

# Application for Temporary Authority

*Section 136, Sale and Supply of Alcohol Act 2012*

To: Waipa District Council, Private Bag 2402, Te Awamutu 3840  
 Phone: 0800 924 723 | Fax: 07 872 0033 | Web: www.waipadc.govt.nz | Email: info@waipadc.govt.nz

To the Secretary  
 District Licensing Committee Waipa District Council  
 Application for temporary authority to carry on the sale and supply (or delivery) of alcohol is made in accordance with the details set out below:

Details of Licence		
Type of licence (tick appropriate box):	<input type="checkbox"/> On-licence	<input type="checkbox"/> Off-licence
Number:	_____	

Details of Applicant	
Full Legal Name:	_____
Residential Address:	_____
Town:	_____ Post Code: _____
Occupation:	_____
Postal Address:	_____
Town:	_____ Post Code: _____
Contact Phone Number:	_____ Mobile Number: _____
Email Address:	_____ Drivers Licence No: _____

Details of persons responsible for operating the business (i.e. directors etc)	
name	Date of birth
name	Date of birth
name	Date of birth
name	Date of birth

**Details of Premises (to be included only where the licence applies to any premises that are not a conveyance)**

Address: \_\_\_\_\_

Trading or other name (if any): \_\_\_\_\_

**Details of Conveyance (to be included only where the licence applies to any conveyance)**

Type of conveyance: \_\_\_\_\_

Address of home base (if any): \_\_\_\_\_

Trading or other name (if any): \_\_\_\_\_

**Further Details**

What right, title, estate, or interest does the applicant have:

In the premises (or conveyance) to which the application relates?

In any business conducted in the premises (or conveyance) to which the application relates?

Does the applicant intend to carry on the sale and supply (or delivery) of alcohol personally?

Yes       No

If No, what is the full legal name, address and occupation of the person through whom the applicant intends to carry on the sale and supply (or delivery) of alcohol?

Full Legal Name: \_\_\_\_\_

Residential Address: \_\_\_\_\_

Town: \_\_\_\_\_

Post Code: \_\_\_\_\_

Occupation: \_\_\_\_\_

What are the reasons for the application? \_\_\_\_\_

**Further Information**

Please state the number of managers you will have employed at the intended start of trading, and where possible their details. Copies of Managers Certificates to be enclosed.

Name	Certificate number

Total number: \_\_\_\_\_

<p>What is the Experience and training of applicant?:</p>
<p>When is possession date of the new business?</p>
<p>Detail what provision the applicant intends to make for:</p> <p><b>Food</b> <i>[describe type and range]</i></p> <p><b>Non-alcoholic beverages</b> <i>[describe type and range]</i></p> <p><b>Low-alcohol beverages</b> <i>[describe type and range]</i></p> <p>To what extent, and where, is drinking water intended to be freely available to patrons? <i>[If no access to mains water supply, potability of water intended to be available?]</i></p>
<p>What steps are intended to be taken to provide help with and information about alternative forms of transport from the premises?</p>
<p>What steps are to be taken to prevent the sale and supply of alcohol to prohibited people?</p>
<p>What other steps does the applicant propose to promote the responsible consumption of alcohol?</p>

What systems (including training) and staff are in place (or to be in place) for compliance with the Act?

*[Detail staff numbers and training, security and CCTV systems, lighting, internal policies etc]*

What systems are in place to reduce any negative effects on the amenity of the surrounding area?

*[e.g. noise control measures etc]*

Dated at: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of applicant: \_\_\_\_\_

**Notes:**

- 1 This application must be accompanied by the prescribed fee of \$296.70 (including GST).
- 2 The District Licensing Committee may require notice of this application to be given to any person or persons it may state.
- 3 Include copies of Managers Certificates
- 4 Include a copy of proposed menus, host responsibility policy and/or alcohol management plan.
- 5 This application requires a full meeting of the District Licensing Committee. This will be done as soon as possible, but there may be delays. Alcohol sale is no permitted until the Authority is issued.