

Application for Temporary Licence

Section 74, Sale and Supply of Alcohol Act 2012

To: Waipa District Council, Private Bag 2402, Te Awamutu 3840

Phone: 0800 924 723 | Fax: 07 872 0033 | Web: www.waipadc.govt.nz | Email: info@waipadc.govt.nz

To the Secretary

District Licensing Committee - Waipa District Council

Application for temporary authority to carry on the sale and supply (or delivery) of alcohol is made in accordance with the details set out below:

Details of Licence

Type of licence (tick appropriate box):

☐

On-licence

☐

Off-licence

☐

Club licence

Number: _____

Details of Applicant

Full Legal Name: _____

Residential Address: _____

Town: _____

Post Code: _____

Occupation: _____

Postal Address: _____

Town: _____

Post Code: _____

Contact Phone Number: _____

Mobile Number: _____

Email Address: _____

Drivers Licence No: _____

Details of contact person

Full Legal Name: _____

Address: _____

Town: _____

Post Code: _____

Job title:			
Phone number:			
Email Address:			
Details of Proposed Location <i>(to be included only where the licence applies to any premises that are not a conveyance)</i>			
Address:			
Site #:			
Trading or other name <i>(if any)</i> :			
Details of Conveyance <i>(to be included only where the licence applies to any conveyance)</i>			
Type of conveyance:			
Address of home base <i>(if any)</i> :			
Trading or other name <i>(if any)</i> :			
Further Details			
What right, title, estate, or interest does the applicant have: In the premises <i>(or conveyance)</i> to which the application relates?			
In any business conducted in the premises <i>(or conveyance)</i> to which the application relates?			
Does the applicant intend to carry on the sale and supply <i>(or delivery)</i> of alcohol personally? ☐ Yes ☐ No If No, what is the full legal name, address and occupation of the person through whom the applicant intends to carry on the sale and supply <i>(or delivery)</i> of alcohol?			
Full Legal Name:			
Address:			
Town:		Post Code:	
Phone:			
Email:			

What are the reasons for the applications

Tick whichever is applicable

- ☐ the licensed premises are unfit for the sale of alcohol because of a fire, storm, earthquake, or other unforeseen event; or
- ☐ the licensed premises are or will become unfit for the sale of alcohol because of their repair, alteration, or rebuilding, or the building of additions to them; or
- ☐ any other circumstances have arisen or will arise (in respect of the premises) that prevent or will prevent the sale of alcohol on the licensed premises.

Please specify and provide details (evidence of proposed work will need to be submitted too) :

Requested timeframe

Start Date

End date

Signature of applicant

*Signature and name of person
authorised to sign*

Date:

Checklist:

- ☐ This application must be accompanied by the prescribed fee.
- ☐ Include written consent of landlord for the proposed location.
- ☐ Include floor plan (to scale) of the proposed (temporary) location (mark licensed area, include dimensions, mark principal entrance, location of bar and kitchen etc).
- ☐ Include company registration certificate (if applicable)
- Provide evidence for application to be accepted as a temporary licence

Note:

- Consult with the Duty Planner and or Building Compliance Officer prior to submitting the application to check whether the proposed premises is permitted for use or needs additional consent (if applicable)
- The District Licensing Committee may require notice of this application to be given to any person or person it may state.
- This application requires a full meeting of the District Licensing Committee. This will be done as soon as possible, but there may be delays. Alcohol sale is not permitted until the Authority is issued.