Waipā District Mayoral Disaster Relief Fund

Application for grant

Completing this Form

Please complete this form to apply for a grant from the Waipā District Mayoral Disaster Relief Fund. The Fund has been established for the purpose of receiving and distributing grants and donations to aid the response to, and recovery from, disaster events in the Waipā District.

This includes:

- Supporting specific needs of individuals and whānau/family directly affected by a disaster event. This may include:
    - Basic household needs and essential personal items (where uninsured or underinsured)
    - Clearing debris from properties
    - Replacement of essential uninsured or underinsured items
- Providing financial and/or advisory support to locally impacted small businesses.
- Supporting any marae, community organisations, and volunteer groups involved in disaster response or recovery efforts.

The Fund provides one-off assistance in extraordinary circumstances where genuine financial need can be demonstrated.

The Fund does not cover:

- Damage or losses covered by insurance, EQC or other funding streams;
- General maintenance or repairs unrelated to a Disaster Event;
- Long-term, large-scale building or infrastructure
- Costs ordinarily met by local government, central government welfare or infrastructure programmes

Conditions of Receiving a Mayoral Disaster Relief Fund Grant:

- All grants provided must be used for the purpose for which they were given.
- Receivers of a Mayoral Disaster Relief Fund grant may be required to meet certain conditions and provide supporting documentation to substantiate their claims and/or subsequent expenditure.

Please ensure all sections of the application form are fully completed and supporting bank information included so we can assess your application promptly.

If you have any questions, please email relieffund@waipadc.govt.nz or call 0800 WAIPADC (0800 924 723).

Application for assistance grant

Application details

Name of applicant	
Contact phone number	
Email address	

Which of this best describes you?

- ☐ An individual
- ☐ Whānau / family
- ☐ A community organisation / volunteer group
- ☐ A small business
- ☐ A marae
- ☐ Other (If other, please specify why)

Application property details:

Residential address prior to disaster event	
Current residential address	
Mailing address (If different from above)	

Please fill out this section if you are a family:

Number of whānau/family members affected

Adults	
Children	

Please fill out this section if you are a community organisation, volunteer group, small business or marae:

Name of community organisation, volunteer group, small business or marae

Physical address of community organisation, volunteer group, small business or marae

NZBN number if applicable

The NZBN provided will be used to look up the following information: New Zealand Companies Register Information, NZBN, entity Name, registration date, entity status and type, registered address and office address.

Is your business GST registered?

☐ Yes ☐ No

GST number if registered

Please fill out this section if you are a marae:

Location of marae

Explain in detail what damage or loss you experienced or support you've provided to the Disaster Event response and/or recovery and what assistance you are seeking.

Please attach supporting information for verification of costs if available (quotes, receipts, invoices).

State details of any assistance you have already received or will receive from any other agency *(Including insurance claims)*

What amount of assistance do you require? *This question is mandatory.*

Have you made a claim with Natural Hazards Commission Toka Tū Ake?

(Previously known as EQC)

☐ Yes ☐ No

Is the affected property owned by you or rented?

☐ Owned ☐ Rented

Insurance status

☐ Insured ☐ Underinsured ☐ Uninsured

Please attach proof of your bank account when you send in your application

In order for us to make a payment to you, please attach proof of your bank account showing your account name and number - for example, a deposit slip, bank statement, or online banking screenshot - and include it with your completed form.

Waipā District Council Mayoral Disaster Relief Fund

Privacy Statement

Waipā District Council (Council) is collecting information from you as part of this application, some of this information may be personal information. This includes your name, contact details, role, organisation info, bank account details and may include application responses or supporting information (including reporting). Your information and any supporting documents may be used to assess and process this application, verify information you have provided, administer and manage this grant, contact or notify you about any matter relevant to the grant and/or application (including monitoring and compliance of grant funding terms and conditions), and to update you from time to time about our grant programmes.

This application contains some fields that are mandatory, if you do not provide us with this information, we will not be unable to process your application. We will not share your personal information with any other organisation or individual unless they are our contractor or relevant third party and disclosure is necessary for the specified purposes above.

You have the right to ask for a copy of any personal information we hold about you, and to ask for it to be corrected if you think it is wrong. If you would like a copy of your information or have it corrected, please contact us at relieffund@waipadc.govt.nz or 0800 WAIPADC (0800 924 723). For further information about how Council will handle your personal information, please refer our website waipadc.govt.nz/privacy-statement

Declaration

I certify that the information provided in this application is correct and if I provide false information, I understand that my application will be rejected.

I give permission for the Waipā District Council to verify the information provided with any other agencies that may be involved.

I have read and understood the above privacy statement.

I confirm that any personal information I include about any other person(s) in this application has been provided with their permission and can be used for the purposes identified above.

Signature of applicant	
Date	

Please email your completed form and your bank account proof to relieffund@waipadc.govt.nz or you can deliver it to our Council office at 101 Bank Street, Te Awamutu.