

# Te Awamutu and Kihikihi Community Board

## Public Agenda 24 April 2024

Council Chambers, Waipā District Council, 101 Bank Street, Te Awamutu



Members:

AM Holt (Chairperson); J Taylor; KG Titchener; SJ Whitaker; JS Wood; Councillor LE Brown;  
Councillor BS Thomas

24 April 2024 06:00 PM

<b>Agenda Topic</b>	<b>Page</b>
<a href="#"><u>About Te Awamutu &amp; Kihikihi Community Board</u></a>	3
1. <a href="#"><u>Apologies</u></a>	6
2. <a href="#"><u>Disclosure of Members' Interests</u></a>	7
3. <a href="#"><u>Public Forum</u></a>	8
4. <a href="#"><u>Confirmation of the Minutes of the Previous Meeting</u></a>	9
4.1 <a href="#"><u>Minutes of the Previous Meeting</u></a>	10
5. <a href="#"><u>Draft 2024/25 Enhanced Annual Plan Consultation</u></a>	15
5.1 <a href="#"><u>Appendix 1: Draft 2024/25 Enhanced Annual Plan consultation report</u></a>	17
5.2 <a href="#"><u>Appendix 2: Draft 2024/25 Enhanced Annual Plan Consultation Document</u></a>	26
5.3 <a href="#"><u>Appendix 3: 2024/25 Capital projects</u></a>	51
5.4 <a href="#"><u>Appendix 4: 2024/25 Operating projects</u></a>	65
5.5 <a href="#"><u>Appendix 5: Draft Schedule of Fees and Charges 2024/25</u></a>	80
5.6 <a href="#"><u>Appendix 6: Fees and Charges Statement of Proposal</u></a>	133
6. <a href="#"><u>Treasury Report</u></a>	141
7. <a href="#"><u>Funding For Battery Recycling</u></a>	144
8. <a href="#"><u>Discretionary Funds</u></a>	146
8.1 <a href="#"><u>Appendix 1: Summary of Discretionary Fund Applications and Criteria Eligibility</u></a>	153

8.2	<a href="#"><u>Appendix 2: Discretionary Fund Applications for April 2024</u></a>	156
9.	<a href="#"><u>Resolution to Exclude the Public</u></a>	265
10.	<a href="#"><u>Board Members' Reports from Meetings Attended on Behalf of the Te Awamutu and Kihikihi Community Board</u></a>	267
11.	<a href="#"><u>Date of Next Meeting</u></a>	268

## Who are we?

The Te Awamutu and Kihikihi Community Board is made up of members who were elected onto the board in the local government elections in 2022. The community board is made up of five elected members and two appointed Waipā district councillors.

**Chairperson** Ange Holt  
**Deputy Chair** Kane Titchener  
**Members** Jill Taylor  
 Sally Whitaker  
 John Wood  
 Councillor Lou Brown  
 Councillor Bruce Thomas

**Contact** [TACommunityBoard@waipadc.govt.nz](mailto:TACommunityBoard@waipadc.govt.nz)

## What do we do?

We are a link between residents in the Te Awamutu, Kihikihi and Kakepuku communities and Waipā District Council. We believe that we are an important step in the process to achieve council’s vision to build connected communities.

We are advocates for and representatives of the Te Awamutu, Kihikihi and Kakepuku communities to ensure council and other agencies have a clear understanding of our local needs and aspirations.

We will consider matters raised by members of our communities.

We will maintain an overview of the services council delivers to its communities and assess the extent to which these services meet our community needs.

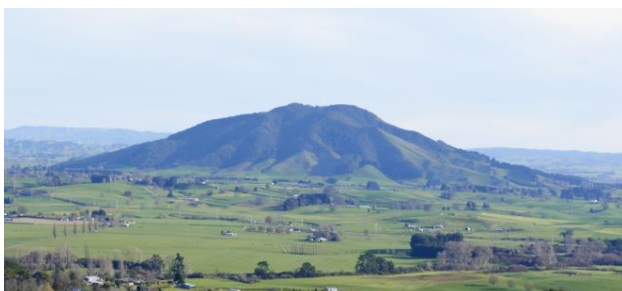
We are decisions-makers on issues that are delegated to the community board by council.

We will consider matters referred to the community board by council or council staff including reports relating to the provision of council services within the board’s areas and make submissions or recommendations in response to those matters as appropriate.

## Delegated Functions

Aside from statutory functions as set out in the Local Government Act 2002, the Te Awamutu and Kihikihi Community Board has also been delegated the following from Waipā District Council:

- Support community activities and, where necessary, allocate funding within the approved Waipā Community Discretionary Fund budget
- Organise our own projects for works or services, or supporting council projects, and allocate appropriate funding within the approved budget



## Vision

*“We are a trusted, respected and well utilised board that represents our people to influence the shape of their communities”*



## Purpose

*“To partner with our communities, advocating and governing on their behalf to the Waipā District Council. Promoting their views and opinions and providing feedback to get the best chance of achieving the outcomes they desire”*



**TE AWAMUTU  
and KIHIKIHI  
COMMUNITY  
BOARD**



## Who to Contact

We are keen to further develop relationships and communicate with key community organisations, special interest groups, residents and businesses within the community. We have allocated portfolios to make it easier for people to contact a community board member who shares the same interest as you.

<b>Sports sector</b>	Kane Titchener
<b>Environment/Waste Management sector</b>	Lou Brown & Sally Whitaker
<b>Youth sector</b>	Jill Taylor
<b>Service group sector</b>	John Wood
<b>Music/Arts sector</b>	John Wood
<b>Aged sector</b>	Jill Taylor
<b>Social Services sector</b>	Ange Holt
<b>Rural sector</b>	Kane Titchener

## Meetings, Agendas and Public Forum

We meet every fourth Wednesday of the month (excluding January & July), and usually meet in the Council Chambers of the Waipā District Council, 101 Bank Street, Te Awamutu. The meetings start at 6.00pm.

You can find our agendas here: <https://www.waipadc.govt.nz/our-council/agendas-and-minutes> or you can pick up a copy from any Waipā District Council office or library.

Our meetings are open to the public and they start with opportunity for residents to express an opinion or an idea in the public forum. Please let the governance team know if you want to speak in the public forum ([governance.support@waipadc.govt.nz](mailto:governance.support@waipadc.govt.nz)).

## Putting our Strategic Priorities into Action

We will endeavour to achieve our strategic priorities by regularly reviewing them and tracking their progress by:

- Promoting the profile of the community board
- Maintaining contact with community groups and stakeholders with an increased presence in Kihikihi and Kakepuku
- Building relationships with mana whenua
- Improving the quality of recommendations, submissions and feedback
- Enhancing relationships with councillors and staff
- Aligning with Community Boards 2.0
- Advocating for prudent council spending
- Providing submissions and feedback to the Long Term Plan, Annual Plans and various projects
- Reviewing council levels of services
- Oversight of implementation of the concept plan at Te Awamutu War Memorial Park
- Who are we Te Awamutu branding and main street upgrade
- Promoting and extending safe cycleways and walkways
- Community gardens
- Continuing to support Urban Miners recycling, household battery recycling and establish a DIY garage sale

## Our Strategic Priorities

Our mission is to be a conduit for our communities to actively participate in local democracy. To achieve this, the following goals are our priority:

1. ENHANCE CONNECTION TO OUR COMMUNITIES
2. IMPROVE INTERNAL PROCESSES
3. IMPROVE GOVERNANCE AND ADVOCACY
4. SUPPORT PROJECTS IN THE COMMUNITY
5. PROMOTE WASTE MINIMISATION



**Our Values**

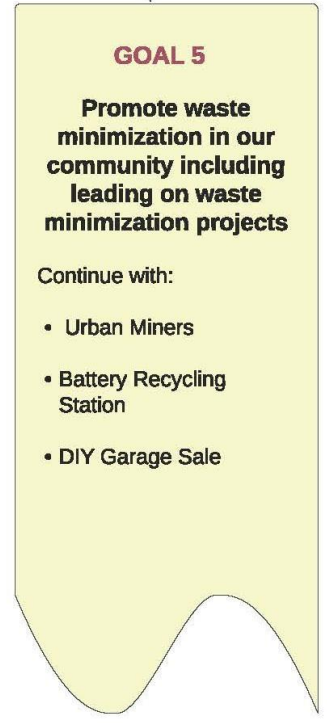
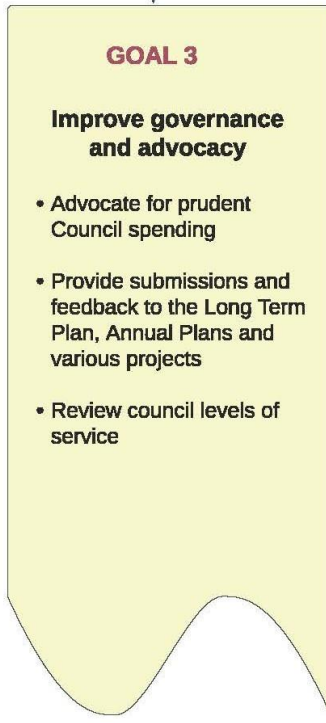
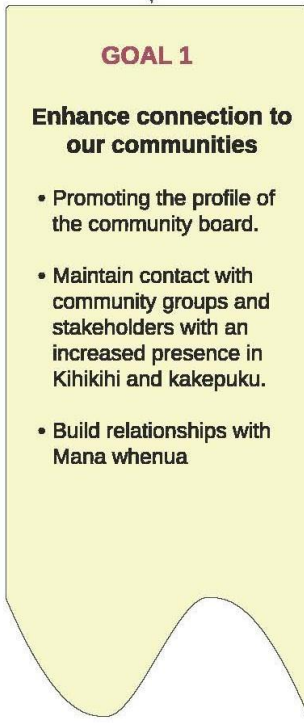
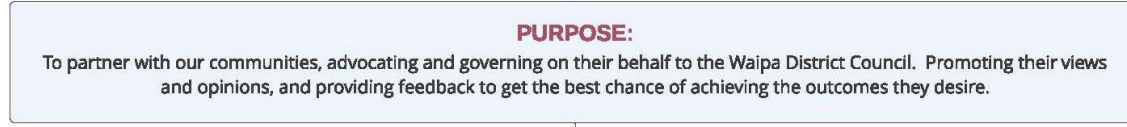
*Actively Listen*

*Provide Feedback*

*Show Respect and Humility*

*Operate with Integrity*





# COMMUNITY BOARD AGENDA



**To:** The Chairperson and Members of the Te Awamutu and Kihikihi Community Board

**From:** Governance

**Subject:** **Apologies**

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## **1 PUPOSE - TAKE**

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A member who does not have leave of absence may tender an apology should they be absent from all or part of a meeting. The Chairperson (or acting chair) must invite apologies at the beginning of each meeting, including apologies for lateness and early departure. The meeting may accept or decline any apologies. Members may be recorded as absent on community board business where their absence is a result of a commitment made on behalf of the community board.

The acceptance of a member's apology constitutes a grant of 'leave of absence' for that specific meeting.

# COMMUNITY BOARD AGENDA



**To:** The Chairperson and Members of the Te Awamutu and Kihikihi Community Board

**From:** Governance

**Subject:** **Disclosure of members' interests**

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## **1 PUPOSE - TAKE**

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Members are reminded to stand aside from decision making when a conflict arises between their role as an elected members and any private or external interest they may have.

# COMMUNITY BOARD AGENDA



**To:** The Chairperson and Members of the Te Awamutu and Kihikihi Community Board

**From:** Governance

**Subject:** **Public forum**

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## 1 PUPOSE - TAKE

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Public forums are designed to enable members of the public to bring matters, not necessarily on the meeting's agenda, to the attention of the local authority. In the case of a community board, any issue, idea or matter raised in a public forum must fall within the terms of reference of that body.

Requests to attend the public forum must be made to the Governance Team ([Governance.Support@waipadc.govt.nz](mailto:Governance.Support@waipadc.govt.nz)) at least one clear day before the meeting. Requests should outline the matter that will be addressed by the speaker.

Speakers can speak for up to five (5) minutes. No more than two speakers can speak on behalf of an organisation during a public forum. At the conclusion of the presentation elected members may ask questions of speakers. Questions are to be confined to obtaining information or clarification on matters raised by the speaker.

Following the public forum, no debate or decisions will be made at the meeting on issues raised during the forum unless related to items already on the agenda.



# COMMUNITY BOARD AGENDA



**To:** The Chairperson and Members of the Te Awamutu and Kihikihi Community Board

**From:** Governance

**Subject:** **Minutes of the Previous Meeting**

**Meeting Date:** 24 April 2024

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## **1 EXECUTIVE SUMMARY – WHAKARĀPOPOTOTANGA MATUA**

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The local authority, its committees, subcommittees and any local and community boards must keep minutes of their proceedings. These minutes must be kept in hard or electronic copy, authorised by a Chairperson’s manual or electronic signature once confirmed by resolution at a subsequent meeting. Once authorised the minutes are the *prima facie* evidence of the proceedings they relate to.

The only topic that may be discussed at a subsequent meeting, with respect to the minutes, is their correctness.

## **2 RECOMMENDATION – TŪTOHU Ā-KAIMAHI**

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*That the Te Awamutu and Kihikihi Community Board confirms the minutes of the meeting held 27 March 2024, as circulated with the agenda, as a true and correct record of proceedings.*

## **3 ATTACHMENT - ĀPITITANGA**

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Unconfirmed minutes of the Te Awamutu and Kihikihi Community Board meeting 27 March 2024.



Te Awamutu and Kihikihi Community Board

**Time:** 6.00pm

**Date:** Wednesday 27 March 2024

**Location:** Council Chambers, Waipā District Council, 101 Bank Street, Te Awamutu

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## **PRESENT**

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### **Chairperson**

AM Holt

### **Members**

KG Titchener; SJ Whitaker (Via Zoom); JS Wood; J Taylor; Councillor LE Brown & Councillor BS Thomas

*Chairperson Holt started the meeting with a karakia timatanga.*

## **1 APOLOGIES**

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There were no apologies received.

## **2 DISCLOSURES OF MEMBERS' INTERESTS**

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There were no disclosures of members' interests.

## **3 PUBLIC FORUM**

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Bernard Westerbaan presented to the public forum and thanked the community board for organising the Town Clean Up Day on Sunday and raised issues on a number of matters on Council costings, rates levels and debt levels.

#### 4 CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING

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**RESOLVED**

6/24/09

*That the Te Awamutu and Kihikihi Community Board confirms the minutes of the meeting held 28 February 2024, as circulated with the agenda, as a true and correct record of proceedings.*

Brown/Wood

#### 5 NOTICE OF MOTION: BOARD MEMBER TITCHENER

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Board Member Titchener spoke to his motion, including the letter from Nick Smith and the recommendations in his notice of motion.

There was a discussion on the information currently available on fluoride, the attendance of people at the Cambridge Community Board April meeting and the High Court ruling. There was a question on what the costs of a Tribunal might be and it was noted that there was lobbying being carried out at other Councils for such a Tribunal.

There was a change to the wording of the original motion to change the word ‘request’ at the start of each motion to ‘recommend’ and to delete the last sentence of the last motion.

**RESOLVED**

6/24/10

*That the Te Awamutu and Kihikihi Community Board recommend that the Waipa District Council request the Director General of Health for an extension to the deadline of the fluoridation directive to 31 December 2024 in alignment with the extension provided to Nelson City Council on 22 February 2024.*

*That the Te Awamutu and Kihikihi Community Board recommend that the Waipa District Council request the Director General of Health review the most up to date science and request an independent panel of experts to review the science as was done in the National Research Council 2006 Fluoride Toxicity Report, where there was a panel including scientists for, against and neutral.*

*That the Te Awamutu and Kihikihi Community Board recommend that the Waipa District Council, in conjunction with other Councils, fund a tribunal panel where both sides of the argument can be heard in public. This will allow a panel and opposing sides to ask relevant questions to each other to identify the facts on fluoridation.*

Titchener/Taylor

Wood voted against  
Councillors Lou Brown and Bruce Thomas abstained

## 6 LOCAL ALCOHOL REPORT

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Mieke Heyns advised that the information in the report is information that has been presented to the community board previously in workshops. There was a discussion on the requirement for CCTV in premises.

The Community Board worked through each question on the feedback form and discussed the options presented.

### RESOLVED

6/24/11

*That the Te Awamutu and Kihikihi Community Board*

- a) *Receives the report of Mieke Heyns, Strategic Policy Advisor, titled 'Local Alcohol Policy Off-Licence Engagement' (ECM 11193078), and*
- b) *Provides the following feedback on the Local Alcohol Policy off-licence engagement:*
  - i. *How close should off -licences be to each other?*
    - 1) *Option (a)- District Licensing Committee should decide*
    - 2) *Other comments – cover looking at each individual case on its merits and how that might impact other licences*
  - ii. *Should there be a limit on the number of off-licences in Waipā District?*
    - 1) *Option (c ) – A total cap on the number of off-licences for each of the main town centres*
    - 2) *Other comments – Provide a further recommendation to the option presented as option (c) that the District Licensing Committee should retain an element of discretion in relation to any cap*
  - iii. *What should the maximum trading hours be for off-licences?*
    - 1) *Option (c ) 8am to 10pm*
- c) *Delegates authority to the Chair of the Te Awamutu and Kihikihi Community Board to use the feedback listed in recommendation b) above to formulate the Te Awamutu Kihikihi Community Board's response to the request for feedback on the Local Alcohol Policy off-licence engagement and to submit that feedback to Council's Have Your Say page by Friday 29 March 2024.*

Holt/Titchener

## 7 TREASURY REPORT

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The Treasury Report for the period ended 29 February 2024 was included in the agenda.

### RESOLVED

6/24/12

*That the Te Awamutu and Kihikihi Community Board receives the report of Nada Milne, Financial Accountant, titled Treasury Report for the Period Ended 29 February 2024 (ECM 11196278).*

Holt/Wood

## 8 RETURN OF UNUSED FUNDS

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The Community Board approved the return of unused funds that had been allocated for replacement flags.

### RESOLVED

6/24/13

*That the Te Awamutu and Kihikihi Community Board:*

- a) *Receives the report of Jo Gread, Manager Governance, titled Return of Unused Funds (ECM 11195255);*
- b) *Approves the return to its uncommitted discretionary funds of the sum of \$187.19 from Prior Year Commitments that is no longer required for the purchase of replacement flags from Resolution 6/22/87.*

Holt/Taylor

## 9 CHAIRS REPORT

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Board Member Titchener spoke to the highlights of the Town Clean Up Day, including the 100kg of rubbish that had been collected, a thanks to Eco Maintenance who helped on the day and noting that the cost of the day was approximately \$175. Board Member Titchener thanked Members Whitaker and Taylor for the food for the day. It was noted that the intention is to repeat this event.

There was a discussion on the stream clean up proposal and it was noted that contact would be made with the existing stream clean up group to investigate this matter further.

In relation to drones, a letter will be written to Waipā Networks asking them to broaden their method of letting people know when they are undertaking the drone work. The Pekarau Dog Park and i-site items were discussed and will be considered for the Community Boards submission to the Enhanced Annual Plan.

### RESOLVED

6/24/14

*That the Te Awamutu and Kihikihi Community Board:*

- a) *Receives the report of Angela Holt, Chairperson Te Awamutu and Kihikihi Community Board, Titled Community Board March 2024 Chair Report (Document 11196312); and*
- b) *Receives the Staff Response to the Chairperson's Report (Document 11197779).*

Holt/Wood

## **10 BOARD MEMBERS' REPORTS FROM MEETINGS ATTENDED ON BEHALF OF THE TE AWAMUTU AND KHIKIHI COMMUNITY BOARD**

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Councillor Brown noted the new dump station for campervans which will be located by the old railway station and that a number of community meetings are coming up on the Annual Plan. Other events coming up included Poppy Day, ANZAC services in different localities and Urban Miners on Sunday 7<sup>th</sup> of April.

Member Taylor commented on the works happening at Memorial Park and the success of the youth programme.

Member Titchener attend the Town Clean Up day and the Community Board 2.0 PCG.

Chairperson Holt attended the Community Board 2.0 PCG meeting, Bea Schiller's farewell (manager of the i-site), dawn ceremony for Rangiaowhia commemorations, Waipa Local Welfare Committee meeting and the Community Board Executive Committee (CBEC) national hui on zoom.

Member Wood highlighted the change in placement of wreaths for ANZAC Day at the civil service.

Member Whitaker attended the Town Clean Up Day, the Cambridge Community Board Meeting and the Strategic Planning and Policy Committee meeting to support the Chair of the Community Board.

Councillor Thomas had contact with the Five Stags at Pirongia.

## **11 DATE OF NEXT MEETING**

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The next Te Awamutu and Kihikihi Community Board meeting is to be held at 6.00pm on Wednesday 24 April 2024.

Chairperson Holt closed the meeting with a karakia whakamutunga.

That being all the business the meeting closed at. 7.55pm

**CONFIRMED AS A TRUE AND CORRECT RECORD OF PROCEEDINGS**

**CHAIRPERSON**

**DATE**

# COMMUNITY BOARD REPORT



**To:** The Chairperson and Members of the Te Awamutu and Kihikihi Community Board

**From:** Manager Strategy

**Subject:** **Draft 2024/25 Enhanced Annual Plan consultation**

**Meeting Date:** 24 April 2024

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## 1 EXECUTIVE SUMMARY – WHAKARĀPOPOTANGA MATUA

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The Draft 2024/25 Enhanced Annual Plan will be open for consultation between 5-26 April following approval being sought from the Strategic Planning and Policy Committee on 3 April. In addition to this, the Draft Schedule of Fees and Charges 2024/25 is also out for public consultation, closing 26 April.

The Te Awamutu and Kihikihi Community Board is provided with the publicly available information as attached to this report, and may choose to make a submission as part of the public consultation process.

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## 2 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

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*That the Te Awamutu and Kihikihi Community Board*

- a) *Receives the report of Melissa Russo, Manager Strategy, titled 'Draft 2024/25 Enhanced Annual Plan consultation' (ECM 11200336), and*
- b) *[Makes/Does not make] a submission to the Draft 2024/25 Enhanced Annual Plan before 26 April 2024, and*
- c) *[Makes/Does not make] a submission to the Draft 2024/25 Fees and Charges before 26 April 2024.*

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## 3 COMMENTARY - KŌRERO

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The Draft 2024/25 Enhanced Annual Plan will be presented to the Strategic Planning and Policy Committee (Committee) on 3 April 2024 to approve public consultation and adopt the draft Consultation Document and supporting documents. Attached to the report is the report to be presented to the Committee (appendix 1), the draft Consultation Document (appendix 2) and capital and operating project schedules (appendices 3 and 4).

The Draft Schedule of Fees and Charges 2024/25 will be presented to the Strategic Planning and Policy Committee on 5 March to approve consultation between 25 March and 26 April. Attached to this report is the Draft Schedule of Fees and Charges 2024/25 (appendix 5) and the corresponding Statement of Proposal (appendix 6).

Please note that the Te Awamutu and Kihikihi Community Board, under section 52 of the Local Government Act 2002, is required to maintain an overview of services provided by Council and may choose to provide a submission to the 2024/25 Enhanced Annual Plan.

Public consultation for the Draft 2024/25 Enhanced Annual Plan and Draft Schedule of Fees and Charges closes 26 April 2024.

#### 4 APPENDIX - ĀPITITANGA

No:	Appendix Title
1	Draft 2024/25 Enhanced Annual Plan consultation (ECM 11192583) report to the Strategic Planning & Policy Committee, 3 April 2024
2	Draft 2024/25 Enhanced Annual Plan Consultation Document (ECM 11205829)
3	2024/25 Capital projects (ECM 11189421)
4	2024/25 Operating projects (ECM 11189438)
5	Draft Schedule of Fees and Charges 2024/25 (ECM 11112185)
6	Fees and Charges Statement of Proposal (ECM 11176753)



Melissa Russo  
**MANAGER STRATEGY**



## **APPENDIX 1**

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Draft 2024/25 Enhanced Annual Plan consultation (ECM 11192583) report to the Strategic Planning & Policy Committee, 3 April 2024

# COMMITTEE REPORT



**To:** The Chairperson and Members of the Strategic Planning and Policy Committee

**From:** Manager Finance  
Manager Strategy

**Subject:** **Approval of the draft 2024/25 Enhanced Annual Plan Consultation Document and supporting information for consultation**

**Meeting Date:** 3 April 2024

## 1 PURPOSE - TAKE

The purpose of this report is to seek approval of the draft 2024/25 Enhanced Annual Plan Consultation Document and supporting information for public consultation.

## 2 EXECUTIVE SUMMARY – WHAKARĀPOPOTOTANGA MATUA

In February 2024, the current Government repealed the previous Government's 'Affordable Waters' legislation bringing uncertainty to the development of the 2024-34 Long Term Plan (LTP). In acknowledgement of this, the Water Services Acts Repeal Act 2024 (Repeal Act) gave councils the option to defer the LTP by 12 months and instead develop a 2024/25 Enhanced Annual Plan, deferring the adoption of the next LTP by 12 months.

On 5 March 2024, elected members approved the 12-month deferral of the next LTP to give staff more time to consider and plan for the impact of the reinstatement of three waters for the full 10 years and agreed to the development of a 2024/25 Enhanced Annual Plan.

A Consultation Document has been developed as the basis of consultation on the draft 2024/25 Enhanced Annual Plan along with supporting information. The supporting information includes the additional information required by the Repeal Act (as set out in clauses 50 to 52 of Schedule 1AA of the Local Government Act).

The Consultation Document and supporting information now need to be approved to allow for public consultation from 5 to 26 April 2024. Consultation is over a three week period which is shorter than the usual one month timeframe for submissions. However, Council considers three weeks still provides a reasonable opportunity for the community to express their views as per section 82(1)(d) of the Local Government Act.

### 3 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

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*That the Strategic Planning and Policy Committee:*

- a) *Receives the report of Jolanda Hechter, Manager Finance and Melissa Russo, Strategy Manager titled 'Approval of the draft 2024/25 Enhanced Annual Plan Consultation Document and supporting information for consultation' (document number 11192583);*
- b) *Approves the draft 2024/25 Enhanced Annual Plan Draft Consultation Document in Appendix 1 as the basis of public consultation on the draft 2024/25 Enhanced Annual Plan subject to any minor amendments as deemed necessary by the Chief Executive, Deputy Chief Executive or Manager Strategy.*
- c) *Approves the following documents in Appendices 2 to 6 as supporting information for consultation on the draft 2024/25 Enhanced Annual Plan:*
  - i. *Draft 2024/25 Enhanced Annual Plan Groups of Activities and Financials sections;*
  - ii. *2024/25 capital projects;*
  - iii. *2024/25 operating projects programme;*
  - iv. *Significant forecasting assumptions;*
  - v. *BCD report on Cambridge Water Tower*
- d) *Approves the removal of performance measures as noted in section 4 of this report.*

### 4 BACKGROUND – KŌRERO WHAIMĀRAMA

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Since Council's decision to defer the LTP and prepare a 2024/25 Enhanced Annual Plan, staff have been developing the Consultation Document and supporting information. The Enhanced Annual Plan is required to include additional information, as set out in clauses 50 to 52 of Schedule 1AA of the LGA. That information is included in the supporting information, and in the discussion of the changes to performance measures (also discussed below). The Local Government Act 2002 requires Council to use year four of the 2021-31 LTP as a comparative for the draft 2024/25 Enhanced Annual Plan, hence major changes between year four of the current LTP have been outlined in the Consultation Document.

Two consultation topics were approved for inclusion in the Consultation Document at the 12 March Strategic Planning and Policy Committee meeting:

1. 2024/25 financial picture – Have we got the balance right?
2. Demolition of the Cambridge water tower.

### Supporting information

Five documents are recommended to be approved as supporting information (appendices 2-6 of this report):

- Draft 2024/25 Enhanced Annual Plan Groups of Activities and Financials sections;
- 2024/25 Capital projects (comparing what was planned for year 4 of the current LTP with what's now planned for 2024/25);
- 2024/25 Operating projects programme (comparing what was planned for year 4 of the current LTP with what's now planned for 2024/25);
- Significant forecasting assumptions (revised from what was contained in the 2021-31 LTP);
- The BCD report on the Cambridge water tower.

### Changes to performance measures and targets

It is recommended that the following four performance measures are amended or removed for the draft 2024/25 Enhanced Annual Plan.

The following two targets for performance measures are proposed to be removed.

#### **Group of activities - Community Services and Facilities**

<b>What you can expect from us</b>	<b>How we measure success</b>	
Provision of library facilities with sufficient resources and services which provide the necessary support for the communities' learning and leisure needs.	The number of walk-in library visitors per annum.	Te Awamutu
		Cambridge

The rationale for removing this measure is that the results are too unreliable to be useful in monitoring utilisation. The entry counter's primary function is for security purposes and not for counting patronage, it is a beam that reflects from one gate column to the other. The counter does not provide accurate numbers when a group enters the facility in close proximity as it is unable to count each individual.

The existing measure which is retained 'Percentage of population who are active library users' is a more relevant and reliable measure when it comes to utilisation of library resources.

**Group of activities - Water Treatment and Supply**

<b>What you can expect from us</b>	<b>How we measure success</b>	
The extent to which the local authority's drinking water supply complies with the drinking-water standards.	Water treatment plans – compliance with bacteriological criteria.	Parallel Road
	Water Treatment Plans – compliance with protozoal criteria.	Parallel Road
	Network zones – compliance	Maungatautari

The rationale for removing these measures is that the Maungatautari and Parallel Road treatment plants are no longer utilised in the district's water supply network.

Two targets for performance measures are also proposed to be amended as follows.

**Group of activities - Heritage**

<b>What you can expect from us</b>	<b>How we measure success</b>	<b>Result for 2022/23</b>	<b>2024/25 performance target</b>
The district's community and visitors are provided with appropriate opportunities to experience the district's heritage through interpretation, education and conservation delivered directly by Council and through partnerships.	The number of school student experiencing heritage based education through the LEOTC programme.	1,776 (not achieved)	<del>4,400</del> 3,900

The rationale for reducing this target is that it does not align with the contractual arrangement we have with the Ministry of Education. The contract for the 2024/25 year has a lower target than previous years.

**Group of activities - Transportation**

<b>What you can expect from us</b>	<b>How we measure success</b>	<b>Result for 2022/23</b>	<b>2024/25 performance target</b>
Provision of road and footpath networks which support usability and user comfort both now and in the future.	Length (km) of network which remains unsealed.	39.1 km (achieved)	<del>prior year result</del> Same as previous year

The rationale for changing this target is that it needs to reflect the funding for seal extensions in the 2024/25 year. The length of network which remains unsealed will not change in 2024/25.

The Consultation Document will include reference to these performance measure/target changes.

**Public consultation**

Public consultation will commence on Friday, 5 April 2024 and close on Friday, 26 April 2024. Copies of the Consultation Document will be available at district libraries, Council offices and on the Waipā District Council (WDC) website. Supporting information will be available on the WDC website with hard copies available on request.

Social media posts will also be posted through the consultation period encouraging the community to have their say. Key components of the consultation document will be published in the local newspapers encouraging people to find out more through the Council website. Engagement events with key stakeholders are in the process of being scheduled.

## **5 SIGNIFICANCE & ENGAGEMENT – KAUPAPA WHAI MANA ME NGĀ MATAPAKINGA**

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Staff have considered the key considerations under the Significance and Engagement Policy, in particular sections 7 and 8, and have assessed that the matter in this report has a high level of significance.

## 6 OPTIONS – NGĀ KŌWHIRINGA

Option	Advantages	Disadvantages
<p><b>Option 1:</b> Approve the Consultation Document and supporting information as the basis for public consultation on the draft 2024/25 Enhanced Annual Plan.</p>	<ul style="list-style-type: none"> <li>Council will meet its legal requirement to adopt the draft 2024/25 Enhanced Annual Plan by 30 June 2024.</li> </ul>	<ul style="list-style-type: none"> <li>There is no opportunity for further refinement of the Consultation Document or supporting information, hence our confirmation of the high level numbers, rates impact, and consultation topics at the Strategic Planning and Policy Meeting of 12 March 2024.</li> </ul>
<p><b>Option 2:</b> Request more work is done on the Consultation Document and supporting information before consultation on the draft 2024/25 Enhanced Annual Plan commences.</p>	<ul style="list-style-type: none"> <li>Further refinement of the Consultation Document and supporting information can be undertaken to better reflect elected members desires, notwithstanding that the key elements of these documents were already agreed by elected members at a 12 March 2024 public meeting.</li> </ul>	<ul style="list-style-type: none"> <li>Council may not meet its legislative deadline of 30 June 2024 to adopt the draft 2024/25 Enhanced Annual Plan.</li> </ul>

The recommended option is Option 1. The reason for this is that Council is legally required to adopt an Enhanced Annual Plan by 30 June 2024. Due to tight timeframes, there is no capacity to extend the timeframe. Adoption of the Enhanced Annual Plan past 30 June 2024 would have a negative impact on Council's reputation and additional steps would need to be taken to ensure the rates are able to be collected as planned for in the new financial year.

## 7 OTHER CONSIDERATIONS – HEI WHAIWHAKAARO

### Financial Considerations – Whaiwhakaaro ā-Pūtea

The 2024/25 Enhanced Annual Plan project including consultation is a 'business as usual' activity and is funded via the long term plan budget.

The engagement approach will be right-sized for the campaign and costs estimated to be no more than \$10,000 excluding staff time.

## Legal and Policy Considerations – Whaiwhakaaro ā-Ture

Staff confirm that the staff recommendation complies with Council’s legal and policy requirements. The Repeal Act permits Council to defer its 2024-34 LTP by 12 months and prepare a 2024/25 Enhanced Annual Plan. The Repeal Act also requires additional information about groups of activities and capital expenditure to be included in the Enhanced Annual Plan and to consult on the plan. These requirements have been followed.

### Risks - Tūraru

There are no known significant risks associated with the decisions required for this matter.

## 8 NEXT ACTIONS

Following the adoption of the Consultation Document and supporting information, consultation will begin on Friday 5 April and will close on Friday 26 April 2024.

At the end of the consultation period, staff will collate and analyse submissions. From that work, staff will produce a submissions analysis report for elected members that identifies key themes from feedback received.

Hearings are scheduled for 20 and 21 May 2024 and deliberations on 4 June 2024.

## 9 APPENDICES - ĀPITITANGA

No:	Appendix Title
1	Draft 2024/25 Enhanced Annual Plan Draft Consultation Document (ECM #11195715)
2	Draft 2024/25 Enhanced Annual Plan Groups of Activities and Financials sections (ECM#11197455)
3	2024/25 capital projects (ECM #11189421)
4	2024/25 operating projects programme (ECM #11189438)
5	Significant forecasting assumptions (ECM #11197751)
6	BCD report on Cambridge water tower (ECM #11195843)



Jolanda Hechter  
**MANAGER FINANCE**

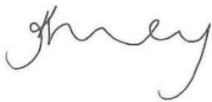




Melissa Russo  
**MANAGER STRATEGY**



Ken Morris  
**DEPUTY CHIEF EXECUTIVE / GROUP MANAGER BUSINESS SUPPORT**



Kirsty Downey  
**GROUP MANAGER STRATEGY**

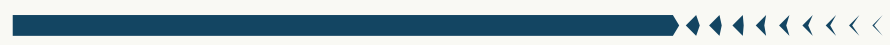
## APPENDIX 2

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Draft 2024/25 Enhanced Annual Plan Consultation Document (ECM 11205829)  
*Version of Consultation Document updated from draft document to published version*

# Draft 2024/25 Enhanced Annual Plan

Consultation document



# Contents



<b>Message from the Mayor</b>	<b>3</b>
<b>The financial picture</b>	<b>4</b>
Where Council gets its revenue from	4
About the proposed rates increase	4
What about the debt?	5
Are we being financially prudent?	6
The finances by numbers	7
<b>Growth... and what it means for Waipā</b>	<b>8</b>
Government requirements	8
Growth-related debt	9
The impact of three waters	9
<b>Spot the difference</b>	<b>10</b>
What we are spending money on	11
What we have paused	11
What we are planning to do in 2024/25	11
<b>It's time to have your say: Have we got the balance right?</b>	<b>12</b>
<b>It's time to have your say: Should we demolish the Cambridge Water Tower?</b>	<b>14</b>
So, what are our options?	15
<b>For your information:</b>	<b>16</b>
<b>Rates for different property types</b>	<b>18</b>

# Message from the Mayor



## Welcome to our draft Enhanced Annual Plan consultation document.

This plan details what our focus will be over the next 12 months. We need to respond to today's challenges but keep our eye on the big picture for the future.

It was never our intention to do a 12-month plan. We had been working on the Long Term Plan when the Government required councils to include water infrastructure costs for the full 10 years. This considerable rework of our budgets showed we were facing some long term financial challenges.

If there was ever a time, we as a Council needed to demonstrate financial prudence, it is now.

Financially, we are in an unenviable position. It has been the "perfect storm" for us as we have gone about preparing our budgets for the next few years.

Like all businesses and households, we've been hit with high inflation and increased interest costs. For us as a council, there is an additional factor - the re-inclusion of the infrastructure costs for three waters until an alternative delivery model is decided upon. Then when you throw in the costs we bear on a temporary basis to meet the growth requirements from Central Government, the picture is a challenging one.

We are not alone. Many other councils are in a similar position, particularly the ones experiencing growth.

We need to be deliberate in our thinking as we plan for the future of our district, while being mindful of our financial restraints and the impact on our ratepaying community. When the Government provided us with

the option to produce a 12-month budget we decided that was in the best interest of the community in order to gain some clarity. By hitting pause on some key projects, we are provided with an opportunity to build the next Long Term Plan on a sounder basis.

We will be watching the Government's transitional arrangements for three waters delivery closely and advocating strongly in the interest of our district as the reform agenda is developed.

We know that an average proposed rates increase of 14.8 percent is unprecedented in Waipā but the costs we cannot control required a 16 percent increase alone. We've called on reserves funding to try and ease the impact as best we can.

In this plan, we've tried to strike a balance between meeting the cost of necessary renewals and maintenance and planning for the future. We want to hear from as many of you as possible about whether we have that balance right.

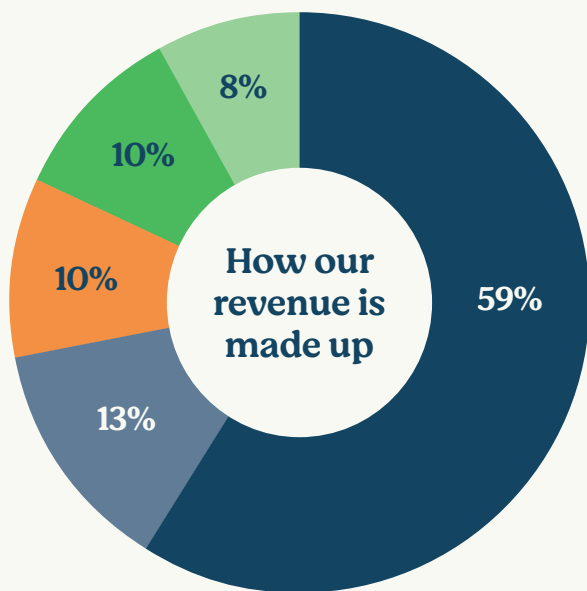
Please read through this document and have your say. Your thoughts help us make informed decisions.

**Susan O'Regan JP**  
Waipā District Mayor

# The financial picture

## Where Council gets its revenue from

There are really only a few ways that Council can get revenue – rates, fees and charges, subsidies and grants, development contributions and investment returns.



- Rates
- Subsidies & grants
- Fees and charges
- Development contributions
- Other

Other includes reserve contributions, vested assets and investment income.

We have a number of ways we charge rates.

- A general rate which is based on the capital value of the property.
- A uniform general charge which is a flat charge per property for particular services and/or activities and everyone pays the same amount, regardless of the value of your property.
- A targeted rate which is used when a service or project is specific to a particular part of our district.

## About the 14.8% proposed rates increase

Because of the way the rates are applied, not everyone pays the same. That is why when we talk about an average rates increase, it does not mean that will necessarily be the amount of increase for your property. It depends on where you live, the services you receive, and the value of your property.

When costs increase like we've seen recently with very high inflation and escalating interest rates, we are very limited in the way we can respond. Essentially, it means that we have to also increase rates and fees and charges to pay for the extra costs.

When you combine the increase in costs with our assets rising in value by \$120 million, and the need for us to fund depreciation (to pay for replacement assets in the future), we need another 16.1 percent in revenue in 2024/25 to be able to meet those costs.

To try and reduce the impact on ratepayers, we have used \$5.5 million of reserve funding. The average rates increase for the 2024/25 year is proposed to be 14.8 percent.

You can see what it means for your property here: [waipadc.govt.nz/ratescalculator](https://waipadc.govt.nz/ratescalculator)

## What about the debt?

Just like when you take out a mortgage, we too need to prove that we will have enough revenue to pay our loans back, and that it is affordable and within our means.

Just like a bank, the Local Government Funding Agency, which loans us the money we need to undertake capital expenditure projects, has measures that we must meet in order to borrow money and to ensure that we are being prudent in our approach.

The costs of our larger projects are spread out over a 30 year loan period – just like a home loan. This makes it manageable.

We are fortunate to be a district where people want to live. That means we have had to plan for growth and that has caused some growing pains (refer to pages 8-9). The cost of growth infrastructure sits on our books as debt until developers sell the lots and then they pay back the full cost, including interest. But there is a lag between times where the debt needs to sit on our books until payment is made.

Our opening debt for the 2024/25 year is forecast to be \$296.8 million. By the end of 2024/25, that is expected to grow to \$398.5 million. More than half the debt on our books is growth related.

In year 4 of the 2021-31 Long Term Plan, we were projecting debt to sit at \$318.5 million - \$80 million less than what is now expected. The key reasons for the increase are a reduction in other revenue such as development contributions received, and significant increases in the cost of the planned Capital Works

Programme. Part of this is due to bringing some projects forward including the Cambridge Wastewater Treatment Plant and development of the C1, C2, and C3 growth cells in Cambridge, which were not included in the 2021-31 Long Term Plan.

As a council, we can currently only borrow 2.9 times a tightly defined measure of our revenue to meet the financial prudence measures set by the Local Government Funding Agency.

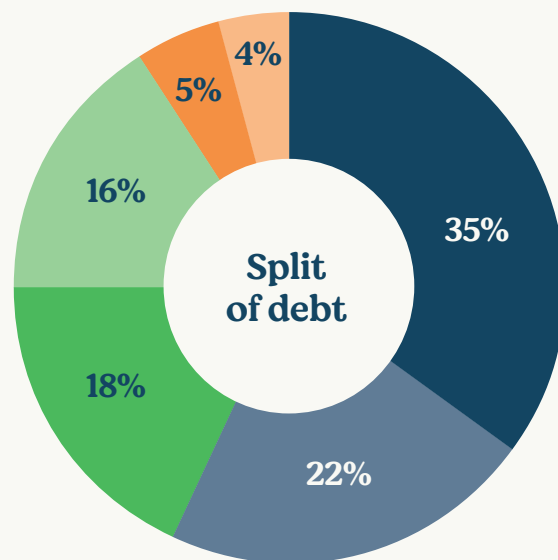
However, our 2021 Financial Strategy, which still applies to this Enhanced Annual Plan, limits that to 2.5. That means that in terms of debt affordability, we are moving very close towards our debt ceiling, and we need to ensure that we still have some borrowing power should there be a natural disaster, or other emergency, that requires us to urgently replace some of our uninsured assets.

The rules are that if we tried to borrow above that amount, we may not be able to, or we could be charged a higher interest rate so we don't see that as a viable option. Because of this, we have paused a number of major projects until the next Long Term Plan.

We are hoping between now and when we consult with you on that plan that we will have further direction from the Government on better financing and funding options for three waters, and for other growth-related debt, which will reduce the amount of debt on our books. However, we think it's important to signal now that without major change we are unlikely to be in a position to invest in discretionary projects for several years.

### This pie chart outlines our debt picture.

At the end of the 2024/25 year, 57.8 percent of our debt is estimated to be growth-related. Growth-related three waters debt makes up 35 percent of the total debt. A further 21.9 percent of our total debt has resulted from Council investing in our current three waters infrastructure to ensure it remains compliant and fit for purpose. As you can see, those things make up nearly 60 percent of the debt equation. This is why the reintroduction of waters to the draft Long Term Plan was such a gamechanger, and why a greater amount of time is required to work through the implications of this on our debt metrics, and in determining an approach to mitigate the impacts.



- Growth loans relating to 3 Waters
- 3 Waters
- Growth loans relating to Rooding
- Other (Amenities, Support etc)
- Growth loans relating to community infrastructure
- Rooding

# 6

**2024/25 Enhanced Annual Plan**  
Waipā District Council

## Are we being financially prudent?

The Government requires us to measure ourselves against six benchmarks when we set our budgets. They are:

They are:

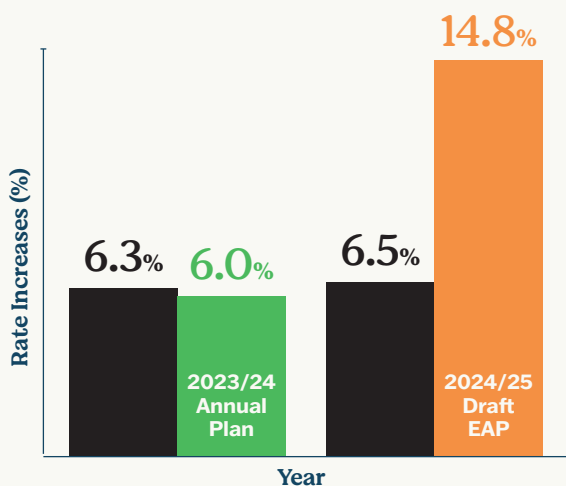
- 1** | **Debt servicing**  
– this measures the percentage of interest costs against total revenue.
- 2** | **Debt affordability**  
– sets a net debt ceiling.
- 3** | **Rates affordability as a percentage of revenue**  
– sets a limit on the percentage of revenue we can raise from rates.
- 4** | **Rates affordability increases**  
– we have set this at the Local Government Cost Index plus three percent.
- 5** | **Essential services**  
– aims to show the level of capital expenditure matches, or exceeds, the depreciation charge for that financial year.
- 6** | **Balanced budget**  
– aims to ensure that the operating expenditure needs of the organisation are met by the level of revenue.

In the 2024/25 year, we are expecting to meet all but two benchmarks. Those are the rates affordability and balanced budget benchmarks.

### Rates (increases) affordability

Given the economic environment, the financial pressures council is experiencing and changes to the regulatory landscape, the proposed average increase in the rate requirement is 14.8 percent. The graph below shows that the proposed rates increase significantly exceeds the limit set in our financial strategy.

- Quantified limit on rates increase
- Proposed rates increase (at or within limit)
- Proposed average rate increase requirement

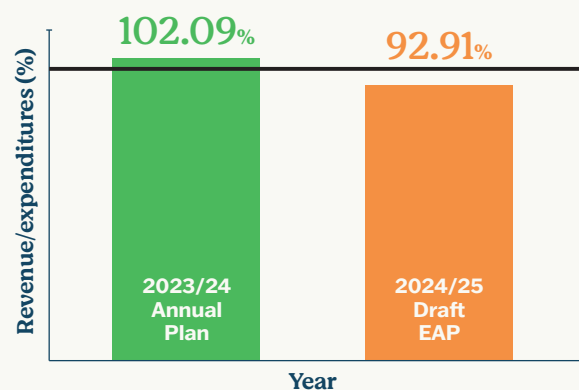


### Balanced budget benchmark

This benchmark aims to ensure that the operating expenditure of the organisation are met by the level of revenue (as defined by the regulations) generated.

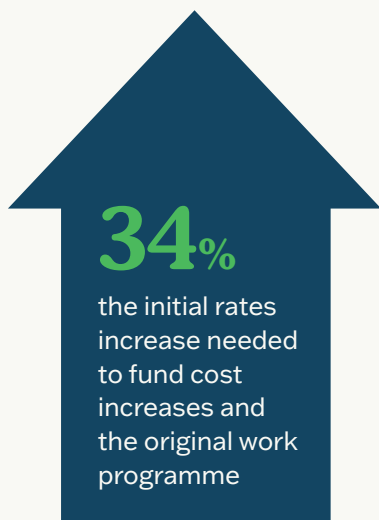
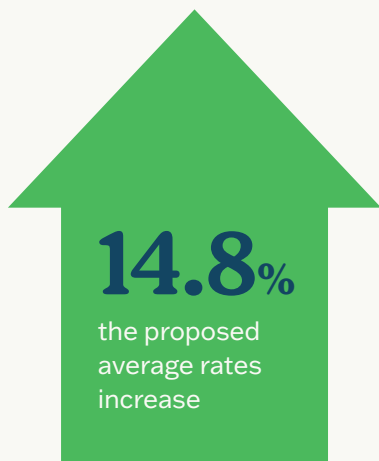
We will not meet this benchmark for two significant reasons. The first is that revenue from development contributions cannot be included in the calculation however the expenses associated with growth activities must be included making it difficult for a growth council to meet this benchmark. The second is that we are drawing on everything, including reserves, to fund operating costs and reduce rates.

- Benchmark
- Benchmark not met

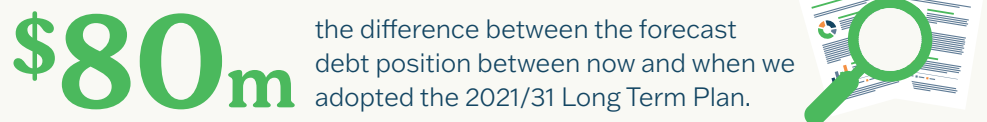
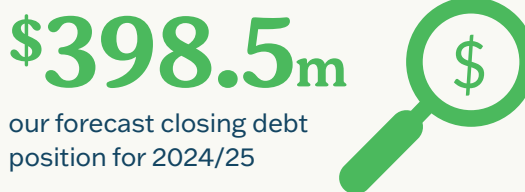
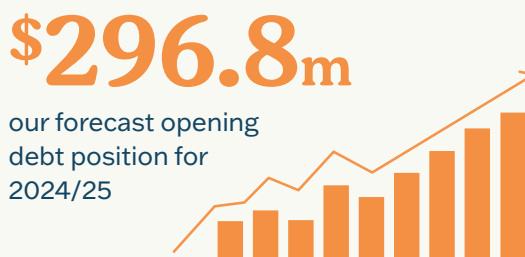




## The finances by numbers



the amount of reserve funding used to limit the impact on ratepayers



# Growth... and what it means for Waipā

**Despite the uncertainty of some issues, one thing is clear – growth is having a huge impact on Waipā. This will not change for some time yet.**

By 2050, we're expecting an additional 18,000 people to be living in our district, bringing our population to around 79,100. There will be an extra 10,400 more people in Cambridge, around 5,000 more people in Te Awamutu and Kihikihi, and another 2,600 people spread across our villages and rural areas. To house our new arrivals, we'll need about 6,900 more homes.

We acknowledge some people don't like 'growth'. Some would prefer Waipā to stay the same as it was 20 or 30 years ago....and we understand that.

But population growth, migration and other factors mean growth in Waipā is inevitable. Rather than ignore growth, or push back against it, we must manage it in the fairest way possible.

## Government requirements

Successive governments have long required councils to plan and prepare for growth. The previous Government set out legal requirements through the

National Policy Statement on Urban Development, which requires us to have a buffer of an additional 15 percent land available for development over and above what is provided for in the District Plan.

In the urban areas of Te Awamutu and Cambridge, we currently have close to 500ha of land which is earmarked for 'growth' but is currently unconsented.

We time developments carefully so new industrial, commercial and residential areas are built in the right place, with necessary infrastructure ready to go, at the right time. We try to do this at a pace our community can afford.

That infrastructure includes roads, cycleways and footpaths, drinking water, wastewater and stormwater (three waters), community infrastructure like halls and green spaces like parks and reserves. This infrastructure costs hundreds of millions of dollars.... and costs are rising.

While Council is responsible for basic growth infrastructure, there are things out of our control. For example, councils don't decide when schools are built (that's up to the Government) or when new supermarkets open (that's up to private companies). We allow for those things when we plan for new neighbourhoods... but can't 'demand' when they are built.

## Growth-related debt

### Catering for growth is costly.

Developers pay for growth infrastructure via development contributions. Since development contributions were introduced in Waipā, we've received \$87 million from developers. For example, 35 percent of the new Cambridge Wastewater Treatment Plant is being paid for by growth via development contributions. The remaining cost is being paid by ratepayers, connected to the plant.

Although growth does pay for growth and its infrastructure needs, there may be delays between when Council builds the necessary infrastructure and when developers pay their development contributions. They pay when sections go to market. Delays are influenced by various factors, such as fluctuating interest rates, escalating construction costs, migration patterns, shifts in lending criteria, and, most importantly, economic conditions. As councils are not able to insist development contributions are paid upfront, most development contributions are paid once the land is ready to be sold. As consent applications take a long time to lapse and the Council cannot reassess the required development contribution, developers control when it suits them to release sections for sale.

This time-lag and infrastructure costs significantly impact Council debt levels, especially for high-growth councils like ours that are seeing slowdown based on the current economic climate. At the beginning of the 2024/25 financial year, Waipā District Council will need to recover about \$207 million in development contributions out of a total forecast debt of \$398.5 million. Of the \$207 million, we have already issued \$60 million in payable development contribution notices – which need to be paid before their consent activity is granted; the remaining debt is sitting against the relevant land, awaiting development applications to be lodged.

It should be noted Interest costs for development contribution debt is paid by developers – and not by ratepayers.

## The impact of three waters

Importantly, nearly 60 percent of our forecast debt relates to three waters. Like all other councils, we had budgeted for that waters debt to be off our books by 2026 because of legislation that was in place to change the way three waters is managed.

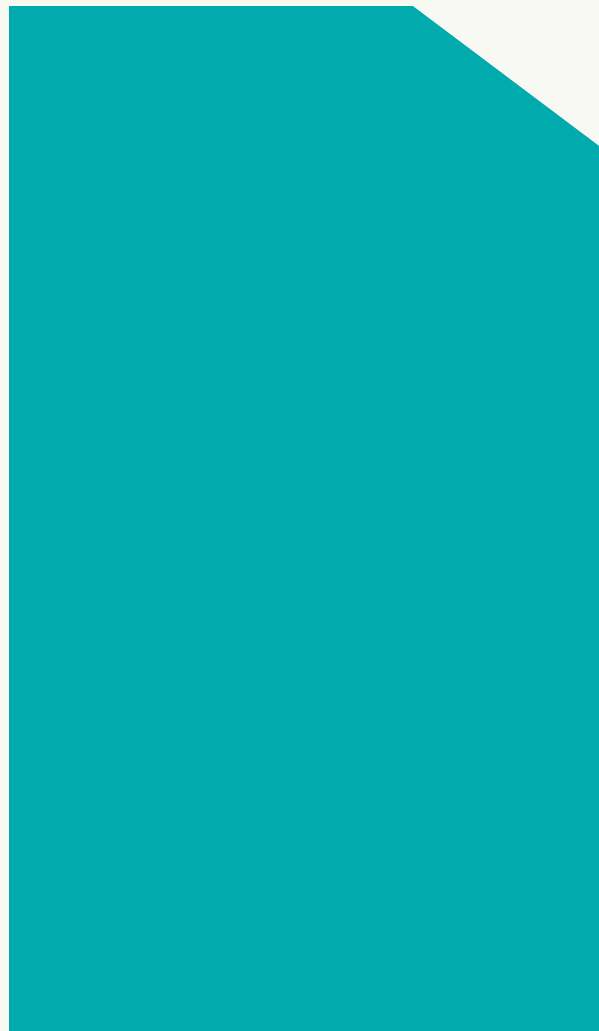
In December 2023, that suddenly changed when the new coalition Government clarified their intentions to repeal the legislation, leaving us with no option but to put the cost of three waters infrastructure back into our budgets. We don't yet know the detail of what the Government is now planning for three waters. Nor do we know what funding tools might be available in the

future, including Government funding. In the meantime, we are carrying the costs....and those costs are rising.

We still have a big capital expenditure programme with over \$158 million earmarked for core activities like wastewater (\$47.1 million), roads and footpaths (\$47.3 million), stormwater (\$24.8 million) and water (\$20.7 million). We can still look after the basics.

But having three waters back on our books, when we did not expect it, has pushed us close to our debt limits, placed upon us by the organisation we borrow money from (the Local Government Funding Agency).

That, and concerns about affordability for ratepayers, has forced Council back to the drawing board. It means big projects like Te Ara Wai, the Te Awamutu to Pirongia Cycleway and the Cambridge Library have been paused to allow us to focus on the basics. We need to pay for large infrastructure projects first – including growth infrastructure – maintaining what we have and undertaking our renewals programme. That is largely what's proposed in this draft Enhanced Annual Plan.



## Spot the difference

Because we have delayed adopting a Long Term Plan until next year, we are required to compare the draft Enhanced Annual Plan to year 4 of the 2021–31 Long Term Plan. Given that a lot has changed in the past four years, there are some key differences in this reworked plan which we outline here:

### Capital expenditure

#### Roading

growth capital expenditure increased by

 **\$18.1m**

#### Stormwater

growth capital expenditure increased by

 **\$9.1m**

#### Wastewater

growth capital expenditure increased by

 **\$3.4m**

#### Cambridge Wastewater Treatment Plant

brought forward

 **\$32m**

#### Outside Play Structure Plan

(Leamington Domain playground) increased by

 **\$1.6m**

#### Earthquake strengthening

and reoccupation of Council offices and the Te Awamutu and District Museum at 135 Roche Street increased by

 **\$5.9m**

#### Te Ara Wai

removed

**\$12.7m**

#### Water growth

capital expenditure increased by

 **\$5.9m**

#### Sports field

improvements removed

 **\$851,000**

#### Implementation of the Lake Te Koo Utu

Concept Plan reduced by

 **\$863,000**

### Operating expenditure

**An \$11m increase to interest costs** due to higher interest rates

**Widespread increase to costs** due to higher inflation

**\$2.29m in higher depreciation charges** due to impact of revaluations

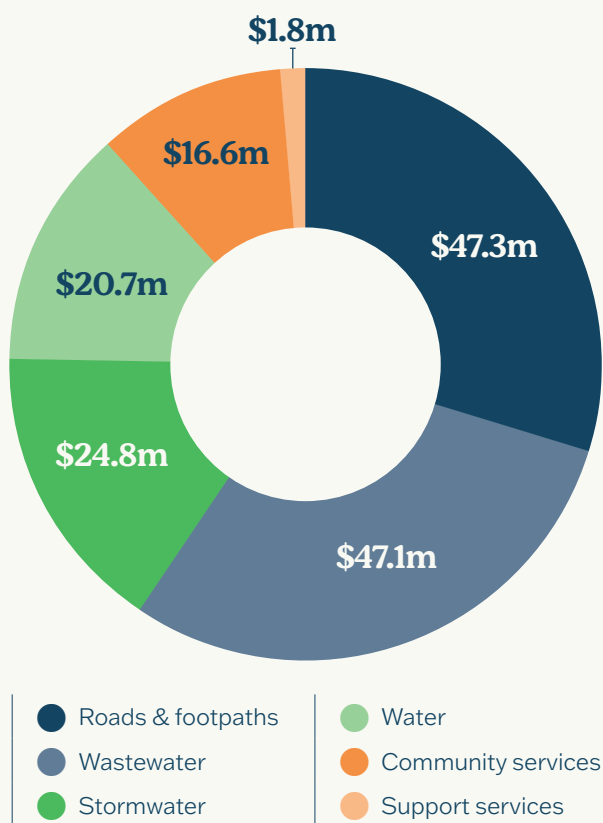
**Increase in payroll** due to labour cost inflation

**Removed \$2.7m operating project cost** relating to Te Ara Wai exhibition costs.

A full list of capital and operating projects can be found here: [waipadc.govt.nz/enhancedannualplan](https://waipadc.govt.nz/enhancedannualplan)

## What we are spending money on

Due to our financial position we have taken a 'back to basics' approach to our proposed capital works programme. It is primarily focussed on maintaining our levels of service to our community, renewing our assets, and/or catering for growth.



## What we have paused

**In reviewing the budgets, we have decided to pause work on some key projects until we draft and consult on the 2025-34 Long Term Plan early next year. They are:**

- Te Ara Wai – a New Zealand Land Wars Museum planned for Te Awamutu
- A new Cambridge Library
- Cambridge Town Hall upgrades
- The Te Awamutu to Pirongia Cycleway
- Construction of new pensioner housing
- Sports fields improvements

## What we are planning to do in 2024/25

- Undertaking earthquake strengthening and reinstating the office space and Te Awamutu Museum in Roche Street
- Continuing with the development of a Resource Recovery Centre, largely funded from the Ministry for the Environment's Waste Levy funds
- Leamington Domain Masterplan implementation
- Completing the finishing touches to the Cambridge and Te Ara Rimu Kihikihi cycleway projects
- Upgrading the Alpha Street Water Treatment Plant in Cambridge

# It's time to have your say:

# Have we got the balance right?

## In hard economic times, some hard decisions need to be made.

This year, we've been hit with a triple whammy. We've had a huge increase in costs, a slow down in property sales limiting the amount of revenue we are getting back on our growth projects, and we are moving close to our debt ceiling. The first two are outside our control. So, while this draft Enhanced Annual Plan is a one year snapshot of our financial situation, it is unlikely that we will be able to make much headway in the medium-term unless there is a change in revenue and funding options.

### We are not alone.

A recent report by leading NZ economic consultancy firm Infometrics - commissioned by Local Government New Zealand - investigated what's driving proposed rates increases across New Zealand.

It found all councils are struggling with rates rises due to inflation and other factors. A sample from 48 councils across New Zealand show that the average rates increase currently proposed for the 2024/25 year nationally is 15.3 percent. The highest is 24 percent and the lowest six percent. Our proposed average rates increase of 14.8 percent has Waipā sitting slightly below average.

The Infometrics report also found civil construction costs have risen an average of 27 per cent over the last three years and that, in particular:

- Bridges are 38 percent more expensive to build
- Sewerage systems are 30 percent more expensive
- Roads and water supply systems are 27 percent more expensive.

That means the budgets for much of the work planned in year four of the 2021-2031 Long Term Plan were already about 27 percent short before we even started working on this draft Enhanced Annual Plan.

At the same time, the report found councils are tackling historic under investment and most are at the point where 'sweating assets', or under investment in new assets, would impact on services – and community tolerance of service failure is low. This is compounded if capital investment was deferred during Covid.

Waipā is no different in this respect. For example, there was a 40 percent constraint of water infrastructure spend in 2021 and we've had to make the decision to keep our high traffic roads in good condition at the expense of some of our other roads. While our capital expenditure programme is still promoting investment of over \$158 million in the 2024/25 year, escalating costs mean less work can be done than what was planned when the budgets were prepared.

Councils also face ever-increasing unfunded mandates from Central Government in terms of cost of legislative compliance. For example, the estimated upfront costs to all councils of complying with the National Policy Statement for Freshwater Management were estimated at between \$1.4 and \$2.1 billion, followed by ongoing costs of up to \$59 million a year.

We agree with the national sentiment that the funding system is broken. Councils' share of overall tax revenue has remained at just two percent of GDP for the last 50 years, despite our ever-increasing responsibilities. That's simply not sustainable.

Taking all that into account, we've had to make some changes in this plan.

We know our ratepayers are faced with ever increasing costs and the closer we are to our debt ceiling the more opportunity is reduced for future ratepayers to shape the district in the future. While we wait for further direction from the Government, we've tightened our belt where we can, with a measured approach to mitigate the risk of our district going backwards.

This draft plan includes:

### No longer funding or temporarily reducing the amount spent on some planned renewals.

This includes in cemeteries, libraries, parks and reserves, property, public toilets, community halls, roading and footpaths, water and wastewater.

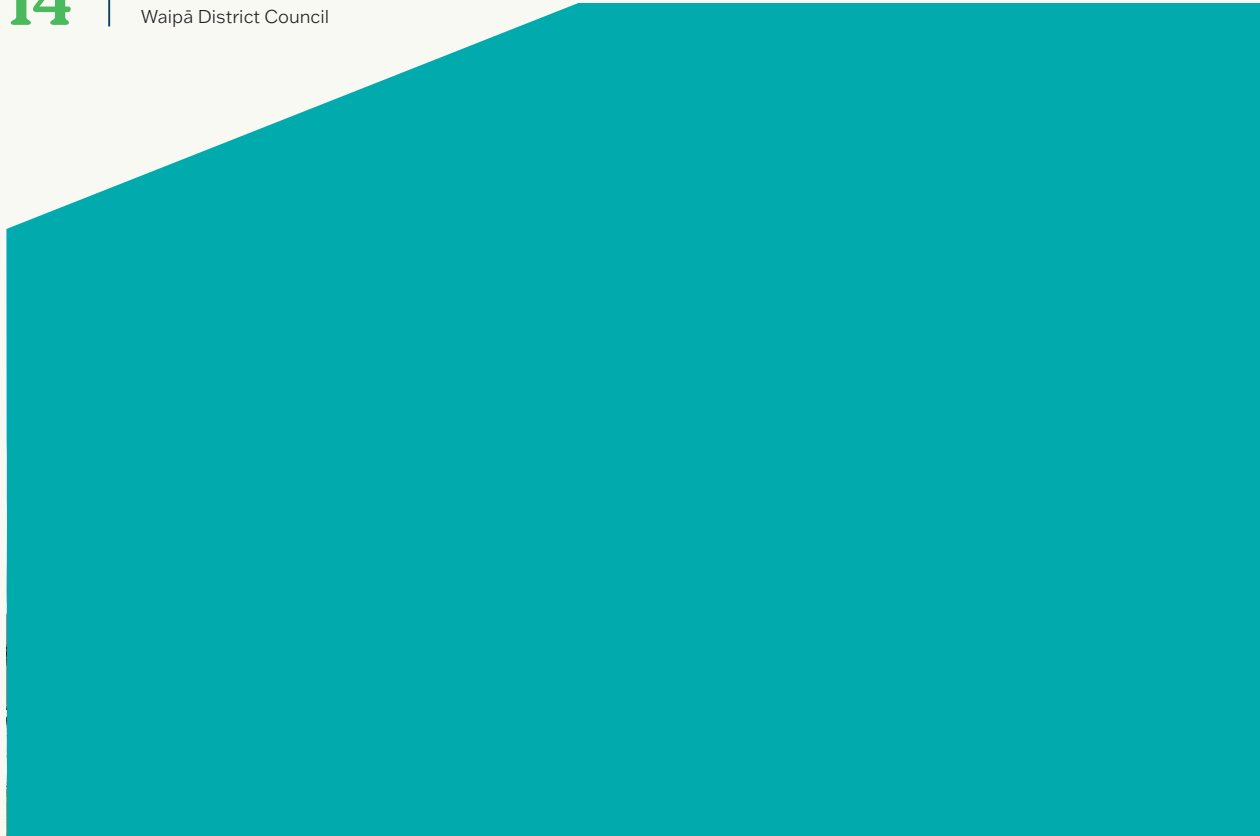
### Reducing discretionary and grants funding

- Saving \$50,000 by no longer funding Te Waka: Waikato's Regional Economic Development Agency
- Maintaining the level of funding to local community organisations through grants, with a slight increase of \$1,080 to a total of \$11,080 for the Waipā Mountain Bike Club
- Reducing Council discretionary grant funding by \$216,800. This includes reducing funding to each of the two community boards from \$49,600 to \$20,000, reducing the Pirongia Ward committee grant funding from \$27,600 to \$10,000, halving the District Promotion Fund from \$150,000 to \$75,000, and halving the Heritage Fund amount from \$75,000 to \$35,000
- No longer providing a Community Events Fund
- No longer funding the Cambridge and Te Awamutu iSites
- Reducing funding to Hamilton Waikato Tourism from \$183,379 to \$146,703

### Delaying the development of some planned growth cells

What do you think?  
Do we have the balance right?





# It's time to have your say: Should we demolish the Cambridge Water Tower?



**The Cambridge Water Tower is located on the greenbelt reserve on Hamilton Road, next to the Resthaven Retirement Village. The tower was constructed in 1902 when the town's population was around 1,000 people and stands 19.5 m above ground.**

Water towers were built to store and provide water to towns. They were very popular when town populations were relatively small. Now much larger water storage tanks, called water reservoirs, are used. Waipā has 19 of these across the district.

The water tower provided water to Cambridge from 1902 - 1926 but stopped being used as the springs it drew water from were being polluted. Since then, it has had no practical purpose however it has remained somewhat of a local icon to some of our community

and a landmark and is registered as a Category 2 Heritage Building by Heritage New Zealand (HNZ) – Pouhere Taonga. The tower is also identified as a Category B heritage item in Council's Operative District Plan (ODP), meaning it has regional and district wide significance.

An earthquake assessment in 2014 said the tower met 25 percent of national building standards (NBS). This means Council needs to make a decision on what to do with the tower – remove or restore.



# So, what are our options?

There are two key options for the future of the water tower – remove or restore. Doing nothing is not an option due to the unsafe state the tower is in. Council did consider relocation but the process and costs involved means this option simply isn't viable.

## Option 1: (preferred)

### Remove the Cambridge Water Tower



About this option:

#### Pros

- ✓ Lower costs
- ✓ Removal of the risk to public health and safety

#### Cons

- ✗ Cambridge Water Tower is a Category 2 Heritage Building
- ✗ Given the water tower is identified as a Category B heritage item in Council's Operative District Plan (ODP), a resource consent will be required before demolition can occur.
- ✗ Iconic nature of the tower will be lost.

#### Cost

**Total:** \$810k for a resource consent and demolition.

## Option 2:

### Restore the Cambridge Water Tower



About this option:

#### Pros

- ✓ Protection of a heritage structure of significance to the Cambridge and wider district/regional community
- ✓ Removal of the risk to public health and safety

#### Cons

- ✗ Extra costs for Waipā ratepayers

#### Cost

**Total:** \$6m (estimated)

## Our preferred option is Option One.

Council is aware that the water tower is a heritage site and for many, will be a very special part of Cambridge. However, due to the economic climate, Council is having to make some tough decisions and is proposing that we remove the water tower which is a much lower cost than what restoring will be. If the tower is demolished, we propose to have a commemorative structure on the site and interpretive signage to continue to celebrate the history of the tower.

**What do you think?  
 Have we got it right?**

# For your information:

## Financial Strategy

Our current financial strategy was developed in 2021 and adopted as part of the 2021-31 Long Term Plan. It is now out-of-date. Quite simply, the financial environment has changed dramatically over the past four years. Council will be developing a new Financial Strategy as part of the 2025-34 Long Term Plan. We will be consulting with the community on what that looks like next year.

## Recycling charges

Funding for Waipā’s recycling contract has needed to increase to meet the costs associated with inflation, minimum wage hikes and high contamination in recycling bins. That means those receiving a recycling service will be charged \$66.70 more including GST in the 2024/25 year to cover the extra cost.

## Airport wastewater rate

We’re proposing a targeted wastewater rate for properties within the Waikato Regional Airport Industrial Precinct. The rate will be used to cover the cost of transporting wastewater to the Cambridge Wastewater Treatment Plant. Historically, the property owners have been responsible for wastewater removal themselves. We will be consulting with affected property owners directly.

## Funding of passenger transport

The Waikato Regional Council is consulting on funding public transport services region-wide from July 2025 through a new regional council rate. This would mean

that the Waipā District Council would no longer have to fund public transport in our district but would still be involved in decisions on public transport through the Waikato Regional Transport Committee and Future Proof Public Transport Sub-Committee.

You can find out more about the regional council’s proposal, including how to make a submission in the Waikato Regional Council’s draft Long Term Plan consultation document which you will find here: [waikatoregion.govt.nz/ltp](https://waikatoregion.govt.nz/ltp)

Submissions on the Waikato Regional Council’s draft Long Term Plan are open until May 2, 2024.

## Fees and charges consultation now open

We review our fees and charges annually and update when required to better reflect the true cost of providing services as outlined in the Revenue and Financing Policy.

This year we are proposing increases of 10 percent across the board, with a few exceptions.

## Development contributions amendments proposed

Minor amendments are being proposed to the development contribution rates and policy. As these proposed amendments are minor these changes are not being formally consulted on however these will be discussed with known members of the development community forum.

Consultation is open now until Friday, April 26, 2024.

## Changes to performance measures

It is recommended that the four performance measures should be removed from the 2024/25 Enhanced Annual Plan.

Group of activities – Community Services and Facilities		
What you can expect from us	How we measure success	
Provision of library facilities with sufficient resources and services which provide the necessary support for the communities’ learning and leisure needs.	The number of walk-in library visitors per annum.	Te Awamutu Cambridge

The rationale for removing this measure is that the results are unreliable. The entry counter is a beam that reflects from one gate column to the other as someone enters the library. The counter does not provide accurate numbers when a group enters the facility in close proximity as it is unable to count each individual. There have been repeated comments from Elected Members on the functionality of the gates noting that their primary purpose is security.

The existing measure ‘Percentage of population who are active library users’ is a more relevant measure when it comes to utilisation of library resources.

## Group of activities – Water Treatment and Supply

What you can expect from us	How we measure success	
The extent to which the local authority's drinking water supply complies with the drinking-water standards.	Water treatment plans – compliance with bacteriological criteria.	Parallel Road
	Water Treatment Plans – compliance with protozoal criteria.	Maungatautari
	Network zones – compliance	Maungatautari

The rationale for removing these measures is that the Maungatautari and Parallel Road treatment plants are no longer active.

Two targets for performance measures are also proposed to be amended as follows.

## Group of activities – Heritage

What you can expect from us	How we measure success	Result for 2022/23	2024/25 performance target
The district's community and visitors are provided with appropriate opportunities to experience the district's heritage through interpretation, education and conservation delivered directly by Council and through partnerships.	The number of school student experiencing heritage based education through the Enriched Learning Curriculum programme.	1,776 (not achieved)	3,900

The rationale for reducing this target is that it does not align with the contractual arrangement we have with the Ministry of Education. The contract for the 2024-25 year has a lower target than previous years.

## Group of activities – Transportation

What you can expect from us	How we measure success	Result for 2022/23	2024/25 performance target
Provision of road and footpath networks which support usability and user comfort both now and in the future.	Length (km) of network which remains unsealed.	39.1 km (achieved)	Same as previous year

The rationale for changing this target is that no funding is provided for seal extensions and therefore the measure needs to reflect our planned approach for 2024/25.

# Rates for different property types



The tables below show examples of the proposed rates for a range of rating valuations for residential and farming properties in Te Awamutu, Cambridge, Pirongia, Ōhaupō, Ngāhinapōuri, Kakepuku and Maungatautari as well as for industrial and commercial properties based on this draft plan.

## Cambridge Area (Residential)

Rating Valuation	\$645,000 1 SUIP		\$1,100,000 1 SUIP		\$2,560,000 1 SUIP	
	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$
Fixed Targeted Rates	423	435	423	435	423	435
UAGC	700	805	700	805	700	805
Recycling Charge	125	192	125	192	125	192
Capital Value Rates	649	734	1,107	1,251	2,575	2,912
Stormwater Charges	159	210	272	358	632	833
Wastewater Charges	911	926	911	926	911	926
Estimate for Metered Water	677	796	349	411	969	1,141
<b>Total Rates</b>	<b>3,644</b>	<b>4,098</b>	<b>3,887</b>	<b>4,378</b>	<b>6,335</b>	<b>7,244</b>
\$ Increase per week		8.73		9.45		17.46
Percentage Increase		12.5%		12.7%		14.3%

## Te Awamutu Area (Residential)

Rating Valuation	\$690,000 1 SUIP		\$800,000 1 SUIP		\$1,330,000 1 SUIP	
	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$
Fixed Targeted Rates	307	330	307	330	307	330
UAGC	700	805	700	805	700	805
Recycling Charge	125	192	125	192	125	192
Capital Value Rates	695	788	806	914	1,339	1,520
Stormwater Charges	170	225	198	260	329	433
Wastewater Charges	911	926	911	926	911	926
Estimate for Metered Water	744	876	331	390	543	639
<b>Total Rates</b>	<b>3,652</b>	<b>4,142</b>	<b>3,378</b>	<b>3,817</b>	<b>4,254</b>	<b>4,845</b>
\$ Increase per week		9.40		8.45		11.35
Percentage Increase		13.4%		13.0%		13.9%

UAGC: Uniform annual general charge

SUIP: Separately used or inhabited part of a property

### Pirongia Village (Residential)

	\$750,000 1 SUIP		\$980,000 1 SUIP		\$1,220,000 1 SUIP	
Rating Valuation	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$
Fixed Targeted Rates	220	211	220	211	220	211
UAGC	700	805	700	805	700	805
Recycling Charge	125	192	125	192	125	192
Capital Value Rates	749	851	979	1,112	1,219	1,385
Stormwater Charges	185	244	242	319	301	397
Wastewater Charges		-		-		-
Estimate for Metered Water	408	480	452	532	542	638
<b>Total Rates</b>	<b>2,387</b>	<b>2,783</b>	<b>2,718</b>	<b>3,171</b>	<b>3,107</b>	<b>3,628</b>
\$ Increase per week		7.62		8.72		10.01
Percentage Increase		16.6%		16.7%		16.8%

### Ōhaupō Village (Residential)

	\$700,000 1 SUIP		\$950,000 1 SUIP		\$1,340,000 1 SUIP	
Rating Valuation	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$
Fixed Targeted Rates	247	240	247	240	247	240
UAGC	700	805	700	805	700	805
Recycling Charge	125	192	125	192	125	192
Capital Value Rates	699	795	949	1,078	1,339	1,521
Stormwater Charges	173	228	235	309	331	436
Wastewater Charges		-		-		-
Estimate for Metered Water	519	611	601	707	463	545
<b>Total Rates</b>	<b>2,463</b>	<b>2,871</b>	<b>2,857</b>	<b>3,331</b>	<b>3,205</b>	<b>3,739</b>
\$ Increase per week		7.83		9.14		10.28
Percentage Increase		16.5%		16.6%		16.7%

### Ngāhinapōuri Village (Residential)

	\$740,000 1 SUIP		\$1,030,000 1 SUIP		\$2,300,000 1 SUIP	
Rating Valuation	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$
Fixed Targeted Rates	225	218	225	218	225	218
UAGC	700	805	700	805	700	805
Recycling Charge	125	192	125	192	125	192
Capital Value Rates	739	840	1,029	1,169	2,298	2,611
Stormwater Charges	30	43	41	60	92	135
Wastewater Charges		-		-		-
Estimate for Metered Water		-		-		-
<b>Total Rates</b>	<b>1,819</b>	<b>2,098</b>	<b>2,120</b>	<b>2,444</b>	<b>3,440</b>	<b>3,961</b>
\$ Increase per week		5.38		6.24		10.02
Percentage Increase		15.4%		15.3%		15.1%

UAGC: Uniform annual general charge

SUIP: Separately used or inhabited part of a property

**20** | 2024/25 Enhanced Annual Plan  
Waipā District Council

**Rural Cambridge  
(Residential)**

	\$860,000 1 SUIP		\$1,380,000 1 SUIP		\$2,840,000 1 SUIP	
Rating Valuation	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$
Fixed Targeted Rates	423	435	423	435	443	456
UAGC	700	805	700	805	700	805
Recycling Charge		*		*	125	192
Capital Value Rates	865	978	1,388	1,570	2,857	3,230
Stormwater Charges	34	50	55	81	114	167
Wastewater Charges		-		-		-
Estimate for Metered Water		-		-		-
<b>Total Rates</b>	<b>2,022</b>	<b>2,268</b>	<b>2,566</b>	<b>2,891</b>	<b>4,239</b>	<b>4,850</b>
\$ Increase per week		4.74		6.24		11.74
Percentage Increase		12.2%		12.6%		14.4%

**Rural Te Awamutu  
(Residential)**

	\$837,000 1 SUIP		\$1,330,000 1 SUIP		\$2,550,000 1 SUIP	
Rating Valuation	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$
Fixed Targeted Rates	307	330	307	330	307	330
UAGC	700	805	700	805	700	805
Recycling Charge		*	125	192	125	192
Capital Value Rates	843	956	1,339	1,520	2,568	2,914
Stormwater Charges	33	49	53	78	102	150
Wastewater Charges		-		-		-
Estimate for Metered Water		-		-		-
<b>Total Rates</b>	<b>1,883</b>	<b>2,140</b>	<b>2,524</b>	<b>2,925</b>	<b>3,802</b>	<b>4,391</b>
\$ Increase per week		4.94		7.68		11.30
Percentage Increase		13.6%		15.8%		15.5%

**Pirongia  
(Rural)**

	\$1,080,000 1 SUIP		\$2,970,00 1 SUIP		\$3,450,000 2 SUIP's	
Rating Valuation	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$
Fixed Targeted Rates	221	214	203	194	195	188
UAGC	700	805	700	805	1,400	1,610
Recycling Charge	125	192	125	192	250	383
Capital Value Rates	1,079	1,226	2,967	3,371	3,447	3,916
Stormwater Charges	43	63	734	967	138	202
Wastewater Charges		-		-		-
Estimate for Metered Water		-		-		-
<b>Total Rates</b>	<b>2,168</b>	<b>2,500</b>	<b>4,729</b>	<b>5,529</b>	<b>5,430</b>	<b>6,299</b>
\$ Increase per week		6.39		15.39		16.74
Percentage Increase		15.3%		16.9%		16.0%

UAGC: Uniform annual general charge SUIP: Separately used or inhabited part of a property \* no dwelling

### Pirongia (Rural)

Rating Valuation



**\$7,165,000**

1 SUIP

**\$7,360,000**

3 SUIP's

	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$
Fixed Targeted Rates	195	188	351	344
UAGC	700	805	2,100	2,415
Recycling Charge	125	192	375	575
Capital Value Rates	7,158	8,133	7,353	8,354
Stormwater Charges	287	420	294	432
Wastewater Charges	-	-	-	-
Estimate for Metered Water	-	-	-	-
<b>Total Rates</b>	<b>8,465</b>	<b>9,738</b>	<b>10,473</b>	<b>12,120</b>
<b>\$ Increase per week</b>		<b>24.49</b>		<b>31.68</b>
<b>Percentage Increase</b>		<b>15.0%</b>		<b>15.7%</b>

### Kakepuku (Rural)

Rating Valuation



**\$837,000**

1 SUIP

**\$1,330,000**

1 SUIP

**\$2,550,000**

1 SUIP

	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$
Fixed Targeted Rates	222	218	222	218	222	218
UAGC	700	805	700	805	700	805
Recycling Charge	125	192	125	192	125	192
Capital Value Rates	1,688	1,918	5,544	6,300	7,802	8,865
Stormwater Charges	68	99	222	326	312	458
Wastewater Charges	-	-	-	-	-	-
Estimate for Metered Water	-	-	-	-	-	-
<b>Total Rates</b>	<b>2,803</b>	<b>3,232</b>	<b>6,813</b>	<b>7,841</b>	<b>9,161</b>	<b>10,538</b>
<b>\$ Increase per week</b>		<b>8.26</b>		<b>19.74</b>		<b>26.46</b>
<b>Percentage Increase</b>		<b>15.3%</b>		<b>15.1%</b>		<b>15.0%</b>

### Kakepuku (Rural)

Rating Valuation



**\$8,860,000**

2 SUIP's

	2023/24 \$	2024/25 \$
Fixed Targeted Rates	195	188
UAGC	700	805
Recycling Charge	125	192
Capital Value Rates	7,158	8,133
Stormwater Charges	287	420
Wastewater Charges	-	-
Estimate for Metered Water	-	-
<b>Total Rates</b>	<b>8,465</b>	<b>9,738</b>
<b>\$ Increase per week</b>		<b>24.49</b>
<b>Percentage Increase</b>		<b>15.0%</b>

UAGC: Uniform annual general charge

SUIP: Separately used or inhabited part of a property

### Maungatautari (Rural)

	\$870,000 1 SUIP		\$1,303,000 2 SUIP's		\$3,520,000 1 SUIP	
Rating Valuation	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$
Fixed Targeted Rates	373	375	335	322	373	375
UAGC	700	805	1,400	1,610	700	805
Recycling Charge	125	192	250	383	125	192
Capital Value Rates	869	987	1,302	1,479	3,516	3,995
Stormwater Charges	35	51	52	76	141	206
Wastewater Charges		-		-		-
Estimate for Metered Water	312	367		-		-
<b>Total Rates</b>	<b>2,414</b>	<b>2,777</b>	<b>3,339</b>	<b>3,870</b>	<b>4,855</b>	<b>5,573</b>
\$ Increase per week		7.01		10.23		13.83
Percentage Increase		15.1%		15.9%		14.8%

### Maungatautari (Rural)

	\$7,350,000 1 SUIP		\$7,430,000 2 SUIP's	
Rating Valuation	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$
Fixed Targeted Rates	363	350	367	354
UAGC	700	805	1,400	1,610
Recycling Charge	125	192	250	383
Capital Value Rates	7,343	8,343	7,423	8,433
Stormwater Charges	294	431	297	436
Wastewater Charges		-		-
Estimate for Metered Water		-		-
<b>Total Rates</b>	<b>8,825</b>	<b>10,121</b>	<b>9,737</b>	<b>11,216</b>
\$ Increase per week		24.92		28.46
Percentage Increase		14.7%		15.2%

### Cambridge (Commercial/Industrial)

	\$530,000 1 SUIP		\$1,350,000 1 SUIP		\$3,450,000 1 SUIP	
Rating Valuation	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$
Fixed Targeted Rates	423	435	423	435	423	435
UAGC	700	805	700	805	700	805
Recycling Charge		-		-		-
Capital Value Rates	533	603	1,358	1,536	3,471	3,924
Stormwater Charges	131	172	333	439	852	1,123
Wastewater Charges	911	926	911	926	5,419	5,508
Estimate for Metered Water	346	407	552	650	1,221	1,437
<b>Total Rates</b>	<b>3,044</b>	<b>3,348</b>	<b>4,277</b>	<b>4,791</b>	<b>12,086</b>	<b>13,232</b>
\$ Increase per week		5.86		9.87		22.05
Percentage Increase		10.0%		12.0%		9.5%

UAGC: Uniform annual general charge

SUIP: Separately used or inhabited part of a property



### Te Awamutu (Commercial/Industrial)

Rating Valuation



	\$405,000 1 SUIP		\$1,400,000 1 SUIP		\$4,320,000 1 SUIP	
	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$	2023/24 \$	2024/25 \$
Fixed Targeted Rates	307	330	307	330	307	330
UAGC	700	805	700	805	700	805
Recycling Charge		-		-	125	192
Capital Value Rates	408	463	1,410	1,600	4,350	4,936
Stormwater Charges	100	132	346	456	173	253
Wastewater Charges	911	926	1,822	1,852	911	926
Estimate for Metered Water	627	738	543	639	1,424	1,676
<b>Total Rates</b>	<b>3,053</b>	<b>3,394</b>	<b>5,128</b>	<b>5,682</b>	<b>7,990</b>	<b>9,118</b>
\$ Increase per week		6.54		10.64		21.69
Percentage Increase		11.1%		10.8%		14.1%

### Te Awamutu (Commercial/Industrial)

Rating Valuation



	\$3,960,000 3 SUIP's	
	2023/24 \$	2024/25 \$
Fixed Targeted Rates	307	330
UAGC	2,100	2,415
Recycling Charge		-
Capital Value Rates	3,988	4,525
Stormwater Charges	978	1,289
Wastewater Charges	4,645	4,721
Estimate for Metered Water	1,986	2,337
<b>Total Rates</b>	<b>14,004</b>	<b>15,617</b>
\$ Increase per week		31.02
Percentage Increase		11.5%

UAGC: Uniform annual general charge      SUIP: Separately used or inhabited part of a property

**Online**  
[waipadc.govt.nz/enhancedannualplan](http://waipadc.govt.nz/enhancedannualplan)

**Hardcopy**  
Fill out the hard copy inserted in this document and deliver to Council offices or Libraries

**Submissions close**  
5pm, Friday 26 April 2024



**Head Office** 07 872 0030 • 101 Bank Street, Private Bag 2402, Te Awamutu 3840  
**Cambridge Office** 07 823 3800 • 23 Wilson Street, Cambridge

**0800 WAIPADC (924 723)**  
**waipadc.govt.nz**

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 /Waipa\_NZ

## APPENDIX 3

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### 2024/25 Capital projects (ECM 11189421)

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**Projects - Enhanced Annual Plan**

Capital Projects

	Activity	Major Funding Source	23/24 Budget	LTP YR 4 24/25	Enh Annual Plan 24/25	Variance
<b>Governance &amp; Environmental Services</b>						
2396	Dog Pound Development	Animal Control	500,000	-	-	-
2672	Dog Bins, Equipment and Signage	Animal Control	-	-	6,500	6,500
2706	Body Worn Camera - Compliance teams	Animal Control	-	-	15,000	15,000
2670	Events Equipment Renewals	Communications & Marketing	-	-	15,750	15,750
<b>Total Governance &amp; Environmental Services</b>			<b>500,000</b>	<b>-</b>	<b>37,250</b>	<b>37,250</b>

			<b>Major Funding Source</b>	<b>23/24 Budget</b>	<b>LTP YR 4 24/25</b>	<b>Enh Annual Plan 24/25</b>	<b>Variance</b>
<b>Community Facilities</b>							
2380	Cemeteries Renewals	Cemeteries	RENEWAL	-	-	20,800	20,800
2590	Cemeteries Renewals	Cemeteries	RENEWAL	18,972	19,458	-	( 19,458)
2591	Cemetery Capacity Developments	Cemeteries	LOS	736,185	151,340	270,666	119,326
2594	Cemetery Structure	Cemeteries	LOS	279,310	85,940	-	( 85,940)
2673	Automatic Gates For Urban Cemeteries	Cemeteries	LOS	-	-	100,000	100,000
Te Awamutu Western Arterial Land Purchase and							
1525	Development	Community Properties	LOS	-	-	75,000	75,000
1682	Methodist Church Pirongia Repairs	Community Properties	LOS	50,000	-	-	-
1906	Cambridge Water Tower - Upgrade	Community Properties	LOS	100,000	-	-	-
Havelock St, Kihikahi (Historic Precinct) Carpark							
2070	Renewal	Community Properties	RENEWAL	26,350	-	26,350	26,350
2238	Leamington Domain Facility Maintenance	Community Properties	RENEWAL	39,276	-	-	-
Kihikahi Historic Precinct Renewals and Upgrades							
2676	Community Buildings Accessibility	Community Properties	LOS	-	-	1,250	1,250
2678	Roof replacement - TAW Event Centre	Council Occupied Buildings	LOS	-	-	-	-
2679							
2680	Roof Replacement - TAW Stadium Club rooms	Council Occupied Buildings	LOS	-	-	-	-
1036	Library Books Cambridge	District Libraries	RENEWAL	186,755	191,539	157,058	( 34,481)
1037	Library Books Te Awamutu	District Libraries	RENEWAL	186,755	191,539	157,058	( 34,481)
5021	CB Library Feasibility Study	District Libraries	LOS	245,000	-	-	-
2055	Design & Build Te Ara Wai	District Museums	LOS	-	12,716,884	-	( 12,716,884)
Exhibition Planning, Design, Development and							
2188	Install	District Museums	LOS	3,112,989	-	-	-
Heritage Showcase Sites & Mobile App Planning							
2193	Design and	District Museums	LOS	-	-	-	-
1418	Event Centre Renewals	District Pools	RENEWAL	165,177	70,157	143,520	73,363
1424	Cambridge Town Pool Development	District Pools	LOS	542,878	-	-	-
2487	Cambridge Pool Renewal	District Pools	RENEWAL	134,201	43,781	94,800	51,020
2277	Kihikahi Town Hall	Halls	LOS	20,000	81,075	-	( 81,075)
2278	Pirongia Town Hall	Halls	LOS	-	-	-	-

		<b>Activity</b>	<b>Major Funding Source</b>	<b>23/24 Budget</b>	<b>LTP YR 4 24/25</b>	<b>Enh Annual Plan 24/25</b>	<b>Variance</b>
2279	Cambridge Town Hall Upgrades	Halls	LOS	2,108,000	-	-	-
2525	Cambridge Town Hall Clock Tower Repair	Halls	LOS	206,069	-	-	-
2170	Cycling - Te Awamutu/Ngaroto/Pirongia Connection	Heritage/Community Facilities	LOS	1,826,565	-	-	-
2602	Cycleway TA/Pirongia Section 2	Heritage/Community Facilities	LOS	700,000	-	-	-
5024	TA/Pirongia/Pirongia Cycleway - section 1 BoF	Heritage/Community Facilities	LOS	634,622	-	-	-
1038	Pensioner Housing Renewals	Housing	RENEWAL	416,533	324,300	225,000	( 99,300)
1794	Purchase of Own Your Own Units	Housing	LOS	265,000	-	265,000	265,000
1903	Pensioner Housing Car Park Renewal	Housing	RENEWAL	-	43,240	4,500	( 38,740)
2208	New Pensioner Housing Construction	Housing	LOS	2,060,943	-	-	-
1413	Karapiro Minor Assets (incl Don Rowlands Centre)	Karapiro Domain	LOS	32,872	43,240	-	( 43,240)
1893	Maintain Retaining Walls - Mighty River Domain	Karapiro Domain	LOS	492,657	-	377,987	377,987
1905	Plant Replacement Mighty River Domain	Karapiro Domain	RENEWAL	33,728	7,567	174,600	167,033
2066	Karapiro Domain Carpark Renewals	Karapiro Domain	RENEWAL	64,500	-	-	-
2240	Mighty River Domain Facility Renewals	Karapiro Domain	RENEWAL	-	-	60,998	60,998
1765	Childrens Playground - Karapiro Domain	Karapiro Reserve Development	LOS	42,160	43,240	-	( 43,240)
1863	Peat Lake Programme	Parks and Reserves	LOS	28,553	25,823	67,542	41,719
1880	Parks Structure Renewals	Parks and Reserves	RENEWAL	-	108,100	236,000	127,900
2165	Ngaroto - Heritage Restoration	Parks and Reserves	LOS	246,368	34,052	-	( 34,052)
2172	Lake Rotopiko Heritage Development	Parks and Reserves	LOS	27,668	56,753	33,255	( 23,498)
2176	Pukemako A & B - Planning & Restoration	Parks and Reserves	LOS	42,160	65,973	30,000	( 35,973)
2184	Mangakaware - Restoration & Development	Parks and Reserves	LOS	7,747	7,945	29,217	21,272
2186	Mt Pirongia - collaboration with DOC	Parks and Reserves	LOS	53,227	-	-	-
2217	Erosion Control and Amenity Enhancement	Parks and Reserves	LOS	861,578	186,695	120,000	( 66,695)
2221	Maungatautari - Hicks Rd Formation	Parks and Reserves	LOS	-	-	-	-
2268	Reserves - C1, C2 & C3	Parks and Reserves	GROWTH	262,815	-	-	-
2328	Memorial Park Bridge Replacement	Parks and Reserves	RENEWAL	45,000	-	-	-
2348	Premier Reserves Development	Parks and Reserves	LOS	34,395	66,839	-	( 66,839)
2349	Sports Reserves Development	Parks and Reserves	LOS	-	-	30,000	30,000

		<b>Activity</b>	<b>Major Funding Source</b>	<b>23/24 Budget</b>	<b>LTP YR 4 24/25</b>	<b>Enh Annual Plan 24/25</b>	<b>Variance</b>
2350	Neighbourhood Reserves Development	Parks and Reserves	LOS	15,220	15,977	-	( 15,977)
2351	Amenity Reserves Development	Parks and Reserves	LOS	157,090	96,252	-	( 96,252)
2353	Special Purpose Reserves Development	Parks and Reserves	LOS	21,080	-	-	-
2356	Playground Reserve Land Cambridge North	Parks and Reserves	GROWTH	426,250	-	-	-
2357	Karapiro / Arapuni Lakes Programme	Parks and Reserves	RENEWAL	94,714	162,150	110,000	( 52,150)
2359	Waipuke Reserve Development	Parks and Reserves	LOS	253,538	-	-	-
2370	Playground Equipment & Safety Surfaces Renewal	Parks and Reserves	RENEWAL	252,658	224,075	343,633	119,558
2373	Storage Facilities for Climax Engine	Parks and Reserves	LOS	-	-	-	-
2516	Public Conveniences Water Supply Survey	Parks and Reserves	LOS	40,000	-	-	-
2522	Parks Renewals	Parks and Reserves	RENEWAL	316,200	324,300	216,000	( 108,300)
2528	CB Nth Land Acquisition and Development	Parks and Reserves	GROWTH	52,700	702,650	440,000	( 262,650)
2529	C8 Hautapu Industrial Land Acquisition and Developmen	Parks and Reserves	GROWTH	-	1,571,774	-	( 1,571,774)
2531	Castleton Park	Parks and Reserves	LOS	542,500	147,557	-	( 147,557)
2533	Sports Fields Improvements	Parks and Reserves	LOS	-	851,288	-	( 851,288)
2534	Collective Hydro Lakes	Parks and Reserves	LOS	66,015	54,050	-	( 54,050)
2536	Play Provision Outside Structure Plan	Parks and Reserves	LOS	100,000	-	1,586,400	1,586,400
2539	T1 Land Acquisition and Development: Structure Plan Areas	Parks and Reserves	GROWTH	712,335	-	245,200	245,200
2545	Public Conveniences Renewals	Parks and Reserves	RENEWAL	334,450	486,450	398,880	( 87,570)
2559	Parks Plant and Equipment Replacement	Parks and Reserves	RENEWAL	564,568	8,648	168,000	159,352
2561	Public Conveniences: New Facilities District Wide	Parks and Reserves	LOS	75,000	-	-	-
2562	Public Toilet Water Efficiency	Parks and Reserves	LOS	55,335	56,753	-	( 56,753)
2566	Horahora Domain Land Purchase	Parks and Reserves	LOS	400,000	-	-	-
2584	CB North Reserve Land	Parks and Reserves	GROWTH	567,095	-	-	-
2585	District Wide Skateparks	Parks and Reserves	LOS	-	-	230,000	230,000
2586	Te Awamutu War Memorial Park	Parks and Reserves	LOS	250,000	340,623	75,000	( 265,623)
2587	Lake Te Koo Utu	Parks and Reserves	LOS	250,000	862,638	-	( 862,638)
2663	C3 Reserves	Parks and Reserves	GROWTH	-	-	1,536,000	1,536,000

		<b>Activity</b>	<b>Major Funding Source</b>	<b>23/24 Budget</b>	<b>LTP YR 4 24/25</b>	<b>Enh Annual Plan 24/25</b>	<b>Variance</b>
2690	P&Eq for additional Parks Operations Team Resources	Parks and Reserves	LOS	-	-	947,500	947,500
2693	District Wide Wayfinding and Identification signage Installa	Parks and Reserves	LOS	-	-	-	-
2698	Leamington Domain Reserve Concept plans implementation	Parks and Reserves	LOS	-	-	200,000	200,000
5023	Lake Ngaroto Mgmt Plan Heritage Restoration	Parks and Reserves	LOS	-	-	32,500	32,500
1787	Addison Street Development - Property	Properties - Commercial	LOS	20,000	-	-	-
2069	Cambridge Motor Park Carpark Renewal	Properties - Commercial	RENEWAL	-	108,100	-	( 108,100)
2147	Purchase of Property for TA Hub Development	Properties - Commercial	LOS	-	-	-	-
2288	Colgan St Development - Property	Properties - Commercial	LOS	825,500	-	-	-
2289	Te Rahu Road Development - Property	Properties - Commercial	LOS	-	-	60,000	60,000
2355	LTP Potential Property Developments & Sales	Properties - Commercial	LOS	-	-	221,500	221,500
2510	1262 Cambridge Road TA Feasibility	Property Commercial General	LOS	-	-	-	-
2615	Business Accommodation Strategy	Property Commercial General	LOS	-	-	5,935,000	5,935,000
2553	Resource Recovery Centre	Waste Management	LOS	326,740	1,772,840	17,400	( 1,755,440)
5025	Resource Recovery Centre - BOF	Waste Management	LOS	169,000	-	1,066,000	1,066,000
<b>Total Community Facilities</b>				<b>23,224,995</b>	<b>22,351,604</b>	<b>16,589,614</b>	<b>( 5,761,990)</b>



	<b>Activity</b>	<b>Major Funding Source</b>	<b>23/24 Budget</b>	<b>LTP YR 4 24/25</b>	<b>Enh Annual Plan 24/25</b>	<b>Variance</b>
<b>Roads and Footpaths</b>						
1073	Roading Gifted Assets	Non Subsidised Roding	VESTED	4,648,725	4,788,405	3,600,000 ( 1,188,405)
3015	Amenity Lighting Renewals	Non Subsidised Roding	RENEWAL	2,663	2,743	2,500 ( 243)
3018	Car Park Renewals	Non Subsidised Roding	RENEWAL	91,432	60,335	33,000 ( 27,335)
3019	Seal Extensions	Non Subsidised Roding	LOS	-	548,500	- ( 548,500)
3041	Picquet Hill Plan Change Roding	Non Subsidised Roding	GROWTH	2,735,303	-	2,820,000 2,820,000
3047	Te Awamutu Bus Service	Non Subsidised Roding	LOS	-	-	- -
3064	New Footpath Construction	Non Subsidised Roding	LOS	170,547	109,700	25,000 ( 84,700)
3068	Town Concept Ohaupo	Non Subsidised Roding	LOS	206,000	-	- -
3070	Victoria Rd Upgrade	Non Subsidised Roding	LOS	-	-	- -
3104	Bus Shelter Renewals	Non Subsidised Roding	RENEWAL	10,650	-	- -
3117	Cambridge Deferred Residential Collector Road - Norfolk West	Non Subsidised Roding	GROWTH	-	-	- -
3119	Town Concept Plan Implementation - TA - Market Street	Non Subsidised Roding	LOS	-	-	- -
3133	Contribution Te Awa River Ride	Non Subsidised Roding	LOS	-	-	- -
3143	Frontier Road Plan Change Roding	Non Subsidised Roding	GROWTH	900,703	-	80,000 80,000
3148	Town Concept Plan Implementation - TA - Power Underground	Non Subsidised Roding	LOS	-	438,800	- ( 438,800)
3151	C1 Structure Plan Roding	Non Subsidised Roding	GROWTH	91,104	-	400,000 400,000
3165	Cambridge Road Urbanisation	Non Subsidised Roding	GROWTH	-	-	- -
3167	Cambridge Growth Cell Roding Land Purchases C1	Non Subsidised Roding	GROWTH	640,000	-	- -
3169	C2 & C3 Structure Plan Roding	Non Subsidised Roding	GROWTH	2,809,099	1,097,000	5,988,000 4,891,000
3171	Kihikihi Brown Field Roding Works	Non Subsidised Roding	GROWTH	330,282	-	- -
3185	C1 Norfolk Roding & Victoria Rd Urbanisation	Non Subsidised Roding	GROWTH	1,589,585	-	1,500,000 1,500,000
3186	C5, C6 Lamb Street Intersection - Roundabout	Non Subsidised Roding	GROWTH	1,183,000	-	- -

	Activity	Major Funding Source	23/24 Budget	LTP YR 4 24/25	Enh Annual Plan 24/25	Variance	
3189	Hamilton Road/Cambridge Road Urbanisation	Non Subsidised Roothing	GROWTH	2,647,169	-	-	-
3190	C2/C3 Collector Roads and Green Belt Connection - Land	Non Subsidised Roothing	GROWTH	-	5,485,000	1,000,000	( 4,485,000)
3192	C8 C9 C10 Hautapu Rd 1st Roundabout at Victoria Rd/	Non Subsidised Roothing	GROWTH	2,000,000	-	3,088,000	3,088,000
3193	C8 C9 C10 Hautapu Rd - 1st section of Collector Rd	Non Subsidised Roothing	GROWTH	-	-	2,231,280	2,231,280
3194	C8 C9 C10 Hautapu & Hannon Rd Urbanisation	Non Subsidised Roothing	GROWTH	-	-	1,838,240	1,838,240
3195	C8 C9 C10 Hautapu Rd - 2nd roundabout at Victoria Rd	Non Subsidised Roothing	GROWTH	-	219,400	-	( 219,400)
3197	T9/T10 New Collector Road & Walkway	Non Subsidised Roothing	GROWTH	2,558,500	1,206,700	358,400	( 848,300)
3199	Hautapu Transportation Land	Non Subsidised Roothing	GROWTH	7,140,697	3,382,416	3,570,000	187,584
3200	C10/ Victoria Rd southern roundabout and new collector	Non Subsidised Roothing	GROWTH	2,548,876	-	-	-
3202	C4/C11/Cambridge Road intersection and new Collector Road	Non Subsidised Roothing	GROWTH	235,276	-	2,400,000	2,400,000
3210	T11 - Transportation	Non Subsidised Roothing	GROWTH	-	-	4,237,000	4,237,000
5020	Waipa CCTV Network Community Safety	Non Subsidised Roothing	LOS	15,000	-	-	-
4027	Unsealed Smoothing	Subsidised Roothing	RENEWAL	25,000	65,820	38,000	( 27,820)
4028	Reseals	Subsidised Roothing	RENEWAL	3,408,000	2,797,350	2,756,250	( 41,100)
4029	Thin Ashpaltic Contrete	Subsidised Roothing	RENEWAL	883,950	822,750	787,500	( 35,250)
4030	Kerbing	Subsidised Roothing	RENEWAL	95,850	98,730	95,500	( 3,230)
4031	Culverts & headwalls	Subsidised Roothing	RENEWAL	213,000	219,400	157,500	( 61,900)
4032	Large culverts	Subsidised Roothing	RENEWAL	90,525	93,245	70,875	( 22,370)
4033	Pavement Rehab	Subsidised Roothing	RENEWAL	1,917,000	1,974,600	2,362,500	387,900
4040	Structural Bridge Works	Subsidised Roothing	RENEWAL	319,500	329,100	259,875	( 69,225)
4045	Lighting Replacement	Subsidised Roothing	RENEWAL	42,600	54,850	75,000	20,150
4051	Stock underpasses - Road to Zero	Subsidised Roothing	LOS	26,625	27,425	-	( 27,425)
4098	Victoria Bridge Painting Substructure	Subsidised Roothing	RENEWAL	2,520,000	-	-	-

	Activity	Major Funding Source	23/24 Budget	LTP YR 4 24/25	Enh Annual Plan 24/25	Variance	
4159	Guardrail Renewals	Subsidised Roothing	RENEWAL	58,575	60,335	47,250	( 13,085)
4169	Unallocated Minor Safety - Road to Zero	Subsidised Roothing	LOS	937,200	965,360	-	( 965,360)
4266	Street Light Improvements (Subsidy) _ DONOT USE	Subsidised Roothing	LOS	159,750	164,550	-	( 164,550)
4292	Cycling Projects Cambridge Urban	Subsidised Roothing	LOS	935,261	822,750	4,144,550	3,321,800
4293	Te Ara Rimu Kihikihi Pathway	Subsidised Roothing	LOS	1,237,270	822,750	2,100,000	1,277,250
4308	Catchpit Renewal	Subsidised Roothing	RENEWAL	14,910	15,358	11,250	( 4,108)
4323	Variable Speed Control Signs	Subsidised Roothing	LOS	10,650	-	1,000	1,000
4353	Footpath Renewals	Subsidised Roothing	RENEWAL	399,375	438,800	263,625	( 175,175)
4356	CCTV - Video System - Walking & Cycling	Subsidised Roothing	LOS	21,300	21,940	-	( 21,940)
4370	Speed Management Implementation - Road to Zero	Subsidised Roothing	LOS	123,900	65,820	-	( 65,820)
4378	Ohaupo Safety Improvements - Walking & Cycling	Subsidised Roothing	LOS	320,000	-	-	-
4382	Whitmore St 0.0 Rehab	Subsidised Roothing	RENEWAL	250,000	-	-	-
4403	Local Street Improvements-LCLR	Subsidised Roothing	LOS	-	-	-	-
4405	Public Transport Improvements - LCLR	Subsidised Roothing	LOS	-	-	39,375	39,375
4408	Transport Infrastructure - Stormwater Quality Improvements	Subsidised Roothing	LOS	-	-	-	-
4409	Walking and Cycling Improvements-LCLR	Subsidised Roothing	LOS	-	-	277,500	277,500
4410	Road to Zero Projects-LCLR	Subsidised Roothing	LOS	-	-	664,688	664,688
<b>Total Roads and Footpaths</b>				<b>46,564,852</b>	<b>27,199,932</b>	<b>47,323,658</b>	<b>20,123,726</b>

	Activity	Major Funding Source	23/24 Budget	LTP YR 4 24/25	Enh Annual Plan 24/25	Variance	
<b>Stormwater</b>							
1173	Stormwater Gifted Assets	Stormwater General	VESTED	2,990,219	3,074,609	3,000,000	( 74,609)
1486	Storm Water Modelling	Stormwater General	LOS	297,178	122,458	58,000	( 64,458)
2210	Township Flood Hazard Mapping	Stormwater General	LOS	-	16,395	-	( 16,395)
2253	Cambridge Growth Cell SW Development Provision C1	Stormwater General	GROWTH	309,907	-	4,400,000	4,400,000
2266	Cambridge Growth Cell SW Development Provision C2 & C3	Stormwater General	GROWTH	15,703,609	2,609,050	6,688,000	4,078,950
2312	Lakeview Drive Stormwater Renewals	Stormwater General	RENEWAL	-	-	-	-
2337	District Wide Stormwater Renewals	Stormwater General	RENEWAL	1,013,369	630,680	671,250	40,570
2340	SW Master Plan	Stormwater General	RENEWAL	75,205	-	-	-
2408	Houchens Detention Ponds	Stormwater General	LOS	-	-	-	-
2409	Kihikihi Brown Field SW Works	Stormwater General	GROWTH	465,918	-	-	-
2433	Western Catchment Remedial Works	Stormwater General	GROWTH	-	-	320,000	320,000
2434	Construct Victoria Rd Swale	Stormwater General	GROWTH	626,293	-	-	-
2439	Trunk Reticulation Connector Road	Stormwater General	GROWTH	-	-	412,804	412,804
2441	Construct Western Outlet to the Stream	Stormwater General	GROWTH	-	-	-	-
2445	Construct NE Swale	Stormwater General	GROWTH	-	-	-	-
2447	Land Victoria Rd Swale	Stormwater General	GROWTH	243,270	-	-	-
2448	Construct Victoria Rd Swale	Stormwater General	GROWTH	264,700	-	-	-
2454	Hautapu Industrial SW Provision C8 & C9	Stormwater General	GROWTH	-	-	-	-
2456	Stormwater Land Purchases - C1	Stormwater General	GROWTH	370,933	-	-	-
2457	Stormwater Land Purchases - C2 & C3	Stormwater General	GROWTH	-	126,791	1,000,000	873,209
2509	District Wide Flood Studies	Stormwater General	LOS	1,188	36,752	-	( 36,752)
2542	Stormwater LOS Upgrades to Network Capacity	Stormwater General	RENEWAL	921,500	546,500	500,000	( 46,500)
2543	Stormwater Outlet Control Mangohoi-Mangapiko	Stormwater General	LOS	97,544	18,275	-	( 18,275)
2549	C8 Stormwater Land Purchase	Stormwater General	GROWTH	5,888,189	-	-	-
2550	C8 & C9 Stormwater Reticulation Provision	Stormwater General	GROWTH	1,161,007	7,005,256	2,500,000	( 4,505,256)

		<b>Activity</b>	<b>Major Funding Source</b>	<b>23/24 Budget</b>	<b>LTP YR 4 24/25</b>	<b>Enh Annual Plan 24/25</b>	<b>Variance</b>
2554	Existing Hautapu Industrial Area SW	Stormwater General	GROWTH	6,562,000	-	4,240,000	4,240,000
2642	T3 Stormwater Provision	Stormwater General	LOS	-	-	1,000,000	1,000,000
<b>Total Stormwater</b>				<b>36,992,030</b>	<b>14,186,765</b>	<b>24,790,054</b>	<b>10,603,289</b>

	Activity	Major Funding Source	23/24 Budget	LTP YR 4 24/25	Enh Annual Plan 24/25	Variance	
<b>Water</b>							
1500	District Wide - Water Modelling	Water Treatment & Supply General	LOS	157,296	68,476	441,834	373,358
1553	District Wide Water Zone Identification	Water Treatment & Supply General	LOS	-	154,891	-	( 154,891)
1901	Water Meters - New and Replacement	Water Treatment & Supply General	RENEWAL	38,726	39,819	431,888	392,069
2019	Cambridge North Water Provision	Water Treatment & Supply General	GROWTH	16,073	-	204,594	204,594
2020	Alpha St Water Treatment Plant Upgrade	Water Treatment & Supply General	LOS	2,900,240	306,040	4,968,245	4,662,205
2022	Parallel Rd Water Treatment Plant Upgrade	Water Treatment & Supply General	LOS	240,377	-	-	-
2024	Te Awamutu Fire/LOS Service Upgrades	Water Treatment & Supply General	LOS	46,931	172,875	-	( 172,875)
2027	Cambridge North to Hautapu Pipeline and C8	Water Treatment & Supply General	GROWTH	684,838	-	1,000,000	1,000,000
2028	Cambridge Fire & Water LOS Upgrades	Water Treatment & Supply General	LOS	1,084,991	709,588	-	( 709,588)
2048	Standby Generators for Treatment Plants	Water Treatment & Supply General	LOS	-	-	-	-
2209	District Wide Water Main Renewals	Water Treatment & Supply General	RENEWAL	6,726,735	4,559,652	1,775,271	( 2,784,381)
2302	Cambridge Water Reticulation Growth- C2 & C3	Water Treatment & Supply General	GROWTH	-	765,100	620,000	( 145,100)
2303	Cambridge Water Reticulation Growth- C1	Water Treatment & Supply General	GROWTH	392,748	612,080	489,680	( 122,400)
2334	District Wide Water Treatment Plant Renewals	Water Treatment & Supply General	RENEWAL	93,693	96,337	1,770,739	1,674,402
2411	AGA Renewals (other than TP)	Water Treatment & Supply General	RENEWAL	40,181	41,315	95,801	54,486
2415	Pukerimu Water Supply - Upgrade Supply to Airport	Water Treatment & Supply General	GROWTH	332,804	1,884,531	-	( 1,884,531)
2418	Water Gifted Assets	Water Treatment & Supply General	VESTED	2,899,864	2,981,704	2,100,000	( 881,704)
2419	Wtr Telemetry Upgrade Waipa 21/31	Water Treatment & Supply General	RENEWAL	510,240	-	349,436	349,436
2462	TA Water Contn and Meter Renewals	Water Treatment & Supply General	RENEWAL	281,195	163,950	173,802	9,852
2467	Cambridge Water Contn and Meter Renewals	Water Treatment & Supply General	RENEWAL	186,287	163,950	173,802	9,852
2471	Karapiro Rising Main	Water Treatment & Supply General	LOS	25,569	-	-	-
2532	Fairview Road Water Main	Water Treatment & Supply General	LOS	1,581,084	-	600,000	600,000
2546	Te Awamutu Internal CBD Rising Main	Water Treatment & Supply General	GROWTH	2,843,623	-	2,200,000	2,200,000
2547	District Wide Reservoir Renewals	Water Treatment & Supply General	RENEWAL	512,407	4,363,843	3,339,700	( 1,024,143)
2571	Pukerimu Water Supply - Feasibility Study	Water Treatment & Supply General	GROWTH	82,880	-	-	-
<b>Total Water</b>				<b>21,678,782</b>	<b>17,084,152</b>	<b>20,734,792</b>	<b>3,650,640</b>

		Activity	Major Funding Source	23/24 Budget	LTP YR 4 24/25	Enh Annual Plan 24/25	Variance
<b>Wastewater</b>							
1503	District Wide Waste Water Modeling	Waste Water Treatment & Disposal General	LOS	85,917	38,811	29,000	( 9,811)
1807	Judd Lane Upgrade Storage	Waste Water Treatment & Disposal General	LOS	-	-	400,000	400,000
2230	Cambridge Growth Cell WW Provision - C2 & C3	Waste Water Treatment & Disposal General	GROWTH	1,000,000	-	400,000	400,000
2301	Cambridge Growth Cell WW Provision - C1	Waste Water Treatment & Disposal General	GROWTH	-	-	1,200,000	1,200,000
2339	District Wide Sewer Pipe Replacement 20/21	Waste Water Treatment & Disposal General	RENEWAL	539,669	554,900	597,750	42,850
2428	Sewage Telemetry Renewals Waipa	Waste Water Treatment & Disposal General	RENEWAL	-	-	647,250	647,250
2429	Wastewater Gifted Assets	Waste Water Treatment & Disposal General	VESTED	1,925,093	1,979,423	2,600,000	620,577
2540	TA WWTP Consent & Upgrade	Waste Water Treatment & Disposal General	GROWTH	-	338,830	523,200	184,370
2541	CB WWTP Consent and Upgrades	Waste Water Treatment & Disposal General	GROWTH	9,380,423	3,323,024	35,439,000	32,115,976
2544	District Wide Wastewater Pump Station Upgrades	Waste Water Treatment & Disposal General	GROWTH	51,800	-	240,000	240,000
2548	Golf Road (T8) Wastewater Provision	Waste Water Treatment & Disposal General	LOS	399,082	-	-	-
2551	WW Hautapu Industrial Provision C8 & C9	Waste Water Treatment & Disposal General	GROWTH	301,218	421,417	1,200,000	778,583
2552	Cambridge North Wastewater Provision	Waste Water Treatment & Disposal General	GROWTH	-	-	-	-
2556	District Wide Wastewater Treatment Plant Renewal	Waste Water Treatment & Disposal General	RENEWAL	707,961	274,025	450,000	175,975
2557	District Wide Wastewater Pump Station Renewals	Waste Water Treatment & Disposal General	RENEWAL	797,164	246,622	487,500	240,878

			<b>Major Funding Source</b>	<b>23/24 Budget</b>	<b>LTP YR 4 24/25</b>	<b>Enh Annual Plan 24/25</b>	<b>Variance</b>
2573	Taylor St WW PS Capacity Increase	Waste Water Treatment & Disposal General	GROWTH	409,571	-	-	-
2574	Turere Lane WW PS Capacity Increase and Storage	Waste Water Treatment & Disposal General	LOS	-	161,158	130,400	( 30,758)
2575	DW WW Pipe Upgrades - Feasibility Study	Waste Water Treatment & Disposal General	RENEWAL	315,064	-	-	-
2576	DW WW Pipe Upgrades CB Rd to Christie Ave, Mangapiko	Waste Water Treatment & Disposal General	GROWTH	4,956,280	-	600,000	600,000
2651	C4 Wastewater Provision	Waste Water Treatment & Disposal General	GROWTH	-	-	1,782,766	1,782,766
2656	T11 Wastewater Provision	Waste Water Treatment & Disposal General	GROWTH	-	-	400,000	400,000
<b>Total Wastewater</b>				<b>20,869,242</b>	<b>7,338,211</b>	<b>47,126,866</b>	<b>39,788,655</b>
<b>Support Services</b>							
2624	Plant Program Vehicle Plant Purchases	Corporate	RENEWAL	1,905,925	-	593,325	593,325
1471	23 Wilson St CB - Projects as per AMP	Council Occupied Buildings	LOS	23,000	-	-	-
1475	TA Museum - Projects as per AMP	Council Occupied Buildings	LOS	43,905	-	-	-
2512	Preventative Maintenance	Council Occupied Buildings	LOS	566,250	971,970	155,269	( 816,701)
2515	Deferred Maintenance	Council Occupied Buildings	RENEWAL	93,750	-	-	-
2523	Engineering Annex	Council Occupied Buildings	LOS	90,258	-	-	-
2526	Cambridge Museum	Council Occupied Buildings	LOS	9,659	-	-	-
2616	101 Bank Street Customer Support Upgrade	Council Occupied Buildings	LOS	301,558	-	287,153	287,153
1027	IT Hardware Renewal Other	Information Technology	RENEWAL	42,000	241,650	78,750	( 162,900)
1647	IT Minor Assets	Information Technology	RENEWAL	36,750	37,590	61,875	24,285
2276	Aerial Photography	Information Technology	RENEWAL	-	-	108,750	108,750
2382	Digital Roadmap Implementation	Information Technology	LOS	1,906,581	-	550,440	550,440
1046	Plant Program	Organisational Income and Expenses	RENEWAL	-	831,500	-	( 831,500)
<b>Total Support Services</b>				<b>5,019,636</b>	<b>2,082,710</b>	<b>1,835,562</b>	<b>( 247,148)</b>
<b>Total All Capital Projects</b>				<b>154,849,536</b>	<b>90,243,373</b>	<b>158,437,796</b>	<b>68,194,423</b>



## APPENDIX 4

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2024/25 Operating projects (ECM 11189438)

## Projects - Enhanced Annual Plan

### Operating Projects

	Activity	Major Funding Source	23/24 Budget	LTP YR 4 24/25	Enh Annual Plan 24/25	Variance	
<b>Governance &amp; Environmental Services</b>							
2672	Dog Bins, Equipment and Signage	Animal Control	LOS	8,000	-	8,000	8,000
2706	Body Worn Camera - Compliance teams	Animal Control	LOS	-	-	12,000	12,000
2282	Sister Cities (CCB)	Cambridge Community Board	NA	12,033	12,308	12,434	126
1921	Internal Communications	Communications & Marketing	NA	15,750	16,110	46,275	30,165
1924	Billboards & Signage	Communications & Marketing	LOS	10,500	10,740	10,850	110
1925	Brand Strategy	Communications & Marketing	NA	5,250	5,370	10,000	4,630
1927	External Promotions - Communication	Communications & Marketing	NA	115,750	129,954	150,000	20,046
2005	Community Street Banner Programme	Communications & Marketing	NA	21,000	21,480	-	( 21,480)
2081	Flag Tracking System	Communications & Marketing	LOS	525	537	5,000	4,463
2148	LTP Pre-Engagement	Communications & Marketing	LOS	47,250	85,920	20,000	( 65,920)
2284	Major Events	Communications & Marketing	LOS	47,250	48,330	78,825	30,495
1919	Waipa Youth Awards	Council	LOS	8,400	8,592	8,680	88
9142	Citizenship Ceremony	Council	NA	5,250	5,370	9,425	4,055
2598	PC 23 Papakainga	Resource Management Consents	NA	209,000	-	-	-
2607	PC 26 Housing Supply Act	Resource Management Consents	NA	50,000	-	-	-
1634	Regional Growth Strategy (Future Proof)	Strategic Planning	NA	175,000	161,100	170,328	9,228
1702	Bylaw & Policy Review Programme	Strategic Planning	NA	12,497	12,783	40,000	27,217
1930	Annual Plan & LTP Costs	Strategic Planning	NA	281,400	96,660	97,650	990
1991	Waikato Mayoral Forum Work Programme	Strategic Planning	NA	52,500	53,700	54,250	550
2247	Economic Indicators, Insights and Initiatives	Strategic Planning	LOS	42,000	42,960	-	( 42,960)

		<b>Activity</b>	<b>Major Funding Source</b>	<b>23/24 Budget</b>	<b>LTP YR 4 24/25</b>	<b>Enh Annual Plan 24/25</b>	<b>Variance</b>
2298	Economic Development Strategy	Strategic Planning	NA	29,925	30,609	-	( 30,609)
2489	Climate Change	Strategic Planning	NA	126,005	-	-	-
2495	Development & Review of Structure Plans Development and Review of Town Concept	Strategic Planning	NA	166,425	-	-	-
2496	Plans	Strategic Planning	NA	-	135,995	-	( 135,995)
2498	Economic Development Ahu Ake - Waipa Community Spatial Plan	Strategic Planning	NA	58,800	60,144	-	( 60,144)
2671	Implementation	Strategic Planning	LOS	-	-	248,400	248,400
2286	Iwi Consultation (Activity 109000)	Strategic Relationships	LOS	3,150	3,222	3,255	33
2499	Enhanced Iwi & Mana Whenua	Strategic Relationships	NA	63,000	64,440	80,000	15,560
2504	Tikanga & Te Reo Training	Strategic Relationships	NA	42,000	42,960	40,000	( 2,960)
2708	Economic Indicators Insights & Initiatives	Strategic Relationships	LOS	-	-	43,400	43,400
2709	Economic Development	Strategic Relationships	LOS	-	-	10,760	10,760
2710	Economic Development Strategy	Strategic Relationships	LOS	-	-	30,293	30,293
<b>Total Governance &amp; Environmental Services</b>				<b>1,608,660</b>	<b>1,049,284</b>	<b>1,189,825</b>	<b>140,541</b>

	Activity	Major Funding Source	23/24 Budget	LTP YR 4 24/25	Enh Annual Plan 24/25	Variance	
<b>Community Facilities</b>							
2380	Cemeteries Renewals	Cemeteries	RENEWAL	-	-	7,000	7,000
2560	Cemetery Land Acquisition	Cemeteries	LOS	( 1,990,000)	-	35,000	35,000
2590	Cemeteries Renewals	Cemeteries	RENEWAL	5,797	5,946	-	( 5,946)
2591	Cemetery Capacity Developments	Cemeteries	LOS	59,024	75,670	62,700	( 12,970)
2593	Cemeteries Health & Safety Improvement	Cemeteries	LOS	35,309	36,214	-	( 36,214)
2594	Cemetery Structure	Cemeteries	LOS	10,540	10,810	-	( 10,810)
2673	Automatic Gates For Urban Cemeteries	Cemeteries	LOS	-	-	1,500	1,500
1906	Cambridge Water Tower - Upgrade	Community Properties	LOS	-	-	150,000	150,000
2238	Leamington Domain Facility Maintenance	Community Properties	RENEWAL	15,810	16,215	16,620	405
2563	Milicich PI Feasibility	Community Properties	LOS	79,050	-	-	-
2675	Karapiro Tennis Pavillion - end of life	Community Properties	LOS	-	-	35,000	35,000
2677	Property Services Tree Maintenance	Community Properties	LOS	-	-	90,000	90,000
9168	Isobel Temple Cottage	Community Properties	LOS	2,192	2,248	2,305	57
9170	Band Rotundas within the District	Community Properties	LOS	10,171	10,432	10,692	260
9171	Karapiro Tennis Pavillion	Community Properties	LOS	2,414	2,475	-	( 2,475)
9173	Kihikihi Memorial Hall	Community Properties	LOS	16,442	16,864	17,285	421
9176	Cambridge Gasworks Site	Community Properties	LOS	2,192	2,248	2,305	57
1884	CB Library - E-Resources and Services	District Libraries	LOS	16,371	16,790	17,209	419
1885	TA Library - E-Resources and Services	District Libraries	LOS	16,371	16,790	17,209	419
2215	Library RFID Technology	District Libraries	LOS	14,756	15,134	18,627	3,493
5021	CB Library Feasibility Study	District Libraries	LOS	( 245,000)	-	-	-
2175	Collection Digitisation	District Museums	LOS	10,540	10,810	11,080	270
2188	Exhibition Planning, Design, Development and Install	District Museums	LOS	-	2,041,360	-	( 2,041,360)
2189	Packing & Moving Museum Collection incl Shelving	District Museums	LOS	-	432,400	-	( 432,400)

	<b>Activity</b>	<b>Major Funding Source</b>	<b>23/24 Budget</b>	<b>LTP YR 4 24/25</b>	<b>Enh Annual Plan 24/25</b>	<b>Variance</b>
	Heritage Showcase Sites & Mobile App					
2193	Planning Design and	District Museums	LOS	5,270	5,405	- ( 5,405)
2330	Heritage Grant Fund	District Museums	NA	73,780	75,670	35,000 ( 40,670)
2491	Council Collections	District Museums	LOS	10,540	10,810	11,080 270
2502	Te Ara Wai Marketing Resource	District Museums	LOS	-	183,770	- ( 183,770)
2503	Te Ara Wai Transition	District Museums	LOS	-	27,025	- ( 27,025)
1418	Event Centre Renewals	District Pools	RENEWAL	12,648	12,972	103,000 90,028
2487	Cambridge Pool Renewal	District Pools	RENEWAL	14,756	28,647	- ( 28,647)
2277	Kihikihi Town Hall	Halls	LOS	64,875	23,825	24,420 595
2278	Pirongia Town Hall	Halls	LOS	23,979	24,593	25,207 614
	Cambridge Town Hall Repairs & Maintenance	Halls	LOS	-	43,240	- ( 43,240)
2290						
2686	Pirongia Halls Renewals & Upgrades	Halls	LOS	-	-	( 440,000) ( 440,000)
2051	Matakitaki Access & Restoration (Heritage) Joint Management of Treaty Settlement Sites	Heritage/Community Facilities	LOS	5,270	5,405	5,540 135
2062	Implementation of Heritage Strategy Framework	Heritage/Community Facilities	LOS	30,080	8,150	56,647 48,497
2164		Heritage/Community Facilities	LOS	-	-	20,000 20,000
2170	Cycling - Te Awamutu/Ngaroto/Pirongia Connection	Heritage/Community Facilities	LOS	2,340	8,605	- ( 8,605)
2178	Land Wars - Site Interpretation & Facilities	Heritage/Community Facilities	LOS	10,540	10,810	11,080 270
2180	Maungatautari - Planning & Legal	Heritage/Community Facilities	LOS	76,555	48,645	49,860 1,215
	TA/Pirongia/Pirongia Cycleway - section 1 BoF	Heritage/Community Facilities	LOS	( 634,622)	-	- -
5024						
8034	Sherwin Village, Kihikihi - Owner Flats	Housing	LOS	-	-	1,900 1,900
8035	Vaile Court, Cambridge - Owner Flats	Housing	LOS	-	-	1,900 1,900
1905	Plant Replacement Mighty River Domain	Karapiro Domain	RENEWAL	( 3,162)	-	- -

		<b>Activity</b>	<b>Major Funding Source</b>	<b>23/24 Budget</b>	<b>LTP YR 4 24/25</b>	<b>Enh Annual Plan 24/25</b>	<b>Variance</b>
2240	Mighty River Domain Facility Renewals	Karapiro Domain	RENEWAL	52,700	54,050	41,773	( 12,277)
1765	Childrens Playground - Karapiro Domain Mighty River Domain - Visitor	Karapiro Reserve Development	LOS	( 42,160)	( 43,240)	-	43,240
2511	Accommodation	Karapiro Reserve Development	LOS	158,100	-	80,000	80,000
2508	Arnold St Depot Feasibility	Non Core Commercial Prop	RENEWAL	-	81,075	-	( 81,075)
1863	Peat Lake Programme	Parks and Reserves	LOS	27,299	23,242	30,822	7,581
1868	Maungatautari Project	Parks and Reserves	LOS	47,430	48,645	20,000	( 28,645)
1880	Parks Structure Renewals	Parks and Reserves	RENEWAL	5,270	29,998	27,750	( 2,248)
1895	Public Conveniences - New Toilet Blocks	Parks and Reserves	LOS	-	-	43,100	43,100
2165	Ngaroto - Heritage Restoration	Parks and Reserves	LOS	129,314	49,564	105,000	55,436
2167	Kakepuku - Interpretation & Restoration	Parks and Reserves	LOS	14,018	15,891	16,288	397
2172	Lake Rotopiko Heritage Development	Parks and Reserves	LOS	28,843	25,474	55,802	30,328
2176	Pukemako A & B - Planning & Restoration	Parks and Reserves	LOS	27,782	-	33,025	33,025
2184	Mangakaware - Restoration & Development	Parks and Reserves	LOS	10,329	18,161	26,110	7,949
2185	Karapiro Stream Restoration & Interpretation	Parks and Reserves	LOS	45,290	46,451	47,611	1,160
2186	Mt Pirongia - collaboration with DOC	Parks and Reserves	LOS	3,162	3,243	3,500	257
2217	Erosion Control and Amenity Enhancement	Parks and Reserves	LOS	204,772	47,763	20,000	( 27,763)
2221	Maungatautari - Hicks Rd Formation	Parks and Reserves	LOS	-	8,378	-	( 8,378)
2224	District Wide Street Tree Planting	Parks and Reserves	LOS	26,350	27,025	61,000	33,975
2242	Pirongia Mountain Bike Park	Parks and Reserves	LOS	10,540	10,810	11,080	270
2348	Premier Reserves Development	Parks and Reserves	LOS	-	15,134	-	( 15,134)
2350	Neighbourhood Reserves Development	Parks and Reserves	LOS	-	17,233	10,500	( 6,733)
2351	Amenity Reserves Development	Parks and Reserves	LOS	18,972	19,458	33,090	13,632
2352	Conservation Reserves Development	Parks and Reserves	LOS	90,749	102,155	200,000	97,846

		<b>Activity</b>	<b>Major Funding Source</b>	<b>23/24 Budget</b>	<b>LTP YR 4 24/25</b>	<b>Enh Annual Plan 24/25</b>	<b>Variance</b>
2353	Special Purpose Reserves Development	Parks and Reserves	LOS	-	-	8,500	8,500
2357	Karapiro / Arapuni Lakes Programme	Parks and Reserves	RENEWAL	37,430	48,645	20,000	( 28,645)
2359	Waipuke Reserve Development	Parks and Reserves	LOS	26,350	54,050	65,400	11,350
2360	Tree Maintenance	Parks and Reserves	LOS	698,037	715,918	924,572	208,654
2361	Sports Reserve Contracting	Parks and Reserves	LOS	68,458	70,212	71,625	1,413
2362	Neighbourhood Reserve Contracting	Parks and Reserves	LOS	41,256	42,313	71,926	29,614
2363	Amenity Reserve Contracting	Parks and Reserves	LOS	200,160	205,287	208,065	2,778
2365	Parks Sports Reserve	Parks and Reserves	LOS	61,595	63,173	86,701	23,528
2366	Parks Neighbourhood Reserve	Parks and Reserves	LOS	95,027	97,461	133,760	36,299
2367	Parks Amenity Reserve	Parks and Reserves	LOS	149,568	153,399	210,532	57,133
2368	Parks Playgrounds	Parks and Reserves	LOS	39,048	40,048	61,572	21,524
2369	Parks Premier Reserves	Parks and Reserves	LOS	171,631	176,028	223,004	46,976
	Playground Equipment & Safety Surfaces						
2370	Renewal	Parks and Reserves	RENEWAL	31,620	32,430	51,600	19,170
2371	Parks Internal - Housing	Parks and Reserves	LOS	( 23,030)	( 23,620)	( 8,376)	15,244
2372	Parks Internal - Property General	Parks and Reserves	LOS	( 37,664)	( 143,213)	( 5,114)	138,099
2373	Storage Facilities for Climax Engine	Parks and Reserves	LOS	-	541	-	( 541)
2375	Kihikihi Domain	Parks and Reserves	LOS	71,324	73,151	74,978	1,827
2376	Energy Management	Parks and Reserves	NA	31,620	32,430	33,240	810
	Data Collection and Analysis for Open						
2493	Spaces and Assets	Parks and Reserves	LOS	18,445	18,918	22,390	3,473
	Develop Heritage and Conservation						
2494	Reserve Strategic Plans	Parks and Reserves	LOS	23,399	23,998	24,598	600
	Sports Park Reserve Management Plan and						
2519	Concept Plans	Parks and Reserves	LOS	-	75,670	-	( 75,670)
	Strategic Document Review and/or						
2520	Development	Parks and Reserves	LOS	152,198	69,616	71,355	1,739
2522	Parks Renewals	Parks and Reserves	RENEWAL	26,350	27,025	27,700	675
2533	Sports Fields Improvements	Parks and Reserves	LOS	84,320	86,480	-	( 86,480)
2534	Collective Hydro Lakes	Parks and Reserves	LOS	51,400	27,025	50,000	22,975
2536	Play Provision Outside Structure Plan	Parks and Reserves	LOS	5,270	-	5,540	5,540

			<b>Major Funding Source</b>	<b>23/24 Budget</b>	<b>LTP YR 4 24/25</b>	<b>Enh Annual Plan 24/25</b>	<b>Variance</b>
2545	Public Conveniences Renewals	Parks and Reserves	RENEWAL	21,080	21,620	22,160	540
	Public Conveniences: New Facilities District						
2561	Wide	Parks and Reserves	LOS	20,990	42,040	-	( 42,040)
2566	Horahora Domain Land Purchase	Parks and Reserves	LOS	10,540	10,810	-	( 10,810)
2582	Vegetation Maintenance	Parks and Reserves	LOS	( 101,972)	-	( 6,000)	( 6,000)
2586	Te Awamutu War Memorial Park	Parks and Reserves	LOS	174,542	418,942	11,200	( 407,742)
2587	Lake Te Koo Utu	Parks and Reserves	LOS	372,484	130,628	-	( 130,628)
2649	C4 Reserves	Parks and Reserves	GROWTH	-	-	55,500	55,500
2682	Public Toilet: Strategy Development	Parks and Reserves	LOS	-	-	10,000	10,000
	P&Eq for additional Parks Operations Team						
2690	Resources	Parks and Reserves	LOS	-	-	173,900	173,900
	District Wide Wayfinding and Identification						
2693	signage Installa	Parks and Reserves	LOS	-	-	20,000	20,000
	Implementation of Sports Clubs Lease						
2694	Model Review	Parks and Reserves	LOS	-	-	20,000	20,000
	Leamington Domain Reserve Concept plans						
2698	implementation	Parks and Reserves	LOS	-	-	5,000	5,000
	Implementation of Reserve Management						
2699	Plan: Sainsbury Road R	Parks and Reserves	LOS	-	-	55,000	55,000
2703	Open Space Strategy	Parks and Reserves	LOS	-	-	10,000	10,000
	Lake Ngaroto Mgmt Plan Heritage						
5023	Restoration	Parks and Reserves	LOS	-	-	( 32,500)	( 32,500)
	Purchase of Property for TA Hub						
2147	Development	Properties - Commercial	LOS	-	-	( 1,825,000)	( 1,825,000)
2288	Colgan St Development - Property	Properties - Commercial	LOS	( 2,500,000)	-	-	-
2289	Te Rahu Road Development - Property	Properties - Commercial	LOS	( 2,173,913)	-	-	-
	LTP Potential Property Developments &						
2355	Sales	Properties - Commercial	LOS	( 9,782,609)	-	( 3,193,478)	( 3,193,478)
2600	Sheehan Street Developmen - Property	Properties - Commercial	LOS	( 1,150,000)	-	50,000	50,000
2245	Asset Management Condition Assessments	Property Commercial General	LOS	136,388	139,881	80,000	( 59,881)



		<b>Activity</b>	<b>Major Funding Source</b>	<b>23/24 Budget</b>	<b>LTP YR 4 24/25</b>	<b>Enh Annual Plan 24/25</b>	<b>Variance</b>
2510	1262 Cambridge Road TA Feasibility	Property Commercial General	LOS	75,000	-	( 1,100,000)	( 1,100,000)
2615	Business Accommodation Strategy	Property Commercial General	LOS	-	-	304,743	304,743
2553	Resource Recovery Centre	Waste Management	LOS	( 105,400)	( 1,005,330)	( 17,400)	987,930
5025	Resource Recovery Centre - BOF	Waste Management	LOS	( 169,000)	-	( 1,066,000)	( 1,066,000)
<b>Total Community Facilities</b>				<b>( 14,534,472)</b>	<b>5,556,060</b>	<b>( 2,722,690)</b>	<b>( 8,278,750)</b>

		<b>Activity</b>	<b>Major Funding Source</b>	<b>23/24 Budget</b>	<b>LTP YR 4 24/25</b>	<b>Enh Annual Plan 24/25</b>	<b>Variance</b>
<b>Roads and Footpaths</b>							
3001	Footpath Maintenance	Non Subsidised Roothing	LOS	43,900	65,820	40,000	( 25,820)
3002	Amenity Lighting Maitenance	Non Subsidised Roothing	LOS	5,325	5,485	3,500	( 1,985)
3003	Amenity Lighting Electricity	Non Subsidised Roothing	LOS	37,275	41,686	35,000	( 6,686)
3004	Street Furniture	Non Subsidised Roothing	LOS	13,313	13,713	12,000	( 1,713)
3008	Pest/Noxious Plant Eradication	Non Subsidised Roothing	LOS	10,650	10,970	12,000	1,030
3009	Leaf Clearance	Non Subsidised Roothing	LOS	69,225	71,305	75,000	3,695
3011	Car Park Maintenance	Non Subsidised Roothing	LOS	42,600	49,365	50,000	635
3046	Cambridge Bus Service	Non Subsidised Roothing	LOS	125,000	181,307	285,000	103,693
3047	Te Awamutu Bus Service	Non Subsidised Roothing	LOS	175,000	271,946	285,000	13,054
3058	Passenger Transport Infrastructure	Non Subsidised Roothing	LOS	1,598	2,743	-	( 2,743)
3060	Car Park Improvements	Non Subsidised Roothing	LOS	13,313	13,713	15,000	1,288
3095	CBD Streetsweeping	Non Subsidised Roothing	LOS	26,625	32,910	50,000	17,090
Town Concept Plan Implementation - TA -							
3119	Market Street	Non Subsidised Roothing	LOS	-	5,485	-	( 5,485)
3142	Urban Street Cleaning	Non Subsidised Roothing	LOS	26,625	27,425	40,000	12,575
3143	Frontier Road Plan Change Roothing	Non Subsidised Roothing	GROWTH	-	1,097	-	( 1,097)
3177	Parking Strategy	Non Subsidised Roothing	LOS	38,738	-	-	-
3181	Total Mobility	Non Subsidised Roothing	LOS	22,925	49,365	25,000	( 24,365)
C1 Norfolk Roothing & Victoria Rd							
3185	Urbanisation	Non Subsidised Roothing	GROWTH	-	2,194	-	( 2,194)

		<b>Activity</b>	<b>Major Funding Source</b>	<b>23/24 Budget</b>	<b>LTP YR 4 24/25</b>	<b>Enh Annual Plan 24/25</b>	<b>Variance</b>
3189	Hamilton Road/Cambridge Road Urbanisation	Non Subsidised Roothing	GROWTH	( 342,131)	2,194	-	( 2,194)
3190	C2/C3 Collector Roads and Green Belt Connection - Land	Non Subsidised Roothing	GROWTH	-	2,194	-	( 2,194)
3192	C8 C9 C10 Hautapu Rd 1st Roundabout at Victoria Rd/	Non Subsidised Roothing	GROWTH	-	3,291	-	( 3,291)
3197	T9/T10 New Collector Road & Walkway	Non Subsidised Roothing	GROWTH	-	21,940	-	( 21,940)
3215	Hamilton Waikato Metro Spatial Plan - Transportation	Non Subsidised Roothing	GROWTH	-	-	63,504	63,504
5020	Waipa CCTV Network Community Safety	Non Subsidised Roothing	LOS	( 15,000)	-	-	-
8023	Road Closures during Events	Non Subsidised Roothing	LOS	42,600	43,880	42,600	( 1,280)
4001	Sealed Pavement Maintenance	Subsidised Roothing	LOS	639,000	658,200	900,000	241,800
4002	Pre reseal repairs	Subsidised Roothing	LOS	532,500	548,500	900,000	351,500
4003	General Unsealed Pavement Maintenance	Subsidised Roothing	LOS	92,655	95,439	60,000	( 35,439)
4004	Maintenance metal	Subsidised Roothing	LOS	16,780	13,164	70,000	56,836
4005	General Routine Drainage Maintenance	Subsidised Roothing	LOS	457,950	471,710	450,000	( 21,710)
4006	Urban & CBD 30% clean	Subsidised Roothing	LOS	287,550	301,675	300,000	( 1,675)
4008	Minor repairs	Subsidised Roothing	LOS	53,250	54,850	60,000	5,150
4010	Clean & paint	Subsidised Roothing	RENEWAL	31,950	32,910	50,000	17,090
4011	Vegetation Spraying	Subsidised Roothing	LOS	127,800	142,610	315,000	172,390
4013	Litter	Subsidised Roothing	LOS	276,900	285,220	250,000	( 35,220)
4016	Signs Maintenance	Subsidised Roothing	LOS	95,850	98,730	125,000	26,270
4017	Marker Pegs	Subsidised Roothing	LOS	63,900	65,820	67,200	1,380
4018	Road Marking	Subsidised Roothing	LOS	495,225	532,045	475,000	( 57,045)
4019	Electricity costs	Subsidised Roothing	LOS	159,750	170,035	215,000	44,965
4020	Lighting Maintenance	Subsidised Roothing	LOS	138,450	148,095	180,000	31,905
4021	Level Crossings	Subsidised Roothing	LOS	15,975	18,649	17,000	( 1,649)
4023	Business Unit	Subsidised Roothing	LOS	850,000	671,364	980,000	308,636

		<b>Activity</b>	<b>Major Funding Source</b>	<b>23/24 Budget</b>	<b>LTP YR 4 24/25</b>	<b>Enh Annual Plan 24/25</b>	<b>Variance</b>
4024	RAMM	Subsidised Roothing	LOS	378,075	389,435	440,000	50,565
4025	Bridge inspection	Subsidised Roothing	LOS	85,946	88,528	160,000	71,472
4026	Investigations	Subsidised Roothing	LOS	79,875	82,275	75,000	( 7,275)
4030	Kerbing	Subsidised Roothing	RENEWAL	10,650	10,970	10,500	( 470)
4042	Signs replacement (mainly vandalised)	Subsidised Roothing	RENEWAL	213,000	219,400	245,000	25,600
4045	Lighting Replacement	Subsidised Roothing	RENEWAL	( 10,650)	( 10,970)	-	10,970
4056	Co-ordination	Subsidised Roothing	LOS	183,180	188,684	165,000	( 23,684)
4061	Vegetation Mowing	Subsidised Roothing	LOS	479,250	504,620	450,000	( 54,620)
4154	Minor Road Legalisation	Subsidised Roothing	LOS	23,963	24,683	15,000	( 9,683)
4155	RAMM & FWP Validation	Subsidised Roothing	LOS	53,250	54,850	40,000	( 14,850)
4170	Maintenance Overheads	Subsidised Roothing	LOS	1,209,700	855,660	900,000	44,340
4171	Abandoned Cars	Subsidised Roothing	LOS	12,780	13,164	10,000	( 3,164)
4193	Cycleway Maintenance/Renewals	Subsidised Roothing	RENEWAL	175,725	183,748	175,000	( 8,748)
4249	Utility Auditing/Administration	Subsidised Roothing	LOS	134,190	138,222	185,000	46,778
4288	AMP Improvements	Subsidised Roothing	LOS	31,950	32,910	30,000	( 2,910)
4292	Cycling Projects Cambridge Urban	Subsidised Roothing	LOS	15,975	19,198	-	( 19,198)
4293	Te Awamutu/Kihikihi Cycle Town Routes	Subsidised Roothing	LOS	15,975	19,198	-	( 19,198)
4308	Catchpit Renewal	Subsidised Roothing	RENEWAL	14,910	15,358	10,000	( 5,358)
4322	Traffic Signals	Subsidised Roothing	LOS	31,950	32,910	25,000	( 7,910)
4323	Variable Speed Control Signs	Subsidised Roothing	LOS	1,598	1,646	-	( 1,646)
4347	Slips & hazards	Subsidised Roothing	LOS	289,500	329,100	300,000	( 29,100)
4354	Footpath Maintenance	Subsidised Roothing	LOS	165,075	175,520	180,000	4,480
4357	CCTV Operation	Subsidised Roothing	LOS	106,500	111,894	115,000	3,106
4370	Speed Management Implementation - Road to Zero	Subsidised Roothing	LOS	10,650	10,970	11,200	230
	<b>Total Roads and Footpaths</b>			<b>8,386,080</b>	<b>8,721,013</b>	<b>9,989,504</b>	<b>1,268,491</b>

	Activity	Major Funding Source	23/24 Budget	LTP YR 4 24/25	Enh Annual Plan 24/25	Variance
<b>Stormwater</b>						
2713	DW Rural Drainage	Stormwater - Rural	NA	-	400,000	400,000
1486	Storm Water Modelling	Stormwater General	LOS	13,288	-	-
1487	District Wide Maintenance & District Drainage	Stormwater General	LOS	328,467	337,737	( 337,737)
1801	DW SW Pipe Condition & Asst Assessment & CCTV	Stormwater General	LOS	111,615	114,765	35,235
1803	DW Urban Drains, Swale & Pond Maintenance	Stormwater General	LOS	220,785	227,016	( 12,016)
1804	DW Devices & Structures Management	Stormwater General	LOS	104,706	107,661	( 5,661)
2074	DW Comprehensive SW Discharge Consent	Stormwater General	LOS	4,085	4,200	54,000
2253	Cambridge Growth Cell SW Development Provision C1	Stormwater General	GROWTH	-	27,325	( 27,325)
2266	Cambridge Growth Cell SW Development Provision C2 & C3	Stormwater General	GROWTH	-	198,135	( 178,135)
2404	Te Awamutu General SW Ops re Contract	Stormwater General	LOS	89,079	91,593	89,000
2408	Houchens Detention Ponds	Stormwater General	LOS	31,890	32,790	-
2409	Kihikihi Brown Field SW Works	Stormwater General	GROWTH	-	1,093	-
2433	Western Catchment Remedial Works	Stormwater General	GROWTH	-	1,366	-
2439	Trunk Reticulation Connector Road	Stormwater General	GROWTH	-	1,093	-
2441	Construct Western Outlet to the Stream	Stormwater General	GROWTH	-	2,733	-
2445	Construct NE Swale	Stormwater General	GROWTH	-	10,247	-
2451	Cambridge General SW Ops re Contract	Stormwater General	LOS	183,102	188,269	191,000
2509	District Wide Flood Studies	Stormwater General	LOS	-	136,625	-
2543	Stormwater Outlet Control Mangohoi-Mangapiko	Stormwater General	LOS	2,008	2,375	-

	Activity	Major Funding Source	23/24 Budget	LTP YR 4 24/25	Enh Annual Plan 24/25	Variance	
2550	C8 & C9 Stormwater Reticulation Provision	Stormwater General	GROWTH	-	40,988	10,000	( 30,988)
2554	Existing Hautapu Industrial Area SW	Stormwater General	GROWTH	-	17,761	-	( 17,761)
2717	Drianage	Stormwater General	LOS	-	-	350,000	350,000
	<b>Total Stormwater</b>			<b>1,089,024</b>	<b>1,543,772</b>	<b>1,581,000</b>	<b>37,228</b>

	Activity	Major Funding Source	23/24 Budget	LTP YR 4 24/25	Enh Annual Plan 24/25	Variance	
	<b>Water</b>						
1858	Drinking Water Compliance	Water Treatment & Supply General	LOS	26,575	27,325	26,000	( 1,325)
1860	DW Leak & Condition Investigation	Water Treatment & Supply General	LOS	100,000	240,460	228,000	( 12,460)
1861	DW Reservoirs Condition Assessment & Rectification	Water Treatment & Supply General	RENEWAL	-	-	32,000	32,000
1901	Water Meters - New and Replacement	Water Treatment & Supply General	RENEWAL	4,252	4,372	-	( 4,372)
1989	Smart Water	Water Treatment & Supply General	LOS	123,064	126,537	120,000	( 6,537)
2024	Te Awamutu Fire/LOS Service Upgrades	Water Treatment & Supply General	LOS	-	38,255	18,000	( 20,255)
2027	Cambridge North to Hautapu Pipeline and C8	Water Treatment & Supply General	GROWTH	-	13,663	13,000	( 663)
2028	Cambridge Fire & Water LOS Upgrades	Water Treatment & Supply General	LOS	-	40,988	39,000	( 1,988)
2076	Demand Management Campaign	Water Treatment & Supply General	LOS	243,959	250,844	238,000	( 12,844)
2302	Cambridge Water Reticulation Growth- C2 & C3	Water Treatment & Supply General	GROWTH	-	547	-	( 547)
2303	Cambridge Water Reticulation Growth- C1	Water Treatment & Supply General	GROWTH	-	2,186	-	( 2,186)
2334	District Wide Water Treatment Plant Renewals	Water Treatment & Supply General	RENEWAL	13,288	13,663	-	( 13,663)
2410	Hautapu East Water Development (C10)	Water Treatment & Supply General	GROWTH	-	8,198	-	( 8,198)

	Activity	Major Funding Source	23/24 Budget	LTP YR 4 24/25	Enh Annual Plan 24/25	Variance	
2415	Pukerimu Water Supply - Upgrade Supply to Airport	Water Treatment & Supply General	GROWTH	-	4,372	-	( 4,372)
2419	Wtr Telemetry Upgrade Waipa 21/31	Water Treatment & Supply General	RENEWAL	95,670	98,370	-	( 98,370)
2514	Drinking Water Supporting Plans	Water Treatment & Supply General	LOS	-	32,462	-	( 32,462)
2532	Fairview Road Water Main	Water Treatment & Supply General	LOS	-	1,093	-	( 1,093)
2546	Te Awamutu Internal CBD Rising Main	Water Treatment & Supply General	GROWTH	-	2,186	-	( 2,186)
2547	District Wide Reservoir Renewals	Water Treatment & Supply General	RENEWAL	31,890	32,790	-	( 32,790)
	<b>Total Water</b>			<b>638,697</b>	<b>938,308</b>	<b>714,000</b>	<b>( 224,308)</b>

	Activity	Major Funding Source	23/24 Budget	LTP YR 4 24/25	Enh Annual Plan 24/25	Variance	
	<b>Wastewater</b>						
1503	District Wide Waste Water Modeling	Waste Water Treatment & Disposal General	LOS	26,841	159,851	-	( 159,851)
1808	DW WW Pipe Condition Assessment & Infiltration Study	Waste Water Treatment & Disposal General	LOS	304,124	312,707	296,000	( 16,707)
2230	Cambridge Growth Cell WW Provision - C2 & C3	Waste Water Treatment & Disposal General	GROWTH	-	136,625	130,000	( 6,625)
2301	Cambridge Growth Cell WW Provision - C1	Waste Water Treatment & Disposal General	GROWTH	-	-	130,000	130,000
2422	Vogel & Alpha Street Odour Control	Waste Water Treatment & Disposal General	LOS	39,033	40,135	38,000	( 2,135)
2428	Sewage Telemetry Renewals Waipa	Waste Water Treatment & Disposal General	RENEWAL	95,670	98,370	-	( 98,370)
2548	Golf Road (T8) Wastewater Provision	Waste Water Treatment & Disposal General	LOS	14,218	14,619	-	( 14,619)
2551	WW Hautapu Industrial Provision C8 & C9	Waste Water Treatment & Disposal General	GROWTH	-	13,663	13,000	( 663)
2552	Cambridge North Wastewater Provision	Waste Water Treatment & Disposal General	GROWTH	-	13,966	-	( 13,966)
2576	DW WW Pipe Upgrades CB Rd to Christie Ave, Mangapiko	Waste Water Treatment & Disposal General	GROWTH	-	4,372	-	( 4,372)
	<b>Total Wastewater</b>			<b>479,886</b>	<b>794,308</b>	<b>607,000</b>	<b>( 187,308)</b>

	Activity	Major Funding Source	23/24 Budget	LTP YR 4 24/25	Enh Annual Plan 24/25	Variance	
<b>Support Services</b>							
2624	Plant Program Vehicle Plant Purchases	Corporate	RENEWAL	( 231,268)	-	( 328,241)	( 328,241)
2383	Office Furniture - Org Wide	Council Occupied Buildings	RENEWAL	15,750	16,110	25,000	8,890
2512	Preventative Maintenance	Council Occupied Buildings	LOS	124,100	1,014,930	465,800	( 549,130)
2287	Health and Safety	HR/Payroll	LOS	31,500	32,220	32,550	330
1027	IT Hardware Renewal Other	Information Technology	RENEWAL	-	24,165	-	( 24,165)
2382	Digital Roadmap Implementation	Information Technology	LOS	201,754	384,492	170,000	( 214,492)
2007	MEIT – Legal, Enforcement Costs etc.	Legal and Corporate Support	NA	31,500	32,220	-	( 32,220)
2565	Uninsured Legal Claims	Legal and Corporate Support	NA	50,000	21,480	50,000	28,520
2604	DC Policy review	Legal and Corporate Support	NA	8,000	-	-	-
2684	Staff Innovation Fund	Organisational Excellence	LOS	-	-	15,000	15,000
1046	Plant Program	Organisational Income and Expenses	RENEWAL	-	( 529,215)	-	529,215
<b>Total Support Services</b>				<b>231,336</b>	<b>996,402</b>	<b>430,109</b>	<b>( 566,293)</b>
<b>Total All Operating Projects</b>				<b>( 2,100,788)</b>	<b>19,599,147</b>	<b>11,788,748</b>	<b>( 7,810,399)</b>

## APPENDIX 5

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### Draft Schedule of Fees and Charges 2024/25 (ECM 11112185)



# Draft Schedule of Fees and Charges 2024/25

Draft for consultation

March 2024

## Table of Contents

<a href="#">Administration fees.....</a>	<a href="#">4</a>
<a href="#">Building control fees .....</a>	<a href="#">4</a>
<a href="#">Building consent.....</a>	<a href="#">6</a>
<a href="#">Cambridge council meeting room charges .....</a>	<a href="#">8</a>
<a href="#">Cambridge Town Hall.....</a>	<a href="#">9</a>
<a href="#">Cemetery fees.....</a>	<a href="#">10</a>
<a href="#">Council professional fees .....</a>	<a href="#">11</a>
<a href="#">Development contribution fees.....</a>	<a href="#">12</a>
<a href="#">Dog registration and impounding fees .....</a>	<a href="#">12</a>
<a href="#">Kerbside recycling service.....</a>	<a href="#">14</a>
<a href="#">Library fees.....</a>	<a href="#">14</a>
<a href="#">Library community space (Te Awamutu).....</a>	<a href="#">16</a>
<a href="#">Mapping/GIS charges.....</a>	<a href="#">17</a>
<a href="#">Mighty River Domain – Lake Karāpiro – Room Hire .....</a>	<a href="#">18</a>
<a href="#">Mighty River Domain – Lake Karāpiro – Accommodation and camping charges.....</a>	<a href="#">20</a>
<a href="#">Mighty River Domain – Lake Karāpiro – Domain &amp; Lake Use charges .....</a>	<a href="#">22</a>
<a href="#">Museum fees (Te Awamutu) .....</a>	<a href="#">24</a>
<a href="#">Official Information Requests (LGOIMA).....</a>	<a href="#">25</a>
<a href="#">Overweight permit fees .....</a>	<a href="#">28</a>
<a href="#">Permits under Waipā District Public Places Bylaw 2023 and Public Places Alcohol Control Bylaw 2015 .....</a>	<a href="#">29</a>
<a href="#">Property file information .....</a>	<a href="#">30</a>
<a href="#">Property and lease charges.....</a>	<a href="#">30</a>
<a href="#">Registration of Premises (Food/Health) .....</a>	<a href="#">31</a>
<a href="#">Regulatory – Other fees and charges .....</a>	<a href="#">34</a>
<a href="#">Resource management fees and charges.....</a>	<a href="#">35</a>

<a href="#"><u>Rural Address Property Identification System number plates .....</u></a>	<a href="#"><u>43</u></a>
<a href="#"><u>Stock droving and crossings.....</u></a>	<a href="#"><u>43</u></a>
<a href="#"><u>Stock impound fees.....</u></a>	<a href="#"><u>43</u></a>
<a href="#"><u>Stormwater connections.....</u></a>	<a href="#"><u>44</u></a>
<a href="#"><u>Structures on the road reserve .....</u></a>	<a href="#"><u>44</u></a>
<a href="#"><u>Te Awamutu council room charges .....</u></a>	<a href="#"><u>45</u></a>
<a href="#"><u>Town Hall hire – Kihikihi and Pirongia .....</u></a>	<a href="#"><u>47</u></a>
<a href="#"><u>Trade waste.....</u></a>	<a href="#"><u>47</u></a>
<a href="#"><u>Traffic Management Plan (TMP) reviews .....</u></a>	<a href="#"><u>49</u></a>
<a href="#"><u>Utility access requirements .....</u></a>	<a href="#"><u>49</u></a>
<a href="#"><u>Vehicle crossing applications .....</u></a>	<a href="#"><u>50</u></a>
<a href="#"><u>Wastewater connections .....</u></a>	<a href="#"><u>51</u></a>
<a href="#"><u>Water connections and bulk water sales.....</u></a>	<a href="#"><u>51</u></a>

## Administration fees

Description	Fees & charges 2023/24	Fees & charges 2024/25
Fee for issuing a refund for an overpayment in rates and/or user fees and charges	\$23.00	\$25.30
<b>Printing / copying</b>		
Scanning – per page	\$1.00 for first page, then \$0.50 for each additional page to a maximum charge of \$10.00	\$1.10 for first page, then \$0.55 for each additional page to a maximum charge of \$10.00
Single sided – per page A4 (black and white)	\$0.40	\$0.50
Double sided – A4 (black and white)	\$0.80	\$0.90
A4 – per page/side (colour)	\$1.00	\$1.10
Double sided (colour)	\$2.00	\$2.20
A3 – per page (black and white)	\$1.50	\$1.65
A3 - double sided (black and white)	\$1.50	\$1.65
A3 – per page (colour)	\$2.00	\$2.20
A3 - double sided (colour)	\$4.00	\$4.40

## Building control fees

	Project Category	Fees & charges 2023/24	Fees & charges 2024/25
No mileage charged for these categories	1 <b>Solid Fuel Heater</b>	\$456.75	\$502.43
	2 <b>Minor Works</b> (1 inspection hour) Plumbing or drainage – External Drainage only Insulation Garden shed (10m <sup>2</sup> to 20m <sup>2</sup> ) Solar heating panels	\$503.50	\$553.85
	Project Information Memorandum (PIM)	\$130.00	\$143.00
	3 <b>Minor Building Work</b> (1.5 inspection hours) Carports Demolition (any building size) Swimming pool/Spa pool fence only (swimming pool exempt under schedule 1) Decks/pergolas Shade-sails/archgolas Effluent tanks Fence/signage Retaining walls Marquee inspection (over 100m <sup>2</sup> floor area)	\$798.50	\$877.90

Project Category		Fees & charges 2023/24	Fees & charges 2024/25
4	Project Information Memorandum (PIM)	\$185.00	\$203.50
	<b>Other Buildings</b> (2 inspection hours) Garages Hay barns Implement sheds Swimming pool/spa pool Conservatories	\$863.50	\$949.85
	Project Information Memorandum (PIM)	\$185.00	\$203.50
5	Detached habitable buildings – up to 30m <sup>2</sup> no plumbing or drainage, e.g. sleep out, office, studio. (2 inspection hours) Alterations and additions up to 30m <sup>2</sup> – no plumbing or drainage Cowshed extensions	\$1025.00	\$1127.50
	Project Information Memorandum (PIM)	\$253.00	\$278.30
6	Detached habitable buildings Up to 30m <sup>2</sup> with plumbing and drainage, e.g. sleep out with toilet and shower. (4 inspection hours) Alterations and additions up to 30m <sup>2</sup> with plumbing or drainage	\$1655.00	\$1820.50
	Project Information Memorandum (PIM)	\$253.00	\$278.30
7	Alterations and additions up to 60m <sup>2</sup> (5 inspection hours) Other new buildings up to 60m <sup>2</sup> , e.g. industrial workshop, commercial office (excludes dwellings). <i>Note: for work over 60m<sup>2</sup>, dwelling or commercial/industrial fees apply</i>	\$2061.75	\$2267.90
	Project Information Memorandum (PIM)	\$253.00	\$278.30
8	Dairy sheds (5 inspection hours)	\$2155.00	\$2370.50
	Project Information Memorandum (PIM)	\$253.00	\$278.30
9	Re-sited dwellings (6 inspection hours)	\$2601.50	\$2861.65
	Project Information Memorandum (PIM)	\$350.00	\$385.00
10	Dwelling single storey – up to 100m <sup>2</sup> (8 inspection hours)	\$3138.00	\$3451.80
	Project Information Memorandum (PIM)	\$350.00	\$385.00
11	Dwelling single storey – up to 250m <sup>2</sup> (9 inspection hours)	\$3588.00	\$3946.80
	Project Information Memorandum (PIM)	\$350.00	\$385.00
12	Dwelling single storey – in excess of 250m <sup>2</sup> (10 inspection hours)	\$4038.00	\$4738.80
	Project Information Memorandum (PIM)	\$350.00	\$385.00
13	Multi-unit dwelling single storey - first unit as per fees above. Plus per unit charge after 1 <sup>st</sup> unit	\$1170.00 + \$180 per Inspection charge	\$1287.00 +\$198 per Inspection charge
14	Dwelling two storey or more – up to 250m <sup>2</sup> (10 inspection hours)	\$4308.00	\$4441.80
	Project Information Memorandum (PIM)	\$350.00	\$385.00

	Project Category	Fees & charges 2023/24	Fees & charges 2024/25
15	Dwelling two storey or more – in excess of 250m <sup>2</sup> (11 inspection hours)	\$4848.00	\$5332.80
	Project Information Memorandum (PIM)	\$350.00	\$385.00
16	Multi-unit dwelling two storey or more - first unit as per fees above. Plus, per unit charge after 1st unit	\$1440.00 180 per Inspection charge	\$1584.00 +\$198 per Inspection charge
17	Small commercial/industrial – up to 300m <sup>2</sup> (8 inspection hours)	\$3948.00	\$4342.80
	Project Information Memorandum (PIM)	\$470.00	\$517.00
18	Commercial/industrial – in excess of 300m <sup>2</sup>	\$180.00 per hour	Actual staff time
	Project Information Memorandum (PIM)	\$630.00	\$693.00
19	Transportable Build (partnership fee)	\$2030.00	\$2233.00

## Building consent

Description		Fees & charges 2023/24	Fees & charges 2024/25
<b>BRANZ</b>	For every consent with an estimated value of \$20000 and over	\$1.00 per \$1000	\$1.00 per \$1000
<b>MBIE</b>	For every consent with an estimated value of \$20444 and over	\$1.75 per \$1000	\$1.75 per \$1000
<b>Inspections</b>	Additional inspections where client requests an inspection, but project was not ready, or inspection was not covered by the standard fee	\$180.00	\$190.00
<b>Secondhand building</b>	Inspection of secondhand building to be relocated in the District: Additional travel costs of \$0.95 per km apply to inspections outside the District	\$519.00	\$570.90
<b>Travel costs</b>	Applies to inspections in excess of 5km from the office where the consent was issued.	\$0.83 per km	\$0.95 per km
<b>Section 77</b>	Certificate for construction over two or more allotments (Section 77 Building Act 2004)	\$260.00	\$286.00
	Internal process by council staff Council's solicitor to prepare notice	At cost	At cost
<b>Section 73</b>	Notice when building on land subject to a natural hazard (Section 73 Building Act 2004)	\$260.00	\$286.00
	Internal process by council staff Council's solicitor to prepare notice	At cost	At cost
<b>Certificate of Acceptance</b>	Applications for Certificate of Acceptance (Section 97 Building Act 2004). In addition to the fees that would have been payable had the owner or previous owner applied for a building consent before carrying out the building work.	\$180.00 per hour plus BC fees	Actual staff time plus BC fees

Description		Fees & charges 2023/24	Fees & charges 2024/25
<b>Certificate for Public Use</b>	Applications for Certificate for Public Use (Sections 363A and 363B Building Act 2004)	\$550.00	\$605.00
<b>Certificate for Public Use (CPU) extension of time</b>	Applications for Certificate for Public Use extensions (Sections 363A and 363B Building Act 2004)	\$180.00	\$185.00
<b>Building Consent Exemption</b>	Exemption from requirement to obtain a building consent under Schedule 1 clause 2	\$180.00 + officers hourly rate	\$190.00 + Actual staff time
<b>Compliance Schedules</b>	New compliance schedules (Section 111 Building Act 2004)	\$360.00	\$396.00
	Amendments to existing compliance schedule (Sections 106 and 107 Building Act 2004)	\$180.00	\$185.00
<b>BWOF</b>	Building Warrant of Fitness (BWOF) audit inspections (Section 111 Building Act 2004)	\$180.00 per hour	Actual staff time
<b>Variations</b>	Applications for variations to a Building Consent (Section 45 Building Act 2004)	\$150.00 + \$180.00 per hour processing time	\$165.00 + \$190.00 per hour processing time
<b>Peer review</b>	Peer review of specific designs by external agents, e.g. Structural Engineer, Fire Engineer, Lift Engineer, Mechanical Engineer	Cost plus 5% handling fee	Cost plus 5% handling fee
<b>Pool inspection</b>	First inspection	\$108.00	\$108.00
	Subsequent inspections	\$60.00	\$60.00
<b>Waivers or modifications</b>	Applications for waivers or modifications in relation to means of restricting access to residential pools (Section 67A Building Act 2004)	\$780.00	\$780.00
<b>Extension of time requests</b>	Application to extend time for which a building consent is valid - Fee covers application only, processing time will be charged separately at the applicable hourly rate.	\$180.00	\$185.00
<b>Amusement device permits</b>	For one device, for the first seven days	\$11.50	\$11.50
	For each additional device operated by the same owner for the first 7 days	\$2.30	\$2.30
	For each device for each further period of seven days. Section 11 Amusement Device Regulations 1978. These fees are set by the Regulations	\$1.15	\$1.15
<b>Exemption to carry out seismic work</b>	Process application for exemption from requirement to carry out seismic work on a building subject to an earthquake-prone building notice. (Section 133AN Building Act 2004)	\$519.00	\$570.00
<b>Building Consent Checks</b>	Check building consents for planning compliance under the Resource Management Act	\$100 fixed	\$110 fixed

**Notes:**

1. Fees are to be paid in full.
2. All references herein to Section and Schedule matters are to the Sections and Schedules of the Building Act 2004 unless otherwise specified.
3. Should any particular job significantly exceed the stated fee, an additional charge will be payable.
4. Where external expertise is necessary in processing building consents, the charge for those services will be passed onto the applicant.
5. This scale of fees does not include a structural checking fee.
6. Fees for project categories 1, 2 and 3 are to be paid in full on application. For all other categories paid on granting of consent.
7. Marquees over 100m<sup>2</sup> floor area require a building consent, and therefore require inspection. Marquees of less than 100m<sup>2</sup> floor area may be inspected at the erector's request; the same fee will apply.
8. Building consent exemptions can be applied for in respect of marquees that have been professionally erected.
9. Travel costs of \$0.95 per km will apply to categories 4 – 15, where the project is located in excess of 5kms from the nearest Council office.
10. "Actual staff time" is charged at the rate in the Council Professional Fees section.
11. Building Consent fees include the cost of the Code Compliance Certificate.
12. Project Information Memorandum fees are payable in full on application.
13. Council is required to collect fees on behalf of others:
  - a. **Building Research Association Levy**
    - i. For every building consent with an estimated value of \$20000 and over, \$1.00 per \$1000 is payable.
  - b. **Building Levy**
    - i. For every building consent with an estimated value of \$20444 and over, \$1.75 per \$1000 is payable.

## Cambridge council meeting room charges

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Description	Fees & charges 2023/24		Fees & charges 2024/25	
	Profitable Organisation / Private Function	Non-Profit Organisation	Profitable Organisation / Private Function	Non-Profit Organisation
Bond (payable when booking is outside business hours)	\$255.00	\$102.00	\$285.00	\$112.00
Removal/reinstatement of furniture by Council staff (optional)	\$102.00	\$102.00	\$112.00	\$112.00
<b>Half day or less</b>				
Whole facility	\$90.00	\$60.00	\$99.00	\$66.00
Committee room (per room)	\$45.00	\$30.00	\$49.00	\$33.00
Meeting room (per room)	\$40.00	\$25.00	\$44.00	\$27.00
Kitchen	\$25.00	\$10.00	\$27.00	\$11.00
<b>Full day – 8.00am to 5.00pm</b>				
Whole facility	\$175.00	\$115.00	\$192.00	\$126.00
Committee room (per room)	\$80.00	\$50.00	\$88.00	\$55.00
Meeting room (per room)	\$70.00	\$40.00	\$77.00	\$44.00
Kitchen	\$50.00	\$20.00	\$55.00	\$22.00
<b>Night – 5.00pm onwards</b>				



Description	Fees & charges 2023/24		Fees & charges 2024/25	
	Profitable Organisation / Private Function	Non-Profit Organisation	Profitable Organisation / Private Function	Non-Profit Organisation
Whole facility	\$90.00	\$60.00	\$99.00	\$66.00
Committee room (per room)	\$45.00	\$30.00	\$49.00	\$33.00
Meeting room (per room)	\$40.00	\$25.00	\$44.00	\$27.00
Kitchen	\$25.00	\$10.00	\$27.00	\$11.00
<b>Day and night – 8.00am to late at night</b>				
Whole facility	\$220.00	\$132.00	\$242.00	\$145.00
Committee room (per room)	\$107.00	\$56.00	\$117.00	\$61.00
Meeting room (per room)	\$40.00	\$30.00	\$44.00	\$33.00
Kitchen	\$35.00	\$20.00	\$38.00	\$22.00
<b>Weekend – Friday 5.00pm to Sunday 10.00pm</b>				
Whole facility	\$325.00	\$215.00	\$357.00	\$236.00
Committee room (per room)	\$170.00	\$90.00	\$187.00	\$99.00
Meeting room (per room)	\$50.00	\$30.00	\$55.00	\$33.00
Kitchen	\$50.00	\$40.00	\$55.00	\$44.00
Security token (replacement or lost)	\$50.00		\$55.00	
Furniture damage	Whole bond (minimum) or cost		Whole bond (minimum) or cost	
Extraction carpet clean	\$160.00		\$176.00	
Damage to facility	Whole bond (minimum) or cost		Whole bond (minimum) or cost	
Call out fee for insecure building	\$170.00	\$170.00	\$187.00	\$187.00
Cleaning and re-stocking toilet consumables (for bookings longer than 1 consecutive day)	\$50.00	\$50.00	\$55.00	\$55.00

## Cambridge Town Hall

Fees and charges for Cambridge Town Hall room hire are no longer set or administered by Waipā District Council. They are now the responsibility of the Cambridge Town Hall Trust.

External lighting of the Cambridge Town Hall façade and Cambridge Clock Tower remain the responsibility of Waipā District Council. The lighting of both can be changed as part of community events.

Description	Fees & charges 2023/24	Fees & charges 2024/25
Event lighting changes: Cambridge Town Hall façade only	\$250.00	\$275.00
Event lighting changes: Cambridge Clock Tower only	\$250.00	\$275.00
Event lighting changes: combined Town Hall façade and Clock Tower	\$500.00	\$550.00

## Cemetery fees

Description	Fees & charges 2023/24	Fees & charges 2024/25
<b>Interments</b>		
Te Awamutu casket (Burial) interment	\$1050.00	\$1260.00
Hautapu casket (Burial) interment	\$1050.00	\$1260.00
All other casket (Burial) interment	\$1050.00	\$1155.00
Stillborn	\$88.00	\$88.00
Children under nine	\$146.00	\$146.00
<b>Ashes</b>	\$116.00	\$116.00
<b>After hours extra fees</b> After 2:00pm Monday – Friday. After 12:00 noon Weekends / Public Holidays. Before 10.00am Monday or the day after a public holiday.  <i>All interments in the Waipā District Council will be double depth (2.27m) unless stated</i>	\$150.00 + any additional hours	\$180.00 + any additional hours
<b>Disinterment/Reinterment</b>		
Within 12 months	At cost	At cost
After 12 months	At cost	At cost
Ashes	At cost	At cost
Reopening fee	At cost (+ Interment fees)	At cost (+ Interment fees)
<b>Plot purchase (including maintenance)</b>		
Te Awamutu adult plot	\$2109.00	\$2530.00
Hautapu adult plot	\$2109.00	\$2530.00
Adult plots	\$2109.00	\$2320.00
Children's plots (aged under nine years)	\$554.00	\$554.00
Ashes <i>(This fee does not include a plaque – the plaque shall be supplied by the applicant and shall be of such dimensions to fit on a standard berm)</i>	\$500.00	\$500.00
RSA	No charge	No charge
Surcharge on reserved plots	\$167.00	\$167.00
<b>Natural burial</b>		
Natural burial plot	\$1948.00	\$2143.00
Add 50% to all costs for persons that have lived less than five years within Waipā District during their lifetime		
<b>Memorial installation</b>		
Permit processing fee	\$50.00	\$55.00

## Council professional fees

Description	Fees & charges 2023/24	Fees & charges 2024/25
Manager (any)	\$245.00/hr	\$258.00/hr
Team Leader (any)	\$230.00/hr	\$243.00/hr
Principal Policy Advisor		
Consultant Engineer		
Senior Planner	\$216.00/hr	\$228.00/hr
Senior Policy Advisor		
Senior Engineer		
Project Planner		
Biodiversity Planner/Ecologist		
Principal or Senior Building Inspector or Processor		
Development Contributions Officer		
Senior Environmental Health Officer	\$200.00/hr	\$211.00/hr
Intermediate Engineer		
Intermediate Planner	\$194.00/hr	\$205.00/hr
Planner		
Policy Advisor		
Reserves Planner		
Engineer		
Environmental Health Officer		
Building Inspector/ Processor (Compliance Officer)		
Senior Enforcement Officer	\$156.00/hr	\$165.00/hr
Property Advisor	\$151.00/hr	\$159.00/hr
Graduate Planner		
Graduate Policy Advisor		
Duty Planner		
Graduate Engineer		
Technical Officer		
Monitoring and Enforcement Officer		
Other Staff		
Senior Technical Administrative Officer		
Development Contributions Officer		
Building Support and Quality Officer	\$105.00/hr	\$110.00/hr
Governance Officer		
Administrative Officer		

Description	Fees & charges 2023/24	Fees & charges 2024/25
Technical Administrative Officer	\$105.00/hr	\$110.00/hr
Mileage	\$0.83/km	\$0.95/km
Disbursements	At cost as charged to Council by the provider	At cost as charged to Council by the provider

## Development contribution fees

Description of service	Fees & charges 2023/24	Fees & charges 2024/25
Development Agreement preparation and negotiation Development Contribution pre-application estimates and advice	Actual staff time	Actual staff time
Development contributions objections	All actual and reasonable costs in accordance with section 150A of the Local Government Act 2002	All actual and reasonable costs in accordance with section 150A of the Local Government Act 2002

### Notes:

1. Development contributions are not actual fees, but are contributions paid towards the costs of infrastructure development. For more information on Development Contributions, please refer to the Development Contributions Policy: <https://www.waipadcc.govt.nz/our-services/planning-and-resource-consents/development-contributions>

## Dog registration and impounding fees

Description	Fees & charges 2023/24		Fees & charges 2024/25	
	Standard if paid by 31 July 2023	including 50% penalty if paid on or after 1 August 2023	Standard if paid by 31 July 2024	including 50% penalty if paid on or after 1 August 2024
<b>Urban Fee (for full year):</b>				
No rebates	\$92.00	\$138.00	\$101.00	\$151.00
Neutered Rebate (\$10.00)	\$82.00	\$123.00	\$91.00	\$136.00
Fencing Rebate (\$15.00)	\$77.00	\$115.50	\$86.00	\$129.00
Fencing and Neutered Rebates (\$25.00)	\$67.00	\$100.50	\$76.00	\$114.00
<b>Rural Fee (for full year)</b>	\$53.00	\$79.50	\$58.00	\$87.00

<b>Out of District Fee</b> (for impounded dogs only)	\$53.00	\$79.50	\$58.00	\$87.00
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**Notes:**

1. Dog registration fees are due by 30 June 2024, and must be paid by 31 July 2024.
2. The above fees are prescribed and apply to all dogs over the age of 3 months.
3. A penalty will apply for late payment each year, from 1 August, the applicable fee will increase by 50% as provided for in the Dog Control Act 1996.
4. The penalty does not apply within 14 days of acquiring a dog, or within 14 days of the dog attaining three months of age.
5. No fee is payable in respect to certified assistance dogs provided re-registration is completed by the due date, after which the standard fees apply.
6. Registration fees for dogs re-homed by Council, or dogs in the care of any registered charity organisation approved by the Animal Control Team Leader for subsequent rehoming, may be waived.
7. Urban and rural areas for the purpose of dog registration fees are shown on Council maps and may be subject to adjustment.
8. A pro-rata rate will apply to any puppy aged less than 3 months after the penalty date, based on the number of complete months remaining in the registration year.
9. To receive the fencing rebate, an application must be made to Council prior to 1 April and the property must be inspected by an Animal Control Officer and approved as suitable for the type of dog. Applications received after 1 April may be processed but rebate will not apply until the following registration year.
10. To receive the neutered dog rebate, a veterinary certificate must be provided at the time of, or prior to, registration.
11. Dogs classified as dangerous pursuant to the Dog Control Act 1996 will pay an additional 50% of the usual fee that would apply to that dog if it was not classified.
12. Any owner entitled to a refund of a registration fee may choose to donate that fee to Council for use in rehoming activities, or a welfare organisation approved by the Animal Control Team Leader.
13. Application forms are available from Council offices or application may be made online at [www.waipādc.govt.nz](http://www.waipādc.govt.nz)

**Definitions**

14. "Property" means a property or a collection of properties under common occupancy or ownership, and in a single record of title.

## Impounding fees for dogs

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Description	Fees & charges 2023/24	Fees & charges 2024/25
Fee for seizure/custody or first impounding	\$75.00	\$82.00
Fee for each subsequent impounding within the current registration year	\$100.00	\$100.00
Fee for micro chipping	\$28.00	\$30.00
Sustenance (per day)	\$10.00	\$11.00
<b>Sundry Items (when available)</b>		
Slip Leads/Clip Leads - 3/8 inch width	\$18.00	Actual cost
Slip Leads/Clip Leads - ½ inch width	\$20.00	
Doggy Doo Bags – x4 rolls (12 bags per roll)	\$3.00	Actual cost

**Notes:**

15. The destruction or disposal fee for any unwanted/unclaimed/surrendered/ impounded dog is \$55.00 plus applicable sustenance fees.
16. The owner of an impounded dog that is not claimed or signed over to Council remains liable for all impounding and sustenance fees irrespective of the fate of the dog.

17. *Micro chipping is to be booked and paid in advance and will occur at times and locations specified by Council. Other arrangements may incur additional fees.*

## Kerbside recycling service

### Recycling bin

Description	Fees & charges 2023/24	Fees & charges 2024/25
240L Mixed Recycling Wheelie Bin	\$79.00 per bin	\$86.00 per bin
140L Glass Only Wheelie Bin	\$68.50	\$75.00
Partial charge for new rated properties	Full months of rating year remaining ÷ annual charge	Full months of rating year remaining ÷ annual charge
Administration Fee (where the annual recycling rate is not levied)	\$33.50	\$36.80

Any replacement wheelie bins needed because of customer damage or loss will be charged at the fee indicated above.

#### Notes:

- The cost of the bins is included in rates if they're paid by 1 July. Where a new property has been rated for the service after 1 July, they will be required to pay a partial charge for the recycling service. The partial charge is based on the remaining full months in the rateable year divided by the current annual kerbside recycling targeted rate.*
- In all other cases the bins will charged at the fee indicated above.*

## Library fees

Description	Fees & charges 2023/24	Fees & charges 2024/25
Annual library subscription for non-resident patron (per family)	\$70.00 (plus item charges)	\$77.00
Monthly library subscription for non-resident patrons (per family) <i>Applies only to months when library services are used.</i>	\$6.00 (plus item charges)	\$6.60
Rest Homes/Private Hospitals annual subscription ( <i>alternatively residents may opt to pay charges on each item borrowed</i> )	\$105.00	\$105.00

Description	Loan Period	Fees & charges 2023/24	Fees & charges 2024/25
New adult book fee – adult books up to 2 years old (determined by original copyright date) *	21 days	\$1.50	\$1.50
Adult books over 2 years old*	21 days	\$0.00	\$0.00
Magazines (excluding children's and teens magazines) up to 1 year old	7 days	\$1.00	\$1.00
Magazines (excluding children's and teens magazines) over 1 year old	7 days	\$0.50	\$0.50

Description	Loan Period	Fees & charges 2023/24	Fees & charges 2024/25
Children's and teenage books	21 days	No charge	No charge
Children's and teenage magazines	7 days	No charge	No charge
Audio books (for non-print disabled patrons) <i>Print disabled patrons entitled to free use of audio books on presentation of suitable proof</i>	21 days	\$2.00	\$2.00
Jigsaw puzzles	21 days	\$1.00	\$1.00
Children's jigsaw puzzles	21 days	\$0.50	\$0.50
DVDs	7 days	\$2.50	\$2.50
E-audio book fee	21 days	\$2.00	\$2.00
Renewals	Same charge as original issuing of item		

Services	Fees & charges 2023/24	Fees & charges 2024/25
Replacement library card	\$3.00	\$3.00
Internal reserves (Waipā Libraries) – adult items	\$1.50	\$1.50
Internal reserves (Waipā libraries) – children's / teen items	\$1.00	\$1.00
Interloan requests (from other libraries)	\$8.00 to \$25.00	\$8.00 to \$25.00
Sale books	Prices as marked	Prices as marked
Library bags	\$2.50	\$2.50
Internet access (public computers) – per 30 minutes or part thereof	\$0.00	\$0.00
Book covering service	\$5.00-\$10.00	\$5.00 to \$10.00
Event costs	As advertised	As advertised
Laminating – A4 – per page	\$2.00	\$2.00
Laminating – A3 – per page	\$4.00	\$4.00

**Note:**

1. For all photocopying / printing / scanning fees please refer to the "Administration fees" section.

Overdue charges	2023/24	2024/25
Adult books (two days grace)	\$0.00	\$0.00
Magazines (one day grace)	\$0.00	\$0.00
Audio books (two days grace)	\$0.00	\$0.00
DVDs (one day grace)	\$0.00	\$0.00

Overdue charges	2023/24	2024/25
Lost and/or damaged materials notice	Account for cost of items plus \$10.00 processing charge	Account for cost of items plus \$10.00 processing charge

## Library community space (Te Awamutu)

Description	Fees & charges 2023/24		Fees & charges 2024/25	
	Commercial Use or Private Hire	Event or Community Use	Commercial Use or Private Hire	Event or Community Use
Bond (payable when booking is outside business hours)	\$0.00	\$0.00	\$0.00	\$0.00
Deposit payable on booking	\$0.00	\$0.00	\$0.00	\$0.00
<b>Community room and adjacent kitchen</b>				
Full day hire (maximum 12 hour use)	\$325.00	\$175.00	\$357.50	\$175.00
Half day hire (maximum 4 hour use)	\$215.00	\$110.00	\$236.50	\$110.00
<b>Sundry charges associated with use of complex</b>				
Security token (replacement or lost)		\$50.00		\$55.00
Client preparation or pack down time before or after booking (if available)		\$18.00 per hour flat rate		\$19.80 per hour flat rate
Furniture damage		Whole bond (minimum) or cost		Cost of replacement
Extraction carpet clean		\$160.00		\$176.00
Damage to facility		Whole bond (minimum) or cost		Cost of replacement
Call out fee for insecure building		\$170.00		\$187.00
Cleaning and re-stocking toilet consumables (for bookings longer than 1 consecutive day)		\$50.00		\$55.00



## Mapping/GIS charges

### Map prints and photo maps

Existing Maps Printed By Council Staff – colour print	Paper Size	Fees & charges 2023/24	Fees & charges 2024/25
Includes: Street/Ward maps District maps Recycling/Refuse maps Non-aerial and aerial photo maps any custom map prepared by GIS staff	A4	\$1.00	\$1.10
	A3	\$2.00	\$2.20
	A2	\$10.00	\$11.00
	A1	\$17.50	\$19.30
	A0	\$30.00	\$33.00
Additional charge where labour is 30 minutes or more		\$78.00 per hour or part thereof	\$85.80 per hour or part thereof
Maps for Emergency Services (Police, Fire & Ambulance), schools and students (using maps as part of their study): Maps Labour (30 minutes or more)		Free \$40.00 per hour or part thereof	Free \$44.00 per hour or part thereof

Maps - Produced from INTRAMAPS – colour print	Paper Size	Fees & charges 2023/24	Fees & charges 2024/25
Any map produced directly from INTRAMAPS	A4	\$1.00	\$1.10
	A3	\$2.00	\$2.20

Unprocessed aerial photography digital data	Fees & charges 2023/24	Fees & charges 2024/25
High Resolution Aerial Imagery Tile (georeferenced TIFF)	\$68.00 each	\$75.00 each
Medium Resolution Aerial Imagery Tile (georeferenced TIFF)		
High Resolution Aerial Imagery for individual locations of Cambridge/Karapiro, Te Awamutu/Mystery Creek, Te Miro, Ohaupo, Pirongia, Waipā SE or Waipā West (georeferenced ECW)		
High Resolution Aerial Imagery for complete Waipā District (georeferenced ECW)	\$135.00 each	\$150.00 each
Any Aerial Imagery produced by GIS staff (georeferenced ECW, JPEG or TIFF)	Actual staff time	Actual staff time
Collation of digital data and writing to media (no charge for organisations undertaking work on behalf of Council)	\$78.00 per hour or part thereof	\$85.80 per hour or part thereof

**Note:**

1. All maps are available in either paper or digital formats. Digital format refers to Adobe PDF or JPEG images of the maps.

## Mighty River Domain – Lake Karāpiro – Room Hire

Sir Don Rowlands Centre	Fees & charges 2023/24		Fees & charges 2024/25	
	Corporate or Private Function	Event or Community Use*	Corporate or Private Function	Event or Community Use*
Booking deposit	Payable on request		Payable on request	
Bond	Payable on request		Payable on request	
<b>Main Hall (includes car parking and Main Kitchen, if required)</b>				
Full day hire (maximum 12 hour use)	\$1670.00	\$915.00	\$1837.00	\$1006.00
<b>Main Kitchen (if Main Hall is not hired)</b>				
Full day hire (maximum 12 hour use)	\$255.00	\$247.00	\$280.00	\$271.00
Half day hire (maximum 4 hour use)	\$190.00	\$185.00	\$209.00	\$203.00
<b>Foyer and/or Servery (stand-alone hire)</b>				
Full day hire (maximum 12 hour use)	\$170.00	\$117.00	\$187.00	\$128.00
<b>Ground level Event/Conference Room (Waipā Room)</b>				
Full day hire (maximum 12 hour use)	\$363.00	\$157.00	\$399.00	\$172.00
Half day hire (maximum 4 hour use)	\$133.00	\$92.00	\$146.00	\$101.00
<b>First floor Event/Conference Room and adjacent kitchen (Karāpiro Room)</b>				
Full day hire (maximum 12 hour use)	\$520.00	\$274.00	\$572.00	\$301.00
Half day hire (maximum 4 hour use)	\$244.00	\$156.00	\$268.00	\$171.00
Kitchen – stand-alone hire (maximum 12 hour use)	\$173.00		\$190.00	
<b>Te Manawa O Matariki Room</b>				
Full day hire (maximum 12 hour use)	\$458.00	\$268.00	\$503.00	\$294.00
Half day hire (maximum 4 hour use)	\$239.00	\$143.00	\$262.00	\$157.00
<b>Sundry charges associated with use of complex</b>				
Access to facility for set up etc. prior to hireage period	By negotiation		By negotiation	
Staff assistance with event organisation/ venue set up	Quotation prepared on request		Quotation prepared on request	
Hireage of additional furniture/equipment	Quotation prepared on request		Quotation prepared on request	

Sir Don Rowlands Centre	Fees & charges 2023/24		Fees & charges 2024/25	
	Corporate or Private Function	Event or Community Use*	Corporate or Private Function	Event or Community Use*
Stage & Lectern hire	\$132.00		\$145.00	
Post hire clean-up (if required – per staff member per hour)	\$27.00		\$30.00	
Scissor Lift – equipment hire only (up to 6 hours use)	\$132.00		\$225.00	
Scissor Lift – operator hire (per hour, minimum 1 hour charge)	\$39.00		\$42.00	
Carpet deep clean (if required)	Full cost to be passed onto complex user		Full cost to be passed onto complex user	
Internet service during hire period	Full cost to be passed onto complex user		Full cost to be passed onto complex user	
Repair or replacement of damaged/lost equipment	Full cost to be passed onto complex user		Full cost to be passed onto complex user	
Repair of damage to facility	Full cost to be passed onto complex user		Full cost to be passed onto complex user	
Security call out (if required)	Full cost to be passed onto complex user		Full cost to be passed onto complex user	
Replacement of key/access card	Full cost to be passed onto complex user		Full cost to be passed onto complex user	
Security staff attendance at function	Full cost to be passed onto complex user		Full cost to be passed onto complex user	

Perry Community Water Sports Centre, Home of the Cambridge Yacht Club	Fees & charges 2023/24		Fees & charges 2024/25	
	Corporate or Private Function	Event or Community Use*	Corporate or Private Function	Event or Community Use*
Booking deposit	Payable on request		Payable on request	
Bond	Payable on request		Payable on request	
Full day hire (maximum 12 hour use)	\$394.00	\$196.00	\$433.00	\$215.00
Half day hire (maximum 4 hour use)	\$200.00	\$100.00	\$220.00	\$110.00
<b>Sundry charges associated with use of complex</b>				
Access to facility for set up etc. prior to hireage period	By negotiation		By negotiations	
Staff assistance with event organisation/venue set up	Quotation prepared on request		Quotation prepared on request	
Hireage of additional furniture/equipment	Quotation prepared on request		Quotation prepared on request	
Post hire clean-up (if required – per staff member per hour)	\$27.00		\$30.00	

Internet service during hire period	Full cost to be passed onto complex user	Full cost to be passed onto complex user
Carpet deep clean (if required)	Full cost to be passed onto complex user	Full cost to be passed onto complex user
Repair or replacement of damaged/lost equipment	Full cost to be passed onto complex user	Full cost to be passed onto complex user
Repair of damage to facility	Full cost to be passed onto complex user	Full cost to be passed onto complex user
Security call out (if required)	Full cost to be passed onto complex user	Full cost to be passed onto complex user
Replacement of key/access card	Full cost to be passed onto complex user	Full cost to be passed onto complex user
Security staff attendance at function	Full cost to be passed onto complex user	Full cost to be passed onto complex user

**Notes:**

1. Facility users are required to complete a hire contract prior to using the facility. Bookings are accepted and/or prioritised as stipulated in the 'hire protocols' for the site.
2. 'Event or Community Use' charges apply to event hosts who are using the site for an event and have hired one or more zones and not for profit community organisations that are based and operate in the Waipā District. Out of District not-for-profit community organisations may apply to receive 'Event or Community Use' hire rates. The merit of such applications will be considered on a case by case basis.

## Mighty River Domain – Lake Karāpiro – Accommodation and camping charges

Accommodation and Camping charges	Fees & Charges 2023/24	Fees & Charges 2024/25
<b>Camping</b>		
<b>Non-Power Site</b>		
Adult (per night)	\$20.00	\$22.00
Child (12 and under per night)	\$17.00	\$19.00
Minimum site charge per night (1 Nov – 30 April)	\$60.00	\$66.00
Deposit (per site)	Full charge for first night and 50% charge for each subsequent night	Full charge for first night and 50% charge for each subsequent night
<b>Powered Site</b>		
Adult – per night	\$22.00	\$24.00
Child – (12 and under per night)	\$17.00	\$19.00
Minimum charge per site per night (1 Nov – 30 April)	\$66.00	\$72.00
Deposit (per site)	Full charge for first night and 50% charge for each subsequent night	Full charge for first night and 50% charge for each subsequent night
<b>Rob Waddell Lodge</b>		
Adult – per night	\$33.00	\$35.00

Accommodation and Camping charges	Fees & Charges 2023/24	Fees & Charges 2024/25
Child (12 and under) – per night	\$27.00	\$29.00
Minimum charge per night (non-event)	\$330.00	\$350.00
Minimum charge per night (event)	\$924.00	\$980.00
Deposit for Lodge	Full charge for first night and 50% charge for each subsequent night	Full charge for first night and 50% charge for each subsequent night
Full day use of Lodge (to 5pm)	\$330.00	\$350.00
Late check-out/half day use of Lodge (to 1pm)	\$170.00	\$190.00
<b>Chalets 1-5</b>		
Adult – per night	\$33.00	\$35.00
Child (12 and under) – per night	\$27.00	\$29.00
Minimum charge (non-event) – per Chalet, per night	\$99.00	\$105.00
Minimum charge (event) – per Chalet, per night	\$198.00	\$210.00
Deposit (per Chalet)	Full charge for first night and 50% charge for each subsequent night	Full charge for first night and 50% charge for each subsequent night
Late check-out (per Chalet)	\$98.00	\$105.00
<b>Sundry charges</b>		
Internet service during hire period	Full cost to be passed onto accommodation user	Full cost to be passed onto accommodation user
BBQ hire (per use) (preference given to accommodation users)	\$27.00	\$35.00
Power adapter hire (per day)	\$14.00	\$16.00
On-site caravan storage (per day) (not connected to power)	\$9.00	\$10.00
Non Resident dump station charge	\$6.00	\$8.00
Use of shower (per shower) (preference given to accommodation users)	\$6.00	\$8.00
Repair or replacement of damaged/lost equipment	Full cost to be passed onto accommodation user	Full cost to be passed onto accommodation user
Repair of damage to facility	Full cost to be passed onto accommodation user	Full cost to be passed onto accommodation user
Replacement of key/access card	Full cost to be passed onto accommodation user	Full cost to be passed onto accommodation user

**Note:**

1. Bookings are accepted and/or prioritised as stipulated in the 'hire protocols' for the site. Cancellation of bookings later than 45 days prior to booked dates will forfeit the deposit. 10.00am check out applies.
2. Fees were last updated in the Schedule of Fees and Charges 2020/21.

## Mighty River Domain – Lake Karāpiro – Domain & Lake Use charges

Domain and Lake use	Fees & Charges 2023/24				Fees & Charges 2024/25			
	Local/ Small	Regional/ Medium	North Island/ Large	National/ Very Large	Local/ Small	Regional/ Medium	North Island/ Large	National/ Very Large
<b>Lake</b>								
Lake water Zones 3 – 10	\$85.00	\$167.00	\$250.50	\$335.50	\$94.00	\$184.00	\$275.50	\$370.00
Additional Zones (each)	\$85.00	\$85.00	\$85.00	\$85.00	\$94.00	\$94.00	\$94.00	\$94.00
<b>Domain</b>								
Main spectator ground	\$433.00	\$865.00	\$1297.00	\$1730.00	\$477.00	\$952.00	\$1426.00	\$1903.00
Main parking area	\$185.00	\$464.00	\$692.00	\$920.00	\$203.50	\$510.40	\$761.00	\$1012.00
Parking area near sand court	\$185.00	\$368.00	\$551.00	\$735.00	\$203.50	\$510.50	\$761.00	\$1012.00
Lower camping ground (charge for use other than camping)	\$185.00	\$464.00	\$692.00	\$920.00	\$203.50	\$510.50	\$761.00	\$1012.00
Upper camping ground (charge for use other than camping)	\$185.00	\$464.00	\$692.00	\$920.00	\$203.50	\$510.50	\$761.00	\$1012.00
Lawn beside Rob Waddell Lodge	\$185.00	\$464.00	\$692.00	\$920.00	\$203.50	\$510.50	\$761.00	\$1012.00
<b>Event booking fee</b>								
Standard charge for all bookings – per event	\$169.00				\$185.00			

Non-Event Domain use	Fees & Charges 2023/24		Fees & Charges 2024/25	
	Commercial Use/Private Hire	Community Use*	Commercial Use/Private Hire	Community Use*
Groups of 20 – 49 people	\$170.00	\$64.00	\$187.00	\$70.00
Groups of 50 – 149 people	\$323.00	\$323.00	\$355.00	\$355.00
Groups of 150+ people	\$441.00	\$441.00	\$485.00	\$485.00

Other Charges	Fees & Charges 2023/24	Fees & Charges 2024/25
<b>Power supply use and associated refuse collection (from food vendors)</b>		
Per connection, per day/night– 10% discount applies when user requires two or more connections at once		
32 Amp connection	\$100.00	\$100.00
16 Amp connection	\$60.00	\$60.00
10 Amp connection	\$35.00	\$35.00
<b>Water use</b>		
Continuous hose supply, per day (maximum 12 hour use)	\$35.00	\$40.00
<b>Traffic management boards (per day)</b>		
Small events (0-600 people on site)	\$40.00	\$180.00
Large events (600-6000 people on site)	\$225.00	\$400.00
Traffic management set up cost	\$107.00	\$150.00
<b>Post event site clean-up (if required)</b>		
Per staff member, per hour	\$27.00	\$35.00
Rubbish disposal above the maximum threshold (refer the Mighty River Domain Event Management Guide), per 3m <sup>3</sup> skip	\$54.00	\$120.00
Repair or replacement of damaged/lost equipment	Full cost to be passed onto site user	Full cost to be passed onto site user
Repair of damage to facility	Full cost to be passed onto site user	Full cost to be passed onto site user
Staff assistance with event organisation	Quotation prepared on basis of necessary staff skills and hours involved	Quotation prepared on basis of necessary staff skills and hours involved
<b>Outdoor pursuits</b>		
Challenge ropes courses (high & low)	Quotation prepared for all events on basis of instructors' hours and equipment levy	Quotation prepared for all events on basis of instructors' hours and equipment levy
Team building, orienteering, raft building		

Other Charges	Fees & Charges 2023/24	Fees & Charges 2024/25
Internet service during hire period	Full cost to be passed onto site user	Full cost to be passed onto site user
Security staff attendance at event	Full cost to be passed onto site user	Full cost to be passed onto site user

**Notes:**

1. Bookings are accepted and/or prioritised as stipulated in the 'hire protocols' for the site.
2. \*'Community Use' charge applies to not-for-profit community organisations that are based and operate in the Waipa District.
3. 'Local/Small' events are those predominantly attended by local residents, involving up to 500 persons on the site for the event in one day.
4. 'Regional/Medium' events are those predominantly attended by residents from within the Waikato region, involving between 500 and 2000 persons on the site for the event in one day.
5. 'North Island/Large' events are those predominantly attended by residents from within the North Island, involving between 2000 and 5000 persons on the site for the event in one day.
6. 'National/Very Large' events are those predominantly attended by NZ residents, involving more than 5000 persons on the site for the event in one day.
7. Fees were last updated in the Schedule of Fees and Charges 2020/21.

## Museum fees (Te Awamutu)

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Description	Fees & charges 2024/25	Fees & charges 2024/25
Minimum fee for public programmes	\$2.00	\$2.00
Self-research	No charge	No charge
Research Service time including searching, retrieval, reproduction, distribution and replacement material – no charge for the first 15 minutes.	\$25.00 per half hour	\$27.50 per half hour
<b>Charges additional to research time as above</b>		
Digital images (per image) <i>Charges are dependent on factors such as image format, quality and delivery</i>	\$10.00-\$40.00	\$10.00-\$40.00
Publication Fees (local history and education publications)		\$15.00 per image + \$22.00 for half hour of staff
Publication Fees (NZ Rights)	\$50.00-\$250.00 + \$20 per half hour for staff	\$50.00-\$250.00 + \$22.00 per half hour for staff
Publication Fees (World Rights)	\$50.00-\$200.00 + \$20 per half hour for staff	\$50.00-\$500.00 + \$22.00 per half hour for staff



Description	Fees & charges 2024/25	Fees & charges 2024/25
Photographic prints <i>Charges are dependent on factors such as image format, quality and delivery</i>	\$5.00 - \$40.00	\$5.00 - \$40.00

**Note:**

1. For all other photocopying / printing / scanning fees please refer to the "Administration fees" section.

**Enriched Local Curriculum (ELC) (fees set within MoE contract)**

Description	Fees & charges 2023/24	Fees & charges 2024/25
Education Entry Rate for students	\$3.00 per student	\$3.00 per student
Accompanying Adult for Education programme	No charge	No charge
Cancellation Fee – charged to the school if programme is cancelled less than 2 days prior to booking without just cause	\$20.00	\$20.00

**Official Information Requests (LGOIMA)**

In line with the Local Government and Official Information and Meetings Act 1987 (LGOIMA), Council is required to make available certain public or personal information which it holds.

The Act also makes provision for Council to make a charge for this information, but the charge must be reasonable and is for the cost of labour and materials involved in making the information available. If the request is urgent then the Council may have to use additional resources to gather the information promptly and the Act permits Council to charge for these extra resources.

The Council will advise the applicant of the likely charges, if any, before it commences with the request and will give the applicant the opportunity to decide whether or not to proceed with the request. In such cases, the Council may require that the whole or part of the charge be paid in advance before commencing to process the request.

The following charges and procedures for the provision of official information are approved by Government and endorsed by the office of the Ombudsman.

**Existing charges to remain**

There are currently areas where access to official information is given free of charge or pursuant to an existing charging arrangement.

**Fixing the amount of charge**

The amount of charge will be determined by:

- Establishing whether or not the request is made by an identifiable natural person seeking access to any personal information about that person.

- Such requests are **not** subject to any change.
- The aggregate amount of staff time exceeding one hour spent in actioning the request.
- This will include search and retrieval of information, the provision of transcripts and the supervision of access.
- The number of pages of A4 sized of foolscap photocopy to be provided exceeding 20.
- For any other cost, the amount actually incurred in responding to the request.
- This will cover the provision of copies of video, audio and film tapes, computer time or other situations where a direct charge is incurred.

Where repeated requests are made in respect of a common subject over intervals of up to eight weeks, the Council will aggregate these requests for charging purposes. This means that the second and subsequent requests will not be subject to half an hour of free time and 20 free standard A4 photocopies.

The charge should represent a reasonable fee for access given. It may include time spent:

- In searching an index to establish the location of the information.
- In locating (physically) and extracting the information from the place where it is held.
- In reading and reviewing the information.
- In supervising the access to the information.

The charge should **not** include any allowance for:

- Locating and retrieving information which is not where it ought to be; or
- Time spent deciding whether or not access should be allowed and in what form.

Where the free threshold is only exceeded by a small margin it is a matter of discretion whether any fee should be paid and, if so, how much.

### **Staff time**

Time spent by staff searching for relevant material, abstracting and collating, copying, transcribing and supervising access where the total time is in **excess of one hour** should be charged out as follows:

- An initial charge of \$38.00 for the first chargeable half hour or part thereof; and
- Then \$38.00 for each additional half hour or part thereof.

The rate of charge applies irrespective of the seniority or grading of the officer who deals with the request.

Time spent in deciding whether or not to approve access and in what form should **not** be charged.

### **Photocopying**

Photocopying on standard A4 or foolscap paper should be charged out as follows:

- No charge 0 to 20 pages.
- After the first 20 pages, printing costs will be charged as per the administration fees outline in this Schedule.

### Actual costs

- All other charges incurred should be fixed at an amount, which recovers the actual costs involved.
- Producing a document by the use of a computer or other like equipment.
- Reproducing a film, video or audio recording.
- Arranging for the applicant to hear or view an audio or visual recording.
- Providing a copy of any map, plan or other document larger than A4 or foolscap size.

### Remission of charges

The liability to pay any charge may be modified or waived at the discretion of the department or organisation receiving the request under delegated authority. Full or partial remissions may be considered. Any request for remissions must be made in writing and must include:

- the requester details
- the legal status of the requester (e.g. individual, incorporated society, company, charitable trust etc)
- the reasons for the request
- the amount of remission that is requested.

Such decisions should have regard to the circumstances of each request. However, it would be appropriate to consider inter alia:

- Whether payment might cause the applicant financial hardship.
- Whether remission or reduction of the charge would facilitate enhanced relations with the public or assist the Council or applicant organisation in its work.
- Whether remission or reduction of the charge would be in the public interest because it is likely to contribute significantly to public understanding or of effective participation in the operations or activities of local government, and the disclosure of the information is not primarily in the commercial or private interest of the requester.
- Whether the applicant has formal charitable status under the Charities Act 2005, or otherwise provides a recognised service to the community.
- Is the use of the information, activity or service likely to make a significant contribution to operations and activities of local government?
- Is the use of information, activity or service likely to improve or enhance the understanding of the subject by the public at large as opposed to the individual understanding of the requester or a narrow segment of interested people?
- Is the information relating to the charge meaningful or informative about operations and activities of government that have a direct connection to the reason for the request?
- Is the information relating to the charge already in the public domain in either the same or similar form, which the requester could acquire without substantial cost?
- Is the public at large the primary beneficiary of the expenditure of public funds or is it the requester or a narrow segment of interested people?
- Are there elements of the charges that will have a public benefit and/or is there a public/private benefit split that could be attributed to the charges?
- Is the information, activity or service primarily in the commercial or private interest of the requester rather than the public interest? While it might appear on initial consideration that requests for information, for say, research purposes or to write a book or to have available in a

library, might be considered in the 'public interest' and answer some of the criteria; this may not necessarily be so. There should still be reasonable evidence to show that the wider public benefit will accrue as a result of the research, or book or library depository. In the case of the media however, it can be reasonably assumed that they do have access to means of public dissemination. Each request should be considered on a case-by-case basis in light of all relevant information.

Members of Parliament may be exempted from charge for official information provided for their own use. In exercising this discretion, it would be appropriate whether remission of charges would be consistent with the need to provide more open access to official information for Members of Parliament in terms of the **reasonable** exercise of their democratic responsibilities.

### Deposits

A deposit may be required where the charge is likely to exceed \$90.00 or where some assurance of payment is required to avoid waste of resources. A deposit may only be requested after a decision has been made to make the information available.

The applicant should be notified of the amount of deposit required, the method of calculating the charge and the likely final amount to be paid. Work on the request may be suspended pending receipt of the deposit.

The unused portion of any deposit should be refunded forthwith to the applicant together with a statement detailing how the balance was expended.

### Review of decisions on charges

Section 27(1)(b) of the Official Information Act 1982 provides that the Ombudsman may investigate and review any decision on the charge to be paid in respect of a request for access to official information.

A record should be kept of all costs incurred. Wherever a liability to pay is incurred the applicant should be notified of the method of calculating the charge and this fact noted on the record.

### Overweight permit fees

Description	Fees & charges 2023/24	Fees & charges 2024/25
Single Overweight Permit fee (5 day processing) - per application	\$140.00	\$140.00
Single Overweight Permit fee (24 hour processing) - per application	\$165.00	\$165.00
Overweight Permit fee (24 month period) - per application	\$235.00	\$235.00

**Note:**

1. Charged in accordance with the *Waka Kotahi Overweight Permit Manual*.

## Permits under Waipā District Public Places Bylaw 2023 and Public Places Alcohol Control Bylaw 2015

### Mobile traders

Description	Fees & charges 2023/24	Fees & charges 2024/25
Fee - New application	\$160.00	\$175.00
Annual Permit fee	\$320.00	\$350.00
Site assessment fee	\$160.00	\$175.00
Temporary (up to three months)	\$320.00	\$350.00

#### Notes:

1. Definition of **Mobile Trader** – means any person who in a public place (a) solicits for orders; or (b) offers, distributes, or sells any goods or services by foot or from any vehicle or stall or part thereof.
2. The annual permit fee is applicable to any individual or business issued with a permit to trade from a public place (new application or renewal). New applications will also incur the new application fee due to the extra administration involved.
3. The application fee is required to be paid at the time the application is submitted. The authorised council officer has discretion to determine if a full refund or partial refund is applicable in the event that the application is declined.
4. The site assessment fee is charged by actual staff time. It applies to assessment of requested trading sites for new permit applications or inquiries (annual or temporary) and for changes to existing permit locations.
5. The above fees only cover permission to trade from a public place. Traders applying to sell food and beverages may also require a food registration permit under the Food Hygiene Regulations 1974 (see Registration of Premises section).
6. Organisers of markets or large events may, under the bylaw, apply for a single permit to cover all participating mobile traders. All participating traders must be listed on the permit and must adhere to the terms and conditions of that permit. Participating traders are not required to hold individual mobile trading permits in addition to the event permit.

### Café tables and chairs and displays of goods for sale

Description	Fees & charges 2023/24	Fees & charges 2024/25
Fee – new permit application	\$257.00	\$283.00
Annual fee – permit renewal	\$85.00	\$93.00
Annual occupation fee – per 1m <sup>2</sup> occupied	\$23.00	\$25.00

### Signs in public places

Description	Fees & charges 2023/24	Fees & charges 2024/25
Fee – new permit application	\$257.00	\$283.00
Annual fee – permit renewal	\$85.00	\$93.00

**Dispensations under Waipā Public Places Alcohol Control Bylaw 2015**

Description	Fees & charges 2023/24	Fees & charges 2024/25
Charge for dispensations	\$85.00	\$90.00

**Property file information**

Description	Fees & charges 2023/24	Fees & charges 2024/25
Simple property file (in electronic media form)	\$30.00	\$33.00
Property file viewed at counter	\$30.00	\$33.00
Complex property file (in electronic media form) e.g. business or industrial establishment	\$60.00	\$66.00
Material cost e.g. USB	\$27.00	\$30.00
Postage of e-link e.g. USB to NZ address	\$5.00	\$5.50
Property file administration e.g. scanning, printing, postage etc	Charges may apply as per the Local Government Official Information and Meetings Act 1987 section earlier in this schedule	Charges may apply as per the Local Government Official Information and Meetings Act 1987 section earlier in this schedule

**Property and lease charges**

Description	Fees & charges 2023/24	Fees & charges 2024/25
<b>Lease and License charges</b>		
Annual administration fee for Community Leases	\$357.00	\$392.00
Renewal of commercial lease/s Council owned land	\$306.00 administrative charge plus reimbursement of Council's legal expenses, DoC fees and Resource Consent Application fees (where applicable)	\$336.00 administrative charge plus reimbursement of Council's legal expenses, DoC fees and Resource Consent Application fees (where applicable)

Description	Fees & charges 2023/24	Fees & charges 2024/25
New lease/assignment or licence to occupy Council land	\$612.00 administrative charge plus reimbursement of Council's legal expenses, DoC fees and Resource Consent Application fees (where applicable)	\$673.00 administrative charge plus reimbursement of Council's legal expenses, DoC fees and Resource Consent Application fees (where applicable)
<b>Charges related to temporary occupation of Reserve Land (including Road Reserve)</b>		
Commercial use	\$255.00 per day (12 hours maximum) or \$125.00 per half day (4 hours maximum) plus \$550.00 deposit (refundable if reserve left undamaged)	\$280.00 per day (12 hours maximum) or \$137.00 per half day (4 hours maximum) plus \$605.00 deposit (refundable if reserve left undamaged)
Community group	No charge	No charge
<b>Property services</b>		
First ½ hour spent on enquiry/request	No charge	No charge
Subsequent time spent on enquiry	Minimum charge of \$76.50 per ½ hour (\$153.00 per hour). Actual and reasonable costs will be calculated on a case by case basis and reimbursement of Council's legal expenses, DoC fees and Resource Consent Application fees (where applicable)	Minimum charge of \$83.00 per ½ hour (\$168.00 per hour). Actual and reasonable costs will be calculated on a case by case basis and reimbursement of Council's legal expenses, DoC fees and Resource Consent Application fees (where applicable)

## Registration of Premises (Food/Health)

### Food Act 2014 – Food Control Plans and National Programmes

Description	Fees & charges 2023/24	Fees & charges 2024/25
<b>Fees applicable to all registration types</b>		
All administration and verification activities including pre-registration assistance, annual audit, reporting, non-conformance visits and any activity not specified in the schedule below for operators based in the Waipā District.	\$168.00 per hour plus \$0.83 per km	Actual staff time plus \$0.95 per km
All administration and verification activities including pre-registration assistance, annual audit, reporting, non-conformance visits and any activity not specified in the schedule below for operators based outside the Waipā District.	\$224.00 per hour plus \$0.83 per km	\$228.00 per hour plus \$0.95 per km
Cancellation of scheduled verification within 24 hours or key personnel not available for the verification.	\$168.00	\$185.00
<b>Fees applicable to Food Control Plans</b>		

Description	Fees & charges 2023/24	Fees & charges 2024/25
Application for registration of template Food Control Plan	\$418.00 plus hourly rate after the first hour	\$440.00 plus Actual staff time after the first hour
Application for <b>renewal</b> of registration of template Food Control Plan	\$326.00 plus hourly rate after the first hour	\$336.00 plus Actual staff time after the first hour
Application for a <b>significant amendment</b> [section 45(3)] of registration of template Food Control Plan, or move from Food Control Plan to National Programme during registration year	\$168.00 plus hourly rate after the first hour	\$170.00 plus Actual staff time after the first hour
Application for a <b>minor amendment</b> [section 45(2)] of registration of template Food Control Plan,	\$76.00 plus hourly rate after the first hour	\$80.00 plus hourly rate after the first hour
Voluntary suspension of food control plan	\$87.00 plus hourly rate after the first hour	\$95.00 plus hourly rate after the first hour
<b>Fees applicable to National Programs</b>		
Application for registration of <b>National Program</b>	\$418.00 plus hourly rate after the first hour	\$428.00 plus Actual staff time after the first hour
Application for <b>renewal</b> of registration of National Program	\$326.00 plus hourly rate after the first hour	\$336.00 plus Actual staff time after the first hour
Application for <b>significant amendment</b> [Section 81] of registration of <b>National Program</b> or move from National Program to Food Control Plan during the registration year.	\$168.00 plus hourly rate after the first hour	\$170.00 plus Actual staff time after the first hour
Voluntary suspension of <b>National Program</b>	\$88.00 plus hourly rate after the first hour	\$88.00 plus Actual staff time after the first hour
Issue of improvement notice, or review of an improvement notice	\$168.00 plus hourly rate after the first hour	\$185.00 plus Actual staff time after the first hour
Exercising any power referenced by and for the purposes expressed in Section 298 of the Act (except for Sections 302 and 303), which results in a sanction(s) being imposed by the Food Safety Officer or some form of corrective action being required of the operator.	\$168.00 plus hourly rate after the first hour	\$185.00 plus Actual staff time after the first hour
Application for statement of compliance	\$168.00 plus hourly rate after the first hour	\$185.00 Actual staff time after the first hour
Copies of Food Control Plan folder and documents	\$30.00	\$30.00



“Actual staff time” means the applicable hourly rate as specified in the Council Professional Fees Section.

### Temporary food premises in Waipā District

Holders of Food Control Plans (FCP) or National Programs (NP) registered with their home authority will be permitted to trade at events or locations in the Waipā District provided the mobile / off site retail activity is included in that FCP/NP. Any tasks related to these will be charged as per Food Act 2014 fees above. Such traders will require separate Public Places Bylaw approval where appropriate.

### Registrations under Health Act 1956

Description	Fees & charges 2023/24	Fees & charges 2024/25
Renewal Offensive trades (Health Act 1956)	\$144.00	\$168.00
New Offensive trades (Health Act 1956)	-	\$252.00
Renewal Camping grounds (Camping Ground Regulations 1985)	\$144.00	\$168.00
New Camping grounds (Camping Ground Regulations 1985)	-	\$252.00
Renewal Hairdressers (Health (Hairdressers) Regulations 1980)	\$144.00	\$168.00
New Hairdressers (Health (Hairdressers) Regulations 1980)	-	\$252.00
Renewal Funeral Directors/Mortuaries (Health (Burial) Regulations 1946)	\$144.00	\$168.00
New Funeral Directors/Mortuaries (Health (Burial) Regulations 1946)	-	\$252.00
Change of occupier/owner – All registration groups	\$85.00	\$90.00
Replacements or copies of certificates	\$50.00	\$55.00
Hourly rate (for additional inspections etc)		\$168.00

### Sale and Supply of Alcohol Act 2012

Description	Fees & charges 2023/24	Fees & charges 2024/25
Request for excerpts of sale of alcohol database (section 66(2))	\$50.00 as per regulation	\$50.00 as per regulation
Applications for waiver pursuant to section 208 of the Act (Deducted from licence application fee)	\$50.00	\$60.00

### Other fees and charges

Description	Fees & charges 2023/24	Fees & charges 2024/25
Pre-purchase inspections and/or reports	\$168.00 per hour plus \$0.83 per km	\$185.00 per hour plus \$0.95 per km
Pre-application meetings and consultation (food or sale of alcohol)	\$168.00 per hour	\$185.00 per hour

Description	Fees & charges 2023/24	Fees & charges 2024/25
General inspection fee where not stated above (e.g. swimming pools, housing)	\$168.00 per hour plus \$0.83 per km	\$185.00 per hour plus \$0.95 per km
Information requests other than the above	As per official information request charges	As per official information request charges
Replacements or copies of certificates (Food, Health, Alcohol etc)	\$50.00	\$55.00

## Regulatory – Other fees and charges

Type	Description		Fees & charges 2024/25
<b>Land Information Memorandum (LIM) pursuant to LGOIMA</b>			
<b>Urgent (5 working days)</b>			
Properties Zoned Residential, Rural, Deferred Residential	Prepare and issue LIM	\$485.00	\$533.00
<b>Non Urgent (10 working days)</b>			
Properties zoned Residential, Rural, Deferred Residential	Prepare and issue LIM	\$336.00	\$370.00
All other Zones in District Plan not listed above	Prepare and issue LIM	\$430.00	\$473.00
<b>Overseas Investment Certificates</b>			
	For determining and issuing	\$320.00	\$352.00
<b>Section 348 – Right of Way (ROW)</b>			
Application for ROW under LGA 1974	Processing ROW application	\$715.00	\$787.00
<b>Sale and Supply of Alcohol Act</b>			
Section 100(f) certificates certifying that the proposed use of the premises meets the requirements of the RMA	Existing premises	\$163.00	\$179.00
	New or altered premises	\$255.00	\$280.00
<b>Advertising of alcohol licence applications on Council’s website</b>		\$134.00	\$150.00
<b>Alcohol licence hearing costs not associated with the application itself (e.g. translation services etc) will be charged at actual cost.</b>			
<b>Hazardous activities and industries list determinations (HAIL)</b>			
For supplying specific information to determine if a potentially contaminating activity has occurred on a property.		\$82.00	\$90.00
<b>Record of Title search</b>			
For searching for Records of Title through Land Information New Zealand (LINZ).		\$20.00	\$25.00

## Resource management fees and charges

Type	Description	Fees & charges 2023/24 "F" are fixed charges, all others are deposits	Fees & charges 2024/25 'F' are fixed charges, all others are deposits
<b>General</b>			
Pre application	Pre application meeting	Actual staff time except for the first half hour of the first meeting, which will not be charged	Actual staff time except for the first half hour of the first meeting, which will not be charged
Pre-hearing meeting	For any meeting or mediation held (s99)	Actual staff time	Actual staff time
Joint subdivision and landuse	For any joint application <i>Note – for joint applications, this is the only deposit that applies.</i>	\$5100.00	\$5610.00
Limited notified consent (land use and subdivision)	<b>Any</b> resource consent that requires limited notification	\$7300.00	\$8030.00
Notified consent (land use and subdivision)	<b>Any</b> resource consent that requires public notification	\$11800.00	\$12980.00
<b>Landuse Consents</b>			
Non-notified	All landuse consents, except as otherwise provided below	\$2550.00	\$2805.00
	Resource consents for a Controlled or Restricted Discretionary Activity with non compliance with <u>one</u> bulk and location rule only <i>Note: if you are unsure whether this deposit is applicable, please discuss with a member of the Planning team before submitting your application.</i>	\$1225.00	\$1345.00
	Non complying (excludes road boundary setbacks which will require the standard\$2550.00 deposit)	\$3570.00	\$3925.00
	Cultural landscape area	F \$1225.00	F \$1345.00
	Character precinct		

Type	Description	Fees & charges 2023/24 "F" are fixed charges, all others are deposits	Fees & charges 2024/25 'F' are fixed charges, all others are deposits
	Protected trees <i>Note: a remission up to the full cost of the fixed fee, including the cost of an arborist assessment, will apply where the maintenance of a protected tree is assessed by a qualified arborist as being necessary for safety reasons, or to maintain the health of the tree</i>	F \$900.00	F \$990.00
Resource consent exemptions (Section 87 (B)(a) and Section 87 (B) (b) notices)	Boundary activities	F \$305.00	F \$335.00
	Marginal or temporary rule breaches	\$640.00	\$700.00
<b>Subdivision consents</b>			
Non-notified	≤ 9 lots, where no road/reserves proposed	\$3980.00	\$4380.00
	≤ 9 lots, where roads and/or reserves are proposed	\$5100.00	\$5610.00
	≥ 10 lots, (including roads and reserves)	\$9000.00	\$9900.00
	Non-complying activities	\$4600.00	\$5060.00
<b>Subdivision processes (post approval)</b>			
Section 221	Consent notice - preparation, authorization, change or cancellation	\$305.00	\$335.00
Section 223 certification	For subdivisions ≤ 2 lots	F \$305.00	F \$335.00
Section 223 certification	For subdivisions ≥ 3 lots	F \$640.00	F \$700.00
Section 224C certification	All subdivisions	\$340.00 +actual staff time	\$370.00 + actual staff time
Section 226	Restriction upon issue of record of title	\$510.00	\$560.00
Section 241	Cancellation/partial cancellation of amalgamation condition	\$510.00	\$560.00
Section 243	Easement approval or revocation	\$510.00	\$560.00
<b>Subdivision miscellaneous</b>			
Engineering	For inspections of any works for conditions, including checking engineering plans and any amendments	Actual staff time	Actual staff time
	RAMM Collection (minimum of 2km carriageway)	\$835.00 per day	\$918.00 per day

Type	Description	Fees & charges 2023/24 "F" are fixed charges, all others are deposits	Fees & charges 2024/25 'F' are fixed charges, all others are deposits
Technical costs	CCTV data uploaded to Reticulation Manager (minimum 100 metres)	Minimum \$245.00 plus \$2.45 per lineal metre	Minimum \$245.00 plus \$2.45 per lineal metre
Cross lease	Amendments to flats plan	\$640.00	\$700.00
Urgent signing fee for subdivision post approval processes	To sign any documentation within a 24 hour period <i>Note: This does not guarantee urgent signing will be possible, refer to notes below for further information.</i>	\$100.00	\$110.00
	Asset collection, ≤ 9 lots	\$2170.00	\$2385.00
	Asset collection, ≥ 10 lots	\$4180.00	\$4600.00
<b>Other resource management activities</b>			
Section 125/126	Applications for extensions of consent periods	\$870.00	\$955.00
Section 127	Change or cancellation of a condition/s of consent (non-notified only)	\$1630.00	\$1790.00
Section 128 - 132	Review of consent conditions (non-notified only)	\$870.00	\$950.00
Section 134	Transfer of holder's interest in a consent	F \$200.00	F \$220.00
Section 138	Application to surrender resource consent	\$670.00	\$735.00
Section 139	Application for certificate of compliance	\$2360.00	\$2600.00
Section 139A	Existing use right determination	\$2360.00	\$2600.00
Section 357	Objections pursuant to section 357(A) or (B) of RMA <i>Note: Not invoiced if objection upheld in full. A part charge may be made if the objection is upheld in part.</i>	\$510.00	\$560.00
National Environmental Standards	Confirmation of compliance with National Environmental Standards	Actual staff time	Actual staff time
Other	Any application pursuant to the RMA not listed elsewhere	\$1615.00	\$1775.00
<b>Designations</b>			

Type	Description	Fees & charges 2023/24 "F" are fixed charges, all others are deposits	Fees & charges 2024/25 'F' are fixed charges, all others are deposits
Public or Limited notified	Notice of Requirement for designation	\$11200.00	\$12320.00
Non-notified	Notice of Requirement for designation	\$5900.00	\$6490.00
Section 176	Application for outline plan	\$815.00	\$900.00
Section 176A(2)	Waiver of requirement for outline plan	\$185.00	\$200.00
Sections 177, 178	Request to the Requiring Authority responsible for an earlier designation Application to do anything which would prevent or hinder the public work or project	\$660.00	\$725.00
Section 180	Transfer of rights and responsibilities for designations	\$1120.00	\$1230.00
Sections 181, 182	Requirement for alteration or removal/partial removal of a designation	\$1735.00	\$1910.00
Section 184/184A	Application to determine designation lapsing	\$3370.00	\$3710.00
<b>Heritage Orders</b>			
Sections 189/189A, 196, 177	Requirement for Heritage Order Requirement for removal of Heritage Order Request to Requiring Authority responsible for the earlier heritage order	\$1600.00	\$1760.00
<b>Private Plan Change application to amend the District Plan</b>			
1 <sup>st</sup> Schedule	Processing, considering and determining a private plan change application	\$59600.00	\$65560.00
<b>Compliance and monitoring</b>			
General	Administration, review, correspondence	Actual staff time	Actual staff time
Inspections (excluding engineering)	To monitor progress with giving effect to any resource consent, and compliance with consent conditions	\$160.00 per inspection	\$170

Type	Description	Fees & charges 2023/24 "F" are fixed charges, all others are deposits	Fees & charges 2024/25 'F' are fixed charges, all others are deposits
Monitoring permitted activities <i>(National Environmental Standard for Freshwater 2020 - councils may charge for monitoring of permitted activities including land uses relating to farm activities, vegetation clearance and earthworks).</i>	Monitoring costs relating to permitted activities, if recovery of costs is authorised under any under National Environmental Standard, National Policy Statement, national direction, or other regulation	\$160.00 per inspection	\$170
Engineering	For any inspection required	Actual staff time	Actual staff time
<b>Miscellaneous charges</b>			
Legal instruments	Search for easement documents, covenants, encumbrances or any other document registered on Records of Title	Actual staff time + LINZ costs	Actual staff time + LINZ costs
Affixing Council's seal/ authorising document	For administration costs incurred in affixing Council's seal and/or signature to any document where a charge is not otherwise listed	\$180.00	\$185.00
Variation/cancellations	Variation or cancellation of any legal instrument not otherwise listed	\$480.00	\$520.00
Public notice	Costs associated with public notices	Actual staff time + advertisement fees	Actual staff time + advertisement fees
Signs	Affixing signs on site	\$35.00 per sign	\$40.00 per sign
Delegated approvals	Staff decision on application, acting under delegated authority	\$115.00	\$127.00
Bonds	Preparation, release and signing of any bond (excluding engineering)	\$320.00	\$350.00
	Preparation, release and signing of any bond - Engineering (roading and servicing works)	\$430.00	\$470.00
	Partial Bond release	Actual staff time	Actual staff time
Consultants	The applicant will reimburse Council for any fees paid by Council to any consultants.	Actual consultant costs + actual costs	Actual consultant costs + actual costs

Type	Description	Fees & charges 2023/24 "F" are fixed charges, all others are deposits	Fees & charges 2024/25 'F' are fixed charges, all others are deposits
Noise control	Application fee for the consideration of the return of equipment seized under RMA.  Costs incurred in rendering noise source inoperable (e.g. removing vehicles, disabling alarms etc)	F \$160.00  Actual costs	F \$175.00  Actual costs
<b>Hearings</b>			
Attendance – Council Staff or Consultant	A charge will be made for the costs of all staff and/or consultants required to attend a hearing	Actual staff/consultant time	Actual staff/consultant time
Attendance – Commissioner / Regulatory Committee Members / Hearing Panel members	A charge will be made for the costs of all Commissioners, Committee or Hearing Panel members required to attend a hearing	Actual costs	Actual costs
Postponement/withdrawal or cancellation	If applicant fails to give a minimum of 5 working days written notice of a request for cancellation, withdrawal or postponement of a scheduled hearing	Actual costs	Actual costs
Venue	Hiring a venue for hearing	Actual costs	Actual costs
<b>Request for information and supply of resource management documents</b>			
Providing general advice	Providing advice and considering proposed applications <i>May include, but is not limited to: administration costs, research, meetings (including pre-lodgement), written correspondence.</i>	Actual staff time except for the first half hour of the first meeting, which will not be charged	Actual staff time except for the first half hour of the first meeting, which will not be charged
Providing information	Any request to provide information in respect of the District Plan or any consent	Actual staff time	Actual staff time
Providing copies	For the copying of information relating to consents and Council's resource management functions under Section 35 of the RMA, and the supply of any document	Actual staff time + photocopying charges	Actual staff time + photocopying charges
Waipā District Plan	Full printed copy of text	\$200.00	\$220.00
	Planning maps	\$150.00	\$165.00



Type	Description	Fees & charges 2023/24 "F" are fixed charges, all others are deposits	Fees & charges 2024/25 'F' are fixed charges, all others are deposits
<b>Hazardous Activities and Industries List (HAIL) determinations</b>			
Investigation fee		\$155.00	\$160.00

### Application for Public Benefit Remission of Resource Management Act Charges

Council is able to recover actual and reasonable charges under the Resource Management Act 1991. Resource Consent applicants occasionally seek a remission or reduction in resource consent fees on the basis of public benefit. Applicants also have the ability to formally object to additional resource management charges under section 357B of the Resource Management Act.

Applications for public benefit remission of resource consent fees and charges (other than formal objections to additional charges under s357B of the Resource Management Act) will be considered as follows. Applications which do not relate to a public benefit will not be considered.

- a. The application for public benefit remission must be in writing, and be submitted either on a form provided by council, or must include the following information:
  - a. Applicant's contact details
  - b. The legal Status of the applicant.
  - c. The amount of remission being sought (in full or in part).
  - d. The reasons for the remission.
- b. Applications which are in accordance with the requirements above will be assessed based on the following criteria:
  - a. Will the proposal result in a clear public benefit, whether entirely or in part?
  - b. If there is a clear public benefit, what apportionment of this could be reasonably applied to the proposal?
  - c. Is the applicant a charitable trust, incorporated community group, or otherwise delivering a public benefit?
  - d. Is there any impact on Council's budgeted operational costs of remitting all or part of the charge?
- c. The decision whether to accept an application for a remission in part, or in full, will be made under the relevant delegated authority.

### Notes:

1. *These fees and charges become Operative on 1 July 2024 and will apply for all work carried out and decisions issued on or after 1 July 2024 irrespective of when the application was lodged with Council.*
2. *Where an "F" is noted in the charges column, this means the fee is a fixed rate, and no additional charges will be made for that activity. Where there is no such notation, the charge is a deposit only and actual staff time (plus mileage where relevant) incurred over and above the deposit will be charged.*
3. *The fixed charge ("F") for non-notified land use consents will only apply when there is no other matter of non-compliance with the District Plan, where other rules are breached, the full deposit will apply.*
4. *"Consultant" includes any Commissioners, consultants, advisers, solicitors and any other creditors related to any matter connected with a resource consent or certificate application.*
5. *Where "actual staff time" is noted, this:*
  - (a) *Will include a charge for any mileage incurred as a result of any inspections required; and*
  - (b) *Includes any consultant engaged by Council; and*
  - (c) *For the avoidance of doubt, "actual costs" also includes "actual staff time".*
6. *Where legal fees are incurred by Council for the registration of any documents required due to any process, the actual legal costs will be charged in full (i.e. for registration of consent notices, bonds, easement cancellations etc.).*

7. *For the avoidance of doubt, any application which requires either limited or public notification, will be charged the limited or public notification fee, as applicable (regardless of the type of consent, or the section of the RMA the application is made under).*
8. *Urgent signing fee: When a request is made to sign documentation urgently for subdivision processes (post subdivision consent approval), an additional charge will be made. A request will be considered urgent if the return of the signed document is sought within a 24 hour period. Note: This does not guarantee documents will be able to be signed urgently. An Authorised Officer must be available to sign documentation and may not always be available. Please check with Council's Planning administration team prior to any request.*

**Fixed charges**

9. *The charges set out in the Schedule are charges which are fixed pursuant to Section 36 of the Resource Management Act 1991 (RMA).*
10. *All fixed charges are payable in full in advance. Pursuant to Section 36AAB(2) of the RMA, Council will not perform the action or commence processing the application to which the charge relates until it has been so paid.*
11. *Documentation or certificates will not be issued until payment of charges have been cleared.*

**Additional charges**

12. *Where a fixed charge is in any particular case inadequate to enable Council to recover its actual and reasonable costs in respect of the matter concerned, Council will require the applicant to pay a deposit, followed by an additional charge to cover actual and reasonable costs.*
13. *The following may also be included as additional charges:*
  - (a) *If it is necessary for the services of a consultant to be engaged by Council (including their attendance at any hearing or meeting) then the consultant's fees will be charged in full to the applicant as an additional charge;*
  - (b) *If any legal fees are incurred by Council in relation to legal advice obtained for any particular application, including any fees incurred if Council's solicitor is required to be present at any hearing, mediations or meetings, these fees will be charged in full to the applicant as an additional charge; and*
  - (c) *If any Commissioner hearing fees and associated costs are incurred in considering and determining any particular application, these fees will be charged in full to the applicant as an additional charge.*

**Charge-out rates for Council officers and mileage**

14. *Charge-out rates for Council officers are set out in this Schedule and:*
  - (a) *Are fixed charges;*
  - (b) *If reference is made in the schedule to actual staff time, it will be charged in accordance with the relevant hourly charge-out rates;*
  - (c) *The charge-out rates for Council officers and for mileage will apply to all matters listed in the Schedule so that:*
    - i. *if the fixed charge which has been paid in advance is greater by more than \$20.00 than the actual and reasonable costs incurred by Council relating to that application, a refund will be given when those costs are finally assessed; and*
    - ii. *if the actual and reasonable costs incurred by Council relating to that application are inadequate to enable Council to recover its actual and reasonable costs then additional charges calculated for staff time at the same rate will be payable (as well as any other items of additional charge which may have been incurred).*

**Additional fixed fees**

15. *At any time after the receipt of an application and before a decision has been made Council may fix a fee pursuant to Section 36(1) of the RMA which is in excess of the fixed charge set out in this schedule. In that event:*
  - (a) *Council may require that no further action will be taken in connection with the application until that fixed fee is paid in accordance with Section 36AAB(2) of the RMA; and*
  - (b) *May also, pursuant to Section 36(5) of the RMA make additional charges.*

**Remission of fees**

16. Staff with delegated authority may consider a reduction in any charge, on application to the Council. Any remissions will be in accordance with Section 36AAB(1) of the RMA.

## Rural Address Property Identification System number plates

Description	Fees & charges 2023/24	Fees & charges 2024/25
Application for new rapid number (includes plate)	\$84.00	\$92.00
Supply (only) number plate	\$20.00 per plate	\$22.00 per plate

## Stock droving and crossings

Description		Fees & charges 2024/25
Application for permit	\$405.00	\$445.00
Re-inspection fee	\$210.00	\$231.00

### Notes:

1. Permit for stock droving on a road must be in accordance with Waipā District Public Places Bylaw 2023.
2. Stock crossings are dedicated positions along a road where stock is moved from one side of the road reserve to the other.
3. All stock crossings must be installed in accordance with the Waipā District Public Places Bylaw 2023 and any other conditions set.

## Stock impound fees

### First impounding

Description	Fees & charges 2023/24		Fees & charges 2024/25	
	First animal	Per animal thereafter	First animal	Per animal thereafter
Horses, cattle, mules, asses, deer and pigs	\$69.00 plus, transport costs	\$24.00	\$75.90 plus, transport costs	\$26.40
Sheep, goats and others	\$69.00 plus, transport costs	\$24.00	\$75.90 plus, transport costs	\$26.40
Subsequent impounding within the same financial year involving animals owned by the same person or organisation	Number of impoundings x relevant fee		Number of impoundings x relevant fee	
Additional after-hours fee (5pm to 8am, weekends and statutory holidays)	\$71.00		\$78.00	

## Driving charges

Responding to complaints, driving stock from road to pound or owner's property or another place.

\$163.00 per hour per officer and mileage at \$0.95 per km local government rate for Animal Control Officer's/Ranger's time plus any other reasonable costs incurred.

## Grazing per day

Description	Fees & charges 2023/24	Fees & charges 2024/25
Horses, cattle, mules, ass, deer and pigs	\$8.00	\$8.80
Sheep, goats and others (plus costs of any hard feeds, i.e. hay, grain)	\$2.00	\$2.20

All other costs incurred as the result of impoundment are payable by the owner on release of the animal/s. Such costs may include cartage, droving, advertising, feed, veterinary attention, etc.

## Stormwater connections

### Stormwater connection approval and inspection fee

Description	Fees & charges 2023/24	Fees & charges 2024/25
<b>Domestic standard connection (100mm diameter)</b>		
Stormwater application	\$380.00	\$418.00
Stormwater inspection	\$360.00	\$395.00
Manhole reconstruction	\$520.00	\$572.00

#### Notes:

1. All new stormwater connections require an application, investigation to ensure the existing system capacity, approval of a plan, confirmation of approval or otherwise, site inspection pre-back fill and recording of connection on Waipā District Council records.
2. The application fee is for processing the application and is non-refundable.
3. The inspection fee would be refundable if the application is unsuccessful.
4. An inspection fee of \$353.00 also applies to every subsequent inspection until the connection is accepted as complete.
5. The above fees may apply to each:
  - a) Dwelling; or
  - b) Separate building; or
  - c) Paved area in excess of 250m<sup>2</sup> (or part thereof) catchment area.
6. A single domestic connection fee will be accepted after an approved retention system is constructed. All other connections will be separately quoted.
7. All connections must be installed by a registered Drain Layer.

## Structures on the road reserve

Description	Fees & charges 2023/24	Fees & charges 2024/25
<b>Erect a structure on road reserve</b>		
Application for permit to erect structure	\$665.00	\$731.00

Description	Fees & charges 2023/24	Fees & charges 2024/25
Annual safety inspection of structure (per annum) if required as condition of permit.	\$405.00	\$445.00
<b>Erection of temporary fence on road reserve for stock grazing</b>		
Application for permit	\$405.00	\$445.00

**Notes:**

1. *The above fees apply for applications to construct private structures located on or under roads on the Waipā District Roading Network. Examples could include Private bus shelters; Stock underpasses; Fence encroachments; Property access ramps or stairs.*
2. *Application must be made, and consent gained from Waipā District Council to ensure the structure is safe, not a hazard to travelling public, is durable and has a nominated owner responsible for maintenance and removal when no longer required.*
3. *Application for permit includes an initial inspection. If the structure is erected for less than twelve months as per its permit, no annual safety inspection fee will apply. If a building consent is required for the structure, then a separate building consent fee will also apply.*

**Exclusions:**

4. *Standard rural mailboxes and shop veranda required by the District Plan do not require a permit.*

**Stock underpass**

Description	Fees & charges 2023/24	Fees & charges 2024/25
Application for stock underpass.	Actual staff time will be charged but with a minimum of \$955.00	Actual staff time will be charged but with a minimum of \$1050.00
Non-compliance	\$470.00	Actual staff time + mileage

**Note:**

1. *Stock underpass is a dedicated permanent structure for the passage of stock under a road. All stock underpasses must have a lease agreement or licence to occupy with Waipā District Council*

**Te Awamutu council room charges**

Description	Fees & charges 2023/24		Fees & charges 2024/25	
	Profitable Organisation / Private Function	Non-Profit Organisation	Profitable Organisation / Private Function	Non-Profit Organisation
Bond (payable when booking is outside business hours)	\$255.00	\$100.00	\$280.00	\$110.00
Removal/reinstatement of furniture by Council staff (optional)	\$100.00	\$100.00	\$110.00	\$110.00
<b>Half day or less</b>				
Whole facility	\$138.00	\$66.00	\$151.00	\$72.00

Description	Fees & charges 2023/24		Fees & charges 2024/25	
	Profitable Organisation / Private Function	Non-Profit Organisation	Profitable Organisation / Private Function	Non-Profit Organisation
Council Chamber	\$60.00	\$40.00	\$66.00	\$44.00
Committee rooms (per room)	\$40.00	\$25.00	\$44.00	\$27.00
Kitchen	\$25.00	\$10.00	\$27.00	\$11.00
<b>Full day – 8.00am to 5.00pm</b>				
Whole facility	\$265.00	\$122.00	\$291.00	\$134.00
Council Chamber	\$112.00	\$71.00	\$123.00	\$78.00
Committee rooms (per room)	\$71.00	\$40.00	\$78.00	\$44.00
Kitchen	\$50.00	\$20.00	\$55.00	\$22.00
<b>Night – 5.00pm onwards</b>				
Whole facility	\$138.00	\$66.00	\$151.00	\$72.00
Council Chamber	\$60.00	\$40.00	\$66.00	\$44.00
Committee rooms (per room)	\$40.00	\$25.00	\$44.00	\$27.00
Kitchen	\$25.00	\$10.00	\$27.00	\$11.00
<b>Day and night – 5.00pm onwards</b>				
Whole facility	\$377.00	\$163.00	\$414.00	\$179.00
Council Chamber	\$220.00	\$92.00	\$242.00	\$101.00
Committee rooms (per room)	\$97.00	\$50.00	\$106.00	\$55.00
Kitchen	\$102.00	\$35.00	\$112.00	\$38.00
<b>Weekend – Friday 5.00pm to Sunday 10.00pm</b>				
Whole facility	\$643.00	\$337.00	\$707.00	\$370.00
Council Chamber	\$480.00	\$245.00	\$528.00	\$270.00
Committee rooms (per room)	\$138.00	\$76.00	\$151.00	\$83.00
Kitchen	\$209.00	\$76.00	\$230.00	\$83.00
<b>The bond is refundable</b> – items covered by the bond are key, breakage of equipment, damage to facility and/or theft of equipment or extraction clean.				
<b>Deduction as follows</b>				
Key (replacement or lost)		\$26.00		\$29.00
Security access token (replacement or lost)		\$50.00		\$55.00
Furniture damage	Whole bond (minimum) or cost		Whole bond (minimum) or cost	
Extraction carpet clean		\$160.00		\$176.00
Damage to facility	Whole bond (minimum) or cost		Whole bond (minimum) or cost	
Call out fee for insecure building		\$170.00		\$187.00

Description	Fees & charges 2023/24		Fees & charges 2024/25	
	Profitable Organisation / Private Function	Non-Profit Organisation	Profitable Organisation / Private Function	Non-Profit Organisation
Cleaning and re-stock of toilet consumables fee (for bookings longer than 1 consecutive day)		\$50.00		\$55.00

## Town Hall hire – Kihikihi and Pirongia

Town Hall Hire – Kihikihi and Pirongia	Fees & charges 2023/24		Fees & charges 2024/25	
	Corporate or Private Function	Community Group Use	Corporate or Private Function	Community Group Use
Bond payable on booking	\$200.00	\$100.00	\$220.00	\$110.00
Deposit payable on booking	25%	25%	25%	25%
<i>Community Group bookings longer than 3 consecutive days will receive a 25% discount</i>				
<b>Kihikihi Town Hall – Whole complex</b>				
Half day hire (4 hour use)	\$50.00	\$20.00	\$55.00	\$22.00
Full day hire (maximum 12 hour use)	\$132.00	\$65.00	\$145.00	\$71.00
<b>Pirongia Hall – Whole complex</b>				
Half day hire (4 hour use)	\$50.00	\$20.00	\$55.00	\$22.00
Full day hire (maximum 12 hour use)	\$132.00	\$65.00	\$145.00	\$71.00

### Notes:

1. Facility users are required to complete a hire contract prior to using the facility.
2. Community use charges apply to not for profit organisations that are based and operate within the Waipā District providing a benefit for the Waipā Community.

## Trade waste

Administration Charges	Fees & charges 2023/24	Fees & charges 2024/25
<b>Application fees</b>		
Application fee – Permitted/controlled discharge (including final inspection)	\$224.00	\$257.00
Application fee – Conditional consent (covering 4 hours work including final inspection, including tanker disposal)	\$417.00	\$479.00
Hourly rate for applications	\$118.00	\$135.00
Temporary discharge (including final inspection)	\$224.00	\$257.00
Renewal fee for controlled, permitted or conditional trade waste consents (plus additional hourly rate for more than 1 hour of time noting that site inspection charges may also apply)	\$111.00	\$127.00

Administration Charges	Fees & charges 2023/24	Fees & charges 2024/25
Variation/Change of Details Request for permitted or conditional consents (plus additional hourly rate for more than 30 minute time noting that site inspection charges may also apply).	\$59.00	\$68.00
Special Trade Waste agreements, variations or renewals. Actual costs recovered including but not limited to consultant or legal fees	Actual cost	Actual cost
<b>Site inspection fees</b>		
Permitted/Controlled Discharge – Site Inspection/audit (per site visit)	\$158.00	\$182.00
Conditional Consent – Site Inspection (per site visit)	\$252.00	\$290.00
Temporary Discharge – Inspection / audit (per site visit)	\$252.00	\$290.00
Site Inspection / audit -non-compliance (per site visit)	\$252.00	\$290.00
<b>Annual charge</b>		
Permitted/Controlled/Special/discharge	\$59.00	\$68.00
Conditional/Special/discharge- Risk Class 3	\$1763.00	\$2027.00
Conditional/Special/discharge - Risk Class 2	\$1005.00	\$1155.00
Any temporary discharge	\$224.00	\$257.00
Independent Monitoring (per sample collected)	\$241.00	\$277.00
Tankered discharge	\$769.00	\$885.00
<b>Tankered Waste Disposal</b>		
Tankered waste disposal to Wastewater Treatment Plant or reticulation in accordance with Trade Waste Bylaw \$/m <sup>3</sup>	\$78.00	\$90.00

**Notes:**

1. Tankered waste may not be accepted at the Waters Manager's sole discretion.
2. Tankered waste disposal to Wastewater Treatment Plant or reticulation not in accordance with Trade Waste Bylaw will require a conditional or special agreement in accordance with the Trade Waste Bylaw.

**Charging formula**

The formula for calculation of the load based trade waste charge is as set out below.

$$(V \times V_c) + (SS \times SS_c) + (BOD \times BOD_c) + (TKN \times TKN_c) + (TP \times TP_c)$$

Parameter	Fees & charges 2023/24	Fees & charges 2024/25
V <sub>c</sub> Flow Volume	\$1.37/M <sup>3</sup>	\$1.57/M <sup>3</sup>
SS <sub>c</sub> Suspended solids	\$1.17/kgSS	\$1.35/kgSS
BOD <sub>c</sub> Organic Loading	\$1.31/BOD	\$1.50/BOD
TKN <sub>c</sub> Total Kjeldahl Nitrogen	\$1.37/kgTKN	\$1.57/kgTKN
TP <sub>c</sub> Total Phosphorus	\$5.57/kgTP	\$6.40/kgTP
Connection or disconnection fee	\$480.00	\$552.00



Table of parameters with descriptions			
$V$	The volume discharged	$BOD_c$	The unit BOD Charge \$/kg
$V_c$	The unit volume charge \$/ M <sup>3</sup>	TKN	The mass of Total Kjeldahl Nitrogen (TKN) discharged
SS	The mass of suspended solids discharged	$TKN_c$	The unit TKN charge \$/kg
$SS_c$	The unit SS charge \$/kg	TP	The mass of Total Phosphorus (TP) discharged
BOD	The mass of BOD discharged	$TP_c$	The unit TP charge \$/kg

## Traffic Management Plan (TMP) reviews

Description	Fees & charges 2023/24	Fees & charges 2024/25
Approval of simple TMP for Vehicle Crossings	\$195.00	\$215.00
Approval of complex TMP	\$195.00 per hour (excludes travel allowances)	\$215.00 per hour (excludes travel allowances)
Actions required to address non-compliance with TMP conditions	\$195.00 per hour (excludes travel allowances)	\$215.00 per hour (excludes travel allowances)
Non-compliance for not having a TMP or an approved TMP	\$425.00	\$468.00
Extension of TMP application	\$95.00	\$105.00
Issue of Stop Work Order	\$135.00	\$148.00
Late Completion of Works or failure to return sites to pre-existing conditions as per TMP	\$405.00	\$445.00

### Notes:

1. TMP require evaluation and approval by the Council Traffic Management Coordinator to ensure public safety, the costs of which are charged to the applicant.

## Utility access requirements

Description		Fees & charges 2024/25
<b>Single Occurrence Permit</b>		
Isolated street opening permit application (plus the applicable trenching fee and Traffic Management Plan fee)	\$175.00	\$195.00
<b>Multiple occurrence permit for utility maintenance works</b>		
Multiple opening permit application covering a 12 month period (One off set up fee then occurrence fee plus the applicable trenching fee)	\$350.00 + \$60.00 for each occurrence	\$385.00 + \$66.00 for each occurrence

Description		Fees & charges 2024/25
<b>Excavation, trenching or drilling</b>		
1 – 99m (This is the minimum fee in conjunction with the permit fee)	\$95.00	\$105.00
100 – 499m	\$170.00	\$187.00
> 500m	\$285.00	\$314.00
Non-compliance with conditions	\$195.00 per hour	\$215.00
Additional inspections required for complex projects, changes to project extents and conditions, or as required to address non-compliance with conditions.	\$195.00 per hour (includes travel allowances)	\$215.00 per hour (includes travel allowances)
Extension of Work Access Permit (WAP) application	\$95.00	\$105.00
Issue of Stop Work Order	\$135.00	\$148.00
Late Completion of Works or failure to sign off completed works as per WAP.	\$405.00	\$445.00

**Notes:**

1. For all work to be undertaken on road reserve (including within footpaths, berms and carriageways) a Corridor Access Request (CAR) is required. The CAR allows Council to approve, track and ensure proper reinstatement to works undertaken in the street.
2. The Utilities Access Act 2010 provides for applications for permission to excavate in streets and roads for services such as electricity, three waters, gas, telecoms etc.
3. Under certain circumstances Waipā District Council will accept 12 month access opportunities under our multiple occurrence coverage formats. This is for maintenance works only not new projects.
4. All access requests may be inspected by Council staff or agents at any time for compliance with permit conditions
5. Trenching costs are in addition to the Permit application fee and reflect the work involved in doing completion and maintenance inspections based on length of work sites.

**Vehicle crossing applications**

Description	Fees & charges 2023/24	Fees & charges 2024/25
Vehicle – Application fee – Urban and Rural	\$440.00	\$480.00
Re-inspection fee	\$200.00	\$220.00
Mileage if site visit required	\$0.83 per km	\$0.95 per km

**Notes:**

1. A Traffic Management Plan and/or Corridor Access Request is required for a vehicle crossing application to be processed.
2. Entrance ways can only be installed with the permission of Council.

## Wastewater connections

Description	Fees & charges 2023/24	Fees & charges 2024/25
<i>Domestic standard gravity connection (100mm diameter)</i>		
Wastewater connection application and approval	\$390.00	\$430.00
Wastewater inspection	\$360.00	\$395.00

### Notes:

1. All new wastewater connections require an application, investigation to ensure the existing system capacity, approval of a plan, confirmation of approval or otherwise, site inspection pre-back fill and recording of connection on Waipā District Council records.
2. The application fee is for processing the application and is non-refundable.
3. The inspection fee would be refundable if the application is not approved.
4. An inspection fee of \$360.00 also applies to every subsequent inspection until the connection is accepted as complete.
5. All connections must be installed by a registered drain layer, inspected by the Assets Team and As-Builts provided to the Asset Team.

## Water connections and bulk water sales

Description	Fees & charges 2023/24	Fees & charges 2024/25
<b>Water connection application fee</b>		
Urban	\$470.00	\$517.00
Rural	\$865.00	\$951.00
	Ordinary supply – install new standard single 20mm diameter residential connection, up to 4 metres from a Council owned reticulated main (excluding bulk mains). All other connections will require a fixed quote from Waipā District Council).	
Urban	\$1630.00	\$1793.00
Rural	\$2138.00	\$2352.00
Restrictor adjustment	\$370.00	\$407.00
Meter and/or restrictor testing fee (if tests show compliance, then applicant shall be liable for fee. If out of adjustment no fee shall apply)	\$410.00	\$451.00
<b>Final water meter reading</b>		
Conduct and process final reading	\$60.00	\$65.00
<b>Disconnection fees</b>		
Disconnection from rural water supply scheme	\$810.00	\$891.00
Disconnection from water supply upon removal or demolition of a building	\$810.00	\$891.00

### Note:

1. Statutory public health requirements prevent anyone other than authorised Council employees or authorised contractors from carrying out any work on water reticulation services.

### Purchase of water by permit

Description	Fees & charges 2023/24	Fees & charges 2024/25
Administration fee	\$25.00/month	\$27.50/month
Water per cubic metre (1000 litres)	\$3.10/cu metre	\$3.41/cu metre

**Notes:**

1. A permit must be obtained before removing water from a Council system. A permit is to be obtained for each 12-month period that water is drawn from a designated bulk fill point.
2. Rural water supply, where the service is available at the gate, may be restricted in area or flow. All other connection sizes and/or configurations will require quotation from Waipā District Council.

### Backflow Prevention Devices

Description	Fees & charges 2023/24	Fees & charges 2024/25
Connection, disconnection and replacement of backflow prevention devices	Staff time and actual and reasonable costs	Staff time and actual and reasonable costs
Administration fee	\$375.00	\$410.00

## APPENDIX 6

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### Fees and Charges Statement Proposal (ECM 11176753)

## Draft Fees and Charges 2024/25

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### Introduction

Council's fees and charges are reviewed annually and updated when required to better reflect the true cost of providing certain services outlined in our Revenue and Finance Policy.

Our Revenue and Financing Policy provides information on various funding sources and the rationale for the use of each funding source. Typically, where a service or activity is intended to benefit an individual customer (for example a dog registration benefits an individual dog owner, or a resource consent benefits the individual applicant), Council will apply a fee or charge to cover the cost of delivering that service. The aim is to shift a proportion of the cost to the people who get the most use out of the service, rather than the general ratepayer.

When setting fees and charges, a number of considerations are kept in mind, including indirect benefit to the community, distribution of benefits and ability to pay. We need to take into account external costs such as interest rates and inflation, as well staff time and expenses like electricity and insurance. The fees and charges have been reviewed and the Draft Schedule of Fees and Charges 2024/25 is included with this Statement of Proposal. Here we summarise the draft changes to the fees and charges for 2024/25 from the 2023/24 Schedule.

This statement of proposal also includes:

- An overview of the key changes.
- The reasons for reviewing the fees and charges.
- An analysis of the reasonably practical options to the changes.
- A summary of the review process.
- A summary of the legislation related to the review.
- Instructions on how to make a submission.
- A submission form.

### Summary of draft changes to Fees and Charges Schedule

The Draft Schedule of Fees and Charges (Schedule) includes all of Council's proposed fees and charges for the financial year 2024/25.

Professional fees (hourly rates) have increased across Council due to inflation and are reflected in many of the fees that are increased.

Local Authority travel costs have increased from \$0.83 to \$0.95 per km, in line with the Inland Revenue Department mileage rate.

Most fees and charges for the 2024/25 year have been increased by 10 per cent, with some exceptions to these increases noted below:

*Increases of more than 10 per cent include:*

- **Alignment with market rates:** For example, the fees associated with trade waste.
- **Regulatory and other fees:** For example, increases in Land Information Memoranda (LIM) costs to reflect the increases in staff costs when completing this service.
- **Registration of Premises under the Health Act 1956:** Registration fees were increased to better reflect the current market rate and also broken down into two items; 'renewal' registration fees and 'new' registration fees. Previously 'renewals' and 'new' processes were lumped as one fee.
- **Mighty River Domain – Lake Karapiro accommodation and events:** These fees were updated to reflect the commercial benefits derived from this site for event hire and related services, accommodation and camping facilities. In addition, these fees were last updated in 2020/21.
- Local Authority travel costs have increased from \$0.83 to \$0.95 per km, in line with the Inland Revenue Department mileage rate.

*Increases of less than 10 per cent:*

- **Building consent:** A small number of fees are set by the Building Act 2004 regulations; these fees have been updated to reflect the Government's set fees.
- **Cemetery fees:** Fees remain the same for ashes but increase for casket burials to incentivise interment of ashes.
- **Overweight permits:** No increase, current fees enable cost recovery.
- **Registration of Premises under the Food Act 2014:** Small increases to better reflect the current market rate.
- **Library fees:** Small increases for non-residential subscriptions. Fees to borrow items will remain unchanged to incentivise community use.
- **Library community space (Te Awamutu):** Commercial hireage costs have increased but there is no increase for community use to encourage use and provide some financial relief for non-profit groups.
- **Museum fees (Te Awamutu):** Most of the current fees enable cost recovery. The research service time fee has increased to reflect increases in staff costs when completing this service.

## Reason for changes to the Fees and Charges

The purpose of reviewing the fees and charges is to ensure that each charge will recover the actual and reasonable costs associated with:

1. Goods, services, or amenities provided by Council.
2. The issuing or monitoring of permits, inspections and other approvals associated with Council's bylaws and legislation.

3. Processing and making decisions in relation to resource consents, plan changes and designations, and fulfilling certain other regulatory obligations under the Resource Management Act 1991.

### Summary of review process ahead

- Consultation opens **Monday 25 March**.
- Closing date for submissions – **9am, Friday 26 April**.
- Council hearing of verbal submissions - **expected in early May**.
- Council to make decisions on submissions - **expected in early May**.
- Council to formally adopt the Schedule of Fees and Charges 2024/25 – **expected in late May**.

### Analysis of Reasonably Practicable Options

The alternative option to changing the fees and charges as proposed would be to rollover the current level of fees and charges from the 2023/24 year. However, this would mean that Council would not be able to recover its full costs for exercising many of its regulatory functions, the provision of services and amenities due to inflationary increases. Nor could many of the draft reductions in fees be implemented. Given this, this alternative option has not been pursued.

### Legislation

Section 150 of the Local Government Act 2002 (LGA) empowers Council to set fees and charges for consents and other approvals, as provided for under Bylaws made under the LGA or by other legislation which does not specifically authorise the making of such fees. Any fees and charges set under this provision must be consulted on first.

Section 36 of the Resource Management Act 1991 (RMA), section 205 of the Food Act 2014, section 37 of the Dog Control Act 1996 and sections 219 and 240 of the Building Act 2004 also empower Council to set fees and charges in relation to functions exercised under those Acts. The RMA and Food Act specifically require the special consultative procedure to be used before any such fees are set.

This Statement of Proposal has been prepared to fulfill the purposes of sections 82, 82A, 83(1)(a) and 87(2)(a) of the Local Government Act 2002.

The review of Council's fees and charges is pursuant to:

- Building Act 2004
- Dog Control Act 1996
- Food Act 2014
- Health Act 1956
- Impounding Act 1955
- Local Government and Official Information and Meetings Act 1987
- Local Government Act 2002
- Resource Management Act 1991



## Consultation and Submissions

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Anyone can make a submission on Waipā District Council's Draft Schedule of Fees and Charges Schedule (Schedule), and we encourage you to let us know your views.

### What is a submission?

Submissions are a written record of your views / preferences on a particular issue. By making a submission you can ensure that your voice is heard by councillors to assist them in their decision making. Submissions may be sent or given to the Council from any organisation or any member of the public during a time period specified by Council. In most cases submission forms are available at Council offices and libraries and on our website [haveyoursay.waipadc.govt.nz](https://haveyoursay.waipadc.govt.nz).

### When can I make a submission?

The submission period for this draft Schedule opens on **Monday 25 March** and closes at **9am, Friday 26 April**.

### How can I make a submission?

Anyone may make a written submission on the content of this draft Schedule.

Written submissions are preferred, and we've included a submission form with this document and on our website [haveyoursay.waipadc.govt.nz](https://haveyoursay.waipadc.govt.nz). This form is intended as a guide only but is suitable for brief submissions. Please attach additional pages as necessary.

In addition, if you wish to present your comments in person, Council expects to conduct hearings in early May 2024, either in person or online. Submitters wishing to be heard in support of their submission must clearly state this in their submission. All submitters wishing to be heard will be contacted to arrange an appropriate time on the date specified.

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Please note that written submissions are to be received by Waipā District Council by

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**9am, Friday 26 April**

## Submissions can be:

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**Online:** [haveyoursay.waipadc.govt.nz](https://haveyoursay.waipadc.govt.nz)

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**Emailed to:** [haveyoursay@waipadc.govt.nz](mailto:haveyoursay@waipadc.govt.nz)  
Subject heading should read: "Fees and charges 2023/24 – Submission"

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**Posted to:** Waipā District Council  
Private Bag 2402  
Te Awamutu 3840  
Attn: Strategy Team

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**Delivered to:** Waipā District Council  
101 Bank Street  
Te Awamutu  
Attn: Strategy Team

**OR**

Waipā District Council  
23 Wilson Street  
Cambridge  
Attn: Strategy Team

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## What happens next?

Council will acknowledge each submission received.

Following the closing of submissions at **9am, Friday 26 April**, all submissions will be reviewed by Councillors. Verbal submissions will be heard, and all submissions formally considered at a Council hearing in early May, conducted either in person or online. This meeting is open to both submitters and the public to attend


### **Important Dates to Remember:**

Submissions open – Monday 25 March 2024

Submissions close – 9am, Friday 26 April 2024

Hearing of submissions – expected in early May  
2024

## Submission Form



# Draft Fees and Charges 2024/25 Submission Form

To: Waipā District Council, Private Bag 2402, Te Awamutu 3840

Phone: 0800 924 723 | Fax: 07 872 0033 | Web: [www.waipadc.govt.nz](http://www.waipadc.govt.nz) | Email: [haveyoursay@waipadc.govt.nz](mailto:haveyoursay@waipadc.govt.nz)

**SUBMISSIONS CLOSE: 9am, Friday 26 April**

Full name:

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Organisation: (if applicable)

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Address for correspondence:

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*For office use only:*

Submission No.

Email:

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Phone:

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**Privacy Statement:** All submissions (including names and contact details) may be provided in full to elected members. Submissions (including names but not contact details) may be made available to the public at our office and on our website. Your personal information may also be used for the administration of the consultation process, including informing you of the outcome of the consultation. All information collected will be held by Waipā District Council, 101 Bank Street, Te Awamutu with submitters having the right to access and correct personal information.

I acknowledge that I have read the privacy statement and am happy to proceed.

I wish to present my submission verbally to a public Council hearing:    Yes             No

*Submitters who wish to present their submission verbally will be invited to a public committee meeting. These are usually held in the Waipā District Council Chamber, 101 Bank Street, Te Awamutu, or held/accessible online). Submitters will be allocated an approximate speaking time and will be asked to present their submission to the committee. Submitters are usually given a maximum length of time for*

*speaking following which committee members may ask questions to clarify any points that have been raised.*

I/we support  / oppose  the Draft Schedule of Fees and Charges.

The reasons for my/our support or opposition of the Draft Schedule of Fees and Charges:

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I would like to see the following changes to the Draft Schedule of Fees and Charges:

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I have attached additional information: Yes  No

.....

Signature of person making submission or person authorised to sign on behalf of person making submission.

.....

Date

# COMMUNITY BOARD REPORT



## INFORMATION ONLY

**To:** The Chairperson and Members of Te Awamutu and Kihikihi  
Community Board

**From:** Financial Accountant

**Subject:** **Treasury Report for the period ended 31 March 2024**

**Meeting Date:** 24 April 2024

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### 1 EXECUTIVE SUMMARY – WHAKARĀPOPOTOTANGA MATUA

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The report details the funds available to the Te Awamutu Community Board for the allocation of discretionary grants.

### 2 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

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*That the Te Awamutu and Kihikihi Community Board receives the report of Nada Milne, Financial Accountant, titled Treasury Report for the Period Ended 31 March 2024 (ECM 11209887).*

### 3 COMMENTARY - KŌRERO

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3.1 Discretionary Grants – funds of \$12,716.46 have been committed from the prior year, with \$5,416.46 of expenditure paid to date. Funds of \$49,851.33 have been committed from the current year with \$46,606.65 being paid to date.

There is a balance of \$8,439.61 in uncommitted funds.

A handwritten signature in black ink, appearing to be 'Nada Milne'.

Nada Milne  
**FINANCIAL ACCOUNTANT**

A handwritten signature in black ink, appearing to be 'Jolanda Hechter'.

Reviewed by Jolanda Hechter  
**MANAGER FINANCE**

**TE AWAMUTU AND KIHIKIHI COMMUNITY BOARD  
DISCRETIONARY GRANTS**

Balance as at 1 July 2023	20,607.40	
2023/24 Allocation from Council	49,600.00	
		70,207.40
<b>Revenue</b>		
Te Awamutu Rose Society 6/23/26	800.00	
		71,007.40
Less Committed Projects	62,567.79	
		62,567.79
<b>Uncommitted funds</b>		<u><u>8,439.61</u></u>
<b>Summary of Uncommitted Funds</b>		
Annual Grants		<u>8,439.61</u>
		<u><u>8,439.61</u></u>

## TE AWAMUTU AND KIHIKIHI COMMUNITY BOARD

## Summary of Committed Funds

Current Year Commitments	Committed	Expenditure	Balance
Commitments 2023/24	49,851.33	46,606.65	3,244.68
Current Year Commitments Total	<b>49,851.33</b>	<b>46,606.65</b>	<b>3,244.68</b>
Prior Year Commitments	Committed	Expenditure	Balance
Prior Year Commitments	12,716.46	5,416.46	7,300.00
Prior Year Commitments Total	<b>12,716.46</b>	<b>5,416.46</b>	<b>7,300.00</b>
Total Commitments	62,567.79	52,023.11	10,544.68

Commitments 2023/24	Resolution No	Committed	Expenditure	Balance
Discretionary Grants	6/23/76	35,135.11	34,034.90	1,100.21
Apakura Runanga Trust Board	6/23/56	5,000.00	5,000.00	-
90 Mahoe Street indoor market and community centre	6/23/77	2,000.00	2,000.00	-
Project Battery	6/23/83	1,716.22	1,467.40	248.82
Te Awamutu Association Football Club	6/23/84	2,000.00	2,000.00	-
Kainga Aroha Community House Inc	6/23/95	2,000.00	2,000.00	-
Town Clean Up	6/23/96	1,000.00	104.35	895.65
Project Battery	6/24/07	1,000.00	-	1,000.00
<b>Total</b>		<b>49,851.33</b>	<b>46,606.65</b>	<b>3,244.68</b>

Prior Year Commitments	Resolution No	Committed	Expenditure	Balance
Rangiaowhia Historic Trust	6/16/10 - Feb 16	7,300.00	-	7,300.00
Te Awamutu Rugby Sports & Recreation Club Inc	6/21/79	2,700.00	2,700.00	-
Replacement Flags	6/22/87	522.81	522.81	-
Project Battery	6/23/04	843.65	843.65	-
High vis Vests	6/23/06	350.00	350.00	-
Sharing Shed Sign	6/23/07	-	-	-
Te Awamutu Music Federation	6/23/27	1,000.00	1,000.00	-
Coronation of King Charles Event	6/23/28	-	-	-
<b>Total</b>		<b>12,716.46</b>	<b>5,416.46</b>	<b>7,300.00</b>

## Returned to Uncommitted:

Christmas Street flag restock	6/21/83	802.97		
Waikato Stonecraft	6/21/72	311.30		
Replacement Flags	6/22/87	187.19		

# COMMUNITY BOARD REPORT



**To:** The Chairperson and Members of Te Awamutu and Kihikihi  
Community Board

**From:** Manager Governance

**Subject:** **Funding for Project Battery**

**Meeting Date:** 24 April 2024

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## 1 EXECUTIVE SUMMARY – WHAKARĀPOPOTOTANGA MATUA

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The purpose of this paper is to report on the funding that has been sourced for Project Battery.

## 2 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

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*That the Te Awamutu and Kihikihi Community Board:*

- a) *Receives the report of Jo Gread, Manager Governance, titled Funding for Project Battery (ECM 11211821);*
- b) *Accepts the offer of funding of \$2000 plus GST from Te Awamutu Pak'nSave and agrees to allocate this funding once received in its discretionary funds to Project Battery.*

## 3 COMMENTARY - KŌRERO

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The Te Awamutu and Kihikihi Community Board resolved in February 2024 to allocate additional funding for Project Battery to enable the continuation of the battery recycling station at Pak'nSave while the Community Board members investigated alternative funding.

### **RESOLVED**

6/24/07

*The Te Awamutu and Kihikihi Community Board allocates \$1000 plus GST to recycle household batteries for Project Battery from its uncommitted discretionary funds and undertakes work to seek an alternative funding source for this service.*



Councillor Lou Brown and Community Board Chair Ange Holt recently met with Jeremy Bennett, the owner of Pak'nSave Te Awamutu who has kindly agreed to support the battery recycling station initiative by contributing \$2000 + GST per annum towards the recycling costs.

This sum is to be invoiced and reviewed annually and the necessary documentation will be drawn up if approved. As the sum is reviewed annually, the Community Board will need to accept the sum into its funds each year when any funding for the coming year is agreed.



Jo Gread

**MANAGER GOVERNANCE**

# COMMUNITY BOARD REPORT



**To:** The Chairperson and Members of the Te Awamutu and Kihikihi Community Board

**From:** Governance Manager

**Subject:** **Discretionary Fund Allocation April 2024**

**Meeting Date:** 24 April 2024

## 1 PURPOSE - TAKE

The purpose of this report is to allocate grants to discretionary fund applications.

## 2 EXECUTIVE SUMMARY – WHAKARĀPOPOTOTANGA MATUA

Waipā District Council has delegated Te Awamutu & Kihikihi Community Board the authority to allocate discretionary funding, within the approved budget, providing that any decision to allocate any of those funds must be made in accordance with the requirements of section 10 of the Local Government Act 2002 to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

Under the delegation, the community board receives a limited amount of discretionary funds from Council each year, which it may choose to allocate towards community groups or organisations within the Te Awamutu & Kihikihi Ward and part of the Pirongia-Kakepuku Ward of Waipā district in accordance with the provisions of the delegation.

The community board has received 16 applications requesting \$36,075.46. These applications are the second round of two rounds of funding for this financial year.

The confidential financial records of discretionary fund applicants, which have been supplied as part of the application process, are included in Appendix 3. This is a confidential attachment to this report.

Public Excluded Attachment	Grounds for excluding the public
Item 8, Appendix 3 – Confidential financial	To protect information which is subject to an obligation of confidence where the making available of the information would be likely to:

records of discretionary fund requests	<ul style="list-style-type: none"> <li>i. prejudice the supply of similar information, or information from the same source, where it is in the public interest that such information should continue to be supplied; or</li> <li>ii. would be likely otherwise to damage the public interest (s 7(2)(c)).</li> </ul>
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### 3 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

*That the Te Awamutu and Kihikihi Community Board*

- a) *Receives the report of Jo Gread, Manager Governance, titled Discretionary Fund Allocations April 2024 (ECM 11211763);*
- b) *Allocate grants from the Community Discretionary Fund as stated in the following schedule:*

Organisation	Amount Allocated (plus GST)
Alpha Restoration Trust	
House of Science	
Ko Wai Au Trust	
Misty Flicks Film Festival Trust	
Parish of St John Te Awamutu	
Pirongia Forest Park Lodge	
Te Awamutu Association Football Club	
Te Awamutu Brass Band	
Te Awamutu Chamber of Commerce	
Te Awamutu Community Cadet Unit	
Te Awamutu Community Health Transport Trust	
Te Awamutu Croquet Inc	
Te Awamutu Light Operatic Society (TALSO)	
Te Awamutu Rose Society Inc	
Te Awamutu Rugby Sports and Recreation Club Inc	
Waikato Role-Playing Guild	

### 4 BACKGROUND – KŌRERO WHAIMĀRAMA

Waipā District Council has delegated Te Awamutu and Kihikihi Community Board the authority to allocate discretionary funding, within the approved budget, providing that any decision to allocate any of those funds must be made in accordance with the

requirements of section 10 of the Local Government Act 2002 to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

This round is the last of two discretionary funding rounds for the 2023/24 financial year.

The community board has \$8,439.61 in its uncommitted funds to allocate funding from. This amount has been allocated to committee for the 2023/24 financial year ending 30 June 2024.

### **Application Criteria**

- Only not-for-profit groups, clubs or organisations can apply for funding and must be providing a local community or welfare service for the benefit of the wider Waipā community, i.e. not a private club or business.
- Applicants must complete the entire application form and specify the local services, facilities and benefits being provided to the community. The application must clearly state the purpose of the funding required and, if successful, how the funds will be used.
- Applications will not be considered for expenses or events that have already happened (retrospective).
- Financial assistance will not be available from more than one source of council funding for the same purpose (event or activity) within council's financial year starting 1 July.
- Incomplete or non-compliant applications will not be considered.
- All local community projects will be considered. Funding assistance will be prioritised and allocated firstly to one-off projects/fundraising events. Ongoing/annual operational costs will be given a lower priority.
- Applicants may apply for discretionary funding for the same purpose from more than one community board or committee (Cambridge Community Board, Te Awamutu Community Board and/or Pirongia Ward Committee allocate discretionary fund for Waipā District Council).
- Applicants must attach a copy of the budget they are seeking funding for (this may include quotes for equipment, works or services).
- Funds not uplifted within 12 months from the allocation date will lapse. After 12 months, the applicant will have to reapply for funding.
- An Accountability Form will need to be completed following the completion of the project for which the funding was used. This form is required to be returned to Council certifying that the funds were spent on the purpose as stated in the application. Failure to return this form will jeopardise any future funding your organisation applies for.
- Any unspent funds must be returned to council.

Appendix 1 summarises whether all applications meet the above criteria.

### Applications Received

Sixteen applications have been received from the following community organisations requesting a total \$36,075.46.

Organisation	Purpose of Grant	Amount requested (+GST)
Alpha Restoration Trust	Repair and restoration of roof and internal electrical systems of Alpha Hotel	\$5,000.00
House of Science	Produce two new science resource kits	\$2,000.00
Ko Wai Au Trust	Support 45 rangatahi in gaining learner licence	\$1,441.50
Misty Flicks Film Festival Trust	Purchase of a Network Attached Storage Box for films and images	\$1,732.00
Parish of St John Te Awamutu	Paint exterior of Parish Hall - George Street	\$3,000.00
Pirongia Forest Park Lodge	Completion of camp selter adding solar panels and lighting	\$3,000.00
Te Awamutu Association Football Club	Upgrade toilet facilities at Selwyn Park	\$1,000.00
Te Awamutu Brass Band	Financial assistance for operational costs	\$1,500.00
Te Awamutu Chamber of Commerce	Wooden Christmas Tree Project 2024	\$2,000.00
Te Awamutu Community Cadet Unit	Ration packs for weekend camps	\$1,405.00
Te Awamutu Community Health Transport Trust	Replace phone used for taking bookings and liaising with volunteers	\$346.96
Te Awamutu Croquet Inc	Lawnmowing of four croquet lawns	\$1,000.00
Te Awamutu Light Operatic Society (TALSO)	Replace microphones	\$5,000.00

Te Awamutu Rose Society Inc	2024 Rose Show - 60th Annual show held in Te Awamutu NOTE \$800 returned from 2022 grant	\$4,000.00
Te Awamutu Rugby Sports and Recreation Club Inc	Replace damaged, worn cricket net padding on exterior cricket wickets	\$3,400.00
Waikato Role-Playing Guild	Dice & Districts travelling tabletop role playing game event	\$250.00

An application was also received from Hospice Waikato Trust for the lease of their shops, however, funding was granted as part of the first funding round for this financial year and therefore did not meet the application criteria. An application was also received from Manawa Kai Productions Ltd, however, this would have been retrospective and therefore did not meet the grant criteria to be considered.

Appendix 2 of this report includes all applications received for this round of discretionary funding. Appendix 3 contains the confidential financial information required as part of the application process.

## 5 SIGNIFICANCE & ENGAGEMENT – KAUPAPA WHAI MANA ME NGĀ MATAPAKINGA

Staff have considered the key considerations under the Significance and Engagement Policy, in particular sections 7 and 8 and have assessed that the matter in this report has a low level of significance.

## 6 OPTIONS – NGĀ KŌWHIRINGA

Option	Advantages	Disadvantages
<b>Option 1:</b> Do nothing	<ul style="list-style-type: none"> <li>No staff or other Council resources required</li> </ul>	<ul style="list-style-type: none"> <li>Not-for-profit groups, clubs or organisations may not be able to continue with their projects</li> <li>Not meeting a delegation by Waipā District Council</li> </ul>
<b>Option 2:</b> Allocate some funding to some or all applications	<ul style="list-style-type: none"> <li>Not-for-profit groups, clubs or organisations allocated funding will be able to continue with their projects</li> </ul>	<ul style="list-style-type: none"> <li>Some groups, clubs or organisations will not receive funding</li> </ul>

The recommended option is Option 2 to meet the Community Board's delegation and to provide benefit to Not-for-profit groups.

## 7 OTHER CONSIDERATIONS – HEI WHAIWHAKAARO

### Council’s Vision and Strategic Priorities

The Te Awamutu & Kihikihi Community Board Discretionary Funding meets the Waipā District Council’s strategic priority to be connected with its community and meets the socially responsible outcome by ensuring sectors of its community are encouraged to increase their profiles and continue with projects that ensure their continuance.

### Legal and Policy Considerations – Whaiwhakaaro ā-Ture

Staff confirm that the Option 2 complies with Council’s legal and policy requirements.

### Financial Considerations – Whaiwhakaaro ā-Pūtea

The allocation of discretionary grants is currently funded and will be sourced from the community board’s uncommitted funds and will not have an impact on rates.

### Risks - Tūraru

There are no known significant risks associated with the decisions required for this matter.

## 8 NEXT ACTIONS

Action	Responsibility	By When
Allocate discretionary funding	Community Board	April 2024
Inform applicants if funding was allocated to their application	Governance	April/May 2024

## 9 APPENDICES - ĀPITITANGA

No:	Appendix Title
1	Summary of Discretionary Fund Applications and Criteria Eligibility (ECM 11204823)
2	Discretionary Fund Applications for April 2024 (ECM 11204828)
3	Confidential financial records of discretionary fund applications (ECM 11204826)



Jo Gread  
**MANAGER GOVERNANCE**



## **APPENDIX 1**

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Summary of Discretionary Fund Applications and Criteria Eligibility (*ECM 11204823*)

No.	Organisation	Meets Criteria	Other	Purpose of Grant	Cap. Exp.	Op. Exp.	2021 Grant Allocated	2021 Acc.	2022 Grant Allocated	2022 Acc.	2023 Grant Allocated	2023 Acc.	Amount requested (+GST)
1	Alpha Restoration Trust	✓		Repair and restoration of roof and internal electrical systems of Alpha Hotel	✓		Nil Apply		Nil Apply		Nil Apply		\$5,000.00
2	House of Science	✓	CB/PIR	Produce two new science resource kits	✓		\$1,800.00	✓	\$2,000.00	X	Nil Apply		\$2,000.00
3	Ko Wai Au Trust	✓	CB/PIR	Support 45 rangatahi in gaining learner licence	✓		Nil Apply		\$2,000.00	✓	\$500.00	X	\$1,441.50
4	Misty Flicks Film Festival Trust	✓		Purchase of a Network Attached Storage Box for films and images	✓		Nil Apply		Nil Apply		Nil Apply		\$1,732.00
5	Parish of St John Te Awamutu	✓		Paint exterior of Parish Hall - George Street	✓		\$2,000.00	X	Nil Apply		Nil Apply		\$3,000.00
6	Pirongia Forest Park Lodge	✓	CB/PIR	Completion of camp selter adding solar panels and lighting	✓		\$1,700.00	✓	Application unsuccessful		\$2,500.00	✓	\$3,000.00
7	Te Awamutu Association Football Club	✓	PIR	Upgrade toilet facilities at Selwyn Park	✓		Nil Apply		Application unsuccessful		\$2,000.00	X	\$1,000.00
8	Te Awamutu Brass Band	✓	PIR	Financial assistance for operational costs		✓	\$1,000.00	✓	\$1,700.00	✓	\$600.00	X	\$1,500.00
9	Te Awamutu Chamber of Commerce	✓		Wooden Christmas Tree Project 2024	✓		Application unsuccessful		Application unsuccessful		Application unsuccessful		\$2,000.00
10	Te Awamutu Community Cadet Unit	✓	CB	Ration packs for weekend camps	✓		Nil Apply		\$954.35	✓	Nil Apply		\$1,405.00
11	Te Awamutu Community Health Transport Trust	✓		Replace phone used for taking bookings and liaising with volunteers	✓		\$2,000.00	✓	\$1,600.00	✓	\$477.39	✓	\$346.96
12	Te Awamutu Croquet Inc	✓		Lawnmowing of four croquet lawns		✓	\$600.00	✓	Nil Apply		Nil Apply		\$1,000.00

<b>13</b>	Te Awamutu Light Operatic Society (TALSO)	✓		Replace microphones	✓		Nil Apply	Nil Apply	Nil Apply	\$5,000.00		
<b>14</b>	Te Awamutu Rose Society Inc	✓		2024 Rose Show - 60th Annual show held in Te Awamutu NOTE \$800 returned from 2022 grant	✓		Unsuccessful Application	\$4,000.00	✓	Nil Apply	\$4,000.00	
<b>15</b>	Te Awamutu Rugby Sports and Recreation Club Inc	✓		Replace damaged, worn cricket net padding on exterior cricket wickets	✓		\$901.00	✓	\$2,700.00	✓	Nil Apply	\$3,400.00
<b>16</b>	Waikato Role-Playing Guild	✓	TA	Dice & Districts travelling tabletop role playing game event	✓		Nil Apply	Nil Apply	Nil Apply		\$250.00	

## **APPENDIX 2**

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Discretionary Fund Applications for April 2024 (*ECM 11204828*)

## Application Form for Community Discretionary Fund

Select the board(s) and/or committee you are applying to:

- Te Awamutu and Kihikihi Community Board** (Te Awamutu-Kihikihi/Kekepuku Subdivisions)
- Cambridge Community Board** (Cambridge/Maungatautari Subdivisions – includes Karāpiro & Kaipaki)
- Pirongia Ward Committee** (includes Pirongia, Ōhaupō, Ngāhinapōuri, Koromatua & Rukuhia)

### About Your Group/Organisation

Full Legal Name (as on the bank account): ALPHA RESTORATION TRUST

Common Use Name (if different):

Phone: [REDACTED]

Email: [REDACTED]

Website: <https://www.facebook.com/groups/1374383536728754/>

Postal Address: 26 Glen Cree Ave, Rototuna, Hamilton, 3210

Is your organisation (please tick where relevant):

- Charitable Trust Charities Commission Registration No.: CC61710
- Incorporated Society
- Other .....
- GST Registered GST Number: .....

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?

Grants, fundraising and Donations

- Attach a copy of your latest **Bank Statement** and complete **Annual Accounts/Financial Statements** (please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

List all financial assistance your organisation has received over the last three years from Waipā District Council. Do not rely on your financial statements to answer this question.

Organisation	Purpose	Amount (\$)	Year
Waipa District Council	Funds towards repair/restoration of the Alpha Hotel, 13 Havelock Street, Kihikihi 3800	\$5,000	2023

<p>What is the activity/service period of your organisation?</p> <p><input checked="" type="checkbox"/> All Year</p> <p><input type="checkbox"/> Seasonal      Seasonal Period: .....</p>			
<p>How long has your organisation been active in the Waipā district? Trust est. 1 August 2023</p>			
<p>Where are any facilities used by your organisation located?</p> <p>Alpha Hotel, 13 Havelock Street, Kihikihi 3800</p>			
<p>Are they on private property?    <input checked="" type="checkbox"/> Yes                      <input type="checkbox"/> No</p>			
<p>How many members in your organisation (including volunteers)? 12 Active Volunteers, 1400 Supporters</p>			
<p>What are your group’s main objectives and activities and how do they promote local service or facilities in your community?</p> <p><b>1.To renovate and restore the building known as the "Alpha Hotel", for the purpose of a "Community Centre" to ensure:</b></p> <ul style="list-style-type: none"> <li>• Conservation of a Heritage Building and key heritage features</li> <li>• Upgrades to meet the regulatory and best practice requirements for fire safety.</li> <li>• Adaptations that improve accessibility and ensure the building's future.</li> </ul> <p><b>2. To provide a Building for Public Use</b></p> <p>At the project's completion, the "Alpha Community House" will have a Pataka Kai, meeting rooms, event spaces, and a drop in space for the use local community.</p>			

## Proposal for Financial Assistance

<p>How much funding assistance are you applying for (GST Exclusive)?</p>	
Te Awamutu and Kihikihi Community Board	\$ 5,000
Cambridge Community Board	\$
Pirongia Ward Committee	\$
<p>What is the proposed activity/project that you are applying for funding?</p> <p>The proposed project is for funds towards the repair and restoration of the roof and internal electrical systems of the Alpha Hotel, a cherished historical landmark within the town. This restoration effort is crucial to address structural issues and maintain the integrity of the building's architecture. By investing in the restoration of the Alpha Hotel, we seek to not only improve its appearance but also enhance the overall aesthetic appeal of the town. This initiative reflects our dedication to preserving the historical significance of the site while ensuring a safe and functional environment for the community and future generations to enjoy.</p>	
<p>How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?</p>	

The project to repair and restore the roof and internal electrical systems of the Alpha Hotel will have a significant impact on the social, economic, and cultural wellbeing of the community. Socially, it will provide a revitalised space for community gatherings and events, fostering stronger social connections among residents. Economically, it will create job opportunities for local contractors. Culturally, the preservation of the Alpha Hotel's historical significance will honour the community's heritage, instilling pride, and a sense of identity among residents. Overall, the project will contribute to a thriving community, enriching the lives of both current and future generations.

What other funding sources, if any, have you used or applied for funding to help with this activity/project? i.e. fundraising, sponsorship or grants

Fundraising (Raffles)

Small regular donations (monetary and by way of chattels)

We are also looking to apply to Waipa Networks, NZ Lotteries, COGS & Waikato Trust when their funding rounds open later in the year.


Attach a copy of the **budget** for your proposal and any quotes obtained


### Declaration

We, the undersigned, hereby declare that the information supplied here on behalf of our organisation is correct.

We understand that we may be contacted during the day if clarification of information is required.

We understand that the information contained in this application will be included in a publicly available agenda except personal contact details and financial information.

<b>Name of Principal Contact:</b> Bill Harris	
Position: Chairperson	
Phone: [REDACTED]	Email: [REDACTED]
Signature: 	Date: 11/03/2024

<b>Name of Alternative Contact:</b> Pixie Stockman	
Position: Treasurer	
Phone: [REDACTED]	Email: [REDACTED]
Signature: 	Date: 13/02/2024

*For information about how Waipā District Council collects, uses and stores personal information, please refer to our Privacy Statement on our website.*



**HTM Building Services Limited**

N.Z. 187 Peachgrove Rd, Hamilton 3214  
 Email: [Henry.T.Matehe@outlook.com](mailto:Henry.T.Matehe@outlook.com)  
 Company Mobile: 027 226 6163

**Henry T Matehe, Carpenter.**  
**Licensed Building Practitioner,**  
**Registration Number: BP134139**

**NZBN: 9429050697656**  
**BIZ: Public Liability \$1 Million**

**HTM Building Services Limited**  
**G.S.T. Number: 136-489-623**  
**: Sunday, 03 March 2024**

**\$7,982.89: HTM.070A.L015 QUOTATION-TAX INVOICE: Bill Harris, Alpha Hotel, 15 Lyon St, Kihikihi, Te Awamutu, 3800**

**Client:** Bill Harris, C.E.O., Ngāti Apakura  
**Address:** 15 Lyon St, Kihikihi, Te Awamutu, Waikato, 3800 NZL  
**Email:** Bill Harris [REDACTED]

**Quotation/Tax Invoice:** HTM.070A.L015.ALPHA  
**Project Reference No:** KIHIKIHI-ALPHA  
**Mobile Telephone:** [REDACTED]

Kia Ora Bill,

I have pleasure submitting this **\$7,982.89; HTM.070A.L015 QUOTATION-TAX INVOICE**, for the Alpha Hotel Restoration Project.

HTM.070A.L015 Scope Of Works Reference: KIHIKIHI-ALPHA		Hours		
			<a href="#">\$86.25 Carpenter Henry Matehe</a>	\$ 2,932.50
01)	Remove fluted architraves (1); Remove 2 windows (1)	2.00	<a href="#">\$86.25 Leading Hand Damian Te Tuhi</a>	\$ 2,587.50
02)	Remove glass, prime paint, and reglaze	6.25	<a href="#">\$28.75 Apprentice Carpenter</a>	\$ 977.50
03)	Tidy new window frames and prime paint	6.25	<a href="#">Carpentry Costs</a>	\$ 404.71
04)	Revive window hardware (2); & Re-cord sashes (1)	3.00	<a href="#">Electrical Costs - 30 Hours Labour Only</a>	\$ -
05)	Install windows (3.25); & Fix window trims (3.25)	6.50	<a href="#">Roofing Costs</a>	\$ -
06)	Repair leaking roof	3.25	<a href="#">HTM Hire Mobile Scaffold 1/2 Day</a>	\$ -
07)	Repair water damaged timber in ceiling	3.25	<a href="#">HTM Travel - 8 Trips 42.40KM</a>	\$ 39.43
08)	Cut & fix ceiling lining	2.25	<a href="#">Health &amp; Safety &amp; Administration</a>	\$ -
09)	Remove and reinstate scotia	1.25	<a href="#">Sub-Total - Project Quotation</a>	\$ 6,941.64
10)	TOTAL HOURS WORKED.	34.00	<a href="#">Project Quotation - GST Costs</a>	\$ 1,041.25
<b>Requests For Variations To This Quotation, Or Additional Work to be completed will be given due consideration - only after the scope and cost of each variation is confirmed in writing.</b>			<a href="#">Total Quotation - Including GST</a>	\$ 7,982.89
			<a href="#">*Contingency Costs - Refundable</a>	\$ -
			<b>HTM.070A.L015 Quotation/Tax Invoice</b>	<b>\$ 7,982.89</b>

**Terms:** Unless otherwise stipulated, the prices in this Quotation are based on rates and costs at the date of Quotation for materials, labour, transport and insurance etc., and for standard hours of work. The prices shall be increased or decreased by the amount of any increase or decrease for any item affected beyond the control of the contractor, between the date of the Quotation, and the date of the completion of work.

**Terms of Payment:** 50% Deposit on acceptance, then Balance of 50% within 7 days of Contract completion.

Contracts exceeding one month's duration, may be eligible for Progress Payments upon mutual negotiation.

**Internet Banking Payments To:** HTM Building Services Limited; [KiwiBank Account No. 38 9000 0531187 000](#)

Bank interest rates will be charged on all unpaid accounts from the date on which the payment is due.

Please sign and return a copy of this Quotation, which expires Monday, 01/04/2024:

Yours faithfully,

**Henry T Matehe, Director, HTM Building Services Limited**



**Business** [Henry.T.Matehe@outlook.com](mailto:Henry.T.Matehe@outlook.com)  
**Bus./Res.** [027 226 6163 / +64 27 226 6163](tel:0272266163)  
**Business** 187 Peachgrove Road,  
**Hamilton** Claudelands, Hamilton 3214 N.Z.  
**Residence** 868 Te Rahu Road,  
**Te Awamutu** Te Awamutu 3800 N.Z.



## Application Form for Community Discretionary Fund

Select the board(s) and/or committee you are applying to:

- ✓ **Te Awamutu and Kihikihi Community Board** (Te Awamutu-Kihikihi/Kakepuku Subdivisions)
- ✓ **Cambridge Community Board** (Cambridge/Maungatautari Subdivisions – includes Karāpiro & Kaipaki)
- ✓ **Pirongia Ward Committee** (includes Pirongia, Ōhaupō, Ngāhinapōuri, Koromatua & Rukuhia)

### About Your Group/Organisation

Full Legal Name <i>(as on the bank account)</i> : House of Science NZ Charitable Trust	
Common Use Name <i>(if different)</i> : House of Science	
Phone: 0508468724	Email: info@houseofscience.nz
Website: <a href="https://houseofscience.nz/">https://houseofscience.nz/</a>	
Postal Address: PO Box 260 Tauranga 3140	

Is your organisation (please tick where relevant):			
✓	Charitable Trust	Charities Commission Registration No.: CC 54150.....	
<input type="checkbox"/>	Incorporated Society		
<input type="checkbox"/>	Other	.....	
<input type="checkbox"/>	GST Registered	GST Number: 121941791.....	
What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)? School subscription fees, sponsorship, grants and donations.			
✓	Attach a copy of your latest <b>Bank Statement</b> and complete <b>Annual Accounts/Financial Statements</b> (please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)		
List all financial assistance your organisation has received over the last three years from Waipā District Council. Do not rely on your financial statements to answer this question.			
Organisation	Purpose	Amount (\$)	Year
Waipā District Council	2 kits	5,000	2022
	Towards 2 kits	3,300	2021
Trinity Lands	Rent/van lease/salary	45,000	2022
	Rent/van lease/salary	45,000	2023
DV Bryant Trust	2 kits	5,000	2022
South Waikato DC	1 kit	2,500	2022

Waikato Trust	Farmers	2 kits/operating	9,000	2022
Lions Cambridge	Club	1 kit	2,500	2023
<p>What is the activity/service period of your organisation?</p> <p><input checked="" type="checkbox"/> All Year</p> <p><input type="checkbox"/> Seasonal      Seasonal Period: .....</p>				
<p>How long has your organisation been active in the Waipā district? 6 years</p>				
<p>Where are any facilities used by your organisation located?</p> <p>518 Sloane Street, Te Awamutu</p>				
<p>Are they on private property?      <input checked="" type="checkbox"/> Yes      <input type="checkbox"/> No</p>				
<p>How many members in your organisation (including volunteers)? In South Waikato, 1 paid manager, 9 volunteers</p>				
<p>What are your group’s main objectives and activities and how do they promote local service or facilities in your community?</p> <p>House of Science design and develop science resource kits for use in primary and intermediate schools. They contain everything a teacher needs to deliver at least five experiments/activities on a given topic. As the kits are also produced in te reo Māori, we have many kura kaupapa Māori member schools.</p> <p>Our vision is that every child should have the opportunity to be scientifically literate due to the importance in their life, both from a future employment perspective and general life decisions about health and wellbeing.</p> <p>We have over 700 member schools around NZ with 43 member schools in our South Waikato branch.</p> <p>By working with the children of today we are helping to build a scientifically literate community of tomorrow. Providing hands-on learning that uses children’s natural curiosity helps to demystify science and encourage more children to participate in science-based courses throughout their schooling and into their careers.</p>				

## Proposal for Financial Assistance

How much funding assistance are you applying for (GST Exclusive)?

Te Awamutu and Kihikihi Community Board	\$2,000
Cambridge Community Board	\$2,000
Pirongia Ward Committee	\$2,000

What is the proposed activity/project that you are applying for funding?

This funding will allow us to produce two new science resource kits for the South Waikato branch. This will allow us to take on two more member schools from the wait list. We are particularly focused on the smaller more rural schools.

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

Social: our kits involve small group work which encourages the students to work in teams.

Economic: Our kits spark curiosity and create opportunities for students to understand a broader array of career paths open to them. Science-based careers tend to be more stable and higher paid creating benefits for the wider family and community.

Environmental: We have many kits that focus on environmental areas, teaching the students to be good kaitiaki. Kits such as water analysis, environmental DNA, soil, climate change and air quality.

Cultural wellbeing: The kits are bi-lingual and extensively used by kura kaupapa Māori, ensuring equal opportunity. Every kit features a pūrākau or story that links the topic to Māori practice.

What other funding sources, if any, have you used or applied for funding to help with this activity/project? i.e. fundraising, sponsorship or grants

We apply to many sources – businesses, grants and sponsorship, to get money to maintain the library of kits.


✓ Attach a copy of the **budget** for your proposal and any quotes obtained


## Declaration

We, the undersigned, hereby declare that the information supplied here on behalf of our organisation is correct.

We understand that we may be contacted during the day if clarification of information is required.

We understand that the information contained in this application will be included in a publicly available agenda except personal contact details and financial information.

<b>Name of Principal Contact:</b> Sandra Kirikiri	
Position: Business Development Manager	
Phone: [REDACTED]	Email: Sandra.kirikiri@houseofscience.nz
Signature: 	Date: 13/03/2024

<b>Name of Alternative Contact:</b> Chris Duggan	
Position: CEO	
Phone: [REDACTED]	Email: chris.duggan@houseofscience.nz
Signature: 	Date: 13/03/2024

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**HOUSE OF SCIENCE.**  
RAISING SCIENTIFIC LITERACY

**HOUSE OF SCIENCE NZ**

**A** 2 McCord Ave, Tauranga

**M** PO Box 260, Tauranga 3140

**E** [info@houseofscience.nz](mailto:info@houseofscience.nz)

**P** 0508 HOU SCI

**W** <https://houseofscience.nz>

13 March 2024

**To whom it may concern**

House of Science NZ design and develop relevant, comprehensive science resource kits for use by a whole class of students complete with bilingual teacher manuals and student worksheets, at least five activities and all the materials needed to carry out engaging science lessons. There are currently 42 different topics ranging from climate change to microbes and marine health.

Each branch maintains their own library of kits which are delivered, picked up and restocked ready for use by the next member-school. The resource kits are purchased by our branches through sponsorship from local businesses and grants, for the cost of \$3,000 + GST. This covers the purchase and maintenance of the kit for 12 months.

The sponsor receives acknowledgement on the branch website, the logo is displayed on all sides of the resource kit and the logo and a short paragraph about the sponsor is included in the teacher manual.

As the kits are designed in house and most of the activities contain bespoke items that are made in-house, it is not possible to get a competitive quote.

Chris Duggan  
CEO House of Science NZ

In partnership with



**Wright Family**  
FOUNDATION

## Application Form for Community Discretionary Fund

Select the board(s) and/or committee you are applying to:

- ✓ **Te Awamutu and Kihikihi Community Board** (Te Awamutu-Kihikihi/Kakepuku Subdivisions)
- ✓ **Cambridge Community Board** (Cambridge/Maungatautari Subdivisions – includes Karāpiro & Kaipaki)
- ✓ **Pirongia Ward Committee** (includes Pirongia, Ōhaupō, Ngāhinapōuri, Koromatua & Rukuhia)

### About Your Group/Organisation

Full Legal Name <i>(as on the bank account)</i> : Ko Wai Au Trust	
Common Use Name <i>(if different)</i> :	
Phone: <span style="background-color: black; color: black;">XXXXXXXXXX</span>	Email: Goergina.c@kowaiiau.co.nz
Website: <a href="https://www.kowaiiau.co.nz/">https://www.kowaiiau.co.nz/</a>	
Postal Address: 15 Albert Park Drive Te Awamutu	

Is your organisation (please tick where relevant):

Charitable Trust Charities Commission Registration No: CC60237

Incorporated Society

Other .....

GST Registered GST Number: 135 646 741

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?  
 We currently have two main funders Ministry of Social Development and Pinnacle Health.

Attach a copy of your latest **Bank Statement** and complete **Annual**  
  **Accounts/Financial Statements** (please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

List all financial assistance your organisation has received over the last three years from Waipā District Council. Do not rely on your financial statements to answer this question.

Organisation	Purpose	Amount (\$)	Year
Ko Wai Au Trust	Towards a Van	\$2000.00	May 2023
Ko Wai Au Trust	Van maintenance	\$1500.00	September 2023

<p>What is the activity/service period of your organisation?</p> <p>✓ <input checked="" type="checkbox"/> All Year</p> <p><input type="checkbox"/> Seasonal      Seasonal Period: .....</p>
<p>How long has your organisation been active in the Waipā district? 12 months as of Wednesday 13 March 2023.</p>
<p>Where are any facilities used by your organisation located?</p> <p>15 Albert Park Drive Te Awamutu</p>
<p>Are they on private property?    <input type="checkbox"/> Yes                      ✓ <input checked="" type="checkbox"/> No</p>
<p>How many members in your organisation (including volunteers)? 10 (nine Kaimahi and one Volunteer.)</p>
<p>What are your group’s main objectives and activities and how do they promote local service or facilities in your community?</p> <p>Our vision is to empower rangatahi to thrive independently.</p> <p>Here at Ko Wai Au, we empower rangatahi to strive for better futures, we provide services that enable rangatahi to make positive contributions within their whare, kura, rohe and whānau, supporting rangatahi to be resilient, independent, and confident.</p> <p>Ko Wai Au provide mentorship and advocacy alleviating barriers for rangatahi. Supporting rangatahi within the community who are dealing with a range of life challenges, we work in a preventative way by accessing and providing essential services for rangatahi, ensuring safety planning is completed, utilizing a triage system for all young people entering Ko Wai Au services.</p> <p>We focus to address those rangatahi who require support and encouragement for their social development and well-being as a priority. We aim to support rangatahi to improve in their educational achievements, workforce participation and reducing youth offending and suicide.</p> <p>We provide our services to the Waipa rohe, targeting 15 - 24-year-olds who are not in education, training, or employment, also seen to be high risk. We have two services, Ko Wai Au (four Rangatahi Kaimahi) and our Hauora services (including a Mental Health Nurse, Whanau worker and Practice Nurse.).</p> <p><u>Our values are:</u></p> <p><b>Being:</b></p> <p>Rangatahi know themselves, sustain meaningful relationships and work through everyday challenges of life.</p> <p><b>Belonging:</b></p> <p>Rangatahi have a strong sense of belonging and know of whom they belong to.</p> <p><b>Becoming:</b></p> <p>Rangatahi are empowered to contribute confidently and independently to their communities.</p>

## Proposal for Financial Assistance

How much funding assistance are you applying for (GST Exclusive)?

Te Awamutu and Kihikihi Community Board	\$1441.50
Cambridge Community Board	\$1441.50
Pirongia Ward Committee	\$1441.50

What is the proposed activity/project that you are applying for funding?

If we are successful for the above funding this will allow us to support 45 rangatahi in gaining their learner licence. So far 43 rangatahi have achieved their licences whilst been engaged in our service. This is one of our biggest expenses to date.

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

We believe by supporting rangatahi to gain their licence is a ticket to independence.

A lot of our ragnatahi who we have supported to already obtain licences never thought this was possible, in some cases this is the only thing that the young person has achieved so far. Seeing their expressions and excitement once completed is very rewarding for not only the kaimahi but for the young person and their whanau.

Our long-term goal for all rangatahi we work with is to support them into gaining further training, employment or education. For a lot of our rangatahi this is their first step into independence and their development as a responsible young adult.

For rangatahi to have licences this improves employability. Whilst some may not think this is ideal for our environment and taking public transport is a better option it is not the case for everyone particularly with the lack of public transport that is on offer within our Waipa rohe. We also have a lot of whanau living rurally, this is even more of an importance for young people to gain licences.

What other funding sources, if any, have you used or applied for funding to help with this activity/project? i.e. fundraising, sponsorship or grants

Currently we receive \$2000.00 per year towards licences within our current Ministry of Social Development funding. This funding is to include providing education, providing driving lessons for those who have already gained a learner's licence and are needing to sit their restricted tests and to support those who are needing to gain full licences however, very few young people who enter our services already have restricted licences.

\$2000.00 does not cover our licencing education.

Being successful in the above funding will allow us to support a further 45 young people.

Within the past 12 months we have had 104 young people throughout Waipa enrol in our Ko Wai Au service with having transitioned 41 into further training education or employment. We currently continue to have 78 engaged in our service.

Attach a copy of the **budget** for your proposal and any quotes obtained

*(Evidence attached of how much learner licences are. Highlighted in pink.)*



## Declaration

We, the undersigned, hereby declare that the information supplied here on behalf of our organisation is correct.

We understand that we may be contacted during the day if clarification of information is required.

We understand that the information contained in this application will be included in a publicly available agenda except personal contact details and financial information.

<b>Name of Principal Contact:</b>	
Position:	General Manager
Phone:	[REDACTED]
Email:	Georgina.C@kawaiou.co.nz
Signature:	[Handwritten Signature]
Date:	11/03/24
<b>Name of Alternative Contact:</b>	
Position:	Administrator
Phone:	[REDACTED]
Email:	admin@kawaiou.co.nz
Signature:	[Handwritten Signature]
Date:	11/03/24

For information about how Waipā District Council collects, uses and stores personal information, please refer to our Privacy Statement on our website.

**RUC FOR ELECTRIC VEHICLES:** People with an EV or plug-in hybrid will start paying RUC from 1 April

**Dismiss**

**SCAM ALERTS:** Report a phishing scam or learn about the latest phishing scams

**Dismiss**



## Licence fees

### Driver licensing fees changed from 1 October 2023

From 1 October 2023, driver licensing fees have changed.

[Waka Kotahi funding and fees changes](#)

### New or additional class of licence

You only have to pay an application fee when you apply.

Even if you complete an approved course, the application fee is the same.

You don't need to pay any extra test fees. Changing, rebooking or cancelling your test is free.

Class	Application fee
Car (class 1)	
Learner	\$96.10
Restricted	\$167.50
Full	\$98.90
Heavy vehicles (class 2-5)	

**Application Form for Community Discretionary Fund**

Select the board(s) and/or committee you are applying to:

- Te Awamutu and Kihikihi Community Board** (Te Awamutu-Kihikihi/Kakepuku Subdivisions)
- Cambridge Community Board** (Cambridge/Maungatautari Subdivisions – includes Karāpiro & Kaipaki)
- Pirongia Ward Committee** (includes Pirongia, Ōhaupō, Ngāhinapōuri, Koromatua & Rukuhia)

**About Your Group/Organisation**

Full Legal Name <i>(as on the bank account)</i> : Misty Flicks Film Festival Trust	
Common Use Name <i>(if different)</i> :	
Phone: [REDACTED]	Email: bev@mistyflicks.co.nz
Website: www.mistyflicks.co.nz	
Postal Address: 145 Maeroa Road, Maeroa, Hamilton 3200	

Is your organisation (please tick where relevant):

- Charitable Trust Charities Commission Registration No.: CC61545
- Incorporated Society
- Other .....
- GST Registered GST Number: .....

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?  
 Fundraising, ticket sales, submission subs, merchandise, sponsorship.

Attach a copy of your latest **Bank Statement** and complete **Annual Accounts/Financial Statements** (please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

List all financial assistance your organisation has received over the last three years from Waipā District Council. Do not rely on your financial statements to answer this question.

Organisation	Purpose	Amount (\$)	Year
Waipa District Council	District Promotion Fund	\$5000	2023

What is the activity/service period of your organisation?

- All Year
- Seasonal Seasonal Period: Three days in late November

How long has your organisation been active in the Waipā district? Since 2023
Where are any facilities used by your organisation located? Regent Theatre, 235 Alexandra Street, Te Awamutu. Te Awamutu Library.
Are they on private property? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
How many members in your organisation (including volunteers)? 20 Volunteers
What are your group's main objectives and activities and how do they promote local service or facilities in your community?  Main Objectives: We promote local and indigenous filmmaking, showcasing films from Waikato region and the Central North Island or with local connections. We celebrate diversity in storytelling by actively seeking various genres: documentaries, experimental films, live-action, and music videos and provide a platform for emerging filmmakers and nurture local talent by offering opportunities to screen their work. We organise an annual film festival, the main event featuring curated local and indigenous films and hold workshops where filmmakers present workshops and panels about filmmaking in Aotearoa.  Promotion of Local Services and Facilities: We highlight local filmmaking talent and showcase films to bring attention to local filmmakers fostering the growth of the local film industry. We utilise local venues, with the festival held at The Regent Theatre and other Te Awamutu venues, promoting and supporting local facilities. Workshops and labs that support filmmakers throughout the central north island. Resources. Co-labs other film Prides

### Proposal for Financial Assistance

How much funding assistance are you applying for (GST Exclusive)?
Te Awamutu and Kihikihi Community Board      \$1732
Cambridge Community Board      \$
Pirongia Ward Committee      \$
What is the proposed activity/project that you are applying for funding?  We are applying for a Network Attached Storage (NAS) box. This will provide dedicated storage for films and images in one centralised place and ensure materials pertaining to the film festival's primary functions, such as films, are quickly retrievable in one central, secure location.
How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?  The Misty Flicks Film Festival aims to highlight local filmmaker's talent and vision and in doing so highlight the Waikato and Central North Island as a unique and desirable place to be. By highlighting the unique and varied beauty of the region and growing the festival as a particular high point we aim to bring further encouragement and renewed energy to the region.  Promotion of Local Services and Facilities:

We highlight local filmmaking talent and showcase films to bring attention to local filmmakers fostering the growth of the local film industry.  
 We utilise local venues, with the festival held at The Regent Theatre and other Te Awamutu venues such as Te Awamutu Library, promoting and supporting local facilities.

The secure NAS box will act as a digital archive, safeguarding the irreplaceable stories and works submitted to the Misty Flicks Film Festival. This not only fosters a stronger community by preserving local films and history, but also allows for cost-effective festival growth and the potential for future public engagement through online screenings and curated collections.

What other funding sources, if any, have you used or applied for funding to help with this activity/project? i.e. fundraising, sponsorship or grants

None.

Attach a copy of the **budget** for your proposal and any quotes obtained

**Declaration**

We, the undersigned, hereby declare that the information supplied here on behalf of our organisation is correct.

We understand that we may be contacted during the day if clarification of information is required.

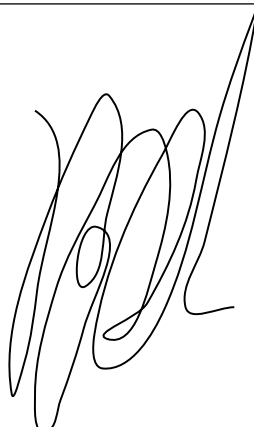
We understand that the information contained in this application will be included in a publicly available agenda except personal contact details and financial information.

**Name of Principal Contact:** Beverly Clunies-Ross

Position: Grant writer

Phone: [REDACTED] Email: bev@mistyflicks.co.nz


Date: 14th March 2024

Signature: 

**Name of Alternative Contact:** Paige Larianova

Position: Sponsorship manager

Phone: [REDACTED] Email: paige@mistyflicks.co.nz

Signature: 	Date: 14th of March 2024
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*For information about how Waipā District Council collects, uses and stores personal information, please refer to our Privacy Statement on our website.*

### Network Attached Storage (NAS) Box Budget for Misty Flicks Film Festival

Project: Secure Digital Archive for film and images: Misty Flicks Film Festival

Purpose: Acquire a NAS (Network Attached Storage) box to ensure the safekeeping and long-term accessibility of valuable film and images for the Misty Flicks Film Festival.

Budget: NAS Device: \$1,500 - \$2,000

Justification: Due to the irreplaceable nature of the film and images including submissions, which capture regional stories and heritage, a high-performance NAS is important.

This ensures:

- **Maximum Storage Capacity:** To accommodate a growing number of films and photos submitted and acquired by the festival over time.
- **Reliable Performance:** For efficient data retrieval, and the ability to support multiple users accessing the material concurrently.
- **Advanced Features:** Protections against data redundancy, backup capabilities and security measures to safeguard the integrity and longevity of the work.

# PB Tech Manukau

PB Technologies Ltd

587 Great South Rd, Manukau  
PO Box 76776, Manukau, Auckland

Phone: 09-526-9200 Fax: 09-262-0091

Website: <https://www.pbtech.co.nz/>

SQMN047819

GST Number 61280472

Date **12-Mar-2024**  
Page Number **Page 1 of 1**  
Quotation Expiry **19/03/2024**

Sales Analysis **Kenny Lee (R)**

## Quote SQMN047819



To: **888524**

**Rod Petsef**  
,  
**0211749566**

**Deliver To:**  
,

Code	Description	Quantity	Price	GST	Total
NASSYN09230	Synology DiskStation DS923+ 4-Bay NAS Server,AMD Ryzen Dual Core 4GB ECC DDR4 (32GB Max), 2XM.2 Slot, 2XGbE, 1XPCI, 2x USB 3.2, 3 Years Warranty	1	1,100.00	165.00	1,265.00
HDDWD22402	WD Red Plus 4TB 3.5" Internal HDD SATA3 - 256MB Cache - 5400 RPM - CMR - Designed and Tested for RAID Environments - 1-8 Bay NAS - 3 Years Warranty	2	202.33	60.70	465.36

Unless otherwise specified computer system comes with 1 year return to base warranty. Multimedia & peripheral components come with manufacturer's warranty. Goods Remain the properties of PB Technologies Ltd until payment in full. PB Technologies reserve the right to collect unpaid goods by peaceful means. Removal of any labels, tampering or similar unauthorised use voids the warranty. Software problems are not covered by the warranty, service charge will apply. Goods cannot be returned for a refund after 7 days. All goods returned are subject to restocking fee a minimum retail 20%. Check that you have received all the goods. Due to licensing issues software cannot be returned once purchased.

Cash only	Total Ex GST	GST	Total Incl GST
NZ\$	1,504.66	225.70	1,730.36

Payments can be made into 06-0293-0103328-00 using the reference 888524.



# PB Tech Manukau

PB Technologies Ltd

587 Great South Rd, Manukau  
PO Box 76776, Manukau, Auckland

Phone: 09-526-9200 Fax: 09-262-0091

Website: <https://www.pbtech.co.nz/>

SQMN047820

GST Number 61280472

Date **12-Mar-2024**  
Page Number **Page 1 of 1**  
Quotation Expiry **19/03/2024**

Sales Analysis **Kenny Lee (R)**

## Quote SQMN047820



To: **888524**

**Rod Petsef**  
,  
**0211749566**

**Deliver To:**  
,

Code	Description	Quantity	Price	GST	Total
NASQNP4641	QNAP TS-464-8G 4-Bay Business Mid-End NAS Server, Intel Quad Core 2GHz, 8GB RAM 2x 2.5GbE LAN, 4x USB, 1x HDMI 2.0, 2 x M.2 2280 PCIe Gen 3 x2 slots, 3 Years Warranty, Come with 8 Camera License	1	858.70	128.80	987.50
HDDWD22402	WD Red Plus 4TB 3.5" Internal HDD SATA3 - 256MB Cache - 5400 RPM - CMR - Designed and Tested for RAID Environments - 1-8 Bay NAS - 3 Years Warranty	2	202.33	60.70	465.36
<b>Cash only</b>			<b>Total Ex GST</b>	<b>GST</b>	<b>Total Incl GST</b>
			NZ\$ 1,263.36	189.50	1,452.86

Unless otherwise specified computer system comes with 1 year return to base warranty. Multimedia & peripheral components come with manufacturer's warranty. Goods Remain the properties of PB Technologies Ltd until payment in full. PB Technologies reserve the right to collect unpaid goods by peaceful means. Removal of any labels, tampering or similar unauthorised use voids the warranty. Software problems are not covered by the warranty, service charge will apply. Goods cannot be returned for a refund after 7 days. All goods returned are subject to restocking fee a minimum retail 20%. Check that you have received all the goods. Due to licensing issues software cannot be returned once purchased.

Payments can be made into 06-0293-0103328-00 using the reference 888524.



## Application Form for Community Discretionary Funds

Select the board(s) and/or committee you are applying to:

- Te Awamutu and Kihikihi Community Board** (Te Awamutu-Kihikihi/Kakepuku Subdivisions)
- Cambridge Community Board** (Cambridge/Maungatautari Subdivisions – includes Karāpiro & Kaipaki)
- Pirongia Ward Committee** (includes Pirongia, Ōhaupō, Ngāhinapōuri, Koromatua & Rukuhia)

### About Your Group/Organisation

Full Legal Name (as on the bank account): *Parish of St. John. Te Awamutu.*

Common Use Name (if different):

Phone: [REDACTED] Email: [REDACTED]

Website: *stjohnsparishteawamutu.com*

Postal Address: *162 Arawata St. Te Awamutu.*

Is your organisation (please tick where relevant):

- Charitable Trust Charities Commission Registration No.: .....
- Incorporated Society
- Other .....
- GST Registered GST Number: *11181170*

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?

*Donations and some rental*

Attach a copy of your latest **Bank Statement** and complete **Annual Accounts/Financial Statements** (please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

List all financial assistance your organisation has received over the last three years from Waipā District Council. Do not rely on your financial statements to answer this question.

Organisation	Purpose	Amount (\$)	Year
<i>Waipā DC</i>	<i>Heritage protection of 2 Cent. 1 buildings being Old St John in Arawata St and St. Pauls in Rangiwhiria Road.</i>	<i>\$ 11,500</i>	<i>2021</i>
		<i>"</i>	<i>2022</i>
		<i>"</i>	<i>2023</i>
<i>Internal Affairs</i>	<i>War Memorial Rm</i>	<i>\$ 1140</i>	<i>annually</i>
<i>Waipā Heritage Trd.</i>	<i>Repaint Old St Johns Church</i>	<i>\$17,000</i>	<i>2021</i>
<i>Waipā DC</i>	<i>Repaint St Pauls Church</i>	<i>\$8,681.00</i>	<i>2023</i>

What is the activity/service period of your organisation?  
 All Year  
 Seasonal Seasonal Period: .....

How long has your organisation been active in the Waipā district? *150 plus years*

Where are any facilities used by your organisation located?  
*George St and Arawata St. Te Awamutu*

Are they on private property?  Yes  No

How many members in your organisation (including volunteers)? *Several hundred*

What are your group's main objectives and activities and how do they promote local service or facilities in your community?  
*Support the well being of the community both socially, culturally, and through sport & recreation.  
 Operate an Op Shop - all volunteers.  
 Promote Christian Outreach  
 Provide grouping for T.A. Health Shuttle.*

**Proposal for Financial Assistance**

How much funding assistance are you applying for (GST Exclusive)?

Te Awamutu and Kihikihi Community Board	\$ <del>5,000</del> <i>3,000</i>
Cambridge Community Board	\$
Pirongia Ward Committee	\$

What is the proposed activity/project that you are applying for funding?  
*To repaint the Parish Hall exterior in George St.  
 The Parish has recently replaced the roof of the Hall.  
 The Parish was granted \$2,000 in 2022 but was unable to complete the work required to claim.*

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?  
*as above listed.*

What other funding sources, if any, have you used or applied for funding to help with this activity/project? i.e. fundraising, sponsorship or grants

Op Shop donations  
Gala Day in 2023.

Attach a copy of the ~~budget~~ for your proposal and any quotes obtained

### Declaration

We, the undersigned, hereby declare that the information supplied here on behalf of our organisation is correct.

We understand that we may be contacted during the day if clarification of information is required.

We understand that the information contained in this application will be included in a publicly available agenda except personal contact details and financial information.

Name of Principal Contact: <i>Alan Simpson</i>	
Position: <i>Chair St John's Trust Board.</i>	
Phone: [REDACTED]	Email: [REDACTED]
Signature: <i>AJ Simpson</i>	Date: <i>27-2-24</i>

Name of Alternative Contact: <i>Murray Gerdinier</i>	
Position: <i>Treasurer St John's Parish</i>	
Phone: [REDACTED]	Email: [REDACTED]
Signature: <i>M Gerdinier</i>	Date: <i>28/2/24</i>

For information about how Waipā District Council collects, uses and stores personal information, please refer to our Privacy Statement on our website.



Alan Epsom  
Re/ Parish Hall  
George St  
Te Awamutu

09.February.2024.

E: admin@itcltd.net.nz  
Ph: 07 8237548

Quote Q3905M



**Quote: Exterior painting to Parish Hall 2 elevations only**

**Dear Alan**

Many thanks for inviting us to quote for painting/decorating services to your project. We will Prep and paint to **Master Painters specification** using premium quality Resene, Dulux or Wattyl paints, as follows:

**4; Scope of Works: Prep and paint the drive and rear elevations only to the above address Quote also includes 2 upper gables on the roof**

- Remove all loose paint and spot prime with oil-based wood primer.
- Fill holes and cracks, sand and spot prime.
- Apply 1 full undercoat and 2 full coats of dulux gloss weathersheid
- Hand rail to have 1 full undercoat and 2 full coats of resenes lumbersider or Dulux weathersheid

1: My Price to paint the driveway elevation is **\$8050.00 + GST**

2: My price to paint the rear elevation is **\$2180.00 + GST**

3: My price to paint the upper gable on the roof **\$850.00 + GST per gable**

**Excludes the Roof and all other areas and building repairs**

Exclusive of GST

**Disclaimer:**

Work carried out by ITC Limited is performed to Industry recognized standards. As with all substrates we cannot guarantee the integrity of any underlying coatings and therefore the warranty is limited to the workmanship performed by the Company. Previously applied coatings can be defective and very difficult to detect and while we would guarantee the products that we are applying we cannot warrantee the integrity of the original coating systems.

**Terms of Trade:** The quote:

- is for labour, access equipment, paint and materials (unless specified exclusions)
- Remains valid for 30 days unless confirmed earlier
- is exclusive of GST
- A deposit of 20% is required on confirmation of acceptance
- Full payment due within 7 days on completion
- Terms of Trade are attached below, or to view the Company Full Terms of Trade, Click on the URL below or Copy and paste the link to your browser  
<http://www.itcltd.net.nz/page/company-terms-of-trade/>

Interest shall be charged on overdue accounts @ 5% per month  
Please check the quote for accuracy and should you find it acceptable, please confirm your booking by email or return the confirmation form at your earliest convenience

We look forward to providing you a quality, professional service and should you have any queries please feel free to contact me on my mobile 0274912346

Yours sincerely

**ITC Limited**



Ian Tutbury (Managing Director)

**ITC LIMITED**

**Company Terms of Trade**

**1. GENERAL**

- 1.1 "The Company" means ITC Limited.
- 1.2 "Customer" means any purchaser of a Job from the Company.
- 1.3 "Job" means any products, goods, and services supplied by the Company, or in contract work completed by the Company.

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- Cambridge Community Board** (Cambridge/Maungatautari Subdivisions – includes Karāpiro & Kaipaki)
- Pirongia Ward Committee** (includes Pirongia, Ōhaupō, Ngāhinapōuri, Koromatua & Rukuhia)

### About Your Group/Organisation

Full Legal Name <i>(as on the bank account)</i> : Pirongia Forest Park Lodge inc	
Common Use Name <i>(if different)</i> : Pirongia Forest Park Lodge	
Phone: 07 871 9570	Email: warden@pfplodge.org.nz
Website: www.pfplodge.org.nz	
Postal Address: 297 Grey Road, RD5 Hamilton 3285	

Is your organisation (please tick where relevant):

Charitable Trust Charities Commission Registration No.: CC41346.....

Incorporated Society

Other .....

GST Registered GST Number: ...17-893-539.....

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?

Fees from school/youth groups – non for profit trust  
Adult fees (lesser bookings) contribute to daily running of lodge

Attach a copy of your latest **Bank Statement** and complete **Annual Accounts/Financial Statements** (please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

List all financial assistance your organisation has received over the last three years from Waipā District Council. Do not rely on your financial statements to answer this question.

Organisation	Purpose	Amount (\$)	Year
Waipa DC Community Discretionary Fund Pirongia Ward	Costs towards Sustainable campsite project	1500.00	2021/22
Waipa DC Community Discretionary Fund Te Awamutu Board	Costs towards Sustainable campsite project	1700.00	2021/22

Waipa DC Community Discretionary Fund Pirongia Ward	Costs towards Sustainable campsite project	2000.00	2023
Waipa DC Community Discretionary Fund Te Awamutu Board	Costs towards Sustainable campsite project	2500.00	2023
What is the activity/service period of your organisation? <input checked="" type="checkbox"/> All Year Very busy in Term 1 and Term 4 – as we run all the local school camps <input type="checkbox"/> Seasonal Seasonal Period: .....			
How long has your organisation been active in the Waipā district? 35 + years			
Where are any facilities used by your organisation located? 297 Grey Road, RD5 Hamilton 3285			
Are they on private property? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No DOC Leased Land			
How many members in your organisation (including volunteers)? 12 volunteers, 1 PT Warden			
What are your group’s main objectives and activities and how do they promote local service or facilities in your community?  We are a non-for-profit accommodation venue that offer ‘accommodation and adventure’ on Pirongia Mountain. We specifically work with School Groups for students in the Waikato Region. We run school camps for thousands of students from our region. We also work with, youth groups, church groups, sporting clubs/organizations and family groups. The Lodge usually exists in operational terms on its accommodation income – this gives us just enough money to keep being able to offer our groups affordable prices.			

**Proposal for Financial Assistance**

How much funding assistance are you applying for (GST Exclusive)?  Te Awamutu and Kihikihi Community Board \$3000 Cambridge Community Board \$3000 Pirongia Ward Committee \$3000
What is the proposed activity/project that you are applying for funding?  Completion of the Camp Shelter: Adding solar panels and lighting.  With your previous financial support we have been able to buy some of the equipment required to install and build the camp shelter.



The floor, walls and roof are now up, and we now need to get more funding to finish putting in the other elements – cupboards/storage, solar panels for lighting around the shelter and campsite and lastly the cooking and camping equipment to enable groups to utilise the area (as the schools we are pitching this project to are low decile/barrier schools and possibly won't own any equipment.)

Give a brief description of the benefits that have been achieved with these funds:

The project is now really taking shape – Local schools for example: Te Awamutu Intermediate, are really excited about the opportunity to give their students a safe camping experience. We still need to work hard at completing this project in stages as we want to be able to open the site as soon as we can.

It would be amazing if we can complete the shelter by installing the solar system, this is for lighting for the campsite and shelter.

The phase after that will be to buy tents and mats etc.

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

We know by chatting to school principals and teachers how hard it is for many students to be able to afford school camps.

Government EOTC funding is limited and must be utilised in many different schooling areas.

Camps need to be low costing for schools to ensure that all students can afford to attend.

By offering the campsite – and, with a view of being able to offer schools the 'whole package' including equipment, we believe that we can help to achieve this.

We have the camp site area ready to go, the vaulted toilet installed and ready to go, and now have the bones of the shelter made – we now require more funding to complete this.

Students will be able to access the outside classroom area – to learn about the ecology and geography of our maunga.

We are planning to be able to offer our students a wāhi haumarū (safe space) where they can connect to their whenua (land) and maunga (mountain) and have an amazing, fun and educational camping experience.

We all know that the memory of the first camping experience is one that stays with us – so we aim to make our project a memorable one for all the right reasons!

What other funding sources, if any, have you used or applied for funding to help with this activity/project? i.e. fundraising, sponsorship or grants

WEL Energy donation and Kate Parr 50<sup>th</sup> birthday donation.

Attach a copy of the **budget** for your proposal and any quotes obtained

**Declaration**

We, the undersigned, hereby declare that the information supplied here on behalf of our organisation is correct.


We understand that we may be contacted during the day if clarification of information is required.

We understand that the information contained in this application will be included in a publicly available agenda except personal contact details and financial information.

**Name of Principal Contact:** Kate Parr

Position: Manager

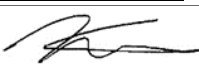
Phone: [REDACTED] Email: warden@pfplodge.org.nz

Signature:  Date: 14/3/24

**Name of Alternative Contact:** Murray Smith

Position: Chairman

Phone: [REDACTED] Email: [REDACTED]

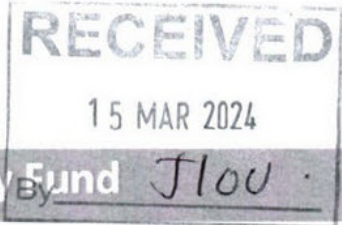
Signature:  Date: 14/3/24

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Stock Code	Description	Quantity	Unit	Net Unit Price	Extension	Availability	My Branch (HAMILTON)
84330120	Solar panel 510W mono DE18M(II)-510 Trina Solar Vertex S	<input type="text" value="2"/>	EA	\$502.98	\$1005.96	WILL BACKORDER - 0 Available	<input type="checkbox"/>
83600420	Battery lead acid 12V 40Ah 6FM40 rnd term Vision	<input type="text" value="4"/>	EA	\$286.51...	\$1146.06	WILL BACKORDER - 0 Available	<input type="checkbox"/>
84483070	Charge controller solar 15A SCC075015060R Victron	<input type="text" value="1"/>	EA	\$103.25	\$103.25	WILL BACKORDER - 0 Available	<input type="checkbox"/>
71970530	Spotlight LED 2W 12V BK pk3 trans incl ALDER 2580063 Garden Lights	<input type="text" value="4"/>	EA	\$134.00	\$536.00	WILL BACKORDER - 0 Available	<input type="checkbox"/>
Q5060100	Spot light 1W 12V IP44 pk3 plast PL3023.161 Ludeco Stig	<input type="text" value="4"/>	EA	\$89.00	\$356.00	WILL BACKORDER - 0 Available	<input type="checkbox"/>
10540040	1.5mm 2C+E TPS 100m CNZQ05A1002WVHF 2521.1 Nexans	<input type="text" value="1"/>	MT	\$1.90...	\$1.90	RUNNING LOW- ZA17 - 83 Available	<input type="checkbox"/>
71970830	Sensor PIR 60W max 12V 6156011 Garden Lights	<input type="text" value="3"/>	EA	\$63.53...	\$190.58	WILL BACKORDER - 0 Available	<input type="checkbox"/>
70990230	Spotlight LED 6W RGB 12VDC SS tilt dr excl LDSL300-RGB-6W Task	<input type="text" value="2"/>	EA	\$89.44...	\$178.87	WILL BACKORDER - 0 Available	<input type="checkbox"/>
10540060	2.5mm 2C+E TPS 100m CNZP07A1002WVHF 1080.1 Nexans	<input type="text" value="2"/>	MT	\$2.93...	\$5.86	RUNNING LOW- ZA16 - 18391 Available	<input type="checkbox"/>
35140180	Enclosure 380x300x120 IP56 GY GW44210 Geviss GLOBELINK	<input type="text" value="1"/>	EA	\$150.59...	\$150.59	WILL BACKORDER - 0 Available	<input type="checkbox"/>
23740020	Switch 10A 1P 250V IP66 GY EY56SW110 PDL EASY56	<input type="text" value="3"/>	EA	\$52.68	\$158.04	WILL BACKORDER - 0 Available	<input type="checkbox"/>
30212360	Saddle 20mm GY 10.20G Marley	<input type="text" value="50"/>	EA	\$0.64...	\$32.19	IN STOCK- AO12 - 315 Available	<input type="checkbox"/>
30110025	Conduit 20mm 4m HD ABOVE GY 01.20HD.GY Marley ARMA	<input type="text" value="5"/>	LT	\$19.35...	\$96.75	IN STOCK- CONDUIT - 355 Available	<input type="checkbox"/>
30800020	Conduit flex 20mm uPVC GY p/m 25m 30.20G Marley	<input type="text" value="5"/>	MT	\$6.57...	\$32.82	IN STOCK- IB02 - 175 Available	<input type="checkbox"/>
30210020	Coupling 20mm plain GY 02.20G Marley	<input type="text" value="20"/>	EA	\$1.37...	\$27.49	IN STOCK- AO11 - 336 Available	<input type="checkbox"/>
84530440	Post mount kit 4-A XL max 2.1m panel length tilt K-PM4A/XL Clenergy	<input type="text" value="1"/>	EA	\$1,027.46	\$1027.46	WILL BACKORDER - 0 Available	<input type="checkbox"/>

Subtotal	\$5,049.83
GST	\$757.47
Order Total NZD	\$5,807.31





**Application Form for Community Discretionary Fund** By Jlou

Select the board(s) and/or committee you are applying to:

- Te Awamutu and Kihikihi Community Board** (Te Awamutu-Kihikihi/Kekepuku Subdivisions)
- Cambridge Community Board** (Cambridge/Maungatautari Subdivisions – includes Karāpiro & Kaipaki)
- Pirongia Ward Committee** (includes Pirongia, Ōhaupō, Ngāhinapōuri, Koromatua & Rukuhia)

**About Your Group/Organisation**

Full Legal Name (as on the bank account): Te Awamutu Association Football Club Inc

Common Use Name (if different):

Phone: [REDACTED] Email: info@teawamutuafc.co.nz

Website: www.teawamutuafc.co.nz

Postal Address: P. O. Box 110, Te Awamutu 3840

Is your organisation (please tick where relevant):

- Charitable Trust Charities Commission Registration No.: .....
- Incorporated Society
- Other .....
- GST Registered GST Number: ...055-347-980

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)? Subscriptions, Grants, Donations

Attach a copy of your latest **Bank Statement** and complete **Annual Accounts/Financial Statements** (please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

List all financial assistance your organisation has received over the last three years from Waipā District Council. Do not rely on your financial statements to answer this question.

Organisation	Purpose	Amount (\$)	Year
TA AFC	Turf Maintenance	2000	2023

<p>What is the activity/service period of your organisation?</p> <p><input checked="" type="checkbox"/> All Year</p> <p><input type="checkbox"/> Seasonal      Seasonal Period: .....</p>			
<p>How long has your organisation been active in the Waipā district? Established in 1913, operating since then to the present day.</p>			
<p>Where are any facilities used by your organisation located?</p> <p>Anchor Park, 1675 Alexandra Street</p> <p>The Stadium, 196 Armstrong Avenue</p> <p>Sherwin Park, 628 Hazelmere Crescent</p>			
<p>Are they on private property?      <input type="checkbox"/> Yes      <input checked="" type="checkbox"/> No</p>			
<p>How many members in your organisation (including volunteers)? 450</p>			
<p>What are your group’s main objectives and activities and how do they promote local service or facilities in your community?</p> <p>We are committed to supporting our members and the community to enjoy a sporting activity that promotes health and wellbeing while also highlighting all that is good about Te Awamutu and the wider Waipa community.</p> <p>Based at three locations around Te Awamutu our home ground is located at the Stadium on Armstrong Ave, where our club rooms are based with a second field at Anchor Park on Alexandra Street and our Juniors are based at Sherwin Park of Hazelmere Crescent or Swarbrick Drive. We offer a full range of Football programmes for the youngest players, aged 4, right up to senior competitive and masters grades.</p> <p>We want people from Te Awamutu and the surrounding areas, such as Ohaupo and Pirongia where our membership is also drawn from, to enjoy great football and a great supportive and social club experience from age 4 to age 65 (and beyond).</p>			

### Proposal for Financial Assistance

How much funding assistance are you applying for (GST Exclusive)?

Te Awamutu and Kihikihi Community Board	\$1000
Cambridge Community Board	\$
Pirongia Ward Committee	\$1000

What is the proposed activity/project that you are applying for funding?

To upgrade the toilets facility at Sherwin Park. The total project will have a second toilet, toilet roll holders new hand wash basin and water drinking fountain installed. The park is regularly used by up to 300 people on a sports day and facilities such as toilets and water are necessary to have available for children and adults to access. To date we have painted the walls and doors in

the toilet cubicles, installed better lights and a safer light-switch, and upgraded the toilet pans.

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

We have had considerable feedback from our members and the community that the toilet facilities at Sherwin Park are inadequate. There is no water drinking fountain available to use and the one hand basin currently in place has a tap that is configured in such a way that water bottles cannot be filled. We intend to replace the hand basin and make adjustments to the water supply line to have a water fountain access and better access to a tap to fill water bottles. This will all be dependant upon raising sufficient funds to cover the plumbing and fitting costs. The benefits will be drinking water will be available to the large number of users of Sherwin Park all year round.

What other funding sources, if any, have you used or applied for funding to help with this activity/project? i.e. fundraising, sponsorship or grants

We have not applied for funding to any other organisation for this project. In order to make the project succeed we will be relying on this grant and a portion of membership subscriptions to cover the costs.

Attach a copy of the **budget** for your proposal and any quotes obtained

**Declaration**

We, the undersigned, hereby declare that the information supplied here on behalf of our organisation is correct.

We understand that we may be contacted during the day if clarification of information is required.

We understand that the information contained in this application will be included in a publicly available agenda except personal contact details and financial information.

**Name of Principal Contact:** David Hall

Position: Committee Member

Phone: [REDACTED] Email: info@teawamutuaafc.co.nz

Signature: *David Hall* Date: 14/03/2024

**Name of Alternative Contact:** Hayley Roil

Position: Club Treasurer

Phone: [REDACTED] Email: info@teawamutuaafc.co.nz

Signature: *H Roil* Date: 14/3/2024

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**Sherwin Park Toilet Upgrade Budget 2024**

Disconnect and remove existing vanity.

Install new vanity, tap and screw to wall. Connect water feeds.

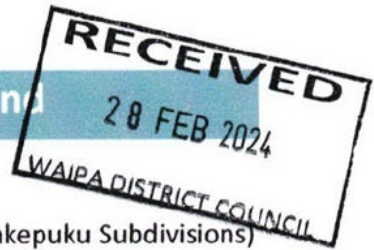
Run new water feed for drinking fountain.

Install drinking water fountain.

**Total costs**

**\$3690 (GST excluded)**





## Application Form for Community Discretionary Funds

Select the board(s) and/or committee you are applying to:

- Te Awamutu and Kihikihi Community Board** (Te Awamutu-Kihikihi/Kakepuku Subdivisions)
- Cambridge Community Board** (Cambridge/Maungatautari Subdivisions – includes Karāpiro & Kaipaki)
- Pirongia Ward Committee** (includes Pirongia, Ōhaupō, Ngāhinapōuri, Koromatua & Rukuhia)

### About Your Group/Organisation

Full Legal Name (as on the bank account): Te Awamutu Brass Band Incorporated

Common Use Name (if different):

Phone: [REDACTED] Email: fabrassband@gmail.com

Website: www.teawamutubrassband.com

Postal Address: 420 Albert Park Drive, Te Awamutu 3800

Is your organisation (please tick where relevant):

- Charitable Trust Charities Commission Registration No.: CC41594
- Incorporated Society
- Other .....
- GST Registered GST Number: 10985714

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?

Membership subs, fundraising

Attach a copy of your latest **Bank Statement** and complete **Annual Accounts/Financial Statements** (please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

List all financial assistance your organisation has received over the last three years from Waipā District Council. Do not rely on your financial statements to answer this question.

Organisation	Purpose	Amount (\$)	Year
WDC	Power costs	\$1,100	2023
WDC	Blinds for bandroom	\$2,100	2023
WDC	Bathroom hardware	\$1,500	2022
WDC	Power costs	\$1,400	2021

What is the activity/service period of your organisation?

All Year  
 Seasonal      Seasonal Period: .....

How long has your organisation been active in the Waipā district? 114 years

Where are any facilities used by your organisation located?  
420 Albert Park Drive, Te Awamutu

Are they on private property?     Yes       No

How many members in your organisation (including volunteers)? 37

What are your group's main objectives and activities and how do they promote local service or facilities in your community? Te Awamutu Brass Band provides music and entertainment locally through concerts, gigs, civil services, parades and Christmas carolling. We actively encourage participation and tuition to all ages, particularly school aged children. We strive to maintain an active presence in the community and engage both players and listeners.

**Proposal for Financial Assistance**

How much funding assistance are you applying for (GST Exclusive)?

Te Awamutu and Kihikihi Community Board	\$ 1,500
Cambridge Community Board	\$
Pirongia Ward Committee	\$ 1,500

What is the proposed activity/project that you are applying for funding?  
Financial assistance for operational costs for 12 months for Power/gas, Insurance and Rates. Account transactions attached for this financial year to date.

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?  
Increases in operational costs are proving increasingly difficult to finance our bandroom which is crucial for our existence. We review membership subs annually and remain proactive with fundraising to keep financially viable so that we can contribute to the well being of the community.

What other funding sources, if any, have you used or applied for funding to help with this activity/project? i.e. fundraising, sponsorship or grants

The band held a quiz night late last year which raised some funds. We also acquired funds through Christmas carolling, including a night at the RSA.

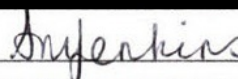

Attach a copy of the **budget** for your proposal and any quotes obtained

**Declaration**

We, the undersigned, hereby declare that the information supplied here on behalf of our organisation is correct.

We understand that we may be contacted during the day if clarification of information is required.

We understand that the information contained in this application will be included in a publicly available agenda except personal contact details and financial information.

<b>Name of Principal Contact:</b> Susan Jenkins	
Position: Secretary	
Phone: [REDACTED]	Email: [REDACTED]
Signature: 	Date: 27/2/24
<b>Name of Alternative Contact:</b> Alan Patterson	
Position: President	
Phone: [REDACTED]	Email: [REDACTED]
Signature: 	Date: 27/02/2024

For information about how Waipā District Council collects, uses and stores personal information, please refer to our Privacy Statement on our website.

## Application Form for Community Discretionary Fund

Select the board(s) and/or committee you are applying to:

- Te Awamutu and Kihikihi Community Board** (Te Awamutu-Kihikihi/Kakepuku Subdivisions)
- Cambridge Community Board** (Cambridge/Maungatautari Subdivisions – includes Karāpiro & Kaipaki)
- Pirongia Ward Committee** (includes Pirongia, Ōhaupō, Ngāhinapōuri, Koromatua & Rukuhia)

### About Your Group/Organisation

Full Legal Name <i>(as on the bank account)</i> : Te Awamutu Chamber of Commerce	
Common Use Name <i>(if different)</i> : Te Awamutu Business Chamber	
Phone: [REDACTED]	Email: office@teawamutuchamber.org.nz
Website: www.teawamutuchamber.org.nz	
Postal Address: PO Box 608, Te Awamutu, 3800	

Is your organisation <i>(please tick where relevant)</i> :			
<input type="checkbox"/>	Charitable Trust	Charities Commission Registration No.:	.....
<input type="checkbox"/>	Incorporated Society		
<input checked="" type="checkbox"/>	Other	Not for profit.....	
<input checked="" type="checkbox"/>	GST Registered	GST Number: 021 073 490 .....	
What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?			
Membership fees			
<input checked="" type="checkbox"/>	Attach a copy of your latest <b>Bank Statement</b> and complete <b>Annual Accounts/Financial Statements</b> (please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)		
List all financial assistance your organisation has received over the last three years from Waipā District Council. Do not rely on your financial statements to answer this question.			
Organisation	Purpose	Amount (\$)	Year
Te Awamutu Business Chamber	Black Friday Blow Out Event - 2023	12,000	2023
Te Awamutu Business Chamber	Black Friday Blow Out Event - 2022	12,000	2022

What is the activity/service period of your organisation?

All Year

Seasonal      Seasonal Period: .....

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How long has your organisation been active in the Waipā district? 1911

---

Where are any facilities used by your organisation located? n/a

---

Are they on private property?       Yes       No

---

How many members in your organisation (including volunteers)? 118

---

**What are your group’s main objectives and activities and how do they promote local service or facilities in your community?**

The Te Awamutu Business Chamber provides a range of support to the Te Awamutu business community. From access to events and networking opportunities, upskilling with professional development, and representation for business locally, regionally and nationally, we provide support to help business thrive.

The Chamber also supports local community events and activities, such as Christmas Tree Project and Black Friday Blowout. Hosting and / or engaging in community-type events encourages people to support local by eating, shopping, and engaging in their local town.

**Proposal for Financial Assistance**

How much funding assistance are you applying for (GST Exclusive)?

Te Awamutu and Kihikihi Community Board	\$2,000
Cambridge Community Board	\$
Pirongia Ward Committee	\$

---

**What is the proposed activity/project that you are applying for funding?**

Wooden Christmas Tree Project - 2024

NB: We are embarking on year two of this project as our first year (2023) was well received by our community – retailers, schools and participating members of the Christmas Tree Project.

**Summary of project:**

Local retailers “adopt and display” a wooden Christmas tree at the front of their shop in Te Awamutu. The trees are designed and decorated by local schools in the area.

This creates a festive spirit in the town centre and encourages friends / whanau to visit the town centre to look at their trees on display. This would attract more visits into the Te Awamutu township and encourage people to also eat, socialise and shop.

The trees would be put out on display at our Black Friday Event which we are planning to hold on Friday 22 November 2024.

To achieve this project, it involves active participation from many different groups of the community.

We would require funding to help assist with the production of the wooden Christmas trees and the execution of the project (such as logistics).

Below is a high-level outline of what's required for the project:

1. Purchase/repurpose of wood and transportation to site of construction.
2. Construction of Christmas trees.
3. Transportation of constructed Christmas trees to off-site location for base painting.
4. Transportation of Christmas trees to and from schools and to businesses.

### **How will your project/activity contribute to the social, economic, environmental, and cultural wellbeing of the community?**

Christmas is a very special time for friends and whanau.

During the Christmas period, there's little to no Christmas decorations in the town centre of Te Awamutu. These brightly decorated Christmas Trees bring festivity and Christmas cheer into the town.

As there is no "cost" associated with viewing the trees in town, it promotes an "inclusive" environment where all people (of ages, ethnicity to name a few) can feel welcome to come along and see them. It also means that our low-socio economic community doesn't miss out.

The trees could also attract "outer towners" to visit Te Awamutu to see these amazing and vibrant trees on display.

Getting our local schools to participate in this project would bring a lot of joy to our tamariki and promote excitement around Christmas time. It would also give them an opportunity to "showcase" what Christmas means to them (personally) through how they decorate their Christmas tree. For example, one tree may be decorated with seashells to reflect our kiwi Christmas in summer - the decorating possibilities are endless!

A Christmas tree project would encourage teachers / students to work together to come up with a beautiful piece of art that they can be proud of. It would also motivate them to visit the town centre and see them on display.

There are many positives that come out of this collaborative project for our tamariki – it touches on teamwork, communication, and creativity (just to name a few).

Organisations that were involved last year were the Menz Shed (TA) who are well known for supporting local community projects. They have already indicated that are willing to participate again this year.

The Department of Corrections are very supportive of this project. The crew participated in this project last year and are willing to base-paint the trees again this year. This project gives them great pleasure, as chances are, one of them will have a child at a local school participating in the Christmas Tree Project. This project fosters a sense of "community connectiveness" – that the crew are an important part a project that gives joy back to others.

There are also several sponsors that help reduce the cost of material for the project. Our local businesses would also benefit from the Christmas Tree Project. It would give them the opportunity to connect with our local community and to participate in the Christmas festivities.

**What other funding sources, if any, have you used or applied for funding to help with this activity/project? i.e. fundraising, sponsorship or grants. We have not applied for any other funding.**

**Y** Attach a copy of the **budget** for your proposal and any quotes obtained

## Declaration

We, the undersigned, hereby declare that the information supplied here on behalf of our organisation is correct.

We understand that we may be contacted during the day if clarification of information is required.

We understand that the information contained in this application will be included in a publicly available agenda except personal contact details and financial information.

**Name of Principal Contact:** Shane Walsh

**Position:** CEO Te Awamutu Business Chamber

**Phone:** [REDACTED]

**Email:** ceo@teawamutuchamber.org.nz

**Signature:** Shane Walsh

**Date:** 11/03/2024

**Name of Alternative Contact:** Ken Huberts

**Position:** Christmas Tree Project Lead – Te Awamutu Business Chamber

**Phone:** [REDACTED]

**Email:** [REDACTED]

**Signature:** Ken Huberts

**Date:** 11/03/2024

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# Christmas Tree Budget Te Awamutu 2024

Prepared by Ken Huberts Project Manager  
On Behalf of the Te Awamutu Business Chamber

Budget	Actual spent to date	Percentage of money spent: 0%
<b>\$9,380</b>	<b>\$0</b>	

## Phase 1 costs      Project prep, distribution to schools

Items	Budget	Actual Spent	Notes
Tree Wood (30 trees)	\$ 200.00		
Cutting costs (Menzshed)	\$ 500.00		
Wheels	\$ 100.00		
Milage	\$ 300.00		
Paint, tarps, rollers etc	\$ 700.00		
Logistic costs + assistant	\$ 2,000.00		
<b>Total</b>	<b>\$ 3,800.00</b>	<b>\$ -</b>	

## Phase 2 costs      Collection rom schools & distrbution to shops

Items	Budget	Actual Spent	Notes
Printing & laminating costs	\$ 300.00		
Transport/trailer	\$ 300.00		
Wheel screws	\$ 80.00		
	\$ -		
Milage	\$ 300.00		
Assistant work	\$ 500.00		
Logistic costs	\$ 1,800.00		
<b>Total</b>	<b>\$ 3,280.00</b>	<b>\$ -</b>	

## Phase 3      Collection, dimanltling, tidy up, surveys Wrap up.

Items	Budget	Actual Spent	Notes
	\$ -		
Sundry costs	\$ 300.00		
milage	\$ 200.00		
Logistic services	\$ 1,500.00		
Assistant work	\$ 300.00		
<b>Total</b>	<b>\$ 2,300.00</b>	<b>\$ -</b>	



# Wooden Christmas Tree Project Te Awamutu 2024

TE AWAMUTU BUSINESS

CHAMBER



KEEP  
CALM  
CAUSE  
CHRISTMAS  
IS COMING

**Ken Huberts**

**Project manager**



**Wooden Christmas Tree Project  
Te Awamutu 2024**

# **Brief:**

**To create a Community Project that brings vibrancy and shoppers into Te Awamutu CBD**



**Wooden Christmas Tree Project  
Te Awamutu 2023**



Document Set ID: 11191163  
Version: 1, Version Date: 11/03/2024

# Stage 1 Cutting trees at Menzshed



# Stage 1

## Priming of the trees by Correction workers

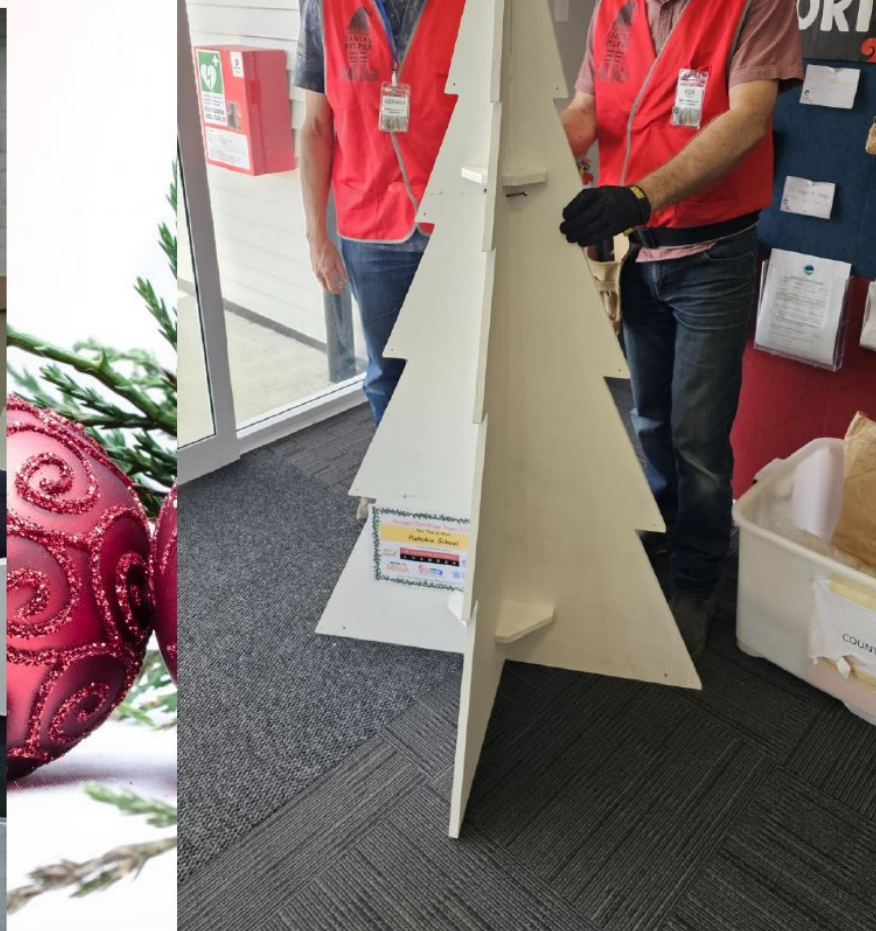




DEPARTMENT OF  
**CORRECTIONS**  
ARA POUTAMA AOTEAROA

# Stage 1

## Delivery to schools



Document Set ID: 11191163  
Version: 1, Version Date: 11/03/2024



# Stage 2

## Collection from schools





# **Korakonui School saying goodbye to their tree**

Document Set ID: 11191163  
Version: 1, Version Date: 11/03/2024

## Stage 2 Collection from schools



# Stage 2

## Delivery to shops





# Wooden Christmas Trees 2023

*This Tree is from*

## *Something South School*

Brought to you by these sponsors



Thankyou all for helping connect our children and businesses for Christmas





School name here  
Which classes participated  
Any theme?



# Te Awamutu News

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OCTOBER 12, 2023

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THURSDAY OCTOBER 12, 2023

## It looks like Christmas

By Jeremy Smith

Christmas spirit is already 'building' in Te Awamutu.

An inaugural Te Awamutu Business Chamber initiative which will see 30 wooden Christmas trees placed outside Alexandra St shops is underway, and Operation Christmas Hamper co-ordinators are aiming to top 250 hampers this year.

The chamber's Christmas tree project is being managed by Ken Huberts, who ran a similar initiative in Gisborne for almost a decade before shifting to Te Awamutu in May.

At its height, the Gisborne initiative attracted more than 70 trees and Huberts told The News of his excitement regarding the scope of future years here in Te Awamutu.

"I really love this project, it brings so many elements of the community together in unity. It will reach thousands of people in some way."

The kit set wooden Christmas trees were built by Te Awamutu Menzshed members before being given an under coat of paint through an arrangement with Corrections New Zealand.

Now, with term four underway, Huberts said the trees will be distributed among 16 schools in and around Te Awamutu, with students painting the trees in answer to this year's themed question, "...what does Christmas mean to you?"

"Typically, we get paintings of everything from Jesus in a manger to jandals, the beach and the barbie."

Te Awamutu Business Chamber chief executive Shane Walsh said each tree will then be adopted by an Alexandra St business, and placed outside the shops in time for the chamber's Black Friday Blowout event at the

end of November.

"The children who decorate the trees will not know which retailer has adopted theirs, the idea being that they and their parents come into town to find it.

"We hope this will also encourage people to shop in town, and complete their Christmas shopping in Te Awamutu," he said.

Walsh said he saw scope for the initiative to expand.

Meanwhile, Operation Christmas Hamper co-ordinator Kellie Wakelin and committee member constable Ryan Fleming have called for community help in gathering supplies as they plan several days out and about in Te Awamutu collecting donations for the appeal.

The community initiative is a collaboration between police, CommSafe, Kainga Aroha Community House and other Waipa organisations.

They support families in need by providing them with Christmas hampers – and want to provide 250 of them this year.

Wakelin, who has lived in Te Awamutu for four years, once received a hamper herself, and said she was moved by the generosity.

"I will always remember that – and providing that for others is why we do what we do," she said.

Fleming said in past years they have been able to provide families with a variety of meat – and he wants to repeat that.

"I'm a bit of a fan of a good roast, you've got to have a good roast on Christmas Day."

Operation Christmas Hamper is a registered as not-for-profit, and has a dedicated bank account for donations.

Those wanting more information can also follow Operation Christmas Hamper's Facebook page.



Te Awamutu Business Chamber chief executive Shane Walsh, left, and wooden Christmas tree project manager Ken Huberts with one of the still-to-be-painted trees on Monday. Photo: Jeremy Smith

TE AWAMUTU NEWS | 9

## Christmas comes early

By Jeremy Smith

on the hunt in town to find out.

As part of Black Friday Blowout, Alexandra St

will be closed to traffic and there will be food trucks, live music and face painting.

"Wow."

Put simply, that was Te Awamutu Business Chamber chief executive Shane Walsh's reaction when he visited Te Awamutu Primary School last week.

He was there with project manager Ken Huberts to survey the work students had put into preparing their contribution to an inaugural Te Awamutu Business Chamber initiative which will see 30 wooden Christmas trees placed outside Alexandra St shops tomorrow, as part of the chamber's Black Friday Blow Out street party.

Three completed trees were at the primary school when The News visited last week, and deputy principal Kim Tautari-Scott said the students had spent the five weeks of the school term so far working on them.

Alexandra St retailers have adopted the 30 now complete trees from more than 10 Te Awamutu schools which were involved – but the children who decorated them have no idea which retailer has theirs.

Tomorrow night, they and their parents will be



Te Awamutu Primary School students Vivana Perika, left, and Milla Westgate show the tree they and other students were part of creating to Te Awamutu Business Chamber chief executive Shane Walsh, left, and Christmas tree project manager Ken Huberts. Photo: Jeremy Smith



# **Numbers:**

## **30 trees distributed to 17 schools**



## **Participating Schools**

**Korakonui School**

**Ohaupo School**

**Paterangi School**

**Pekapekarau school**

**Pirongia School**

**Pokuru School**

**Puahue School**

**Pukeatua School**

**Rotoorangi School**

**Rukuhia School**

**St Patricks Catholic School**

**Te Awamutu College**

**Te Awamutu Intermediate**

**Te Awamutu Primary**

**Te Pahu School**

**Waipa Christian School**

**Wharepapa South School**



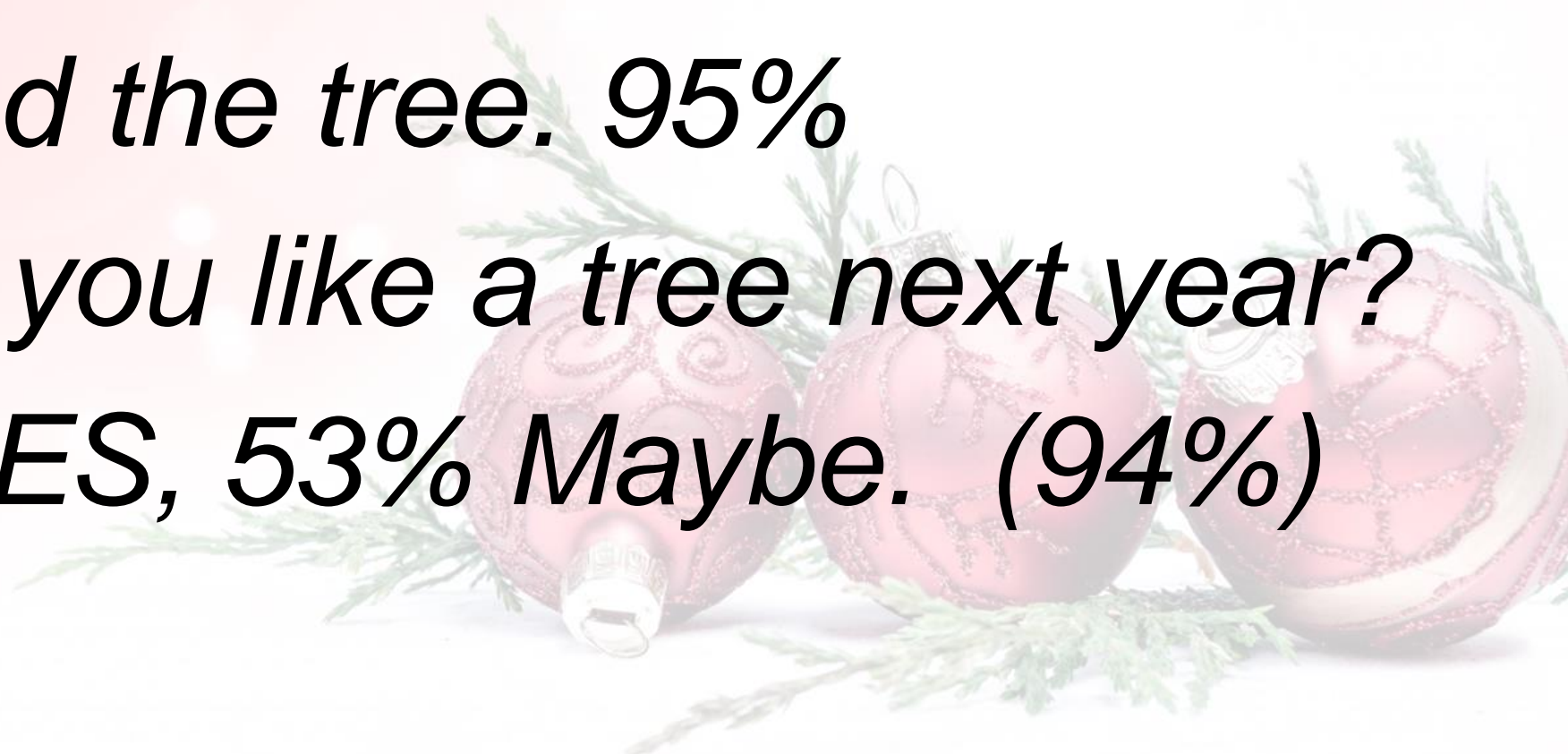
# Survey results – Businesses:

*Noticed some/lots of activity*

*around the tree. 95%*

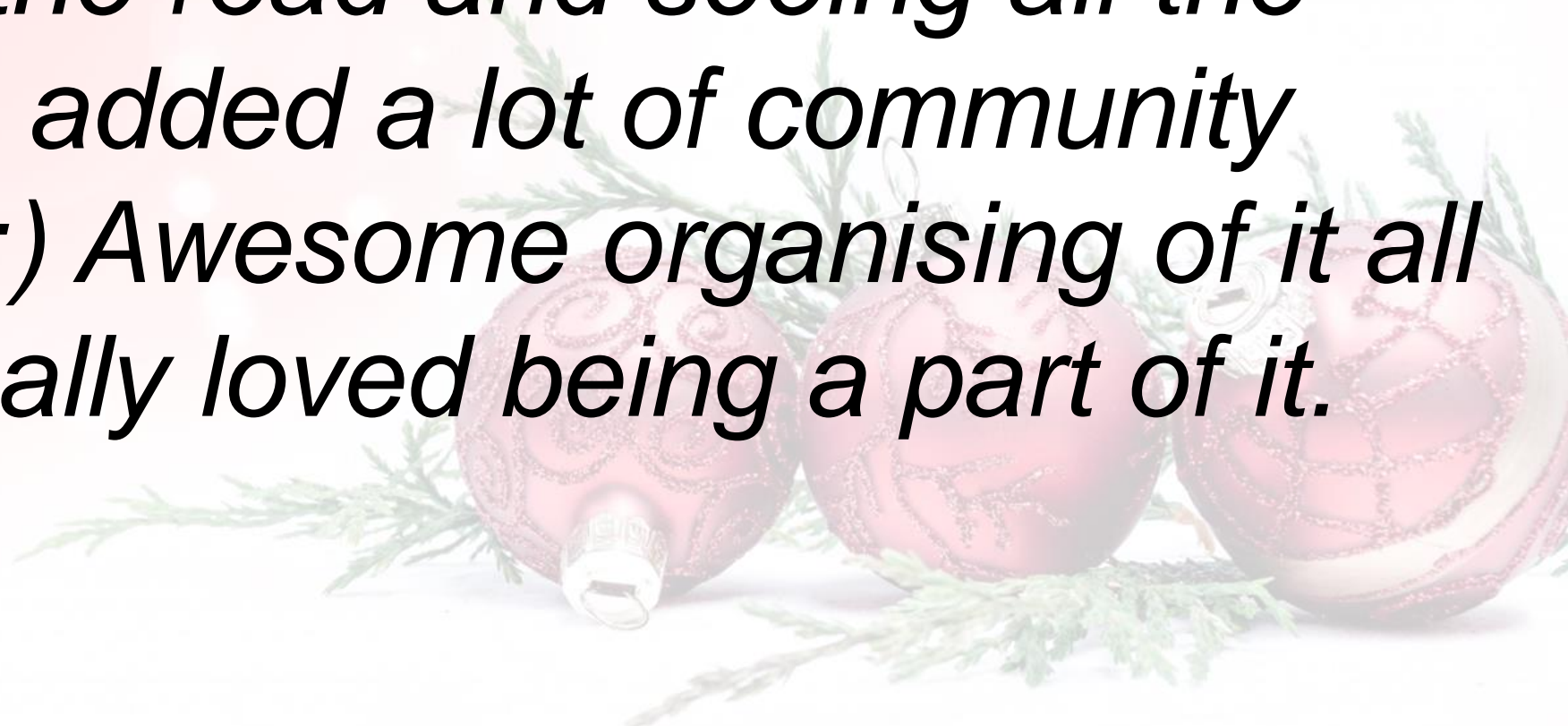
*Would you like a tree next year?*

*41% YES, 53% Maybe. (94%)*



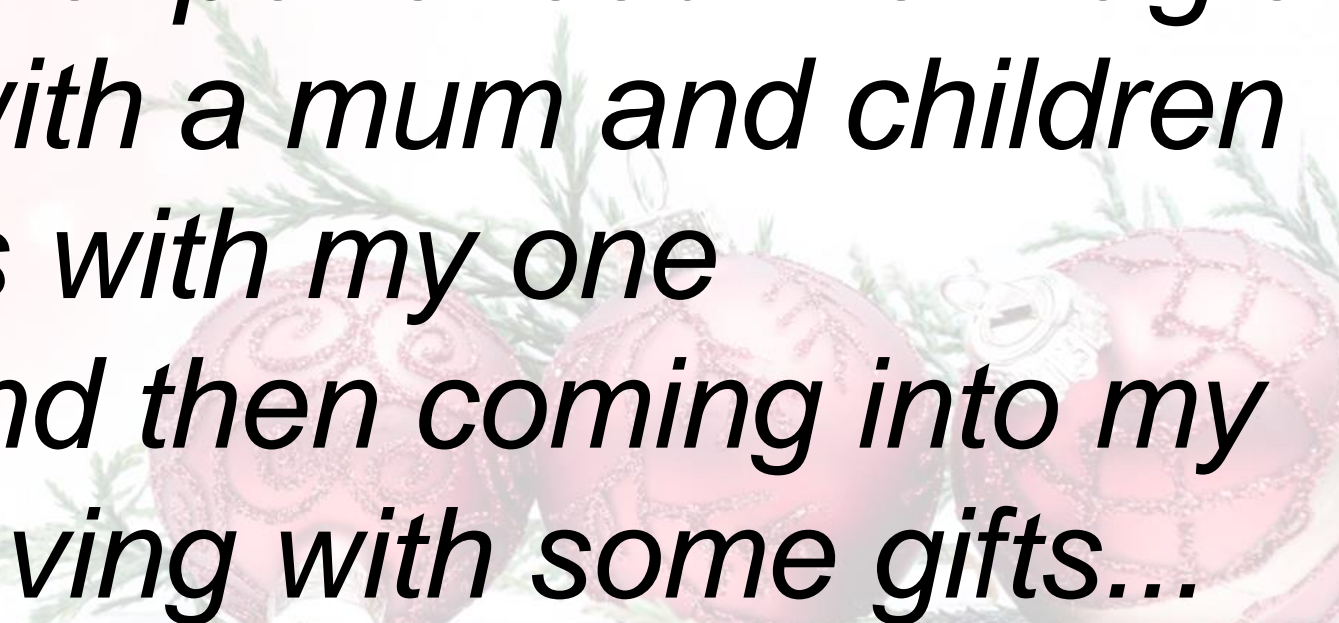
# Survey results – Businesses:

*Loved it and really loved looking down the road and seeing all the trees - added a lot of community spirit, :) Awesome organising of it all and really loved being a part of it.*



# Businesses feedback:

*Good morning Ken,  
I have already experienced the magic  
of the tree, with a mum and children  
taking selfies with my one  
yesterday, and then coming into my  
shop and leaving with some gifts...*



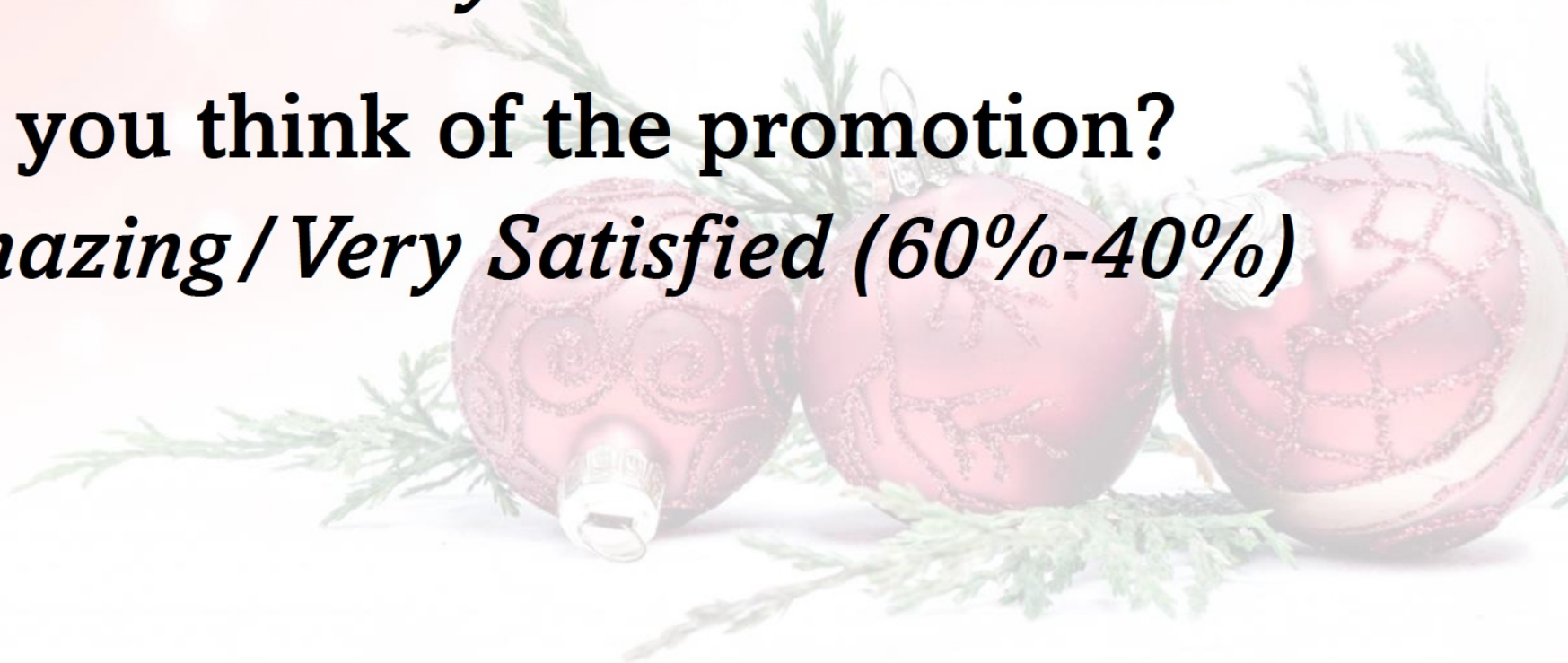
# Survey results – Schools

**Would your school like a tree next year?**

*93% said Yes 7 % Maybe. No School said “No”*

**What did you think of the promotion?**

*100% Amazing / Very Satisfied (60%-40%)*



# Survey results – School comments:

- \*Love the community collaboration aspect and having something that makes our town a little different :)*
- \* I loved how so many people in our community were involved - Resene, the Menz Shed, Corrections, schools, the Council etc. It felt like a real community project.*
- \*It's a great community-focused project and we are excited to be part of it.*

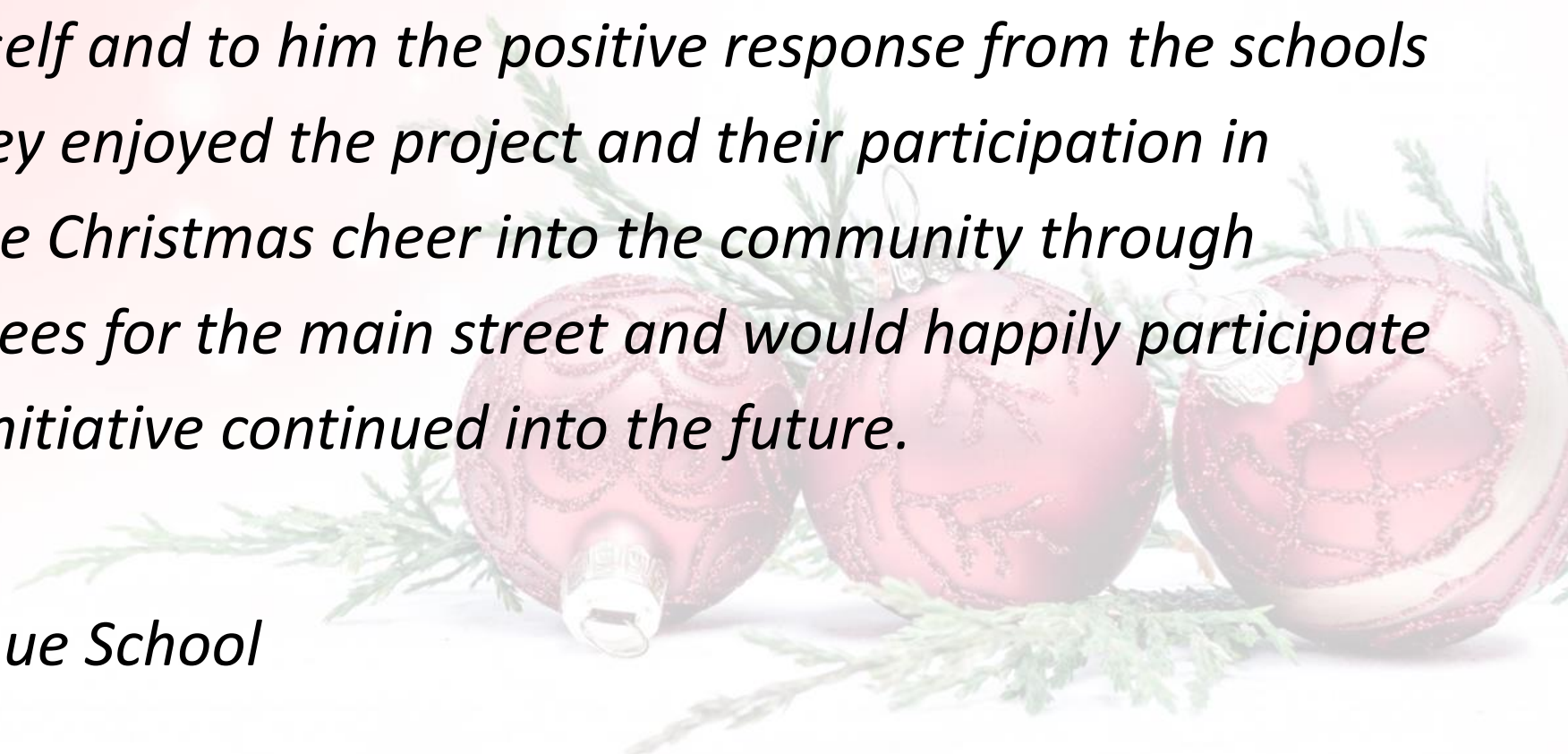
# School comments:

*Hi Shane,*

*In Speaking with Ken after the summer break, I am happy to pass on to both yourself and to him the positive response from the schools involved. They enjoyed the project and their participation in bringing some Christmas cheer into the community through decorating trees for the main street and would happily participate again if the initiative continued into the future.*

*Scott Wilson*

*Principal Puahue School*





## Sponsors/Supporters



## Application Form for Community Discretionary Fund

Select the board(s) and/or committee you are applying to:

- Te Awamutu and Kihikihi Community Board** (Te Awamutu-Kihikihi/Kakepuku Subdivisions)
- Cambridge Community Board** (Cambridge/Maungatautari Subdivisions – includes Karāpiro & Kaipaki)
- Pirongia Ward Committee** (includes Pirongia, Ōhaupō, Ngāhinapōuri, Koromatua & Rukuhia)

### About Your Group/Organisation

Full Legal Name <i>(as on the bank account)</i> : Te Awamutu Community Cadet Unit	
Common Use Name <i>(if different)</i> : T.A.C.C.U.	
Phone: NONE	Email: taccu@cadetforces.org.nz
Website: www.taccu.org.nz	
Postal Address: Marist Clubrooms at Castleton Park, 1346 Park Road, Te Awamutu	

Is your organisation (please tick where relevant):

- Charitable Trust Charities Commission Registration No.: ...CC41270.....
- Incorporated Society
- Other .....
- GST Registered GST Number: .....

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?  
 Membership Subscriptions

Attach a copy of your latest **Bank Statement** and complete **Annual Accounts/Financial Statements** (please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

List all financial assistance your organisation has received over the last three years from Waipā District Council. Do not rely on your financial statements to answer this question.

Organisation	Purpose	Amount (\$)	Year
T.A.C.C.U	Compasses for Field Navigation	954.35	2023

<p>What is the activity/service period of your organisation?</p> <p><input checked="" type="checkbox"/> All Year</p> <p><input type="checkbox"/> Seasonal      Seasonal Period: .....</p>
<p>How long has your organisation been active in the Waipā district?</p> <p>29 Years</p>
<p>Where are any facilities used by your organisation located?</p> <p>Castleton Park, TA Marist Clubrooms, 1346 Park Road, Te Awamutu</p>
<p>Are they on private property?      <input type="checkbox"/> Yes      <input checked="" type="checkbox"/> No</p>
<p>How many members in your organisation (including volunteers)?</p> <p>25</p>
<p>What are your group’s main objectives and activities and how do they promote local service or facilities in your community?</p> <p><u>TACCUs Mission</u></p> <p>Provide a safe, supportive, and friendly environment in which youth learn new skills, by providing quality training and opportunities for growth and to develop leadership skills.</p> <p>TACCU provides Te Awamutu &amp; the Waipa youth with a safe, positive and productive year long program that helps keep them positive, focused and engaged.</p> <p>TACCU Cadets are involved in Community Service by way of involvement with Te Awamutu RSA and Council local ANZAC Day services, Pukeatua and Tokanui Services, Armistice Day Service.</p> <p>TACCU Cadets use the Ruatuna Camp for some of their weekend training and in appreciation of using the facilities help maintain the area around the lake eg weed control.</p> <p>We currently have 14 Cadets that come from Te Awamutu, Cambridge, Otorohanga and Kihikihi</p> <p><u>More information about our Organisation</u></p> <p>The New Zealand Cadet Forces (NZCF) is a voluntary, uniformed organisation which provides military-style leadership, personal development opportunities and adventure-based training to youth aged between 13 and 19 years old. Through its three branches - Sea Cadets, Army Cadets and Air Cadets – it provides youth with a hands on, nationally coordinated training program which provides challenges and opportunities that no other organisation can; whilst a number of local, regional and national courses provide further experience and qualifications in specific training areas.</p> <p>Te Awamutu Community Cadet Unit (TACCU) is an Army Cadet unit of NZCF We have a strong team of local volunteers who are Ex Cadets, Ex NZDF Service people, and Parents who provide lessons from the prescribed 4 year training program (NZCF170C) to our team of local Cadets.</p> <p>The NZCF170C comprises lessons on Leadership, Ethos and Values, Drill, Civic Duty/Community Service, Cadet Operations (How to be a Cadet), Cadet Force and Defence Force Knowledge, Firearm Safety Training, Physical Training, Buddy Aid/Medical Training, Advanced Land</p>

Navigation, Radio Telephone Procedures, Drone Safety and Operations, Bushcraft/Outdoors, River Safety, Swim test, Field Craft, Systems applied Learning/Instructional /Adult Teaching.

TACCU’s focus for 2024 is to complete the prescribed training, and to send a team of 10 cadets to the regional Army Cadet Skills Competition where they compete against teams from other Cadet Units in the Northern area. The competitions main focus will be on Fitness Levels, Navigation, Range Firing, Cadet Force knowledge & Drill

Whilst we are proud to be supported by Cadet Forces, we must acknowledge that we are fully self-funded with no financial contributions from the NZ Defence Force.

**Proposal for Financial Assistance**

How much funding assistance are you applying for (GST Exclusive)?

Te Awamutu and Kihikihi Community Board	\$1405.00
Cambridge Community Board	\$1405.00
Pirongia Ward Committee	\$0

What is the proposed activity/project that you are applying for funding?

100 x Back Country Cuisine Ration Packs (Each pack provides enough food a person for 24 hours).  
 We have 5 weekend Camps planned for the remainder of this year and the ration packs add a considerable cost on to them, which is one of the major factors hindering our families from being able to participate in these valuable training days.  
 We are applying for funding for the full quantity for the year, but if unable to receive the full amount, would still very much appreciate funding towards a smaller amount – anything that will assist in lowering the cost of these camps to our Tamariki is a win.

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

The purpose of using these packs is to facilitate Cadet training on Camps throughout the year.  
 The Camps teach survival skills, cooking using own equipment, self-management, confidence building skills, leadership & teamwork as well as bushcraft, orientation & navigation.  
 These Camps have been shown to enhance their mana, give them a sense of achievement as well as a spirit of comradery.

What other funding sources, if any, have you used or applied for funding to help with this activity/project? i.e. fundraising, sponsorship or grants

NONE

Attach a copy of the **budget** for your proposal and any quotes obtained

### Declaration

We, the undersigned, hereby declare that the information supplied here on behalf of our organisation is correct.

We understand that we may be contacted during the day if clarification of information is required.

We understand that the information contained in this application will be included in a publicly available agenda except personal contact details and financial information.

**Name of Principal Contact:** Isabel Steel

Position: Treasurer of the Unit Support Committee

Phone: [REDACTED]

Email: treasurer@taccu.org.nz

Signature: 

Date: 14/3/24

**Name of Alternative Contact:** Rowena Howarth

Position: Secretary of the Unit Support Committee

Phone: [REDACTED]

Email: secretary@taccu.org.nz

Signature: 

Date: 14/3/24

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### Quote - Valid for 30 days

Bill To:  
NZ Cadet Forces  
Individual Payment

Ship To:  
NZ Cadet Forces  
Te Awamutu Community Cadet Unit  
Address t/c

YOUR ORDER NO. PO t/c		INVOICE NO: 00088158	DATE 7/03/2024	PAGE Page 1 of 1			
QTY.	ITEM NO.	DESCRIPTION	PRICE	UNIT	DISC %	EXTENDED	GST
40	667	Classic Ration Pack	\$28.00	pack		\$1,120.00	1
40	706	Adventure Ration Pack	\$28.00	pack		\$1,120.00	1
10	670	Vegetarian Ration Pack	\$28.00	pack		\$280.00	1
10	664	Gluten Free Ration Pack	\$29.00	pack		\$290.00	1
COMMENT				SALE AMT.		\$2,810.00	
				FREIGHT		\$117.00	1
				GST		\$439.05	
				TOTAL AMT.		\$3,366.05	
				PAID TODAY		\$0.00	
Terms: Net 20th after EOM				BALANCE DUE		\$3,366.05	
GST Reg. Number:							

## Application Form for Community Discretionary Fund

Select the board(s) and/or committee you are applying to:

- Te Awamutu and Kihikihi Community Board** (Te Awamutu-Kihikihi/Kakepuku Subdivisions)
- Cambridge Community Board** (Cambridge/Maungatautari Subdivisions – includes Karāpiro & Kaipaki)
- Pirongia Ward Committee** (includes Pirongia, Ōhaupō, Ngāhinapōuri, Koromatua & Rukuhia)

### About Your Group/Organisation

Full Legal Name *(as on the bank account)*: Te Awamutu Croquet Club Inc

Common Use Name *(if different)*:

Phone:

Email:

Website: <https://www.sporty.co.nz/teawamutucroquet>

Postal Address: 484 Turere Lane Te Awamutu 3800

Is your organisation *(please tick where relevant)*:

- Charitable Trust Charities Commission Registration No.: .....
- Incorporated Society
- Other .....
- GST Registered GST Number: .....

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?  
Membership subs, tournament entry fees

- Attach a copy of your latest **Bank Statement** and complete **Annual Accounts/Financial Statements** (please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

List all financial assistance your organisation has received over the last three years from Waipā District Council. Do not rely on your financial statements to answer this question.

Organisation	Purpose	Amount (\$)	Year
TA Croquet Club	Lawnmowing	600	2021/22
TA Croquet Club	Lawnmowing	785	2020/21

What is the activity/service period of your organisation?	
<input type="checkbox"/>	All Year
<input checked="" type="checkbox"/>	Seasonal      Seasonal Period: August to April
How long has your organisation been active in the Waipā district? 114 years – since 1911	
Where are any facilities used by your organisation located?	
Victoria Park. 390 Bank St. Te Awamutu	
Are they on private property? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
How many members in your organisation (including volunteers)? 40	
What are your group’s main objectives and activities and how do they promote local service or facilities in your community?	
Competitive and social outdoors sport to promote fitness and health by involving members of the community.	

Proposal for Financial Assistance	
How much funding assistance are you applying for (GST Exclusive)?	
Te Awamutu and Kihikihi Community Board	\$1,000
Cambridge Community Board	\$
Pirongia Ward Committee	\$
What is the proposed activity/project that you are applying for funding?	
Mowing the 4 croquet lawns, not only for our games, but to provide an attractive asset to the park environment.	
How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?	
Croquet is suitable for people of all ages, male and female. Social and competitive games are played. Our club members currently range from 13 to 92 years of age!! Our lawns are an asset to the community and we have many positive comments from the Waikato region and beyond.	



What other funding sources, if any, have you used or applied for funding to help with this activity/project? i.e. fundraising, sponsorship or grants

None this season.

Attach a copy of the **budget** for your proposal and any quotes obtained

**Declaration**

We, the undersigned, hereby declare that the information supplied here on behalf of our organisation is correct.

We understand that we may be contacted during the day if clarification of information is required.

We understand that the information contained in this application will be included in a publicly available agenda except personal contact details and financial information.

**Name of Principal Contact:** Jocelyn Dawkins

Position: Committee member

Phone: [REDACTED] Email: [REDACTED]

Signature: *Jocelyn Dawkins* Date: 11.02.24

**Name of Alternative Contact:** Heather Price

Position: Treasurer

Phone: [REDACTED] Email: [REDACTED]

Signature: *Heather Price* Date: 11.02.24

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# QUOTE

Te Awamutu Croquet Club  
Bank St

**Date**  
10 Aug 2023

**Expiry**  
20 Aug 2023

**Quote Number**  
QU-0010

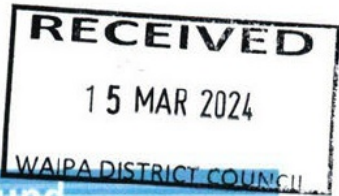
**GST Number**  
128104488

MPH Property Services  
Mears Pukete Holdings  
Ltd  
300 Peachgrove Rd  
Hamilton  
3014

Description	Quantity	Unit Price	Amount NZD
Greens Mowing Services 35 weeks. 1 Oct-1 May	35.00	175.00	6,125.00
		Subtotal	6,125.00
		<b>TOTAL NZD</b>	<b>6,125.00</b>

## Terms

For overdue accounts, Mears Pukete Holdings Ltd reserves the right to charge interest calculated at 5% per month on top of overdraft interest from the due date and all debt collection costs / charges.



## Application Form for Community Discretionary Fund

Select the board(s) and/or committee you are applying to:

- Te Awamutu and Kihikihi Community Board** (Te Awamutu-Kihikihi/Kakepuku Subdivisions)
- Cambridge Community Board** (Cambridge/Maungatautari Subdivisions – includes Karāpiro & Kaipaki)
- Pirongia Ward Committee** (includes Pirongia, Ōhaupō, Ngāhinapōuri, Koromatua & Rukuhia)

### About Your Group/Organisation

Full Legal Name (as on the bank account): <i>Te Awamutu Community Health Transport Trust</i>	
Common Use Name (if different): <i>Te Awamutu Health Shuttle</i>	
Phone: [REDACTED]	Email: <i>admin@tahs.org.nz</i>
Website: <i>www.tahs.org.nz</i>	
Postal Address: <i>Po Box 36, Te Awamutu</i>	

*Trust*

Is your organisation (please tick where relevant):

- Charitable Trust Charities Commission Registration No.: *CC44742*
- Incorporated Society
- Other
- GST Registered GST Number: *105-222-556*

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?  
*Fundraising, Support from Whatu Ora*

Attach a copy of your latest **Bank Statement** and complete **Annual Accounts/Financial Statements** (please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

List all financial assistance your organisation has received over the last three years from Waipā District Council. Do not rely on your financial statements to answer this question.

Organisation	Purpose	Amount (\$)	Year
<i>Trust</i>	<i>Servicing vans, plus fuel</i>	<i>3,000</i>	<i>June 22</i>
<i>Trust</i>	<i>2 wheelchairs</i>	<i>\$1,600</i>	<i>Oct 22</i>
<i>Trust</i>	<i>New Printer</i>	<i>\$377.18</i>	<i>Oct 23</i>

What is the activity/service period of your organisation?

All Year

Seasonal Seasonal Period: .....

How long has your organisation been active in the Waipā district? *Since 2010*

Where are any facilities used by your organisation located?  
*We have a garage, housing our shuttles on St Johns Anglican Church land - George St*

Are they on private property?  Yes  No *Church*

How many members in your organisation (including volunteers)? *Approx 50*

What are your group's main objectives and activities and how do they promote local service or facilities in your community?  
*We provide residents of Te Awamutu + surrounding districts with access to health care services, not available in Te Awamutu*

TA

**Proposal for Financial Assistance**

How much funding assistance are you applying for (GST Exclusive)?

Te Awamutu and Kihikihi Community Board	\$ <i>346 - 96 (excl GST)</i>
Cambridge Community Board	\$
Pirongia Ward Committee	\$

What is the proposed activity/project that you are applying for funding?  
*We wish to replace the existing phone used by our Administrator to take all booking calls from clients, to liaise with volunteers in the shuttles, liaise with clients on delivery times and so on. The Co-Ordinators phone is a crucial part of our infrastructure*

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?  
*The current phone lacks some functionality - it is, in a word, old and a bit tired - it is often difficult to open the phone when it is ringing - The swiping function is waning - Any improvement will enhance our Administrator's efficiency - Sometimes the volume is so low, you can only just hear the person speaking.*

What other funding sources, if any, have you used or applied for funding to help with this activity/project? i.e. fundraising, sponsorship or grants

Nil

Attach a copy of the **budget** for your proposal and any quotes obtained -

### Declaration

We, the undersigned, hereby declare that the information supplied here on behalf of our organisation is correct.

We understand that we may be contacted during the day if clarification of information is required.

We understand that the information contained in this application will be included in a publicly available agenda except personal contact details and financial information.

Name of Principal Contact: <i>Linda Miles</i>	
Position: <i>Chair of Trustees</i>	
Phone: [REDACTED]	
Signature: <i>Linda Miles</i>	Date: <i>15.3.24.</i>

Name of Alternative Contact: <i>Donna Johnston</i>	
Position: <i>Co-Ordinator/Administrator</i>	
Phone: [REDACTED]	Email: <i>admin@tahs.org.nz</i>
Signature: <i>DMJ</i>	Date: <i>15.3.24</i>

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5G About us Roaming Account

Personal Business

Mobile Broadband Power Shop Help

# OPPO A58

Colour: Dazzling Green



Storage:

128GB



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Bundled with \$65 worth of Freebies when you buy outright.



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**\$399.00**

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## Specs

### Display

6.72" 2400x1080 pixel (FHD+)

### Processor

2.2GHz + 1.8GHz octa-core

### Camera

50MP (Wide) + 2MP (Portrait) main cameras with LED flash

8MP front camera

### Memory

6GB RAM

128GB (shared) internal

Supports MicroSD up to 1TB

### Battery

5000mAh

### SIM Type

Dual SIM nano

### Connectivity

3G

4G

Bluetooth

Wi-Fi

VoLTE/Wi-Fi Calling

## Application Form for Community Discretionary Fund

Select the board(s) and/or committee you are applying to:

- Te Awamutu and Kihikihi Community Board** (Te Awamutu-Kihikihi/Kakepuku Subdivisions)
- Cambridge Community Board** (Cambridge/Maungatautari Subdivisions – includes Karāpiro & Kaipaki)
- Pirongia Ward Committee** (includes Pirongia, Ōhaupō, Ngāhinapōuri, Koromatua & Rukuhia)

### About Your Group/Organisation

Full Legal Name <i>(as on the bank account)</i> : Te Awamutu Light Operatic Society Incorporated (TALOS)	
Common Use Name <i>(if different)</i> :	
Phone: <span style="background-color: black; color: black;">[REDACTED]</span>	Email: thewoolshedtheatre@gmail.com
Website: www.teawamutulightoperaticsociety.com	
Postal Address: C/- 211 Picquet Hill Road, Te Awamutu	

Is your organisation (please tick where relevant):

- Charitable Trust      Charities Commission Registration No.: .....
- Incorporated Society
- Other      New organisation in process of setting up (becoming incorporated)
- GST Registered      GST Number: 026-137-675.....

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?  
 Will be Membership subs/ ticket sales for productions

Attach a copy of your latest **Bank Statement** and complete **Annual Accounts/Financial Statements** (please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

List all financial assistance your organisation has received over the last three years from Waipā District Council. Do not rely on your financial statements to answer this question.

Organisation	Purpose	Amount (\$)	Year
	Nil		



What is the activity/service period of your organisation?

All Year

Seasonal      Seasonal Period: .....

---

How long has your organisation been active in the Waipā district? 50 years

---

Where are any facilities used by your organisation located?

The Woolshed Theatre, Te Awamutu

---

Are they on private property?     Yes       No

---

How many members in your organisation (including volunteers)? 150

---

What are your group’s main objectives and activities and how do they promote local service or facilities in your community?

TALOS’ mission is to provide a safe environment for everyone to participate in theatrical productions.

We provide entertainment to people of all ages in the local and wider communities and our membership ranges from 9 years old to 90+.

**Proposal for Financial Assistance**

How much funding assistance are you applying for (GST Exclusive)?

Te Awamutu and Kihikihi Community Board	\$5,000.00
Cambridge Community Board	\$
Pirongia Ward Committee	\$

---

What is the proposed activity/project that you are applying for funding?

All of our shows require lighting and sound equipment to enhance our talented actors' performances, however much of the equipment that we currently own is aged and needs to be replaced to ensure it's ongoing compatibility with technological advances. For example, lamps for our existing Fresnel lights will soon be unavailable as the industry moves to LED lamps. This will render our Fresnels useless as the new lamps will not operate in them. Our existing lighting desk is unsuitable for LED equipment and therefore also needs to be replaced for us to continue providing quality entertainment.

Our sound equipment is used in every performance and due to this it requires regular maintenance and replacement. In 2023, we purchased one complete new personal microphone and numerous new headsets, however for some time we have had issues with a number of other microphones not working during performances. To address this, we would like to replace three of the existing microphones and also provide choir/hanging microphones for over the stage to enhance the choral and company numbers.

---

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

TALOS provides three to four theatre opportunities each year for children and adults aged from 9 years old to participate in. We promote inclusiveness of all ages, abilities, ethnicities and genders. Actors and technical support come from Huntly to Te Kuiti, Kawhia to Cambridge so participants

are from a wider area. We also offer a Junior TALOS group for 9 to 16 year olds who meet weekly during school term time and present a full show towards the end of each year. This group fully utilise the lighting and sound equipment as well.

Our aim is to present quality theatre for the enjoyment of a wide demographic of our local and the wider general public. Theatre goers come from Auckland and the greater Waikato/King Country areas and further afield to attend.

What other funding sources, if any, have you used or applied for funding to help with this activity/project? i.e. fundraising, sponsorship or grants

- TALOS have earmarked some of it's own funds towards the upgrade
- Fundraising raffles and barbeques
- Donations
- Countdown to Christmas show profit
- Application to The Grassroots Trust – awaiting outcome – stage 1
- Application to The Lion Foundation – awaiting outcome – stage 1

**X** Attach a copy of the budget for your proposal and any quotes obtained

**Declaration**

We, the undersigned, hereby declare that the information supplied here on behalf of our organisation is correct.

We understand that we may be contacted during the day if clarification of information is required.

We understand that the information contained in this application will be included in a publicly available agenda except personal contact details and financial information.

**Name of Principal Contact:** Vicki Purves

Position: Treasurer

Phone: [REDACTED] Email: [REDACTED]

Signature: *Vicki Purves* Date: 19<sup>th</sup> February 2024

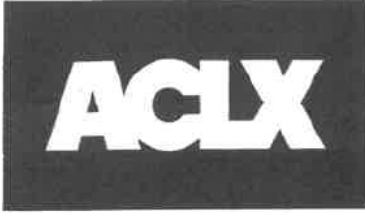
**Name of Alternative Contact:** Fiona Miller

Position: President

Phone: [REDACTED] Email: [REDACTED]

Signature: *F. L. Miller* Date: 19<sup>th</sup> February 2024

*For information about how Waipā District Council collects, uses and stores personal information, please refer to our Privacy Statement on our website.*



ACLX LIMITED  
 2/29 Clem Newby Road  
 Burbush 3200  
 PO Box 5047  
 Frankton 3042  
 Hamilton, New Zealand  
 P: 07 847 6150  
 C: 021 241 5507  
 E: accounts@aclx.nz  
 GST Number: 122-309-657

## QUOTE

TALOS  
 Mahoe Street 268  
 3800 Te Awamutu

### Updated quote

Project: The wool shed - technical upgrade  
 Sub-Project: Updated quote.pdf  
 Project number: 8789  
 Location: TALOS  
 Mahoe Street 268  
 3800 Te Awamutu  
 Quotation number: 007314  
 Quotation version: 1  
 Quotation date: 13/12/2023  
 Valid until: 12/01/2024  
 Payment: Due within 7 days  
 Created by: Aaron Chesham

	Equipment	Unit price	Discount	Price
<b>Lighting fittings</b>				
6	Sliver star LED Fresnel RGBALC (to replace all front wash)	\$ 2,791.00	10%	\$ 15,071.40
6	Barndoor	\$ 153.00	10%	\$ 826.20
<b>Total Lighting fittings:</b>				<b>\$ 15,897.60</b>
<b>Lighting control</b>				
1	Obsidian Control Systems NX Wing	\$ 8,500.00		\$ 8,500.00
1	Budget for PC solution for wing to plug into	\$ 1,500.00		\$ 1,500.00
1	Artnode 8	\$ 1,894.00	10%	\$ 1,704.60
<b>Total Lighting control:</b>				<b>\$ 11,704.60</b>
<b>Lighting cables</b>				
6	Show Pro DMX Cable 3m 5pin	\$ 48.00		\$ 288.00
6	Show Pro DMX Cable 5m 5pin	\$ 57.00		\$ 342.00
2	Show Pro DMX Cable 10m 5pin	\$ 96.00		\$ 192.00
1	Show Pro DMX Cable 20m 5pin	\$ 171.00		\$ 171.00
1	Show Pro Ethernet Cat5e Cable 50m	\$ 468.00		\$ 468.00
<b>Total Lighting cables :</b>				<b>\$ 1,461.00</b>
<b>Accessory's</b>				
8	Trigger Clamp	\$ 51.00		\$ 408.00
8	Safety Wire	\$ 0.00		\$ 0.00
<b>Total Accessory's :</b>				<b>\$ 408.00</b>



ACLX LIMITED  
 2/29 Clem Newby Road  
 Burbush 3200  
 PO Box 5047  
 Frankton 3042  
 Hamilton, New Zealand  
 P: 07 847 6150  
 C: 021 241 5507  
 E: [accounts@aclx.nz](mailto:accounts@aclx.nz)  
 GST Number: 122-309-657

## QUOTE

Equipment	Unit price	Discount	Price
<b>Audio</b>			
6 MX202B-C	\$ 506.00		\$ 3,036.00
3 EW-D SK BASE SET	\$ 1,250.00		\$ 3,750.00
3 NHS777 Headset mic	\$ 195.00		\$ 585.00
1 Sennheiser EW-D ASA 4-Way Active Antenna Splitter	\$ 1,080.00		\$ 1,080.00
2 Antenna cable	\$ 74.78		\$ 149.56
2 Sennheiser ADP UHF Passive Directional Antenna	\$ 564.35		\$ 1,128.70
2 Quest - QM108 - 8" 2-way High Powered Cabinet	\$ 790.99		\$ 1,581.98
2 Speaker Lead NL2FC > NL2FC 5m 2 x 1.5mm BLACK	\$ 75.00		\$ 150.00
<b>Total Audio:</b>			<b>\$ 11,461.24</b>

### Total

Total rental equipment:	\$ 0.00
Total sole items:	\$ 40,932.44
<b>Price excl. GST:</b>	<b>\$ 40,932.44</b>
15% GST:	\$ 6,139.87
<b>Price incl. GST:</b>	<b>\$ 47,072.31</b>

### Additional conditions

ACLX's Standard terms and conditions apply <https://www.aclx.co.nz/terms-and-conditions.html>  
 Invoices not paid by the due date will automatically have any discounts removed, and will incur penalty 2.5% interest per month

\*\*\*PLEASE NOTE OUR NEW BANK ACCOUNT NUMBER\*\*\*

01-0450-0487127-00

Payments can be made directly into ACLX LIMITED

01-0450-0487127-00

### Confirmation of quotation 007314

[Click here to digitally sign the quotation](#)

**RECEIVED**

14 MAR 2024

WAIPA DISTRICT COUNCIL

**Application Form for Community Discretionary Fund**

Select the board(s) and/or committee you are applying to:

- Te Awamutu and Kihikihi Community Board** (Te Awamutu-Kihikihi/Kakepuku Subdivisions)
- Cambridge Community Board** (Cambridge/Maungatautari Subdivisions – includes Karāpiki & Kaipaki)
- Pirongia Ward Committee** (includes Pirongia, Ōhaupō, Ngāhinapōuri, Koromatua & Rukuhia)

**About Your Group/Organisation**Full Legal Name (as on the bank account): **Te Awamutu Rose Society Incorporated**

Common Use Name (if different):

Phone:

Email:

Website:

Postal Address: **412 Pakura Street, Te Awamutu 3800**

Is your organisation (please tick where relevant):

- Charitable Trust Charities Commission Registration No.: .....
- Incorporated Society
- Other .....
- GST Registered GST Number: .....

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?

**Membership Subs, Raffles and Sales Tables at our Monthly Get Togethers**

- Attach a copy of your latest **Bank Statement** and complete **Annual Accounts/Financial Statements** (please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

List all financial assistance your organisation has received over the last three years from Waipā District Council. Do not rely on your financial statements to answer this question.

Organisation	Purpose	Amount (\$)	Year
TA Rose Society Inc.	Annual Rose Show	\$2000.00	2022
TA Rose Society Inc.	Replacement of Climbing Roses in Te Awamutu Memorial Gardens	\$873.00	2022
TA Rose Society Inc.	Annual Rose Show	\$4000.00	2023

What is the activity/service period of your organisation? <input checked="" type="checkbox"/> All Year <input type="checkbox"/> Seasonal      Seasonal Period: .....			
How long has your organisation been active in the Waipā district? <b>The Rose Society was reformed in 2020</b>			
Where are any facilities used by your organisation located? <b>Burchell Pavilion Lounge, Gorst Ave, Te Awamutu</b>			
Are they on private property? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
How many members in your organisation (including volunteers)?    41			
What are your group’s main objectives and activities and how do they promote local service or facilities in your community? <b>To Implant the Love of Roses in the hearts and gardens of the people of Te Awamutu and surrounding Districts.</b>  <b>Visitors will book accommodation, go shopping, use cafes, visit our Rose Gardens, Memorial Gardens, Children’s Playground, Library, Museum and Events Centre.</b>			

**Proposal for Financial Assistance**

How much funding assistance are you applying for (GST Exclusive)?	
Te Awamutu and Kihikihi Community Board	\$4000.00
Cambridge Community Board	\$
Pirongia Ward Committee	\$
What is the proposed activity/project that you are applying for funding?  <b>The 2024 Annual Rose Show – which will be the 60<sup>th</sup> Annual Rose Show to be held in Te Awamutu, for which we will be preparing more promotions and advertising to make it the celebration it deserves.</b>  <b>Te Awamutu Rugby Sports and Recreation Club premises on Park Road proved to be an excellent venue for the 2023 Annual Rose Show and we will be using that venue again.</b>	

<p>How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?</p> <p><b>To promote, endorse and appreciate the valuable asset Te Awamutu has with our Rose Gardens, Memorial Gardens and the gardens around the town as a tourist attraction.</b></p> <p><b>To encourage the younger generation to learn, nurture and appreciate our favourite flower - The Rose.</b></p> <p><b>To continue to promote Te Awamutu and maintain the brand – Te Awamutu - Rose Town of New Zealand.</b></p>
<p>What other funding sources, if any, have you used or applied for funding to help with this activity/project? i.e. fundraising, sponsorship or grants</p> <p><b>Will hold Raffle Sales during the month of October, 2024</b></p>
<p><input checked="" type="checkbox"/> Attach a copy of the <b>budget</b> for your proposal and any quotes obtained <b>See Attachment</b></p>

**TE AWAMUTU ROSE SOCIETY INCORPORATED**  
**COMMUNITY DISCRETIONARY FUND APPLICATION**

**BUDGET / QUOTES**

**15<sup>TH</sup> March, 2024**

Venue Hire - Te Awamutu Sports and Recreational Club	=	\$930.00
Rose Show Brochures - Te Awamutu Copy Centre	=	\$110.00
Hireage – Trestle Tables - Waipa Hire	=	\$300.00
Advertising - Te Awamutu Courier	=	\$839.50
Te Awamutu News	=	\$253.00
Cambridge Edition	=	\$253.00
Devoy Signs - Change dates on signs	=	\$69.00
Trophy Engraving – Awards Trophy & Engraving Experts	=	\$400.00
Judges and Stewards Expenses	=	\$600.00
Catering Expenses	=	\$300.00
	<b>TOTAL</b>	<b>\$4054.50</b>





## Declaration

We, the undersigned, hereby declare that the information supplied here on behalf of our organisation is correct.

We understand that we may be contacted during the day if clarification of information is required.

We understand that the information contained in this application will be included in a publicly available agenda except personal contact details and financial information.

<b>Name of Principal Contact: Lorraine Flynn</b>	
Position:	Treasurer
Phone: [REDACTED]	Email: [REDACTED]
Signature: 	Date: 15 <sup>th</sup> March, 2024

<b>Name of Alternative Contact:</b>	
Position:	Diana Jones
Phone: President	Email: [REDACTED]
Signature: 	Date: 15 <sup>th</sup> March, 2024

*For information about how Waipā District Council collects, uses and stores personal information, please refer to our Privacy Statement on our website.*



# QUOTE

Te Awamutu Rose Society  
Te Awamutu

**Date**  
12 Mar 2024

**Expiry**  
30 Apr 2024

**Quote Number**  
QU-0022

**GST Number**  
049-642-636

Te Awamutu Rugby Sports  
and Recreation Club Inc.  
P O Box 365  
Te Awamutu  
3840  
New Zealand  
07 8713910 (Business)

Description	Quantity	Unit Price	Amount NZD
Venue Hire Full Clubrooms including set up and pack down, Thursday 31 October 2024 to Sunday 3 November 2024, for Te Awamutu Rose Show	1.00	808.70	808.70
		Subtotal	808.70
		TOTAL GST 15%	121.30
		<b>TOTAL NZD</b>	<b>930.00</b>



# Quote



GST: 136-207-563  
 56 Cambridge Road  
 Te Awamutu 3800  
 Phone: 07 871 3288  
 Email: info@waipahire.co.nz  
 Website: www.waipahire.co.nz

**Quote No.:** 76113

**Quote Date:** 7/03/2024

**To:**  
**Ross Jones**  
 299 Albert Park Drive

Ph: 0272911888

Description	Qty/Items	Unit	Each	Line Total
Trestle Tables - Foldable	1	25 Day	\$12.00	\$300.00
<b>Payment Terms:</b>			Subtotal:	\$260.87
20th of the Month following			Total GST:	\$39.13
			<b>Total Amount:</b>	<b>\$300.00</b>

I HAVE READ AND UNDERSTOOD ALL CONDITIONS ON THE REVERSE OF THIS AGREEMENT

FOR AND BEHALF OF: Customer's Signature .....

## PRINT QUOTE Te Awamutu Courier

2024 Te Awamutu Rose Show | November 1 & 2, 2024  
Attention Lorraine Flynn, Treasurer Te Awamutu Rose Society

**Ad Size:** Quarter page  
**Dates:** October 16th & 23rd, 2024  
**Ad Cost:** \$270 +gst per insertion

**Ad Size:** Eighth page  
**Date:** October 30th, 2024  
**Ad Cost:** \$190 +gst per insertion

**Total = \$730 +gst**

*Advertising quote supplied by* Marissa Morris | Media Specialist  
[marissa.morris@nzme.co.nz](mailto:marissa.morris@nzme.co.nz) | 027 308 6780





QUOTE for            **Lorraine Flynn, Treasurer Te Awamutu Rose Society**  
From                    Good Local Media Ltd  
DATE                    **November 1 -2, 2024**  
VALID FOR            2024 Te Awamutu Rose Show

---

Quote for advertising in the Cambridge News:

2 x 1/8-page h – 88mmhigh x128mmwide adverts – Puzzle Page  
\$110 plus GST per insertion. Total cost \$220 + GST  
(normal price \$440 + GST)

Quote for advertising in the Te Awamutu News:

2x 1/8-page h – 88mmhigh x128mmwide adverts – Puzzle Page  
\$110 plus GST per insertion. Total cost \$220 + GST  
(normal price \$440 + GST)

Provided by:

Janine Davy – Advertising Manager

**Good Local Media Ltd, 55 Victoria Street, Cambridge 3434**

# Awards

## Trophy & Engraving Experts

**Quotation**  
Valid for 90 days

<b>Date</b> Mar 11, 2024	<b>Page</b> 1
<b>Order Number</b> AQT5016	

PO Box 10-263 Te Rapa, Hamilton. 4-6 De Leeuw Place, Te Rapa, Hamilton.  
Ph 07 849 9149 Fax 07 849 9469  
info@awards.co.nz

**Sold To:**

TE AWAMUTU ROSE SOCIETY  
TE AWAMUTU, WAI  
NEW ZEALAND

**Ship To:**

TE AWAMUTU ROSE SOCIETY  
LORRAINE FLYNN  
TREASURER  
TE AWAMUTU, WAI  
NEW ZEALAND

<b>Reference</b>	<b>PO Number</b>	<b>Customer No.</b> /TEAROS	<b>Salesperson</b>	<b>Order Date</b> Mar 11, 2024	<b>Ship Via</b>	<b>Terms</b> CASH
------------------	------------------	--------------------------------	--------------------	-----------------------------------	-----------------	----------------------

Qty. Ord.	Item Number	Description	Unit Price	UOM	Extended Price
20.0000	ENGANN	ENGRAVE ANNUAL TROPHIES	20.00	EA	400.00*

<b>Comments:</b>	<b>Tax Summary:</b>	<b>Less</b>	
	IRD 52.17	Included Tax	52.17
		Order Discount	0.00
		Subtotal	347.83
		Total sales tax	52.17
<b>Total order</b>			<b>400.00</b>

*Items or charges marked with an asterisk (\*) include sales tax.*

## Application Form for Community Discretionary Fund

Select the board(s) and/or committee you are applying to:

- Te Awamutu and Kihikihi Community Board** (Te Awamutu-Kihikihi/Kakepuku Subdivisions)
- Cambridge Community Board** (Cambridge/Maungatautari Subdivisions – includes Karāpiro & Kaipaki)
- Pirongia Ward Committee** (includes Pirongia, Ōhaupō, Ngāhinapōuri, Koromatua & Rukuhia)

### About Your Group/Organisation

Full Legal Name (as on the bank account): Te Awamutu Rugby Sports and Recreation Club Incorporated

Common Use Name (if different): \_\_\_\_\_

Phone: [REDACTED] Email: manager@tasports.co.nz

Website: www.tasports.co.nz

Postal Address: P.O. Box 365 Te Awamutu.

Is your organisation (please tick where relevant):

- Charitable Trust Charities Commission Registration No.: .....
- Incorporated Society
- Other .....
- GST Registered GST Number: 049-642-636

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)?  
Sponsorship, Gaming funding, Trust funding, Membership

Attach a copy of your latest **Bank Statement** and complete **Annual Accounts/Financial Statements** (please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

List all financial assistance your organisation has received over the last three years from Waipā District Council. Do not rely on your financial statements to answer this question.

Organisation	Purpose	Amount (\$)	Year
WDC Discretionary Fund	Install new CCTV cameras Exterior Clubrooms	3105.00	2023
			2023
WDC Discretionary Fund	Install Camera Side Clubrooms	1036.15	2022



What is the activity/service period of your organisation?  
 All Year  
 Seasonal Seasonal Period: .....

How long has your organisation been active in the Waipā district? *Since 1965*

420

Where are any facilities used by your organisation located?  
*Albert Park Te Awamutu*

Are they on private property?  Yes  No *Waipa District Council lease*

How many members in your organisation (including volunteers)? *5000 plus*

What are your group's main objectives and activities and how do they promote local service or facilities in your community?

*Our organisations main objective is to provide sport and recreation to our local and wider regional community. Whilst we have our own affiliated members, we also ensure we keep our facilities well maintained, even for other non members user groups. Provision is through 10 affiliated Codes, Community Sport Delivery sessions to*

**Proposal for Financial Assistance** *tamaki, Community*

How much funding assistance are you applying for (GST Exclusive)? *Events*

Te Awamutu and Kihikihi Community Board	\$ 3400.00
Cambridge Community Board	\$
Pirongia Ward Committee	\$

What is the proposed activity/project that you are applying for funding?

*To replace damaged, worn out cricket net padding on exterior cricket wickets, Albert Park Te Awamutu. - 2 years ago, we replaced the cricket wicket run up, whetting on both wickets, due to damaged, unsafe surfaces.*

How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?

*Albert Park Te Awamutu is a public, community green space, so anyone is able to use the grounds for their sport & recreation. Our affiliated members are just some of our community we observe all age groups, using these two cricket wickets. But because the padding is damaged, it does not serve well. Balls will go through the wire fencing. Padding is also safer when the ball is bowled or*

What other funding sources, if any, have you used or applied for funding to help with this activity/project? i.e. fundraising, sponsorship or grants

Nil

Attach a copy of the **budget** for your proposal and any quotes obtained

Club Volunteers to install padding.

**Declaration**

We, the undersigned, hereby declare that the information supplied here on behalf of our organisation is correct.

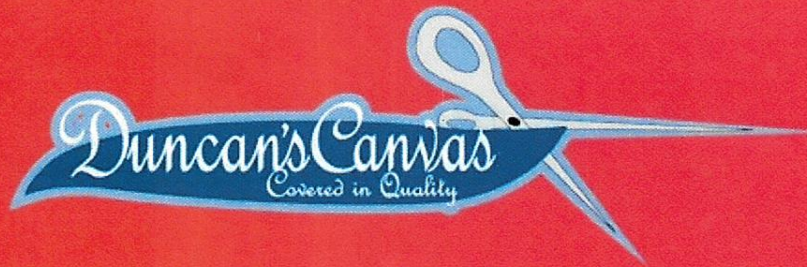
We understand that we may be contacted during the day if clarification of information is required.

We understand that the information contained in this application will be included in a publicly available agenda except personal contact details and financial information.

<b>Name of Principal Contact:</b> Linda Sprangers	
Position: General Manager	
Phone: [REDACTED]	Email: manager@tasports.co.nz
Signature: [Signature]	Date: 5.3.2024.

<b>Name of Alternative Contact:</b> Mark McNaughten.	
Position: President	
Phone: [REDACTED]	[REDACTED]
Signature: [Signature]	Date: 5/3/24

For information about how Waipā District Council collects, uses and stores personal information, please refer to our Privacy Statement on our website.



530 Te Rapa Rd, Te Rapa, Hamilton • Ph 07 847 4640 • Fax 07 847 4541  
 Email info@duncanscanvas.co.nz • www.duncanscanvas.co.nz

Customer Code 07 8713910 Quote SQ30423

Date 14-Feb-2024 Page 1 of 1

**Te Awamutu Rugby Sports & Recreation Club Inc**  
 P O Box 365  
 Te Awamutu

Description	Qty	Price	Gross	Total
PVC Wicket Covers - Te Awamutu Cricket				
Quote based on your measures 18600mm x 1600mm and 18200mm x 1600mm				
Priced in heavy 900gsm Sioen PVC, available in a range of colours. Eyeletted approximately every 500mm, reinforced with PVC Blocks				
PVC Sioen 900gsm 3m	37	109.14	4,038.18	4,643.91
SP 4 Eyelets	81	1.00	81.00	93.15
PVC Blocks	162	0.12	19.44	22.36
THREAD	1	60.00	60.00	69.00
Labour	24	85.00	2,040.00	2,345.99

If you wish to pay by direct credit our bank account details are 020316 0029563 00.  
 Goods remain the property of Duncan's Canvas Ltd until paid for in full.

Net Monthly

**Quote Acceptance**

To Accept this Quotation please either sign this document and return by fax or email, or provide a purchase order ie email confirming acceptance to

Total Ex GST	6,238.62
GST	935.79
<b>Total Incl GST</b>	<b>7,174.41</b>

Powered By Advanced Business Manager



Hamilton Canvas (2005) Limited T/A  
**Hamilton Canvas**  
 PO Box 576, HAMILTON 3240  
 Phone: (07) 847 5508 • Fax: (07) 847 0275  
 Email: hamcanvas@xtra.co.nz  
 GST No: 090-731-955

## QUOTATION FORM

DATE: 21 February 2024		REF. No.24021279	
Client's Details: <input type="checkbox"/> Individual <input type="checkbox"/> Sole Trader <input type="checkbox"/> Trust <input type="checkbox"/> Partnership <input type="checkbox"/> Company <input type="checkbox"/> Other:			
Full or Legal Name: Te Awamutu Rugby Sports and recreation Club Inc			
Physical Address:			Postcode:
Billing Address: P O Box 365 Te Awamutu			Postcode:
Email Address: manager@tasports.co.nz		Phone No: 07-8713910	
Trading Name (if applicable)		Fax No:	
DETAILS OF GOODS AND/OR SERVICES WHICH ARE TO BE SUPPLIED	QUANTITY	PRICE \$ (excl. GST)	
To supply 2 x 900GSM Sioen PVC covers for cricket nets with eyelets approximately 500 apart. 1 cover 18600 x 1600 the 2 <sup>nd</sup> 18200 x 1600.		\$3407.00	
Price does not include any freight or travel too Te Awamutu or installation.			
ANZ 06-0317-0968263-00			
Commencement / Delivery Date:		<b>TOTAL PRICE \$ (excl. GST)</b>	\$3407.00
Costs of Delivery are: <input type="checkbox"/> included in the Price <input type="checkbox"/> in addition to the Price		<b>GST \$</b>	\$511.05
Completion Date:		<b>TOTAL PRICE \$ (incl. GST)</b>	\$3918.05
<b>Payment Terms are: 50% deposit upon acceptance and 50% upon completion.</b>			
<b>THIS QUOTATION REMAINS VALID FOR 30 DAYS FROM THE ABOVE DATE AFTER WHICH A REVISED QUOTATION MAY BE NECESSARY. ANY VARIATION TO THE ABOVE QUANTITIES OR THE REQUESTED SERVICES MAY RESULT IN A VARIATION TO THE QUOTED PRICE.</b>			

I accept this quotation and certify that the above information is true and correct. I have read and understand the TERMS AND CONDITIONS OF TRADE (overleaf or attached) of Hamilton Canvas (2005) Limited T/A Hamilton Canvas which form part of, and are intended to be read in conjunction with this Quotation Form and agree to be bound by these conditions. I authorise the use of my personal information as detailed in the Privacy Act clause therein. ***I agree that if I am a director/shareholder (owning at least 15% of the shares) of the Client I shall be personally liable for the performance of the Client's obligations under this contract.***

SIGNED (CLIENT): _____ Name: _____ Position: _____ ID: _____ Date of Birth: _____ (Driver's Licence, Passport, etc.)	SIGNED (WITNESS TO CLIENT'S SIGNATURE): _____ Name: _____ Date: _____ Address: _____ Postcode: _____
---	--

SIGNED (HAMILTON CANVAS): \_\_\_\_\_ Name: \_\_\_\_\_ Date: \_\_\_\_\_

## Application Form for Community Discretionary Fund

Select the board(s) and/or committee you are applying to:

- Te Awamutu and Kihikihi Community Board** (Te Awamutu-Kihikihi/Kakepuku Subdivisions)
- Cambridge Community Board** (Cambridge/Maungatautari Subdivisions – includes Karāpiro & Kaipaki)
- Pirongia Ward Committee** (includes Pirongia, Ōhaupō, Ngāhinapōuri, Koromatua & Rukuhia)

### About Your Group/Organisation

Full Legal Name <i>(as on the bank account)</i> : Waikato Role Playing Guild Inc	
Common Use Name <i>(if different)</i> :	
Phone: <span style="background-color: black; color: black;">[REDACTED]</span>	Email: <a href="mailto:waikatoroleplayingguild@gmail.com">waikatoroleplayingguild@gmail.com</a>
Website: under construction	
Postal Address: 9 Elizabeth Street, Hamilton	

Is your organisation (please tick where relevant):

- Charitable Trust Charities Commission Registration No.: .....
- Incorporated Society
- Other .....
- GST Registered GST Number: .....

What is your chief source of income (i.e. membership subs, fundraising, entry fees, sponsorship)? Sponsorship

Attach a copy of your latest **Bank Statement** and complete **Annual Accounts/Financial Statements** (please indicate if accumulated funds are tagged for a specific purpose, e.g. building fund)

List all financial assistance your organisation has received over the last three years from Waipā District Council. Do not rely on your financial statements to answer this question.

Organisation	Purpose	Amount (\$)	Year
	Nil		

<p>What is the activity/service period of your organisation?</p> <p><input checked="" type="checkbox"/> All Year</p> <p><input type="checkbox"/> Seasonal      Seasonal Period: .....</p>			
<p>How long has your organisation been active in the Waipā district? – Since 2021</p>			
<p>Where are any facilities used by your organisation located?</p> <p>We tend to hold our events at community halls, both within Waipa and the greater Waikato area. We currently do not own any facilities</p>			
<p>Are they on private property?    <input type="checkbox"/> Yes                      <input checked="" type="checkbox"/> No</p>			
<p>How many members in your organisation (including volunteers)? 89</p>			
<p>What are your group’s main objectives and activities and how do they promote local service or facilities in your community?</p> <p>The Waikato Role Playing Guild’s key objectives are to promote and foster Role Playing Games within the Waikato region.</p> <p>The event we are applying for funding for is one deliberately designed to be held to foster this within the Te Awamutu area. The Dice &amp; District events have a strong focus on the area they are held in. In Te Awamutu we already have volunteers who live and work within the Te Awamutu area to assist, and the event will be designed and advertised to those who live locally.</p>			

### Proposal for Financial Assistance

<p>How much funding assistance are you applying for (GST Exclusive)?</p>	
Te Awamutu and Kihikihi Community Board	\$250.00
Cambridge Community Board	\$ 300.00
Pirongia Ward Committee	\$
<p>What is the proposed activity/project that you are applying for funding?</p> <p>Dice &amp; Districts – Te Awamutu is the title of the project. Dice &amp; Districts is a travelling Tabletop Role Playing Game event that deliberately tours the greater Waikato region. It is a collaborative day showcasing New Zealand RPG talent, and games run by local (within that area) volunteers.</p> <p>We would like to run a Dice &amp; Districts seperately in Cambridge as well.</p>	
<p>How will your project/activity contribute to the social, economic, environmental and cultural wellbeing of the community?</p> <p>Dice &amp; Districts brings together people who share common interests, fostering a sense of community and belonging among attendees. It’s strong focus on the region it is held in helps establish this focus.</p> <p>Tabletop Roleplaying Games are an inherently social activity, once that is undergoing a resurgence based off representation in the Dungeons &amp; Dragons movie and Stranger Things</p>	

(and other media). However there is still a strong stigma about meeting other people online who might share this interest. There is also a feeling within the Waikato townships that “there will only be people who want to play in the city”. Dice & Districts is a perfect meeting spot both for locals to meet other locals with similar interests, but also for people to learn about a new hobby in a safe and engaging way.

Tabletop Roleplaying Games assist participants in enhancing their problem solving, and negotiation skills, whilst preserving emotional resilience (Daniau, Stephane, *The Transformative Potential of the Role-Playing Games: From Play Skills to Human Skills*, Vol 47 of *Simulation & Gaming*, 2016]. These effects are currently being studied in a New Zealand context by post graduate students at both the University of Waikato and Massey University. What the Waikato Roleplaying Guild has found in its three years of running Dice & Districts events is that participants often comment “It’s great to meet friends of such a niche hobby within my own town, and start playing here”. That sense of togetherness contributes to the social wellbeing of Dice & Districts. .

Dice & Districts contributes to the cultural wellbeing by showcasing the talents of Waikato game designers, writers, and artists. The Waikato Role Playing Guild is committed to diversity, and the gaming sessions at Dice & Districts explore different cultures, mythologies, and storytelling traditions, promoting cross-cultural understanding and appreciation. Also many Tabletop Role Playing Games often draw inspiration from folklore, history, and literature, helping to preserve and promote cultural heritage among enthusiasts.

What other funding sources, if any, have you used or applied for funding to help with this activity/project? i.e. fundraising, sponsorship or grants

We have some business sponsorship for these Dice & District Events. We deliberately keep the door charge low so that it only covers the immediate consumables (pens, paper, namebadges, tea/coffee) of attendees. We are now seeing 60-80 attendees for every Dice & Districts event, so we have outgrown small venues, but have not fully grown into the larger venues.

The Waikato Role Playing Guild undertakes fundraising over the course of the year and subsidises these events as well.



Attach a copy of the **budget** for your proposal and any quotes obtained


## Declaration

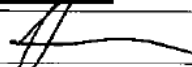
We, the undersigned, hereby declare that the information supplied here on behalf of our organisation is correct.

We understand that we may be contacted during the day if clarification of information is required.

We understand that the information contained in this application will be included in a publicly available agenda except personal contact details and financial information.

**Name of Principal Contact:** John Whyte

Position: Treasurer / Chancellor	
Phone: [REDACTED]	Email: [REDACTED]
Signature: 	Date: 10/3/2024

Name of Alternative Contact: Neil Creighton	
Position: Guildmaster / President	
Phone: [REDACTED]	Email: waikatoroleplayingguild@gmail.com
Signature: 	Date: 10/3/2024

*For information about how Waipā District Council collects, uses and stores personal information, please refer to our Privacy Statement on our website.*



# COMMUNITY BOARD AGENDA



**To:** The Chairperson and Members of the Te Awamutu Community Board  
**From:** Governance  
**Subject:** Recommendation to Exclude the Public  
**Meeting Date:** 24 April 2024

## 1 PURPOSE - TAKE

The purpose of this report is to exclude the public from the meeting for the discussion of confidential financial information in the discretionary fund applications.

## 2 RECOMMENDATION – TŪTOHU Ā-KAIMAHI

*That the public be excluded from the following parts of the proceedings of this meeting.*

*The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds for excluding the public, as specified by s 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA), are set out below:*

<b>Meeting Item No. &amp; Subject</b>	<b>Reason for excluding the public</b>	<b>Grounds for excluding the public</b>
Item 8, Appendix 3 – Financial records of discretionary fund requests	To protect information which is subject to an obligation of confidence where the making available of the information would be likely to: <ul style="list-style-type: none"> <li>i. prejudice the supply of similar information, or information from the same source, where it is in the public interest that such information should continue to be supplied; or</li> <li>ii. would be likely otherwise to damage the public interest</li> </ul>	LGOIMA s 48(1) s 7(2)(c)

*This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act, or Sections 6, 7 or 9 of the Official Information Act*

*1982, as the case may, which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, are as follows:*

<b>Item No.</b>	<b>Section</b>	<b>Interest</b>
8, Appendix 3	Section 7(2)(c)	<i>To protect information which is subject to an obligation of confidence where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, where it is in the public interest that such information should continue to be supplied</i>



**To:** The Chairperson and Members of the Cambridge Community Board  
**From:** Governance  
**Subject:** **Board Members Report from Meetings Attended on Behalf of the Te Awamutu and Kihikihi Community Board**

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## **1 PURPOSE - TAKE**

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Community board members who have attended meetings on behalf of the Te Awamutu & Kihikihi Community Board may give feedback to the community board. This is a discussion item only and no resolutions can be made from the discussion.



**To:** The Chairperson and Members of the Te Awamutu and Kihikihi  
**From:** Governance  
**Subject:** **Date of the Next Meeting**

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## **1 EXECUTIVE SUMMARY – WHAKARĀPOPOTOTANGA MATUA**

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The next Te Awamutu and Kihikihi Community Board meeting is to be held at 6.00pm on Wednesday 22 May 2024.