Cambridge Community Board Agenda - 17 November 2026

Kaipaki Room,
23 Wilson Street,
Cambridge

Members
Charlotte FitzPatrick (Chairperson), Stewart Dromgool, Chris Minneē, Gerda Venter, Andrew Myers, Councillor Kempthorne and Councillor Montgomerie

17 November 2026 06:00 PM

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Te Oko Horoi
CAMBRIDGE
COMMUNITY BOARD
"working together for the good of our communities"

Te Reo Version:

Ahakoa nō whea tātou, ahakoa ō tātou ara huhua,

Ka hoe ngātahi tātou i te waka kotahi, kia puāwai ai ngā hua pai mō taone o Te Oko Horoi.

Ka maumahara ki te hunga kua mate, Mā tātou anō e whakarite i te huarahi, hei oranga mō ā tātou tamariki.

English original:

Wherever we come from, Whatever our backgrounds,

We work together as one for great outcomes for Cambridge.

We respect those who have gone before us, and seek to enhance the future for our children.

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COMMUNITY BOARD AGENDA

Waipā DISTRICT COUNCIL

APOLOGIES

A member who does not have leave of absence may tender an apology should they be absent from all or part of a meeting. The Chairperson (or acting chair) must invite apologies at the beginning of each meeting, including apologies for lateness and early departure. The meeting may accept or decline any apologies. Members may be recorded as absent on community board business where their absence is a result of a commitment made on behalf of the community board.

The acceptance of a member's apology constitutes a grant of 'leave of absence' for that specific meeting.

COMMUNITY BOARD AGENDA

Waipā DISTRICT COUNCIL

DISCLOSURE OF MEMBERS' INTERESTS

Members are reminded to declare and stand aside from decision making when a conflict arises between their role as an elected member and any private or other external interest they may have.

COMMUNITY BOARD AGENDA

Waipā DISTRICT COUNCIL

PUBLIC FORUM

Public forums are designed to enable members of the public to bring matters, not necessarily on the meeting's agenda, to the attention of the local authority. In the case of a community board, any issue, idea or matter raised in a public forum must fall within the terms of reference of that body.

Requests to attend the public forum must be made to the Governance Team (Governance.Support@waipadc.govt.nz) at least one clear day before the meeting. Requests should outline the matter that will be addressed by the speaker.

Speakers can speak for up to five (5) minutes. No more than two speakers can speak on behalf of an organisation during a public forum. At the conclusion of the presentation elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by the speaker.

Following the public forum, no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.

COMMUNITY BOARD AGENDA

Waipā DISTRICT COUNCIL

To:	The Chairperson and Members of the Cambridge Community Board
From:	Governance
Subject:	**Minutes of the Previous Meeting**
Meeting Date:	17 November 2026

1 EXECUTIVE SUMMARY – WHAKARĀPOPOTOTANGA MATUA

The local authority, its committees, subcommittees and any local and community boards must keep minutes of their proceedings. These minutes must be kept in hard or electronic copy, authorised by a chairperson's manual or electronic signature once confirmed by resolution at a subsequent meeting. Once authorised the minutes are the *prima facie* evidence of the proceedings they relate to.

The only topic that may be discussed at a subsequent meeting, with respect to the minutes, is their correctness.

2 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

That the Cambridge Community Board confirms the minutes of the meetings held 20 October 2026 and 3 November 2026, as circulated with the agenda, as a true and correct record of proceedings.

3 ATTACHMENT - ĀPITITANGA

Unconfirmed minutes of the Cambridge Community Board meeting 20 October 2026 and 3 November 2026.

COMMUNITY BOARD MINUTES

Waipā DISTRICT COUNCIL

Cambridge Community Board

Time: 6.00pm

Date: 20 October 2026

Location: Kaipaki Room, 23 Wilson Street, Cambridge

PRESENT

Chairperson
C Fitzpatrick

Members
A Myers [via Zoom], S Dromgool; C Minneē, G Venter, Councillor P Kempthorne and Councillor MG Montgomerie

Chairperson C Fitzpatrick started the meeting with a karakia timatanga.

1 APOLOGIES

There were no apologies received.

2 DISCLOSURE OF MEMBERS' INTERESTS

None.

3 PUBLIC FORUM

Maria Castellon and Raylene Martin-Reuben spoke to the board about the Te Manawa o Cambridge Charitable Trust which supports whanau in Cambridge and Leamington. They were looking for a location for a community drop in centre and space for them to run their charity in collaboration with other community organisations. They have asked the Cambridge Community board to help find a space in council property on council land.

Murry Osmond from Consultus Ltd, addressed the board, representing the Cambridge Connections Community Partners group. He highlighted costs and uncertainty of the plan and the proposed transport plan. His main take away is the movement of people

rather than the movement of vehicles. He acknowledged the documents submitted to Council and the commissioners work on the proposal, and bridge costs effects on rates. He requested that Elected Members ask more questions before the GSP meeting on Thursday. Discussion around Congestion Charging and bridge locations and alternative transport options were discussed.

Fire and Emergency New Zealand Fire Chief Dennis Hunt and Senior Station Officer Richard Gerrand addressed the Board regarding concerns with the raised safety platforms on Duke Street and Bryce Street. They noted that the platforms impact emergency response times, as fire trucks cannot travel over them and associated traffic congestion can cause further delays.

Brenda Stamp attended the public forum to discuss the staff reimbursement of Legal fees, in light of council budget constraints and ratepayers' strain on the cost of living. She asked the community board to sought clarification to build towards the restoration of trust.

4 CONFIRMATION OF MINUTES

[The meeting was adjourned at 6.59pm and reconvened at 7.10pm]

RESOLVED
5/26/71
That the minutes of the Cambridge Community Board meeting held on 15 September 2026, having been circulated, be taken as read and confirmed as a true and correct record of that meeting.

Venter/Dromgool

5 DEPUTATION – MĀORI WARD COUNCILLOR

Māori Ward Councillor Morgan was unable to attend the meeting in person but presented via a pre-recorded video and written submission to the board.

RESOLVED
5/26/72
That the Cambridge Community Board receives the presentation from Māori Ward Councillor, Dale-Maree Morgan.

Chairperson FitzPatrick/Councillor Kempthorne

COMMUNITY BOARD MINUTES

Waipā DISTRICT COUNCIL

6 SIX-MONTHLY GROUP REPORT

The purpose of this six-monthly reporting was to keep the Community Board regularly informed of key activities and projects happening over the next six months. Each Group at Council will provide a six-monthly update on two to three key activities or projects in the community board's area.
Brad Ward, Manager Community Services, was available to answer questions regarding footbridge locations, project timelines and costs, as well as the costs of the roundabout project. The Community Board would be asked to provide feedback once the art options were determined. The Property Strategy and Growth Strategy were discussed, including their consultation timelines.

RESOLVED
5/26/73
That the Cambridge Community Board receive the report of Debs Holmes, Governance Advisor titled 'Six-Monthly Group Report' [ECM 11778799];

Councillor Kempthorne/ Minneē

7 GROWTH STRATEGY REFRESH UPDATE

The purpose of this report was to provide an update on the Growth Strategy refresh project and to seek feedback on five key matters.
The five key matters were discussed, with feedback provided during the conversation. Discussion highlighted the importance of protecting rural land and included consideration of property values and growth forecasting. Concerns were raised regarding the rezoning of highly productive rural land and the impact on rural communities. The details of the eight growth principles were also discussed.

RESOLVED
5/26/74
That the Cambridge Community Board:

a) Receives the report of Karen Saunders, Programme Manager – Strategic Growth Management titled "Growth Strategy Refresh Update" (ECM 11793939).

Councillor Kempthorn/Chairperson FitzPatrick

b) Provides feedback on the five key matters outlined in Appendix 2.

Chairperson FitzPatrick/Councillor Montgomerie

8 CAMBRIDGE CONNECTIONS UPDATE: DRAFT TRANSPORT PLAN FOR CONSULTATION

[Members Myers and Dromgool left the meeting at 8.34pm]

Since the Board's 15 September 2026 update, the project team has brought together the agreed strategic direction, Phase 3 technical work, previous community and stakeholder feedback, and a proposed 30-year programme of transport investment choices.

Elected Members considered the draft Plan and supporting information at a workshop on 7 October 2026.

Councillor Montgomerie and Growth, Strategy and Planning Director Katie Mayes presented the report, highlighting the costs associated with upgrading current and future bridge corridors. Thirty growth and population assumptions had been taken into account, together with modelling of the ageing population. Consultation periods and community engagement events were outlined, with feedback to inform the final draft for adoption by the end of the year. Future transport options, developments in technology and the locations of community pop-ups were discussed. The cost breakdown for the future bridge options and the timeframes for development of the plan were explained. The four quick wins for the project were outlined, along with priorities for intersection improvements.

RESOLVED
5/26/75
That the Cambridge Community Board receives the report of Katie Mayes, Growth, Strategy and Planning Director titled Cambridge Connections Update: Draft Transport Plan for Consultation [ECM 11749518].

Venter/ Minneē

9 2027-37 LONG TERM PLAN PROJECT UPDATE

The report provided the Cambridge Community Board with an update on progress toward the 2027-37 Long Term Plan (LTP).

Since the last update, Elected Members have considered the Infrastructure Strategy and the proposed approach to early community engagement. The work programme for the remainder of 2026 included three budgeting workshops, a final check-in and further

work on key strategies, policies and performance measures ahead of approvals before Christmas. A draft budget was expected to be completed by Christmas.

RESOLVED
5/26/76
That the Cambridge Community Board receives the report of Daisy Wills, Strategic Policy Advisor, titled '2027-37 Long Term Plan project update' (ECM number 11791750).

Councillor Kempthorne/Venter

10 SISTER CITIES ROCKETSPARK ANNUAL COSTS

The purpose of this report was for the Board to approve payment of the Rocketspark annual costs for the Cambridge Le Quesnoy Friendship Association website which were now due.
Rocketspark services the Cambridge Le Quesnoy Friendship Association Website, with annual costs of $249.50 for the website and $39.00 for the domain name.

RESOLVED
5/26/77
That the Cambridge Community Board
a) Receives the report of Debs Holmes, Governance Advisor, titled 'Sister Cities Rocketspark Annual Costs' (ECM11778636);
b) Approves the following annual expenses to be paid from the Sister Cities Reserve:
i. i. $39.00 plus GST for the Annual Website Domain Name
ii. ii. $249.50 plus GST for Annual Website fees

Councillor Montgomerie/Venter

11 CHAIRPERSON'S REPORT OCTOBER 2026

The Chairperson's report was included in the agenda.

RESOLVED
5/26/78
That the Cambridge Community Board receives the report of Charlotte Fitzpatrick, Chairperson Cambridge Community Board, titled Chairperson's Report October 2026 (ECM 11793891)

Councillor Kempthorne/Councillor Montgomerie



12 TREASURY REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2026

The report detailed the funds available to the Cambridge Community Board for the allocation of discretionary grants.

RESOLVED
5/26/79
That the Cambridge Community Board receive the report of Nada Milne, Financial Accountant titled Treasury Report - for the period ended 30 September 2026.

Councillor Kempthorne/Minneē

13 BOARD MEMBERS REPORT FROM MEETINGS ATTENDED ON BEHALF OF THE CAMBRIDGE COMMUNITY BOARD

Member Myers advised that a formal invitation from Mayor Pettit had been sent to the Mayor of Bihoro to receive a delegation during Fieldays next year. The invitation had been received, and confirmation is now pending.

Chairperson Fitzpatrick attended the Te Koo Utu Koohanga Reo 30th birthday celebration and participated in the Long Term Plan and Community Board Connections workshops.

Member Venter attended the Council meeting to present a petition on behalf of Pukekura Park residents. The Le Quesnoy delegation event was finalised, and Christmas decorations were being constructed. The Community Board was working with retailers on Christmas activities. The bench outside Good Union has been restored by a volunteer, and Cambridge Safer Communities has a new website and logo. A walk-through of the town was undertaken, with feedback received from retailers.

Member Minneē attended the CRG group for Cambridge Connections on behalf of Member Meyer and met with residents to discuss Cambridge Connections options. An update was also provided on the Armistice Working Group, with arrangements progressing well.

Councillor Kempthorne attended the Farmers' Market with Member Minneē and a karakia marking the commencement of strengthening works on the Cambridge water tower.



Councillor Montgomerie updated members on matters relating to the Long Term Plan and Cambridge Connections considered by Council and highlighted the upcoming review of the Easter Trading Policy and the Climate Change Strategy. Chairperson Fitzpatrick's participation in the Long Term Plan workshops was also acknowledged.

Chairperson C Fitzpatrick ended the meeting with a karakia whakamutunga.

There being no further business the meeting closed 8.51pm

CONFIRMED AS A TRUE AND CORRECT RECORD OF PROCEEDINGS

CHAIRPERSON: *(chairpersons signature added after the minutes have been confirmed at the next meeting)*

DATE: *(add date of meeting where confirmed)*

COMMUNITY BOARD MINUTES

Waipā DISTRICT COUNCIL

Cambridge Community Board

Time: 6.00pm

Date: 3 November 2026

Location: Kaipaki Room, 23 Wilson Street, Cambridge

PRESENT

Chairperson
C Fitzpatrick

Members
A Myers, S Dromgool; C Minneē, G Venter, Councillor P Kempthorne and Councillor MG Montgomerie

Chairperson C Fitzpatrick started the meeting with a karakia timatanga.

1 APOLOGIES

There were no apologies received.

2 DISCLOSURE OF MEMBERS' INTERESTS

Item 4 -	Chairperson Fitzpatrick -	The Cambridge Safer Community Charitable Trust
Item 4 -	Member Venter -	The Cambridge Safer Community Charitable Trust

LATE ITEM

In Appendix 2 and 3 of item 4 'Discretionary Fund Allocations 2026/27 Financial Year' the Te Koo Utu Koohanga Reo application from a previous funding round was circulated in the agenda. The correct application was circulated to the board members and added to the council website prior to the meeting.

RESOLVED
5/26/80
That the Cambridge Community Board approves the Te Koo Utu Koohanga Reo Discretionary Fund Application 2026/27 (ECM Number 11789532) to be received and considered at the Cambridge Community Board Meeting 3 November 2026, as

additional information to the report "Discretionary Fund Allocations 2026/27 Financial Year (ECM 11795897).

Councillor Kempthorne/Minneē

3 PUBLIC FORUM

Eileen Hawkins representing the Cambridge Safer Community Charitable Trust spoke to their funding application and the trusts' goal of helping people in the community using the funding to organise meetings for the community to connect.

Graeme Norvill representing the Roto-o-Rangi Memorial Hall spoke to their funding application and the repairs and maintenance on the hall, noting the efforts of community volunteers with recent improvements. The project is ongoing with priorities in improving disability access to the building and opening a side of the hall for more space.

Denley Hira representing Te Koo Utu Koohanga Reo presented their funding application to support upgrades to their playground, noting the requirement for a safety assessment. Denley also thanked Mayor Pettit and Chairperson Fitzpatrick for attending the 30-year celebration and presented photos of the work completed with a previous allocation from the board.

4 DISCRETIONARY FUND ALLOCATIONS 2026/27 FINANCIAL YEAR

[The meeting adjourned at 6.34pm and reconvened at 6.36pm]

Member Myers Chaired this item for the discussion and voting involving Cambridge Safer Community Charitable Trust
The purpose of this report was to allocate grants to discretionary fund applications.

The board discussed holding funding for ongoing board projects.

RESOLVED
5/26/81
That the Cambridge Community Board

a) Receives the report of Debs Holmes, Senior Governance Advisor, titled Discretionary Fund Allocations 2026/27 Financial Year (ECM 11795897);

b) Allocate grants from the Cambridge Community Board Discretionary Fund as follows:

COMMUNITY BOARD MINUTES

Waipā DISTRICT COUNCIL

Organisation	Amount Allocated (plus GST)
Cambridge Lifeskills Institute Trust Inc	*$1000.00*
Cambridge Repertory Society	*$1250.78*
Cambridge Safer Community Charitable Trust [Chairperson Fitzpatrick and Member Venter did not participate in discussion or voting on this item.]	*$2000.00*
Ko Wai Au Trust	*0*
La Leche League Cambridge	*$885.00*
Leamington Croquet Club Incorporated	*$500.00*
Roto-o-rangi Memorial Hall	*$5367.75*
Te Koo Utu Koohanga Reo	*$1700.00*

Dromgool/Minneē

Chairperson C Fitzpatrick ended the meeting with a karakia whakamutunga.

There being no further business the meeting closed 7.01pm

CONFIRMED AS A TRUE AND CORRECT RECORD OF PROCEEDINGS

CHAIRPERSON: *(chairpersons signature added after the minutes have been confirmed at the next meeting)*

DATE: *(add date of meeting where confirmed)*

COMMUNITY BOARD REPORT

Waipā DISTRICT COUNCIL

INFORMATION ONLY

To:	The Chairperson and Members of Cambridge Community Board
From:	Governance
Subject:	**DEPUTATION – Māori Ward Councillor**
Meeting Date:	17 November 2026

1 EXECUTIVE SUMMARY – WHAKARĀPOPOTOTANGA MATUA

The purpose of a deputation is to enable a person, group or organisation to make a presentation to a meeting on a matter or matters covered by that meeting's terms of reference.

The Waipā District Council, Māori Ward Councillor – Dale-Maree Morgan, will give a verbal presentation to the Cambridge Community Board.

2 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

That the Cambridge Community Board receives the verbal presentation from Māori Ward Councillor, Dale-Maree Morgan.

COMMUNITY BOARD REPORT

Waipā DISTRICT COUNCIL

To:	The Chairperson and Members of the Cambridge Community Board
From:	Strategic Policy Advisor
Subject:	**2027-37 Long Term Plan project update**
Meeting Date:	17 November 2026

1 PURPOSE - TAKE

The purpose of this report is to provide the Cambridge Community Board with an update on the 2027-37 Long Term Plan (LTP) project.

The report also provides an update on early engagement for the LTP, which is open until 22 November. The Board is invited to consider whether it wishes to have its say on behalf of the community through the survey on the Let's Talk Waipā page.

2 EXECUTIVE SUMMARY – WHAKARĀPOPOTOTANGA MATUA

This report updates the Cambridge Community Board on progress towards the 2027-37 Long Term Plan (LTP).

Elected Members held their first budgeting workshop on 22 October and gave positive feedback on both the baseline budget and the approach to prioritising the capital programme.

At the time of writing, further workshops are planned for 11 and 12 November. The 11th will focus on budget scenarios, capital programme investment sheets and maps, and community aspiration projects to inform the draft budget. The 12th will include an information session with the Local Government Funding Agency (LGFA) and a workshop on the draft Property Strategy. A verbal update on the outcomes will be provided at the meeting. Further sessions are planned for 26 November and 3 December, with the aim of Council approving a draft budget on 16 December.

Early community engagement is open and closes on 22 November. Feedback so far has come mostly from Te Awamutu and the western part of the district. Early themes include looking after existing assets first, growth paying its way and affordability. The Board is invited to have its say on behalf of the community through the 'What Matters Most Waipā' survey on the Let's Talk Waipā page, and to encourage Cambridge residents and groups to take part.

3 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

That the Cambridge Community Board:

a) ***Receives*** *the report of Daisy Wills, Strategic Policy Advisor, titled '2027-37 Long Term Plan project update' (ECM 11807634);*

b) ***[Provides/Does not provide]*** *feedback on the 'What matters most, Waipā' early engagement; and*

c) ***Delegates*** *to the Chairperson authority to finalise and lodge the Board's feedback by 22 November, reflecting the Board's discussion at this meeting.*

4 BACKGROUND – KŌRERO WHAIMĀRAMA

UPDATE SINCE THE LAST REPORT

Since the last update to the Cambridge Community Board, Elected Members held their first budgeting workshop on 22 October.

At the 22 October workshop, Elected Members were taken through the draft 2027-37 baseline budget and the proposed approach to prioritising the capital programme. The capital programme will be presented using a must/should/could do framework to support trade-off discussions. Elected Members gave positive feedback on both the baseline budget and the prioritisation approach. When asked for guidance on next steps, they requested further work on community aspiration and Cambridge Connections projects, with a view to presenting several rating scenarios to the community during consultation. Staff have taken this feedback on board, and it will be brought back to Elected Members on 11 November, as outlined below.

The primary purpose of the 11 November workshop is to seek guidance on Council's capital programme, which will enable staff to further develop the draft budget. On 11 November, Elected Members will discuss budget scenarios, the capital programme investment sheets and maps, and information on community aspiration projects to help them consider what to consult the community on.

The 12 November session will include a presentation from the Local Government Funding Agency (LGFA), a recap of the budget and refinements made since 22 October and a session on the draft Property Strategy. As budgeting is an iterative process, a further workshop is planned for 26 November and a final check-in for 3 December, with the aim of Council approving a draft budget on 16 December.

Community engagement

Engagement is now under way. Feedback so far has been light but thank you to everyone who has attended events and encouraged others to have their say. We have heard mostly from Te Awamutu and the west of the district, and Cambridge is currently under-represented. This may be because engagement is running alongside Cambridge Connections, which appears to be attracting more of the Cambridge community's

interest. Informal feedback from the Cambridge community has been largely supportive of designating a new bridge corridor. Feedback has been more mixed about the potential cost of a new bridge and the need to balance investment in an additional crossing with ongoing improvements, maintenance and investment across the existing transport network.

The survey live on our Let's Talk Waipā page starts with an open question on what matters most about Waipā's future. It then asks people to:

- **Rank priorities** – rank what matters most to least within each area of Council's work. For example, within community services and facilities, whether cemeteries or pools are more important.
- **Describe what value looks like** – share what would make them feel their rates are delivering value, and what Council must get right over the next 10 years.
- **Share views on service levels** – say whether Council could reduce some service levels to help limit rates increases, such as closing some public toilets or limiting opening hours at facilities like pools, and where Council should look first if it needs to find savings.
- **Consider user pays** – identify which services, facilities or projects, if any, they would be willing to pay more for.

The Board is invited to have its say on behalf of the community, drawing on its knowledge of Cambridge and what matters to the community it represents. The survey is open until 22 November on the Let's Talk Waipā page. Members are also invited to encourage residents and community groups to take part.

What we have heard so far

The summary below reflects the responses received to date, noting that we still have over two weeks to go:

- **Priorities**: Feedback indicates the current funding distribution across activities and services is about right.
- **Trade-offs:** Most people said their view on service levels depends on the service. Some would accept lower service levels to limit rates rises, with governance the area people would most readily accept less.

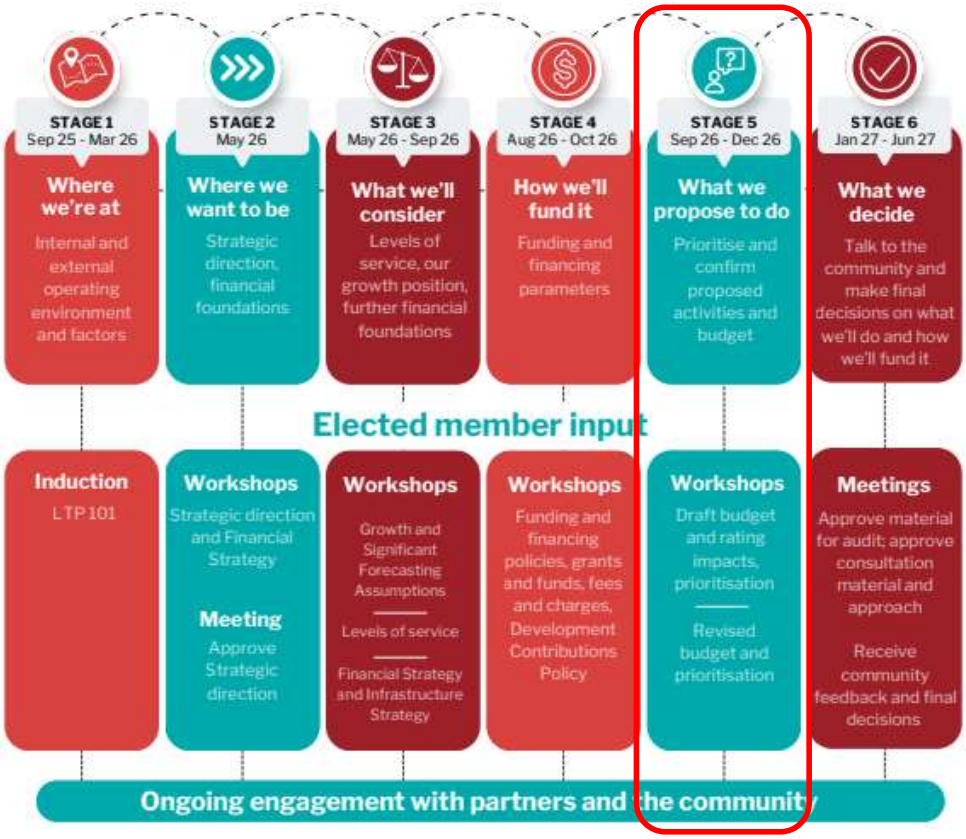
Common themes in the open comments were:

- **Look after what we have first** – the strongest theme, with concern about the condition of roads and a preference for maintenance over "nice to haves".
- **Growth should pay its way** – developers should meet a fair share of infrastructure costs.
- **Affordability and value for money** – recent rates rises were described as unsustainable, with questions about Council's own costs.
- **Fairness across the district** – including concerns about Te Awamutu and Pirongia, and traffic and a Cambridge bridge for Leamington.

- **Green space** – support for protecting green space.
- **User pays** – mixed views on user pays.

LTP WORKSHOPS UPDATE

The LTP roadmap below shows that the project is currently at stage 5: what Council proposes to do. The upcoming workshops will progressively develop the budgets and strategies that will inform the draft LTP. The current programme is summarised below, noting that some dates and workshop details are still being confirmed.



BUDGETING WORKSHOPS

Further budgeting workshops are planned between November and December. The workshops will examine the budgets in more detail and finalise budget positions, scenarios and potential consultation topics. Ongoing feedback from communities will be fed back to Elected Members through the workshops as engagement progresses to support conversations and inform budgeting decisions.

11 NOVEMBER WORKSHOP

- **Budget scenarios** – Elected Members will consider budget scenarios to support their thinking on what to consult the community on.

- **Capital programme investment sheets and maps** – more detailed information on the capital programme to support trade-off discussions and guidance on priorities.
- **Community aspiration briefs** – information on community aspiration projects to help Elected Members consider which projects, if any, to consult with the community on.

12 NOVEMBER WORKSHOP

- **Local Government Funding Agency (LGFA)** – a session from the LGFA to support discussion of the funding and financing context.
- **Draft Property Strategy** – building on earlier strategy workshops. Including it in this session allows Elected Members to consider the links and dependencies between the Property Strategy and the LTP.

UPCOMING WORKSHOP SCHEDULE

The current planned workshops for the LTP for 2026 are listed below. These dates and topics are **subject to change** and will be updated as required.

Date	Topic
26 November	▪ Budgeting workshop #3 ▪ Transitional Development Contributions Policy
3 December	▪ Final budget check in (if needed) ▪ Performance Management Framework and measures ▪ Community engagement feedback ▪ Draft Financial Strategy ▪ Draft Infrastructure Strategy ▪ Draft Stormwater Strategy (TBC) ▪ Draft Revenue and Financing Policy ▪ Consultation topics

8 NEXT ACTIONS

Action	Responsibility	By When
Attend LTP workshops	Community Board Chair	26 November 2026
Report back on project progress	Manager Strategy	Next meeting (8 December 2026)

Authored by Daisy Wills
STRATEGIC POLICY ADVISOR



Reviewed by Melissa Russo
MANAGER STRATEGY



Approved by Katie Mayes
GROWTH, STRATEGY AND PLANNING DIRECTOR

COMMUNITY BOARD REPORT

Waipā DISTRICT COUNCIL

To:	The Chairperson and Members of the Cambridge Community Board
From:	Strategic Policy Advisor
Subject:	**Easter Sunday Shop Trading Policy Submission**
Meeting Date:	17 November 2026

1 PURPOSE - TAKE

The purpose of this report is to inform the Cambridge Community Board that public consultation is open on the draft Easter Sunday Shop Trading Policy and to invite the Board to consider whether it wishes to make a submission.

2 EXECUTIVE SUMMARY – WHAKARĀPOPOTOTANGA MATUA

The draft Easter Sunday Shop Trading Policy is open for public consultation following approval from Council on 28 October 2026.

The Cambridge Community Board is provided with the publicly available information and is invited to consider whether it wishes to provide a submission as part of the public consultation, which closes on 2 December 2026.

3 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

That the Cambridge Community Board:

a) ***Receives*** *the report of Daisy Wills – Strategic Policy Advisor titled Easter Sunday Shop Trading Policy Submission [ECM Number 11806627];*

b) ***[Makes/Does not make]*** *a submission to the Easter Sunday Shop Trading Policy consultation; and*

c) ***Delegates*** *to the Chairperson authority to finalise and lodge the Board's submission by 2 December 2026, reflecting the Board's discussion at this meeting.*

4 BACKGROUND – KŌRERO WHAIMĀRAMA

The draft Easter Sunday Shop Trading Policy and Statement of Proposal were presented to Council on 28 October 2026 to approve them for public consultation using the Special Consultative Procedure.

Council approved the documents for public consultation. Appendices 1 and 2 include the published Statement of Proposal and policy for consultation.

Section 5A of the Shop Trading Hours Act 1990 allows councils to adopt a local policy permitting shops to open on Easter Sunday. If a policy is adopted, shop employees will have the right to refuse to work on Easter Sunday without adverse treatment. The policy would not change the rules for selling alcohol on Easter Sunday, which continue to be set by the Sale and Supply of Alcohol Act 2012.

Under section 52 of the Local Government Act 2002, the role of a community board includes representing and advocating for the interests of its community and considering and reporting on any matter of interest to it. The Board may wish to make a submission on the draft Easter Sunday Shop Trading Policy.

The draft policy may be of particular interest to the Cambridge community, given the importance of retail, hospitality and visitor activity to the Cambridge town centre.
Key dates for the consultation are:

- Consultation opened: Monday, 2 November 2026
- Consultation closes: Wednesday, 2 December 2026
- Hearings: Wednesday, 27 January 2027
- Deliberations: Wednesday, 27 January 2027 and Thursday, 28 January 2027 (if required)
- Adoption (if supported): Wednesday, 10 February 2027

To meet the closing date, it is recommended that the Board delegates authority to the Chairperson to finalise and lodge its submission, reflecting the Board's discussion at this meeting. As the consultation uses the Special Consultative Procedure, the Board may also ask to speak to its submission at the hearing.

The Board has two options: make a submission (Option 1) or not make a submission (Option 2). Making a submission allows the Board to put forward the views of the Cambridge community for Council to consider during deliberations.

5 APPENDICES - ĀPITITANGA

No:	Appendix Title
1	Draft Easter Sunday Shop Trading Policy Statement of Proposal (ECM 11789314)
2	Draft Easter Sunday Shop Trading Policy (ECM 11789313)

Waipā DISTRICT COUNCIL



Daisy Wills
STRATEGIC POLICY ADVISOR



Reviewed by Melissa Russo
MANAGER STRATEGY



Approved By Katie Mayes
DIRECTOR GROWTH, STRATEGY AND PLANNING

APPENDIX 1

Draft Easter Sunday Shop Trading Policy Statement of Proposal (ECM 11789314)



Waipā DISTRICT COUNCIL

Statement of proposal

Easter Sunday Shop Trading Policy

This Statement of Proposal has been prepared for consultation under section 83 of the Local Government Act 2002 and Part 2, Subpart 1 of the Shop Trading Hours Act 1990.

0800 WAPADC (924 723) waipadc.govt.nz /WaipaDistrictCouncil

Document Set ID: 11789314
Version: 8, Version Date: 29/10/2026

Easter Sunday Shop Trading Policy

Background

In 2016, the Government changed the Shop Trading Hours Act 1990 (the Act) to allow territorial authorities to decide whether shops in their district, or parts of their district, may open on Easter Sunday. Before this change, most shops across New Zealand were required to remain closed on Easter Sunday, unless they met one of the limited exemptions in the Act.

Waipā District Council considered this matter in 2017 and consulted with the community on whether a local Easter Sunday Shop Trading Policy should be adopted. At that time, the community feedback indicated that there was not support for introducing a policy, and Council did not adopt one.

Council is now testing community views again. If adopted, a new Easter Sunday Shop Trading Policy would allow shops in Waipā to choose whether to open on Easter Sunday. It would not require any shop to open, and it would not require any employee to work.

The proposal

Council is considering whether to adopt an Easter Sunday Shop Trading Policy. If adopted, the policy would allow shops across the district to open on Easter Sunday if they choose to.

If adopted, the policy would only apply to Easter Sunday. It would not apply to Good Friday, Christmas Day, Anzac Day before 1pm, or Easter Monday. Good Friday would remain a restricted trading day, and Easter Monday would remain a public holiday.

What Council can and cannot decide

Under the Shop Trading Hours Act 1990, Council can decide whether to have a local policy that allows Easter Sunday shop trading across the district or in specific parts of the district. Council cannot require shops to open, control which types of shops may open, or set opening hours for shops that choose to trade.

If adopted, the policy would not override other legal requirements. For example, alcohol licensing requirements under the Sale and Supply of Alcohol Act 2012 would continue to apply.

Employee rights

The Shop Trading Hours Act 1990 protects shop employees rights around work on Easter Sunday. All shop employees have the right to refuse to work on Easter Sunday and do not need to give a reason. Employers cannot compel an employee to work on Easter Sunday or treat

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them adversely because they refuse to work. Employers must follow the notice requirements in the Act if they want an employee to work on Easter Sunday.

This means that, even if Council adopts a policy allowing Easter Trading in Waipā, individual employees would have the choice not to work that day. If an employer compels an employee to work or treats them adversely because they refuse, the employee may raise a personal grievance under the Employment Relations Act 2000.

Easter Sunday is not a public holiday, so employees who work on the day are not entitled to a time-and-a-half pay and a day in lieu.

Shops that can already open

Some shops are already able to open on Easter Sunday under existing legislation, subject to specific conditions.

Shops that can open under existing legislation and without an Easter Sunday Shop Trading Policy include:

- Small grocery shops (e.g. dairy, superette or fruit and vegetable shop)
- Service stations
- Takeaway bars, restaurants or cafes
- Duty free stores
- Shops providing services, rather than selling goods (e.g. video rental stores, hairdressers)
- Real estate agencies
- Pharmacies
- Garden centres
- Shops at any public transport terminal or station
- Shops in premises where an exhibition or show is taking place
- Shops primarily selling only souvenirs.

We are seeking feedback on whether other shops across the district should also be able to choose to open on Easter Sunday through adoption of the policy.

Options

There are two options being considered:

Option 1: Adopt an Easter Sunday Shop Trading Policy district-wide

Shops in the Waipā district could choose whether to open on Easter Sunday. Employees would retain the right to refuse to work.

Option 2: Do not adopt an Easter Sunday Shop Trading Policy

The current approach would continue. Most shops would remain closed on Easter Sunday unless they already meet an exemption under the Shop Trading Hours Act 1990.

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What happens next

Council is seeking feedback from the community before making a decision. Feedback will help Council decide whether an Easter Sunday Shop Trading Policy should be adopted in Waipā.

After consultation closes, Council will consider all feedback received. People who wish to speak to their submission will have the opportunity to do so at a hearing on Wednesday, January 27.

Have your say

We want to know what you think. Should shops across the district be able to choose whether to open on Easter Sunday?

Submissions open on Monday, November 2 and close at 5pm Wednesday, December 2.

You can make a submission:

Online:
letstalk.waipadc.govt.nz

Email:
letstalk@waipadc.govt.nz

Post to:
Waipā District Council
Attn: Easter Sunday Trading submission
Private Bag 2402
Te Awamutu 3840

Delivered to:
Waipā District Council, 101 Bank St,
Te Awamutu

Waipā District Council, 23 Wilson St,
Cambridge

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APPENDIX 2

Draft Easter Sunday Shop Trading Policy (ECM 11789313)

Easter Sunday Shop Trading Policy

[Date]

Waipā DISTRICT COUNCIL

Document Set ID: 11789313
Version: 12, Version Date: 14/10/2026

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DRAFT

First adopted:	
Revision dates/version:	-
Next review date:	*TBC (no later than 5 years after it comes into force or as required)*
Engagement required:	*Special Consultative Procedure*
Document number:	*11789313*
Associated documents:	-
Policy owner:	*Strategy*

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Version: 12, Version Date: 14/10/2026

Easter Sunday Shop Trading Policy

1. Purpose

1.1. The purpose of the Waipā District Easter Sunday Shop Trading Policy is to enable shops within the Waipā district to open on Easter Sunday if they choose to do so.

2. Legislative authority

2.1. This Policy is made under **Part 2 of the Shop Trading Hours Act 1990.**

3. Definitions

3.1. **The Act** means the Shop Trading Hours Act 1990

Shop has the same meaning as the Act.

4. Application

4.1. This Policy applies to all areas within the Waipā district, as shown in **Appendix 1.**

5. Policy statement

5.1. All shops within the Waipā District **may open on Easter Sunday.**

Related information

1. In accordance with the Act, this Policy:
    a. does **not permit only certain types of shops to open;**
    b. does **not restrict or set shop opening hours;**
    c. does **not impose conditions on shop trading;**
    d. does **not require any shop to open;**
    e. does **not override other legislation,** including the Sale and Supply of Alcohol Act 2012; and
    f. does **not regulate employment relationships or enforce employee rights,** which are set out in the Act.
2. Shop employees have the **right to refuse to work on Easter Sunday** without providing a reason and without adverse consequences, in accordance with the Act.
3. Employers must comply with all obligations under the Act, including notifying employees of their right to refuse to work on Easter Sunday.
4. Enforcement of Easter Sunday shop trading is undertaken by central government, currently by the Ministry of Business, Innovation and Employment, under the Act. Council does not have enforcement powers under this Policy.
5. This Policy will be reviewed within five years of adoption, in accordance with the Act.

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Appendix 1: Area where this Policy applies

This Policy applies to all areas within the Waipā district boundary shown on the map below.

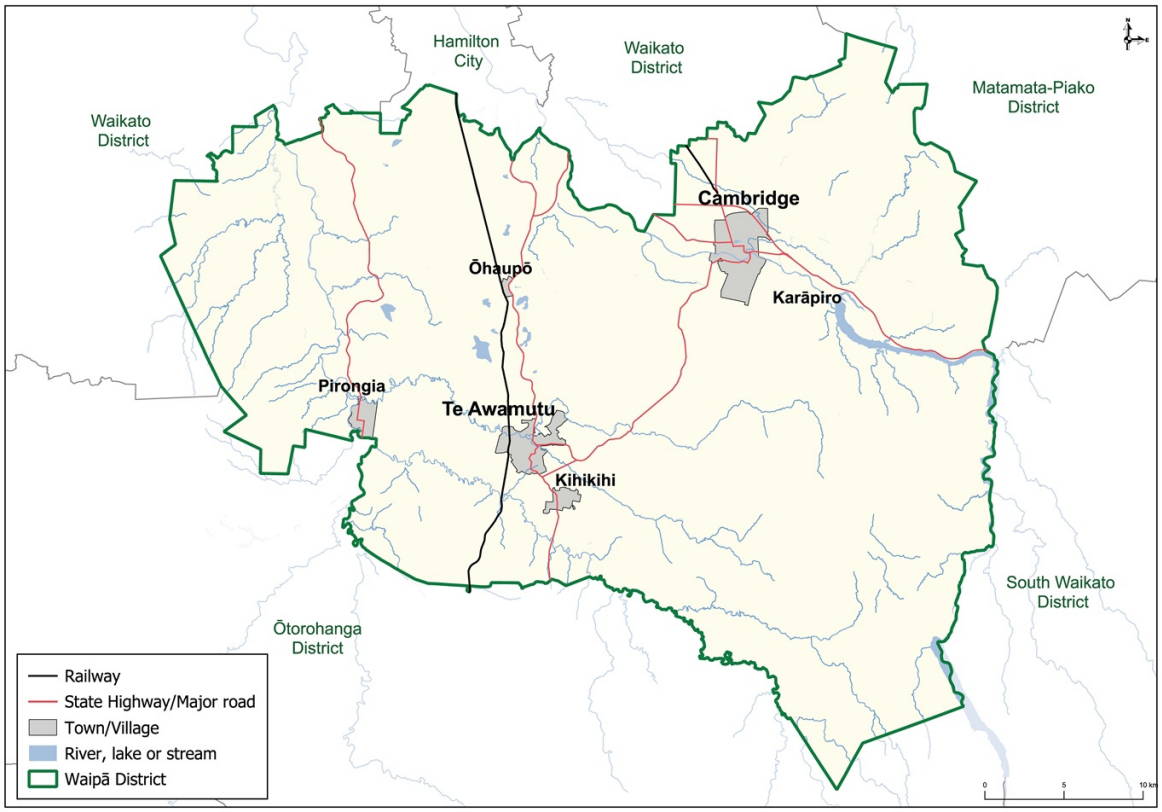


Figure 1: Waipā district boundary

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COMMUNITY BOARD REPORT

Waipā DISTRICT COUNCIL

To:	The Chairperson and Members of Cambridge Community Board
From:	Growth, Strategy and Planning Director
Subject:	**Cambridge Connections Update and Request for Feedback on Draft Transport Plan for Consultation**
Meeting Date:	17 November 2026

1 EXECUTIVE SUMMARY – WHAKARĀPOPOTOTANGA MATUA

This report updates the Cambridge Community Board on the draft Cambridge Connections Transport Plan now approved for consultation.

At its October meeting, the Community Board was advised that the draft Cambridge Connections Transport Plan would be presented to the Growth, Strategy and Planning Committee on 22 October 2026 to seek approval for public consultation. The Committee subsequently approved the draft Transport Plan for consultation. Consultation opened on 27 October 2026 and closes at 5pm on 22 November 2026.

The Draft Transport Plan sets a proposed 30-year direction for Cambridge's transport network and seeks feedback on a programme of investment choices grouped into short, medium and long term improvements. The proposed improvements include making better use of existing roads, improving walking and cycling connections, improvements to public transport, managing parking better, keeping freight and through-traffic on the right routes and planning ahead for future river-crossing needs.

As consultation remains open at the time of this meeting, a verbal update on participation and emerging feedback themes will be provided to the Board.

The Board is invited to consider whether it wishes to provide formal feedback on the draft Transport Plan and, if so, agree arrangements for finalising and submitting that feedback before consultation closes.

Figure 1 shows where we are on the project journey:

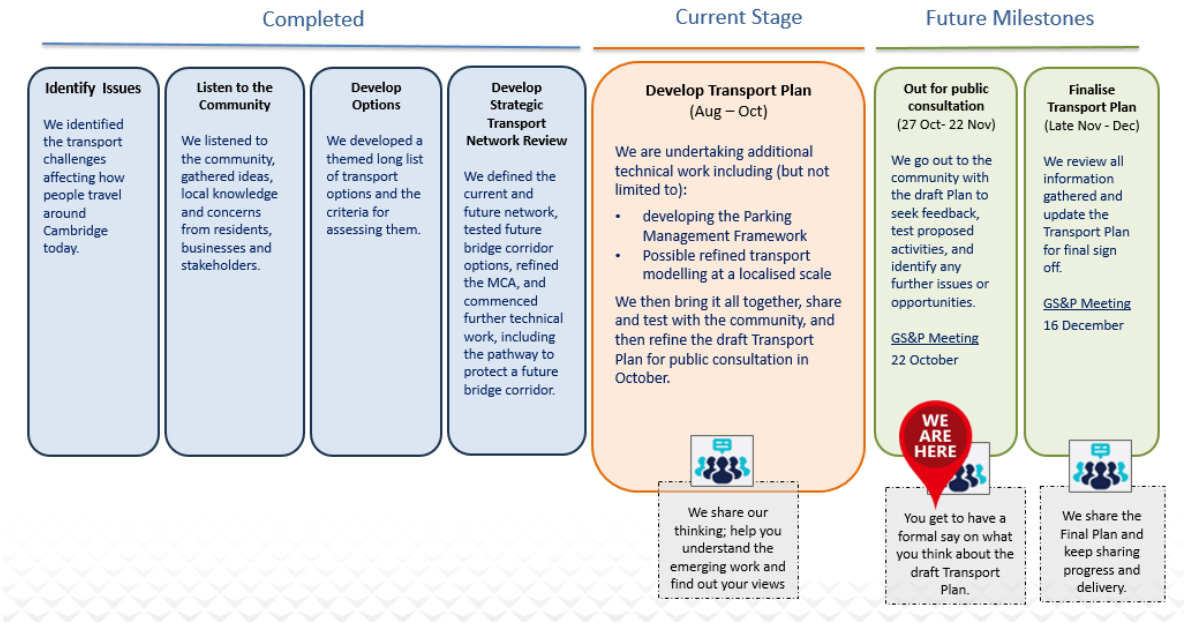


Figure 1: Cambridge Connections Project Stages

2 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

That the Cambridge Community Board:

a) *receives the report of Katie Mayes, Growth, Strategy and Planning Director titled Cambridge Connections Update and Request for Feedback on Draft Transport Plan for Consultation [ECM 11749521]; and*

b) *agrees to not give formal feedback on Cambridge Connections Draft Transport Plan; OR agrees to give formal feedback on the Cambridge Connections Draft Transport Plan, and delegates authority to Cambridge Community Board Member _____, to prepare and finalise the community board's feedback to the Cambridge Connections Draft Transport Plan before feedback closes at 5pm on 22 November 2026, in consultation with the community board members.*

3 COMMENTARY - KŌRERO

BACKGROUND

At its meeting on 22 October 2026, the Growth, Strategy and Planning Committee approved the Cambridge Connections Draft Transport Plan for public consultation. The approved draft reflects the strategic direction, technical assessments, previous community and stakeholder feedback, Community Reference Group input and Elected Member direction developed through the project phases for the development of the transport plan.

The Draft Transport Plan sets out proposed short-, medium- and long-term improvements over a 30 year period including for improving public transport, safer walking and cycling connections, parking management and improvements to key routes across the town.

The draft Transport Plan also looks at whether Cambridge may need additional river-crossing capacity in the future and, if so, where that might best be located. Elected Members identified Mid-West Corridor A as the preferred corridor option for public consultation.

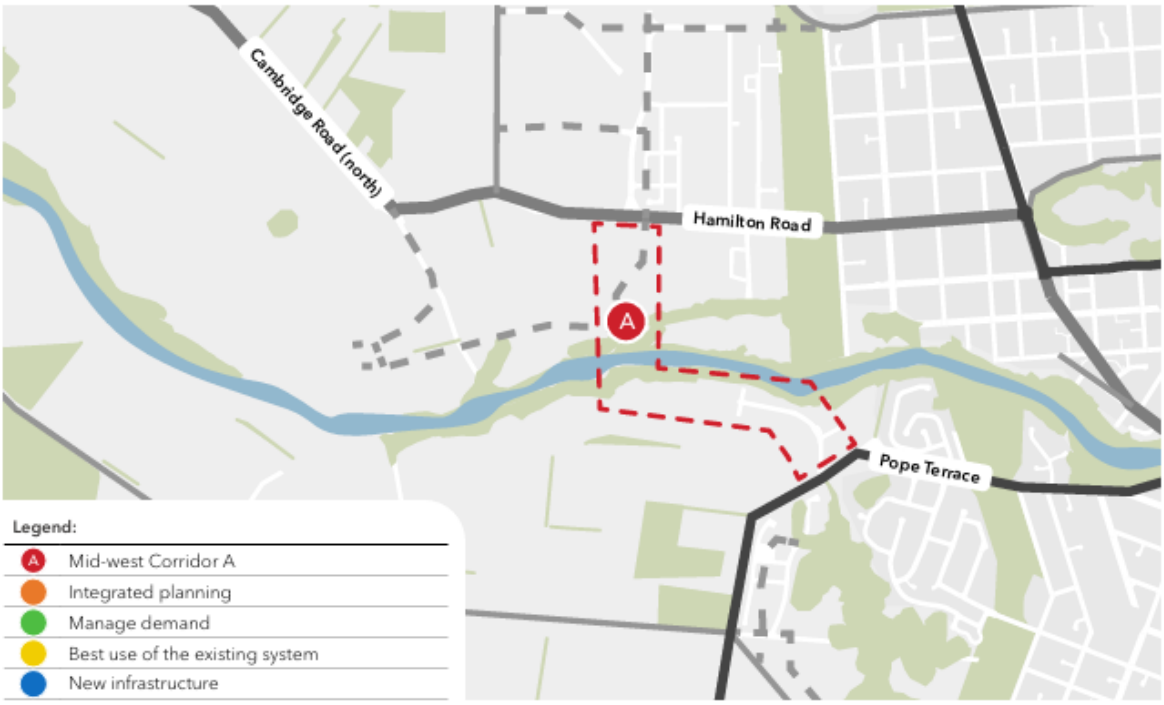


Figure 2: Mid-west Corridor A indicative location

The Draft Transport Plan provides two pathways for planning for a possible third bridge in the future:

- **Pathway 1:** Designate a bridge corridor and build a third bridge or
- **Pathway 2:** Designate a bridge corridor for a possible third bridge and upgrade the existing transport network.

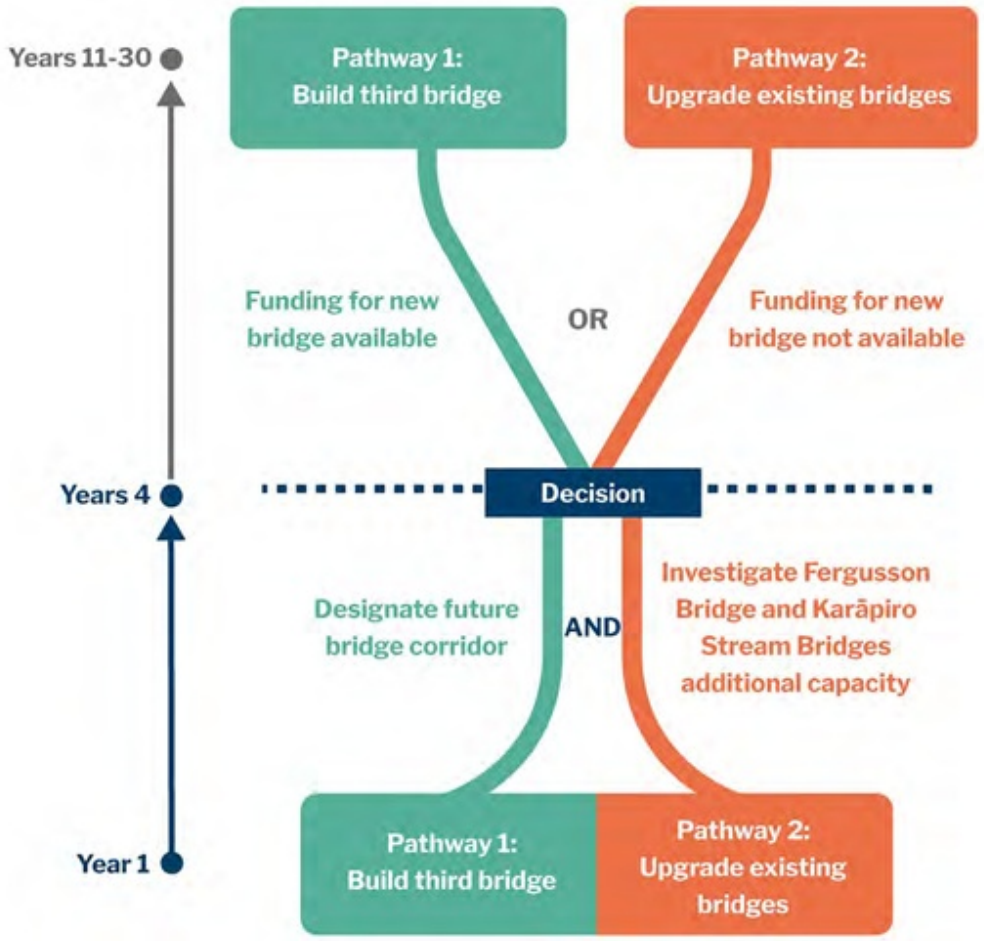


Figure 3: Delivery pathways for a bridge corridor

For the first three years, the same planning and investigation work is proposed to happen under either pathway. This includes protecting a possible bridge corridor. Council does not need to decide now whether to build a bridge or how much to invest in the long term. Around year four, once the designation process is complete, Council will need to consider which pathway is best for Cambridge's future.

To implement the draft Transport Plan, future funding and delivery decisions will be made through the 2027–37 Long Term Plan, the Regional Land Transport Plan and subsequent business cases and project approvals.

PUBLIC CONSULTATION

Public consultation opened on 27 October 2026 and closes at 5pm on Sunday, 22 November 2026. The consultation asks the community to consider the overall direction and priorities in the Draft Transport Plan, including how Council should sequence investment across road and intersection improvements, bus services, walking and cycling connections, parking management and a possible future third river crossing.

Key questions to guide the consultation include:

1. **Public transport** – would the improvements to public transport in the draft Transport Plan make it easier to leave your car at home more often? If not, what would?
2. **Walking and cycling** – would the activities outlined in the plan make it easier and safer for you to walk, cycle or scoot around Cambridge? If not, what would?
3. **Parking** – how well do you think parking currently works in Cambridge, and what would you change?
4. **Key corridors** – we think work to improve corridor one (Pope Terrace, Cook Street and Shakespeare Street) and corridor three (Victoria Street, between Queen Street and Hamilton Road) are the priorities over the next three years. Do you agree and if so, why? If not, what corridor do you think is the highest priority?
5. **Preferred bridge corridor** – what are your thoughts on a mid-west corridor as the potential location for any future bridge?
6. **Bridge pathways** – there are two pathways we can consider. Pathway 1 is to build a third bridge. Pathway 2 is to upgrade existing bridges. What pathway would you choose and why?
7. **Other feedback** – what other feedback would you like to give on the draft Transport Plan?

A range of engagement opportunities have been undertaken and are planned, including online and paper feedback, community events across Cambridge, Leamington and surrounding rural areas, and targeted discussions with stakeholder groups. Consultation is being coordinated with early engagement on Council's 2027–37 Long Term Plan so the community can consider transport priorities alongside affordability and other Council investment choices.

As consultation is still underway when this report is considered, participation information and emerging themes available at the time will be presented to the Board at the meeting. Final themes will be confirmed after consultation closes and all feedback has been collated and analysed.

It is noted that the Draft Transport Plan is not a statutory plan and therefore does not require a Special Consultative Procedure under the Local Government Act 2002, including hearings and deliberations.

HOW TO PROVIDE FEEDBACK

Feedback can be submitted by Sunday 5pm, Sunday, November 22:

- **Online:** waipadc.govt.nz/cc-feedback. Read the draft Transport Plan and summary document, and make a submission at letstalk.waipadc.govt.nz/cc-feedback
- **Email:** cambridgeconnections@waipadc.govt.nz

- **In person:** Attend a community event in Cambridge, Leamington or the surrounding rural areas. Find details at letstalk.waipadc.govt.nz/cambridge-connections/whats-on
- **On paper:** Pick up or return a feedback form at the Council office or Cambridge Library, 23 Wilson Street, Cambridge. Forms will also be available at community events.

NEXT STEPS

Action	Due by
Public consultation closes	5pm, 22 November 2026
Collate and analyse feedback and identify proposed changes to the Draft Transport Plan	Late November 2026
Elected Member workshop to consider consultation feedback and provide guidance on the final Transport Plan	2 December 2026
Seek approval to adopt the final Cambridge Connections Transport Plan	Growth, Strategy and Planning Committee, 16 December 2026



Katie Mayes
GROWTH, STRATEGY AND PLANNING DIRECTOR

COMMUNITY BOARD REPORT

Waipā DISTRICT COUNCIL

To:	The Chairperson and Members of the Cambridge Community Board
From:	Transportation Planner
Subject:	**District Wide Parking Management Framework**
Meeting Date:	17 November 2026

1 PURPOSE - TAKE

The purpose of this report is to update the Cambridge Community Board on development of a district-wide parking management framework, building on the work for the Cambridge Connections parking objectives, town centre parking hierarchy and parking management guidance. This report provides an update and an opportunity for feedback for the district parking framework, noting the Board's previous parking feedback for the draft Cambridge Connections Transport Plan.

Specific questions the Board may want to consider are:

- How well current parking arrangements support access to Leamington town centre, and how the town centre parking hierarchy could guide any future parking management if evidence shows that changes are needed.
- What other data and information should Council collect to understand local parking demand and issues?
- Which other key stakeholders should Council consult on the draft parking management framework?

2 EXECUTIVE SUMMARY – WHAKARĀPOPOTOTANGA MATUA

Following the parking management work completed for Cambridge Connections, Council is developing a district-wide parking management framework to provide a consistent approach to parking across Waipā's towns, villages and other key locations such as at around schools and sports grounds.

The framework builds on the Cambridge Connections parking objectives, parking hierarchy and parking management guidance prepared for the draft Cambridge Connections Transport Plan.

An elected member workshop held on 16 September 2026 indicated broad support for the framework, including applying the town centre parking hierarchy across commercial areas, providing guidance for other locations experiencing parking pressure and using data and evidence to identify when parking management changes may be required.

Following the workshop, the next step was to seek feedback from Community boards, the Pirongia Ward Committee and Chambers of Commerce for the development of the framework.

This includes any issues and areas that may require parking guidance, what other data and information Council should collect to understand local parking demand and issues and any other key stakeholders to consult for the draft management framework.

2 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

That the Cambridge Community Board

a) Receives the report of Rachel Algar, Transportation Planner titled District Wide Parking Management Framework [ECM: 11795979];

b) Provides feedback on:

1. *How well current parking arrangements support access to Leamington town centre, and how the town centre parking hierarchy could guide any future parking management if evidence shows that changes are needed.*
2. *What other data and information should Council collect to understand local parking demand and issues?*
3. *Which other key stakeholders should Council consult on the draft parking management framework?*

3 BACKGROUND – KŌRERO WHAIMĀRAMA

A Parking Management Framework is being developed to provide a district-wide approach to parking in towns, villages and key locations. It will bring together parking objectives, guidance for town centres and other locations, a parking management 'toolbox', evidence-based triggers for change, data and monitoring requirements, and engagement principles.

The scope and purpose of the district wide parking framework includes:

- Providing a consistent approach across the district (Waipā's towns, villages and key areas)
- Building on the Cambridge Connections work - five parking objectives & town centre parking hierarchy
- Providing guidance for how parking could be managed at other locations e.g. residential areas, industrial areas

- Recognising the needs of different users e.g. shoppers, workers, visitors, bus users, residents, mobility users and service vehicles
- Considering parking for different modes - vehicles, buses, mobility, loading zones, motorcycles, cycles and micromobility and
- Providing guidance for when to make changes, supported by data and evidence

Elected Member Workshop – 16 September 2026

An elected member workshop was held on 16 September to seek guidance for a district wide parking management framework. Specifically, what is covered in the framework, the different location types, tools for managing parking demand and the approach for monitoring parking demand.

At the workshop elected members indicated broad support for a district-wide framework (emphasising 'vibrant towns') and applying the parking hierarchy across the district's commercial areas as well as parking guidance in other areas such as recreation and sporting facilities, schools, and locations experiencing parking pressure.

Feedback also supported evidence-led data driven triggers to determine when parking management action is needed and issues such as lighting, security, mobility access, truck parking, safe road space around recreation facilities and easily understood signage when parking restrictions apply were priorities for the framework to address. Feedback also noted consultation on a district-wide parking management framework to include developers, Grey Power, schools, sports groups, heavy transport users as well as the wider community.

Parking Management Objectives

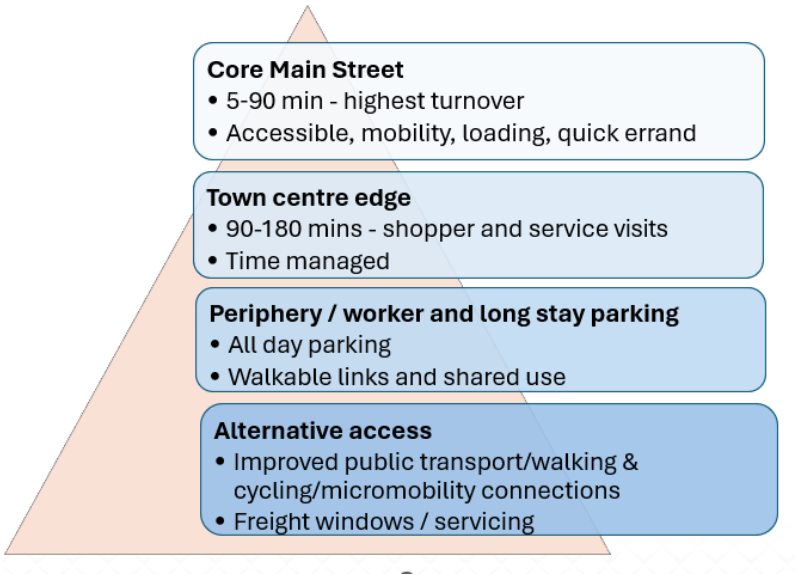
The Cambridge Connections transport plan work has shaped 5 parking objectives and a parking hierarchy approved at the Strategic Planning and Policy Committee on 3 June 2026 (now the Growth Strategy and Planning Committee). It is proposed that the District Parking Management Framework would apply those objectives across the district as well as guide parking matters that inform the Cambridge Connections Transport Plan.

The approved parking management objectives are:

1. We have vibrant town centres.
2. We have the right parking in the right places.
3. We have travel choices that reduce parking demand.
4. We have safe and accessible parking facilities.
5. We have a consistent and easy-to-understand parking system.

Town centre parking hierarchy

The town centre parking hierarchy is:



The town centre parking hierarchy sets priorities for how parking should be used. It gives highest priority to accessible, mobility, loading and quick errand parking and short-stay customer and visitor parking close to shops and services. Long-stay and worker parking is generally located further from the centre, helping ensure the most convenient spaces remain available for people making shorter visits.

The town centre parking hierarchy was developed as part of the Cambridge Connections work. It is proposed that it also be applied to town centres and other commercial areas across the district, including Leamington, which currently has no parking restrictions. The Board is asked to consider how well current parking arrangements support access to Leamington town centre, and how the hierarchy could guide any future parking management if evidence shows that changes are needed.

How we will collect data about parking use

Council is currently trialling camera-based parking technology to better understand how parking spaces are used, including how long vehicles remain parked and which locations experience the highest demand.

The trial is being undertaken for data-gathering purposes and will not be used for parking enforcement. Initial data collection will focus on town centres and villages.

Other available information includes parking enforcement data, customer requests and results from the resident satisfaction survey and foot traffic data. The Board is invited to identify any other data and information requirements for monitoring parking demand.

4 SIGNIFICANCE & ENGAGEMENT – KAUPAPA WHAI MANA ME NGĀ MATAPAKINGA

Staff have considered the key considerations under the Significance and Engagement Policy, particularly sections 7 and 8, and assessed this matter as having a low level of significance.

This report seeks additional local feedback, building on the Board's previous Cambridge Connections input. It does not seek approval of the framework or decisions on specific parking management changes.

5 OTHER CONSIDERATIONS – HEI WHAIWHAKAARO

Council's Vision and Strategic Priorities

The proposed framework supports Council's vision and strategic priorities by contributing to vibrant and connected communities, safe and accessible places, and consistent, evidence-based management of public parking assets.

Legal and Policy Considerations – Whaiwhakaaro ā-Ture

Staff confirm that the development of the parking framework complies with Council's legal and policy requirements.

Financial Considerations – Whaiwhakaaro ā-Pūtea

No new funding decision is sought through this report. Development of the framework will be undertaken within existing budgets. Implementation is dependent on LTP budget provision.

Risks - Tūraru

There are no known significant risks associated with receiving this report and providing feedback.

Iwi and Mana Whenua Considerations - Whaiwhakaaro ki ngā Iwi me ngā Mana Whenua

Iwi and mana whenua engagement will be invited to provide input during the development of the framework.

Climate Change – Hurihanga Āhuarangi

A consistent parking management approach can support more efficient use of existing parking, improve access to public transport and active modes, and help manage parking demand.

6 NEXT ACTIONS

Action	Responsibility	By When
Seek feedback from Community Boards, Pirongia Ward Committee and Chambers of Commerce	Transportation Planner	October November
Collect data on how parking is currently used	Transportation Planner	October - November
Draft the parking framework	Transportation Planner	November
Elected member workshop for draft framework (tbc)	Transportation Planner	tbc
Seek feedback on the draft framework	Transportation Planner	tbc
Final draft district parking framework for approval	Transportation Planner	tbc

7 APPENDIX - ĀPITITANGA

No:	Appendix Title
1	Map: Cambridge



Prepared by Rachel Algar
TRANSPORTATION PLANNER



Reviewed by Bryan Hudson
TRANSPORTATION MANAGER



Approved by Nick Murphy
COMMUNITY DELIVERY DIRECTOR

APPENDIX 1

Map: Cambridge town area



COMMUNITY BOARD REPORT

Waipā DISTRICT COUNCIL

To:	The Chairperson and Members of the Cambridge Community Board
From:	Governance
Subject:	**Schedule of Meetings 2027**
Meeting Date:	17 November 2026

1 PURPOSE - TAKE

The purpose of this report is to adopt a schedule of meetings of the Cambridge Community Board for the 2027 calendar year.

2 EXECUTIVE SUMMARY – WHAKARĀPOPOTOTANGA MATUA

Clause 19 (6) Schedule 7 of the Local Government Act 2002 states that a local authority may adopt a schedule of meetings for a period considered appropriate and that this schedule may be amended.

The schedule proposes that the Cambridge Community Board meet every month excluding January and July.

3 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

That the Cambridge Community Board

a) Receives the report 'Schedule of Meetings 2027 (ECM 11806093) of Debs Holmes, Governance Advisor, and

b) Adopts the following schedule of meetings for 2027 commencing at 6.00pm –

Tuesday 9 February
Tuesday 9 March
Tuesday 6 April
Tuesday 18 May
Tuesday 22 June
Tuesday 17 August
Tuesday 21 September
Tuesday 19 October
Tuesday 16 November
Tuesday 7 December

c) *Delegates, pursuant to clause 32 of schedule 7 to the Local Government Act 2002, separately to both the Chief Executive and Acting Deputy Chief Executive the authority to alter (including adding to, removing or rescheduling) the schedule of ordinary meetings as specified in the Schedule of Meetings adopted under recommendation b), in consultation with the Chair of the Cambridge Community Board.*

4 BACKGROUND – KŌRERO WHAIMĀRAMA

Clause 19 (6) Schedule 7 of the Local Government Act 2002 (LGA) states that a local authority may adopt a schedule of ordinary meetings for a period considered appropriate and that this schedule may be amended. Notification of the schedule, or an amendment, will constitute notification to members of every meeting on the schedule, or the amendment.

This schedule does not replace the requirements under the Local Government Official Information and Meeting Act to publicly notify every meeting.

The Cambridge Community Board traditionally meets on the third Tuesday of every month except January and July. The recommendation moves the meetings in the first half of the year to fit around the expected timing for the Long Term Plan consultation and Fieldays.

The community board is not required to adopt a schedule of ordinary meetings, but under clause 19 of the LGA and standing orders, members must be notified of the next meeting at least 14 days prior, except in the case of extraordinary and emergency meetings.

D Holmes

Debs Holmes
Governance Advisor

COMMUNITY BOARD REPORT

Waipā DISTRICT COUNCIL

INFORMATION ONLY

To:	The Chairperson and Members of Cambridge Community Board
From:	Financial Accountant
Subject:	**Treasury Report for the period ended 31 October 2026**
Meeting Date:	17 November 2026

1 EXECUTIVE SUMMARY – WHAKARĀPOPOTOTANGA MATUA

The report details the funds available to the Cambridge Community Board for the allocation of discretionary grants.

2 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

That the Cambridge Community Board receive the report of Nada Milne, Financial Accountant titled Treasury Report - for the period ended 31 October 2026.

3 COMMENTARY - KŌRERO

Discretionary Grants – funds of $8,504.99 have been committed from the prior year with $125.00 paid to date. Funds of $9,300.00 have been committed from the current year, leaving an uncommitted balance of $18,200.00.

Sister Cities

The Sister City Reserve Balance Report for the period ended 31 October 2026. Funds of $28,995.37 are committed from the prior year with $1,718.24 paid to date. Funds of 3,978.50 have been committed for the current year with $939.50 paid to date. There is a balance of $12,957.46 in uncommitted funds.

NADA MILNE
FINANCIAL ACCOUNTANT

Reviewed by Brett Brinkworth
MANAGER FINANCE

CAMBRIDGE COMMUNITY BOARD
DISCRETIONARY GRANTS

Balance as at 1 July 2026	8,504.99	
2026/27 Allocation from Council	27,500.00	
		36,004.99
Revenue		
	-	
		-
Less Committed Projects	17,804.99	
		17,804.99
Uncommitted funds		**18,200.00**

Summary of Uncommitted Funds

Annual Grants	18,200.00
	18,200.00

CAMBRIDGE COMMUNITY BOARD

Commitments 2026/27	**Resolution No**	**Committed**	**Expenditure**	**Balance**
Community Board Awards	5/26/60	2,500.00	-	2,500.00
ANZAC Day 2027	16/26/69	6,800.00	-	6,800.00
Total		**9,300.00**	**-**	**9,300.00**

Prior Year Commitments

	Resolution No	**Committed**	**Expenditure**	**Balance**
Future Grants	5/24/52	2,700.00	-	2,700.00
The Girl Guides Association New Zealand Incorporated	5/26/29	125.00	125.00	-
ANZAC Day 2026	5/26/29	3,879.99	-	3,879.99
Thompson St Pop Up Edible Garden	5/25/25	150.00	-	150.00
Froude Reserce Pop Up Edible Garden	5/25/25	150.00	-	150.00
Victoria Square Christmas Tree Lights R&M	5/25/36	1,500.00	-	1,500.00
		8,504.99	**125.00**	**8,379.99**
Total Commitments		**17,804.99**	**125.00**	**17,679.99**

Returned to Uncommitted:

Sister Cities Reserve Balance Report

For the Period Ended 31 October 2026

Balance Carried Forward	3,487.64	
Funding Budget for 2026/27	13,448.32	
		16,935.96

Commitments 2026/27	**Resolution No**	**Committed**	**Expenditure**	**Balance**
Armistice Day 2026	5/26/57	3,000.00		3,000.00
Global Cities NZ Annual Membership fee	5/26/57	690.00	690.00	-
Annual Website Domain Name	5/26/77	39.00		39.00
Annual Website Fees	5/26/77	249.50	249.50	-
		3,978.50	939.50	3,039.00

Prior Yer Commitments	**Resolution No**	**Committed**	**Expenditure**	**Balance**
Le Quesnoy Signage Boards	5/25/11	514.98	-	514.98
Future Bihoro Delegation	5/25/11	10,000.00	-	10,000.00
Future Le Quesnoy Delegation	5/25/11	10,000.00	-	10,000.00
Le Quesnoy Delegation	5/26/46	3,346.70	260.87	3,085.83
Armistice Day 2025	5/25/36	2,068.69	-	2,068.69
Global Cities New Zealand Conference	5/26/45	2,565.00	1,457.37	1,107.63
Rural Exchange Program Advertising	5/26/47	500.00		500.00
		28,995.37	1,718.24	27,277.13

Summary of Uncommitted Funds

Funds Available	12,957.46
	12,957.46

COMMUNITY BOARD REPORT

Waipā DISTRICT COUNCIL

To:	The Chairperson and Members of the Cambridge Community Board
From:	Governance
Subject:	**CHAIRPERSON'S REPORT NOVEMBER 2026**
Meeting Date:	17 November 2026

1 PURPOSE - TAKE

The Chairperson's report is attached as Appendix 1

2 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

That the Cambridge Community Board receives the report of Charlotte Fitzpatrick, Chairperson Cambridge Community Board, titled Chairperson's Report November 2026 (ECM 11814922)

3 ATTACHMENT – ĀPITITANGA

No:	Appendix Title
1	Chairperson's Report October 2026

Cambridge Community Board Chairperson's report
Charlotte FitzPatrick – 11 November 2026

As this is the final Chairperson's report for the year, I would like to acknowledge and thank my fellow Cambridge Community Board members for their considerable contribution over the past calendar year.

This is an active and busy Board whose members genuinely care about Cambridge and the people we represent. Members have given generously of their time, brought energy and thoughtful perspectives to our work, and remained focused on achieving positive outcomes for our community. We have a great deal to be proud of, and I am grateful for the commitment each member continues to bring to the Board.

As we move towards the end of the year, the Cambridge Community Board has been focused on practical projects that bring people together, support local organisations and businesses, and respond to issues being raised by our community.

Christmas in Cambridge 2026

A major focus for the Cambridge Community Board has been preparing for Christmas in Cambridge, with the aim of building community pride, spreading joy in a challenging year for many, and supporting activities that strengthen opportunities for local retailers and hospitality businesses.

Work commenced on this programme in collaboration with the Cambridge Business Chamber and retailers in August/September. Since then, we have partnered with additional local organisations, businesses and volunteers who can provide in-kind services or donations, demonstrating what can be achieved when our community works together for a shared benefit.

The following key activities will take place:

- The Christmas lights will go up again later this month on the tree at Victoria Square. We are grateful to Waipā Networks and Ron's Electrical for their continued partnership and support to put up the lights, and to the Cambridge Cricket Association for once again allowing us to use their fencing around the tree.
- A significant addition this year will be working with the Cambridge Town Hall Trust to light the Cambridge Town Hall in Christmas colours, creating a new festive focal point around the Town Hall and piazza.
- The Community Board has initiated two new town-centre activations, made possible by the very generous local support of Peter Wilkinson and his team at Wilkinson Transport Engineering, who have built two structures: a new Christmas archway and a large Christmas tree, which will be decorated and installed on the Town Hall piazza, providing the perfect Instagram-worthy backdrop for residents this year. Visionscapes has donated planter boxes for the archway, and Evans & Co has kindly made a $1000 financial contribution towards decorations for the archway and tree.
- We are also supporting an initiative to make late-night Christmas shopping easier for families and to encourage people to shop locally. On 16 December, supervised care will be available through Four Peaks, in collaboration with Cambridge Primary School (CPS), for children from 4pm to 8.30pm at $15 per child. With participating local shops open until 7pm, parents can complete their Christmas shopping, enjoy the hospitality available in town, and then collect their children. This practical initiative supports local retailers while providing a useful service for families, and we are incredibly grateful to CPS for helping to make this initiative possible.
- We are grateful to Waipā District Council for replacing the Christmas flags along Victoria and Shakespeare streets this year. These will go up immediately after the Armistice Day flags come down.

The Board continues to explore opportunities for further festive activation along the main street. We aim to set aside $3000 of discretionary funding to renew existing Christmas decorations that have reached the end of their usable life, and to purchase additional lights and decorations for the activations, as in the recommendation below. We will continue seeking contributions from local businesses and individuals, so that any leftover discretionary funding can be redirected and reallocated to other 'quick win' community projects.

That the Cambridge Community Board:

a) ***approves the expenditure of any funds donated to the Cambridge Community Board by local businesses for the purpose of purchasing Christmas decorations and meeting any associated installation, maintenance and related costs; and***

b) ***allocates up to $3000 excluding GST from the Cambridge Community Board Discretionary Fund to supplement the donated funds referred to in recommendation a, for the purpose of purchasing Christmas decorations and meeting any associated installation, maintenance and related costs, with any unspent funds returned to uncommitted.***

There is a great deal happening, and we are looking forward to seeing the Christmas programme come together and expand in future years. We again acknowledge the generosity, energy and goodwill of the local businesses, organisations and individuals making it possible.

Le Quesnoy delegation

From 4–7 December, Cambridge will welcome a delegation from our sister city, Le Quesnoy, France. The visit is an important opportunity to strengthen a relationship grounded in the shared history between our two communities, while continuing to build the friendship and connections that have developed from it.

A full programme has been created to give our visitors a genuine experience of Cambridge and the wider district. It includes an official welcome at St Andrew's, a commemorative ceremony at the Le Quesnoy Memorial, visits to the Cambridge Farmers' Market and Christmas Festival, Urban Miners, Sanctuary Mountain Maungatautari and Cambridge Stud, as well as participation in the Cambridge Christmas Parade. The delegation will also visit Hobbiton and attend a formal dinner at the Don Rowlands Centre.

The programme places remembrance at the heart of the visit, with members of the delegation, the Community Board, the Cambridge Le Quesnoy Friendship Association, and the RSA coming together at the Le Quesnoy Memorial for wreath-laying, the Last Post, and the Ode. At the same time, the programme looks forward, providing plenty of opportunities for visitors and hosts to spend time together and strengthen the personal connections that sustain an international relationship such as this.

The visit has involved considerable coordination and generosity across our community, including local host families and organisations giving their time to welcome and transport our visitors. We are very grateful to everyone involved in putting together such a thoughtful programme and look forward to giving the delegation a very warm Cambridge welcome.

These relationships provide more than ceremonial value. They encourage international connectedness, provide opportunities to exchange ideas and experiences, and create enduring connections between communities. The Community Board is pleased to support the visit and the continued development of Cambridge's relationship with Le Quesnoy.

Bihoro Sister City update

The Cambridge Community Board is awaiting a response from our Sister City, Bihoro, Japan, following an invitation from Mayor Mike Pettit to host a delegation next year. Hosting a delegation allows us to enhance Cambridge's international relationships, build goodwill and international connectedness, and provide opportunities to share knowledge and experience and to explore areas of mutual interest and benefit.

The Board is keen to follow this up so arrangements can begin. Maintaining momentum is important if these relationships are to remain active, reciprocal and valuable to the communities involved.

Engagement and consultation activities

Several important consultation and planning processes are also underway. These include:

- Cambridge Connections – Draft Transportation Plan
- Pre-engagement on the 2028-2038 Waipā District Council Long Term Plan
- Easter Sunday trading.

The Board will continue to ensure Cambridge perspectives are represented in submissions, and members will participate in scheduled engagement activities where possible to capture those perspectives.

The Te Awamutu Community Board has also flagged that they will be making a submission on Cambridge Connections. While our communities have their own priorities, it's valuable to understand each other's perspectives, particularly where transport decisions have implications across the wider district and network.

Regarding the Easter Sunday trading consultation, we want to hear from as broad a cross-section of the community as possible. I have been asking people for their views whenever the opportunity arises. The community feedback so far suggests a reasonable level of comfort with the current arrangements; however, I acknowledge there is a view within the community that supports business owners having the right to choose whether or not to open on Easter Sunday. The Cambridge Business Chamber has advised that it will survey business owners directly.

We encourage people to take part in the different consultations and share their feedback with Council directly through the 'Have your say' section of the website.

Armistice Day commemorations

It was wonderful to see around 150 people attend Cambridge's Armistice Day commemorative service. The turnout reflected the importance our community continues to place on remembering those who served and ensuring these occasions remain visible and meaningful for future generations. Thank you to everyone, in particular the Armistice Day working group, Cambridge Town Hall Trust and Council staff who helped organise the service and to all those who attended.

Other community feedback

Community correspondence continues to help shape the Board's priorities.

- It has been particularly pleasing to receive messages of thanks from recipients of the Board's discretionary funding. These responses demonstrate the value that relatively modest contributions can provide to local community organisations and the people they support.
- I have also received feedback about misunderstandings of the rules that apply to mobile vendors. The Board has contacted Council staff seeking clear information about permit requirements and how these are applied and enforced for both existing and new vendors. We will continue to follow this up so vendors, businesses and the wider community can have confidence that the rules are clear, consistent and fairly applied.
- The Board continues to keep a watching brief on issues previously raised by residents, including raised safety platforms / traffic-calming measures, and the resource consent associated with demolition work.

These matters may take time to work through, but we will continue seeking updates and advocating for practical outcomes where community concerns remain unresolved.

Quick wins

The Board has also set aside funding for small community 'quick win' projects as opportunities are identified by residents and Board members. This gives us flexibility to support relatively modest improvements that can make a visible and practical difference without requiring a major project or lengthy funding process.

In summary

These activities reflect the balance the Board is working to maintain: contributing to the long-term decisions that will shape Cambridge, while also delivering practical improvements and supporting initiatives that make a difference now. We remain committed to listening, following up on the issues raised with us, celebrating community effort, and being a strong and constructive voice for Cambridge.



BOARD MEMBERS REPORT FROM MEETINGS ATTENDED ON BEHALF OF THE CAMBRIDGE COMMUNITY BOARD

Community board members who have attended meetings on behalf of the Cambridge Community Board may give feedback to the community board. This is a discussion item only and no resolutions can be made from the discussion.

Te Oko Horoi

CAMBRIDGE COMMUNITY BOARD

"working together for the good of our communities"

Te Reo Version:	*English original:*
Ka tū ngātahi tātou mō te hapori o Te Oko Horoi,	Together we stand for the Cambridge Community,
Nō tātou te hōnore kia noho mai ki tēnei takiwa	We give thanks for the honour to be part of it,
Kia rangatira te tū,	Be honourable,
kia haumaru te noho,	be safe
kia atawhai te ngākau.	be kind.

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