Plan (km)	Laid (km)	% Done	Status / Notes (Budget 21/22 \$4.0M)
Asphalt surfacing	0.7	1.311	185%	Large part of Queen, Albert, Achilles replaced in Cambridge, carried over from previous year.
Chip Seal	81.2	72.1	89%	Waikoha Road (1955m) additional site added for second Coat Seal to complete. Length laid based on dispatch record to be confirmed by asset updates to RAMM.

Seal Extension	Start	End	Length	Budget 21/22
Lowe Road	695	920	225	Contract let for 2022 construction.

Construction/Improvements	Plan (km)	Done (km)	% or Length Done	Status
Mangapiko Stream footbridge			99%	Complete – some approach works to finish off.
Ōhaupō School pedestrian improvements			70%	Works will be completed prior to June 2022.
Ōhaupō Village central signalised pedestrian crossing				In final design and consultation stage. Community online engagement completed 3 May. Construction planned for early 2023.

Construction/Improvements	Plan (km)	Done (km)	% or Length Done	Status
Cambridge Road, Te Awamutu Roundabout (T9,14 development)			0%	Land purchase negotiations continue with property owners, power and telecom relocations planned as first step toward new intersection works.
Te Awa Cycleway \$5.93M contract value	4.5	4.5	100%	Complete, further planting to do late autumn. Easements to survey.
Hamilton Road transport corridor improvements			100%	Complete.
CCTV Extension				Awaiting SaferCities report and confirmation of forward work programme by stakeholder workshop in May.
Hall Street (Cambridge) sealing unseal road edge				Design investigations underway for drainage improvement and sealing.

Street Light Upgrading	Plan	Installed	% Done	Budget 2021/22 \$73,500
To improve lighting on existing streets	16			Pollard Drive lights project priced and awaiting confirmation of start date.

3.1 Road Maintenance Contracts

The Annual Resurfacing Programme was completed in April with all programmed sites now resealed, with the exception of one late added site at Waikoha Road.

Bowman Road, north of the Mangapiko Stream, has been partially reconstructed and resealed after damage of the pavement by sand quarry heavy traffic.

The remainder of the financial year will be focused on general maintenance and some remedial works to the swamp roads; particularly Cambridge Road and Collins Road.

Staff continue to monitor the detour route around Ngahinapouri, in particular Forkert and Hams Roads, as a result of the closure of the SH39 bridge just south of Ngahinapouri Village to heavy vehicles. Temporary speed restrictions have been put in place along with additional signs advising no engine brakes. Council has patched the road edges and failed pavement as a result of the additional heavy traffic, and this cost is being recovered from Waka Kotahi.

3.2 Closed Circuit Television Service

Safercities Ltd has been engaged to assist in production of a CCTV strategy and forward work plan to make sure future investment best meets the needs of our communities.

This work is ongoing in conjunction with Police, CommSafe and the Transportation team. Recommendations from this work will be brought back to the wider CCTV interest group in May and June.

3.3 Hamilton Road Improvements

With the first stage complete, design is in progress for the next stage to Kelly Road. Land purchases from affected properties are progressing. The next stage links the existing path to the C2 growth cell and recently completed medical centre.

3.4 Te Awa Cycleway

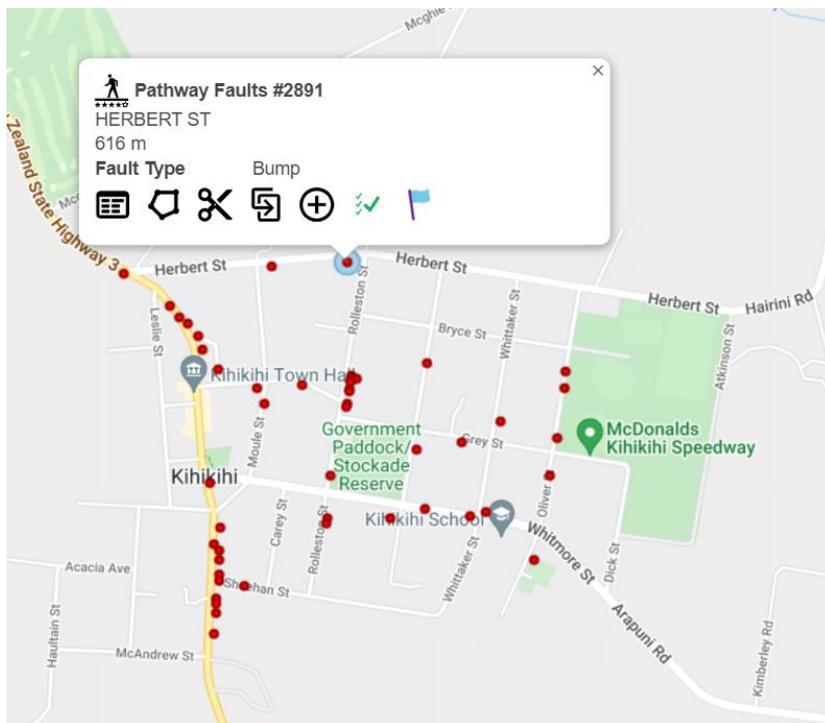
The Waipā section of the cycleway was opened on 1 March. Further sections connecting to Hamilton are still under construction. As weather gets cooler the final planting works will be completed. Directional signs have been ordered and will be in place shortly. The survey of easements along the new path will allow the completion of legalisation of the pathway.

3.5 Footpath Works

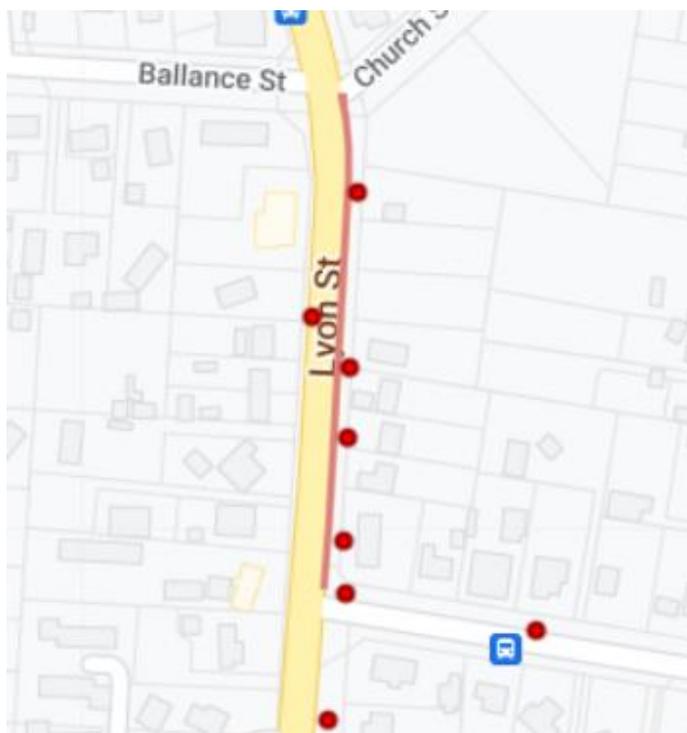
The table below shows the budget and sites for significant footpath works. Footpath maintenance works of a smaller scale occur most months to address hazards.

Activity	Budget	Sites to Complete	Progress of Work
Footpath Renewal	\$200,000	Thornton Rd Cambridge Rd Whitmore St Robinson St Hazelmere St shops	56% complete including: Teasdale-fronting reserve Fraser Street Tainui Terrace Williams Street Shakespeare Street
New Footpath construction	\$229,000	Collinson St Chestnut St	60% complete including: Mahana Lane Leslie St Whitaker St
Footpath Maintenance & Pram Crossings	\$155,000 Subsidised	199 locations identified	34 repair sites completed in February. Not much progress since then due to loss of footpath maintenance subcontractor. Higgins advise they plan on using their own staff to do the footpath maintenance.

Each individual survey fault is reported and rated with photographs. An example map of Kihikihi shows the more significant fault locations which might be cracks, potholes, bumps or missing path.



The section of path below is highlighted as one that has a reasonable length (26m) of poor or very poor path and may be a candidate for renewal.



Staff will use this information to inform the next three year renewal programme.

3.6 Victoria Street Bridge Repair and Repainting Project

Planning for this project is underway with Council's bridge management consultant, Beca. Tasks complete include:

- Contract registration of interest (ROI) out to the market, closing 11 May.
- Investigation of traffic impacts as a result of partial closures to manage the scaffolding weight during work. A traffic survey is underway to identify the origin and destination of a sample of traffic over the two Waikato River bridges in Cambridge to help us understand the likely impacts and design mitigation measures.
- Investigation of what traffic management will be required given specific scaffold loadings.

Our goal is to have a contractor appointed early in 2022/23 (July/ August 2022) with the bridge minor repairs and stripping/cleaning by Christmas, and painting completed during January - May 2023. Expected contract cost is expected to be around \$2.5M.

3.7 Mangapiko Stream (Alongside SH3) Footbridge Build and Memorial Park bridges

Mangapiko Bridge is complete, although some planting is required in the upcoming winter.

Shanel Place bridge has all the necessary permissions, the structure is fabricated and painted, awaiting the piles to be installed.

Memorial Park (playground) bridge has all necessary permissions, and the structure is currently being manufactured. The piling on site has commenced, and the old bridge partially removed.

Memorial Park (netball courts) bridge has all necessary permissions, and the structure has been manufactured and is currently being painted. The piling on site has commenced.

All proposed work is expected to be completed by 30 June 2022.

Iwi design panels at Mangapiko and Shanel Place are progressing, with panels expected to be in place by 30 June. Iwi panels and separate RSA panels are also progressing for Memorial Park, but may have a later date of installation.

3.8 Road Safety

The following table outlines the key activities between February and April 2022:

Accountability	Report Activities February - April
Ongoing Liaison with Road Safety Organisations, other RCAs, NZ Police, NZ Transport Agency, local community and Council staff in order to establish and foster a safety culture amongst the community.	<ul style="list-style-type: none"> ▪ SADD regional meeting (February, March, April) ▪ Eduk8 (recidivist driver offender programme) meeting (February) ▪ Holden Driver training (March)
The development, implementation and reporting of a community road safety education action plan.	<p>Education activities for February- April</p> <ul style="list-style-type: none"> ▪ Young driver training day (March) ▪ Adult cycle skills training (Te Awamutu x2, Cambridge x1) ▪ Cycle skills training Te Awamutu Intermediate School ▪ Motorcycle skills training x2 April ▪ Social media/advertising, including <ul style="list-style-type: none"> ○ Child restraints ○ Lights on bikes ▪ Community presentation Waikato Vintage Car Club ▪ Planning and rescheduling events ▪ Assistance with Website Development 
Upcoming events May-July	<ul style="list-style-type: none"> ▪ Motorcycle skills training x2 ▪ Ride leader Adult Cycle programme ▪ Cycle skills Cambridge Middle School ▪ Club Champs sober driver workshop ▪ Assistance with website development ▪ Recidivist driving offender programme ▪ Billboards refreshed ▪ Primary school visits ▪ Back to school promotions
Professional development	Nil
Health and safety including COVID. A number of events have been postponed or cancelled. Whilst some	<p>Cancelled events to date for the year include:</p> <ul style="list-style-type: none"> ▪ Motorcycle skills training x2 ▪ Young Driver day x3 ▪ Cycle skills training Cambridge Middle School

Accountability	Report Activities February - April
have been rescheduled, others have not.	<ul style="list-style-type: none"> ▪ Sober driver workshops ▪ Recidivist driver offender programmes x3 ▪ Learner licence programmes ▪ SADD Regional Workshop

3.9 Passenger Transport

Staff are working on an options report to investigate overnight Electrical Vehicle bus charging. Waikato Regional Council has implemented the government's 50% fare discount scheme. The patronage drop due to COVID restrictions continues.

Routes	Jan-22		Feb-22		Mar-22		Q1 2022	
	PAX	YoY % change	PAX	YoY % change	PAX	YoY % change	PAX	YoY % change
Cambridge	2,523	-25.1%	4,528	-8.71%	5,803	-10.68%	12,854	-13.30%
Te Awamutu	2,793	-25.5%	5,524	-17.68%	6,357	-26.87%	14,674	-23.37%
Waipa Total	5,316	-25.3%	10,052	-13.86%	12,160	-19.95%	27,528	-18.98%

(PAX= passenger numbers)

3.10 Urban Mobility Programme

The following actions have been taken on this programme:

- Terms of reference developed for Council governance group and community reference group. The working group has met several times to establish the programme.
- Waka Kotahi has confirmed that funding for the programme is possible but unlikely in the short term given funding constraints, so Council will need to consider proceeding with its own funding in the interim.
- Work to identify priority routes in each town has begun and this will be a key step for engagement with the community reference group.
- Waka Kotahi has declined our Streets for People 2021-2024 initiative registration of interest.

4 Waste Minimisation Activities

Non delivery of recycling calendars summary

This year we did not print and deliver recycling calendars to residents saving approximately \$30,000 in printing and delivery costs. The preference is for people to learn to access their calendar online via:

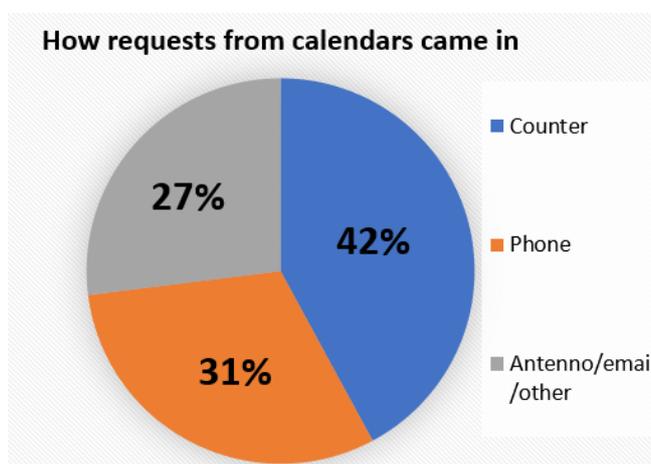
- Antenno
- Recycling Day Finder (Waipā District Council website)
- Download/print calendar

If they were unable to access via these methods or simply preferred a hardcopy they were able to access one by:

- Completing an online form, emailing or calling Council so that staff could mail these.
- Popping into Council reception or a Library.

As of late February 2022 there have been 1,360 requests for hardcopy calendars. 42% were over the counter, 31% from phone calls and 27% were via email, online form, Facebook and “other ways”. This 27% that came through via online methods shows that people do have access to the internet. Some customers still might not be able to download or use an app and still need a calendar posted, but there is the possibility that some of this 27% could learn/adapt to use the variety of online options to get the needed information in coming years.

There are currently 22,270 houses who receive the recycling service. This first year of non-delivery resulted in only 6.1% wanting a paper calendar and 93.9% have been able to carry on recycling without the hand delivered calendar. There has not been reported a drop in bins placed for collection over this time.



Sample of comments noted by Customer Support in individual CRMs where people called in about calendars that show willingness to go online to access their own calendar which is encouraging.

- *Caller enquiring about hard copy calendars - advised no longer being posted out - directed to recycling day finder on website.*
- *Walked customer through our website.*
- *Where to get a new calendar - advised how to download.*
- *Downloading Antenno.*
- *Advised customer she can download the calendar or pick one up at head office.*
- *Customer wanted to get a recycling calendar, advised that she can download one from our website.*

- *Customer phoned and wanted to access his calendar. Advised Antenno or our website. He will check it out.*

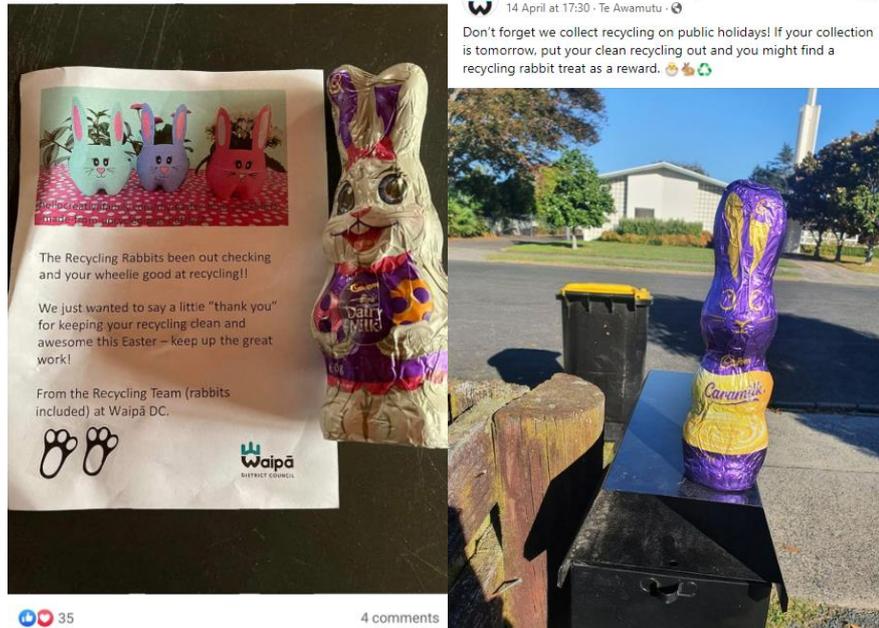
There were many more who “didn’t have internet access”, “don’t like apps”, “can’t download things” and “just want one for my fridge”.

Easter Recycling Rabbit

Recognising that the vast majority of residents do a great job with recycling we took Easter as a chance to reward some of them, whilst reminding we collect on public holidays, and that recycling needs to be clean. 100 chocolate “recycling rabbits” were purchased and put in letter boxes for some lucky residents who put out a bin with no contamination. Overall positive response with the three posts over the long weekend garnering 167 “likes” and some excited children (and adults!) discovering the rabbit prize.



A lovely gesture of goodwill, thanks Recycling Team, Waipa DC! Happy Easter to the team.



A thank you on the Cambridge Grapevine Facebook page.

Waste Minimisation Community Funding 2022

Over the past three years this funding round has been open every nine months as we moved to a permanent time of year to open the fund to align better with Council reporting years. Early March will be the date this fund opens every year from now on.

The 2022 Waste Minimisation Community Fund opened on 1 March and closed 11 April. There have been 10 eligible applications received totalling \$49,188. The fund is for \$40,000. The panel will individually assess each application and then applicants will be notified of the outcome.

Webinars and upskilling attended

- Ministry for the Environment (MfE) hosted webinars on transforming recycling
- Behavioural insights into food waste
- Reusable Container Systems 101
- Lessons learnt from implementing an organic material collection system
- I kura – Zero Waste Period public webinar hosted by Para Kore

Collaboration, working on nationwide projects

- Waipā was part of Council group to test new online reporting tool for MfE
- Meeting with national and local Countdown staff to plan Plastic Free July collaboration
- Participated in further Environment Strategy development
- Participated in Nelson City Council's very first waste minimisation community fund panel
- Caught up with national leadership of Para Kore to start discussions to increase engagement across Waipā
- Completed feedback on large consultation by MfE on "Transforming Recycling", presented to Council and gained support to submit.
- Completed the six-yearly Waste Assessment to feed into new Waste Minimisation Management Plan development.

Upcoming work and deliverables:

Launch [FoodPrint](#) App in Collaboration with Hamilton City Council 2 May

Foodprint is an app where eateries can sell surplus or imperfect food, for a discount, to prevent it from being wasted. Customers who purchase off the Foodprint app collect the items in store, giving stores the chance to upsell other items. All items on the app are sold at a discount, from 30% off its original price. This means eateries can gain back some value in prepared foods that might have gone to waste at the end of the day.

Foodprint helps keep good food out of landfill and provided to people where it belongs. Eateries which partner with Foodprint are in control of what they want to list and when. The app is a great way to get connected to new customers while reducing food waste.

The app and its mission aligns with the Council's food waste minimisation objectives and we are supporting the concept with a communications package.

Plastic Free July

Will repeat the pop up market stalls as in the past two years.

New collaborative projects working with:

1. Supermarkets and fruit and vegetable stores to encourage reusable produce bag use.
2. Local butcheries supporting their message that they welcome customers to "bring your own container".

Household Hazardous Waste Collection

In collaboration with, and partially funded by Waikato Regional Council, Council will be contracting 3M to run a free collection event for the community to bring household hazardous waste for safe collection, containment, appropriate recycling or storage. Considering the nature of the collection an appropriate site is key and this is just being looked at now. This will be in one of the townships, with hopefully the other covered by a collection event in the following year.

Report on Costs, Carbon and Waste Impacts of Kerbside Food Waste Collection

Council has data showing that the average house in Waipā puts out 3.6 kgs of food waste per kerbside rubbish set out, and this is in line with other audit results around New Zealand. To further our understanding and get robust numbers to further consider kerbside food waste collection, waste contractor Eunomia has been engaged to complete research into:

- Collection options (subscriptions, single-stream food waste collections, co-collection with green waste, the use of caddies and compostable liners, collection frequency, and vehicle type).
- Processing options (including windrow and in-vessel composting, vermicomposting, anaerobic digestion, and aerobic digestion) and modelling around carbon impacts.
- Scenarios to be modelled are a lowest cost scenario, a high diversion scenario, a lowest carbon scenario and an 'all-rounder' scenario.
- Cost modelling will be tailorable to model the performance and interaction of up to five different collection systems (e.g. recycling, organics, residual waste etc.) and account for up to six different housing type profiles within each system (e.g. urban, rural, apartments etc). System impacts on each other will be investigated and the model run up to two sensitivities; for example the impact of food waste to landfill being banned, and/or the impact of continued increases in ETS compliance costs for landfill.
- Calculate the 'cost to the householder', that is, including the cost of private services, and potential savings if food waste results in lowered waste collection and disposal costs for householders (e.g. enabling them to choose a smaller bin or less frequent collection).

- Provide analysis and commentary on the modelling outcomes as well as noting potential risks and benefits for Council related to introducing a food waste collection (for example: participation, manual collections, exposure to increased processing and/or contract costs etc).

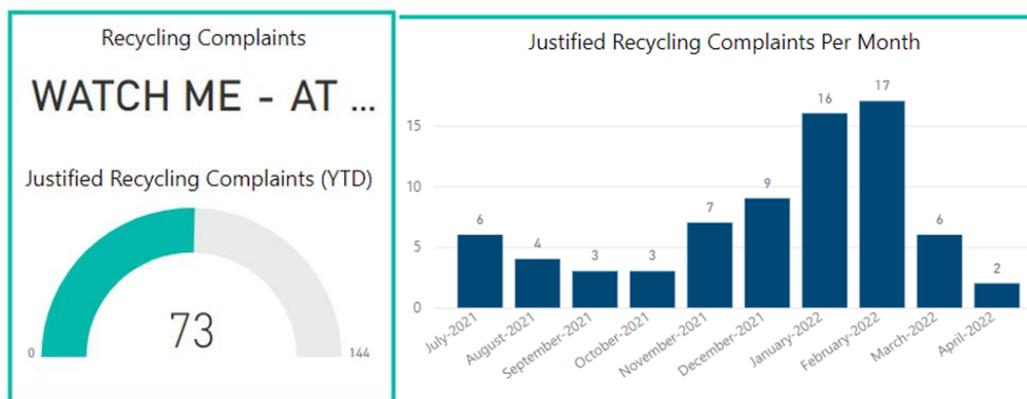
The research will be worked through with Council in the form of two workshops and a final report.

Events postponed due to COVID in the community or staff capacity (to be rescheduled)

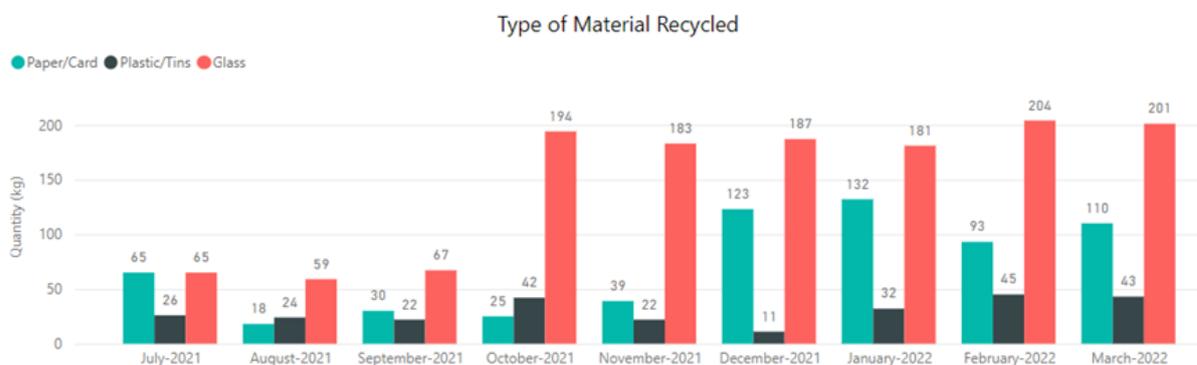
- Education Tours of the Recycling Sorting Centre (Thursday 28 April).
- Slow Fashion Bus tour Saturday 12 and 18 March.

5 Levels of Service & Performance Measures

5.1 Recycling Complaints



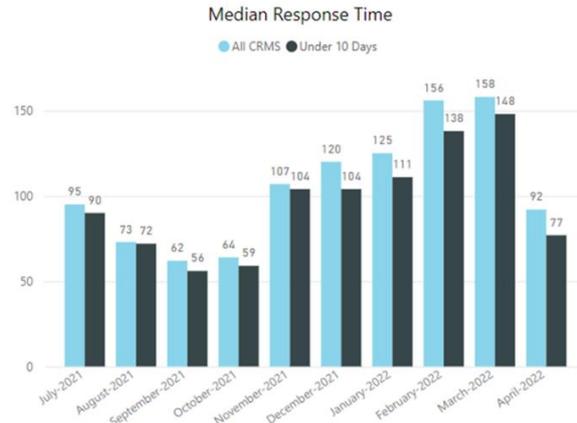
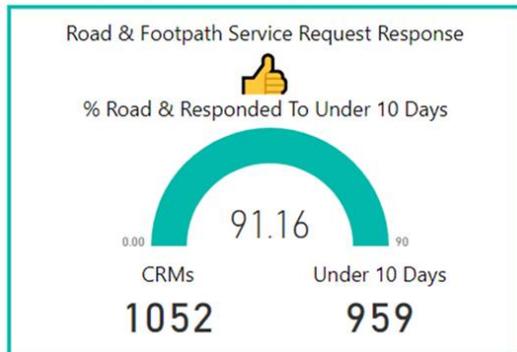
5.2 Waste Minimisation – Recycling Volumes



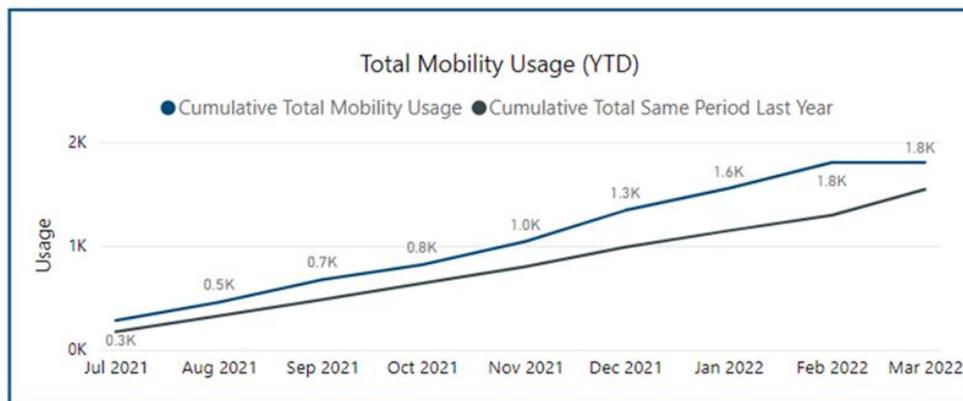
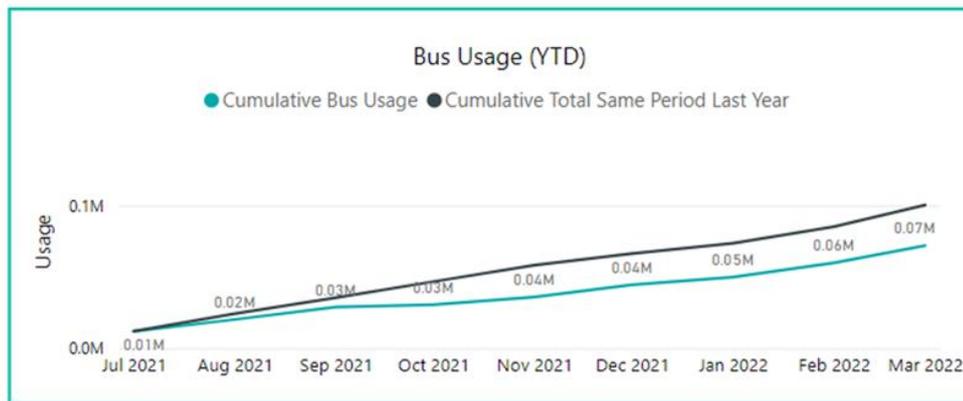
5.3 Contractor – Road & Footpath Service Request Response

Road & Footpath Service Requests

The percentage of customer service requests relating to roads and footpaths responded to within the time frame specified in the long term plan



5.4 Passenger Contractor – Patronage Data



Bus patronage is clearly down from August 2021 onwards as a result of the additional COVID-19 restrictions at that time, but is otherwise on the same trajectory as last year. The impact of further government fare subsidies should be apparent by end of financial year. Trip data in the first six months of 2021 shows that 9% of trips on buses were internal to Cambridge and Leamington. Te Awamutu has a much smaller percentage >2% as the Te Awamutu/Kihikihiki bus services are much less frequent.



Bryan Hudson
TRANSPORTATION MANAGER



Approved by: Dawn Inglis
GROUP MANAGER SERVICE DELIVERY



To: The Chairperson and Members of the Te Awamutu Community Board
From: Nada Milne
Subject: **TREASURY REPORT – TE AWAMUTU COMMUNITY BOARD**
Meeting Date: 7 June 2022

1 BACKGROUND

The report details the funds available to the Te Awamutu Community Board for the allocation of discretionary grants.

2 RECOMMENDATION

That the 'Treasury Report – Te Awamutu Community Board' of Nada Milne, Financial Accountant for the period ended 30 April 2022 be received.

3 COMMENT

3.1 Discretionary Grants – funds of \$13,200.00 have been committed from the prior year, with \$2,007.53 of expenditure paid to date. Funds of \$56,081.53 have been committed from the current year with \$32,698.86 of expenditure paid to date.

There is a balance of \$9,205.15 in uncommitted funds.

A handwritten signature in black ink, appearing to be "Nada Milne".

Nada Milne
Financial Accountant

A handwritten signature in black ink, appearing to be "Jolanda Hechter".

Jolanda Hechter
Manager – Finance

**TE AWAMUTU COMMUNITY BOARD
DISCRETIONARY GRANTS**

Balance as at 1 July 2021	26,886.68	
2021/22 Allocation from Council	49,600.00	
		76,486.68
Revenue		
Rotary Te Awamutu - Returned Funds	2,000.00	
		2,000.00
Less Committed Projects	69,281.53	
		69,281.53
Uncommitted funds		<u>9,205.15</u>
Summary of Uncommitted Funds		
Annual Grants		<u>9,205.15</u>
		<u>9,205.15</u>

TE AWAMUTU COMMUNITY BOARD

Summary of Committed Funds

Current Year Commitments	Committed	Expenditure	Balance
Commitments 2021/22	56,081.53	32,698.86	23,382.67
Current Year Commitments Total	56,081.53	32,698.86	23,382.67
Prior Year Commitments	Committed	Expenditure	Balance
Prior Year Commitments	13,200.00	2,007.53	11,192.47
Prior Year Commitments Total	13,200.00	2,007.53	11,192.47
Total Commitments	69,281.53	34,706.39	34,575.14

Commitments 2021/22	Resolution No	Committed	Expenditure	Balance
Discretionary Grants	6/21/83	21,966.86	20,166.18	1,800.68
Cambridge Wheelie Bin Hire	6/21/62 Aug 21	135.65	135.65	-
Christmas Street flag restock	6/21/72	6,000.00	5,197.03	802.97
Waikato Stonecraft	6/21/79	1,000.00	-	1,000.00
Te Awamutu Rose Society Inc	6/21/92	2,000.00	2,000.00	-
Rotary Te Awamutu	6/21/92	3,000.00	3,000.00	-
Citizens Advice Bureau Te Awamutu Inc	6/21/116	200.00	200.00	-
Cambridge Wheelie Bin Hire	6/21/118	135.00	-	135.00
Armistice Commemoration Service	6/21/104	30.00	-	30.00
Central Kids Hazelmere Kindergarten	6/22/28	1,750.00	-	1,750.00
Parish St John Te Awamutu	6/22/28	2,000.00	-	2,000.00
Rosebank Art Centre	6/22/28	2,400.00	-	2,400.00
Te Awamutu & District Memorial RSA Inc	6/22/28	1,500.00	1,500.00	-
Te Awamutu Brass Band	6/22/28	1,000.00	-	1,000.00
Te Awamutu Combined Churches & Community Foodbank	6/22/28	500.00	500.00	-
Te Awamutu Community Health Transport Trust	6/22/28	2,000.00	-	2,000.00
Te Awamutu Community Menz Shed	6/22/28	1,240.00	-	1,240.00
Te Awamutu Community Toy Library	6/22/28	1,000.00	-	1,000.00
Te Awamutu Maori Womens Welfare League	6/22/28	2,250.00	-	2,250.00
Te Awamutu Rose Society Inc	6/22/28	873.02	-	873.02
Te Awamutu Rugby Sports & Recreation Club	6/22/28	901.00	-	901.00
Te Awamutu Youth Development Trust	6/22/28	1,200.00	-	1,200.00
Waikato Community Hospice Trust	6/22/28	2,000.00	-	2,000.00
Zion Church Trust - Shine Collective	6/22/28	1,000.00	-	1,000.00
Total		56,081.53	32,698.86	23,382.67

Prior Year Commitments

	Resolution No	Committed	Expenditure	Balance
Rangiaowhia Historic Trust	6/16/10 - Feb 16	7,300.00	-	7,300.00
Project Battery	6/19/26 - Mar 19	2,500.00	307.53	2,192.47
Rostrevor House Incorporated	8/20/70 - Sep 20	1,200.00	1,200.00	-
DIY Garage Sale promotional video	6/20/112	1,700.00	-	1,700.00
Promotional Flags	6/20/113	500.00	500.00	-
Total		13,200.00	2,007.53	11,192.47

Returned to Uncommitted:

Kihikihi Summer Stroll	6/20/101	477.39
Rainwater & Greywater Retention Event	6/22/09	222.20



To: The Chairperson and Members of the Te Awamutu Community Board
From: Governance
Subject: **Board Members Report from Meetings Attended on Behalf of the Te Awamutu Community Board**

Board members who have attended meetings on behalf of the Te Awamutu Community Board may give feedback to the Board. (Discussion item only, resolutions not appropriate.)

TE AWAMUTU COMMUNITY BOARD REPORT



To: The Chairperson and Members of the Te Awamutu Community Board
From: Jo Gread, Manager Governance
Subject: **AMENDMENT TO SCHEDULE OF MEETINGS 2022**
Meeting Date: 7 June 2022

1 SUMMARY

It is good practice for the Community Board to adopt a schedule of meetings for the calendar year so the business of Te Awamutu Community Board can be conducted in an orderly and transparent manner. It also allows public notification of meetings to be given in compliance with the Local Government Official Information and Meetings Act 1987.

At the 14 December 2021 Te Awamutu Community Board meeting, the proposed 2022 Schedule of Meetings, which set out the meeting dates for the 2022 calendar year for the community board up until the triennial elections in October 2022, was adopted.

The dates were:

- 8 February
- 8 March
- 12 April
- 10 May
- 7 June
- 9 August
- 13 September

The schedule did not include a meeting in July, as was the case last year. However, it is election year and it does have an impact on how the usual business of council and the community board is run and how many meetings can be held.

Staff are proposing an amendment to the schedule to include a meeting of the Te Awamutu Community Board on Tuesday 12 July 2022.

2 RECOMMENDATION

That the Te Awamutu Community Board

- a) Receives the report 'Amendment to Schedule of Meetings 2022' (document 10824392) of Jo Gread, Manager Governance, and*
- b) Adopts the inclusion of a meeting for Tuesday 12 July 2022 commencing at 6.00pm in the Schedule of Meetings 2022.*



Jo Gread
Manager Governance